

Commissioners' Journal
January 5, 2021

The Geauga County Board of Commissioners met in session on January 5, 2021 at 9:30 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Timothy C. Lennon opened the meeting at 9:43 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Dvorak read the following prayer:

*We pray for your spirit to lead us, each step of this New Year
Thank you, that you make all things new
Thank you for all that you've allowed into our lives that past year,
the good, along with the hard things which have reminded us how much we need you and rely on
your presence filling us every single day.
Amen*

FINANCIALS

County Administrator Gerard Morgan reported on financials from December 30, 2020, Resolution #20-186 that included Supplemental Appropriation transfers for the Auditor, Veterans, Job and Family Services, Engineer and Department of Emergency Services to true up payroll for the last pay period of the year and Supplemental De-Appropriations in the Community Development Fund for year-end adjustments; as approved by the County Administrator pursuant to Resolution #20-005 approved January 7, 2020 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2020, as authorized by O.R.C. 305.30.

**COMMISSIONERS OFFICE – ENCUMBRANCES TO BE CONSIDERED EFFECTIVE
JANUARY 1, 2021**

Budget and Finance Manager Adrian Gorton asked the Board to consider the encumbrances to be dated January 1st so there is no gap in service.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve the encumbrances to be considered by the Board of Commissioners to be effective January 1, 2021.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including transfers for the Board of Developmental Disabilities and Job and Family Services to move appropriations that were requested for 2021 but were too late to include in the permanent appropriations; Contracts and Purchase orders for various departments for the new year and Revenue Certifications for the Commissioners' Office in our Capital Reserve Fund for revenue expected from the sale of Revenue Bonds for the construction of the new office building.

There was a brief discussion regarding the Bonds for 2021 and utilizing the Moody's rating from 2020 for the new bonds to avoid having to get another rating. Mr. Gorton noted that the sales tax backed bonds rating will be different from the general obligation bond but expect that the interest rate will also be low.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #21-001 itemizing the financials for the meeting of January 5, 2021.

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<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – ESTABLISH GAS MILEAGE REIMBURSEMENT RATE FOR 2021

Clerk Christine Blair explained that the IRS rate for mileage for this year is a reduction from last year's rate.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to establish the gas mileage reimbursement at the current Internal Revenue Service (IRS) rate of \$0.56, to be effective January 1, 2021 for the departments under the direction of the Geauga County Board of Commissioners.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – RESOLUTION AUTHORIZING COUNTY ENGINEER TO UNDERTAKE PROJECTS USING FORCE ACCOUNT FOR 2021

Deputy Engineer Shane Hajjar asked the Board to approve the resolution that would allow them office to undertake projects using force account for 2021.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #21-002 Authorizing the County Engineer to undertake Projects using Force Account in certain cases for Year 2021.

Board of County Commissioners, Geauga County, Ohio

Date: January 5, 2021

Resolution: #21-002

RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO UNDERTAKE PROJECTS USING FORCE ACCOUNT IN CERTAIN CASES FOR YEAR 2021

WHEREAS, the Board of County Commissioners of Geauga County desires to allow the Geauga County Engineer to improve, repair and maintain county highways and improve, repair and reconstruct county bridge projects in the most efficient and cost effective manner; and,

WHEREAS, the County Engineer may, when authorized by the Board of County Commissioners and not required by law to use competitive bidding, employ such laborers and vehicles, use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement, maintenance, or repair of roads by force account; and,

WHEREAS, the County Engineer may, when authorized by the Board of County Commissioners and not required by law to use competitive bidding, employ such laborers and vehicles, use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement, maintenance, or repair of bridges and culverts by force account.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Geauga County does hereby authorize the Geauga County Engineer to proceed with the construction or reconstruction, including widening and resurfacing, of roads by force account. In determining whether he may undertake road construction work by force account, when not required by section 5543.19 or other law to use competitive bidding, the Geauga County Engineer shall first cause to be made an estimate of the cost of such work using the force account project assessment form developed by the auditor of state under section 117.16 of the Revised Code. When the total estimated cost of the work exceeds thirty thousand dollars per mile, the county commissioners shall invite and receive competitive bids for furnishing all the labor, materials, and equipment necessary to complete the work in accordance with sections 307.86 to 307.92 of the Revised Code.

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BE IT FURTHER RESOLVED that the Board of Commissioners of Geauga County does hereby authorize the Geauga County Engineer to proceed with the construction, reconstruction, improvement, maintenance, or repair of bridges or culverts by force account. In determining whether he may undertake bridge and/or culvert work by force account when not required by section 5543.19 or other law to use competitive bidding, the Geauga County Engineer shall first cause to be made an estimate of the cost of such work using the force account project assessment form. When the total estimated cost of the work exceeds one hundred thousand dollars, the Board of County Commissioners shall invite and receive competitive bids for furnishing all the labor, materials, and equipment necessary to complete the work, in accordance with sections 307.86 to 307.92 of the Revised Code. The County Engineer shall obtain the approval required by section 5543.02 of the Revised Code.

BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners of Geauga County is hereby instructed to transmit a certified copy of this resolution to the Geauga County Engineer.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – RELEASE BID/PERFORMANCE BONDS – MULTIPLE PROJECTS

Mr. Hajjar explained that this request is to release bid/performance bonds for multiple projects that have been completed.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to release the Bid / Performance Bonds for the following projects as the projects have been completed and all specifications have been met:

Ronyak Paving, Incorporated for the Asphalt Resurfacing of Aquilla Road (CH 5, Sections D-E)
Aero-Mark Company, LLC for the Application of Polyester Pavement Markings to various Roads
Ronyak Paving, Incorporated for the Asphalt Resurfacing of Caves Road (CH 30, Sections A-D)
Grade Line, Incorporated for the Replacement of Tilden Road Bridge (Structure #208-1.85)
Davis Diggers, Incorporated for the Drainage Improvements of Bell Street (CH 10, Section E)
Gill Farms, LLC for the Drainage Improvements of Russell Road (CH 20, Section A)
Ronyak Paving, Incorporated for the Asphalt Resurfacing of Burton Windsor Road
(CH 14, Sections A-E)
Ronyak Paving, Incorporated for the Improvement of Taylor Wells Road (CH 28, Section A)

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT ON AGING – CONTRACT AGREEMENT – PAIGE FOOD SERVICES – ELDERLY NUTRITION PROGRAM, PREPARATION AND DELIVERY OF CATERED MEALS – ACCEPT PERFORMANCE BOND – RELEASE BID BOND

Director Jessica Boalt asked the Board to execute the contract for the Elderly Nutrition Program for the preparation and delivery of catered meals for the next two years in the total contract amount of \$964,340.00. Ms. Boalt expressed that their home delivered meals program has seen an increase this last year and they have estimated about 70,000 meals. Ms. Boalt noted that Paige Food Services has been the provider for the last two years.

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve and execute the Contract Agreement with Paige Food Services for the Elderly Nutrition Program, Preparation and Delivery of Catered Meals, according to Federal Guidelines for the period January 1, 2021 through December 31, 2022 in the amount of

\$4.34 per congregate meal, \$4.58 per home delivered meal, \$4.28 per frozen /holiday meal and \$5.50 per therapeutic meal for a total contract amount of \$964,340.00.

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Roll Call Vote: *Commissioner Dvorak* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Lennon *Aye*

Ms. Boalt asked to accept the Performance Bond for the contract period.

Motion: *by Commissioner Spidalieri, seconded by Commissioner Dvorak to accept the Performance Bond for Paige Food Services for the Elderly Nutrition Program, Preparation and Delivery of Catered Meals, and further release the Bid Bond.*

Roll Call Vote: *Commissioner Dvorak* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Lennon *Aye*

DEPARTMENT ON AGING – WAIVE 200 HOUR VACATION ACCRUAL – SHAUNNA GYORKI, RECREATION AND EDUCATION ASSISTANT

Ms. Boalt asked the Board to waive the vacation accrual for Ms. Gyorki for six months.

Motion: *by Commissioner Dvorak, seconded by Commissioner Spidalieri to waive the 200 hour vacation accrual for Shaunna Gyorki, Recreation and Education Assistant for the period of Payroll #1 (December 27, 2020) through the end of Payroll #12 (June 12, 2021).*

Roll Call Vote: *Commissioner Dvorak* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Lennon *Aye*

DEPARTMENT OF WATER RESOURCES – CONTRACT MAINTENANCE FORM #1 – INCREASE CONTRACT – TRAX CONSTRUCTION COMPANY – MCFARLAND CREEK EMERGENCY RESTORATION PROJECT

Director Steven Oluic asked the Board to approve the increase for the McFarland Creek Emergency Restoration. Mr. Dvorak inquired about the project being declared under an emergency and what the increase was for. Dr. Oluic explained that they needed to cut the slope back about another five feet and then netted and seeded the hill to avoid additional erosion. The project is complete.

Motion: *by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve and execute Contract Maintenance Form #1, increasing the Contract with TRAX Construction Company for the McFarland Creek Emergency Restoration Project for additional materials needed to regrade the slope in the amount of \$3,083.64.*

Roll Call Vote: *Commissioner Dvorak* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Lennon *Aye*

DEPARTMENT OF WATER RESOURCES – APPROVE REVISED JOB DESCRIPTION – ASSISTANT SANITARY ENGINEER (#2303)

Dr. Oluic asked the Board to approve the revised job description for Assistant Sanitary Engineer.

Motion: *by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve the revised job description for the position of Assistant Sanitary Engineer (#2303) to be effective January 5, 2021.*

Roll Call Vote: *Commissioner Dvorak* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Lennon *Aye*

DEPARTMENT OF WATER RESOURCES – ADVERTISE – FULL-TIME ASSISTANT SANITARY ENGINEER (#2303)

Dr. Oluic asked to advertise internally for five days and if no qualified candidate is found then externally until filled.

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Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to grant permission to advertise for the position of Full-time Assistant Sanitary Engineer (#2303) internally for a period of five days, if no qualified candidate is found, then externally until the position is filled.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – ACCEPT RESIGNATION – PETAR JOKSIMOVICH

Dr. Oluic asked the Board to accept the Resignation of Mr. Joksimovich.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to accept the Resignation of Petar Joksimovich, McFarland Wastewater Treatment Plant Operator III (#2312) to be effective January 12, 2021.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DISCUSSION – OPERATOR III

Dr. Oluic noted that he has lost both of the Operator III licensed employees in the department for pay reasons and they have no other Operator III in the department and are now not in compliance for the EPA at the plant. Commissioner Spidalieri noted that McFarland is the only plant that requires the Operator III and inquired if there was anyone in the department that is ready to obtain the class three. Mr. Morgan explained that the class three license is harder to obtain now then it used to be because of the amount of experience that is required. Dr. Oluic expressed that this was a surprise, but there is an employee that is interested in the Supervisor position and must obtain the class three license within two years. There was discussion about a temporary help to meet compliance but they needed to have discussion with the Union and the EPA regarding the situation, where they are able to advertise and how to attract interest in the smaller class three plant.

DEPARTMENT OF WATER RESOURCES – ADVERTISE – OPERATOR I (#2326)

Dr. Oluic asked the Board to advertise for Operator I.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to grant permission to advertise for the position of Operator I (#2326) internally for a period of five days, if no qualified candidate is found, then externally until the position is filled.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

ORGANIZATIONAL MEETING

PRESIDENT / VICE PRESIDENT FOR 2021

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to appoint James W. Dvorak as President of the Geauga County Board of Commissioners for 2021.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to appoint Timothy C. Lennon as Vice President of the Geauga County Board of Commissioners for 2021.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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MEETING SCHEDULE INFORMATION FOR 2021

Ms. Blair pointed out that there was a change to include language for the allowance of moving to Building #8 if needed or if we need to hold the meetings virtual with notification of the links.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to adopt the Geauga County Commissioners' meeting schedule information for 2021:

GEAUGA COUNTY BOARD OF COMMISSIONERS MEETING SCHEDULE INFORMATION FOR 2021:

- 1. Sessions will be held at the Geauga County Commissioners' offices located at 470 Center Street, Chardon, in either it's chambers or Building #8 meeting room, or any alternate location as necessary, with legally-required notice of changed location provided, or if held virtual, with access information provided:*
- 2. Every Tuesday at 9:30 a.m.*
- 3. Adjustments made to add a Thursday meeting at 9:30 a.m. due to Holidays, or to schedule any additional regular meetings as needed to meet the required number of meetings for the year*
- 4. Requests for reasonable advance notification of all Commissioners meetings at which any specific type of public business is to be discussed may be requested of the Commissioners' Clerk, provisions for advance notification may include, but are not limited to, emailing the agenda of meetings to all subscribers on a distribution list or by self-addressed stamped envelope provided by the person requesting the information.*
- 5. The Board may have additional meetings, as required, at the time and place designated.*
- 6. Any meeting called by Geauga County officeholders, department heads, County Administrator or the county's legal counsel.*
- 7. Any meetings of the Geauga County Township Association*
- 8. Any meetings of the County Commissioners' Association of Ohio (CCAO).*
- 9. Any regular or special meetings of the following Boards or Councils at which a quorum of the Board of Commissioners is or may be present:*
 - a. Any township Board of Trustees meeting & City and Village Council*
 - b. Geauga County Board of Health*
 - c. Geauga County Health Advisory Council*
 - d. Geauga-Trumbull Solid Waste Management District*
 - e. Geauga Soil and Water Conservation District meetings*
 - f. Planning Commission*
 - g. Northeast Ohio Areawide Coordinating Agency (NOACA)*
 - h. Northeast Ohio Consortium Council of Governments (NOC COG)*
 - i. Community Improvement Corporation (CIC) meetings*
 - j. Portage / Geauga Juvenile Detention Center Joint Board*
 - k. Investment Advisory Committee*
 - l. Ohio Public Works Commission (OPWC) District 7 Integrating Committee (Issue I)*
 - m. Geauga County Agricultural Society (Fair Board meetings)*
 - n. Meetings to honor any invitations received by the Geauga County Commissioners to attend ground breakings, openings, celebrations, memorial services and/or parades*
 - o. Meetings with any organization or other political entities to discuss items of mutual concern*

The time, place and purpose of all special meetings in addition to regularly scheduled meetings, will be given at least twenty-four hours in advance of such meeting to the news media that have requested notification except in the event of an emergency requiring immediate official action. In the event of an emergency, the Board member or Board members calling the meeting shall notify the news media that have requested notification immediately of the time, place and purpose of the meeting.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve the following staff appointments:

<u>Position</u>	<u>Appointment</u>
Director, Department on Aging	Jessica Boalt
Executive Director, Department of Development	David Favorite
Director, Community and Economic Development	Martin Castelletti
Chief Building Enforcement Official	Dan Spada
Director, Department of Emergency Services	Roger Peterson
Director, Job and Family Services (124.11 (A) 22)	Craig Swenson
Director, Maintenance	Glen Vernick
Director, Transportation (124.11(A) 25)	JoAnna Santilli
Director, Water Resources	Steven Oluic
Sanitary Engineer, Water Resources	Gerard Morgan
Dog Warden	Matt Granito

and acknowledge those staff appointments as placed in the unclassified service pursuant to O.R.C. 124.11 (A) (3) (b) and who are provided an Unclassified Service Explanation and Acknowledgement Form.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

ACTING CLERKS FOR 2021

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to appoint Deborah Ashburn to act as Acting Commissioners' Clerk in the event that Christine Blair, Commissioners' Clerk is unable or unavailable to perform those duties at any time during the Year 2021, and further appoint Gerard Morgan, County Administrator, pursuant to O.R.C. 305.30, to act as Acting Commissioners' Clerk in the event that Deborah Ashburn is unable or unavailable to perform those duties at any time during the Year 2021.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DELEGATED POWERS OF COUNTY ADMINISTRATOR FOR 2021

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #21-003 Authorizing the County Administrator to Exercise Powers Delegated hereby under the O.R.C. 305.30.

Board of County Commissioners, Geauga County, Ohio

Resolution: #21-003

Date: January 5, 2021

**A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXERCISE POWERS
DELEGATED HEREBY UNDER THE O.R.C. 305.30**

WHEREAS, Ohio Revised Code 305.30 provides that the Board may delegate certain of its powers to be exercised by the County Administrator; and

WHEREAS, the Geauga County Board of Commissioners desire to delegate certain powers to the County Administrator to be performed under their direction and supervision; and

NOW, THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners do hereby authorize the County Administrator to execute on their behalf within limitation and guidelines set forth below:

- 1. Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project*
- 2. Certification of Categorical Exclusion Project not subject to 58.5 (but required to comply with 24 CFR 58.6)*
- 3. Certification of Exempt Project*

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4. *Ohio Development Service Agency Office of Community Development Request for Release of Funds (RROF) and Certification for Federally funded State projects – CDBG Program Income*
5. *Office of Housing and Community Partnerships RLF Grant / Loan Review Report form*
6. *Housing Semi-Annual Program Income Report*
7. *ED RLF Semi-Annual Report*
8. *Office of Housing and Community Partnerships, Ohio Small Cities CDBG Program Job Certification Summary*
9. *Ohio Community Development Block Grant (CDBG) Program Status Report*
10. *Notice to Public of Finding of No Significant Impact on Environment (FONSI) and Notice of Intent to Request Release of Funds (NOI/RROF) Combined Notice – CDBG Program Income / RLF Loan*
11. *Notice to Proceed / Notice of Commencement*
12. *Satisfaction of Mortgage*
13. *Approve the Hiring, Promotion and Reclassification of Personnel under the Commissioners Hiring Authority, excluding the Commissioners' Office*
14. *Approve Unpaid Leave of Absence requests for Employees under the Commissioners Hiring Authority*
15. *Accept Personnel Resignations*
16. *Permission to advertise to fill employment positions under the Board's hiring authority, following the acceptance of a resignation*
17. *Acknowledge new hire appointments by the Department of Job and Family Services*
18. *Concur with the Townships on Liquor License – Request a Hearing to be held in County Seat or Not Request a Hearing*
19. *Ohio Motor Fuel Tax Refund Claims for the Transit Department*
20. *Acknowledge Requests for Release of Funds for the Airport Authority*
21. *Farm Market Agreements for the Department on Aging*
22. *Agreements for the use of County Parking Lots and County Property*
23. *Service Contract Agreements that are in the amount of \$10,000.00 per year or less, up to and including Multi-year Service Contracts that do not exceed the \$10,000.00 per year limit*
24. *In the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2021.*

BE IT FURTHER RESOLVED, that this Resolution become part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COPY CHARGES

It was noted that a change is being made to remove CD charge and include a charge for USB.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to establish the copy charge at \$0.05 per black and white letter or legal copy, with no charge until the total reaches a minimum of \$1.00 beginning January 1, 2021 for the departments under the direction of the Geauga County Commissioners.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to establish the copy charge at \$0.20 per color letter or legal copy, with no charge until the total reaches a minimum amount of \$1.00 beginning January 1, 2021 for the departments under the direction of the Geauga County Commissioners.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to establish the charge of \$5.00 per USB to obtain records beginning January 1, 2021 for the departments under the direction of the Geauga County Commissioners.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DRAINAGE ENGINEER FOR 2021 – SET COMPENSATION

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to appoint Joe Cattell as Drainage Engineer and set the compensation at a bi-weekly rate of \$446.10 effective with pay #2 through pay #26 per the Memorandum of Understanding dated January 29, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

PREVAILING WAGE COORDINATORS FOR 2021

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to appoint Gerard Morgan to serve as a Prevailing Wage Coordinator for Geauga County for 2021.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to appoint Nicholas Gorris to serve as a Prevailing Wage Coordinator for Geauga County for 2021.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

CREDIT CARD AUTHORIZATION FOR 2021

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve the addition of Josh Burton and Austin Norton to the Maintenance Department Home Depot Commercial Credit Account.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve the addition of Jessica Boalt, Edward Shortridge and Mark Stukbauer to the Maintenance Department Home Depot Commercial Credit Account.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve the use of Credit Cards for the 2021 year and further authorize the President of the Board to execute the Applications for Authorization to Permit Use per O.R.C. 301.27 for the Department on Aging, Department of Development (Building), Commissioners' Office, Department of Emergency Services, Job and Family Services, Maintenance Department, Transit, the County Auditor's Office, the County Engineer's Office, the Clerk of Courts Office, and the Common Pleas Court, the Probate/ Juvenile Court with not to exceed monthly amounts and for specific individuals. (listed as such in the attached sheets).

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Department on Aging

<i>PNC / Giant Eagle</i>	<i>\$2,000.00</i>
<i>Marc's (Marc Glassman)</i>	<i>\$2,000.00</i>
<i>Centerra / Hartville Hardware (Gas)</i>	<i>\$1,000.00</i>
<i>BP (Gas)</i>	<i>\$1,000.00</i>

PNC Giant Eagle - \$2,000.00

<i>Christine Bacon</i>	<i>Jessica Boalt</i>	<i>Millissa Brosch</i>
<i>Deana Catucci</i>	<i>David Craig</i>	<i>Natalie Dolezal</i>
<i>Reba Dykes</i>	<i>Karen Fueger</i>	<i>Nathan Gorton</i>
<i>Shaunna Gyorki</i>	<i>Jessica Kaluga</i>	<i>Vicki Krueger</i>
<i>Sandy McLeod</i>	<i>Becky O'Reilly</i>	<i>Peggy Peters</i>
<i>Kathy Petrella</i>	<i>Magaly Rios</i>	<i>Karen M. Stone</i>
<i>Amber Weinhart</i>	<i>Cathie Wells</i>	<i>Melissa Wheeler</i>

Marc's/Marc Glassman - \$2,000.00

<i>Christine Bacon</i>	<i>Jessica Boalt</i>	<i>Millissa Brosch</i>
<i>David Craig</i>	<i>Deana Catucci</i>	<i>Natalie Dolezal</i>
<i>Reba Dykes</i>	<i>Karen Fueger</i>	<i>Nathan Gorton</i>
<i>Shaunna Gyorki</i>	<i>Jessica Kaluga</i>	<i>Vicki Krueger</i>
<i>Sandy McLeod</i>	<i>Becky O'Reilly</i>	<i>Peggy Peters</i>
<i>Kathy Petrella</i>	<i>Magaly Rios</i>	<i>Karen M. Stone</i>
<i>Amber Weinhart</i>	<i>Melissa Wheeler</i>	<i>Cathie Wells</i>

Centerra - \$1,000.00

<i>Christine Bacon</i>	<i>Kristen Bibby</i>	<i>Jessica Boalt</i>
<i>Rudy Breunig</i>	<i>Millissa Brosch</i>	<i>David Craig</i>
<i>Natalie Dolezal</i>	<i>Reba Dykes</i>	<i>Karen Fueger</i>
<i>Shaunna Gyorki</i>	<i>Kathy Hartz</i>	<i>Michelle Hering</i>
<i>Jessica Kaluga</i>	<i>Vicki Krueger</i>	<i>Sandy McLeod</i>
<i>Becky O'Reilly</i>	<i>Natalie Pajk</i>	<i>Kathy Petrella</i>
<i>Bill Phillips</i>	<i>Magaly Rios</i>	<i>Cherri Roth</i>
<i>Ed Shortridge</i>	<i>Karen M. Stone</i>	<i>Mark Stukbauer</i>
<i>Jeff Thomas</i>	<i>Amber Weinhart</i>	<i>Cathie Wells</i>
<i>Melissa Wheeler</i>		

B/P - \$1,000.00

<i>Christine Bacon</i>	<i>Kristen Bibby</i>	<i>Jessica Boalt</i>
<i>Rudy Breunig</i>	<i>Millissa Brosch</i>	<i>David Craig</i>
<i>Natalie Dolezal</i>	<i>Reba Dykes</i>	<i>Karen Fueger</i>
<i>Shaunna Gyorki</i>	<i>Kathy Hartz</i>	<i>Michelle Hering</i>
<i>Jessica Kaluga</i>	<i>Vicki Krueger</i>	<i>Sandy McLeod</i>
<i>Becky O'Reilly</i>	<i>Natalie Pajk</i>	<i>Kathy Petrella</i>
<i>Bill Phillips</i>	<i>Magaly Rios</i>	<i>Cherrie Roth</i>
<i>Ed Shortridge</i>	<i>Karen M. Stone</i>	<i>Mark Stukbauer</i>
<i>Jeff Thomas</i>	<i>Amber Weinhart</i>	<i>Cathie Wells</i>
<i>Melissa Wheeler</i>		

Department of Development: Building Department

<i>Staples</i>	<i>\$250.00</i>
<i>WEX (Wright Express) Gas Card</i>	<i>\$500.00</i>
<i>Geauga Credit Union Visa</i>	<i>\$2,000.00</i>

Staples

<i>Dan Spada</i>	<i>Lisa Moriarity</i>	<i>Elaine Malkamaki</i>
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Geauga Credit Union – Visa

<i>Dan Spada</i>	<i>Lisa Moriarity</i>	<i>Elaine Malkamaki</i>
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WEX

<i>Dan Spada</i>	<i>Jason Monaco</i>
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Commissioner's Office

Visa - \$4,000.00

Geauga Credit Union Visa

<i>James Dvorak</i>	<i>Ralph Spidalieri</i>	<i>Tim Lennon</i>	<i>Gerard Morgan</i>
<i>Adrian Gorton</i>	<i>Kathy Hostutler</i>	<i>Christine Blair</i>	<i>Deborah Ashburn</i>
<i>Kelly Bidlack</i>	<i>Megan Erickson</i>		

Department of Emergency Services

PNC Giant Eagle \$1,000.00

Geauga Credit Union Visa \$1,000.00

PNC Giant Eagle / Geauga Credit Union Visa

<i>Roger Peterson</i>	<i>Judith Oberstar</i>	<i>M. Austin Rice</i>	<i>Thomas Vencl</i>
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Job and Family Services

Geauga Credit Union Visa \$7,500.00

PNC Giant Eagle \$1,000.00

Walmart Community Card \$3,000.00

WEX Fleet Universal \$5,000.00

Geauga Credit Union Visa

<i>Craig Swenson</i>	<i>Paul Reiman</i>	<i>Gina Gubanyor</i>	<i>Lisa Milgate</i>
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PNC Giant Eagle

<i>Brooke Bourdeau</i>	<i>Rex Brobst</i>	<i>Joshua Burton</i>	<i>Amy Fazi (Buresch)</i>
<i>Patricia Fowler</i>			

Walmart Community Card

<i>Lauren Baird</i>	<i>Brooke Bourdeau</i>	<i>Rachael Brown (Tetlow)</i>	<i>Haley Bruck (Filko)</i>
<i>Jill Burtler</i>	<i>Matt Cebtron</i>	<i>Paige Daley</i>	<i>Amy Fazi (Buresch)</i>
<i>Mandi Galloway</i>	<i>Melanie Lacy</i>	<i>Holly Liebhart</i>	<i>Heather Martin</i>
<i>Cheryl Morgan</i>	<i>Sarah Odenweller</i>	<i>Katherine Ostrosky</i>	<i>Lauren Powers</i>
<i>Lauren Spaar</i>	<i>Hallie Vollmar</i>	<i>Sherita Wren</i>	<i>Kristina Miller</i>
<i>Ashley Guarnieri</i>	<i>Jillian Barath</i>		

WEX Fleet Universal

<i>Heidi Abrams</i>	<i>Lauren Baird</i>	<i>Jillian Barath</i>	<i>Dawn Bates</i>
<i>James Blazey</i>	<i>Brooke Bourdeau</i>	<i>Rex Brobst</i>	<i>Donna Brown-Barrow</i>
<i>Haley Bruck</i>	<i>Joshua Burton</i>	<i>Lauren Burton</i>	<i>Jill Butler</i>
<i>Cynthia Cale</i>	<i>Natalie Cavolo</i>	<i>Matt Cebtron</i>	<i>Scott Christopher</i>
<i>Kelly Cinadr</i>	<i>Kristy Crenshaw</i>	<i>Paige Daley</i>	<i>Samantha Ellis</i>
<i>Amy Fazi</i>	<i>Mandi Galloway</i>	<i>Misty Gothum</i>	<i>Ashley Guarniere</i>
<i>Gina Gubanyor</i>	<i>Mike Heino</i>	<i>Ashley Higginbotham</i>	
<i>Allie Hulsmann</i>	<i>Lila Je</i>	<i>Melanie Lacy</i>	<i>Holly Liebhart</i>
<i>Pauline Loveland</i>	<i>Heather Martin</i>	<i>Peter Medved</i>	<i>Lisa Milgate</i>
<i>Kristina Miller</i>	<i>Amannda Monroe</i>	<i>Cheryl Morgan</i>	<i>Austin Norton</i>
<i>Sarah Odenweller</i>	<i>Katherine Ostrosky</i>	<i>Sharon Palmer</i>	<i>Alyssa Parnaby</i>
<i>Lauren Powers</i>	<i>Paul Reiman</i>	<i>Tracy Sindelar</i>	<i>Lauren Spaar</i>
<i>Craig Swenson</i>	<i>Kelly Thurling</i>	<i>Hallie Vollmar</i>	<i>Kelcee Webster</i>
<i>Allison Wojtonek</i>	<i>Sherita Wren</i>	<i>James Zock</i>	

Maintenance

Home Depot (Commercial):

<i>Glen Vernick</i>	\$5,000.00
<i>Rik Wareham</i>	\$5,000.00
<i>Bob Anderson</i>	\$1,000.00
<i>Ken Kovach</i>	\$1,000.00
<i>Don Wilk</i>	\$1,000.00
<i>Nathan Munn</i>	\$1,000.00
<i>John Ludlow</i>	\$1,000.00
<i>Josh Burton (JFS)</i>	\$1,000.00
<i>Austin Norton (JFS)</i>	\$1,000.00

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Jessica Boalt (Aging) \$1,000.00
Mark Stukbauer Aging) \$1,000.00
Edward Shortridge (Aging) \$1,000.00

Transit

Geauga Credit Union Visa \$2,000.00
Staples \$1,000.00

Geauga Credit Union Visa & Staples

JoAnna Santilli Duane Bidlack David Lair, Jr. Kim Sass

Auditor's Office

Geauga Credit Union Visa \$5,000.00
Charles Walder Ronald Leyde Allen Keener Pamela McMahan

County Engineer's Office

Geauga Credit Union Visa \$1,000.00
PNC \$1,000.00

Geauga Credit Union Visa

Frank Antenucci Matt Carver Joe Cattell William Dudinsky
Nicholas Goodrich Nicholas Gorris Shane Hajjar Andrew Haupt
Eric Hawk Matthew Johns Nicholas Kovach Paul Kucharski
Evan Miner Mikala Morgan Thomas Ross Katie Taylor
Trace Turnbull Robert Weigle Rick Weikart Addison Wolf

PNC – Giant Eagle

Frank Antenucci Jordan Bucci Matt Carver Joseph Cattell
Nicholas Gorris Shane Hajjar Andrew Haupt Matthew Johns
Carissa Kehr Mikala Morgan Katie Taylor Trace Turnbull
Robert Weigle Rick Weikart

Clerk of Courts

Geauga Credit Union – Visa \$1,000.00
Sheila Bevington
Bonnie Guarnerva

Common Pleas Court

Geauga Credit Union - Visa
Carolyn Paschke \$1,500.00
David M. Ondrey \$1,500.00

Probate/Juvenile

Bank of America - Mastercard
Timothy J. Grendell \$2,000.00
Kimberly Laurie \$4,000.00

Roll Call Vote: Commissioner Dvorak Aye
Commissioner Spidalieri Aye
Commissioner Lennon Aye

ADDITION - COMMISSIONERS OFFICE – AIRPORT AUTHORITY

Mr. Morgan explained that late yesterday we received a contract for sale and purchase for the Venelac property that is being donated for use by the Airport Authority, but the paperwork hasn't been through the legal process yet, so he was asking the Board allow him to execute the paperwork once it's completed and ready to execute.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to authorize the County Administrator to execute the Contract for Sale and Purchase in regards to property located on Madison Road, Middlefield (PP No. 18-083450) as a gift for use by the Geauga County Airport Authority.

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<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending December 23, 2020 as required by O.R.C. 955.12.*

OTHER

The Board reviewed upcoming events.

MEETINGS

- Mon., 1/11 Board of Revision, Organizational meeting, 3:00 p.m. Auditor's Office, with Special meeting to follow*
- Tue., 1/12 Planning Commission meeting at 7:30 a.m., 470 Center Street, Building #8, meeting room, Chardon*
- Tue., 1/12 The Commissioners' will hold regular session at 9:30 a.m.*
- Mon., 1/18 **County offices will be closed for general business due to Martin Luther King Jr. holiday. Twenty-four hour operations will continue to operate as usual.***
- Thu., 1/21 The Commissioners' will hold regular session at 9:30 a.m.*
- Mon., 1/25 Family First Council, 1:30 p.m. via Zoom (Job and Family Services)*
- Tue., 1/26 The Commissioners' will hold regular session at 9:30 a.m.*

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to adjourn the meeting at 10:22 a.m.

Geauga County Board of Commissioners

Timothy C. Lennon

Ralph Spidalieri

James W. Dvorak

Christine Blair, Commissioners' Clerk

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