

Commissioners' Journal
January 7, 2020

The Geauga County Board of Commissioners met in session on January 7, 2020 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The Vice President of the Board, Ralph Spidalieri opened the meeting at 9:04 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

**Commissioner Lennon was absent from today's meeting.*

FINANCIALS

County Administrator Gerard Morgan reported on financials from January 2, 2020, Resolution #20-001 that included a Supplemental Appropriation from the Probate Court in the Special Projects Fund for their payroll accounts; Supplemental De-Appropriation from Job and Family Services to correct a clerical error resulting in a negative unappropriated balance; a Supplemental Appropriation for Juvenile Court in their computerization fund; Contracts and Purchase Orders for various departments for the New Year and Travel Requests for the Clerk of Courts, Commissioners' Office, Job and Family Services and the Juvenile Court; Financials from January 2, 2020, Resolution #20-002 that included a Revenue Certification for Job and Family Services for 2019 in their Workforce Investment Fund to fix a clerical error and balance the fund; and financials from January 6, 2020, Resolution #20-003 that included Appropriations transfer from Water Resources to fix data entry error on a Supplemental De-Appropriation that was processed on December 30, 2019 and Supplemental De-Appropriations from Job and Family Services in their Emergency Services and Workforce Investment Funds as well as the Commissioners in the Airport Construction Fund to balance them out for 2019; as approved by the County Administrator pursuant to the motion approved December 31, 2019 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2020, as authorized by O.R.C. 305.30.

COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT

County Administrator Gerard Morgan reported on the items approved by the County Administrator on January 2, 2020 that included for the Department of Job and Family Services to acknowledge the new hire appointments made by the Executive Director as they complied with the Board of Commissioners recruitment and hiring procedures for: Peter Ackerman, Accountant (replacement) effective October 28, 2019, Michael Thies, Social Services Worker II (replacement) effective November 26, 2019 and Denise Anderson, Eligibility Referral Specialist II (re-hire, replacement) effective December 2, 2019; as authorized by Resolution #19-006 under the direction and supervision of the County Commissioners that was approved January 8, 2019 pursuant to O.R.C. 305.30.

COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1 FINAL – INCREASE CONTRACT – CHAGRIN VALLEY PAVING, INCORPORATED – RESURFACING OF KILE ROAD – CLARIDON, HAMB DEN, HUNTSBURG AND MONTVILLE TOWNSHIPS

Deputy Engineer Nick Gorris asked the Board to execute the final change order for the asphalt resurfacing of Kile Road, for an increase to the contract with Chagrin Valley Paving. Mr. Gorris noted that the increase was due to actual repairs done once the surface was milled.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Change Order #1, Final, increasing the Contract with Chagrin Valley Paving, Incorporated for the Asphalt Resurfacing of Kile Road (CH 44, Sections C-D) in Claridon, Hambden, Huntsburg and Montville Townships in the amount of \$8,201.36.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent*</i>

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COUNTY ENGINEER'S OFFICE – RESOLUTION AUTHORIZING COUNTY ENGINEER TO UNDERTAKE PROJECTS USING FORCE ACCOUNT- YEAR 2020

Deputy Engineer Andy Haupt explained that the Force Account is where the Commissioners allow the Engineers to act almost as a contractor, but not quite, within limits to keep them from becoming a contractor, more as a maintenance force to react to, but are managed by a cap limit of money per bridge, per culvert, per mile of road.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #20-004 Authorizing the County Engineer to Undertake Projects Using Force Account in certain cases for Year 2020.

Board of County Commissioners, Geauga County, Ohio

Date: January 7, 2019

Resolution: 20-004

RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO UNDERTAKE PROJECTS USING FORCE ACCOUNT IN CERTAIN CASES FOR YEAR 2020

WHEREAS, the Board of County Commissioners of Geauga County desires to allow the Geauga County Engineer to improve, repair and maintain county highways and improve, repair and reconstruct county bridge and/or culvert projects in the most efficient and cost effective manner; and,

WHEREAS, the County Engineer may, when authorized by the Board of County Commissioners and not required by law to use competitive bidding, employ such laborers and vehicles, use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement, maintenance, or repair of roads by force account; and,

WHEREAS, the County Engineer may, when authorized by the Board of County Commissioners and not required by law to use competitive bidding, employ such laborers and vehicles, use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement, maintenance, or repair of bridges and/or culverts by force account.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Geauga County does hereby authorize the Geauga County Engineer to proceed with the construction or reconstruction, including widening and resurfacing, of roads by force account. In determining whether he may undertake road construction work by force account, when not required by section 5543.19 or other law to use competitive bidding, the Geauga County Engineer shall first cause to be made an estimate of the cost of such work using the force account project assessment form developed by the auditor of state under section 117.16 of the Revised Code. When the total estimated cost of the work exceeds thirty thousand dollars per mile, the county commissioners shall invite and receive competitive bids for furnishing all the labor, materials, and equipment necessary to complete the work in accordance with sections 307.86 to 307.92 of the Revised Code.

BE IT FURTHER RESOLVED that the Board of Commissioners of Geauga County does hereby authorize the Geauga County Engineer to proceed with the construction, reconstruction, improvement, maintenance, or repair of bridges and/or culverts by force account. In determining whether he may undertake bridge and/or culvert work by force account when not required by section 5543.19 or other law to use competitive bidding, the Geauga County Engineer shall first cause to be made an estimate of the cost of such work using the force account project assessment form. When the total estimated cost of the work exceeds one hundred thousand dollars, the Board of County Commissioners shall invite and receive competitive bids for furnishing all the labor, materials, and equipment necessary to complete the work, in accordance with sections 307.86 to 307.92 of the Revised Code. The County Engineer shall obtain the approval required by section 5543.02 of the Revised Code.

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BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners of Geauga County is hereby instructed to transmit a certified copy of this resolution to the Geauga County Engineer.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>

PROBATE / JUVENILE COURT – FY2020 OHIO DEPARTMENT OF YOUTH SERVICES (DYS) GRANT - AMENDMENT FORM /FISCAL ACCOUNTABILITY #1 ATTACHMENT A, PAGE 2 –

The following item was on the agenda and with no one present from the Court, the item was skipped and never read or approved.

The Probate / Juvenile Court is requesting the Board approve and authorize the Vice President of the Board to execute Amendment Form / Fiscal Accountability #1 Attachment A, Page 2 of the FY2020 Ohio Department of Youth Services (DYS) Grant for a Re-alignment of Funds due to a change in fees and billing structure for Ohio Guidestone and an increase number of monitoring hours by FLIP clients.

DEPARTMENT OF EMERGENCY SERVICES – GEAUGA COUNTY RADIOLOGICAL EMERGENCY SERVICES RESPONSE PLAN, REVISION 27 (EMERGENCY AT PERRY NUCLEAR POWER PLANT)

Director Roger Peterson asked the Board to execute the signature page for a revision to the Emergency Response Plan for the Perry Plant. Mr. Peterson noted that the changes were minor, noting that some were typographical errors and that they removed mailers from phone books.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute, and further authorize the Director of Emergency Services to execute the Geauga County Radiological Emergency Response Plan (for an emergency at the Perry Nuclear Power Plant), Revision 27, dated January 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>

DEPARTMENT OF JOB AND FAMILY SERVICES – FAMILY FIRST COUNCIL MUTUAL FUNDING AGREEMENT – JANUARY – JUNE, 2020

Program Administrator Nancy Seelbach asked the Board to renew the mutual funding agreement for Family First Council.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Geauga County Family First Council Mutual Funding Agreement between the Geauga County Board of Commissioners, Job and Family Services, Board of Developmental Disabilities and the Board of Mental Health and Recovery Services for funding of the Geauga County Family First Council for the period January 1, 2020 through June 30, 2020. This agreement commits the Board of Commissioners to providing a support payment of \$42,484.00 from the County General Fund.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>

DEPARTMENT OF JOB AND FAMILY SERVICES – REVISED ACCOUNTING FORMS AUTHORIZATION FORM AND PAYROLL AUTHORIZATION FORM

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the Vice President of the Board to execute the revised Accounting Forms Authorization Form and Payroll Authorization Form.

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Roll Call Vote: Commissioner Dvorak Aye
 Commissioner Spidalieri Aye
 Commissioner Lennon Absent

COMMISSIONERS' OFFICE – ESTABLISH GAS MILEAGE REIMBURSEMENT – CURRENT IRS RATE – EFFECTIVE JANUARY 1, 2020

It was noted that the IRS did drop a half cent, after an anticipated increase, it did drop.

Motion: *by Commissioner Dvorak, seconded by Commissioner Spidalieri to establish the gas mileage reimbursement at the current Internal Revenue Services (IRS) rate of \$0.575, to be effective January 1, 2020 for the departments under the direction of the Geauga County Board of Commissioners.*

Roll Call Vote: Commissioner Dvorak Aye
 Commissioner Spidalieri Aye
 Commissioner Lennon Absent

COMMISSIONERS' OFFICE – SCHEDULE SPECIAL MEETING – CONDUCT INTERVIEWS FOR CONSTRUCTION MANAGER AT RISK

Motion: *by Commissioner Dvorak, seconded by Commissioner Spidalieri to schedule a special meeting to be held on Monday, January 13, 2020 at 9:00 a.m. for the purpose of conducting interviews for Construction Manager at Risk.*

Roll Call Vote: Commissioner Dvorak Aye
 Commissioner Spidalieri Aye
 Commissioner Lennon Absent

ANNUAL ORGANIZATIONAL MEETING

Commissioner Spidalieri explained that they held a work session last week to review the items ahead of time and work out any changes they felt necessary.

APPOINT PRESIDENT OF THE BOARD

Motion: *by Commissioner Spidalieri, seconded by Commissioner Dvorak to appoint Tim Lennon as President of the Geauga County Board of Commissioners for 2020.*

Roll Call Vote: Commissioner Dvorak Aye
 Commissioner Spidalieri Aye
 Commissioner Lennon Absent

APPOINT VICE PRESIDENT OF THE BOARD

Motion: *by Commissioner Dvorak, seconded by Commissioner Spidalieri to appoint Ralph Spidalieri as Vice President of the Geauga County Board of Commissioners for 2020.*

Roll Call Vote: Commissioner Dvorak Aye
 Commissioner Spidalieri Aye
 Commissioner Lennon Absent

ADOPT MEETING SCHEDULE FOR 2020

Motion: *by Commissioner Dvorak, seconded by Commissioner Spidalieri to adopt the Geauga County Commissioners' meeting schedule for 2020:*

GEAUGA COUNTY BOARD OF COMMISSIONERS MEETING SCHEDULE FOR 2020:

1. *Sessions will be held in the Geauga County Commissioners' chambers, or alternate location as necessary, with legally-required notice of changed location provided:*
2. *Every Tuesday at 9:00 a.m., except for the second Tuesday of the month that will start at 9:30 a.m. to accommodate for the Planning Commission meetings.*
3. *Adjustments made to add a Thursday meeting at 9:00 a.m. due to Holidays, or to schedule any additional regular meetings as needed to meet the required number of meetings for the year*
4. *Requests for reasonable advance notification of all Commissioners meetings at which any specific type of public business is to be discussed may be requested of the Commissioners' Clerk, provisions for advance notification may include, but are not*

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limited to, emailing the agenda of meetings to all subscribers on a distribution list or by self-addressed stamped envelope provided by the person requesting the information.

5. The Board may have additional meetings, as required, at the time and place designated.
6. Any meeting called by Geauga County officeholders, department heads, County Administrator or the county's legal counsel.
7. Any meetings of the Geauga County Township Association
8. Any meetings of the County Commissioners' Association of Ohio (CCAO).
9. Any regular or special meetings of the following Boards or Councils at which a quorum of the Board of Commissioners is or may be present:
 - a. Any township Board of Trustees meeting & City and Village Council
 - b. Geauga County Board of Health
 - c. Geauga County Health Advisory Council
 - d. Geauga-Trumbull Solid Waste Management District
 - e. Geauga Soil and Water Conservation District meetings
 - f. Planning Commission
 - g. Northeast Ohio Areawide Coordinating Agency (NOACA)
 - h. Northeast Ohio Consortium Council of Governments (NOC COG)
 - i. Community Improvement Corporation (CIC) meetings
 - j. Portage / Geauga Juvenile Detention Center Joint Board
 - k. Investment Advisory Committee
 - l. Ohio Public Works Commission (OPWC) District 7 Integrating Committee (Issue D)
 - m. Geauga County Agricultural Society (Fair Board meetings)
 - n. Meetings to honor any invitations received by the Geauga County Commissioners to attend ground breakings, openings, celebrations, memorial services and/or parades
 - o. Meetings with any organization or other political entities to discuss items of mutual concern

The time, place and purpose of all special meetings in addition to regularly scheduled meetings, will be given at least twenty-four hours in advance of such meeting to the news media that have requested notification except in the event of an emergency requiring immediate official action. In the event of an emergency, the Board member or Board members calling the meeting shall notify the news media that have requested notification immediately of the time, place and purpose of the meeting.

Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Absent

BOARDS AND COMMITTEES FOR 2020

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve the appointments of members of the Board of County Commissioners to boards and committees for 2020 as follows:

Board President – Tim Lennon

Board Vice President – Ralph Spidalieri

* Board President required to be the Primary

		<u>Primary</u>	<u>Alternate</u>
1.	ADP Board	Lennon	Dvorak
2.	Board of Revision	Lennon	Dvorak
3.	Community Corrections	Spidalieri	Dvorak
4.	Community Improvement Corporation (CIC)	All three Commissioners	
5.	Courthouse Security Advisory Committee*	President	Spidalieri
6.	Family First	Lennon	Dvorak
7.	Financial Review and Report Committee (FRRC)*	President	Dvorak
8.	Gauga County Agricultural Society	All three Commissioners	
9.	Gauga-Trumbull Solid Waste - Policy *	President	
	Gauga-Trumbull SW- Board of Directors	All three Commissioners	
10.	Health District Advisory Board*	Lennon	Dvorak
11.	Investment Advisory Committee (2 commissioners)	Lennon	Spidalieri
12.	Microfilming Board	DvorakSpidalieri	
13.	NOACA (Three Commissioner	Spidalieri	Joe Cattell

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	<i>And / or County Engineer</i>		
14.	<i>NOC COG (Formerly GAPP)</i>	<i>Lennon</i>	<i>Shane Hajjar</i>
15.	<i>Planning Commission Board</i>	<i>Dvorak</i>	<i>Nick Gorris</i>
16.	<i>Portage / Geauga Juvenile Detention Center</i>	<i>Dvorak</i>	<i>Lennon</i>
17.	<i>Records Commission *</i>	<i>All three Commissioners</i>	
18.	<i>Revolving Loan and Local Revolving Loan</i>	<i>President</i>	<i>Dvorak</i>
		<i>Lennon</i>	<i>Spidalieri</i>

Roll Call Vote:

<i>Commissioner Dvorak</i>	<i>Aye</i>
<i>Commissioner Spidalieri</i>	<i>Aye</i>
<i>Commissioner Lennon</i>	<i>Absent</i>

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve the appointments to the Board of Revision, with Tim Lennon as Primary and Alternates of James Dvorak, Ralph Spidalieri and Gerard Morgan to be in effect for the year 2020.

Roll Call Vote:

<i>Commissioner Dvorak</i>	<i>Aye</i>
<i>Commissioner Spidalieri</i>	<i>Aye</i>
<i>Commissioner Lennon</i>	<i>Absent</i>

STAFF APPOINTMENTS FOR 2020

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to appoint Gerard Morgan, County Administrator.

Roll Call Vote:

<i>Commissioner Dvorak</i>	<i>Aye</i>
<i>Commissioner Spidalieri</i>	<i>Aye</i>
<i>Commissioner Lennon</i>	<i>Absent</i>

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to appoint Christine Blair as the Clerk to Commissioners' (#1306).

Roll Call Vote:

<i>Commissioner Dvorak</i>	<i>Aye</i>
<i>Commissioner Spidalieri</i>	<i>Aye</i>
<i>Commissioner Lennon</i>	<i>Absent</i>

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve the following staff appointments:

<u>Position</u>	<u>Appointment</u>
<i>Director, Department on Aging</i>	<i>Jessica Boalt</i>
<i>Executive Director, Department of Development</i>	<i>Dave Favorite</i>
<i>Chief Building Enforcement Official</i>	<i>Dan Spada</i>
<i>Director, Department of Emergency Services</i>	<i>Roger Peterson</i>
<i>Director, Job and Family Services (124.11 (A) 22)</i>	<i>Craig Swenson</i>
<i>Director, Maintenance</i>	<i>Glen Vernick</i>
<i>Director, Transportation (124.11(A) 25)</i>	<i>JoAnna Santilli</i>
<i>Director, Water Resources</i>	<i>Steven Oluic</i>
<i>Sanitary Engineer, Water Resources</i>	<i>Gerard Morgan</i>
<i>Dog Warden</i>	<i>Matt Granito</i>

and acknowledge those staff appointments as placed in the unclassified service pursuant to O.R.C. 124.11 (A) (3) (b) and who are provided an Unclassified Service Explanation and Acknowledgement Form.

Roll Call Vote:

<i>Commissioner Dvorak</i>	<i>Aye</i>
<i>Commissioner Spidalieri</i>	<i>Aye</i>
<i>Commissioner Lennon</i>	<i>Absent</i>

ACTING COMMISSIONERS CLERK

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to appoint Deborah Ashburn to act as Acting Commissioners' Clerk in the event that Christine Blair, Commissioners' Clerk is unable or unavailable to perform those

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duties at any time during the Year 2020, and further appoint Gerard Morgan, County Administrator, pursuant to O.R.C. 305.30, to act as Acting Commissioners' Clerk in the event that Deborah Ashburn is unable or unavailable to perform those duties at any time during the Year 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>

DESIGNATED POWERS TO COUNTY ADMINISTRATOR

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #20-005 Authorizing the County Administrator to Exercise Powers Delegated hereby under the O.R.C. 305.30.

Board of County Commissioners, Geauga County, Ohio

Resolution: #20-005

Date: January 7, 2020

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXERCISE POWERS DELEGATED HEREBY UNDER THE O.R.C. 305.30

WHEREAS, Ohio Revised Code 305.30 provides that the Board may delegate certain of its powers to be exercised by the County Administrator; and

WHEREAS, the Geauga County Board of Commissioners desire to delegate certain powers to the County Administrator to be performed under their direction and supervision; and

NOW, THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners do hereby authorize the County Administrator to execute on their behalf within limitation and guidelines set forth below:

- 1. Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project*
- 2. Certification of Categorical Exclusion Project not subject to 58.5 (but required to comply with 24 CFR 58.6)*
- 3. Certification of Exempt Project*
- 4. Ohio Development Service Agency Office of Community Development Request for Release of Funds (RROF) and Certification for Federally funded State projects – CDBG Program Income*
- 5. Office of Housing and Community Partnerships RLF Grant / Loan Review Report form*
- 6. Housing Semi-Annual Program Income Report*
- 7. ED RLF Semi-Annual Report*
- 8. Office of Housing and Community Partnerships, Ohio Small Cities CDBG Program Job Certification Summary*
- 9. Ohio Community Development Block Grant (CDBG) Program Status Report*
- 10. Notice to Public of Finding of No Significant Impact on Environment (FONSI) and Notice of Intent to Request Release of Funds (NOI/RROF) Combined Notice – CDBG Program Income / RLF Loan*
- 11. Notice to Proceed / Notice of Commencement*
- 12. Satisfaction of Mortgage*
- 13. Approve the Hiring, Promotion and Reclassification of Personnel under the Commissioners Hiring Authority, excluding the Commissioners' Office*
- 14. Approve Unpaid Leave of Absence requests for Employees under the Commissioners Hiring Authority*
- 15. Accept Personnel Resignations*
- 16. Permission to advertise to fill employment positions under the Board's hiring authority, following the acceptance of a resignation*
- 17. Acknowledge new hire appointments by the Department of Job and Family Services*
- 18. Concur with the Townships on Liquor License – Request a Hearing to be held in County Seat or Not Request a Hearing*
- 19. Ohio Motor Fuel Tax Refund Claims for the Transit Department*
- 20. Acknowledge Requests for Release of Funds for the Airport Authority*
- 21. Farm Market Agreements for the Department on Aging*
- 22. Agreements for the use of County Parking Lots and County Property*

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23. *Service Contract Agreements that are in the amount of \$10,000.00 per year or less, up to and including Multi-year Service Contracts that do not exceed the \$10,000.00 per year limit*
24. *In the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2020.*

BE IT FURTHER RESOLVED, that this Resolution become part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>

DRAINAGE ENGINEER

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to appoint Joe Cattell as Drainage Engineer and set the compensation at a bi-weekly rate of \$382.37 effective with pay #2 through pay #26 and pay #27 at \$382.45, per the Memorandum of Understanding dated January 29, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>

PREVAILING WAGE COORDINATORS

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to appoint Gerard Morgan to serve as a Prevailing Wage Coordinator for Geauga County for 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to appoint Nicholas Gorris to serve as a Prevailing Wage Coordinator for Geauga County for 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>

BOARD APPOINTMENTS

DEPARTMENT ON AGING

Western Reserve Area Agency on Aging Committees

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to appoint Richard Piraino and Dick Doerr to the Western Reserve Area Agency on Aging 5 County Advisory Council for the term January 1, 2020 through December 31, 2022.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to appoint Richard Piraino and Dick Doerr to the Western Reserve Area Agency on Aging Board of Trustees for the term January 1, 2020 through December 31, 2022.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>

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DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC)

Local Revolving Loan and Revolving Loan Committees

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to re-appoint the following members to the Geauga County Local Revolving Loan Committee for a two year term ending December 31, 2021:

Debbie Mack Linda Crombie Lois Danku Caroline Mansfield
(Alternate – Chris Hitchcock)

Roll Call Vote: *Commissioner Dvorak Aye*
Commissioner Spidalieri Aye
Commissioner Lennon Absent

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to acknowledge the following Community Improvement Corporation (CIC) appointees to the Local Revolving Loan Committee including John Solich and Caterina Cocca-Fulton.

Roll Call Vote: *Commissioner Dvorak Aye*
Commissioner Spidalieri Aye
Commissioner Lennon Absent

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to re-appoint the following members to the Geauga County Revolving Loan Committee for a two year term ending December 31, 2021:

Debbie Mack Lois Danku Caroline Mansfield

Roll Call Vote: *Commissioner Dvorak Aye*
Commissioner Spidalieri Aye
Commissioner Lennon Absent

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to acknowledge the following Community Improvement Corporation (CIC) appointees to the Revolving Loan Committee including John Solich and Caterina Cocca-Fulton.

Roll Call Vote: *Commissioner Dvorak Aye*
Commissioner Spidalieri Aye
Commissioner Lennon Absent

Fair Housing Committee

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to re-appoint Lisa Briggs, Dawn Farrell, Nancy Leirer and Sara Clemson to the Fair Housing Commission for a two year term, January 1, 2020 through December 31, 2021.

Roll Call Vote: *Commissioner Dvorak Aye*
Commissioner Spidalieri Aye
Commissioner Lennon Absent

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to re-appoint Daniel Plant to the Fair Housing Commission for a one year term ending December 31, 2020.

Roll Call Vote: *Commissioner Dvorak Aye*
Commissioner Spidalieri Aye
Commissioner Lennon Absent

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JOB AND FAMILY SERVICES

Family Services Planning Committee

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to re-appoint Nan Burr, Jennifer Felker, Angela Spalsbury, Ph.D., Nancy Seelbach, Jenn Bartone, Andrea Pollock, Scott Hildenbrand, Julie Gorenc, Vicki Clark, Jessica Boalt and Teri Malnar to the Family Services Planning Committee for a one year term ending December 31, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to appoint Gerard Morgan to the Family Services Planning Committee for a one year term ending December 31, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>

CREDIT CARD AUTHORIZATION

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve the addition of Josh Burton to the Maintenance Department Home Depot Commercial Credit Account.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve the addition of Jessica Boalt, Edward Shortridge and Mark Stukbauer to the Maintenance Department Home Depot Commercial Credit Account.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve the use of Credit Cards for the 2020 year and further authorize the Vice President of the Board to execute the Applications for Authorization to Permit Use per O.R.C. 301.27 for the Department on Aging, Department of Development (Building and Community Development), Commissioners' Office, Department of Emergency Services, Job and Family Services, Maintenance Department, Transit, the County Auditor's Office, the County Engineer's Office, the Common Pleas Court, the Probate/ Juvenile Court and the Sheriff's Office with not to exceed monthly amounts and for specific individuals. (listed as such in the attached sheets).

Department on Aging

<i>PNC / Giant Eagle</i>	<i>\$2,000.00</i>
<i>Centerra Cooperative (Gas)</i>	<i>\$2,000.00</i>
<i>Marc's (Marc Glassman)</i>	<i>\$1,000.00</i>

PNC Giant Eagle - \$2,000.00

<i>Jessica Boalt</i>	<i>Natalie Dolezal</i>	<i>Karen Fueger</i>
<i>Shaunna Gyorki</i>	<i>Sandy McLeod</i>	<i>Peggy Peters</i>
<i>Kathy Petrella</i>	<i>Magaly Rios</i>	<i>Karen M. Stone</i>
<i>Amber Weinhart</i>	<i>Melissa Wheeler</i>	

PNC Giant Eagle - \$1,000.00

<i>David Craig</i>	<i>Becky O' Reilly</i>	
<i>Christine Bacon</i>	<i>Millissa Brosch</i>	<i>Hanna Dussing</i>
<i>Nathan Gorton</i>	<i>Vicki Krueger</i>	<i>Rita Painter</i>
<i>Karen L. Stone</i>	<i>Cathie Wells</i>	

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Centerra

<i>Christine Bacon</i>	<i>Kristen Bibby</i>	<i>Jessica Boalt</i>
<i>Rudy Breunig</i>	<i>Millissa Brosch</i>	<i>David Craig</i>
<i>Bob Debevits</i>	<i>Natalie Dolezal</i>	<i>Reba Dykes</i>
<i>Kathy Hartz</i>	<i>Michelle Hering</i>	<i>Vicki Krueger</i>
<i>Sandy McLeod</i>	<i>Becky O'Reilly</i>	<i>Natalie Pajk</i>
<i>Kathy Petrella</i>	<i>Cherri Roth</i>	<i>Ed Shortridge</i>
<i>Karen L. Stone</i>	<i>Mark Stukbauer</i>	<i>Jeff Thomas</i>
<i>Amber Weinhart</i>	<i>Cathie Wells</i>	<i>Melissa Wheeler</i>

Marc/Marc Glassman

<i>Christine Bacon</i>	<i>Jessica Boalt</i>	<i>Millissa Brosch</i>
<i>David Craig</i>	<i>Natalie Dolezal</i>	<i>Hannah Dussing</i>
<i>Karen Fueger</i>	<i>Vicki Krueger</i>	<i>Sandy McLeod</i>
<i>Becky O'Reilly</i>	<i>Rita Painter</i>	<i>Peggy Peters</i>
<i>Kathy Petrella</i>	<i>Magaly Rios</i>	<i>Karen L. Stone</i>
<i>Karen M. Stone</i>	<i>Amber Weinhart</i>	<i>Melissa Wheeler</i>
<i>Cathie Wells</i>	<i>Shaunna Gyorki</i>	

Department of Development:

Building Department

<i>Staples</i>	<i>\$250.00</i>
<i>WEX (Wright Express) Gas Card</i>	<i>\$500.00</i>
<i>Geauga Credit Union Visa</i>	<i>\$2,000.00</i>
<i>Centerra Cooperative (Western Reserve)</i>	<i>\$1,500.00</i>

Staples

<i>Dan Spada</i>	<i>Michael Mihalisin</i>	<i>Lisa Moriarity</i>	<i>Larry Heiden</i>
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Geauga Credit Union – Visa

<i>Dan Spada</i>	<i>Michael Mihalisin</i>	<i>Lisa Moriarity</i>
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WEX / Centerra (Western Reserve)

<i>Mike Mihalisin</i>	<i>Dan Spada</i>	<i>Larry Heiden</i>	<i>Jerry Blakey</i>
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Community Development

<i>Geauga Credit Union Visa</i>	<i>\$1,500.00</i>
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Staples & Geauga Credit Union Visa

<i>David Favorite</i>	<i>Jessica Kaluga</i>	<i>Becky Sedivy</i>
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Commissioners Office

<i>Visa</i>	<i>\$4,000.00</i>
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Geauga Credit Union Visa

<i>James Dvorak</i>	<i>Ralph Spidalieri</i>	<i>Tim Lennon</i>	<i>Gerard Morgan</i>
<i>Adrian Gorton</i>	<i>Kathy Hostutler</i>	<i>Christine Blair</i>	<i>Deborah Ashburn</i>
<i>Kelly Bidlack</i>	<i>Megan Erickson</i>		

Department of Emergency Services

<i>PNC Giant Eagle</i>	<i>\$1,000.00</i>
<i>Geauga Credit Union Visa</i>	<i>\$2,000.00</i>

PNC Giant Eagle / Geauga Credit Union Visa

<i>Roger Peterson</i>	<i>Judith Oberstar</i>	<i>M. Austin Rice</i>	<i>Thomas VencI</i>
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Job and Family Services

<i>Geauga Credit Union Visa</i>	<i>\$7,500.00</i>
<i>PNC Giant Eagle</i>	<i>\$1,000.00</i>
<i>Walmart Community Card</i>	<i>\$3,000.00</i>
<i>WEX Fleet Universal</i>	<i>\$5,000.00</i>

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<i>Geauga Credit Union Visa</i>				
<i>Craig Swenson</i>	<i>Paul Reiman</i>	<i>Gina Gubanyor</i>	<i>Lisa Milgate</i>	
<i>PNC Giant Eagle</i>				
<i>Brooke Bourdeau</i>	<i>Rex Brobst</i>	<i>Joshua Burton</i>	<i>Amy Fazi (Buresch)</i>	
<i>Jodi Miller</i>	<i>Susan Stamey</i>			
<i>Walmart Community Card</i>				
<i>Lauren Baird</i>	<i>Brooke Bourdeau</i>	<i>Rachael Brown (Tetlow)</i>	<i>Matt Cebron</i>	
<i>Kelly Cinadr (Conroy)</i>	<i>Amy Fazi (Buresch)</i>	<i>Mandi Galloway</i>	<i>Melanie Lacy</i>	
<i>Lisa Milgate</i>	<i>Meighan Mills</i>	<i>Lauren Spaar</i>	<i>Sherita Wren</i>	
<i>Heather Martin</i>				
<i>WEX Fleet Universal</i>				
<i>Heidi Abrams</i>	<i>Lauren Baird</i>	<i>Jillian Barath</i>	<i>Dawn Bates</i>	
<i>Brooke Bourdeau</i>	<i>Rex Brobst</i>	<i>Donna Brown-Barrow</i>	<i>Joshua Burton</i>	
<i>Lauren Burton</i>	<i>Jill Butler</i>	<i>Cynthia Cale</i>	<i>Matt Cebron</i>	
<i>Scott Christopher</i>	<i>Kelly Cinadr</i>	<i>Michelle Cmund</i>	<i>Jennifer Ellis</i>	
<i>Amy Fazi</i>	<i>Haley Filko</i>	<i>Mandi Galloway</i>	<i>Misty Gothum</i>	
<i>Ashley Guarniere</i>	<i>Gina Gubanyor</i>	<i>Mike Heino</i>	<i>Ashley Higginbotham</i>	
<i>Ashley Hiscox</i>	<i>Allie Hulsmann</i>	<i>Douglas Kern</i>	<i>Melanie Lacy</i>	
<i>Pauline Loveland</i>	<i>Heather Martin</i>	<i>Peter Medved</i>	<i>Lisa Milgate</i>	
<i>Kristina Miller</i>	<i>Jodi Miller</i>	<i>Meighan Mills</i>	<i>Amannda Monroe</i>	
<i>Katherine Ostrosky</i>	<i>Sharon Palmer</i>	<i>Alyssa Parnaby</i>	<i>Rachel Petterson</i>	
<i>Paul Reiman</i>	<i>Natalie Roncagli</i>	<i>Lauren Spaar</i>	<i>Patricia Spisak</i>	
<i>Craig Swenson</i>	<i>Kelly Thurling</i>	<i>Hallie Vollmar</i>	<i>Kelcee Webster</i>	
<i>Brad Welch</i>	<i>Allison Wojtonek</i>	<i>Sherita Wren</i>	<i>James Zock</i>	
<i>Tracy Sindelar</i>	<i>Kashmin Dalal</i>	<i>Peter Ackerman</i>	<i>Michael Thies</i>	

Maintenance

Home Depot (Commercial):

<i>Glen Vernick</i>	<i>\$5,000.00</i>
<i>Richard Newsome</i>	<i>\$5,000.00</i>
<i>Rik Wareham</i>	<i>\$1,000.00</i>
<i>Bob Anderson</i>	<i>\$1,000.00</i>
<i>Ken Kovach</i>	<i>\$1,000.00</i>
<i>Patrick Vlach</i>	<i>\$1,000.00</i>
<i>Don Wilk</i>	<i>\$1,000.00</i>
<i>John Ludlow</i>	<i>\$1,000.00</i>
<i>Josh Burton (JFS)</i>	<i>\$1,000.00</i>
<i>Jessica Boalt (Aging)</i>	<i>\$1,000.00</i>
<i>Mark Stukbauer Aging</i>	<i>\$1,000.00</i>
<i>Edward Shortridge (Aging)</i>	<i>\$1,000.00</i>

Transit

<i>Geauga Credit Union Visa</i>	<i>\$2,000.00</i>
<i>Staples</i>	<i>\$1,000.00</i>

Geauga Credit Union Visa & Staples

<i>JoAnna Santilli</i>	<i>Duane Bidlack</i>
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Auditor's Office

<i>Geauga Credit Union Visa</i>	<i>\$5,000.00</i>		
<i>Charles Walder</i>	<i>Ronald Leyde</i>	<i>Allan Vontorcik</i>	<i>Allen Keener</i>
<i>Katherine Jacob</i>	<i>Chris Greenawalt</i>	<i>Pamela McMahan</i>	

County Engineer's Office

<i>Geauga Credit Union Visa</i>	<i>\$1,000.00</i>
<i>PNC</i>	<i>\$1,000.00</i>

Geauga Credit Union Visa

<i>Frank Antenucci</i>	<i>Joe Cattell</i>	<i>Keith Delfs</i>	<i>Michael Donaldson</i>
<i>William Dudinsky</i>	<i>Nicholas Goodrich</i>	<i>Nicholas Gorris</i>	<i>Shane Hajjar</i>

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<i>Andrew Haupt</i>	<i>Matthew Johns</i>	<i>Nicholas Kovach</i>	<i>Paul Kucharski</i>
<i>Mikala Morgan</i>	<i>Alan Prescott</i>	<i>Thomas Ross</i>	<i>Katie Taylor</i>
<i>Trace Turnbull</i>	<i>Robert Weigle</i>	<i>Rick Weikart</i>	<i>Addison Wolf</i>

PNC – Giant Eagle

<i>Frank Antenucci</i>	<i>Joseph Cattell</i>	<i>Nicholas Gorris</i>	<i>Shane Hajjar</i>
<i>Andrew Haupt</i>	<i>Matthew Johns</i>	<i>Mikala Morgan</i>	<i>Katie Taylor</i>
<i>Trace Turnbull</i>	<i>Robert Weigle</i>		

Common Pleas Court

Geauga Credit Union - Visa

<i>Carolyn Paschke</i>	<i>\$1,500.00</i>
<i>David M. Ondrey</i>	<i>\$1,500.00</i>

Probate/Juvenile

Bank of America - Mastercards

<i>Timothy J. Grendell</i>	<i>\$2,000.00</i>
<i>Kimberly Laurie</i>	<i>\$4,000.00</i>

Sheriff's Office

First National Bank Visa *\$2,000.00 / month per card (6 cards total)*

<i>Scott Hildenbrand</i>	<i>Thomas Rowan</i>	<i>Gary Gribbons</i>	<i>Brandon Reed</i>
<i>Kathy Rose</i>	<i>John Hiscox, Jr.</i>	<i>Christine Kennedy</i>	<i>Tracey Georskey</i>
<i>Mitchell Kelly</i>	<i>James Falb</i>	<i>James Bartlett</i>	<i>David Shaffer</i>

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>

ACKNOWLEDGEMENTS

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending December 19, 2019 and December 25, 2019 as required by O.R.C. 955.12.*

OTHER

The Board reviewed upcoming events.

MEETINGS

- Wed., 1/8 NOC COG meeting, 1:30 p.m. 470 Center St. Bldg. #8 – Health Meeting Room*
- Wed., 1/8 Geauga County Township Association Dinner 6:30 p.m. Adam Hall Community Center, Auburn*
- Fri. 1/10 NOACA Board of Directors Meeting, 9:00 a.m. Cleveland*
- Mon., 1/13 Board of Revision, Organizational meeting, 9:00 a.m. Auditor's Office*
- Mon., 1/13 ADP Board Organizational Meeting, 2:00 p.m. Auditor's Office*
- Tue., 1/14 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*
- Tue., 1/14 The Commissioners will hold regular session at 9:30 a.m.*
- Thu., 1/16 Geauga Trumbull Solid Waste Management District, Board of Directors meeting, 10:30 a.m. District Office*
- Mon., 1/20 **County offices will be closed for general business due to Martin Luther King Jr. holiday. Twenty-four hour operations will continue to operate as usual.***
- Thu., 1/23 The Commissioners will hold regular session at 9:00 a.m.*

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Mon., 1/27 Family First Council, 1:30 p.m. Job and Family Services

Tue., 1/28 The Commissioners will hold regular session at 9:00 a.m.

NOACA – COMMITTEE, SUBCOMMITTEE AND COUNCIL POSITIONS

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to appoint the following alternates and individuals for NOACA for the year 2020:

Board of Directors:

Timothy Lennon Alternate: Shane Hajjar
Ralph Spidalieri Alternate: Joe Cattell
James Dvorak Alternate: Nick Gorris

Committees:

Executive: Lennon / Hajjar
External Affairs: Dvorak / Gorris
Finance & Audit: Dvorak / Gorris
Governance: Dvorak / Gorris
Planning & Programming: Spidalieri / Cattell
Policy: Lennon/ Hajjar

Subcommittees:

Air Quality: Dvorak / Gorris
Transportation: Cattell / Gorris
Water Quality: Dvorak / Steven Oluic

Councils:

Bicycle & Pedestrian Dvorak /Gorris
Business Advisory Dave Favorite
Community Advisory Pastor Dean Carlo
Rural Advisory John Oros
Leslie Gambosi
Tim Snyder
Gary Neola, Jr.
Safety & Operations Cattell / Gorris

Roll Call Vote: Commissioner Dvorak Aye
Commissioner Spidalieri Aye
Commissioner Lennon Absent

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to adjourn the meeting at 9:29 a.m.

Geauga County Board of Commissioners

Timothy C. Lennon

Ralph Spidalieri

James W. Dvorak

Christine Blair, Commissioners' Clerk

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