

Commissioners' Journal
January 14, 2020

The Geauga County Board of Commissioners met in session on January 14, 2020 at 9:30 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Timothy C. Lennon opened the meeting at 9:45 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

**Commissioner Spidalieri was absent from today's meeting.*

FINANCIALS

County Administrator Gerard Morgan reported on financials from January 9, 2020, Resolution #20-006 that included Appropriation transfers from Job and Family Services, Metzenbaum and the Juvenile Court to redistribute appropriations to their various sub-departments; Supplemental Appropriation from the Commissioners in the Capital Reserve Fund to provide appropriations for upcoming contract encumbrances; Travel Request for the County Engineer's Office; a payment for the Sheriff's Office to SHI International for replacement services and operating system upgrade licenses in the amount of \$42,472.87; and a payment for the Sheriff's Office to Interaction Insight GLR for 911 equipment and a replacement recorder in the amount of \$25,852.07; as approved by the County Administrator pursuant to Resolution #20-005, approved January 7, 2020 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2020, as authorized by O.R.C. 305.30.

COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT

County Administrator Gerard Morgan reported on the items approved by the County Administrator on January 13, 2020 that included for the Airport Authority to acknowledge and approve Reimbursement Request #2 and final closeout for ODOT Grant project #17-08 for the Obstruction Removal: Trees in the amount of \$2,489.00 (\$2,364.55 ODOT portion and \$124.45 local County match); and for Transit to approve and execute the Ohio Motor Fuel Tax Refund Claim for Transit Buses for the period October 1, 2019 through December 31, 2019 in the amount of \$4,170.39 (\$945.76 Diesel and \$3,224.63 Gasoline); as authorized by Resolution #20-005 under the direction and supervision of the County Commissioners that was approved January 7, 2020 pursuant to O.R.C. 305.30.

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including a Supplemental Appropriation for Water Resources in the Auburn Corners Sewer Project fund to provide appropriations for upcoming contracts; a Cash transfers out of the General Fund to Department of Development (Community & Economic) and Metzenbaum for the 4th quarter 2019 interest transfer; a Cash transfer out of the General Fund to Department of Development (Community & Economic) for 4th quarter 2019 payroll administration costs; Carryover contracts with 2020 appropriations from the Commissioners in their Building and Airport Improvements funds and for Water Resources in the Sewer Improvement fund; a Travel request for the Department of Emergency Services; a payment for the Auditor's Office to Manatron for 2020 maintenance and support for MVP, the county Real Estate taxing system in the amount of \$101,351.61; a payment for the Commissioners Office to Ravenwood for 1st Quarter 2020 Youth Center Operations in the amount of \$104,105.00; and a payment for Job and Family Services to Board of Developmental Disabilities for September and October Help Me Grow program in the amount of \$44,519.58.

Commissioner Lennon inquired about appropriation transfers for unemployment for Joanne Monaco to which Mr. Gorton stated that this is the portion we are required to pay, for six months and Mr. Gorton asked the Department to just do the November / December current amount due, and then once the unemployment invoice is received transfer what is needed. Mr. Lennon inquired about some type of agreement being made with Ms. Monaco to be paid while staying home. Mr. Morgan stated that once the 8 months was complete she applied to unemployment. Mr. Morgan stated that she was an active employee in the system but not

Commissioners' Journal
January 14, 2020

actually coming in to work. Mr. Lennon expressed concern over taxpayers dollars, and then being able to continue to collect through unemployment. Mr. Morgan noted that it was hearsay that they were trying to get her to years of service date to retire, but she didn't retire and instead applied for unemployment.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute Resolution #20-007 itemizing the financials for the meeting of January 14, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent*</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS OFFICE – DISTRIBUTE BALANCE IN DOMESTIC VIOLENCE FUND TO WOMENSAFE – YEAR 2019

Mr. Gorton asked the Board to ask the Auditor to distribute the balance of the domestic violence fund to Womensafe, who is the agency designated to receive these funds. Mr. Lennon inquired about where the funds come from, to which Mr. Gorton stated that they come from divorce filing fees and other fees that accumulate in the fund and then we are required to distribute those funds.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to request the County Auditor distribute the balance in the Domestic Violence Fund (2070) to Womensafe, the local agency designated by the Commissioners to receive such monies. This allocation is to be paid pursuant to Section 3113.34 of the O.R.C. for the 2019 year, in the amount of \$14,404.03.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

PROBATE/ JUVENILE COURT – AMENDMENT FORM / FISCAL ACCOUNTABILITY #1 ATTACHMENT A, PAGE 2 – FY2020 OHIO DEPARTMENT OF YOUTH SERVICES GRANT

Commissioner Dvorak asked if there was anyone present from the Court, it was acknowledged that no one was in attendance.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute Amendment Form / Fiscal Accountability #1 Attachment A, Page 2 of the FY2020 Ohio Department of Youth Services (DYS) Grant for a Re-alignment of Funds due to a change in fees and billing structure for Ohio Guidestone and an increase number of monitoring hours by FLIP clients.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT ON AGING – APPROVE REVISED ORGANIZATIONAL CHART TO INCLUDE ADDITIONAL POSITION – RECREATION AND EDUCATION COORDINATOR (#1004) – ADVERTISE INTERALLY FIVE DAYS FOR THE POSITION

Director Jessica Boalt asked the Board to add an additional Recreation and Education Coordinator, noting that this was included in the budget. Currently the Supervisor is out doing classes and need to have her back in the centers supervising her staff.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve a revision to the Organizational Chart to include an additional Full-time Recreation and Education Coordinator (#1004) to be effective January 14, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

Commissioners' Journal
January 14, 2020

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to grant permission to advertise internally for a period of five days, for the position of Full-time Recreation and Education Coordinator (#1004).

<i>Roll Call Vote:</i>	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Absent
	Commissioner Lennon	Aye

DEPARTMENT OF DEVELOPMENT (BUILDING AND COMMUNITY & ECONOMIC) –
ADVERTISE FOR FULL-TIME PERMIT COORDINATOR (#1106)

Director Dan Spada asked the Board to advertise for Permit Coordinator, noting that the only change in the position is from splitting with Maintenance to Community Development.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to grant permission to advertise for the position of Full-time Permit Coordinator (#1106). This position will remain posted until filled.

<i>Roll Call Vote:</i>	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Absent
	Commissioner Lennon	Aye

MAINTENANCE – CHANGE ORDER #1 – INCREASE CONTRACT – NEVIRD LTD. D.B.A.
ASH'S MAYFIELD WINDOW CLEANING COMPANY

Director Glen Vernick asked the Board increase the contract with Ash's Mayfield Window Cleaning, noting that when they did the windows in Job and Family Services they completed the project under the existing contract and need to increase to cover the cost.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute Change Order #1, increasing the Contract with Nevird Ltd. d.b.a. Ash's Mayfield Window Cleaning Company for additional work performed at Job and Family Services in the amount of \$380.00.

<i>Roll Call Vote:</i>	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Absent
	Commissioner Lennon	Aye

COMMISSIONERS' OFFICE – APPROVE AIA STANDARD AGREEMENT – THENDESIGN
ARCHITECTURE, LLC (TDA) – ADMINISTRATIVE OFFICES ON RAVENWOOD DRIVE AND
MERRITT ROAD

Mr. Morgan explained that we are finally ready to move forward with the contract with TDA, adding that they had good interviews yesterday with the CMR firms.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute the AIA Standard Agreement between the Geauga County Board of Commissioners and ThenDesign Architecture, LLC (TDA) for the Geauga County Administrative Offices on Ravenwood Drive and Merritt Road in an amount not to exceed \$2,177,000.00.

<i>Roll Call Vote:</i>	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Absent
	Commissioner Lennon	Aye

COMMISSIONERS' OFFICE – NOACA – CODE OF REGULATIONS AMENDMENT

The following item was on the agenda for consideration by the Board. Commissioner Lennon made a motion to table the item until at least next week when Commissioner Spidalieri would be in attendance and to allow for additional time to clarify some language in the resolution with legal.

The Commissioners' Office is requesting the Board approve and execute Resolution #20-008 to Approve the Northeast Ohio Areawide Coordinating Agency Code of Regulations – Amendment to Section 4.2.

Commissioners' Journal
January 14, 2020

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to table the Resolution to amend the NOACA Code of Regulations until next week.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – SELECT OWNERS REPRESENTATIVE FIRMS MOST QUALIFIED AND PROVIDE THE FIRMS INFORMATION FOR REQUEST FOR PROPOSALS

Mr. Morgan stated that after reviewing the Statement of Qualifications submitted for Owners Representative we need to select the firms to send information out for the Request for Proposals, making the recommendation of NV5, RFC Contracting, CBRE and Cold Harbor.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to select the following Owners Representative firms as the most qualified to provide the required services for the Geauga County Administrative Offices Construction project, including NV5, RFC Contracting, CBRE and Cold Harbor, and further provide each Owners Representative firm selected with the information required for the Request for Proposals.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – APPOINT COMMISSIONER DVORAK TO SIT ON GENERAL PLAN COMMITTEE – PLANNING COMMISSION

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to nominate and appoint Commissioner Dvorak to sit on the committee for the General Plan being completed by the Planning Commission.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) The Monthly Financial Report from the County Building Department for the month of December, 2019.*
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Prisoner Transport for the month ending December 2019 as required by O.R.C. 325.07.*
- c) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of October and November 2019 amended and for December 2019, pursuant to ORC 135.35(L).*

OTHER

The Board reviewed upcoming events.

MEETINGS

Tue., 1/14 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

Thu., 1/16 Geauga Trumbull Solid Waste Management District, Board of Directors meeting, 10:30 a.m. District Office

*Mon., 1/20 **County offices will be closed for general business due to Martin Luther King Jr. holiday. Twenty-four hour operations will continue to operate as usual.***

Thu., 1/23 The Commissioners will hold regular session at 9:00 a.m.

Mon., 1/27 Family First Council, 1:30 p.m. Job and Family Services

Commissioners' Journal
January 14, 2020

Tue., 1/28 The Commissioners will hold regular session at 9:00 a.m.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to adjourn the meeting at 10:15 a.m.

Geauga County Board of Commissioners

Timothy C. Lennon

Ralph Spidalieri

James W. Dvorak

Christine Blair, Commissioners' Clerk

Commissioners' Journal
January 14, 2020

THIS PAGE INTENTIONALLY LEFT BLANK