

Commissioners' Journal
January 21, 2021

The Geauga County Board of Commissioners met in session on January 21, 2021 at 9:30 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, James W. Dvorak opened the meeting at 9:30 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

**Commissioner Lennon was absent from the meeting.*

Commissioner Dvorak read the following prayer:

*Mighty Lord, you give us Courage
You are my rock. I will put my confidence in you.
I come to you today positioning myself to hear you and obey you.
Thank you, Lord for bringing me new boldness and courage.
You have provided miraculous steps for me this day.
I will take one remarkable step of faith after another.
Worry and Fear will flee from me.
Thank you, that you are giving us great power to do great things this day.
Amen*

FINANCIALS

County Administrator Gerard Morgan reported on financials from January 14, 2021, Resolution #21-006, that included Supplemental Appropriation for Water Resources in the Auburn Corners Sewer Project fund for new year adjustments; Cash transfer for the Sheriff 9-1-1 fund for 1st Quarter 2021 Cost Allocation payment; a payment for the Commissioners Office to Ravenwood for the first quarter commitment to the Youth Center in the amount of \$104,105.00, and a payment for the Sheriff's Office to Lexipol, LLC for policy making software in the amount of \$15,472.00; as approved by the County Administrator pursuant to Resolution #21-003 approved January 5, 2021 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2021, as authorized by O.R.C. 305.30.

COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT

County Administrator Gerard Morgan reported on the items approved by the County Administrator on January 14, 2021 that included for the Department of Development (Community & Economic) to approve hiring Gina Hofstetter to the position of Full-time Program Coordinator (#1409) to be effective January 25, 2021 at the rate of \$18.24 per hour with a one-year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions, for Transit approved and executed the Ohio Motor Fuel Tax Refund Claim for Transit Buses for the period October 1, 2020 through December 31, 2020 in the amount of \$3,494.85 (\$407.10 Diesel and \$3,087.75 Gasoline), and on January 20, 2021 for the Department on Aging accepted the Retirement Resignation of Karen L. Stone, Adult Day Services Assistant to be effective April 17, 2021; and for the Department of Water Resources approved the promotion of Bernard Pilarczyk to the position of McFarland Wastewater Treatment Plant Supervisor (#2301) to be effective January 11, 2021 at the rate of \$28.86 per hour with a 180-day probationary period; as authorized by Resolution #21-003 under the direction and supervision of the County Commissioners that was approved January 5, 2020 pursuant to O.R.C. 305.30.

COMMISSIONERS' OFFICE – REQUEST FOR PARTIAL PAYMENT #2 – DONLEY'S INDEPENDENCE, LLC – GEAUGA COUNTY OFFICE BUILDING

Budget and Finance Manager Adrian Gorton asked the Board to authorize the President of the Board to execute partial payment request #2 on GMP #1 for Donley's Independence on the new County Office Building.

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Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve and authorize the President of the Board to execute the Request for Partial Payment #2 for Donley's Independence, LLC for the Geauga County Office Building, GMP Phase #1 in the amount of \$797,098.01.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including Supplemental Appropriations from the Commissioners Office in the Capital Reserve Fund to be able to encumber GMP#2 and pay sewer and water permits for the new County Office Building construction; Supplemental Appropriations from the Juvenile/Probate Court to adjust appropriations in their General Fund accounts to match their 2021 final request that was submitted too late to be included in the permanent budget; Cash transfer out of the General Fund to Family First Council for January – March 2021 commitment; several Then and Now for the Common Pleas Court to various lawyers for appointed counsel fees not previously encumbered; Then and Now for the Coroner's Office to Cuyahoga County Coroner's Office for autopsies that were not previously encumbered, Then and Now for the Job and Family Services to Burlington Coat Factory for Family First clothing expenditures that were not previously encumbered; and a payment for the Commissioners Office to Donley's Independence for Pay Request #2 on the new County Office Building project (GMP Phase #1) in the amount of \$797,098.01.

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve and execute Resolution #21-007 itemizing the financials for the meeting of January 21, 2021.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – HIGHWAY EASEMENTS – CARAPACE MANAGEMENT LIMITED – IMPROVEMENTS TO WASHINGTON STREET (PARCELS #01-118042 AND #01-023910)

Survey Technician II Nick Goodrich asked the Board to accept and execute two Highway Easements for Carapace Management Limited for culvert improvements to Washington Street.

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to accept and execute the Highway Easement between the Geauga County Board of Commissioners and Carapace Management Limited (Parcel #01-118042) for Improvements to Washington Street in Auburn Township in the amount of \$200.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to accept and execute the Highway Easement between the Geauga County Board of Commissioners and Carapace Management Limited (Parcel #01-023910) for Improvements to Washington Street in Auburn Township in the amount of \$200.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

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PLANNING COMMISSION – DEDICATION PLAT – SANITARY SEWER LINE EASEMENT – THWING ROAD, FINAL PLAT – CHARDON TOWNSHIP

Director Linda Crombie asked the Board to execute the dedication plat for the sewer line easement on Thwing Road for the sanitary sewer line and includes six homeowners.

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve and execute the Dedication Plat of Sanitary Sewer Line Easement on Thwing Road, Final Plat, located in Chardon Township.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

PLANNING COMMISSION – REPLAT OF CANYON LAKES COLONY SUBDIVISION, NO. SUBLOTS 115 AND 116A – BAINBRIDGE TOWNSHIP

Ms. Crombie explained that this is a replat, that the homeowners are making a minor lot line adjustment due to an encroachment from a storage building.

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve and execute the Replat of Canyon Lakes Colony Subdivision No. 4, Sublots 115 and 116a in Bainbridge Township.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

SHERIFF'S OFFICE – AGREEMENT – BOARD OF PRISONERS – CITY OF LAKEWOOD

Sheriff Scott Hildenbrand asked the Board to execute the agreement with the City of Lakewood to board prisoners. Sheriff Hildenbrand explained that with the new President they are not sure what is going to happen with the ICE inmates.

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve and execute the Agreement for Boarding of Prisoners by and between the Geauga County Board of Commissioners and the City of Lakewood.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

***Commissioner Lennon arrived at the meeting.*

MAINTENANCE – AGREEMENT – E TECHNOLOGIES – UPS UNITS – TWO YEARS

Director Glen Vernick asked the Board to execute the agreement with E Technologies for the UPS (uninterrupted power supply) backup systems which are located at 470 Center Street, the Annex, DES and at the Safety Center. Mr. Vernick explained that this is for inspections, maintenance and that they rotate the replacement of batteries in the units so they are not replacing them all at the same time.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the Agreement with E Technologies to provide Inspections and Maintenance on Geauga County UPS Units for a two-year period in an amount not to exceed \$48,000.00 (\$35,000.00 for the County Offices and \$13,000.00 for the Safety Center).

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES- PVS NOLWOOD CHEMICALS, INCORPORATED – FERRIC CHLORIDE AND ALUMINUM SULFATE – THREE YEARS

Director Steven Oluic asked the Board to execute the contracts with PVS Nolwood Chemicals for three years for the Ferric Chloride and Aluminum Sulfate chemicals. Dr. Oluic explained that over the years the cost has increased and they were required to go out to bid this year and did

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the contract for three years. Mr. Morgan added that it also is based on the amount that is needed and delivered in drums.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the Contract Agreement with PVS Nolwood Chemicals, Incorporated to Supply FERRIC Chloride drums for the department's location at 12550 Merritt Road, Chardon for a three-year period, January 1, 2021 through December 31, 2023, in the amount of \$38,639.00 (\$11,666.00 for 2021, \$12,839.00 for 2022 and \$14,134.00 for 2023).

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the Contract Agreement with PVS Nolwood Chemicals, Incorporated to Supply ALUMINUM SULFATE for the department's location at 17630 Chagrin River Road, Chagrin Falls for a three-year period, January 1, 2021 through December 31, 2023 in the amount of \$190,704.00 (\$57,600.00 for 2021, \$63,360.00 for 2022 and \$69,744.00 for 2023).

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – EXECUTIVE SESSION

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to move into Executive Session for the purpose of discussing the employment and compensation of public employees.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

The Board moved into Executive session at 9:44 a.m. with Mr. Morgan and Dr. Oluic. The Board returned from Executive Session at 10:28 a.m. Mr. Dvorak stated that they had a nice discussion and there will be no action at this time.

COMMISSIONERS' OFFICE – APPROVE PROMOTION – MEGAN ERICKSON, FISCAL ASSISTANT (#1325)

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon, to approve the promotion of Megan Erickson to the position of Fiscal Assistant (#1325) to be effective January 25, 2021 at the rate of \$17.01 per hour with a 180-day probationary period.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – APPROVE PROMOTION – DEBORAH ASHBURN, SENIOR FISCAL SPECIALIST (#1326)

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the promotion of Deborah Ashburn to the position of Senior Fiscal Specialist (#1326) to be effective January 25, 2021 at the rate of \$22.78 per hour (Grade 12, Step 2) with a 180-day probationary period.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

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COMMISSIONERS' OFFICE – APPROVE REVISED ORGANIZATIONAL CHART – REMOVE VACANT POSITIONS

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the revised Organizational Chart to remove the Administrative Assistant (#1319) and Fiscal Specialist (#1315) positions to be effective January 25, 2021.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – EXECUTE REVISED ACCOUNTING FORMS AUTHORIZATION FORMS AND PAYROLL AUTHORIZATION FORMS - DEPARTMENT OF DEVELOPMENT (BUILDING), DOG WARDEN AND MAINTENANCE

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the revised Accounting Forms Authorization Forms for the Department of Development (Building), Dog Warden and Maintenance.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the revised Payroll Authorization Forms for the Department of Development (Building) and Maintenance.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – MOVE MEETING FROM TUESDAY TO THURSDAY, JANUARY 28, 2021

There was a brief discussion about not having a quorum on Tuesday morning and instead of canceling the meeting for the week moving the meeting to Thursday with the financials being approved on Tuesday by the County Administrator. There was a brief discussion about getting the Solid Waste Meeting scheduled next week.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to move the Tuesday, January 26, 2021 meeting to Thursday, January 28, 2021 at 9:30 a.m.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending December 31, 2020 and January 6, 2021 as required by O.R.C. 955.12.*
- b) *A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Inmate meals for the month ending December, 2020.*
- c) *A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Prisoner Transport for the month ending December, 2020 as required by O.R.C. 325.07.*
- d) *The Annual Statement of Unpaid Fees for the calendar year 2019 filed by the Sheriff's Office of an accurate account of all fees, costs, penalties, percentages, allowances and prerequisites that have remained unpaid for more than one year pursuant to ORC 325.31.*
- e) *Western Reserve Land Conservancy, Annual Stewardship visit report for the Mayer Preserve Conservation Easement Property*

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OTHER

The Board reviewed upcoming events.

MEETINGS

Fri., 1/22 NOACA Board of Directors, 9:00 a.m. Cleveland

Mon., 1/25 Family First Council, 1:30 p.m. via Zoom (Job and Family Services)

Tue., 1/26 The Commissioners' will hold regular session at 9:30 a.m.

Tue., 1/26 Geauga Trumbull Solid Waste Management District Board of Directors Meeting, 11:30 a.m. in person at the District Office, Warren or via Zoom - tentative

Fri., 1/29 NOACA External Affairs, Policy, Planning and Programming Committees, Cleveland

Mon., 2/1 Board of Revision, Auditor's Office, 9:00 a.m.

Tue., 2/2 The Commissioners will hold regular session at 9:30 a.m., Chambers

Tue., 2/9 Planning Commission meeting at 7:30 a.m., 470 Center Street, Building #8, meeting room, Chardon

Tue., 2/9 The Commissioners will hold regular session at 9:30 a.m. Chambers

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to adjourn the meeting at 10:32 a.m.

Geauga County Board of Commissioners

James W. Dvorak

Timothy C. Lennon

Ralph Spidalieri

Christine Blair, Commissioners' Clerk

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