

**Commissioners' Journal**  
**February 4, 2020**

*The Geauga County Board of Commissioners met in session on February 4, 2020 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Timothy C. Lennon opened the meeting at 9:03 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**MEETING MINUTES**

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of December 31, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**MEETING MINUTES**

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of January 7, 2020.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Abstain*</i>

*\*Commissioner Lennon was absent from this meeting.*

**COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT**

*County Administrator Gerard Morgan reported on the items approved by the County Administrator on January 24, 2020 that included for the Department of Water Resources to accept the resignation of Jacob P. Merkle, Maintenance Specialist (#2329) to be effective January 31, 2020; to concur with Thompson Township Trustees in not requesting a hearing on the Liquor License being requested by Maple Ridge Vineyard LLC d.b.a. Maple Ridge Vineyard located at 6326 Dewey Road, Madison, Ohio (Thompson Township) (C STCK 5512155) and concurred with Chester Township Trustees in not requesting a hearing on the Liquor License being requested by LUV2SAUTE, Incorporated Atrium and Patio located at 8389 Mayfield Road, Suite A8-A13, Chesterland, Ohio (C TRFO 5361045); as authorized by Resolution #20-005 under the direction and supervision of the County Commissioners that was approved January 7, 2020 pursuant to O.R.C. 305.30.*

**FINANCIALS**

*County Administrator Gerard Morgan reported on financials from January 28, 2020, Resolution #20-012 that included a Cash transfer from the General Fund to Court Technology to pay a portion of their 2020 funding; a Contract increase for the Commissioners' Office to Trumbull County Treasurer for our pro-rata share of the 11<sup>th</sup> District Court of Appeals 2019 costs; Travel requests for the County Engineer's Office and Job and Family Services; Then and Now's for Job and Family Services to Survey Monkey for annual usage fees, Berkshire Local School District for travel related expenses and Southern Computer Warehouse for wireless networking equipment; a payment from the Auditor's Office to Cable Communications for CCI IP Security Cameras in the amount of \$9,525.40; a payment for the Juvenile /Probate Court to Weekley Mailing Service for mailing of Court News fliers in the amount of \$8,506.01 (\$5,673.88 in 2016, \$4,473.14 in 2017, \$2,099.23 in 2018, \$40,902.91 in 2019 and so far, \$10,573.23 in 2020); a payment for Water Resources to GPD Group for engineering services related to the Chardon Township Wastewater Treatment Plant and collection system in the amount of \$4,947.76; as approved by the County Administrator pursuant to Resolution #20-005 approved January 7, 2020 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2020, as authorized by O.R.C. 305.30.*

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APPROVE FINANCIALS

*Budget and Finance Manager Adrian Gorton explained the financials for today as including Cash transfers from the General Fund to the Engineer's Office for the Storm Water Management fund per the MOU dated April 30, 2013 and 2020 payment for office expenses for funding agreement allowed by O.R.C. 315.11; a Cash transfer from the General Fund to the Department of Development (Community & Economic) for their 1<sup>st</sup> quarter 2020 funding request; Travel requests for the Department of Development (Building) and Water Resources; Then and Now's for the Commissioners Office to Kurt Law Office for Juvenile Court appointed counsel fees, Job and Family Services to Margaret Reda for December 2019 mileage and the Municipal Court for court appointed attorney fees; a Purchase Order for Water Resources to Lake Business Products for new printers and a copy machine; a payment for the Commissioners' Office to Trumbull County for our share of the 2019 Court of Appeals expenses in the amount of \$61,390.99; a payment for the County Engineer's Office to Chagrin Valley Paving for the asphalt resurfacing of Kile Road, Sections C-D in the amount of \$208,700.43 and a payment for Water Resources to Workman Industrial Services for work completed on the Auburn Corners Wastewater Treatment Plant project in the amount of \$98,440.00.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #20-013 itemizing the financials for the meeting of February 3, 2020.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – 2019 COUNTY HIGHWAY SYSTEM MILEAGE CERTIFICATION FOR 235.674 MILES

*Deputy Engineer Nick Gorris asked the Board to execute the certification of County Highway miles of 235.674 miles. There was a brief discussion about salt usage and storage and how the county plow trucks scheduling is done and how much is overtime.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to accept and execute the Ohio Department of Transportation Office of Technical Services, 2019 County Highway System Mileage Certification for 235.674 miles.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – AWARD BID – CHESTER MILLER D.B.A. CHESTER MILLER CONSTRUCTION – MAINTENANCE BUILDING METAL ROOF

*Mr. Gorris asked the Board to award the Bid to Chester Miller Construction for the maintenance building metal roof for the alternate bid as they represented to lowest and most responsive bid. Commissioner Spidalieri inquired if they had any experience with them to which Mr. Gorris stated that their crew worked on the office building, that they had done the stud work on it so they are familiar with them. Local resident Diane Jones inquired about the square footage to which Ms. Blair noted that it is roughly 5,000 square feet.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to award the Bid to Chester Miller d.b.a. Chester Miller Construction for the Maintenance Building Metal Roof for the Alternate Bid in the amount of \$326,000.00 as they represented the lowest and most responsive bid. The bid bond shall be held to serve as the Performance Bond for this project.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COUNTY ENGINEERS' OFFICE – RELEASE BID/ PERFORMANCE BOND – OHIO CAT

*Mr. Gorris asked that the Board release the bid/ performance bond for the current model salt conveyor that they purchased in 2016.*

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*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to release the Bid / Performance Bond for Ohio CAT for the June 29, 2016 Current Model Salt Conveyor, as all specifications have been met.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*DEPARTMENT ON AGING – WESTERN RESERVE AREA AGENCY ON AGING SFY2019-2020 MEDICARE IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT (MIPPA) MEDICARE SAVINGS PROGRAMS, LOW INCOME SUBSIDY AND PRESCRIPTION DRUG ASSISTANCE THROUGH THE AGING NETWORK, STATE HEALTH INSURANCE PROGRAM (SHIP) AND AGING AND DISABILITY RESOURCE CENTER GRANT AGREEMENT*

*Director Jessica Boalt asked that the Board to approve a small grant with Western Reserve Area Agency on Aging for assisting low income seniors with completing paperwork for Medicare and subsidy applications, adding that they reimbursement them for just over \$2,600.00.*

*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Western Reserve Area Agency on Aging SFY2019-2020 Medicare Improvements for Patients and Providers Act (MIPPA) Medicare Savings Programs, Low-income Subsidy and Prescription Drug Assistance through the Aging Network, State Health Insurance Program (SHIP) and Aging and Disability Resource Centers Grant Agreement for the period September 30, 2019 through September 29, 2020 in the amount of \$2,649.42.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*DEPARTMENT ON AGING – ADVERTISE INTERNALLY – ADDITIONAL FIVE DAYS – RECREATION AND EDUCATION COORDINATOR (#1004)*

*Ms. Boalt asked to advertise internally for additional five days, noting that due to the last posting being around a holiday not all staff were able to see the posting, so they are asking to post it again.*

*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to grant permission to advertise internally for an additional five days for the position of Recreation and Education Coordinator (#1004) with applications accepted from Tuesday, February 4, 2020 through 8:30 a.m. on Monday, February 10, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*DEPARTMENT ON AGING – TRANSPORTATION SERVICES AGREEMENT – GEAUGA TRANSIT*

*Ms. Boalt explained that they contract with Geauga Transit on a per mile fee for adult day care clients and seniors to the senior centers for up to three days per week. This per mile amount is down slightly from last year.*

*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Transportation Services Agreement between Geauga County Transit and the Department on Aging for transportation services for Geauga County Seniors Age 60 and over to attend senior centers and Adult Day Service programs for the period January 1, 2020 through December 31, 2020 at a rate of \$2.85 per mile in an amount not to exceed \$199,500.00.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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DEPARTMENT ON AGING – RELEASE BID / PERFORMANCE BONDS – VARIOUS PROJECTS

*Ms. Boalt asked the Board to release the Bid / Performance Bonds for several projects that have been completed.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to release the Bid/Performance Bonds for the following projects, as all specifications have been met:*

*12/17/2014 Elderly Nutrition Program – Residents Age 60 and over – Paige Food Services  
6/10/2015 Home Care Services: Assistance with Daily Living – Residents Age 60 and over – Montefiore, Family Tree Home Care Services, Cherished Companions and Home Instead Senior Care*

*11/12/2016 Elderly Nutrition Program – Preparation and Delivery of Catered Meals – Paige Food Services*

*5/31/2017 Re-Advertised – Home Care Services: Assistance with Daily Living – Residents Age 60 and over – Montefiore, Home Instead Senior Care and Cherished Companions Home Care LLC*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

MAINTENANCE – RELEASE BID / PERFORMANCE BONDS – VARIOUS PROJECTS

*Director Glen Vernick asked the Board to release the Bid / Performance Bonds for Apex Construction for the rehab in the bottom of the Courthouse.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to release the Bid /Performance Bond for Apex Construction and Management Company, Incorporated for the 2016 Courthouse Basement Rehab Project, as all specifications have been met.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*Mr. Vernick stated that when these contracts were terminated they started to do the janitorial services in house and are asking to release the bonds.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to release the Bid /Performance Bonds from Interstate Maintenance Corporation for the 2017-2020 Janitorial Cleaning Services at the Courthouse Annex Building and the Safety Center Building as both contracts have been terminated.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*Mr. Vernick asked to release the bond for Garland DBS for the roof at the Safety Center, noting that they had one issue but that it had been taken care of.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to release the Performance Bond from Garland DBS, Incorporated for the 2018 (State Bid) Safety Center Roof Replacement, as all specifications have been met.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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TRANSIT – OHIO DEPARTMENT OF TRANSPORTATION FORMULA GRANTS FOR RURAL AREAS 2020 GRANT PROGRAM YEAR -SUBAWARD GRANT AGREEMENT

*Mr. Morgan explained that this is the subgrant grant agreement for their ODOT formula and capitalized maintenance grants. They are doing everything electronic so this also authorizes Director Santilli to then submit the grant once approved.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Ohio Department of Transportation (ODOT) Formula Grants for Rural Areas 2020 Grant Program Year Subaward Grant Agreement for the period January 1, 2020 through December 31, 2020 in the amount of \$594,439.00 in Federal Funds and \$230,351.00 in State Funds for operating expenses and \$168,800.00 in Federal Funds for capitalized maintenance expense for a total amount of \$993,590.00, and further approve and authorize the Director to electronically submit the agreement to ODOT.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – APPROVE INCREASE - LAB TEST FEE – TOTAL COLIFORM MPN (#31505)

*Director Steven Oluic asked that the Board approve an increase for the lab test fee for the total coliform, noting that most of the increase was due to the equipment involved in the test and the cost of the chemicals to perform it. The last increase was done over ten years ago.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve an increase to the Total Coliform MPN (#31505) Lab Test Fee from the current \$25.00 per test to the new rate of \$35.00 per test, to be effective February 1, 2020.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – APPROVE SERVICE FEE – SEWER ACCOUNT CUSTOMERS WITH REDUCTION METER READINGS

*Dr. Oluic asked the Board to approve a service fee of \$10.00 for the accounts that have reduction meter readings. Dr. Oluic noted that there are very few places where they offer sewer and water, but some accounts have water meters that have to be read to reduce their sewer bill based on usage.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve a \$10.00 service fee, per billing cycle for Sewer Account Customers that have reduction meter readings, to be effective February 1, 2020.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – APPROVE INCREASE - SEPTAGE RECEIVING FEE

*Dr. Oluic asked that they approve a septage receiving fee increase due to increased costs in the chemical processing solution and the treatment of the septage due to phosphorus. There are really only two customers due to amount they are limited on accepting. There was a brief discussion on the amount of septage they are allowed to accept, the process of what they have to do to process it and if they are able to increase their capacity to receive.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve a Septage Receiving Fee increase from \$10.00 plus 0.05/gallon to \$15.00 plus 0.06/gallon due to increased costs associated with switching from Ferric to Alum for sewage treatment processing, to be effective February 1, 2020.*

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<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT –  
WORKMAN INDUSTRIAL SERVICES, INCORPORATED – THREE YEARS*

*Dr. Oluic asked the Board execute a service contract agreement with Workman Industrial for a three-year period.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute a service Contract Agreement with Workman Industrial Services, Incorporated to perform emergency rehabilitation and improvements as needed at various wastewater treatment plants within the department for a three-year period (2020, 2021 and 2022) in an amount not to exceed \$45,000.00 (\$15,000.00 per year).*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*DEPARTMENT OF WATER RESOURCES – AGREEMENT – EMPLOYEES – LOCAL 4340  
COMMUNICATIONS WORKERS OF AMERICA, AFL-CIO/CLC*

*Dr. Oluic asked the Board execute the agreement with the Employees Local 4340 Communications Workers of America labor agreement for three years.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Agreement between the Board of County Commissioners for Geauga County and The Geauga County Department of Water Resources Employees, Local 4340 Communications Workers of America, AFL-CIO/CLC for the term January 1, 2020 through December 31, 2022.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*DEPARTMENT OF JOB AND FAMILY SERVICES – RELEASE BID / PERFORMANCE  
BONDS – VARIOUS PROJECTS*

*Dr. Oluic asked the Board release the Bid/ Performance bonds as all specifications have been met.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to release the Bid /Performance Bonds for the following projects, as all specifications have been met:*

*3/23/2016 Coy Lane Lift Station Replacement Project – Workman Industrial Services, Incorporated*

*6/1/2016 Russell Park Wastewater Treatment Plant Upgrades – Russell Township – Jack Gibson Construction Company*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*BOARD OF DEVELOPMENTAL DISABILITIES – RELEASE BID / PERFORMANCE BONDS –  
VARIOUS PROJECTS*

*Clerk, Christine Blair explained that she has spoken with Mr. Rice about releasing the bid / performance bonds on their projects that are complete and can be released.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to release the Bid / Performance Bonds for the following projects, as all specifications have been met:*



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*Mr. Morgan briefly noted that they would be scheduling the Interviews with the Owners Representative Services to be held during a work session at the end of the meeting on Thursday, February 20, 2020.*

**ACKNOWLEDGEMENTS**

- a) *Geauga County Board of Developmental Disabilities Board Minutes from December 11, 2019.*
  
- b) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending January 15, 2020 and January 22, 2020 as required by O.R.C. 955.12.*

**OTHER**

*The Board reviewed upcoming events. There was a brief discussion about getting a Solid Waste Directors meeting scheduled – tentatively looking at Feb. 12<sup>th</sup> in the morning.*

**MEETINGS**

*Tue., 2/11 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*

*Tue., 2/11 The Commissioners will hold regular session at 9:30 a.m.*

*Fri., 2/14 NOACA Finance & Audit 8:30 a.m., Governance 10:00 a.m., Executive 11:30 a.m. Cleveland*

*Mon., 2/17 **County offices will be closed for general business due to the President's Day holiday. Twenty-four-hour operations will continue to operate as usual.***

*Thu., 2/20 The Commissioners will hold regular session at 9:00 a.m.*

*Fri., 2/21 Leadership Geauga Government Day, Luncheon 11:30 a.m. at St. Mary's*

*Mon., 2/24 Board of Revision, 9:00 a.m. Auditor's Office*

*Mon., 2/24 Family First Council, 1:30 p.m. at the Mental Health Offices*

*Tue., 2/25 The Commissioners will hold regular session at 9:00 a.m.*

**BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD**

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to adjourn the meeting at 9:56 a.m.*

*Geauga County Board of Commissioners*

\_\_\_\_\_  
*Timothy C. Lennon*

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*Ralph Spidalieri*

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*James W. Dvorak*

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*Christine Blair, Commissioners' Clerk*



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