

**Commissioners' Journal**  
**February 18, 2021**

*The Geauga County Board of Commissioners met in session on February 18, 2021 at 9:30 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, James W. Dvorak opened the meeting at 9:36 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*Commissioner Dvorak read the following prayer:*

*Father,  
Allow me to serve others with a joyful heart  
Never keeping score  
Always giving  
Never expecting to receive  
Allow me to give of myself  
To give of my talents and of my goods  
To give of my time and of my energy  
To give of my heart and of my soul  
Help me understand the needs of others  
Allow me to serve...others as You serve,  
With gentleness, compassion and tenderness  
Amen*

**FINANCIALS**

*County Administrator Gerard Morgan reported on financials from February 10, 2021 Resolution #21-019 that included a Purchase Order for the Commissioners' Office to MVC Limited d.b.a. Multivista for construction photography and videography to document the progress of the new County Office Building project; as approved by the County Administrator pursuant to Resolution #21-003 approved January 5, 2021 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2021, as authorized by O.R.C. 305.30.*

**COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT**

*County Administrator Gerard Morgan reported on the items approved by the County Administrator on February 11, 2021 for the Commissioner's Office to approve and execute the Executive Summary Contract with Company 119 for the Geauga County Office Building Community Outreach in an amount not to exceed \$22,340.00; as authorized by Resolution #21-003 under the direction and supervision of the County Commissioners that was approved January 5, 2021 pursuant to O.R.C. 305.30.*

**MEETING MINUTES**

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the minutes for the meeting of January 21, 2021.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the minutes for the meeting of January 28, 2021.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

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APPROVE FINANCIALS

*Budget and Finance Manager Adrian Gorton explained the financials for today as including Supplemental Appropriations in the General Fund for ADP to pay for phone service requirements at the new County Office Building and for the Board of Elections for the funds necessary to cover costs associated with the new election equipment; a Cash transfer from the General Fund to the Sheriff to pay local match for VOCA grant period October 2020 through September 2021; a Purchase Order for the Commissioners' Office to Company 119 for community outreach website work and construction videography to document the progress of the new County Office Building project; a payment for the Commissioners' Office to the Geauga County Agricultural Society for CORSA settlement checks made out to the County that were deposited into the General Fund in the amount of \$34,890.62, a payment for the Commissioners Office to Ohio State University for the County's 1<sup>st</sup> quarter 2021 program support payment in the amount of \$69,165.25, a payment for the County Engineer's Office to DJL Materials for a Crafcro Supershot 125DC melter for applying sealant to roadway cracks in the amount of \$64,260.00; and a payment for Water Resources to TRAX Construction Company for pay request #3 on the Chardon Township Wastewater Treatment Plant and Sewers Project in the amount of \$237,564.40.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Resolution #21-020 itemizing the financials for the meeting of February 18, 2021.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

AUDITOR'S OFFICE – DISCONTINUANCE OF MAINTENANCE ON LICENSED SOFTWARE, ACKNOWLEDGEMENT DOCUMENT FOR GEAUGA COUNTY – REGARDING ANNUAL SOFTWARE LICENSE RENEWAL WITH TYLER TECHNOLOGIES

*Mr. Morgan stated that the Auditor's Office is requesting to remove the support and update software for the dog licensing and some source codes from Tyler Technologies.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the Discontinuance of Maintenance on Licensed Software, Acknowledgement Document for Geauga County in regards to the Annual Software License Renewal with Tyler Technologies to remove the Support and Update Licensing for Animal Licensing (045-320681) and Source Code Escrow (045-185509, 045-252439, and 045-292170).*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

DEPARTMENT OF DEVELOPMENT (BUILDING) – APPROVE RE-HIRING LARRY HEIDEN-MULTI-CERTIFIED INSPECTOR III (#1111)

*Chief Building Official Dan Spada asked the Board to approve re-hiring Larry Heiden as Multi-Certified Inspector III (#1111) to be effective March 1, 2021.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve re-hiring Larry Heiden to the position of Multi-Certified Inspector III (#1111) to be effective March 1, 2021 at the rate of \$30.47 per hour with a one-year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

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DEPARTMENT OF DEVELOPMENT (BUILDING) – APPROVE 80 HOURS OF UNPAID LEAVE – LARRY HEIDEN

*Mr. Spada asked the Board to approve 80 hours of unpaid leave for Mr. Heiden to be able to take time during the summer if needed.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve 80 hours of unpaid leave for Larry Heiden during the period March 1, 2021 and September 1, 2021.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

MAINTENANCE – CLEVELAND ELECTRIC ILLUMINATING COMPANY GENERAL SERVICE INSTALLATION LINE COST AGREEMENT AND ATTACHMENT A – NEW COUNTY OFFICE BUILDING

*Director Glen Vernick explained that this agreement is to allow CEI (Illuminating Company) to install new lines from Ravenwood and the Sheriff's Office, were the current service stops bringing it to the new building. Mr. Vernick explained that he would eventually like to extend service from this new point down to Aquilla and tie into Merritt, with a switch so if anything, happens they have the ability to move buildings to generator.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the Cleveland Electric Illuminating Company General Service Installation Line Cost Agreement and Attachment A (Customer Work Approval and Payment Designation) for the new County Office Building located at 12611 Ravenwood Drive, Chardon in an amount not to exceed \$18,567.43.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

MAINTENANCE - APPROVE HIRING JOSHUA BURTON – TECHNOLOGY MAINTENANCE (#1918)

*Mr. Vernick asked the Board to approve hiring Mr. Burton for the Technology Maintenance position, adding that because this position is within the Safety Center there is a lot more requirements, using the example of even a simple task of changing a lightbulb.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve hiring Joshua Burton to the position of Technology Maintenance (#1918) to be effective March 8, 2021 at the rate of \$19.48 per hour with a one-year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – C.U.E. EXCAVATING CONTRACTORS, LLC

*Fiscal and Personnel Specialist Kathleen Miller explained that a lot of service contracts were delayed with a changeover within the office. Ms. Miller noted that most of the contracts are for just in case, except for one.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the service Contract Agreement with C.U.E. Excavating Contractors, LLC to perform general excavating services as needed at various wastewater locations within the department for a two-year period (2021-2022) in an amount not to exceed \$30,000.00 (\$15,000.00 for 2021, \$15,000.00 for 2022).*

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*Roll Call Vote:*            *Commissioner Spidalieri*     *Aye*  
   *Commissioner Lennon*        *Aye*  
   *Commissioner Dvorak*        *Aye*

*DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – ARTESIAN OF PIONEER*

*Ms. Miller explained that this contract will be used on the well located on Ravenwood Drive. Mr. Morgan noted that this contractor is the one who put the original equipment in place.*

*Motion:*            *by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the service Contract Agreement with Artesian of Pioneer to provide services outlined in the Quote No.GC-010721-Q, including draindown, observation, removal, inspection, re-bedding, disinfection and Ohio EPA P.E. submittal to replace Greensand with Maris media for the Year 2021 in an amount not to exceed \$39,800.00.*

*Roll Call Vote:*            *Commissioner Spidalieri*     *Aye*  
   *Commissioner Lennon*        *Aye*  
   *Commissioner Dvorak*        *Aye*

*DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – PLATFORM CEMENT, INCORPORATED*

*Ms. Miller asked the Board to approve the service contract with Platform Cement for excavating services for two years.*

*Motion:*            *by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the service Contract Agreement with Platform Cement, Incorporated to perform excavating services as needed at various locations within the department for a two-year period (2021-2022) in an amount not to exceed \$30,000.00 (\$15,000.00 each year).*

*Roll Call Vote:*            *Commissioner Spidalieri*     *Aye*  
   *Commissioner Lennon*        *Aye*  
   *Commissioner Dvorak*        *Aye*

*DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – MCDONALD EQUIPMENT COMPANY – WATER LOCATIONS*

*Ms. Miller asked the Board to approve the service contract with McDonald Equipment for the water side of the department.*

*Motion:*            *by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the service Contract Agreement with McDonald Equipment Company to perform generator services and repairs at various water locations within the department for a three-year period (2021-2023) in an amount not to exceed \$6,000.00 (\$2,000.00 each year).*

*Roll Call Vote:*            *Commissioner Spidalieri*     *Aye*  
   *Commissioner Lennon*        *Aye*  
   *Commissioner Dvorak*        *Aye*

*DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – MCDONALD EQUIPMENT COMPANY – WASTEWATER LOCATIONS*

*Ms. Miller asked the Board to approve the service contract with McDonald Equipment for the wastewater side of the department.*

*Motion:*            *by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the service Contract Agreement with McDonald Equipment Company to perform generator services and repairs at various wastewater locations within the department for a three-year period in an amount not to exceed \$15,000.00 (\$5,000.00 each year).*

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*Roll Call Vote:*            *Commissioner Spidalieri*     *Aye*  
                                  *Commissioner Lennon*        *Aye*  
                                  *Commissioner Dvorak*        *Aye*

**DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – AUBURN FENCE CORPORATION**

*Ms. Miller asked the Board to approve the service contract with Auburn Fence Corporation, noting that this was for a three year period.*

*Motion:*            *by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the service Contract Agreement with Auburn Fence Corporation to perform fence repair, replacement and installations as needed at various buildings within the department for a three-year period in an amount not to exceed \$7,500.00 (\$2,500.00 each year).*

*Roll Call Vote:*            *Commissioner Spidalieri*     *Aye*  
                                  *Commissioner Lennon*        *Aye*  
                                  *Commissioner Dvorak*        *Aye*

**DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – EMERY ELECTRIC, INCORPORATED**

*Ms. Miller asked the Board to approve the service contract with Emery Electric, noting that this was for a two year period.*

*Motion:*            *by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the service Contract Agreement with Emery Electric, Incorporated to perform electrical repairs as needed at various locations within the department for a two-year period in an amount not to exceed \$10,000.00 (\$5,000.00 each year).*

*Roll Call Vote:*            *Commissioner Spidalieri*     *Aye*  
                                  *Commissioner Lennon*        *Aye*  
                                  *Commissioner Dvorak*        *Aye*

**COMMISSIONERS' OFFICE – REQUEST FOR PARTIAL PAYMENT #3 – DONLEY'S INDEPENDENCE, LLC – GMP PHASE #1**

*Mr. Morgan asked the Board to approve the request for partial payment #3 on the GMP Phase #1 for Donley's Independence.*

*Motion:*            *by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the Request for Partial Payment #3 for Donley's Independence, LLC for the Geauga County Office Building, GMP Phase #1 in the amount of \$825,710.57.*

*Roll Call Vote:*            *Commissioner Spidalieri*     *Aye*  
                                  *Commissioner Lennon*        *Aye*  
                                  *Commissioner Dvorak*        *Aye*

*There was a brief discussion about next week for the brick mock up and a tour of the site. Mr. Morgan noted that they have still been continuing to work on the new building. We will start at the Engineer's office to see the brick mock up.*

**PROSECUTOR'S OFFICE – APPLICATION FOR APPOINTMENT OF LEGAL COUNSEL – COURT OF COMMON PLEAS, GENERAL DIVISION – EMPLOY FIRM OF MONTGOMERY JONSON**

*Mr. Morgan asked the Board to execute the application for appointment of legal counsel for ethics counsel for the Court of Common Pleas, General Division.*

*Motion:*            *by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the Application of Prosecuting Attorney and Geauga County Board of Commissioners for Appointment of Legal Counsel to represent the Court of Common Pleas, General Division as ethics counsel for two pending matters and employ the firm of Montgomery Jonson.*

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<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**ACKNOWLEDGEMENTS**

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending February 3, 2021 as required by O.R.C. 955.12.*
- b) *A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Prisoner Transport for the month ending January, 2021 as required by O.R.C. 325.07.*
- c) *The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Months of December, 2020 Revised and January 2021 pursuant to ORC 135.35(L).*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

- Thu., 2/18 ADP Board meeting, 2:00 p.m. Auditor's (via Webex)*
- Mon., 2/22 Family First Council, 1:30 p.m. Mental Health Offices (via Zoom)*
- Tue., 2/23 The Commissioners will hold regular session at 9:30 a.m.*
- Tue., 2/23 Brick Mock Up and Site Tour, 1:00 p.m. County Office Building*
- Mon., 3/1 Board of Revision, 9:00 a.m. Auditor's (via Webex)*
- Tue., 3/2 The Commissioners will hold regular session at 9:30 a.m.*
- Tue., 3/9 Planning Commission, 7:30 a.m., 470 Center St. Building #8 meeting room*
- Tue., 3/9 The Commissioners will hold regular session at 9:30 a.m.*
- Fri., 3/12 NOACA, Meet and Greet, 8:00 a.m., Board of Directors meeting, 9:00 a.m., Cleveland*

**BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD**

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to adjourn the meeting at 9:59 a.m.*

*Geauga County Board of Commissioners*

\_\_\_\_\_  
*James W. Dvorak*

\_\_\_\_\_  
*Timothy C. Lennon*

\_\_\_\_\_  
*Ralph Spidalieri*

\_\_\_\_\_  
*Christine Blair, Commissioners' Clerk*

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