

**Commissioners' Journal**  
**March 3, 2020**

*The Geauga County Board of Commissioners met in session on March 3, 2020 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Timothy C. Lennon opened the meeting at 9:12 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**MEETING MINUTES**

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the minutes for the special meeting of February 11, 2020.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**FINANCIALS**

*County Administrator Gerard Morgan reported on financials from February 27, 2020, Resolution #20-028 that included a Supplemental Appropriation and De-Appropriation from the Board of Developmental Disabilities to fix a clerical error in financials on February 25, 2020; a Supplemental Appropriation from Common Pleas in the Mediation fund to provide appropriations in their OPERS account; a Revenue Certification for Common Pleas in the Court Technology fund; as approved by the County Administrator pursuant to Resolution #20-005 approved January 7, 2020 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2020, as authorized by O.R.C. 305.30.*

**COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT**

*County Administrator Gerard Morgan reported on the items approved by the County Administrator on February 28, 2020 that included for the Department of Development (Community & Economic) to approve an unpaid personal leave of absence for Jessica Kaluga, Program Administrator for up to forty-eight hours during the period March 6, 2020 through March 13, 2020. This will extend her probationary period by the total number of hours worked.; for Maintenance approved and executed a service Contract Agreement with James W. Ross, Incorporated d.b.a. Swift First Aid to supply Geauga County Offices with First Aid Supplies for a three-year period in an amount not to exceed \$10,000.00.; for Water Resources approved and executed a service Contract Agreement with Generator Systems, LLC to perform Preventative Maintenance and Inspections of the 100kw diesel generator located at the Bainbridge Booster Station #2 and the 125kw diesel generator located at the Bainbridge Booster Station #1 for a three-year period (2020-2022) in an amount not to exceed \$7,190.00 (2020-\$2,794.00, 2021-\$2,198.00 and 2022-\$2,198.00).; and for the Department on Aging approved hiring Jessica Kaluga to the position of Fiscal and Budget Officer (#1035) to be effective March 23, 2020 at the rate of \$20.74 per hour with a 180 day probationary period.; as authorized by Resolution #20-005 under the direction and supervision of the County Commissioners that was approved January 7, 2020 pursuant to O.R.C. 305.30.*

**APPROVE FINANCIALS**

*Budget and Finance Manager Adrian Gorton explained the financials for today as including Then and Now's from ADP to Tyler Technologies for New World training and Job and Family Services to Ohio Guidestone for December placements not previously encumbered; Purchase Orders from Job and Family Services for a replacement vehicle in Public Assistance and a new vehicle for exclusive use by Children's Services which is being reimbursed to the Department by the State; Travel requests for the County Engineer's Office, Job and Family Services, the Recorder's Office and Water Resources; a payment for the Commissioners' Office to the Ohio State University for first quarter 2020 funding of University extension services in the amount of \$67,731.75; a payment for Common Pleas Court to Courtview Justice Solutions for service and support of court management software in the amount of \$7,986.00; a payment for Maintenance to E Technologies, Incorporated for UPS servicing at multiple county locations in the amount of*

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\$7,537.00; and a payment for Water Resources to Lake Business Products for a replacement copier in the amount of \$11,103.50.

*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #20-029 itemizing the financials for the meeting of March 3, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS OFFICE – INCREASE MAXIMUM FEE CHARGED PER CASE – PROSECUTION OF ANIMAL CRUELTY CASES

*Mr. Gorton explained that the Board previously approved an increase to the main animal cruelty case, today we are asking to increase two appeals cases that have exceeded the \$500.00 maximum. Mr. Gorton noted that there is a still one open appeals case. Fiscal Specialist Deborah Ashburn noted that the total outstanding balance on the two appeals cases is about \$844.00.*

*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve an increase to the maximum fee to be charged per case for the Prosecution of Animal Cruelty cases from \$500.00 to \$1,200.00 in regards to Case No. 2019-G-0195 and 0196 (State v. Bianca Marcellino) and from \$500.00 to \$800.00 in regards to Case No. 2019-G-00199 and 00200 (State v. Bianca Marcellino) as allowed, pursuant to O.R.C. 2931.18.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – ADVERTISE POSITION – MAINTENANCE WORKER (#2330)

*Director Steven Oluic asked the Board to grant permission to advertise for a maintenance worker.*

*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to grant permission to advertise for the position of Maintenance Worker (#2330). This position will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – GREAT GEAUGA COUNTY FAIR 2020 CONTRACT

*Clerk, Christine Blair asked the Board approve the contract for this year for the fair building.*

*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Great Geauga County Fair 2020 Contract for the promotion of Geauga County during the period of September 3, 2020 through September 7, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – OWNERS REPRESENTATIVE SERVICES

*Mr. Morgan explained that over the last two weeks we interviewed the candidates for the Owners Representative Services, noting that after speaking with the Board members individually, it appears that the two companies that were prevalent were NV5 and CBRE, all three seemed to agree that RFC Contracting was not a choice. Commissioner Lennon expressed that the cost estimates were that, estimates and you could not use pricing as a barometer on this. Mr. Morgan noted that NV5 was the lowest hourly rate and can be controlled by how much they are needed on the job. Mr. Lennon expressed that going in he had a different impression of CBRE*

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*but that they opened his eyes to a lot of things they had not thought about, but are important issues we are going to have to address. Commissioner Dvorak added that he felt they learned something from all of them, noting that he felt NV5 or CBRE would be fine. Mr. Morgan noted that while he doesn't get a vote, he liked things about both NV5 and CBRE. There was a brief discussion about the overall number of hours they included in the proposal, that they can control the hours, the companies having construction management and build experience, the additional services that were offered for CBRE regarding furniture, moving and what they do with the buildings once we are done with them. Commissioner Spidalieri added that he felt strength with both companies, adding that he did like the additional services that CBRE offered, along with the background portfolio of NV5 plus the project manager being local in the county. Mr. Morgan noted that once the project gets rolling that he planned to talk to brokers about getting the property on the market. Mr. Lennon stated that it sounded like everyone was leaning toward NV5, so he asked for a motion.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to enter into negotiations for Owners Representative Services with NV5, for the Geauga County Administration Building Project, whose pricing and proposal was determined to be the best value.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – COMMUNICATION SERVICES**

*Mr. Morgan expressed that the Board had talked for a while about holding a press conference about the building, what can happen in the areas we want to build in, they have talked to a couple agencies to assist with doing these things, so he asked the Board to allow him to negotiate with Red State Strategies, LLC and Company 119 to assist with consulting on content for fliers, newsletters, mailers and look at other avenues to do the printing portion.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize County Administrator, Gerard Morgan to negotiate and enter into an agreement with Red State Strategies, LLC for Communications Services for the County Facilities Plan in an amount not to exceed \$20,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the County Administrator, Gerard Morgan to negotiate and enter into an agreement with Company 119 for Communications Services for the County Facilities Plan in an amount not to exceed \$20,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**RESIDENT CONCERN**

*Resident Susan Daniels requested to bring items to the Boards attention, starting with the Board approving credit card use for the Sheriff's office and that she had made a public record request she made to the Sheriff's Office for copies of their credit card statements for the last year, which she received back a stack of pages in a format she claimed not to be a statement and questioned why names were blocked out. Ms. Daniels then brought up the Public Defender and that she had done research on what public defenders in Ohio made, expressing that she felt he shouldn't be paid what he is, and how this public defender commission could approve a pay raise for him. Mr. Morgan noted that if you have a public defender there is a requirement of having parity to the Prosecutor's salary. Ms. Daniels questioned who the members of the Public Defender Commission were, adding that she didn't want Mr. Umholtz to receive this salary and benefits and that as Commissioners that control the funding in this county, how they could allow this to happen. Mr. Spidalieri added that they have to follow the law, and that decisions they make are reviewed by their legal counsel.*

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ACKNOWLEDGEMENTS

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending February 19, 2020 as required by O.R.C. 955.12.*
- b) *Geauga County Board of Developmental Disabilities Board Minutes from January 15, 2020.*
- c) *A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Prisoner Transport for the month ending January 2020 as required by O.R.C. 325.07.*

OTHER

*The Board reviewed upcoming events.*

MEETINGS

- Wed., 3/4 NOC COG, 12:00 p.m. KSU Geauga Campus, Clark Commons*
- Mon., 3/9 Board of Revision, 9:00 a.m. Auditor's Office*
- Tue., 3/10 Planning Commission meeting at 7:30 a.m. in the Bldg. #8 meeting room, 470 Center Street, Chardon*
- Tue., 3/10 The Commissioners will hold regular session at 9:30 a.m.*
- Fri., 3/13 NOACA Board of Directors, 9:00 a.m. Cleveland*
- Mon., 3/16 Family First Council, 1:30 p.m. Job and Family Services*
- Tue., 3/17 The Commissioners will hold regular session at 9:00 a.m.*
- Thu., 3/19 Geauga Trumbull Solid Waste Management District, Board of Directors 10:30 a.m.*
- Mon., 3/23 Board of Revision, 9:00 a.m. Auditor's Office*
- Tue., 3/24 Investment Advisory Board, 8:45 a.m. Chambers*
- Tue., 3/24 The Commissioners will hold regular session at 9:00 a.m.*
- Tue., 3/31 The Commissioners will hold regular session at 9:00 a.m.*

**BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD**

*Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to adjourn the meeting at 9:47 a.m.*

*Geauga County Board of Commissioners*

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*Timothy C. Lennon*

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*Ralph Spidalieri*

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*James W. Dvorak*

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*Christine Blair, Commissioners' Clerk*

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