

Commissioners' Journal
March 17, 2020

The Geauga County Board of Commissioners met in session on March 17, 2020 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Timothy C. Lennon opened the meeting at 9:09 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Lennon noted that they wanted to keep the meeting short to reduce the time everyone is together today.

COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT

County Administrator Gerard Morgan reported on the items approved by the County Administrator on March 13, 2020 that included for the Department on Aging, approving the reclassification of Magaly Rios from Part-time to Full-time Recreation and Education Assistant (#1005) to be effective March 23, 2020; as authorized by Resolution #20-005 under the direction and supervision of the County Commissioners that was approved January 7, 2020 pursuant to O.R.C. 305.30.

FINANCIALS

County Administrator Gerard Morgan reported on financials from March 16, 2020, Resolution #20-033 that included a Supplemental Appropriation from Department of Emergency Services in the Other Emergency Expense account to provide for additional blankets for expenses related to the national health emergency; as approved by the County Administrator pursuant to Resolution #20-005 approved January 7, 2020 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2020, as authorized by O.R.C. 305.30.

COMMISSIONERS OFFICE – GRANT ONE TIME WAIVER OF \$25,000.00 LIMIT ON BLANKET ENCUMBRANCES – PERMIT EMERGENCY SERVICES BLANKET IN LIGHT OF STATE OF EMERGENCY

Mr. Morgan asked the Board to grant a one time waiver of the blanket limit for the Department of Emergency Services to open a \$60,000.00 Emergency Blanket encumbrance due to the State of Emergency.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to grant a one-time waiver of the \$25,000.00 limit on Blanket Encumbrances and permit the Department of Emergency Services to open a \$60,000.00 Emergency Blanket encumbrance in light of the State of Emergency issued by the Governor.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including a Travel request for Common Pleas Court; a Blanket Purchase Order for Department of Emergency Services for \$60,000.00 which is in excess of the imposed \$25,000.00 maximum amount for a blanket purchase order and may be used for emergency purchases of multiple items from several vendors as needed in light of the national health emergency; a Then and Now for Job and Family Services to the City of Chardon for a water and sewer bill not previously encumbered; contract purchase orders from the Maintenance department to E Technologies for UPS units in various County owned buildings and the Safety Center; and a Revenue Certification for the Engineer's office in the Maintenance fund to increase the Gas Tax and reduce the Transfers In Revenue line items.

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Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #20-034 itemizing the financials for the meeting of March 17, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF JOB AND FAMILY SERVICES – AMEND PERSONNEL POLICY AND PROCEDURE MANUAL, SECTION 4.1: CLASSIFICATION AND COMPENSATION PLAN TO UPDATE CLASSIFICATION SCHEDULE: APPENDIX A AND COPE (CARE OF PEOPLE IN EMERGENCIES)

Director Craig Swenson asked the Board to amend the Classification Schedule to eliminate a couple of positions that are no longer used, renaming their referral assistant position to open up the position to allow for additional skills that doesn't limit it to a social worker position. Mr. Swenson noted that they are trying to use the position to try and get more foster homes in Geauga County. Mr. Swenson stated they are moving the program administrator position, due to an oversight that put the supervisor on the same level as the employee she was overseeing. Mr. Swenson noted that Ms. Seelbach has noted that she is looking to retire and this will put her on the same level as the supervisors where she really needs to be at.

Mr. Swenson asked the Board to amend the fiscal amounts for the employees that take the COPE line, these employees are on call 24 hours, the amounts haven't been updated in almost ten years and the same employees are handling this because they love their job, and they need to be paid for what they are taking on. These employees are on call on the weekends and on holidays, they can get called in the middle of the night and then have to respond to a home to handle the situation.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve the recommendation of the Executive Director and amend the Job and Family Services, Personnel Policy and Procedure Manual, Section 4.1: Classification and Compensation Plan to update the Classification Schedule, Appendix A and Care of People in Emergencies (COPE) to be effective March 17, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – LEASE – PILGRIM LAKE COLONY IN BAINBRIDGE TOWNSHIP – FIVE YEAR PERIOD

Director Steven Oluic asked the Board to approve the lease with Pilgrim Lake Colony for a five year period, this includes an increase of \$50.00 a year. The county owns the property and has a lift station on it, the colony uses the property since it is right next to the beach for recreation.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute a Lease between the Geauga County Board of Commissioners and Pilgrim Lake Colony in Bainbridge Township for a five-year period, October 1, 2017 through September 30, 2022 in the amount of \$150.00 per year from October 1, 2017 through September 30, 2019 and \$200.00 per year from October 1, 2019 through September 30, 2022.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – 208 FACILITIES PLANNING AREA – MUNSON TOWNSHIP

Dr. Oluic asked the Board to approve an update to the Munson Township 208 plan to include a property that is owned by University Hospital, across from the main hospital drive.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the 208 Facilities Planning Area, Munson Township to include Parcel #21-157700 (University Hospital Geauga Medical Center) to "may be sewered".

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Roll Call Vote: Commissioner Dvorak Aye
 Commissioner Spidalieri Aye
 Commissioner Lennon Aye

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – AKRON BUILDING AND OUTDOOR MAINTENANCE, INCORPORATED D.B.A. RIVERREACH CONSTRUCTION, INCORPORATED

Dr. Oluic asked the Board to approve a service contract with Akron Building to remove a sewer pipe in a creek at Hawksmoor Community in Bainbridge.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with Akron Building and Outdoor Maintenance, Incorporated d.b.a. Riverreach Construction, Incorporated to perform removal of sanitary sewer pipe for Hawksmoor Community in Bainbridge Township for the period ending December 31, 2020 in an amount not to exceed \$25,000.00.

Roll Call Vote: Commissioner Dvorak Aye
 Commissioner Spidalieri Aye
 Commissioner Lennon Aye

DEPARTMENT OF WATER RESOURCES – OHIO PUBLIC WORKS COMMISSION, APPENDIX E, DISBURSEMENT REQUEST #2 – AUBURN CORNERS WASTEWATER TREATMENT PLANT TROY OAKS CONVERSION PROJECT

Dr. Oluic asked that Mr. Lennon be approved to execute the Ohio Public Works Commission request #2 for the Auburn Corners Troy Oaks project, this allows us to get reimbursement on the project cost.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize Timothy C. Lennon, President to execute the Ohio Public Works Commission Appendix E, Disbursement Request #2 for the Auburn Corners Wastewater Treatment Plant Troy Oaks Conversion project in the amount of \$306,912.00.

Roll Call Vote: Commissioner Dvorak Aye
 Commissioner Spidalieri Aye
 Commissioner Lennon Aye

DEPARTMENT OF WATER RESOURCES – ADVERTISE BIDS – CHARDON TOWNSHIP WASTEWATER TREATMENT PLANT AND SEWERS PROJECT

Dr. Oluic asked the Board to grant permission to advertise for bids on the Chardon Township Wastewater Treatment Plant, this is the bid project that we are moving forward on.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to grant permission to advertise for Bids for the Chardon Township Wastewater Treatment Plant and Sewers Project to be held on Wednesday, April 29, 2020 at 2:00 p.m. Notice of this bid opening will be advertised on March 26, 2020, April 2, 2020 and on the County website.

Roll Call Vote: Commissioner Dvorak Aye
 Commissioner Spidalieri Aye
 Commissioner Lennon Aye

Mr. Lennon brought up some conference calls and webinars that are coming up to handle some of the questions being asked about how to handle staffing issues in light of the current situation. Mr. Lennon mentioned not having meetings unless there is something that is a priority. Commissioner Dvorak inquired of the Clerk any upcoming pertinent things. Clerk Christine Blair noted that the resolution in place that allows Mr. Morgan to handle items for the Board includes service contracts, but it is limited at \$10,000.00, adding that the resolutions that are being done are mainly about the emergency and some are to do what we already have in place. Mr. Morgan noted that he spoke with Health Commissioner Quade, that there has been no change, they are still meeting with the entities to have discussions on the situation. Mr. Morgan sent a letter that departments stop any purchases that are not necessary, and a letter will also be

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sent to the Elected Officials about spending. Since the county relies on the Sales Tax we may see a decline so until further notice that unnecessary spending is stopped. Mr. Lennon noted that we need to limit the public in the offices and with our employees. Mr. Lennon noted that there will be additional changes coming, we just have to take it day by day and keep on top of it so we can work together to make sure everyone is staying safe. There was a brief discussion about the election day situation and voting.

Local news reporter asked Commissioner Spidalieri for his reaction on the election, to which he responded that it was a little knee jerk reaction, that they should have done something a week ago, not at the last minute, it's really not a fair decision and doesn't like it, it's not about him it's the process and it was not handled correctly at all. Mr. Spidalieri noted that in the United States your safe to go vote, that how many other countries people take their life at risk to vote. Mr. Spidalieri stated that people need to settle down and not panic, while we don't have answers to the situation, we are praying that they figure out what will work to handle it.

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending March 4, 2020 as required by O.R.C. 955.12.*
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Inmate meals for the month ending February 2020.*
- c) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Prisoner Transport for the month ending February 2020 as required by O.R.C. 325.07.*

OTHER

The Board reviewed upcoming events and that many of them have been cancelled. Mr. Lennon noted that we are keeping session planned, but if we need to call a meeting we can or cancel if needed.

Mr. Spidalieri asked how the Department on Aging is going with the seniors. Director Jessica Boalt stated that it was hard for the seniors, and more of a proper notice would have been good. Ms. Boalt stated that this is prevention not panic, they have modified their programs, but are still continuing meals on wheels and congregate, doing a lot of checks by phone to make sure our seniors are ok and assisting with additional needs for those that are homebound. Ms. Boalt stated that all staff are still reporting to the senior centers and have modified their congregate program to curb side pick-up.

MEETINGS

- Fri., 3/20 NOACA, Air Quality 9:00 a.m., Transportation 10:30 a.m., Water Quality 12:00 p.m., Cleveland*
- Tue., 3/24 Investment Advisory Board, 8:45 a.m. Chambers*
- Tue., 3/24 The Commissioners will hold regular session at 9:00 a.m.*
- Fri., 3/27 NOACA, Business Advisory 9:00 a.m., Community Advisory 10:30 a.m., Rural Advisory 12:00 p.m.*
- Tue., 3/31 The Commissioners will hold regular session at 9:00 a.m.*

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BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to adjourn the meeting at 9:39 a.m.

Geauga County Board of Commissioners

Timothy C. Lennon

Ralph Spidalieri

James W. Dvorak

Christine Blair, Commissioners' Clerk

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