

**Commissioners' Journal**  
**April 13, 2021**

*The Geauga County Board of Commissioners met in session on April 13, 2021 at 9:30 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, James W. Dvorak opened the meeting at 9:33 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*\*Commissioner Spidalieri was absent from this meeting.*

*Commissioner Dvorak read the following prayer:*

*A prayer for strength*

*Our Father,*

*Sometimes the cares of the day seem to multiply, while the blessings fade so quickly.*

*Our bodies grow tired and our minds even more tired.*

*Jesus, help us.*

*Give us strength you've promised in your word.*

*Give us the power to take the next step.*

*Give us your grace...for we know that our weaknesses.*

*Your strength is revealed.*

*May we receive it today.*

*Amen*

**FINANCIALS**

*County Administrator Gerard Morgan reported on financials from April 6, 2021, Resolution #21-039 that included Supplemental Appropriations for the Auditor's Office in the REAF for upcoming appraisal contract services; Reversing Cash transfers from the Building Department to the Capital Reserve Fund for permit inspection fees related to the construction of the new County Office Building which will need to be paid with a County check; a payment for the Commissioners Office to Ravenwood for the first quarter commitment to the Youth Center Operations in the amount of \$104,105.00; a payment for Water Resources to Cornerstone Earthworks, LLC for the excavation and installation of a full depth manhole in the amount of \$27,500.00; and a Revenue Certification for the Sheriff's Office for additional revenue received into their 9-1-1 fund; as approved by the County Administrator pursuant to Resolution #21-003 approved January 5, 2021 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2021, as authorized by O.R.C. 305.30.*

**COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT**

*County Administrator Gerard Morgan reported on the items approved by the County Administrator on April 6, 2021, for a Liquor License to concur with the Chester Township Trustees in not requesting a hearing on the Liquor License being requested by Burrito Express Fresh Mexican Grill, LLC d.b.a. Burrito Xpress located at 8399 Mayfield Road, Chesterland, Ohio (C NEW 1127856) and April 8, 2021 that included for the Department on Aging to approve the promotion of Melissa Wheeler to the position of Assistant Senior Centers' Supervisor (#1037) from Recreation and Education Coordinator (#1004) to be effective April 19, 2021 at the rate of \$22.42 per hour with a 180 day probationary period; a Liquor License to concur with the Auburn Township Trustees in not requesting a hearing on the Liquor License being requested by 17711 Ravenna Road Incorporated d.b.a. Auburn Arts District located at 17711 Ravenna Road, Chagrin Falls, Ohio (Auburn Township) (C NEW 6541815), and for Water Resources to approve and execute the service Contract Agreement with the Bergren Associates, Incorporated to perform maintenance service and installation of all telemetry and control systems, including meter calibration at various wastewater facilities within the department for a two-year period (2021-2022) in an amount not to exceed \$10,000.00 (\$5,000.00 per year), and approved and executed the service Contract Agreement with the Bergren Associates, Incorporated to perform maintenance service and installation of all telemetry and control systems, including meter calibration at various water facilities within the department for a two-year period (2021-2022) in an amount not to exceed \$20,000.00 (\$10,000.00 per year); as authorized by Resolution #21-*

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003 under the direction and supervision of the County Commissioners that was approved January 5, 2021 pursuant to O.R.C. 305.30.

MEETING MINUTES

*Motion:* by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the minutes for the meeting of March 23, 2021.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent*</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

APPROVE FINANCIALS

*Budget and Finance Manager Adrian Gorton explained the financials for today as including Appropriation transfer to Maintenance in their equipment account for a new trailer, lawnmower and a replacement copier; an Appropriations transfer to Sheriff's Office for miscellaneous reimbursement checks that were deposited into the General Fund; a Cash transfer from the General Fund to Public Assistance for our April – June 2021 mandated share; a Cash transfer from the General Fund to the Department of Development (Community & Economic) for their 1<sup>st</sup> quarter payroll funding; a Cash transfer out of the General Fund to Family First for April – June 2021 commitment, a Then and Now from Common Pleas Court to Thrasher, Dinsmore and Dolan for mediation fees not previously encumbered, a Travel request for the Engineer's Office and a payment for the Planning Commission to Envision Group, LLC for payment #7 for the General Plan Update consultation services with the project currently at about 85% complete in the amount of \$13,614.00.*

*Commissioner Lennon inquired about the trailer and lawn mower being budgeted, to which Mr. Morgan stated that it wasn't directly budgeted but with the change in lawn care services to doing work with employees rather than an outside service the funds were within those line items.*

*Motion:* by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute Resolution #21-040 itemizing the financials for the meeting of April 13, 2021.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – AMENDMENT #1 TO AGREEMENT – MAXIMUS CONSULTING SERVICES, INCORPORATED – COUNTY'S CENTRAL COST ALLOCATION PLAN

*Mr. Gorton asked the Board to execute the amendment #1 to the agreement with Maximus to extend services through June 2022 for the county's cost allocation plan. There was a brief discussion about the departments included in the allocation of costs and that this agreement will go for another year and then once in the new building there will be changes and we will probably have to go out for bid on these services.*

*Motion:* by Commissioner Lennon, seconded by Commissioner Dvorak to approve and authorize the President of the Board to execute Amendment #1 to Agreement to Provide Professional Consulting Services with MAXIMUS Consulting Services, Incorporated to perform services rendered in the development of the County's Central Services Cost Allocation Plan, extending services through June 30, 2022 in the amount of \$11,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

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COMMISSIONERS' OFFICE – RESOLUTION RECOGNIZING APRIL 30, 2021 AS NATIONAL THERAPY ANIMAL DAY

*Stevie Baskin introduced her therapy dog Jeep, who works with several groups and wished to share some stories. Ms. Baskin told a story from hospice of a woman who was in a wheelchair and had been crying and when she touched Jeep that she smiled. Ms. Baskin explained that therapy animals can be all kinds of animals including a horse named Willy Nelson. Ms. Baskin stated that Jeep belongs to Pet Partners, there are several groups, and you have to be tested by the facility that you will be visiting, including not being able to pick up anything off the floor, they mainly do hospitals, pediatric with juveniles. Ms. Baskin told a story about a child that hadn't said a word in two weeks and he touched Jeep and started chatting away with him and his parents were just amazed and grateful. Due to COVID they hadn't been allowed in, but are doing baby steps to get back in to the hospitals, currently allowed to be in the lobby of one.*

*Ms. Baskin was telling a story and Jeep wanted a treat, talking about him being very good at his job and support April 30<sup>th</sup> as a National Animal Therapy Day and the animals and handlers. Ms. Baskin thanked the Board for allowing her to share her stories and then the Board approved the following motion:*

*Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute Resolution #21-041 Recognizing April 30, 2021 as National Therapy Animal Day.*

*Board of County Commissioners, Geauga County, Ohio*

*Resolution: #21-041*

*Date: April 13, 2021*

**A RESOLUTION RECOGNIZING APRIL 30, 2021 AS NATIONAL THERAPY ANIMAL DAY**

*WHEREAS, Pet Partners, a non-profit agency, is the National Leader in demonstrating and promoting the health and wellness benefits of animal assisted therapy, activities and education, there mission is to improve human health and well-being through the human-animal bond; and*

*WHEREAS, Therapy animals bring comfort and healing to those in need, whether it's a student struggling or someone at the end of life. Therapy animals and their handlers help people of all ages, in a variety of settings, including hospitals, pediatric care units, schools, assisted living facilities, seniors and our Veterans; and*

*WHEREAS, Pet Partners designated April 30<sup>th</sup> as National Therapy Animal Day as a way to recognize and honor all therapy animals and their handlers, to thank them, but also raise awareness about the important roles they play in enhancing the health and well-being of humans; and*

*WHEREAS, Geauga County shares in this essential healing with many volunteer handlers who take their therapy animals to the local facilities and area hospitals including University Hospitals, Rainbow, Babies and Children, the Cleveland Clinic and Hillcrest Hospital; and*

*NOW, THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners do hereby recognize April 30<sup>th</sup> as National Therapy Animal Day and ask the residents to celebrate the many volunteer handlers and their animals for the important role they play in comfort and healing through the human-animal bond.*

*BE IT FURTHER RESOLVED, that this Resolution become part of the permanent record of the Board of Commissioners of Geauga County, Ohio.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*They posed for a quick picture of Ms. Baskin and Jeep.*

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DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – PUBLIC HEARING #1  
– OHIO DEVELOPMENT SERVICES AGENCY, COMMUNITY DEVELOPMENT BLOCK  
GRANT SMALL CITIES PROGRAM

*Motion:* by Commissioner Dvorak, seconded by Commissioner Lennon to waive the reading of the legal notice.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*Commissioner Dvorak opened Public Hearing #1 at 9:52 a.m. and Director Martin Castelletti explained that they were going to talk briefly about this years Community Development Block Grant, of the programs available to apply for, the Allocation program is one they wish to apply for that has approximately \$284,000.00 available. Mr. Castelletti explained that they were hosting a workshop for the Allocation program for those interested in applying to be held via zoom. Mr. Lennon inquired about interest in the program, to which Program Coordinator Gina Hofstetter explained that they currently have 21 people signed up to attend the workshop. The deadline for applications is May 6<sup>th</sup> and then once the projects are reviewed they will ask the Board to hold a second Public Hearing to review the projects, to be held in early June. Once the board selects and approves the projects they will be submitted to the State for final approval. Local resident Diane Jones inquired about the process for the workshop. Mr. Castelletti stated that the workshop explains the program, what can be applied for and what projects are eligible, and that information can be found on the Community Development website. Being no further questions or comments, the Public Hearing was closed at 9:55 a.m.*

AUDITOR'S OFFICE - SERVICE CONTRACT AGREEMENT – CABLE COMMUNICATIONS,  
INCORPORATED – SOFTWARE UPGRADE

*Motion:* by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the service Contract Agreement with Cable Communications, Incorporated to perform the Software Upgrade of 3 Video Servers to Milestone 2020 for the period of one year in an amount not to exceed \$2,626.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – RELEASE THIRTY-THREE PERCENT MAXIMUM LOAD  
LIMIT REDUCTION ON COUNTY AND TOWNSHIP ROADS

*Deputy Engineer Nick Gorris asked the Board to approve the release of the maximum load limit reduction on the county and township roads as the threat of frost and freeze and thaw is reduced.*

*Motion:* by Commissioner Lennon, seconded by Commissioner Dvorak to release the thirty-three percent (33%) maximum load limit reduction on all County Highways and Township Roads to be effective April 13, 2021.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – AWARD BID – ECLIPSE COMPANY, LLC –  
RESURFACING OF WASHINGTON STREET – AUBURN TOWNSHIP

*Mr. Gorris asked the Board to award the Bid to Eclipse Company for the resurfacing of Washington Street in Auburn Township. Mr. Gorris explained that the project includes maintenance, storm drainage and is more than resurfacing and the contractor will sub out the resurfacing portion of the project. Mr. Gorris noted that the project does include moving over a portion of the road, sometimes known as "road diet".*

*Motion:* by Commissioner Lennon, seconded by Commissioner Dvorak to award the Bid to Eclipse Company, LLC for the Asphalt Resurfacing of Washington Street (CH 0606, Sections F-J) in Auburn Township in the amount of \$2,426,190.60 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.

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<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT -GRADE LINE, INCORPORATED – REPLACE THOMPSON ROAD BRIDGE*

*Mr. Gorris asked the Board to execute the contract with Grade Line for the replacement of the Thompson Road Bridge, noting that the project had previously been awarded.*

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the Unit Price Contract with Grade Line, Incorporated for the Replacement of the Thompson Road Bridge (Structure #0007-01.100) in Thompson Township in the amount of \$68,750.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*DEPARTMENT ON AGING – ADVERTISE BIDS – ASSISTANCE WITH DAILY LIVING PROGRAM – GEAUGA RESIDENTS AGE 60 AND OLDER*

*Administrative Services Manager Reba Dykes asked the Board to grant permission to advertise for Bids for the Assistance with Daily Living program for seniors, explaining that the current program includes 4 different agencies and that the new contract will shift to extend the program to run the program on a calendar year and then go back on a two-year cycle. This program is highly sought after and does include a current wait list for the program. Mr. Lennon inquired about the wait list to which Ms. Dykes stated that resources and demand effects that list, explaining some changes, they have made to the program regarding need and level of care to be provided and re-evaluate those level of care assessments, and this year do more referrals to a passport Medicaid waiver that can allow for in-home care services as a way to expand the services to the seniors that need them. Ms. Dykes stated that they have a strong relationship with Adult Protective Services and based on the referral calls that come in to them they are able to get some services, like home delivered meals can get into place right away while other programs depending on the need, may take a little time.*

*Ms. Dykes stated that they spend a lot of time making sure the seniors are getting what they are required to be receiving and the quality assurance of the providers and checking weekly the logs and making sure what is supposed to take place is being done.*

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to grant permission to advertise for Bids for the Assistance with Daily Living program, according to Federal Guidelines for Geauga County Residents Age 60 and older to be held on Wednesday, May 19, 2021 at 2:00 p.m. Notice of this Bid Opening will be advertised on April 15, 2021, April 22, 2021 and on the County Website.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*DEPARTMENT ON AGING – WESTERN RESERVE AREA AGENCY ON AGING, MODIFICATION OF 2021 PURCHASE OF SERVICE AGREEMENT #2*

*Internal Operations Manager Karen Stone asked the Board to execute the 2<sup>nd</sup> modification to the Purchase of Service Agreement with Western Reserve Area Agency on Aging for the remaining funds we received last year we were not able to use and that Director Boalt worked with them to get rolled over and be able to use them. Mr. Dvorak inquired about the number of meals on wheels being delivered to which Ms. Stone noted that currently there are about 250 meals signed up to be delivered daily, with seniors being added almost daily to the list. Mr. Dvorak added that it's not just a meal but also a wellness check, to which Mr. Lennon stated that there's also a risk of scams out there that seniors are getting caught up in.*

*Mr. Lennon inquired about when the senior centers are looking to be open up again, to which Ms. Stone stated that due to the required testing they have been unable to find a physician to sign off on the staff performing the test. Ms. Stone stated that the state wants employees to perform COVID tests on seniors for them to be able to attend, due to the process a physician has to*

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*approve that the employee can perform test, which is a medical procedure and that is causing the delay.*

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and authorize the President of the Board to execute the Western Reserve Area Agency on Aging, Modification of 2021 Purchase of Service Agreement #2 for Older Americans Act / Senior Community Services for the period April 1, 2021 through December 31, 2021. The Family First Coronavirus Response Act (FFCRA) and CARES Act (Coronavirus Aid Relief and Economic Security) funding is specifically appropriated for the COVID-19 response, and the Older Americans Act / Senior Community Services 2021 Contract shall be modified to include some or a combination of funding sources. This modification will increase the total contract award for 2021 to \$487,533.89 (original award amount of \$276,015.15), adding \$144,058.74 for Home Delivered Meal service and increase the number of units for Supportive Services from 1,675 to 2,675 total units at a cost of \$67.46 per unit for an additional \$67,460.00 for a total award of \$180,460.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – PERFECTION LANDSCAPES*

*Director Steven Oluic asked the Board to approve the service contract with Perfection Landscapes for lawn maintenance.*

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute a service Contract Agreement with Perfection Landscapes to perform lawn maintenance at the Northern Locations and Southern Locations of the Geauga County Department of Water for the period April 12, 2021 through December 31, 2021 in an amount not to exceed \$20,625.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*DEPARTMENT OF WATER RESOURCES – RESOLUTION AUTHORIZING JAMES DVORAK, MEMBER TO SERVE AS CHIEF EXECUTIVE OFFICER AND CERTIFYING REPRESENTATIVE – OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT / LOCAL TRANSPORTATION IMPROVEMENT PROGRAM – CHARDON TOWNSHIP SEWER PROJECT*

*Dr. Oluic asked the Board to approve the resolution to authorize Mr. Dvorak to serve as the CEO on the Chardon Township Sewer project.*

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute Resolution #21-042 Authorizing James W. Dvorak, member of the Board, to serve as the Chief Executive Officer and Certifying Representative of the Application that was submitted to participate in the Ohio Public Works Commission State Capital Improvement and / or Local Transportation Improvement Program(s) and to Execute Documents as required.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*DEPARTMENT OF WATER RESOURCES – RESCIND MOTION FROM MARCH 23, 2021 FOR OHIO PUBLIC WORKS COMMISSION DISBURSEMENT REQUEST FORM #6 – AUBURN CORNERS TROY OAKS PROJECT*

*Dr. Oluic asked the Board to rescind the previous motion approved and then divided the funding between two sources.*

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to rescind the motion from March 23, 2021 for the Ohio Public Works Commission, Appendix*

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*E- Disbursement Request Form and Certification #6 for the Auburn Corners Wastewater Treatment Plant Expansion and Troy Oaks Wastewater Treatment Plant Conversion Project in the amount of \$119,472.13.*

*Roll Call Vote:*

<i>Commissioner Spidalieri</i>	<i>Absent</i>
<i>Commissioner Lennon</i>	<i>Aye</i>
<i>Commissioner Dvorak</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – AUTHORIZE TIMOTHY LENNON, MEMBER AND CHIEF EXECUTIVE OFFICER TO EXECUTE OHIO PUBLIC WORKS COMMISSION DISBURSEMENT REQUEST #6 – AUBURN CORNERS TROY OAKS PROJECT**

*Dr. Oluic asked the Board to authorize Mr. Lennon who serves as the CEO to execute the OPWC disbursement request #6 for the Auburn Corners Troy Oaks Project.*

*Motion:* *by Commissioner Lennon, seconded by Commissioner Dvorak to approve and authorize Timothy C. Lennon, Board Member and Chief Executive Officer to execute the Ohio Public Works Commission, Appendix E – Disbursement Request #6 for the Auburn Corners Wastewater Treatment Plant Expansion and Troy Oaks Wastewater Treatment Plant Conversion Project in the amount of \$19,706.64.*

*Roll Call Vote:*

<i>Commissioner Spidalieri</i>	<i>Absent</i>
<i>Commissioner Lennon</i>	<i>Aye</i>
<i>Commissioner Dvorak</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – OHIO WATER DEVELOPMENT AUTHORITY FUND PAYMENT REQUEST #7, CONTRACTORS ESTIMATE – AUBURN CORNERS TROY OAKS PROJECT**

*Dr. Oluic asked the Board to execute the Ohio Water Development Authority Fund Payment Request #7, Contractors Estimate for the Auburn Corners Troy Oaks Project.*

*Motion:* *by Commissioner Lennon, seconded by Commissioner Dvorak to approve and authorize the President of the Board to execute the Ohio Water Development Authority Fund Payment Request #7 and Contractors Estimate for the Auburn Corners Wastewater Treatment Plant Expansion and Troy Oaks Wastewater Treatment Plant Conversion Project in the amount of \$99,765.49.*

*Roll Call Vote:*

<i>Commissioner Spidalieri</i>	<i>Absent</i>
<i>Commissioner Lennon</i>	<i>Aye</i>
<i>Commissioner Dvorak</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – REQUEST FOR PARTIAL PAYMENT #12, CONTRACTORS ESTIMATE AND OHIO WATER DEVELOPMENT AUTHORITY FUND PAYMENT REQUEST #8 – WORKMAN INDUSTRIAL SERVICE, INCORPORATED – AUBURN CORNERS TROY OAKS PROJECT**

*Dr. Oluic asked the Board to execute the Partial Pay Request #12, Contractors Estimate and Ohio Water Development Authority Fund Payment requests #8 for Workman Industrial on the Auburn Corners Troy Oaks project. There was a brief discussion about where they are on the completion of the project.*

*Motion:* *by Commissioner Lennon, seconded by Commissioner Dvorak to approve and authorize the President of the Board to execute the Request for Partial Payment #12, Contractor's Estimate #8 and Ohio Water Development Authority Fund Payment Request #8 for Workman Industrial Service, Incorporated for the Auburn Corners Wastewater Treatment Plant Expansion and Troy Oaks Wastewater Treatment Plant Conversion Project in the amount of \$147,905.53.*

*Roll Call Vote:*

<i>Commissioner Spidalieri</i>	<i>Absent</i>
<i>Commissioner Lennon</i>	<i>Aye</i>
<i>Commissioner Dvorak</i>	<i>Aye</i>

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DEPARTMENT OF WATER RESOURCES – ADVERTISE BIDS – MCFARLAND  
WASTEWATER TREATMENT PLANT 14 UV MODULE REPLACEMENTS

*Dr. Oluic asked the Board to advertise for Bids for the UV Module's to be replaced at the McFarland Wastewater Treatment Plant. Dr. Oluic stated that they purchased the first ten, but are bidding out the remaining 14, mainly due to cost.*

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to grant permission to advertise for Bids for the McFarland Wastewater Treatment Plant 14 UV Module Replacements to be held on Wednesday May 5, 2021 at 2:00 p.m. Notice of this Bid Opening will be advertised on April 22, 2021, and on the county website.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – USDA ANNUAL REPORTING REQUIREMENTS,  
CERTIFIED LIST OF GOVERNING BODY

*Dr. Oluic asked the Board to approve the certified list of governing body as part of the reporting requirements for USDA.*

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and authorize the President of the Board to execute the USDA Annual Reporting Requirements, Certified List of Governing Body and Contact Persons Regarding the Facility and Financial Information.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – ADVERTISE BIDS FOR FF&E CONTRACTOR NEW GEAUGA  
COUNTY OFFICE BUILDING PROJECT

*Mr. Morgan asked the Board to approve the advertisement for Bids on the FF & E – Furniture, Fixtures and Equipment for the new building.*

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to grant permission to advertise for Bids for the FF&E Contractor New Geauga County Office Building Project to be held on Wednesday, May 19, 2021 at 2:30 p.m. Notice of this Bid Opening will be advertised on April 15, 2021, April 16, 2021 and on the County website.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

TRANSIT – APPROVE FAMILY MEDICAL LEAVE OF ABSENCE FOR UNPAID MEDICAL  
LEAVE OF ABSENCE – ANDREA SCHEID, FULL-TIME DRIVER

*Mr. Morgan explained that a portion of the time Ms. Scheid was on FMLA was unpaid due to a lack of sick time and we are asking for that unpaid time to be recognized and approved.*

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve a Family Medical Leave of Absence (FMLA) for an unpaid medical leave of absence for Andrea Scheid, Full-time Driver (#2210-1) for up to 400 hours not covered by accrued sick and vacation leave during Payroll Period #3 through March 25, 2021 (Payroll #7).*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>



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TRANSIT – APPROVE PLACEMENT OF ANDREA SCHEID, FULL-TIME DRIVER ON PAID ADMINISTRATIVE LEAVE

Mr. Morgan noted that Ms. Scheid needed to be sent for a Fitness for Duty and during that time was placed on paid administrative leave.

*Motion:* by Commissioner Lennon, seconded by Commissioner Dvorak to approve the placement of Andrea Scheid, Full-time Driver on Paid Administrative Leave for the period March 26, 2021 through April 13, 2021.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – APPOINT JARRED MILLER – NOACA EMERGING LEADERS COMMITTEE

Mr. Dvorak explained that NOACA has a new committee, called Emerging Leaders that we need to appoint someone to sit on and he made a motion to appoint Jarred Miller.

*Motion:* by Commissioner Dvorak, seconded by Commissioner Lennon to appoint Jarred Miller, Burton Township Trustee to the NOACA Emerging Leaders committee.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

BOARD APPOINTMENTS

There was a brief discussion about the Library Board appointment that will be up at the end of June along with other appointments that will be coming due this year.

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

*Motion:* by Commissioner Lennon, seconded by Commissioner Dvorak to move into Executive Session for the purpose of discussing pending litigation.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

The Board moved into Executive Session at 10:30 a.m. with Mr. Morgan, Prosecutor Jim Flaiz, Assistant Prosecutor Laura LaChapelle. The Board returned at 12:15 p.m. with no action taken.

ACKNOWLEDGEMENTS

- a) *The Monthly Financial Report from the County Building Department for the month of March, 2021.*
- b) *Geauga County Board of Developmental Disabilities Board Minutes for February 17, 2021*
- c) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending March 24, 2021 as required by O.R.C. 955.12.*
- d) *Ohio Environmental Protection Agency Division of Surface Water NPDES Small MS4 General Permit Annual Report, as submitted by the Soil and Water Conservation District and the Geauga County Engineer on March 29, 2021.*
- e) *Western Reserve Land Conservancy Annual Stewardship Visit to the Mayer East Conservation Easement Property*

OTHER

The Board reviewed upcoming events.

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MEETINGS

Tue., 4/13 *Planning Commission, 7:30 a.m. 470 Center St. Building #8, meeting room*

Wed., 4/14 *Geauga County Township Association Dinner, 6:30 p.m. Munson Town Hall*

Mon., 4/19 *Family First Council, 1:30 p.m. Mental Health Offices (Webex)*

Tue. 4/20 *The Commissioners' will hold regular session at 9:30 a.m.*

Tue., 4/20 *Geauga Trumbull Solid Waste Management District Board of Directors meeting, 12:00 p.m., Warren, District Office (Zoom)*

Mon., 4/26 *Board of Revision, 9:00 a.m. Auditor's (Via Webex)*

Tue., 4/27 *The Commissioners' will hold regular session at 9:30 a.m.*

**BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD**

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to adjourn the meeting at 12:15 p.m.*

*Geauga County Board of Commissioners*

\_\_\_\_\_  
*Timothy C. Lennon*

\_\_\_\_\_  
*Ralph Spidalieri*

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*James W. Dvorak*

\_\_\_\_\_  
*Christine Blair, Commissioners' Clerk*

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