

Commissioners' Journal
April 21, 2020

The Geauga County Board of Commissioners met in session on April 21, 2020 at 9:00 a.m. in the Commissioners' meeting room located at 470 Center Street, Building #8, in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Timothy C. Lennon opened the meeting at 9:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Dvorak read the following prayer:

Dear Lord,

Hopefully we are starting to see the light at the end of the tunnel with the Coronavirus. Hopefully it's not an oncoming train. Let there be light in my mind. Let every dark thought be illuminated. Let every shadow of fear be dissipated by the light of Christ. Let bright and shining ideas of love and truth and faith be revealed to us. Let there be light in every part of my being. Light that radiates in and through us. Light that is healing in its rays, light that sheds its glow in all the world and on all who are part of it. Let light shine upon our hospitals, nursing homes, first responders and all of our departments in Geauga County that are working around the clock!

Amen

FINANCIALS

County Administrator Gerard Morgan reported on financials from April 14, 2020, Resolution #20-043 that included a Then and Now from Job and Family Services to Ohio Guidestone for October 2019 TANF services not previously encumbered; a payment for the Commissioners' Office to Then Design Architecture Limited for payment number one for architectural planning for the new County Offices in the amount of \$475,718.39; and a payment for Water Resources to Workman Industrial Services for pay request #3 on the Auburn Corners Troy Oaks wastewater treatment plant project in the amount of \$480,266.55; as approved by the County Administrator pursuant to Resolution #20-005 approved January 7, 2020 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2020, as authorized by O.R.C. 305.30.

COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT

County Administrator Gerard Morgan reported on the items approved by the County Administrator on April 14, 2020 that included for Transit to approve unpaid leave of absences for Gary Barath, John Martin, Marvin Springer and Francis O'Malley, Part-time Drivers (#2210-1) due to COVID-19 Pandemic for up to a maximum of 160 hours during Payroll Period #9 (April 5, 2020) through the end of Payroll Period #10 (May 2, 2020) following the use of all remaining vacation time and on April 20, 2020 that included for the Department on Aging approving an unpaid leave of absence for Rita Painter, Part-time Adult Day Service Assistant due to the COVID-19 Pandemic effective April 15, 2020 through the end of Payroll Period #12 (May 30, 2020), for Transit approved and executed the Ohio Motor Fuel Tax Refund Claim for Transit Buses for the period January 1, 2020 through March 31, 2020 in the amount of \$4,031.08 (\$792.58 Diesel and \$3,238.50 Gasoline), and for the Department of Water Resources approved and executed the Ohio Water Development Authority Fund Payment Request #11 for Technical Services for the Chardon Township Wastewater Treatment Plant and Sewers Project (Henning Road) in the amount of \$6,186.91; as authorized by Resolution #20-005 under the direction and supervision of the County Commissioners that was approved January 7, 2020 pursuant to O.R.C. 305.30.

COMMISSIONERS OFFICE – COUNTY RISK SHARING AUTHORITY, INCORPORATED (CORSA) INSURANCE PROGRAM RENEWAL - AUTHORIZE PAYMENT

Human Resources Administrator Kathy Hostutler expressed that she had good news, that our CORSA insurance renewal is done in November and the premium is due now and that we had received a 1.4 % reduction, including the addition of benefits and because the Departments

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do trainings it helps ensure we receive a discount, and this year it was in the amount of \$14,456.00.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve the County Risk Sharing Authority, Incorporated (CORSA) Insurance Program Renewal for the period May 1, 2020 through April 30, 2021, and further authorize the payment of \$336,875.00.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including an Appropriation Transfers from the General Fund to various Sheriff expense accounts to return appropriations for refunded out of County inmate medical expenses and other miscellaneous reimbursement checks deposited into the General Fund; a Supplemental Appropriation for the County Engineer's Office to fully appropriate their road fund; a Cash transfer out of the General Fund to the Department of Development (Community & Economic), Metzenbaum and Board of Elections for the first quarter 2020 interest transfer; a Cash transfer out of the General Fund to Family First for the April through June 2020 commitment; an Encumbrance increase for the Commissioners Office for CORSA PO to pay the County Property and Liability insurance premiums; a PO for Job and Family Services to Ohio Job and Family Services for the purchase of 15 Microsoft Surface Laptops purchased with State Technology and Service Support funds; a payment for the Commissioners Office to Mazanec, Raskin and Ryder for attorney fees over and above the limits for the hiring of representation for Auditor Walder in the amount of \$2,500.00; a payment for the Commissioners Office to Mazanec, Raskin and Ryder for attorney fees over and above the limits for the hiring of representation for Auditor Walder in the amount of \$2,831.64; a payment for the Commissioners Office to Mazanec, Raskin and Ryder for attorney fees over and above the limits for the hiring of representation for Prosecutor Flaiz in the amount of \$5,363.59; and a payment for Water Resources to GPD Group for engineering services related to the Auburn Corners wastewater treatment plant upgrade and Troy Oaks conversion project in the amount of \$20,844.82.

Commissioner Lennon inquired about the legal fees, to which Mr. Morgan stated that two were for the Auditor and the Probate / Juvenile Court for payments that they wouldn't provide paperwork in order to pay, one is for Kim Laurie suing the County for not being allowed in the Auditor's Office and the final was a citizen that brought a suit against the Prosecutor for a public records request. Mr. Morgan noted that there is a limit on what CORSA will due before we are required to pay. Ms. Hostutler added that when we started receiving invoices, CORSA had already paid almost \$28,000.00. Mr. Morgan added that there had been previous incidents at the beginning of the year. There was a brief discussion about the cases being closed and only 1 small outstanding invoice remaining.

Mr. Lennon inquired about a purchase for Job and Family Services on tablets, to which Mr. Morgan stated that they had been planned prior to this, to allow employees out in the field to enter information, this just speed up that process.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #20-044 itemizing the financials for the meeting of April 21, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

PLANNING COMMISSION – REPLAT OF SUBLLOT 19 – MAPLE RIDGE SUBDIVISION, PHASE 1 AND PERMANENT PARCEL – AUBURN TOWNSHIP

Director Linda Crombie explained that this replat is of subdivision 19 in Maple Ridge Subdivision, this will consolidate two sub lots and remove one from development, and this was approved by the Planning Commission on March 10, 2020.

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Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve and execute the Replat of Sublot 19 of Maple Ridge Subdivision, Phase 1 and Permanent Parcel #01-118501 in Auburn Township.

Roll Call Vote:

Commissioner Dvorak	Aye
Commissioner Spidalieri	Aye
Commissioner Lennon	Aye

SHERIFF'S OFFICE – OFFICE OF CRIMINAL JUSTICE SERVICES VAWA GRANT – SUBGRANT AWARD AGREEMENTS – 2019-WF-VA2-8214 AND 2018-WF-VA2-8214a
Sheriff Scott Hildenbrand explained that these two grants are the Violence Against Women grants that cover the salary of our employee that handles all of the victim witness cases and domestic violence.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Office of Criminal Justice Services (OCJS) VAWA Grant (STOP Violence Against Women Act) Subgrant Award Agreement for Grant #2019-WF-VA2-8214 in the amount of \$39,997.71 (\$29,998.28 from OCJS and \$9,999.43 local County match) for the period January 1, 2020 through December 31, 2020 and for Grant #2018-WF-VA2-8214a in the amount of \$39,997.71 (\$29,998.28 from OCJS and \$9,999.43 local County match) for the period January 1, 2020 through June 30, 2020.

Roll Call Vote:

Commissioner Dvorak	Aye
Commissioner Spidalieri	Aye
Commissioner Lennon	Aye

DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – CONTRACT CHANGE ORDER #1 – EXTEND DATE OF COMPLETION – BURTON SCOT CONTRACTORS
Director Dave Favorite explained that the State had approved an extension of time on the CDBG grant to get the parking lot project at the DDC Clinic completed and this is a change order to the Contract with Burton Scot Contractors in order to get that project completed.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Contract Change Order #1 for Burton Scot Contractors, LLC for the DDC Clinic, Center for Special Needs Children parking lot paving project, under Grant #B-F-17-1AZ-1, extending the date of completion through May 11, 2020.

Roll Call Vote:

Commissioner Dvorak	Aye
Commissioner Spidalieri	Aye
Commissioner Lennon	Aye

MAINTENANCE – SERVICE CONTRACT AGREEMENT – FIORES GROUP LLC – LAWN MAINTENANCE SERVICES

Director Glen Vernick explained that this is for the lawn maintenance for the County, noting that it includes several locations for one year.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute a service Contract Agreement with Fiores Group LLC to perform Lawn Maintenance Services for Geauga County for a period of one year in an amount not to exceed \$29,770.00 (\$21,070.00 for Geauga County Properties) and \$8,700.00 for the Safety Center and Post #2).

Roll Call Vote:

Commissioner Dvorak	Aye
Commissioner Spidalieri	Aye
Commissioner Lennon	Aye

MAINTENANCE – SERVICE CONTRACT AGREEMENT – GARLAND/DBS, INCORPORATED – ROOF REPAIRS

Mr. Vernick explained that there are repairs that need to be done on several buildings in the county, but specifically there is a leak at the Annex that needs to be taken care of and several repairs at the Courthouse. Mr. Vernick stated that they could include Buildings 1, 2 and 3 if

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needed. Mr. Vernick noted that there will be another contract coming for a company that specializes in rubber roof repairs on the buildings in the county.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute a service Contract Agreement with Garland/DBS, Incorporated to perform Roof Repairs at Various County Buildings per Maintenance Director for the period of one year in an amount not to exceed \$20,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

MAINTENANCE – SERVICE CONTRACT AGREEMENT – NEVIRD LTD D.B.A. ASH'S MAYFIELD WINDOW CLEANING COMPANY - TABLED

The Maintenance Department is requesting the Board approve and execute a service Contract Agreement with Nevird LTD d.b.a. Ash's Mayfield Window Cleaning Company to perform yearly window cleaning for Geauga County Buildings and Safety Center for a two-year period in an amount not to exceed \$34,000.00.

Mr. Vernick explained that this contract includes all county buildings, including bringing in a lift to do the Courthouse. Mr. Lennon expressed that based on the current situation we need to hold off on doing certain things until we know the full effect of what is going to impact the General Fund and revenues. Mr. Vernick explained that this is combined to share services and do cleaning. Mr. Vernick mentioned that he was thankful for moving to an in-house custodial services as they have really stepped up and done a great job. Mr. Lennon expressed that he feels this contract needed to be put on a shelf for right now due to the current situation.

Commissioner Spidalieri inquired if we could hold off on this and table it for now, noting that it is a two year contract period. Mr. Lennon said let's look at it again in a month and be conservative in spending.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to table this agreement with Nevird LTD d.b.a. Ash's Mayfield Window Cleaning Company for several months due to the COVID-19 Pandemic crisis.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

MAINTENANCE – SERVICE CONTRACT AGREEMENT – GEAUGA MECHANICAL – TABLED

The Maintenance Department is requesting the Board approve and execute a service Contract Agreement with Geauga Mechanical to perform the Replacement of the DES (Department of Emergency Services) Duct Heater for a period of one year in an amount to exceed \$10,000.00.

Mr. Vernick stated that the heating unit at Department of Emergency Services is failing and while they have two units currently we are trying to get them switched over to the new gas line that was installed and trying to be proactive in getting it done, as it needs to be done before next winter. Mr. Lennon added that he felt we need to put this on the punch list of things to do and wait to see what happens in the next couple of weeks.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to table this agreement with Geauga Mechanical for a few months due to the COVID-19 Pandemic crisis.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

There was a brief discussion on things that need to do done when we start to bring things back to normal business with safety provisions to be able to work with the public.

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DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT MAINTENANCE FORM #1
INCREASE – WORKMAN INDUSTRIAL SERVICES, INCORPORATED

Director Steven Oluic asked the Board to approve an increase to a service contract with Workman Industrial to do some work at the Lorien Woods Lift Station to remove and replace some pipes.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Contract Maintenance Form #1, increasing the Contract with Workman Industrial Services, Incorporated for the removal and replacement of pipes at the Lorien Woods Lift Station Maintenance Project in the amount of \$13,485.00.

<i>Roll Call Vote:</i>	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

DEPARTMENT OF WATER RESOURCES – AGREEMENT – THIELSCH ENGINEERING,
INCORPORATED – CONDITION ASSESSMENT AND EVALUATION OF AIRVAC
COLLECTION TANK – BELLWOOD WASTEWATER TREATMENT PLANT

Dr. Oluic asked the Board to approve an agreement with Thielsch Engineering to do a condition assessment and evaluation on the Airvac collection tank at the Bellwood Wastewater Treatment Plant.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Agreement between the Geauga County Board of Commissioners and Thielsch Engineering, Incorporated for Condition Assessment and Engineering Evaluation of the Airvac 1000-Gal Steel Collection Tank at the Bellwood Wastewater Treatment Plant in an amount not to exceed \$2,000.00.

<i>Roll Call Vote:</i>	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT MAINTENANCE FORM #1
– INCREASE – EMERY ELECTRIC, INCORPORATED

Dr. Oluic explained that this is an increase to a service Contract with Emery Electric to do some wiring at Infirmary area at the lab.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Contract Maintenance Form #1, increasing the Contract with Emery Electric, Incorporated for pump wiring at the Aquilla Road Lab and for additional work at various locations within the department in the amount of \$18,533.00.

<i>Roll Call Vote:</i>	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

DEPARTMENT OF WATER RESOURCES – OHIO WATER DEVELOPMENT AUTHORITY
FUND PAYMENT REQUEST #1 – CONTRACTORS ESTIMATE – AUBURN CORNERS
WASTEWATER TREATMENT PLANT EXPANSION AND TROY OAKS PUMP STATION
PROJECT

Dr. Oluic stated that they have had 4 pay requests for Workman but that this was the first pay request for OWDA, adding that they have several funding sources.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Ohio Water Development Authority Fund Payment Request #1 and Contractors Estimate for the Auburn Corners Wastewater Treatment Plant Expansion and Troy Oaks Pump Station Project in the amount of \$480,266.55.

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<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – RESOLUTION APPROVING THE AMENDED
INTERGOVERNMENTAL AGREEMENT FOR THE NORTHEAST OHIO CONSORTIUM
COUNCIL OF GOVERNMENTS (NOC COG)**

Commissioner Dvorak explained that one amendment is to allow the 3 Commissioner Committee of NOC COG to go to organizations like Geauga Growth Partnership to get businesses a seat on the committee. This current situation will make unemployed workers a hot topic and makes the recommendation to approve the amendment.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #20-045 Approving the Amended Intergovernmental Agreement for the Northeast Ohio Consortium Council of Governments (NOC COG) by and between Geauga, Ashtabula and Portage Counties.

Board of County Commissioners, Geauga County, Ohio

Date: April 21, 2020

Resolution: 20-045

**RESOLUTION APPROVING THE AMENDED INTERGOVERNMENTAL AGREEMENT
FOR THE NORTHEAST OHIO CONSORTIUM COUNCIL OF GOVERNMENTS (NOC
COG) BY AND BETWEEN GEAUGA, ASHTABULA AND PORTAGE COUNTIES**

WHEREAS, the Geauga County Board of Commissioners met this 21st day of April, 2020, in regular session to consider for approval the following proposed amended Intergovernmental Agreement for the Northeast Ohio Consortium Council of Governments (NOC COG Agreement) by and between Geauga, Ashtabula and Portage Counties.

WHEREAS, the amendments proposed for the NOC COG Agreement consist of the addition of paragraphs B(1)(c)(ii)(4) and B(1)(c)(iv) to Article III, which amendments are highlighted in the text below.

*Intergovernmental Agreement for the
Northeast Ohio Consortium
Council of Governments*

WHEREAS, the Boards of Commissioners for Geauga, Ashtabula, and Portage Counties entered into an Intergovernmental Agreement (“Intergovernmental Agreement”) effective March 1, 2016, the terms and conditions of which governed the establishment of a Workforce Development Board (“WDB”) Area known and referred to as the Northeast Ohio Consortium Council of Governments, also known as Ohio Workforce Development Board, Area 19.

WHEREAS, the original Intergovernmental Agreement provides for and defines what business representatives may serve on the WDB, but does not include and allow for organizations representing businesses, even though that type of organization may serve on the WDB as provided for within Section 107 (b) (2) (A) (ii) of the Workforce Innovation and Opportunity Act (“WIOA”).

WHEREAS, the original Intergovernmental Agreement also does not provide for requirements that at least two of the businesses represented must represent small business as defined by the U.S. Small Business Administration. See 20 CFR Section 679.320.

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WHEREAS, the consideration supporting this Amendment is the mutual advancement of Geauga, Ashtabula, and Portage Counties' joint interests in the delivery of workforce services as part of the NOC COG.

NOW, THEREFORE, intending to be bound by this Amendment, and in consideration of mutual promises and covenants herein contained, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. ARTICLE III. ("POWERS OF THE COUNCIL"), Paragraph B. 1. c. of the original Intergovernmental Agreement shall be stricken in its entirety and in its place shall read:

"c. Appointment of business representatives.

- i. Business representatives must have:
 - 1. an ownership interest in the business, or*
 - 2. hold the position of chief executive officer, chief operating officer, or must be a salaried executive with optimum policymaking and/or hiring authority.**
- ii. The business must meet the following criteria:
 - 1. provides a significant number of employment opportunities, or employment opportunities that are highly sought after because starting pay and benefits are better than average;*
 - 2. provides its employees with high quality on the job training and development; and*
 - 3. the business is an industry that is in-demand, and/or it employs individuals in occupations that are in-demand.*
 - 4. At least two of the eighteen businesses represented on the Board, must meet the definition of small employer as provided for within 13 CFR 121.201, the regulations governing the U.S. Small Business Administration.**
- iii. All businesses to be represented, and/or the individuals appointed to fulfill a business representative position must be nominated/approved by local business organizations or trade associations, with the representative commissioner selecting whom to nominate to the NOC COG from a list of one or more nominees gathered and vetted by the staff for the NOC COG on behalf of the representative commissioner.*
- iv. As an alternative to the representative of an individual business, representatives of organizations that represent the interests of businesses identified herein within Article III. B. 1. c. ii. may be appointed. This could include representatives of economic development organizations, industry and/or trade organizations, chambers of commerce, etc., whose members meet the definition of businesses to be represented on the WDB.*

2. All other terms and provisions of the original March 1, 2016 Intergovernmental Agreement shall remain in full force and effect.

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THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Geauga County, that the proposed amended NOC COG Agreement, as described herein, is hereby approved.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the amended Intergovernmental Agreement for the Northeast Ohio Consortium Council of Governments, under Article III (Powers of Council), Sections ii, 4 and iv.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – MASTER SERVICES AGREEMENT AND GENERAL CONDITIONS – OWNER REPRESENTATIVE – NV5

Mr. Morgan explained that this agreement is for NV5 for the Owners Representative Services because while the building of the administrative offices is on hold right now, we may need to have them assist us with Job and Family Services because we do have a time frame. There was a discussion about sales tax numbers and the affect from the COVID-19, and results won't really be seen until June or July.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Master Services Agreement and General Conditions between Owner, Geauga County Board of Commissioners and Owners Representative, NV5 for the Geauga County Administrative Offices in the amount of \$584,496.00.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – AUTHORIZE COUNTY ADMINISTRATOR TO EXECUTE DOCUMENTS UNDER O.R.C. 305.30

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the County Administrator, Gerard Morgan to execute the following agreements, pursuant to O.R.C. 305.30, including: County Commissioners Association of Ohio, Workers Compensation Group Retrospective Rating Plan Agreement; CompManagement, LLC Workers Compensation Service Agency Agreement; Sedgwick Claims Management Services, Incorporated, Unemployment Compensation Service Agency Agreement; and Cleveland Clinic Lifestyle EAP Services, Agreement between Cleveland Clinic Wellness Enterprise LLC and Geauga County.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – APPOINT JAMES DAVIS, INERIM/TEMPORARY APIARIST

Clerk Christine Blair briefly explained that Mr. Davis had been an apiary for Geauga County many years ago, currently is the Lake County Apiary, he reached out and offered to help Geauga County with any hive splits or sales of queens or requested inspections. It has been slow with the weather, but things will get active soon. Ms. Blair noted that she had spoken with Ms. Bloestcher from the State and she is still looking to fill the position for us, but at least now we will have something we can do. Ms. Blair noted that Lake County uses \$14.00 per hour and \$0.58 a mile so after some brief discussion we set the rate at \$13.00 and the current IRS rate.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to appoint James Davis, as Interim/Temporary Apiarist for Geauga County during the Year 2020 at the hourly rate of \$13.00 per hour and mileage reimbursement at \$0.575 per mile,

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and further execute the Ohio Department of Agriculture 2020 Appointment for County Apiary Inspector form.

Roll Call Vote: Commissioner Dvorak Aye
 Commissioner Spidalieri Aye
 Commissioner Lennon Aye

COMMISSIONERS' OFFICE – CANCEL SESSION FOR TUESDAY, APRIL 28, 2020

The Board had a brief discussion about moving forward with a every other week meeting schedule for right now, that the work load has been light, so they moved to cancel next week.

Motion: *by Commissioner Spidalieri, seconded by Commissioner Lennon to cancel session for Tuesday, April 28, 2020.*

Roll Call Vote: Commissioner Dvorak Aye
 Commissioner Spidalieri Aye
 Commissioner Lennon Aye

COMMISSIONERS' OFFICE – RESOLUTION ESTABLISHING/CHANGING THE LOCATION OF REGULAR/SPECIAL/EMERGENCY MEETINGS OF THE COMMISSIONERS DUE TO COVID-19 SITUATION

Given the current situation, Ms. Blair asked the Board to approve a resolution to change the location of the meetings at least through the end of May to the meeting room here in Building #8. Health Commissioner Tom Quade agreed that the set up being used is ideal for what needs to be done and for the foreseeable future it needs to be this way.

Motion: *by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve and execute Resolution #20-046 Establishing / Changing the Location of Regular / Special /Emergency Meetings of the Board of County Commissioners due to the current COVID-19 situation.*

Board of County Commissioners, Geauga County, Ohio

Date: April 21, 2020
Resolution: 20-046

**RESOLUTION ESTABLISHING/CHANGING THE LOCATION OF
REGULAR/SPECIAL/EMERGENCY MEETINGS OF THE BOARD OF COUNTY
COMMISSIONERS DUE TO THE CURRENT COVID-19 SITUATION**

WHEREAS, the Geauga County Board of Commissioners are following the current social-distancing guidelines of the State of Ohio and taking all necessary precautions during the current COVID-19 crisis; and

WHEREAS, the Board of County Commissioners must still hold meetings and conduct county business; and

WHEREAS, the Board regularly holds meetings at their offices at 470 Center Street, Building # 4; and

WHEREAS, the Board desires to continue to hold meetings at the Board's offices and must now utilize one of the Board's larger available office meetings rooms located at 470 Center Street, Building #8, in order to comply with the State of Ohio public health guidelines; and

WHEREAS, it is the intent of the Board to continue public access to the meetings of the Board of County Commissioners; and

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby establishes/changes the location of the regular/special/emergency meetings of the Geauga County Board of Commissioners to be held at the Offices of the Board at 470 Center Street, Building 8 (large meeting room).

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BE IT FURTHER RESOLVED, that the regular scheduled meetings of the Board of County Commissioners will begin at the regular scheduled time of 9:00 a.m. and will be held at this location through the end of May, 2020.

BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DISCUSSION ON CURRENT COVID-19 PANDEMIC

Mr. Lennon that he had been having conversations with Mr. Morgan who had also been talking to the other Commissioners and the impact that this is going to have on the budgt. There is talk of layoffs, furloughs, what other counties are doing and not doing, and while we don't know what the full impact is going to be, we have been working on a two week period allowing employees that are able to work from home. There was a brief discussion about the FFCRA and the eighty hours for those that have COVID-19, caring for someone who has is or have been quarantined. While some Departments have been working every day, other departments have reduced staff and have employees working from home. Mr. Lennon asked what May 1st means. Mr. Quade stated that it is a policy date, right now there is not broad data on testing of the population, at some point, the May 1st date is to open for the economy but also to see if the drive of resources of the actual health problem versus the economic problem. Mr. Quade stated that they hear everything the same time everyone does when the Governor is doing his daily update. Mr. Quade noted that contract tracing can be done more electronically right now so that will help and allow for inspections to start being done again, and those employees will be working from home due to keeping the risk down. While public sector is highly scrutinized, an employee can often be more productive from home with less distraction. Mr. Quade stated that we don't know what is going to happen because we don't know where we are, would I like another month, yes because I am a health guy, but he recognizes that they probably can't wait another month. Mr. Quade noted that they are receiving tests, the first round went to the Amish population, so they are trying to get better numbers, they did receive another batch of 80 tests, which they will look at nursing homes for them. Mr. Lennon inquired if there are employees that could assist the health department with responding to complaints or phone calls. Mr. Quade has been in contact with businesses, and they have not closed anyone, they have done it voluntarily, but others have called that want to re-open and what they plan to do to be compliant. Some things you do routinely need to be looked at, and make small adjustments to those. Mr. Quade stated that it is still not time to go out, it's not event time, parade or party time, not yet. Mr. Dvorak inquired about the testing, to which Mr. Quade noted that some places are still doing drive up testing, you still need to have an order from your Doctor to get a test done, noting that Rite Aid is doing some do it yourself testing, but there are different models, the antibody testing is showing different results, but those results lead to other questions right now.

COMMISSIONERS' OFFICE – APPROVE SUBMISSION OF LETTER TO ELECTED OFFICIALS AND DEPARTMENT DIRECTORS REGARDING GENERAL FUND CONCERNS DUE TO THE CURRENT SITUATION

Mr. Lennon expressed that they need to put out a notice to those related to the General Fund, including implementing a hiring freeze, including no new hires or replacements, no new equipment purchases originally approved in the budget. Mr. Morgan stated that departments need to look at all funds not just the General Fund that they need to re-review the budget and look at ways that they can reduce spending. Mr. Lennon added that there will be no adjustments to salary, including pay raises or merit increases. Mr. Morgan stated that it is a scary time, with not knowing what is coming in the next couple months. Mr. Lennon inquired if departments had submitted ideas for recommendations of 15-20% reductions in their budgets. Mr. Lennon continued that all purchases except for immediate needs and no implementation of any new programs. Mr. Lennon asked the Board to put it in a format that can be sent to all Elected Officials and Department Directors. A question was raised by Mr. Vernick about Summer Help, that his department gets 3 every year, and while we are trying to save, but there are things we still need to get done. Mr. Lennon stated that we need to prepare for the worst and that he wants to be proactive not reactive down the road. Mr. Morgan added that if the Board decides down the road to look at furloughs, those employees would need to understand that Summer Help would be the first to be let go. Dr. Oluic inquired if he too could also get Summer Help since

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they are an enterprise fund. Mr. Lennon added that while it is still a different revenue source we still need to practice the same ideals.

Local resident Diane Jones inquired about the Master Services Agreement with NV5 and the dollar amount, to which Mr. Morgan noted that this amount is the maximum, that they are paid at an hourly rate and it is based on use over the next three years.

Commissioner Spidalieri added that the risk is there of what is being discussed of the virus hitting again in the fall, years ago with the economy had a downward trend and the county suffered, he was happy to see the County finally be ahead, and the he would like to try and avoid that situation again.

Mr. Morgan asked the Board to exclude Summer Help, to which Dr. Oluic asked for two Summer Help.

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve the submission of a formal letter to Elected Officials and Department Directors regarding a hiring freeze until June 15th, 2020 with the exception of Summer Help, including no new hires, no adjustments to wages, salaries or any merit increases until further notice, no purchases of equipment, no new programs, and that any purchases be for immediate need only and that budgets be reviewed, and this does not include just the General Fund but all Funds.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

April 23, 2020

To: Department Heads and Elected Officials
From: Gerry Morgan, County Administrator
Re: Board of Commissioners Actions on Tuesday, April 21, 2020

On Tuesday during session the Board of County Commissioners approved extending the Temporary Leave policy regarding employees working from home and employees out on paid administrative leave due to the Governor's "Stay at Home" order originally passed on March 24, 2020 to be effective until May 5, 2020.

While we do not know the exact impact the Coronavirus and subsequent business closings will have on sales, and Casino tax revenue it is foreseeable that we will see a substantial reduction in these revenues from the projected budget revenues. For example the States non-auto sales tax numbers for March were 9.7% below their budgeted tax revenue and March was only a partial shutdown month April is expected to be around 20% below.

To this point the Board approved the following motions:

Instituting a hiring freeze through June 15 except for summer help already in the works of being hired. This was done with the understanding that if the numbers come in as expected with drops in revenue that may result in cuts to expenses summer help may be the first to go.

*The Commissioners also approved **not** providing an increase in payroll appropriations for raises and merit increases.*

Additionally, they are asking that all Departments and Offices review their 2020 budgets and reevaluate the necessity of the items in the budget. For example, is that replacement vehicle you budgeted for really needed due to deterioration of the vehicle or can it survive for another year or you order five (5) boxes of paper every month can you stretch that out to every 5 or 6 weeks.

The Commissioners also cancelled session for next week and will hold their next meeting on May 5, 2020 in Building #8.

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Thanks to all of you for your hard work and dedication especially during this time. Your work has kept the County operational and continued the valuable services the citizens of Geauga County need and deserve.

*If you have any questions please contact me.
Sincerely,*

Gerard Morgan, County Administrator

**COMMISSIONERS' OFFICE – AMENDMENT #2 TEMPORARY LEAVE POLICY
REGARDING COVID-19**

Director Jessica Boalt had asked a question about the policy that was expiring on April 22nd and what the Board had planned to do with the policy since the Stay at Home Order is in place until May 1st, so that she can plan and prepare for employees and safe staffs return.

Mr. Lennon noted that we are going to see rough times ahead for revenue, and expects to see changes in funding at a State level as well, acknowledging previous County Administrator Dave Lair for his conservative budgeting that has helped get the county to the position they are in. There was no additional increase in sales tax for residents, that they were able to cut back and make it through.

Mr. Dvorak noted that current road projects have been planned and funding put into place. Mr. Lennon added that it should still be looked at as necessary, but for immediate spending it needs to be put on hold. While we are obligated to expenses, we need to live like the taxpayer.

Mr. Morgan stated that the temporary leave policy that had been put into place is set to expire tomorrow, and asked if they wanted to extend that out to May 1st or May 5th, next meeting. Mr. Lennon asked for clarification, which Mr. Morgan stated that it included work at home or on paid administrative leave, adding that employees were trading back and forth of being in the office and at home. Mr. Morgan added that they need to look at removing that paid administrative leave and back to work. Mr. Lennon asked for numbers of what they were at, to which Mr. Morgan noted that if he had to guess, around 25 but that are not full, since they are trading days.

Assistant Prosecutor Laura LaChapelle briefly talked about the employees working in their office and that they have continued to do business as usual.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve an amendment #2 to the Temporary Leave Policy per the State's Stay at Home Order Regarding COVID-19 to be effective April 23, 2020 through May 5, 2020, unless extended by approval of the Board.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending April 1, 2020 as required by O.R.C. 955.12.*
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Prisoner Transport for the month ending March 2020 as required by O.R.C. 325.07.*
- c) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of March 2020, pursuant to ORC 135.35(L).*

OTHER

The Board reviewed upcoming events.

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MEETINGS

Tue., 4/28 Commissioners will hold regular session at 9:00 a.m., Building #8 – cancelled

Tue., 5/5 Commissioners will hold regular session at 9:00 a.m., Building #8 (tentative)

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to adjourn the meeting at 10:25 a.m.

Geauga County Board of Commissioners

Timothy C. Lennon

Ralph Spidalieri

James W. Dvorak

Christine Blair, Commissioners' Clerk

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