

Commissioners' Journal
May 5, 2020

The Geauga County Board of Commissioners met in session on May 5, 2020 at 9:00 a.m. in the Commissioners' meeting room located at 470 Center Street, Building #8, in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Timothy C. Lennon opened the meeting at 9:02 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Dvorak read the following prayer:

Dear Lord,

As this month of May begins, we find ourselves in unique and unsettling times.

All of us are struggling to find hope and learning to live with Coronavirus in Geauga County.

Faced with extremely challenging times, the initial reaction of some people is one of fear. It is possible for anyone to rise above fear. Try to keep calm and unafraid.

Jesus said: "Peace I leave with you, my peace I give to you. Let your hearts not be troubled, neither let them be afraid."

The peace of Christ is within us. No condition or circumstance has power to upset us, or make us fearful.

The peace of Christ is our peace; the strength of Christ is our strength.

Nothing can disturb the calm and peace of our soul.

Amen.

FINANCIALS

County Administrator Gerard Morgan reported on financials from April 28, 2020, Resolution #20-047 that included Supplemental Appropriation from the Commissioner's Office in the Capital Reserve Fund for contract services; a Cash transfer for the Sheriff's Office for the local match on VAWA Grants #2019-WF-VA2-8214 and 2018-WF-VA2-8214A; a Then and Now for Job and Family Services to Ohio Guidestone for November 2019 Comprehensive Case Management and Employment Program expenses not previously encumbered; a Contract for Maintenance with Fiore's Group LLC for lawn care services at various county locations; a payment to CORSA for the 2020 property and liability insurance premium in the amount of \$336,875.00; a payment for the County Engineer's Office to Morton Salt for the delivery of road salt in the amount of \$268,819.25; and a payment for the Engineer's Office to Valley Ford for a Freightliner108SD tandem axle truck in the amount of \$94,208.00; as approved by the County Administrator pursuant to Resolution #20-005 approved January 7, 2020 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2020, as authorized by O.R.C. 305.30.

COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT

County Administrator Gerard Morgan reported on the items approved by the County Administrator on April 28, 2020 that included for the Department on Aging to accept the resignation of Bernadette Gliha, Financial and Eligibility Specialist to be effective June 4, 2020; for the Commissioners' Office approved and executed the Unemployment Compensation Service Agency Agreement between Sedgwick Claims Management Services, Incorporated and Geauga County for unemployment services for the period May 1, 2020 through April 30, 2021 in the amount of \$1,205.00 and approved and executed the Workers' Compensation Service Agency Agreement between CompManagement, LLC a Sedgwick CMS Company and Geauga County for workers compensation services for the period May 1, 2020 through April 30, 2021 in the amount of \$10,350.00; for Water Resources approved hiring Kyle Cappotto to the position of Summer Help (#0101) to be effective May 1, 2020 through September 30, 2020 (or the start of school, whichever comes first) at the rate of \$10.00 per hour for up to twenty-one weeks (maximum of 840 hours) and approve hiring Lucas Lundblad to the position of Summer Help (#0101) to be effective May 4, 2020 through September 30, 2020 (or the start of school, whichever comes first) at the rate of \$10.25 per hour for up to twenty-one weeks (maximum of 840 hours) and on April

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30, 2020 for the Commissioners' Office approved and executed the Cleveland Clinic Lifestyle EAP Services Agreement between Cleveland Clinic Wellness Enterprise, LLC and Geauga County for Lifestyle Employee Assistance Program Services for a three year period beginning May 2020 in the amount of \$25.80 per covered employee per year based on 595 employees (\$15,351.00 per year); as authorized by Resolution #20-005 under the direction and supervision of the County Commissioners that was approved January 7, 2020 pursuant to O.R.C. 305.30.

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including a Cash transfer out of the General Fund to Court Technology to pay a portion of the 2020 funding; a payment for Department of Emergency Services and the Sheriff's Office to Inspiron Logistics for an emergency response notification support and software for reverse 911 and other emergency alerts in the amount of \$19,350.00; a payment for the Treasurer's Office to Smartbill LTD for the printing and mailing of second half property tax bills in the amount of \$10,000.00 and a Revenue Certification for the Juvenile Court for additional CASA revenue for 2020.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #20-048 itemizing the financials for the meeting of May 5, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS OFFICE – AGREEMENT TO PROVIDE FISCAL CONSULTING SERVICES TO GEAUGA COUNTY – SUDSINA AND ASSOCIATES

Mr. Gorton explained that this agreement with Sudsina is for consulting services on the financial portion of the new County Office building project. This agreement is good through the end of next year. Mr. Gorton noted that they work with bond counsel.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Agreement to Provide Fiscal Consulting Services to Geauga County by and between Sudsina and Associates and the Geauga County Board of Commissioners to perform services in connection with the financing of the construction of new County Buildings for the period ending December 31, 2021 in the amount of \$4,500.00 for each general obligation of short term note issuance and \$45,000.00 for any long term general obligation bond issue.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1 – FINAL (NO CHANGE) – HOAR CONSTRUCTION COMPANY – STEEL STORAGE BUILDING ON MERRITT ROAD

Deputy Engineer Shane Hajjar explained that these two items are related to the new steel storage building put up last year, and the final items were wrapped up this spring. The project was completed on budget and this final change order has no change to the contract amount.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Change Order #1 and Final with Hoar Construction Company for the Construction of a Steel Storage Building located at 12665 Merritt Road. There is no change to the final contract amount.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – RELEASE THE BID/PERFORMANCE BOND – HOAR CONSTRUCTION COMPANY – STEEL STORAGE BUILDING

Mr. Hajjar added that this request is to just release the bond as the project has been completed.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to release the Bid/Performance Bond for Hoar Construction Company for the Construction of a

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Steel Storage Building located at 12665 Merritt Road as all specifications have been met.

Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

COUNTY ENGINEER – DEPARTMENT UPDATE

Commissioner Spidalieri inquired about material and project costs for this year. County Engineer Joe Cattell explained that first bids received were right as the Corona Virus was starting was virtually the same, so we haven't seen a true reflection yet. Commissioner Lennon inquired about salt, to which Mr. Cattell stated that they had just submitted the request for bids on salt for the summer fill. Prices should be fair, but with the size of the building they are going to take advantage of the market. The salt usage was down this year. Mr. Lennon inquired if they were still using brine, to which Mr. Cattell noted they are only using it to wet the spinners. They are no longer pre-wetting the roads, it cannot be used when it rains and needs to be applied at the right temperature.

Mr. Cattell provided information to the Board about how the COVID-19 situation is affecting his budget overall. Mr. Cattell stated that they were looking at projected numbers and it was noted that traffic overall is down 30%. While they have 3 funding sources, they do anticipate a 5% decrease in the levy funding. Mr. Cattell stated that they pulled the large Washington Street project that was estimated at \$2.5 million, they plan to now do some smaller local projects so don't go too far behind in the schedule. Mr. Cattell noted that they had cut off all orders for equipment that they could, and cut back on material orders. Mr. Cattell has factored in a buffer of \$1.5 million, but moving Washington Street back has a lot of variables in the project and hopefully they can get the project done next year. Mr. Lennon added that it doesn't hurt to push the pause button on equipment at least a quarter or two and see how things are going and affected. Mr. Cattell noted that they received additional funding from CEAO and are looking at some safety funding to do a traffic signal at Haskins and Washington Street. There was a brief discussion about funding for a project at Bainbridge and Washington that will be completed next year. This will T off the intersection and put in a traffic signal, then widen Washington Street. Commissioner Spidalieri inquired about working on the curves on State Route 44, to which Mr. Cattell noted that they don't have any plans. Mr. Lennon expressed that we have great roads in Geauga County and thanked him for that, but if they start feeling the pinch from the current situation, would they begin to tweak how they are maintaining the roads. Mr. Cattell noted that they are always looking at using different materials that have more longevity on replacement. The schedule was in good shape to 2022 and that could stretch out now to 2023. Mr. Cattell noted that they take care of 240 miles of road and 187 bridges. They currently don't have any other projects for improvements scheduled. There was a brief discussion about the types of OPWC funding.

COUNTY ENGINEER'S OFFICE – AIA STANDARD AGREEMENT – CHESTER MILLER D.B.A. CHESTER MILLER CONSTRUCTION – MAINTENANCE BUILDING METAL ROOF REPLACEMENT ON MERRITT ROAD

Mr. Hajjar explained that this contract is to replace the roof on the maintenance facility, noting that the roof is currently shingled has multiple locations where it is leaking. This contract is to repair and replace the roof with a metal roof, the estimate was \$400,000.00 and this contract is for \$326,000.00 for 40,000 square feet. This project was included in last year's budget.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the AIA Standard Agreement with Chester Miller d.b.a. Chester Miller Construction for the Maintenance Building Metal Roof Replacement located at 12665 Merritt Road in the amount of \$326,000.00.

Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER THE DRAINAGE IMPROVEMENTS OF BELL STREET (CH 10, SECTION E) NEWBURY TOWNSHIP – EXECUTE TITLE SHEET – SET BID OPENING

Mr. Hajjar explained that this is a drainage improvement project on Bell Street that includes

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about 1000 feet of storm sewer running along the South side of Bell in a state of failure, includes a sink hole and some sections are 12-13 feet deep. Mr. Hajjar stated that the plan did include to resurface Bell Street, but that is one of the OPWC projects on hold. We are looking to replace the storm sewer and do the repairs so that we don't have to go back and repair the road later. Mr. Hajjar asked the Board to approve advertising for Bids, noting that the estimate on the project is \$175,000.00.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #20-049 to Order the Drainage Improvements of Bell Street (CH 10, Section E) in Newbury Township.

This resolution also requests the Board approve and execute the Title Sheet of the Specifications for the same.

Further, this resolution sets a Bid Opening on Wednesday, May 27, 2020 at 2:00 p.m. Notice of this Bid opening will be advertised on May 7, 2020 and on the County website.

Board of County Commissioners, Geauga County, Ohio

Date: May 5, 2020

Resolution: #20-049

**RESOLUTION TO ORDER THE DRAINAGE IMPROVEMENTS OF
SECTION E OF BELL STREET, CH-10
IN NEWBURY TOWNSHIP**

WHEREAS, the Geauga County Board of Commissioners has determined by Resolution 19-134 that the public convenience and welfare requires the improvement of Bell Street (CH 10), Section E from the Munn Road to Auburn Road, by performing drainage improvements as necessary or otherwise improving the same in accordance with Section 5555.06 of the Ohio Revised Code; and

WHEREAS, lands will not be taken relative to the improvements; and

WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and

WHEREAS, the Geauga County Board of Commissioners, after reviewing the plans with the County Engineer in public session, is satisfied that the public convenience and welfare require that said improvement be made.

NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.

BE IT FURTHER RESOLVED that the Board of County Commissioners in accordance with Section 5555.022 of the Ohio Revised Code hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from local and/or state funding sources in accordance with Section 5555.43 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners is hereby ordered to let this project for bids in accordance with Section 5555.61 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 1:45 PM and opened and read aloud at 2:00 PM on Wednesday, May 27, 2020.

BE IT FURTHER RESOLVED, that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Newbury Township Board of Trustees, and the Geauga County Engineer.

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<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER THE IMPROVEMENT OF CAVES ROAD (CH 30, SECTIONS A-D) CHESTER AND RUSSELL TOWNSHIPS – EXECUTE TITLE SHEET – SET BID OPENING

Mr. Hajjar explained that this is the resurfacing of Caves Road from Kinsman Road (State Route 87) to Mayfield Road (State Route 322). Mr. Hajjar noted that this is the last phase of the Caves Road projects and will then be complete the County portions and will be done from Kinsman to Wilson Mills Roads. This is an OPWC funded project and is approved to receive funds and go out for bid.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #20-050 to Order the Improvement of Caves Road (CH 30, Sections A-D) in Chester and Russell Townships.

This resolution also requests the Board approve and execute the Title Sheet of the Specifications for the same.

Further, this resolution sets a Bid Opening on Wednesday, May 27, 2020 at 2:05 p.m. Notice of this Bid Opening will be advertised on May 7, 2020 and on the County Website.

Board of County Commissioners, Geauga County, Ohio

Date: May 5, 2020

Resolution: #20-050

*RESOLUTION TO ORDER THE IMPROVEMENT OF SECTIONS A-D OF CAVES ROAD,
CH 30 IN CHESTER AND RUSSELL TOWNSHIPS*

WHEREAS, the Geauga County Board of Commissioners has determined by Resolution 15-190 that the public convenience and welfare requires the improvement of Caves Road from Kinsman Road (SR 87) to Mayfield Road (U.S. 322) by grading, paving, draining, widening, constructing and reconstructing the bridges, culverts, and guardrail as necessary or otherwise improving the same in accordance with Section 5555.06 of the Ohio Revised Code; and

WHEREAS, no lands are needed to be taken relative to the improvements; and

WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and

WHEREAS, the Geauga County Board of Commissioners, after reviewing the plans with the County Engineer in public session, is satisfied that the public convenience and welfare require that said improvement be made.

NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.

BE IT FURTHER RESOLVED that the Board of County Commissioners in accordance with Section 5555.022 of the Ohio Revised Code hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from local and state funding sources in accordance with Section 5555.43 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners is hereby ordered to let this project for bids in accordance with Section 5555.61 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 1:45 PM and opened and read aloud at 2:05 PM on Wednesday, May 27, 2020.

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BE IT FURTHER RESOLVED, that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Chester Township Board of Trustees, the Russell Township Board of Trustees and the Geauga County Engineer.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF DEVELOPMENT (BUILDING) – RESOLUTION PROCLAIMING MAY 2020 AS BUILDING SAFETY MONTH

Chief Building Official and Director Dan Spada explained that the International Code Council has claimed May as Building Safety Month for the last 40 years and this year's theme is Safer Building, Safer Community and Safer World. Mr. Spada stated that they wanted to recognize all aspects including fire inspectors to the tradesman, laborers, architects, engineers and building inspectors. Mr. Spada stated that new home starts are down, but did do 14 new home starts last month, but are busy with decks and remodeling. Mr. Spada stated that the inspectors are using Ipads to catch all the inspections that need done, interior inspections were on hold but are back doing them with the use of PPE.

There was a brief discussion about the procedures that they have put into place in the office to handle interaction with the public.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #20-051 Proclaiming May 2020 as Building Safety Month.

Board of County Commissioners, Geauga County, Ohio

<i>Date:</i>	<i>May 5, 2020</i>
<i>Resolution:</i>	<i>#20-051</i>

RESOLUTION PROCLAIMING MAY 2020 AS BUILDING SAFETY MONTH

Whereas, Geauga County is committed to recognizing that our growth and strength depends on the safety and economic value of the homes, buildings and infrastructure that serve our citizens, both in everyday life and in times of natural disaster, and;

Whereas, our confidence in the structural integrity of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

Whereas, these guardians are dedicated members of the International Code Council, a nonprofit that brings together local, state and federal officials that are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work, play, and;

Whereas, our nation benefits economically and technologically from using the International Codes that are developed by a national, voluntary consensus codes and standards developing organization, our government is able to avoid the high cost and complexity of developing and maintaining these codes, which are the most widely adopted building safety and fire prevention codes in the world;

Whereas, these modern building codes include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquake; which, according to a FEMA commissioned study by the National Institute of Building Sciences, provide \$11 in future mitigation benefits for every dollar invested, and;

Whereas, Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown protectors of public safety—

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our local code officials—who assure us of safe, efficient and livable buildings that are essential to America's prosperity, and;

Whereas, "Safer Buildings, Safer Communities, Safer World," the theme for Building Safety Month 2020, encourages all Americans to raise awareness about the importance of safe and resilient construction; fire prevention; disaster mitigation, and new technologies in the construction industry. Building Safety Month 2020 encourages appropriate steps everyone can take to ensure the safety of our built environment, and recognizes that the implementation of safety codes by local and state agencies has saved lives and protected homes and businesses, and;

Whereas, each year, in observance of Building Safety Month, Americans are asked to consider the commitment to improve building safety and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, BE IT RESOLVED, that this Resolution become part of the permanent record of the Board of Commissioners of Geauga County, Ohio

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – APPROVE INTEREST ONLY PAYMENTS ON EXISTING REVOLVING LOAN FUND AND LOCAL REVOLVING LOAN FUND LOANS – NINETY DAYS

Executive Director Dave Favorite asked the Board to offer the ability of the Revolving Loan Fund clients to defer the principal on their payments and service charges for ninety days. All the loans are current, right now there are about eighteen. This would require an interest only payment right now, the principal will be added to the back of the loan. There was a brief discussion about the use of the state funds for possible small micro-loans of \$5,000.00, but would need to include a category of criteria, along with a business plan of how they plan to repay the loan back. Mr. Favorite noted that if we plan to do something like this, we would have to move quickly.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve "Interest Only" payments on existing Revolving Loan Fund and Local Revolving Loan Fund Loans, as requested by the borrower for up to ninety (90) days, waiving Service Charges and Deferring Principal Payments to the end of the existing term, for the period June 1, 2020 through August 31, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

MAINTENANCE – SERVICE CONTRACT AGREEMENT – SIMON ROOFING AND SHEET METAL CORP – ROOF MAINTENANCE AND REPAIRS

Director Glen Vernick explained that during the last session he noted that he was bringing another contract with a different roofing company to do repairs. There was a brief discussion about the different types of materials on the roofs we have on the buildings and there are active leaks that need repaired.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Service Contract Agreement with Simon Roofing and Sheet Metal Corp to perform Roof Maintenance and Repairs on Geauga County Buildings for a one-year period in an amount not to exceed \$20,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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TRANSIT – AUTHORIZE COUNTY AUDITOR TO ESTABLISH NEW FUND – TRANSIT RESERVE FUND

Director JoAnna Santilli asked the Board to approve the Auditor to establish a new Transit Reserve Fund which will allow her to set aside funds that can be used for local cash or for capital projects, including buses or on the building. This was not allowed previously, this is something new. Ms. Santilli explained that instead of sending it to ODOT, they can set it aside instead of losing it.

Ms. Santilli provided an update, including that ODOT is providing a CARES Act grant that doubled their grant for reimbursement at 100%, which is allowing them to do fare free services. Ms. Santilli explained that in 2013/2014 when they ordered their buses, the 2013 buses came in late with the 2014 buses so they received 6 buses at once, so now she has 6 buses that are looking to be needing replaced. Ms. Santilli explained what they have done with the buses to ensure safe PPE with the riders and the bus drivers. Ms. Santilli noted that they have transported a few positive COVID patients, following the drop off, the bus is pulled and thoroughly sanitized. Ms. Santilli explained the procedure they have been using with employees upon arrival and cleaning processes. Ridership is picking back up, they are limiting the number of riders on a bus unless they are from the same family and going to the same location. Health Commissioner Tom Quade mentioned that he personally had not been to Transit, staff had been and that they have a good program in place. There was a brief discussion about getting supplies in, including masks and getting barriers installed.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to authorize the County Auditor to establish a new fund named the Transit Reserve Fund that will be used to provide for a Local Match for Capital Purchases, Capitalized Maintenance and Operating Expenditures.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – PERFECTION LANDSCAPES

Director Steven Oluic asked the Board to execute a service contract with Perfection Landscapes to do lawn maintenance at multiple sites.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute a service Contract Agreement with Perfection Landscapes to perform lawn maintenance at the Northern and Southern Locations of the Geauga County Department of Water for the period ending December 31, 2020 in an amount not to exceed \$17,100.00.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – COVID-19 RETURN TO WORK POLICY

Mr. Morgan explained that this is an adjustment to the policy for return to work, that includes removing the paid administrative leave and return to work, along with keeping the employees that have determined and can work from home to slowly bring employees back through the end of June. This will include the employees coming to the office a few days a week, and work from home a few days. Mr. Morgan stated that working from home is unique skill, and supervising someone working from home is also a unique skill, there is a level of completing work and getting things done every day.

Mr. Morgan explained that if you are in your office you don't need to wear a mask but if you are meeting with other employees or the public you do need to wear a mask. Mr. Quade briefly explained that when meeting in a group you need a mask, the mask stops the projectiles, the distance is also not enough, while the room is set up for distance and masks, if there was barriers in place you wouldn't need a mask. Mr. Morgan noted that it includes if you are sick not to come in, checking temperatures and the federal guidelines.

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Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and adopt the COVID-19 Return to Work Policies to be effective May 6, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – CHANGE START TIME – MAY 12, 2020 MEETING

Mr. Lennon asked the Board if they wanted to continue as every other week or move back to business as usual. Planning Commission is next Tuesday at 7:30 a.m., so Mr. Dvorak suggested meeting next Tuesday after Planning with time in between to clean. There was a brief discussion about changing the start time of the May 12th Commissioner meeting back to accommodate for cleaning.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to change the start time of the May 12, 2020 meeting from 9:00 a.m. to 10:00 a.m. due to the Planning Commission meeting and social distancing regulations from the COVID-19 Pandemic.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – CANCEL SESSION MAY 19, 2020

There was a brief discussion about holding session on May 28th which is already set up for Thursday due to Memorial Day and skip the 19th. The Board chose to wait until the end of May to look at the June meeting schedule and adjust for the location at that time.

Planning Commission is set up for June and July to be held in Building #8 meeting room and we will need to adjust Commissioners meetings accordingly.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to cancel session for May 19, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) Geauga County Board of Developmental Disabilities Board Minutes for March 18, 2020.*
- b) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending April 8, 2020 and April 15, 2020 and April 22, 2020 as required by O.R.C. 955.12.*
- c) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Inmate meals for the month ending March 2020.*
- d) Portage County Common Pleas Court, Probate/Juvenile Division 2019 Annual Report*

OTHER

The Board reviewed upcoming events. There was a brief discussion about the NOACA meetings having the option of being in Cleveland or doing it via zoom. Commissioner Spidalieri brought up the idea of having a Solid Waste meeting with Trumbull County and doing it face to face so they could have some discussion about the building. Mr. Spidalieri suggested May 12th at lunch time, 1 or 1:30, to which Ms. Blair noted that she would contact Ms. Jones the Director about getting it scheduled.

MEETINGS

Wed., 5/6 NOC COG meeting via Phone Conference, - CANCELLED

Fri., 5/8 NOACA Finance and Audit, Governance and Executive viz Zoom

Commissioners' Journal
May 5, 2020

- Tue., 5/12 *Planning Commission meeting, 7:30 a.m., Building #8 meeting room*
- Tue., 5/12 *The Commissioners will hold regular session, Building #8 meeting room (tentative) (time?)*
- Tue., 5/12 *Special ADP Meeting via Webex, 2:00 p.m.*
- Mon., 5/18 *Board of Revision, Webex meeting, 9:00 a.m.*
- Tue., 5/19 *The Commissioners will hold regular session at 9:00 a.m., Building #8 meeting room (tentative)*
- Mon., 5/25 **The County Offices will be closed in honor of Memorial Day. Twenty-four Hour Operations will continue to operate as usual.**
- Thu., 5/28 *The Commissioners will hold regular session at 9:00 a.m., Building #8 meeting room (tentative)*

Mr. Spidalieri inquired about the inspections on Septic systems, as he and Mr. Dvorak has been getting a lot of calls. Mr. Quade talked about contact tracing calls that they have been working on making that they have been using the inspectors to help with, so inspections have been on hold. Mr. Quade explained that the bank will hold the sale up stating that they won't give the funding without an inspection or putting funds into escrow for the septic system. Mr. Quade stated that if the bank will allow a private inspection to be completed for the loans they will still need to do an inspection by the County. Mr. Quade stated that they are hoping to be able to open things back up by June 1st, but that they are going to encourage some employees to still work from home remotely, which will have less employees in the building. There was discussion about when inspections are done; winter and spring are not the times to do it, as they will most likely fail. Mr. Spidalieri stated that a local contractor called him about getting inspections done, to which Mr. Quade stated that new building installs are not a priority, but they need to get back to them as that is revenue for them too. There was discussion about the different types of inspections that they do and the risk of public health, and how they are going to prioritize the inspections when they start doing them again.

Mr. Morgan noted that he wanted to mention that normally this week is Public Service Recognition Week and with everything currently going on, we decided to wait to allow the departments to be able to get out and do things to recognize their employees.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to adjourn the meeting at 10:30 a.m.

Geauga County Board of Commissioners

Timothy C. Lennon

Ralph Spidalieri

James W. Dvorak

Christine Blair, Commissioners' Clerk

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