

Commissioners' Journal
May 11, 2021

The Geauga County Board of Commissioners met in session on May 11, 2021 at 9:30 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, James W. Dvorak opened the meeting at 9:35 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Dvorak read the following prayer:

Let's bow our heads,

In 1962, President John F. Kennedy signed a proclamation which designated May 15th as Peace Officers Memorial Day and the week in which that date falls as "Police Week"

That day is specifically set aside to honor and remember the officers that have made the ultimate sacrifice.

To date, there have been ninety-four (94) line of duty deaths across the country, this year 2021 We would like to honor those that have fallen.

"Blessed are the peacemakers" for they shall be called the children of God

Matthew 5:9

Amen

COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT

County Administrator Gerard Morgan reported on the items approved by the County Administrator on May 5, 2021 that included for the Department on Aging to approve the placement of Shaunna Gyorki, Recreation and Education Assistant on Paid Administrative Leave effective May 2, 2021 through May 8, 2021 and on May 7, 2021 that included for Maintenance to amend the motion from April 16, 2021 to correct the start date to read: Approved hiring Nicholas Tilk to the position of Full-time Summer Help (#0101) to be effective May 12, 2021 through September 30, 2021 (or the start of school, whichever comes first) at the rate of \$10.50 per hour for up to twenty-one weeks (maximum of 840 hours) and for the Department of Water Resources rescinded the motion from April 28, 2021 that read: Approved hiring Jack Tavano to the position of Full-time Summer Help (#0101) to be effective May 3, 2021 through September 30, 2021 (or the start of school, whichever comes first) at the rate of \$10.00 per hour for up to twenty-one weeks (maximum of 840 hours); as authorized by Resolution #21-003 under the direction and supervision of the County Commissioners that was approved January 5, 2021 pursuant to O.R.C. 305.30.

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including an Appropriations transfer in the Commissioners' Miscellaneous accounts for reimbursement of the REA fund for Tax Map and Draftsmen salaries that were paid out of the REA fund and should have been paid for out of the General Fund; an Encumbrance increase for the Commissioners' with Donley's Independence, LLC for Change Order #2, a Purchase Order for the Commissioners' Office to the Geauga County Airport Authority for a loan to the Airport in order to build new T-Hangars; a payment for the Auditor's Office to the Treasurer State of Ohio for State audit services in the amount of \$13,058.50; a payment for the Commissioners' Office to Benesch, Friedlander, Coplan and Arnoff, LLP for legal services related to the new County Office Building in the amount of \$18,720.00; and a payment for the County Engineer's Office to American Roadway Logistics, Incorporated for a portable traffic light system in the amount of \$46,496.00.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Resolution #21-060 itemizing the financials for the meeting of May 11, 2021.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

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AIRPORT AUTHORITY – RESOLUTION AUTHORIZING THE PRESIDENT TO EXECUTE THE FEDERAL AVIATION ADMINISTRATION GRANT OFFER FOR THE AIRPORT CORONAVIRUS RELIEF GRANT PROGRAM

There was a brief discussion on the T-Hangar project, how the bids came in and that Hummel Construction was the lowest bidder.

Airport Manager Ric Blamer asked the Board to authorize the President of the Board to execute the FAA grant offer of Coronavirus Relief grant program.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Resolution #21-061 Authorizing the President of the Geauga County Board of Commissioners to execute and submit the Federal Aviation Administration Grant Offer for the Airport Coronavirus Relief Grant Program (Grant #3-39-0054-023-2021) in the amount of \$13,000.00.

Board of County Commissioners, Geauga County, Ohio

Date: May 11, 2021

Resolution: #21-061

RESOLUTION AUTHORIZING THE PRESIDENT OF THE GEAUGA COUNTY BOARD OF COMMISSIONERS TO EXECUTE AND SUBMIT THE FEDERAL AVIATION ADMINISTRATION GRANT OFFER FOR THE AIRPORT CORONAVIRUS RELIEF GRANT PROGRAM (GRANT NO. 3-39-0054-023-2021)

WHEREAS, the Geauga County Airport Authority (“Airport Authority”), on its own behalf and on behalf of the Geauga County Board of Commissioners (“Board of Commissioners”) (hereinafter collectively “Sponsors”), submitted to the Federal Airport Administration (“FAA”) a Grant Application For the Airports Coronavirus Response Grant Program (“ACRGP”) on February 15, 2021, for a grant of federal funds for costs related to operations, personnel, cleaning, sanitization, janitorial service, combating the spread of pathogens at the Geauga County Airport, and debt service payments directly related to the Geauga County Airport; and

WHEREAS, the FAA extended a grant offer to the Sponsors and the Sponsors desire to accept the FAA’s grant offer; and

WHEREAS, the Sponsors are required to each electronically execute and submit the acceptance of the grant offer to the FAA no later than June 4, 2021; and

WHEREAS, the Commissioners desire to have the President of the Board of Commissioners execute the grant offer on behalf of the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the President of the Board of Commissioners is hereby authorized to accept and electronically execute and submit the grant offer referenced herein to the FAA for processing.

BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

AIRPORT AUTHORITY – AGREEMENT FOR SALE AND PURCHASE OF REAL ESTATE – PIERRE J. HODGINS – AIRPORT AUTHORITY – PARCEL #19-072805 – CONTINGENT UPON FAA GRANT FUNDING

Mr. Blamer asked the Board to execute the agreements for the sale and purchase of real estate for Mr. Pierre Hodgins and Federal Improvements (Mr. Ford) as part of the FAA grant for this year that has no local match. Appraisals were done on the property and feel that price is of fair market value.

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Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the Agreement for Sale and Purchase of Real Estate with Pierre J. Hodgins, the Geauga County Airport Authority and the Geauga County Board of Commissioners in regards to Permanent Parcel #19-072805 in the amount of \$175,000.00, contingent upon the formal approval by the Federal Aviation Administration (FAA) grant funding to cover the purchase price.

Roll Call Vote:

Commissioner Spidalieri	Aye
Commissioner Lennon	Aye
Commissioner Dvorak	Aye

AIRPORT AUTHORITY – AGREEMENT FOR SALE AND PURCHASE OF REAL ESTATE – DAVID FORD, FEDERAL IMPROVEMENT COMPANY – AIRPORT AUTHORITY – PARCEL #19-043400 – CONTINGENT UPON FAA GRANT FUNDING

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the Agreement for Sale and Purchase of Real Estate with David Ford, Federal Improvement Company, the Geauga County Airport Authority and the Geauga County Board of Commissioners in regards to Permanent Parcel #19-043400 in the amount of \$150,000.00, contingent upon the formal approval by the Federal Aviation Administration (FAA) grant funding to cover the purchase price.

Roll Call Vote:

Commissioner Spidalieri	Aye
Commissioner Lennon	Aye
Commissioner Dvorak	Aye

AIRPORT AUTHORITY – APPROVE SUBMISSION OF FEDERAL AVIATION ADMINISTRATION (FAA) IMPROVEMENT PROGRAM GRANT APPLICATION FOR PROPERTY ACQUISITION – FORD AND HODGINS PROPERTY

It was noted that this is the formal application to submit the request for the funding to do the purchase of the properties.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the submission of the Federal Aviation Administration (FAA) FY2021 Airport Improvement Program Grant Application for Property Acquisition – “Ford” and “Hodgins” Property: Area #30, a partial take of 7.6085 acres of the 40.52-acre property north of Runway 11/29 “Ford” property and Area #41, the entire 0.28-acre property west of the end of Runway 11 “Hodgins” property and include final purchase agreement, relocation and county costs.

Roll Call Vote:

Commissioner Spidalieri	Aye
Commissioner Lennon	Aye
Commissioner Dvorak	Aye

Mr. Ford expressed that the discussion on this purchase has been happening since 1985.

DEPARTMENT OF DEVELOPMENT (BUILDING) – ADVERTISE POSITION – MULTI-CERTIFIED INSPECTOR IV (#1112)

Chief Building Official Dan Spada asked the Board to allow them to advertise for a Multi-Certified Inspector IV to replace Mr. Blakey that had previously left. Mr. Spada talked about the numbers being up this year on new builds.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to grant permission to advertise for the position of Multi-Certified Inspector IV (#1112). This position will remain posted until filled.

Roll Call Vote:

Commissioner Spidalieri	Aye
Commissioner Lennon	Aye
Commissioner Dvorak	Aye

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TRANSIT – RESOLUTION AUTHORIZING DIRECTOR TO EXECUTE AND SUBMIT OHIO DEPARTMENT OF TRANSPORTATION, RIDES TO COMMUNITY IMMUNITY PROGRAM, SFY 2021 PROGRAM YEAR GRANT AGREEMENT

Director JoAnna Santilli asked the Board to approve the resolution which will allow her to submit the ODOT Rides to Community Immunity Program grant agreement.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Resolution #21-062 Authorizing the Geauga County Transit Director to execute and submit the Ohio Department of Transportation, Rides to Community Immunity Program, SFY 2021 Program Year Grant Agreement in the amount of \$56,377.00.

<i>Roll Call Vote:</i>	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye

DEPARTMENT OF WATER RESOURCES – RE-ADVERTISE BIDS – MCFARLAND WASTEWATER TREATMENT PLANT 14 UV MODULE REPLACEMENTS

Fiscal and Personnel Specialist Kathleen Miller asked the Board to grant permission to re-advertise for bids for the McFarland Wastewater Treatment Plant for the 14 UV Module Replacements. It was noted that only 1 bid had been received but it was past the deadline and was returned un-opened to the bidder.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to grant permission to Re-Advertise for Bids for the McFarland Wastewater Treatment Plant 14 UV Module Replacements to be held on Wednesday, May 26, 2021 at 2:30 p.m. Notice of this Bid Opening will be advertised on May 13, 2021 and on the County Website.

<i>Roll Call Vote:</i>	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye

DEPARTMENT OF WATER RESOURCES - AWARD BID – ROD ZEIGLER – SALE OF REAL PROPERTY – 16125 MAIN MARKET ROAD - PARKMAN

Ms. Miller asked the Board to award the bid to Rod Zeigler for the highest and best offer on the Parkman Property parcel.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to award the Bid to Rod Zeigler for the Sale of Real Property located at 16125 Main Market Road, Parkman (Parcel #25-704085), in the amount of \$41,500.00 as he presented the highest and best offer on the property.

<i>Roll Call Vote:</i>	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – G.A.R. PAVING

Ms. Miller asked the Board to execute the service contract with G.A.R. Paving to backfill and asphalt the driveway at Opalocka Drive.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the service Contract Agreement with G.A.R. Paving to install 6,540 square feet of asphalt and backfill to complete the drive at 12887 Opalocka Drive Wastewater Treatment Plant location for the department for the remainder of 2021 in an amount not to exceed \$15,800.00.

<i>Roll Call Vote:</i>	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye

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DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT - CUMMINS

Ms. Miller asked the Board to execute the service contract with Cummins to do planned maintenance on the generators.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the service Contract Agreement with Cummins to perform three years of planned maintenance for the generators located at the McFarland Wastewater Treatment Plant, the Parkman Pump Station, the Parkman Wastewater Treatment Plant and the Auburn Corners Wastewater Treatment Plant within the Department for three years (2021-2023) in an amount not to exceed \$25,062.57 (2021 - \$8,354.19, 2022 - \$8,354.19, 2023 - \$8,354.19).

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – APPROVE REVISED ORGANIZATIONAL CHART

Ms. Miller asked the Board to approve the revised Organizational Chart to remove an Operator I position at McFarland and replace it with an Operator II.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the revised Organizational Chart that removes an Operator I (#2326) position at McFarland Wastewater Treatment Plant and replaces it with an Operator II (#2313) position, to be effective May 11, 2021.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – APPROVE REVISED JOB DESCRIPTION – WASTE WATER OPERATOR II (#2313)

Ms. Miller asked the Board to approve the revised job description for Operator II that removes the CDL requirement as it is no longer required.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the revised job description for the position for Waste Water Plant Operator II (#2313) to be effective May 11, 2021.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – ADVERTISE POSITION – WASTE WATER OPERATOR II (#2313) INTERNAL FIVE DAYS – THEN EXTERNAL UNTIL FILLED

Ms. Miller asked the Board to grant permission to advertise for Operator II internally for five days and then externally if needed until filled.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to grant permission to advertise for the position of Waste Water Plant Operator II (#2313) internally for a period of five days with applications accepted May 17, 2021 through 4:30 p.m. on May 21, 2021, if no qualified candidate is found, then externally until the position is filled.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

A discussion took place about training for Operators and whether they could get interns in until they get licensed as a way to try and get interest in the positions. An idea was brought up about doing a job fair.

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COMMISSIONERS' OFFICE – APPROVE MERIT INCREASE (1 STEP) EMPLOYEES AT DEPARTMENT ON AGING, BUILDING, COMMISSIONERS/ ARCHIVES, DEPARTMENT OF EMERGENCY SERVICES, MAINTENANCE, TRANSIT AND WATER RESOURCES

Mr. Morgan asked the Board to approve the step increases (merit) which accounts for the 1% of the 3% that was approved last month.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve a Merit Increase (1 step) for individual employees in the Departments under their hiring authority, including Department on Aging with nine (9), Department of Development (Building) with two (2), Commissioners / Archives with five (5), Department of Emergency Services with three (3), Maintenance with eight (8), Transit with five (5) and Water Resources with five (5) to be effective with Payroll #11 (May 16, 2021).

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

Department on Aging: Sherri Davis (Grade 5, Step 6 \$15.96, Reba Dykes (Grade 14E, Step 3 \$26.81), Michelle Hering (Grade 10, Step 3 \$21.35), Jessica Kaluga (Grade 11, Step 2 \$21.93), Deborah Markovic (Grade 5, Step 3 \$14.54), Sandra McLeod (grade 14E Step 8 \$31.08), Rebecca O'Reilly (Grade 11E, Step 3 \$22.71), William Phillips (Grade 10E/11+ \$27.16) and Karen L. Stone (Grade 14, Step 3 \$26.81)

Department of Development (Building): Elaine Malkamaki (Grade 5, Step 2 \$14.05) and Daniel Spada (Grade E17, Step 10 \$45.43)

Commissioners / Archives: Christine Blair (Grade 11E, Step 6 \$24.95), Adrian Gorton (Grade 18E, Step 8 \$37.42), Kathleen Hostutler (Grade 12E, Step 6 \$26.46), Michelle Post (Grade 5, Step 2 \$14.54) and Gerard Morgan (Grade E18, Step 10 \$48.77)

Department of Emergency Services: Roger Peterson (Grade E15, Step 3 \$31.40), Michael Rice (Grade 13E, Step 3 \$25.43) and Thomas Vencl (Grade 13E, Step 3 \$25.43)

Maintenance: Kevin Cunningham (Grade 6, Step 2 \$15.36), Kenneth Kovach (Grade 7, Step 3 \$17.27), John Ludlow (Grade 7, Step 3 \$17.27), Teresa McKinstry (Grade 3, Step 3 \$11.82), Jeffrey Slater (Grade 4, Step 2 \$12.73), Hanna Staggs (Grade 6, Step 3 \$15.91), Glen Vernick (Grade E15, Step 9 \$37.73) and Donald Wilks (Grade 6, Step 4 \$16.45)

Transit: Christy Catley (Grade 6, Step 2 \$15.36), Nancy Merker (Grade 6, Step 5 \$16.98), Kim Palmer Sass (Grade 12, Step 2 \$23.24) Daniel Stefancin (Grade 6, Step 2 \$15.36) and John Zarack (Grade 6, Step 2 \$15.36)

Water Resources: Dana Cavallaro (Grade WR8, Step 3 \$31.48), Ray Farinacci (Grade WR8, Step 3 \$31.48), Michael Kurzinger (Grade 15, Step 8 \$32.67), Jamie Peck (Grade 7, Step 10 \$21.05) and Ronald Walker (Grade WR6, Step 2 \$27.03)

TDA – COLOR SELECTION UPDATE

Brad Gellert and Jennifer Murray from TDA brought back the interior color selections the Board chose in the renderings within the building. Ms. Murray talked about the main lobby, the third floor, the shared dining area, chambers and plan review room with snapshots into the room with the LVT (luxury vinyl tile), the mosaic tile selected with the blues, and added a navy blue on the wall as an accent. Ms. Murray pulled out the door selection colors and re-asked the Board about the door color, originally, they went light but after thinking about it, a darker color would be a better option. There was discussion about the carpet, and that the manufacturer will come out and go over proper cleaning of all the surfaces, and the carpet is in planks for easy replacement if needed.

Ms. Murray had added some accent colors on a few walls including chambers and the Board agreed they liked the navy on the wall behind the Board in Chambers. The Board talked about light gray on the walls to accent the carpet colors, rather than the green and yellow accents.

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The furniture is out for bid and they will bring back the finishes for furniture and desks for the Board to decide on the colors.

ACKNOWLEDGEMENTS

- a) *The Monthly Financial Report from the County Building Department for the month of April, 2021.*
- b) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending April 28, 2021 as required by O.R.C. 955.12.*

OTHER

The Board reviewed upcoming events.

MEETINGS

- Tue., 5/11 Planning Commission, 7:30 a.m. 470 Center St. Building #8, meeting room*
- Fri., 5/14 NOACA Finance at 8:30 a.m., Governance at 10:00 a.m. and Executive Board at 11:30 a.m., Cleveland*
- Mon., 5/17 Board of Revision, Auditor's 9:00 a.m.*
- Mon., 5/17 Family First Council, 1:30 p.m. at Job and Family Services (Zoom)*
- Tue., 5/18 The Commissioners' will hold regular session at 9:30 a.m.*
- Tue., 5/18 Geauga Trumbull Solid Waste Management District, Board of Directors meeting, 12:00 p.m.*
- Tue., 5/25 The Commissioners' will hold regular session at 9:30 a.m.*
- Tue., 5/25 The Commissioners' will attend an onsite walk through of the new building.*
- Mon., 5/31 **The County Offices will be closed in honor of Memorial Day. Twenty-four Hour Operations will continue to operate as usual.***
- Thu., 6/3 The Commissioners' will hold regular session at 9:30 a.m.*

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to adjourn the meeting at 10:30 a.m.

Geauga County Board of Commissioners

James W. Dvorak

Timothy C. Lennon

Ralph Spidalieri

Christine Blair, Commissioners' Clerk

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