

**Commissioners' Journal**  
**May 18, 2021**

*The Geauga County Board of Commissioners met in session on May 18, 2021 at 9:30 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, James W. Dvorak opened the meeting at 9:32 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*Commissioner Dvorak read the following prayer:*

*Lord,  
Afford a spring to us,  
Let me feel like what I see  
Speak, and your gracious voice  
Make my soul rejoice*

*On your garden that needs to smile  
Raise the plants  
Enrich the soil;  
Soon your presence will restore life  
To what seemed dead before.*

*Amen*

**FINANCIALS**

*County Administrator Gerard Morgan reported on financials from May 11, 2021, Resolution #21-063 that included payments for the Juvenile / Probate Court released for payment by the Auditor's Office consisting of mostly travel reimbursements and contract payments in the amount of \$7,369.27; as approved by the County Administrator pursuant to Resolution #21-003 approved January 5, 2021 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2021, as authorized by O.R.C. 305.30.*

**COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT**

*County Administrator Gerard Morgan reported on the items approved by the County Administrator on May 12, 2021 for the Department on Aging to approve the extension of Paid Administrative Leave for Shaunna Gyorki, Recreation and Education Assistant for the period May 9, 2021 through May 12, 2021 and on May 17, 2021 for Maintenance accepted the resignation of Hanna Staggs, Full-time Office Coordinator to be effective July 9, 2021; as authorized by Resolution #21-003 under the direction and supervision of the County Commissioners that was approved January 5, 2021 pursuant to O.R.C. 305.30.*

**BOARD OF DEVELOPMENTAL DISABILITIES – AWARD BID – EXECUTE CONTRACT – EMPIRE PAVING, LLC FOR PAVING AND DRAINAGE OF THE MAINTENANCE GARAGE**

*Director of Business Operations David Carlson explained that they have another paving project by the maintenance garage that has some old concrete but the biggest issue is drainage or really the lack there of. Mr. Carlson explained that they used the same competitive bidding program through Sourcwell that they used last year and Empire was the lowest bid. Mr. Carlson noted that the company had done their project last year and were very pleased with how it turned out.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to award the Contract to Empire Paving, LLC for Paving and Drainage of the Maintenance Garage, as they were the lowest and most responsive competitive bid through Sourcwell (Joint Purchasing Program) and further approve and execute the Contract Agreement in the amount of \$85,586.92.*

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<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget and Finance Manager Adrian Gorton explained the financials for today as including Supplemental Appropriation for Transit in preparation for a cash transfer to their Capital Fund for the purchase of a bus wash machine using a reimbursement grant from the Ohio Department of Transportation; an Encumbrance increase for the Commissioner's Office to ThenDesign Architecture LTD for change order #2, Travel requests for the Recorder's Office and the Department of Water Resources, a payment for the Commissioners' Office to NV5, Incorporated for Owners Representative Services related to the County Office Building project in the amount of \$24,635.00, a payment for the County Engineer's Office to Silco Fire and Security for vertical lift gates at the main entrance and storage yard in the amount of \$66,001.00, a payment for the Juvenile Court in the amount of \$938.90 and a payment for the Probate Court in the amount of \$1,648.71 that were instructed to be included by the Auditor's Office and a Revenue Certification for the Sheriff's Office in the Law Enforcement Assistance Fund for additional monies received in 2021 that were not included in their budget.*

*A discussion was held regarding the Probate / Juvenile Court and their request for Outside Counsel regarding invoices not being paid by the County Auditor.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Resolution #21-064 itemizing the financials for the meeting of May 18, 2021.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – RESOLUTION TO IMPROVE BASS LAKE ROAD – NEWBURY TOWNSHIP**

*Deputy Engineer Nick Gorris asked the Board to execute the resolution to improve Bass Lake Road, noting that this section is from State Route 87 to Butternut Road of about 2.5 miles of roadway.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Resolution #21-065 to Improve Bass Lake Road (CH 0023, Sections A-C) in Newbury Township.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: May 18, 2021*  
*Resolution: #21-065*

**RESOLUTION TO IMPROVE  
BASS LAKE ROAD (CH-0023), SECTIONS A-C  
IN NEWBURY TOWNSHIP**

*WHEREAS, the Board of County Commissioners of Geauga County (Board) has determined the public convenience and welfare requires the improvement to Bass Lake Road (CH-0023), Sections A-C from Kinsman Road (SR 87) to Butternut Road (CH-0021) in accordance with Section 5555.022 of the Ohio Revised Code.*

*NOW, THEREFORE, BE IT RESOLVED by the Board that the public convenience and welfare requires the improvements by constructing and reconstructing culverts, performing drainage improvements, subgrade stabilization, asphalt resurfacing and improving the shoulders and related improvements as necessary.*

*BE IT FURTHER RESOLVED that the Geauga County Engineer is hereby directed to complete necessary surveys, plans, profiles, cross sections, estimates of cost and specifications as required for the improvements and to transmit copies of the same to this Board at the time such plans are completed.*

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*BE IT FURTHER RESOLVED that special assessments to real estate will not be assessed to cover the damages, costs and expenses of constructing this improvement and that the compensation, damages, costs and expenses of constructing said improvement shall be appointed as follows:*

*The engineering and right of way costs shall be paid from local roadway improvement funding sources. The construction costs shall be paid from local roadway improvement funds and any federal aid or state grants that may be secured for the project.*

*BE IT FURTHER RESOLVED that if preliminary designs show that the project cannot be built within the current right of way, pursuant to Section 5555.09 of the Ohio Revised Code, the Geauga County Engineer is granted permission to negotiate with owners to secure the lands, right-of-way, easements or work agreements required for the improvement.*

*BE IT FURTHER RESOLVED that the Board Clerk is hereby directed, upon the filing of the plans, specifications, estimates, etc., for the improvement by the County Engineer, to schedule a time at a regular meeting of the Board of Commissioners for the Board to review the copies of the surveys, plans, profiles, cross sections, estimates and specifications for the improvement.*

*BE IT FURTHER RESOLVED that the Board Clerk is hereby instructed to transmit a certified copy of this resolution to the Newbury Township Board of Trustees and the Geauga County Engineer.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – ECLIPSE COMPANY, INCORPORATED – ASPHALT RESURFACING OF WASHINGTON STREET – AUBURN TOWNSHIP**

*Mr. Gorris asked the Board to execute the Contract with Eclipse Company for the Resurfacing of Washington Street.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the Unit Price Contract with Eclipse Company, Incorporated for the Asphalt Resurfacing of Washington Street (CH 0606, Sections F-J) in Auburn Township in the amount of \$2,426,190.60.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – AWARD BID – RONYAK PAVING, INCORPORATED – ASPHALT RESURFACING OF RUSSELL ROAD – RUSSELL TOWNSHIP**

*Mr. Gorris asked the Board to award the Bid to Ronyak Paving for the resurfacing of Russell Road. It was noted that it was the section from State Route 87 to Chagrin Road and is 1.26 miles road.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to award the Bid to Ronyak Paving, Incorporated for the Asphalt Resurfacing of Russell Road (CH 0020, Section A) in Russell Township in the amount of \$276,839.00 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

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DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – ADVERTISE PUBLIC HEARING #2 – PY2021 COMMUNITY DEVELOPMENT BLOCK GRANT ALLOCATION PROGRAM

Director Martin Castelletti asked the Board to advertise to hold Public Hearing #2 for the CDBG Allocation program for PY2021. Mr. Castelletti stated that during the public hearing the projects will be presented, adding that they had received 11 applications but 3 of them did not meet the eligibility requirements.

*Motion:* by Commissioner Spidalieri, seconded by Commissioner Lennon to grant permission to advertise to hold Public Hearing #2 for the PY2021 Community Development Block Grant (CDBG) Allocation Program to be held on Thursday, June 3, 2021 at 10:15 a.m. Notice of this Public Hearing will be advertised on May 20, 2021 and on the county website.

<i>Roll Call Vote:</i>	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye

MAINTENANCE – FIRST ADDENDUM – LIQUIDITY SERVICES OPERATIONS LLC D.B.A. GOVDEALS ONLINE AUCTION

Director Glen Vernick asked the Board to approve the addendum with GovDeals to change the name they are operating under and to extend the term of the agreement.

*Motion:* by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the First Addendum to the Liquidity Services Operations LLC d.b.a. GovDeals Online Auction Memo of Understanding to extend the term of the Agreement for an additional four-year period through August 3, 2025.

<i>Roll Call Vote:</i>	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye

MAINTENANCE – AGREEMENT – MERITECH, INCORPORATED – PURCHASE KYOCERA COPIER – 3 YEAR MAINTENANCE SERVICES

Mr. Vernick asked the Board to approve the purchase of copier machine and then a service agreement for three years.

*Motion:* by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the Agreement with Meritech, Incorporated for the purchase of a Kyocera 3553ci Copier Machine in the amount of \$4,988 and to provide maintenance services for a three-year period for a total amount (including purchase) not to exceed \$8,000.00.

<i>Roll Call Vote:</i>	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye

DEPARTMENT OF WATER RESOURCES – ITEM WAS PULLED FROM AGENDA

The Department of Water Resources is requesting the Board approve and execute the service Contract Agreement with Advanced Instruments to perform routine service, software updates and program training for the department for a period of three years in an amount not to exceed \$30,000.00 (\$10,000.00 per year).

DEPARTMENT OF WATER RESOURCES – RESOLUTION REQUESTING TO ESTABLISH A NEW FUND – MCFARLAND WASTEWATER TREATMENT PLANT UPGRADES PROJECT

Fiscal and Personnel Specialist Kathleen Miller asked the Board to approve a resolution to establish a new fund to track all expenses and revenue related to the upgrades project at the McFarland Plant.

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*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Resolution #21-066 Requesting to Establish a New Fund for the McFarland Wastewater Treatment Plant Upgrades Project, to track all revenues and expenses associated with this project.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: May 18, 2021*

*Resolution: #21-066*

**RESOLUTION REQUESTING TO ESTABLISH A NEW FUND**

*WHEREAS, the Geauga County Department of Water Resources is requesting that a new fund be established and called the McFarland WWTP Upgrades Fund; and*

*WHEREAS, the establishment of this new fund is for the tracking of all revenues and expenses associated with the McFarland WWTP Upgrades Project; and*

*WHEREAS, the contracted services will include payments from the contracted private and public entities, equipment and services provided (labor); and*

*WHEREAS, within this new McFarland WWTP Upgrades Fund, Revenue line items are being requested for State Grants, Interest, Other, Notes Proceeds, Transfers In and Expense line items are being requested for Contract Services, Project Contracts, Other, and Transfers Out; and*

*WHEREAS, after the fund is established, any current funds on hand will be transferred into the appropriate line items; and*

*NOW THEREFORE BE IT RESOLVED, the Board of County Commissioners does hereby request the Geauga County Auditor to establish a new fund entitled: McFarland WWTP Upgrades Fund.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – CONTRACT MAINTENANCE FORM #1 – INCREASE MASTER SERVICES AGREEMENT AND GENERAL CONDITIONS – NV5**

*Mr. Morgan asked the Board to approve the increase with NV5 to assist with the IT scope, bidding and selection for the new office building. NV5 will be working with the IT department to review the project so nothing is missed.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Contract Maintenance Form #1, increasing the Master Services Agreement and General Conditions with NV5 for additional services relating to IT scope development, bidding and vendor selection, administration and management of the New County Office Building in the amount of \$75,500.00, and further authorize the President of the Board to execute the NV5 ASA #1 (Additional Services Authorization form).*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**DEPARTMENT ON AGING -SENIOR CENTERS**

*Director Jessica Boalt wanted to discuss the re-opening of the Senior Centers and when she asked to talk about it she thought she knew what was happening, well that has changed somewhat, but what they do know is they are doing a modified opening starting June 7<sup>th</sup>. Ms. Boalt expressed that they have continued to work throughout the whole pandemic, and while the senior centers closed the doors, they remained working, holding events, started virtual programming, visited seniors, helping them set up technology, and meals have never stopped, but instead increased. Ms. Boalt stated that they have remained active just outside of their walls.*

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*Right now, there are orders for Senior Centers and Adult Day but we don't know if those orders will be rescinded because they provide congregate settings for older adults. Ms. Boalt stated that the senior centers will be by reservations for a limited number of attendees and those coming will need to go through the health screen and any guidance that will remain will be in place and they will be notified of the guidelines.*

*Ms. Boalt stated that the current mask status has not changed that any staff or visitor will still be required to wear one upon entering the building. They will need to figure out the plan for the new guidelines moving forward in providing services. There are a large number of concerns and challenges in moving forward with regards to asking someone about their medical information. There are requirements that have risk and liability and are a main reason why they haven't opened the centers.*

*Ms. Boalt expressed that things have improved regarding testing but there are still a lot of concerns. Mr. Lennon expressed that we are going to run into confidentiality and HIPPA laws. Mr. Morgan stated that there is nothing under HIPPA that says we can't ask the question; however, the information is then confidential. Ms. Boalt stated that for Adult Day Care there are rules for vaccinated and unvaccinated people and so they are waiting for June 2<sup>nd</sup> to see what orders are lifted, the CDC guidelines and what we are going to do with staff based on the changes regarding masks. Ms. Boalt stated the three options they have and expressed that they as a team don't want to police people and that they provide services to all residents of Geauga County. It was noted that businesses will still have the ability to say whether they want masks in their establishment or not and they need to work on a decision for the office. The specific orders for senior centers have not changed and if they do then we will need to make a decision.*

*There was a discussion about the West Geauga Senior Center moving to the Metzenbaum Workshop, revamping the kitchen and that is where the meals have been going out of, so when they first open they will be a center without walls working out of the parks, maybe using the gym, until we can finalize a location. The lease on the Plaza location expired on March 31<sup>st</sup>. Ms. Boalt expressed that with things opening up and coming to the end of the lease we need to move forward on what we are going to do with a permanent location for Chardon. Ms. Boalt noted that the Middlefield center will stay where it is and the Bainbridge location is still at the church.*

*Ms. Boalt went over the rules for Senior Centers and the requirements for testing and while they are trained to do the testing they do not have a physician that will sign off on the procedure being done since it is a medical test. There is a delay in the test results and if they move to a rapid test then they become a lab and need to have a license, and then along with those results there are then new confidentiality rules. There was a discussion about the number of individuals in the county that have received at least one shot, but she hasn't received numbers in several weeks.*

*Ms. Boalt answered a question from Ms. Jones about clarification of the date the centers will be opening, to which she stated June 7<sup>th</sup>. Limited number of seniors based on square footage and they will be by reservation at least in June, including a COVID screening upon arrival. The centers right now are following a one person per 100 square feet. There was a brief discussion about plans for the fair this year, and the idea of moving to the Metzenbaum building.*

**COMMISSIONERS' OFFICE – NOACA EQUITY SUBCOMMITTEE**

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to appoint Timothy Snyder to the NOACA Equity Subcommittee.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**ACKNOWLEDGEMENTS**

- a) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Inmate meals for the month ending April, 2021.*
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Prisoner Transport for the month ending April, 2021 as required by O.R.C. 325.07.*

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**OTHER**

*The Board reviewed upcoming events. There was a brief discussion about a special Planning Commission meeting next Tuesday, May 25<sup>th</sup> at 7:30 a.m. to discuss the General Plan.*

**MEETINGS**

*Tue., 5/18 Geauga Trumbull Solid Waste Management District, Board of Directors meeting, 12:00 p.m.*

*Tue., 5/25 The Commissioners' will hold regular session at 9:30 a.m.*

*Tue., 5/25 The Commissioners' will attend an onsite walk through of the new building.*

*Mon., 5/31 **The County Offices will be closed in honor of Memorial Day. Twenty-four Hour Operations will continue to operate as usual.***

*Thu., 6/3 The Commissioners' will hold regular session at 9:30 a.m.*

**BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD**

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to adjourn the meeting at 10:27 a.m.*

*Geauga County Board of Commissioners*

\_\_\_\_\_  
*James W. Dvorak*

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*Timothy C. Lennon*

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*Ralph Spidalieri*

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*Christine Blair, Commissioners' Clerk*

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