

Commissioners' Journal
June 9, 2020

The Geauga County Board of Commissioners met in session on June 9, 2020 at 10:00 a.m. in the Commissioners' meeting room located at 470 Center Street, Building #8 in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Timothy C. Lennon opened the meeting at 10:17 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Dvorak read the following prayer:

Dear Lord,

In these last 100 days we have had a Pandemic, Protest' and other civil unrest.

These times of turmoil can leave us shaken. We are reminded that we are not the ones in control.

It teaches us that no day is guaranteed. But we can feel comforted knowing that Jesus is still on the throne. During this unprecedented time of cancelled plans and if we're being honest with ourselves, panic around the world, spending time in prayer is very necessary.

Prayer is just one way we can express trust in God.

Amen

MEETING MINUTES

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of May 5, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the minutes for the emergency meeting of May 12, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

FINANCIALS

County Administrator Gerard Morgan reported on financials from June 2, 2020, Resolution #20-062 that included a Contract Purchase order for Transit to Kolsom Tires for their annual replacement tire purchase; a payment for Water Resources to Thielsch Engineering Incorporated for condition assessment and evaluation of the collection tank at Bellwood Wastewater Treatment Plant in the amount of \$2,000.00; and a Revenue Certification for Water Resources in the Chardon Township Wastewater Treatment Plant fund for additional revenues needed; as approved by the County Administrator pursuant to Resolution #20-005 approved January 7, 2020 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2020, as authorized by O.R.C. 305.30.

COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT

County Administrator Gerard Morgan reported on the items approved by the County Administrator on June 2, 2020 that included for the Department on Aging to approve an unpaid leave of absence for Leah Byler, Information and Referral Assistant for 5.5 hours during Payroll #12 (May 21, 2020) due to a lack of sick and vacation time; for the Department of Development (Building) accepted the resignation of Jerry Blakey, Multi-Certified Inspector II to be effective June 5, 2020; Granted permission to advertise for the position of Multi-Certified Inspector II (#1110). This position will remain posted until filled. And on June 8, 2020 for the Department of Water Resources approve hiring Matthew Moodt to the position of Maintenance Worker (#2330) to be effective June 29, 2020 at the rate of \$18.17 per hour with a one-year probationary period.

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This offer of employment is contingent upon the successful completion of the required pre-employment conditions; as authorized by Resolution #20-005 under the direction and supervision of the County Commissioners that was approved January 7, 2020 pursuant to O.R.C. 305.30.

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including an Appropriation transfer for the Sheriff for reimbursement of web checks and miscellaneous reimbursement checks that were deposited into the General Fund; Then and Now's for the County Engineer's Office to CORSA and East Ohio Gas for amounts not previously encumbered; a payment for the Auditor to the Treasurer State of Ohio for 2019 financial audit and CAFR assistance in the amount of \$49,388.50; a payment for Water Resources to Valley Ford for a 2019 model year F450 4x2 Extended Cab Truck in the amount of \$80,138.00; and a payment for Water Resources to Workman Industrial Service for pay request #5 for the Auburn Corners upgrades and Troy Oaks conversion project in the amount of \$398,248.68.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #20-063 itemizing the financials for the meeting of June 9, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**COMMISSIONERS OFFICE – ADVERTISE TO HOLD PUBLIC HEARING – DISCUSS
GEAUGA COUNTY 2021 TAX BUDGET**

Mr. Gorton asked the Board to grant permission to advertise to hold the Public Hearing to discuss the 2021 Tax Budget.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to grant permission to advertise to hold a Public Hearing on Tuesday, June 30, 2020 at 9:30 a.m. to discuss the Geauga County 2021 Tax Budget. Notice of this Public Hearing will be advertised on June 18, 2020 and on the County website.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**AUDITOR'S OFFICE – APPROVE ELIMINATION OF FX LINES AND REQUIRED
HARDWARE INTERFACES ON COUNTY PHONE SYSTEM**

Mr. Morgan explained that we have been working on this project for several years, the 800 number has been set up and is in place, so we are asking to eliminate the FX lines that were used by residents in the east and southeast to call into the County without having to pay a long distance fee. This will prove to be a cost saving measure.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve the elimination of the FX lines and required hardware interfaces on the County phone system as a new 800 number has been set up and is operational. This will prove to be a cost savings measure for the County.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

Chester Township Trustee Walter Claypool applauded the County on doing this, as the Township has also been looking into doing this. Maintenance Director Glen Vernick recognized Al Vontorcik and Allan Keener for their hard work on getting this done.

**BOARD OF DEVELOPMENTAL DISABILITIES – AWARD CONTRACT TO EMPIRE PAVING,
LLC – PAVING REPAIRS AND IMPROVEMENTS – EXECUTE CONTRACT AGREEMENT**

Dave Carlson asked the Board to award and execute the contract for a paving improvement and repair project with Empire Paving. Mr. Carlson explained that they used a competitive purchasing program to bid it out, the pricing is very competitive and under the estimate. This

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project will be completed on the Metzenbaum campus, in two places, to expand an area to eliminate semi-trucks from driving on the grass and improvement and repairs where the school buses are driving. This project was planned for last year and is in the 2020 budget.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to award the Contract to Empire Paving, LLC to perform necessary Paving Repairs and Improvements as they were the lowest and most responsive competitive bid through Sourcewell, (Joint Purchasing Program) and further approve and execute the Contract Agreement in the amount of \$78,290.35.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

PLANNING COMMISSION – RE-PLAT OF SUBLOTS #10 AND #11 – HUNTING VALLEY PRESERVE – CHESTER TOWNSHIP

Director Linda Crombie explained that this is a replat of two sublots in Hunting Valley Preserve in Chester Township, noting that this adjustment will put the pond completely on one subplot.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Re-Plat of Sublots #10 and #11 in Hunting Valley Preserve in Chester Township.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF DEVELOPMENT (BUILDING) – WAIVE 200 HOUR VACATION ACCRUAL – LARRY HEIDEN

Chief Building Official Dan Spada asked the Board to waive the vacation accrual maximum for Larry Heiden for ninety days due to staffing shortages.

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to waive the 200 hour vacation accrual for Larry Heiden for ninety days through August 31, 2020 due to staff shortages during the busy part of the season.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF DEVELOPMENT (BUILDING) – RESOLUTION HONORING MICHAEL MIHALISIN ON THE OCCASION OF HIS RETIREMENT AND DEDICATED SERVICE OF THIRTY-SEVEN YEARS TO GEAUGA COUNTY

Mr. Spada asked the Board to approve a resolution to honor Mr. Mihalisin for his thirty-seven years of dedication to the Geauga County. Commissioner Lennon expressed that he has been a pillar in this county and that he has heard nothing but good things about his department and that he has done a great job on passing the torch. Mr. Mihalisin stated that he has worked with eight (8) County Administrators, thirteen (13) Commissioners and ten (10) Prosecutor's over the years. Mr. Lennon thanked Mr. Mihalisin for everything he has done over the years. Commissioner Spidalieri thanked Mr. Mihalisin for everything. Commissioner Dvorak also thanked Mr. Mihalisin, noting that he had worked with him on several jobs over the years and that he is also well known throughout the state.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #20-064 Honoring Michael Mihalisin on the occasion of his Retirement and Dedicated Service of Thirty-seven Years to Geauga County.

Board of County Commissioners, Geauga County, Ohio

Resolution: #20-064
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*RESOLUTION HONORING MICHAEL MIHALISIN ON THE OCCASION OF HIS
RETIREMENT AND DEDICATED SERVICE OF THIRTY-SEVEN YEARS TO
GEAUGA COUNTY*

WHEREAS, On June 15, 2020 Michael (Mike) Mihalisin will retire from County employment from his position as Chief Building Official after thirty-seven years of dedicated and outstanding service to Geauga County, as well as many years of Civic Service within the State of Ohio; and

WHEREAS, Mike Mihalisin began serving his country in 1969 when he joined the United States Navy where he served as a Petty Officer Sonar Technician-Radar on the USS Patrick Henry, Naval Submarine, SS BN-599 Blue Crew until 1973; and

WHEREAS, Mike Mihalisin started his career with Geauga County when he was hired in 1983 as Building Inspector and in 1986 was promoted to Chief Building Official, where he is certified as a Commercial Building Official, Residential Building Official, Electrical Safety Inspector, Electrical Plans Examiner and Certified Floodplain Manager. Over the years, he has demonstrated exemplary leadership, initiative and helpfulness to the citizens, employees and Elected Officials; and

WHEREAS, Mike Mihalisin has also contributed to the industry through participating in the Building Officials Conference of Northeast Ohio, where he served as President (BOCONEO), the Western Reserve Division of International Association of Electrical Inspectors, where he served as President (WRIAEI), as a member of the Ohio Board of Building Standards Electrical Safety Inspector Certification Advisory Committee, as President of the Ohio Floodplain Managers Association (OFMA) and as the committee chair for the Ohio Building Officials Association (OBOA) Disaster Response Committee; and

WHEREAS, Mike Mihalisin is a treasure that will be greatly missed by the many residents he served, the contractors he worked with on projects and the numerous employees and Elected Officials that over the years became friends; and

NOW, THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners honor Mike Mihalisin for his many achievements and appreciation for his thirty-seven years of service and dedication to Geauga County and its residents; and

BE IT FURTHER RESOLVED that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

MAINTENANCE – ADVERTISE POSITION – MAINTENANCE WORKER (#1904)

Director Glen Vernick asked the Board to advertise for a Maintenance Worker, adding that he is aware of the hiring freeze but the process takes time to hire and would like to get started.

Mr. Lennon inquired if they wanted to discuss the current hiring freeze and if they wanted to continue it. Mr. Spidalieri stated that Mr. Vernick needs someone and that they should consider it on a case by case basis. There was discussion on not adding any additional new staff, but replacing staff that has left.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to grant permission to advertise for the position of Maintenance Worker (#1904). This position will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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DEPARTMENT OF WATER RESOURCES – AMEND MOTION TO CORRECT AWARD AMOUNT – AWARD BID TO TRAX CONSTRUCTION COMPANY – CHARDON TOWNSHIP WASTEWATER TREATMENT PLANT AND SEWER PLANT PROJECT

Director Steven Oluic asked the Board to amend the motion from the bid award for TRAX, explaining that the Alternate 1 is actually a deduction not an addition, so depending on the how the project goes, if they chose to do the Alternate it will be a deduction, so we are asking to correct that amount. The difference is going with concrete or asphalt.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to amend the motion from May 28, 2020 to correct the award amount to read: award the Bid to TRAX Construction Company for the Chardon Township Wastewater Treatment Plant and Sewer Project in the amount of \$5,077,215.49 with the option of Alternate 1 as a deduction amount of \$29,124.00, as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – CHANGE ORDER #2 – INCREASE CONTRACT – WORKMAN INDUSTRIAL SERVICES, INCORPORATED – AUBURN CORNERS WASTEWATER TREATMENT PLANT EXPANSION AND TROY OAKS PUMP STATION UPGRADE

Dr. Oluic explained that this is the 2nd change order with Workman Industrial on the Auburn Corners project that included concrete work that was discovered around the structure, that had to be removed and then replaced.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Change Order #2, increasing the Contract with Workman Industrial Services, Incorporated for the Auburn Corners Wastewater Treatment Plant Expansion and Troy Oaks Pump Station Upgrade to cover additional costs for the removal of 12 CY of structural concrete and concrete structural modifications in the amount of \$19,383.31.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – AUTHORIZE COUNTY ADMINISTRATOR TO COMPLETE AND SUBMIT ELIGIBILITY APPLICATION FOR CARES ACT - CORONAVIRUS RELIEF FUND SB310 LOCAL DISTRIBUTION

Mr. Morgan explained that Senate Bill 310 is the State funding for the CARES Act funding, it was approved last week and now is headed to the House for approval. This application needs to be submitted to get pre-approved and then a resolution will come before them for how they will be able to use the funds. The formula is based on the Local Government Fund so whatever the percentage is we will receive that amount based on the total amount awarded.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and authorize the County Administrator, Gerry Morgan to complete and submit the Eligibility Application for CARES Act – Coronavirus Relief Fund SB 310 Local Distribution to the Ohio Grants Partnership (State of Ohio).

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

Mr. Claypool, Chester Township Trustee explained that the Kiwanis has chosen not to do the annual 4th of July parade based on the current situation, but given the importance of the day, another organization is picking up the parade and holding the event. Geauga Cares for You is handling the insurance on the event and there are many people and organizations and businesses coming together for the event. This is a celebration of the birth of our nation and everyone is welcome.

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ACKNOWLEDGEMENTS

- a) *The Monthly Financial Report from the County Building Department for the month of May, 2020.*
- b) *Geauga County Board of Developmental Disabilities Board Minutes for April 15, 2020.*
- c) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending May 20, 2020 and May 27, 2020 as required by O.R.C. 955.12.*
- d) *A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Prisoner Transport for the month ending May, 2020 as required by O.R.C. 325.07.*
- e) *The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of May 2020, pursuant to ORC 135.35(L).*

OTHER

The Board reviewed upcoming events.

MEETINGS

- Tue., 6/9 Planning Commission meeting at 7:30 a.m. in the meeting room, Bldg. #8, 470 Center Street, Chardon*
- Wed., 6/10 Geauga Trumbull Solid Waste Management District Board of Directors meeting, 11:30 a.m., Warren, District Office*
- Fri., 6/12 NOACA Board of Directors, 9:00 a.m.*
- Mon., 6/15 Family First Council, 1:30 p.m. Mental Health*
- Tue., 6/16 The Commissioners will hold regular session at 9:00 a.m., Building #8 meeting room*
- Tue., 6/16 ADP Meeting, 2:00 p.m. via Webex*
- Fri., 6/19 NOACA Air Quality 9:00 a.m., Transportation 10:00 a.m., Water Quality 12:00 p.m.*
- Tue., 6/23 The Commissioners will hold regular session at 9:00 a.m., Building #8 meeting room*
- Wed., 6/24 NOC COG, 12:00 p.m. Conference Call*
- Fri., 6/26 NOACA Advisory Board meetings*
- Tue., 6/30 The Commissioners will hold regular session at 9:00 a.m., Building #8 meeting room*

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BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to adjourn the meeting at 10:53 a.m.

Geauga County Board of Commissioners

Timothy C. Lennon

Ralph Spidalieri

James W. Dvorak

Christine Blair, Commissioners' Clerk

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