

Commissioners' Journal
June 15, 2021

The Geauga County Board of Commissioners met in session on June 15, 2021 at 9:30 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The Vice President of the Board, Timothy C. Lennon opened the meeting at 9:37 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

**Commissioner Dvorak was absent from today's meeting.*

MEETING MINUTES

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the minutes for the meeting of May 18, 2021.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent*</i>

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the minutes for the meeting of May 25, 2021.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>

COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT

County Administrator Gerard Morgan reported on the items approved by the County Administrator on June 10, 2021 that included to concur with the Thompson Township Trustees in not requesting a hearing on the Liquor License being requested by Hemly Tool Supply Incorporated d.b.a. Hemly Hardware located at 16600 Thompson Road, Thompson, Ohio (C NEW 3758987) and June 14, 2021 that included for the Department on Aging to approve hiring Elizabeth Oliverio to the position of Full-time Information and Referral Assistant (#1017) to be effective June 21, 2021 at the rate of \$13.57 per hour with a one-year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions. Approved hiring Hannah Heinz to the position of Full-time recreation and Education Assistant (#1005) to be effective June 28, 2021 at the rate of \$14.83 per hour with a one-year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions. For the Airport Authority acknowledged and approved Reimbursement Request #11 for FAA Grant project (#3-39-0054-020-2018) to Install Runway 11/29 Lighting, Taxiway Connector Lighting, Install Runway 11/29 End Identifier Lights, Install Precision Approach Plan Indicator and Install Beacon and Lighted Wind Cone in the amount of \$27,064.31 (\$24,358.00 FAA portion \$1,353.00 ODOT portion, and \$1,353.31 Local County Match). This is the final request and closes out the grant. For Job and Family Services acknowledged the following new hire appointments, as the Director of Job and Family Services complied with the Board of Commissioners recruitment and hiring procedures for: Janet Aleman, Child Support Enforcement Case Manager (replacement) effective June 1, 2021, Lauren Hozian, Social Services Worker I (replacement) effective May 24, 2021, Skylar Rogenski, Social Services Worker II (replacement) effective May 24, 2021, Madison Thornton, Social Services Worker I (replacement) effective May 24, 2021, Jennifer Morse, Social Services Supervisor I (replacement) effective April 26, 2021 and for Maintenance approved and executed the service Contract Agreement and Planned Maintenance Agreement with the Verdin Company to provide Maintenance and Repairs to the Court House Clock for the period July 1, 2021 through June 30, 2023 in an amount not to exceed \$10,000.00; as authorized by Resolution #21-003 under the direction and supervision of the County Commissioners that was approved January 5, 2021 pursuant to O.R.C. 305.30.

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APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including an Appropriation Transfer to Sheriff for miscellaneous reimbursement and web checks that were deposited into the General Fund; Supplemental Appropriation from Transit in their Capital Fund for an encumbrance to purchase bus wash to be reimbursed by the State; Encumbrances for the Airport Authority for the hangar project payments and for Transit to the Treasurer State of Ohio for their share of the a new bus; a Then and Now for the Engineer's Office for traffic engineering services not previously encumbered and a Then and Now for Job and Family Services to Ravenwood Center for client clinical services not previously encumbered; a payment for the Auditor's Office to the Treasurer State of Ohio for fees related to the County's 2020 fiscal audit in the amount of \$27,582.00, a payment for the Engineer's Office to Ohio Water Development for the Bundysburg Road Bridge mitigation in the amount of \$60,500.00 and a payment for Water Resources to TRAX Construction Company for work performed on the Chardon Township Wastewater Treatment Plant and Sewer project in the amount of \$62,434.60.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Resolution #21-075 itemizing the financials for the meeting of June 15, 2021.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>

AIRPORT AUTHORITY – AUTHORIZE COUNTY ADMINISTRATOR TO APPROVE REQUESTS FOR PARTIAL PAYMENT FOR HUMMEL CONSTRUCTION ON THE T-HANGAR PROJECT, PURSUANT TO O.R.C. 305.30

Business Manager Ric Blamer asked the Board to authorize the County Administrator to approve the payment requests for Hummel Construction on the T-Hangar project. There was a brief discussion about pricing increased since the original plan for this project.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and authorize the County Administrator, Gerard Morgan, pursuant to O.R.C. 305.30 to approve the Requests for Partial Payment for Hummel Construction through the completion of the T-Hangar project in regards to the Loan of \$750,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>

COUNTY ENGINEER'S OFFICE – EXECUTE UNIT PRICE CONTRACT – RONYAK PAVING – RESURFACING OF RUSSELL ROAD

Deputy Engineer Nick Gorris asked the Board to execute the Contract with Ronyak Paving for the Asphalt Resurfacing of Russell Road, noting the Board had already awarded the project.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the Unit Price Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Russell Road (CH 0020, Section A) in Russell Township in the amount of \$276,839.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>

PROBATE / JUVENILE COURT – APPROVE USE OF CREDIT CARDS FOR YEAR 2021

Clerk, Christine Blair explained that this was to approve the use of the new cards they received from the Credit Union in a combined not to exceed amount of \$6,000.00 per month.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the use of Credit Cards for the 2021 year further authorize the Vice President of the Board to execute the revised Application for Authorization to Permit the Use of County Credit Cards per O.R.C. 301.27 for the Geauga Credit Union Visa with a not to exceed combined monthly amount of \$6,000.00 for Judge Timothy Grendell and Kimberly Laurie.

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Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye
	Commissioner Dvorak	Absent

SHERIFF'S OFFICE - APPROVE A CASH ADVANCE TO COVER A CASH SHORTAGE IN REGARDS TO OHIO OFFICE OF CRIMINAL JUSTICE SERVICES MDT REPLACEMENT GRANT

Sheriff Scott Hildenbrand explained that the two grants for the MDT's came in close together and that typically they don't come in that way and unfortunately, they are short and are requesting a cash advance to cover the \$5,400.00 and when the funding comes in they will pay it back.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve a Cash Advance of \$5,400.00 to cover a cash shortage in the 2047 Fund (Law Enforcement Block Grant) in regards to the Ohio Office of Criminal Justice Services (OCJS) of Fifteen (15) MDT Replacements for Grant #2017-JG-A02-6468A and Grant #2018-JG-LLE-5108F that will be returned upon reimbursement by the State.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye
	Commissioner Dvorak	Absent

DEPARTMENT ON AGING – WESTERN RESERVE AREA AGENCY ON AGING 2021 SENIOR FARMERS MARKET NUTRITION PROGRAM DISTRIBUTION AGENT AGREEMENT

Internal Operations Manager Karen Stone asked the Board to execute the senior farmers market nutrition program agreement with the Western Reserve Area Agency on Aging. This year the grant is for 152 coupon sets for seniors. Ms. Stone explained that seniors that are 60 and over that meet financial guidelines can receive a voucher set valued at \$50.00 that can be used to purchase produce within a three-county area, including Lake and Ashtabula, but they have to be a contracted, approved farm that sells only Ohio produced produce.

Ms. Stone explained that the Department on Aging also has their own program, with coupon sets valued at \$50.00 with a budget of about \$5,000.00. Ms. Stone noted that this is in addition to the WRAAA program.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and authorize the Vice President of the Board to execute the Western Reserve Area Agency on Aging, 2021 Senior Farmers' Market Nutrition Program Distribution Agent Agreement between Western Reserve Area Agency on Aging and Geauga County Department on Aging to distribute 152 coupon sets for Geauga County residents Age 60 and over that qualify to purchase produce at WRAAA contracted farm markets for the period June 1, 2021 through November 30, 2021 in the amount of \$7,600.00 (\$50.00 per coupon set).

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye
	Commissioner Dvorak	Absent

DEPARTMENT ON AGING – PLACE SHAUNNA GYORKI, RECREATION AND EDUCATION ASSISTANT ON PAID ADMINISTRATIVE LEAVE

Ms. Stone asked the Board to place an employee on Paid Administrative Leave.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to place Shaunna Gyorki, Recreation and Education Assistant on Paid Administrative Leave for the period June 14, 2021 through June 25, 2021.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye
	Commissioner Dvorak	Absent

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JOB AND FAMILY SERVICES – APPROVE REVISED SALARY SCHEDULE (APPENDIX B) – INCLUDE NEW PAY GRADE #22 AND MOVES ALL PAY GRADES UP ONE GRADE

Director Craig Swenson asked the Board to approve the revised salary schedule.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to accept the recommendation of the executive Director and approve the revised Salary Schedule (Appendix B) of the Job and Family Services Classification and Compensation Policy that includes the addition of the new Pay Grade #22 and moves all Pay Grades up one grade with no changes to the Classification Schedule (Appendix A) to be effective June 27, 2021 (Payroll #14).

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>

DEPARTMENT OF WATER RESOURCES – PURCHASE AND SALE AGREEMENT – RODNEY R. ZEIGLER AND PAMELA A. ZEIGLER – PERMANENT PARCEL #25-704085 – PARKMAN TOWNSHIP

Fiscal and Personnel Specialist Kathleen Miller asked the Board to execute the Purchase and Sale Agreement for the property in Parkman Township that was sold under sealed bidding process.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the Purchase and Sale Agreement between the County of Geauga, Ohio and Rodney R. Zeigler and Pamela A. Zeigler for the purchase of Permanent Parcel #25-704085 located at 16125 Main Market Road, Parkman Township that was authorized under Resolution #21-032 and awarded as the highest bidder on May 11, 2021 in the amount of \$41,500.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>

COMMISSIONERS' OFFICE – APPOINT – COMMISSIONER LENNON (ALTERNATE COMMISSIONER DVORAK) TO THE NOACA EQUITY SUBCOMMITTEE -

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to appoint Commissioner Tim Lennon (alternate Commissioner Jim Dvorak) to serve on the NOACA Equity Subcommittee.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>

COMMISSIONERS' OFFICE – CANCEL SESSION

Ms. Blair explained that due to the change in the schedule around the holiday and a lack of quorum we are asking that you cancel session the week of the holiday.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to cancel session on Thursday, July 8, 2021.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>

ACKNOWLEDGEMENTS

- a) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Inmate meals for the month ending May, 2021.*
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Prisoner Transport for the month ending May, 2021 as required by O.R.C. 325.07.*

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OTHER

The Board reviewed upcoming events. The Solid Waste Meeting will be cancelled today and due to the budget needing approved a special meeting will be scheduled within the next two weeks.

MEETINGS

Tue., 6/15 Geauga Trumbull Solid Waste Management District, Board of Directors meeting, 12:00 p.m. Warren, District Office (Zoom) - cancelled

Fri., 6/18 NOACA committee meetings, Cleveland, starting at 9:00 a.m.

Mon., 6/21 Board of Revision, 9:00 a.m. Auditor's

Mon., 6/21 Family First Council, 1:30 p.m. at Mental Health Offices

Tue., 6/22 Investment Advisory Board, 9:15 a.m. Chambers

Tue., 6/22 The Commissioners will hold regular session at 9:30 a.m.

Tue., 6/22 ADP Board meeting, 2:00 p.m. WebEx and Auditor's Appraisal Conference room

Tue., 6/29 The Commissioners will hold regular session at 9:30 a.m.

Mon., 7/5 Geauga County Offices will be Closed in observance of the Independence Day Holiday. Twenty-four-hour operations will continue as normal

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to adjourn the meeting at 9:55 a.m.

Geauga County Board of Commissioners

James W. Dvorak

Timothy C. Lennon

Ralph Spidalieri

Christine Blair, Commissioners' Clerk

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