

Commissioners' Journal
June 23, 2020

The Geauga County Board of Commissioners met in session on June 23, 2020 at 9:00 a.m. in the Commissioners' meeting room located at 470 Center Street, Building #8 in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Timothy C. Lennon opened the meeting at 9:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

**Commissioner Lennon was absent during most of the meeting today.*

Commissioner Dvorak read the following prayer:

Last week we lost one of our own, please bow our heads:

Today we would like to pray for the Parents, Family and Friends of Geauga County Marine, Sergeant Wolfgang Kyle Weninger, he was killed June 16th during a training jump at Ft. Benning Georgia. Governor Mike DeWine has ordered that all United States and Ohio flags be flown at half-staff on all public buildings and grounds throughout Geauga County and at the Ohio State House. Sgt. Weninger was only twenty-eight years old. A 2010 Kenston graduate, where he excelled in football and ice hockey. Dear Lord, please watch over his parents during this tragedy. In memory of your son. The love you had for your son is something can never be taken away. Hold on to that and know that they are there with you always. Those we love don't go away, they walk beside us every day, unseen, unheard but always near.

*For those who disrespect our Flag,
Have never been handed a folded one!*

Amen.

Commissioner Spidalieri mentioned that former Sheriff Deputy and local Firefighter Thomas Dewey and Dr. Steven Takcus had also recently passed away.

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including an Appropriations transfer from the General Fund to the Sheriff's Salary account to reimburse for ICE transports; a Cash transfer from Job and Family Services and Transit for partial payments on their 2020 cost allocations; a Contract PO increase for Water Resources for Quasar Energy Group LLC for sludge disposal; a Then and Now for Department of Emergency Services (DES) to Sam Asher Computing Services Incorporated for a Hyper-Reach IPAWS emergency notification system invoice that was not previously encumbered; a Travel request for the County Engineers Office; a payment for the County Engineer's Office to Dennis Kellogg for an easement of .231 acres along Taylor Wells Road for the roadway realignment project in the amount of \$5,000.00; a payment for Job and Family Services to Mental Health for April – June therapeutic services in the amount of \$32,000.00; and a payment for Water Resources to GPD Group, Incorporated for engineering service related to the Auburn Corners Troy Oaks expansion and conversion project in the amount of \$19,554.58.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #20-066 itemizing the financials for the meeting of June 23, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent*</i>

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AIRPORT AUTHORITY - UPDATE

Airport Manager Ric Blamer explained that there was a number of things to updated the Board on. The first is that they have applied for two grants this year, one for the CARES Act and the second is for runway apron and other rehabilitation. Mr. Blamer noted that the FAA has changed how they are doing business this year and ODOT appears to be doing so as well. Mr. Blamer noted that the FAA grants this year have no local match and are being funded 100%. Mr. Blamer explained that they had mentioned to the Board that the Airport wanted to look at building additional T Hangars, noting that he was happy to report they had received approval from the FAA and they can move forward. They have non-refundable deposit commitments from 10 people with interest from others if they move forward with a second building. The intention is to borrow money from the State Infrastructure Bank and have it be self-funded through the revenues generated. The initial cost estimate is \$516,825.00 and because the Commissioners have ownership of the property they have to co-sponsors on the State loan. At full capacity they will generate \$48,480.00 annually and the annual financing estimate to be \$34,000.00 so it includes a nice cushion at full occupancy. The next step is to put together a bid package before applying for the loan, but are asking for the Commissioners blessing to move forward.

Commissioner Spidalieri asked if they needed a motion to move forward on the Hangar project.

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve the Airport Authority to move forward on the Construction of ten (10) private T-Hangar units and applying for the DOT State Infrastructure Bank financing for the project with the Board of County Commissioners as co-sponsor on the loan.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>

Mr. Blamer mentioned that the FAA grant needed to be signed. Mr. Spidalieri inquired about the signature, to which it was explained that the Airport Authority President has already signed so there was a change to the original motion on the agenda that allows the President of the Board to execute the CARES Act electronically due to submission requirements.

AIRPORT AUTHORITY – ACKNOWLEDGE LEASE AGREEMENT - PHI HEALTH, LLC

Mr. Blamer noted that the prior tenants are in process of moving out and they expect occupancy of the new vendor by next week. Mr. Spidalieri asked Mr. Blamer to keep them up to date on the projects.

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to acknowledge and approve the Lease Agreement between the Geauga County Airport Authority and PHI Health, LLC for the lease of modular office/living quarters, indoor hangar/storage, outdoor storage space and outdoor parking to operate an air medical transport business for an initial term of three years, May 1, 2020 through April 30, 2023 with an automatic renewal on a year to year basis in the amount of \$4,000.00 / month, and further execute the acknowledgement of the agreement.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>

AIRPORT AUTHORITY – RESOLUTION AUTHORIZING THE PRESIDENT TO EXECUTE AND SUBMIT THE FEDERAL CARES ACT GRANT OFFER

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve and execute Resolution #20-067 Authorizing the President of the Geauga County Board of Commissioners to execute and submit the Federal CARES Act Grant Offer (Grant No. 3-39-0054-021-2020) on behalf of the Geauga County Board of Commissioners.

Board of County Commissioners, Geauga County, Ohio

Date: June 23, 2020
Resolution: #20-067

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RESOLUTION AUTHORIZING THE PRESIDENT OF THE GEAUGA COUNTY BOARD OF COMMISSIONERS TO EXECUTE AND SUBMIT THE FEDERAL CARES ACT GRANT OFFER (GRANT NO. 3-39-0054-021-2020)

WHEREAS, the Geauga County Airport Authority ("Airport Authority") and the Geauga County Board of Commissioners ("Board of Commissioners") (hereinafter collectively "Sponsors"), submitted to the Federal Airport Administration ("FAA") a Coronavirus Aid Relief and Economic Security Act Airports Grant Application on May 4, 2020, for a grant of federal funds to be used at or associated with the Geauga County Airport Authority; and

WHEREAS, the FAA extended a grant offer to the Sponsors and the Sponsors desire to accept the FAA's grant offer; and

WHEREAS, the Sponsors are required to each electronically execute and submit the acceptance of the grant offer to the FAA no later than June 29, 2020; and

WHEREAS, the Commissioners desire to have the President of the Board of Commissioners execute the grant offer on behalf of the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the President of the Board of Commissioners is hereby authorized to accept and electronically execute and submit the grant offer referenced herein to the FAA for processing.

BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>

COUNTY ENGINEER'S OFFICE – APPROVE USE OF MUNICIPAL ROAD FUNDS – DAISY LANE IMPROVEMENT PROJECT IN VILLAGE OF SOUTH RUSSELL

Deputy Engineer Shane Hajjar asked the Board to approve the use of Municipal Road Funds for a project in the Village of South Russell to improve Daisy Lane.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve the use of Municipal Road Funds for the Daisy Lane Improvement Project in the Village of South Russell, for construction and in accordance with the Geauga County Municipal Road Fund Guidelines, in an amount not to exceed \$128,855.00.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>

PLANNING COMMISSION – RE-SUBDIVISION PLAT – BRIDGEWAY ESTATES AND LAKE LUCERNE SUBDIVISION – BAINBRIDGE TOWNSHIP

Director Linda Crombie asked the Board to execute the Plat for Bridgeway Estates and Lake Lucerne to take several sublots and combine them to make one subplot bid enough to accommodate a new building.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Re-Subdivision Plat for Bridgeway Estates Sublot #6 and Lake Lucerne Subdivision #1, Sublot #2 and part of Sublot #3, Block C in Bainbridge Township.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>

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DEPARTMENT ON AGING – ABOLISH FINANCIAL AND ELIGIBILITY SPECIALIST (#1021)

Director Jessica Boalt asked the Board to abolish a position that has been vacated that they don't feel is necessary to refill.

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve the abolishment of the Financial and Eligibility Specialist (#1021) position, to be effective June 23, 2020.

<i>Roll Call Vote:</i>	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Absent

DEPARTMENT ON AGING – APPROVE CREATION, TITLE AND JOB DESCRIPTION – SUPPORT SERVICES COORDINATOR (#1036) – REVISE ORGANIZATIONAL CHART – ADVERTISE POSITION – INTERNALLY FIVE DAYS

Ms. Boalt asked the Board to approve a new position of Support Services Coordinator as they feel this is a better fit for what is needed within the department. Ms. Boalt asked the Board to revise the organization chart to reflect the changes and then advertise the position internally.

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve the creation, title and job description for the position of Support Services Coordinator (#1036) to be effective June 23, 2020.

<i>Roll Call Vote:</i>	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Absent

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve the revised organizational chart to include the new position of Support Services Coordinator (#1036) and the removal of the Financial and Eligibility Specialist (#1021) position, to be effective June 23, 2020.

<i>Roll Call Vote:</i>	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Absent

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to grant permission to advertise for the position of Support Services Coordinator (#1036), internally for a period of six days, with applications accepted from June 25, 2020 through 4:30 p.m. on July 2, 2020.

<i>Roll Call Vote:</i>	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Absent

Ms. Boalt provided a brief update on the Department and how they are handling things amid the Virus concerns.

DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – AGREEMENT – CT CONSULTANTS, INCORPORATED

Executive Director Dave Favorite asked the Board to approve a contract for the remainder of this year with CT Consultants to assist them on completing the projects for the rest of the year.

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve and execute the Agreement between Geauga County and CT Consultants, Incorporated to perform the Scope of Services outlined in Exhibit A, that include all necessary technical and professional services in connection with the PY 2019 CDBG Allocation Program, PY 2019 CDBG Allocation Fair Housing Program, PY 2017 CDBG Allocation Program and the CDBG Revolving Loan Fund Program for the period ending December 31, 2020 at the rate of \$124.00 per hour in an amount not to exceed \$3,000.00 per month.

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Roll Call Vote: Commissioner Dvorak Aye
 Commissioner Spidalieri Aye
 Commissioner Lennon Absent

DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – ABOLISH ASSISTANT DIRECTOR (#1408) POSITION

Mr. Favorite asked the Board to abolish an old position and job description for Assistant Director.

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve the abolishment of the Assistant Director (#1408) position, to be effective June 23, 2020.

Roll Call Vote: Commissioner Dvorak Aye
 Commissioner Spidalieri Aye
 Commissioner Lennon Absent

DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – APPROVE NEW JOB DESCRIPTION AND CODE – DIRECTOR, COMMUNITY AND ECONOMIC DEVELOPMENT – ADVERTISE POSITION UNTIL FILLED

Mr. Favorite asked the Board to approve the revision to the Director position code and job description and then to advertise the position until filled.

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve new job description and code for the position of Director, Community & Economic Development (#1410) to be effective June 23, 2020.

Roll Call Vote: Commissioner Dvorak Aye
 Commissioner Spidalieri Aye
 Commissioner Lennon Absent

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to grant permission to advertise for the position of Director, Community and Economic Development (#1410). This position will remain posted until filled.

Roll Call Vote: Commissioner Dvorak Aye
 Commissioner Spidalieri Aye
 Commissioner Lennon Absent

MAINTENANCE – SERVICE CONTRACT AGREEMENT AND SERVICE QUOTE – GEAUGA MECHANICAL – REPLACEMENT OF MAIN HVAC SYSTEM AT EMERGENCY SERVICES

Director Glen Vernick explained that the Air Conditioning Unit at the Department of Emergency Services quit, the unit was put in back in 1985. Mr. Vernick explained that it will be a split unit, noting that funding comes from FENOC for the Perry Plant. The new unit will be gas.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement and Service Quote with Geauga Mechanical to perform the Replacement of the Main HVAC system at the Department of Emergency Services (DES) for a period of one year in an amount not to exceed \$25,000.00.

Roll Call Vote: Commissioner Dvorak Aye
 Commissioner Spidalieri Aye
 Commissioner Lennon Absent

TRANSIT – INCREASE CURRENT JOB POSTING – PART-TIME DRIVER (#2210-1)

Mr. Morgan explained that Ms. Santilli is just asking to increase the current posting for Part-time Driver as they have several leaving.

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve increasing the current job posting for the position of Part-time Driver (#2210-1) from one to four positions. These positions will remain posted until filled.

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COMMISSIONERS' OFFICE – AGREEMENT – CONSTRUCTION MANAGER AT RISK – DONLEY'S INCORPORATED – NEW GEAUGA COUNTY CONSOLIDATED ADMINISTRATIVE OFFICE BUILDING

Mr. Morgan explained that this is the Agreement with Donley's Incorporated for the Construction Manager at Risk on the new building. Mr. Morgan explained that the contract has a clause that we can get out of the contract if needed. They are trying to get real numbers on construction cost for the new office buildings to make a decision on construction.

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve and execute the Agreement between the Geauga County Board of Commissioners (Owner) and Donley's, Incorporated (Construction Manager at Risk) for the New Geauga County Consolidated Administrative Office Building in an amount not to exceed \$1,648,839.33.

<i>Roll Call Vote:</i>	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Absent

COMMISSIONERS' OFFICE – LETTER OF ENGAGEMENT – SQUIRE PATTON BOGGS (US) LLP

Mr. Morgan asked the Board to execute a letter of engagement for Squire Patton Boggs which will be the bonding counsel as we move the project forward.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute a letter of Engagement with Squire Patton Boggs (US) LLP for the County Building Improvement Bonds, Series 2020.

<i>Roll Call Vote:</i>	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Absent

COMMISSIONERS' OFFICE – RESOLUTION FULFILLING REQUIREMENTS OF OHIO HOUSE BILL 481 TO RECEIVE AND EXPEND FEDERAL FUNDS UNDER SECTION 5001 OF CORONAVIRUS AID RELIEF, AND ECONOMIC SECURITY (CARES) ACT

Mr. Morgan explained that this resolution fulfills the requirement for the CARES Act funding that will be distributed to the Townships and the County. This resolution says that we will agree to the CARES Act guidelines on utilizing the funds.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #20-068 Fulfilling the Requirements of Ohio House Bill 481 for the Passage of a Resolution in Order to Receive and Expend Federal Funds under Section 5001 of the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

Board of County Commissioners, Geauga County, Ohio

Date: June 23, 2020
Resolution: 20-068

RESOLUTION FULFILLING THE REQUIREMENTS OF OHIO HOUSE BILL 481 FOR THE PASSAGE OF A RESOLUTION IN ORDER TO RECEIVE AND EXPEND FEDERAL FUNDS UNDER SECTION 5001 OF THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

WHEREAS, the Ohio General Assembly established a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" in Amended Substitute House Bill 481 of the 133rd General (H.B. 481); and

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WHEREAS, H.B. 481 requires subdivisions receiving funds, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and

WHEREAS, the Geauga County Board of Commissioners is requesting its share of funds from the County Coronavirus Relief Distribution Fund; and,

NOW, THEREFORE, BE IT RESOLVED that the Geauga County Board of Commissioners affirms that all funds received from the County Coronavirus Relief Distribution Fund pursuant to H.B. 481 be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations and guidance only to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);*
- (2) Were not accounted for in Geauga County's most recently approved budget as of March 27, 2020; and*
- (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.*

BE IT FURTHER RESOLVED, that the Geauga County Administrator or Budget and Finance Manager take the following actions and all other necessary actions to remain in compliance with H.B. 481:

- (1) On or before October 15, 2020, pay any unencumbered balance of money in the county's local coronavirus relief fund to the county coronavirus relief distribution fund;*
- (2) On or before December 28, 2020, pay the balance of any money in the county's local coronavirus relief fund to the state treasury in the manner prescribed by the Director of the Ohio Office of Budget and Management; and*
- (3) Provide any information related to any payments received under H.B. 481 to the Director of the Ohio Office of Budget and Management as requested.*

BE IT FURTHER RESOLVED, that the Clerk to the Board is hereby authorized and instructed to transmit a certified copy of this resolution to the county Auditor and to the Director of the Ohio Office of Budget and Management.

BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>

COMMISSIONERS' OFFICE – AUTHORIZE AUDITOR TO ESTABLISH TWO NEW FUNDS – CORONAVIRUS AID RELIEF

Mr. Morgan stated that in accordance with the HB 481 we need to create two new funds in order to track the funds and keep them separate.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to authorize the County Auditor to establish two new funds in regards to the Coronavirus Aid Relief entitled County Coronavirus Relief Distribution Fund and Local Coronavirus Relief Fund to account for monies received and expended in accordance with H.B. 481.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent</i>

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending June 10, 2020 as required by O.R.C. 955.12.*

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OTHER

The Board reviewed upcoming events.

MEETINGS

Wed., 6/24 NOC COG, 12:00 p.m. Conference Call

Thu., 6/25 NOACA GIS Portal 101 Webinar, 12:00 p.m.

Fri., 6/26 NOACA Advisory Board meetings

Fri., 6/26 NOACA Special Board of Directors meeting #2 – Equity Statement, 1:30 p.m., Zoom

Tue., 6/30 Investment Advisory Board, 8:45 a.m. Building #8 meeting room

Tue., 6/30 The Commissioners will hold regular session at 9:00 a.m., Building #8 meeting room which will include a Public Hearing at 9:30 a.m. to discuss the Geauga County 2021 Tax Budget

*Fri., 7/3 **Geauga County Offices will be Closed in observance of the Independence Day Holiday. Twenty-four-hour operations will continue as normal***

*Sat., 7/4 **Independence Day***

Tue., 7/7 The Commissioners will hold regular session at 9:00 a.m.

CLARIFICATION OF STATEMENT – COMMISSIONER SPIDALIERI ADDRESSED RECENT ARTICLES PUBLISHED IN LOCAL NEWS PAPERS

Commissioner Spidalieri wanted to make a statement about the news paper articles that were published regarding a statement that he had made during the last Commissioners meeting. The quote published was mis-quoted and there was no contact made for clarification on the statement. Mr. Spidalieri expressed his concern and opinion over the rationale on the statement he made.

There were several residents in attendance that expressed their own opinion over some of the recent events that had taken place within the county.

*****Commissioner Lennon arrived at the meeting at 9:37 a.m. during the discussion taking place with the Mr. Spidalieri and the residents.***

It was noted for awareness to everyone in the room that one resident in attendance was using her phone to broadcast the meeting on Facebook live. We wanted to ensure that everyone in the room was aware and that it was noted on the record.

Mr. Spidalieri engaged in conversation with those in attendance answering questions that were raised over the recent events.

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BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to adjourn the meeting at 9:48 a.m.

Geauga County Board of Commissioners

Timothy C. Lennon

Ralph Spidalieri

James W. Dvorak

Christine Blair, Commissioners' Clerk

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