

**Commissioners' Journal**  
**August 25, 2020**

*The Geauga County Board of Commissioners met in session on August 25, 2020 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Timothy C. Lennon opened the meeting at 9:05 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*\*Commissioner Spidalieri was absent from today's meeting.*

*Commissioner Dvorak read the following prayer:*

*Thank you, God  
For keeping my family safe and healthy through many months of the pandemic  
Please keep your healing hands upon them in the days and weeks ahead  
Thank you, Lord for every blessing!  
Amen*

*Commissioner Lennon wanted to recognize the dispatchers in Geauga County who assisted on a 9-1-1 call to walk a bystander through assisting someone who was having cardiac arrest.*

**MEETING MINUTES**

*Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute the minutes for the special meeting of July 24, 2020.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent*</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT**

*County Administrator Gerard Morgan reported on the items approved by the County Administrator on August 20, 2020 that included for Job and Family Services to acknowledge the following new hire appointments, as the Director of Job and Family Services complied with the Board of Commissioners' recruitment and hiring procedures for: Sara Odelweller, Social Services Worker II (Replacement) effective July 7, 2020; Holly Liebhart, Social Services Worker II (Replacement) effective July 7, 2020; and Cheryl Morgan, Unit Support Worker I (Replacement) effective July 27, 2020; and for the Department of Water Resources to approve an unpaid personal leave of absence for Doreen Eppich, Administrative Assistant for one day (8 hours) on August 19, 2020. This will extend her probationary period by the one day; as authorized by Resolution #20-005 under the direction and supervision of the County Commissioners that was approved January 7, 2020 pursuant to O.R.C. 305.30.*

**APPROVE FINANCIALS**

*Budget and Finance Manager Adrian Gorton explained the financials for today as including an Appropriation transfer to the Sheriff for miscellaneous reimbursement checks that were deposited into the General Fund; an Appropriation transfer to Maintenance for COVID related expenses which were reimbursed from the Relief Fund and for other expenses to cover upcoming encumbrances; Cash transfers from the Coronavirus Relief Fund to various departments to reimburse them for unbudgeted expenses incurred as a result of the pandemic in accordance with Resolution of Acceptance #20-093; Cash transfers out of the General Fund to the Juvenile Court, Care and Custody fund to reimburse for expenses incurred but not included in the fiscal year 2021 grant; a Purchase Order from Community Development to J & E & 3 for Local Revolving Loan for "The Pond" ice rink; a payment from the Commissioners Office to NV5, Incorporated for Owners Representative Services rendered in June in the amount of \$59,956.50; a payment for the Engineer's Office to Grade Line, Incorporated to replace the Tilden Road Bridge in the amount of \$79,917.00; and a Revenue Certification for Water Resources for additional unbudgeted revenue received in 2020.*

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*Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute Resolution #20-095 itemizing the financials for the meeting of August 25, 2020.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*COMMISSIONERS OFFICE – RESOLUTION OF ACCEPTANCE APPROVING CARES ACT EXPENDITURES*

*Mr. Gorton asked the Board to approve the Resolution of Acceptance for the CARES Act expenditures for a total of \$130,905.06 for reimbursements and proposed expenses. There was a brief discussion about how much has been spent of the original total with an additional amount of funding being provided. They did discuss the option of doing subgrant agreements for other agencies.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute Resolution #20-096 of Acceptance Approving CARES Act Expenditures.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: August 25, 2020*

*Resolution: #20-096*

*RESOLUTION OF ACCEPTANCE APPROVING CARES ACT EXPENDITURES*

*WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and*

*WHEREAS, the Ohio General Assembly established a process for distributing funds provided by the “Coronavirus Aid, Relief, and Economic Security Act” in House Bill 481 of the 133<sup>rd</sup> General Assembly (HB 481); and*

*WHEREAS, the Governor signed HB 481, which was effective June 19, 2020; and*

*WHEREAS, HB 481 requires subdivisions receiving funds under Section 1 of the act, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and*

*WHEREAS, the Board of Commissioners passed Resolution #20-068 affirming that funds so received would be expended only to cover costs of the County consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and*

*WHEREAS, the County Auditor has vetted the expenditures as he is statutorily required to do pursuant to R.C. 319.16; and*

*WHEREAS, the documents including the assertion of necessity memorandum have been reviewed by the Board for the Board to consider whether said funds can be expended to cover said costs;*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners upon review of the itemized list of expenditures and associated documents, affirm that said expenditures are approved and are:*

- (1) A necessary expense incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);*
- (2) Was not accounted for in the County’s most recently approved budget as of March 27, 2020; and*
- (3) Was incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.*

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*BE IT FURTHER RESOLVED, that those items are in the total amount of \$130,905.06 and includes the following:*

*For Reimbursement    \$13,743.47:*

*Aging                                \$4,682.11*  
*PPE, Sanitation, Thermometers, Equipment for donation station*

*Sheriff                                \$9,061.36*  
*PPE, Sanitation, Thermometers, Equipment to Aid Social Distancing*

*For the Proposed        \$117,161.59:*

*Engineer                              \$11,499.15*  
*3 mobile desk carts to Aid Social Distancing and MS Office 2019 licenses for remote working*

*Water Resources            \$25,231.82*  
*PPE, 2 Touchscreen Monitors with Mounts for teleconferencing, replacing 16 cloth chairs, 7 Laptops with accessories and 2 multifunction printers for remote working*

*Maintenance                    \$36,830.67*  
*Sprayers for sanitation with extended batteries and tips, 5 Laptops with accessories and 2 multifunction printers for remote working*

*Sheriff                                \$18,889.95*  
*PPE and replace 45 fabric chairs with non-porous surface*

*Treasurer                        \$24,710.00*  
*Installation of full height barrier with cash trays for each teller station to Aid Social Distancing*

*BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1, FINAL – DECREASING THE CONTRACT – AERO-MARK COMPANY – APPLICATION OF POLYESTER PAVEMENT MARKNGS TO VARIOUS ROADS*

*Deputy Engineer Nick Gorris asked the Board to approve the final Change Order with Aero-Mark for the pavement striping that is a decrease. Mr. Gorris explained that due to COVID they reduced the number of roads both County and Townships roads that were included in the original amount.*

*Motion:                    by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute Change Order #1 and Final, decreasing the Contract with Aero-Mark Company for the Application of Polyester Pavement Markings to Various Roads in the amount of \$31,749.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1, FINAL – DECREASING THE CONTRACT – CHESTER MILLER CONSTRUCTION – MAINTENANCE BUILDING METAL ROOF*

*Mr. Gorris asked the Board to approve the final change order with Chester Miller Construction for the Maintenance Building Roof that is a decrease in the contract due to some changes that saved funding on the project.*

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*Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute Change Order #1 and Final, decreasing the Contract with Chester Miller Construction for the Maintenance Building Metal Roof in the amount of \$21,164.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*TREASURER'S OFFICE – SERVICE AGREEMENT – ARMOURED RESISTANCE MECHANISMS, INCORPORATED – COVID BARRIER*

*Treasurer Christopher Hitchcock asked the Board to approve an agreement for the installation of a barrier in the front lobby that will go from the counter to the ceiling, that is a safety measure that should have been considered years ago.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute the service Agreement with Armoured Resistance Mechanisms, Incorporated to manufacture and install a COVID barrier between visitors and staff in an amount not to exceed \$24,710.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*DEPARTMENT OF WATER RESOURCES – AGREEMENT – MULTIVISTA SYSTEMS, LLC - PROFESSIONAL PHOTO DOCUMENTATION SERVICES – CHARDON BERKSHIRE HEIGHTS WASTEWATER TREATMENT PLANT PROJECT*

*Fiscal and Personnel Specialist Kathleen Miller asked the Board to approve the agreement with Multivista Systems for photo documentation on the Chardon Township wastewater treatment plant to document the project.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute the Agreement between Geauga County Board of Commissioners and Multivista Systems, LLC for Professional Photo Documentation Services to Geauga County Department of Water Resources to perform photo documentation on the Chardon Berkshire Heights Wastewater Treatment Plant project in an amount not to exceed \$5,800.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*DEPARTMENT OF WATER RESOURCES – CONTRACT AGREEMENT – QUASAR ENERGY GROUP – DISPOSE OF BIOSOLIDS / SLUDGE AND / OR FILTER SAND*

*Ms. Miller asked the Board to execute the Contract Agreement with Quasar Energy to dispose the biosolids and sludge for a three year period.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute the Contract Agreement with Quasar Energy Group to dispose of biosolids/sludge and / or filter sand generated by the Geauga County Department of Water Resources for a three-year period, September 1, 2020 through August 30, 2023 in an amount not to exceed \$243,804.98.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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COMMISSIONERS' OFFICE – RESOLUTION ESTABLISHING THE LOCATION AND TIME OF THE SEPTEMBER 3, 2020 REGULAR MEETING – HELD AT THE GEAUGA COUNTY FAIRGROUNDS

*Motion:* by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute Resolution #20-097 Establishing the Location and Time of the September 3, 2020 Regular Meeting of the Board of County Commissioners to be held at 10:00 a.m. at the Geauga County Fairgrounds.

*Board of County Commissioners, Geauga County, Ohio*

*Date:* August 25, 2020

*Resolution:* #20-097

*RESOLUTION ESTABLISHING THE LOCATION AND TIME OF THE SEPTEMBER 3, 2020 REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS TO BE HELD AT 10:00 A.M. AT THE GEAUGA COUNTY FAIRGROUNDS*

*WHEREAS, The Geauga County Board of Commissioners would like to recognize the Great Geauga County Fair, as Ohio's Oldest and Continuous County Fair; and*

*WHEREAS, to Show Continued Support of the Geauga County Agricultural Society and Fair Board, and all the 4-H Clubs, Advisors and Members (Kids); and*

*WHEREAS, it is the intent of the Board to increase public awareness and access to the meetings of the Board of County Commissioners;*

*NOW, THEREFORE, BE IT RESOLVED, that the Board hereby establishes the location of the Thursday, September 3, 2020 regular meeting of the Geauga County Board of Commissioners be held at the Geauga County Fairgrounds, located at 14373 North Cheshire Street, Burton, at the site of the Junior Fair 4-H stage and will begin at 10:00 a.m.*

*BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending August 5, 2020 and August 12, 2020 as required by O.R.C. 955.12.*
- b) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of July, 2020 pursuant to ORC 135.35(L).*

OTHER

*The Board reviewed upcoming events.*

MEETINGS

*Wed., 8/26 Geauga Trumbull Solid Waste Management District Board of Directors Meeting, 12:00 p.m. Warren, District Office or via Zoom*

*Mon., 8/31 Board of Revision, Auditor's Office (via Webex) at 9:00 a.m.*

*Tue., 9/1 The Commissioners will hold regular session at 9:00 a.m. including a Public Hearing at 9:15 a.m. regarding the proposed Amendment to the Standard Specifications and Procedures for the Design and Construction of Subdivision Roads in Geauga County*

*Thu., 9/3 The Commissioners will hold regular session at 10:00 a.m. at the Geauga County Fairgrounds, Junior Fair 4-H stage*

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- Mon., 9/7 **County Offices will be closed in observance of the Labor Day Holiday. Twenty-four hour operations will continue to operate as usual.**
- Thu., 9/10 *Planning Commission meeting at 7:30 a.m., 470 Center Street, Building #8, meeting room, Chardon*
- Thu., 9/10 *The Commissioners will hold regular session at 9:30 a.m.*
- Fri., 9/11 *2020 NOACA Virtual Annual Meeting, 11:30 a.m.*

*Local resident and Chester Township Trustee Skip Claypool asked about talking to the Board at Solid Waste about the Townships recycling canisters. Mr. Claypool expressed some concern as a member of the Mental Health Board over the impacts the Coronavirus is having on drug overdoses and suicides, and more individuals having problems that is increasing the amount of services needed to handle these impacts. Mr. Claypool added that different agencies count deaths and reports those numbers differently and there should be consistency on the reporting.*

**BOARD OF ELECTIONS**

*Director Pete Zeigler explained that there would be a formal invite coming to include them at one of their Board meetings to view demonstrations on new voting equipment. Mr. Lennon inquired if these were the same vendors that they viewed before, to which Mr. Zeigler expressed that he wasn't sure as that transpired before him. Mr. Zeigler stated that the Presidential election has put the purchase of equipment on hold for several reasons, one is space for storage and the second was implementation of the new equipment. At this time there will still be in person voting in November. Mr. Zeigler stated that they plan to implement the use of the new equipment in the spring if there is an election if not then in November. There was a brief discussion on the funding not being received from the State yet, that it is being done as a reimbursement. They approve vendors and equipment and the Counties then get to choose from the approved list.*

*There was a brief discussion about the upcoming election, the number of absentee ballots applications that are coming in, early, and the number of people volunteering to be poll workers and that there is one location that they have no move at the request of the Secretary of State. Mr. Zeigler explained that COVID changes that will take place at the polls to ensure proper Sanitation and for proper social distancing, including single use pens, a glove to sign the pad and masks will be available.*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to adjourn the meeting at 9:38 a.m.*

*Geauga County Board of Commissioners*

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*Timothy C. Lennon*

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*Ralph Spidalieri*

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*James W. Dvorak*

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*Christine Blair, Commissioners' Clerk*

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