

Commissioners' Journal
November 17, 2020

The Geauga County Board of Commissioners met in session on November 17, 2020 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Timothy C. Lennon opened the meeting at 9:12 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Dvorak read the following prayer:

"In Honor of the Veterans"

*Every waving Flag
Hand covered Heart
And deeply felt prayer asking God to Bless America!*

*Is a declaration of Thanks
to all those who have served.*

*You've shown by example
What it truly means
To belong to the land of the Free and Home of the Brave*

*Every time I think of You
I give thanks, to God
Amen*

FINANCIALS

County Administrator Gerard Morgan reported on financials from November 10, 2020, Resolution #20-158 that included an Appropriation transfer for the Auditor's Office to correct appropriation balances in the local Coronavirus Relief Fund; as approved by the County Administrator pursuant to Resolution #20-005 approved January 7, 2020 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2020, as authorized by O.R.C. 305.30.

MEETING MINUTES

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the minutes for the special meeting of October 8, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Abstain*</i>

**Commissioner Lennon was absent from this meeting.*

APPROVE FINANCIALS

Fiscal Specialist Debbie Ashburn explained the financials for today as including an Appropriation transfer from the General Fund Contingency Account to the Board of Elections to replace appropriations that are being reimbursed by State grant funds due to additional COVID election requirements; a Cash transfer out of the General Fund to Public Assistance for our October – December 2020 mandated share; a Cash transfer out of the General Fund to the Board of Developmental Disabilities for gas well proceeds from July – September 2020, Cash transfers from the Coronavirus Relief Fund to various departments to reimburse them for unbudgeted expenses incurred as a result of the pandemic in accordance with Resolutions of Acceptant #20-147 and #20-148; and a payment for Water Resources to Glaus Pyle Schomer Burns and Dehaven Incorporated for engineering services related to the Chardon Township Wastewater Treatment Plant project in the amount of \$15,601.26.

Commissioners' Journal
November 17, 2020

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #19-000 itemizing the financials for the meeting of January 15, 2019.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS OFFICE - RESOLUTION

Mr. Morgan noted that the total for today was \$38,999.79 and included \$9,662.05 for reimbursement and \$39,337.74 for proposed for various departments.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #20-160 of Acceptance Approving CARES Act Expenditures.

Board of County Commissioners, Geauga County, Ohio

Date: November 17, 2020

Resolution: #20-160

RESOLUTION OF ACCEPTANCE APPROVING CARES ACT EXPENDITURES

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

WHEREAS, the Ohio General Assembly established a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" in House Bill 481 of the 133rd General Assembly (HB 481); and

WHEREAS, the Governor signed HB 481, which was effective June 19, 2020; and

WHEREAS, HB 481 requires subdivisions receiving funds under Section 1 of the Act, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of Section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and

WHEREAS, the Board of Commissioners passed Resolution #20-068 affirming that funds so received would be expended only to cover costs of the County consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and

WHEREAS, the County Auditor has vetted the expenditures as he is statutorily required to do pursuant to R.C. 319.16; and

WHEREAS, the documents including the assertion of necessity memorandum have been reviewed by the Board for the Board to consider whether said funds can be expended to cover said costs;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners upon review of the itemized list of expenditures and associated documents, affirm that said expenditures are approved and are:

- (1) Necessary expenses incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);*
- (2) Were not accounted for in the County's most recently approved budget as of March 27, 2020; and*
- (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.*

BE IT FURTHER RESOLVED, that those items are in the total amount of \$38,999.79 and include the following:

Commissioners' Journal
November 17, 2020

<i>For Reimbursement</i>	\$9,662.05:
<i>Aging</i>	\$675.31 <i>Sanitation, laptop stands for use in virtual programming and mileage reimbursements for home delivered meals programs</i>
<i>Board of DD</i>	\$409.91 <i>April – September unemployment processed through the Commissioner's Office (base period – not separating employer)</i>
<i>Engineer's</i>	\$8,144.91 <i>Four months of weekly office cleaning, disinfecting and sanitation services, April – September unemployment processed through the Commissioner's Office (base period – not separating employer)</i>
<i>Park District</i>	\$46.09 <i>April-September unemployment processed through the Commissioner's Office (base period – not separating employer)</i>
<i>Sheriff</i>	\$385.83 <i>April-September unemployment processed through the Commissioners' Office (base period – not separating employer)</i>
<i>For the Proposed</i>	\$29,337.74
<i>Emergency Services</i>	\$580.30 <i>Additional hardware for video conferencing set up for remote working and social distancing</i>
<i>Engineer</i>	\$17,932.33 <i>Thermometers, hand soap and paper towels for auto dispensers, auto hand driers, hands free water dispenser with filters, installation for washer, dryer and water dispenser as well as three shelving units to store supplies</i>
<i>Sheriff</i>	\$10,825.11 <i>Sanitation, new training dummies for better disinfection between uses as well as new mats, pads and kick shields and a dry heat autoclave for the sanitation of handcuffs and evidence equipment</i>

BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1, FINAL – DECREASE CONTRACT
Administrator Frank Antenucci asked the Board to approve the change order for Ronyak Paving for the resurfacing of Burton Windsor Road, mentioning that this project was moved from 2021.

Motion: *by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Change Order #1 and Final, decreasing the Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Burton Windsor Road (CH 14, Sections A-E) in Burton, Middlefield and Huntsburg Townships in the amount of \$48,309.10.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1, FINAL – INCREASE CONTRACT
Mr. Antenucci asked the Board to approve the change order with Ronyak Paving on the Roadway Improvement of Taylor Wells Road to realign the roadway to improve the safety in that area.

Commissioners' Journal
November 17, 2020

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Change Order #1 and Final, increasing the Contract with Ronyak Paving, Incorporated for the Roadway Improvement of Taylor Wells Road (CH 28) in Claridon Township in the amount of \$832.76.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

PLANNING COMMISSION – FINAL PLAT – CANYON LAKES COLONY SUBDIVISION, PHASE 14B

Director Linda Crombie asked the Board to execute the final plat for Canyon Lakes Colony, Phase 14B, 91.5 acres and extends Canyon Ridge, 27 Sublots with an average lot size .3 acres. There was a brief discussion about them still being able to build about another 200 homes. Mr. Spada noted that there are three builders and that each area has their own price range, with some being \$400,000-500,000.00 to \$600,000 – 700,000.00.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Final Plat for Canyon Lakes Colony Subdivision, Phase 14B in Bainbridge Township.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

RECORDER'S OFFICE – COMPUTER SYSTEM AND SOFTWARE LICENSE SALES AGREEMENT – FIDLAR TECHNOLOGIES

Clerk Christine Blair explained that this action was tabled last week by Mr. Dvorak in order to review the proposals that were submitted. Ms. Blair noted that the Auditor's certified a not to exceed amount of \$65,000.00 for the year based on the 2021 budget. Mr. Dvorak explained that this is the first time they are doing the five-year contract.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Computer System and Software License Sales Agreement, Geauga County Ohio Recorder – Land Records, Schedule A 60 Month LifeCycle Agreement, Schedule A 60 Month LifeCycle Agreement, Schedule B Software Maintenance Services, Schedule C Hardware Maintenance Services Provided by Fidlar Technologies, Schedule D Laredo/Tapestry/Property Fraud Alert / Honor Rewards, Schedule E Agreement as to Hardware, Software and Services and Schedule F Information Replication Service for a five year period, beginning January 1, 2021 at the rate of \$2.95 per document.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>No</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT ON AGING – WESTERN RESERVE AREA AGENCY ON AGING MODIFICATION OF PURCHASE OF SERVICE AGREEMENT #3

Assistant Director Kathy Petrella asked the Board to execute the Modification of Purchase of Service Agreement #3 decreasing the transportation portion of the grant to the Adult Day Service area.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Western Reserve Area Agency on Aging Modification of Purchase of Service Agreement #3, 2020 COVID-19 Families First Coronavirus Response Act, COVID-19 CARES (Coronavirus Aid Relief and Economic Security) Act Funds, Older Americans Act/Senior Community Services in the total contract award amount of \$527,685.42. This modification is a decrease to Title III E Transportation of \$75,894.00 (\$136,500.00 down to \$60,606.00) and an increase to Adult Day Service of \$75,894.00 to support virtual programs in response to COVID-19 for the current period ending December 31, 2020.

Commissioners' Journal
November 17, 2020

DEPARTMENT OF DEVELOPMENT (BUILDING) – INCREASE CURRENT POSTING – MULTI-CERTIFIED INSPECTOR III (#1111)

Director and Chief Building Official Dan Spada briefly talked about the power outage and the number of reconnection inspections that are being performed, expressing that they are in contact with First Energy and let them know if they are aware of serious issues or priorities. Discussion continued about how they set the priorities to reconnect.

Mr. Spada asked the Board to increase the current posting for Multi-Certified Inspector III, that Mr. Heiden was planning to retire at the end of the year and hopefully will apply to come back.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to increase the current posting for the position of Multi-Certified Inspector III (#1111) from one to two positions. These positions will remain posted until filled.

Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

DEPARTMENT OF WATER RESOURCES – REQUEST FOR PARTIAL PAYMENT #1 – OHIO WATER DEVELOPMENT AUTHORITY CONTRACTOR'S ESTIMATE – TRAX CONSTRUCTION COMPANY

Fiscal and Personnel Specialist Kathleen Miller asked the Board to approve the Partial Pay Request #1 for TRAX Construction on the Chardon Township Sewers project.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Request for Partial Payment #1 and Ohio Water Development Authority Contractor's Estimate for TRAX Construction Company for the Chardon Township Wastewater Treatment Plant and Sewers Project in the amount of \$243,497.93.

Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

DEPARTMENT OF WATER RESOURCES – ADVERTISE FOR STATEMENTS OF QUALIFICATIONS – MCFARLAND WASTEWATER TREATMENT PLANT RENOVATION AND UPGRADE PROJECT

Ms. Miller asked the Board to advertise for Statements of Qualifications for the McFarland Plant renovation and upgrades. Mr. Dvorak inquired what this included to which Mr. Morgan noted that it is regards to the Orders from the EPA and is a complete overhaul of the membrane system.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to grant permission to advertise for Statements of Qualifications for the McFarland Wastewater Treatment Plant Renovation and Upgrade Project with Statements due no later than 4:00 p.m. on January 22, 2021. Notice of this request will be advertised on November 20, 2020, November 27, 2020 and on the County website.

Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

COMMISSIONERS' OFFICE – MEETING SCHEDULE DECEMBER

The following item was on the agenda for the Board to consider. Mr. Morgan explained that with the increase in cases of COVID-19 he was suggesting to move the remaining meetings for the year to Building #8 to allow for adequate spacing of individuals in attendance and for the Board to consider moving the start time of the meetings to 9:30 a.m. to allow time for preparation in the meeting room.

The Commissioner's Office is requesting the Board approve and execute Resolution #20-161 Establishing/Changing the Location of Regular/Special/Emergency Meetings of the County Commissioners due to the current COVID-19 situation.

Commissioners' Journal
November 17, 2020

Mr. Morgan expressed that it is up to the Board to continue to hold meetings each week, but more for a spacing issue, as last week there were a number of people here for the meeting and Directors standing in the lobby, that being in Building 8 allows everyone to be in the room at the same time.

Discussion took place about the recent order issued by the Interim Health Director and the changes to the number allowed to gather and additional guidelines put into place, but that these meetings were exempt from the maximum number of ten since they are required to be public meetings. There was discussion about continuing to do meetings as there are items that Mr. Morgan cannot approve and needs to be signed by the Board. Commissioner Lennon expressed that based on the things the Governor is imposing of them considering holding off on meetings or going back to every other week and Mr. Morgan noted that the Board is required to hold fifty meetings a year and that with the cancelled meetings in April, May and June we are short of that fifty. Ms. Blair noted that special and emergency meetings are not included in the count of fifty, and mentioned that Mr. Quade wants to come to the meeting on do an update.

Commissioner Spidalieri motioned to cancel next Tuesday, November 24, 2020 and move the regular meeting on Tuesday, December 1, 2020 to Thursday, December 3, 2020 at 9:00 a.m. in Chambers, adding that there was no need to move the start time or the location of the meetings. The Board expressed that based on the number of people attending they re-assess the rest of December.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to cancel the regular meeting scheduled for Tuesday, November 24, 2020 and reschedule the regular meeting from Tuesday, December 1, 2020 to Thursday, December 3, 2020 at 9:00 a.m. in Commissioners Chambers.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) Appointments by Common Pleas Court, Probate Division to the Chester Township Park District of Al Parker for the term of January 1, 2021 through December 31, 2021, and for Joseph Fonaro and Lisa Luoma for the term of January 1, 2021 through December 31, 2023.*
- b) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of October, 2020 pursuant to ORC 135.35(L).*

OTHER

The Board reviewed upcoming events.

MEETINGS

Wed., 11/18 OPWC District 7 Round 35 Committee Meetings, 9:30 a.m. County Engineer's Office

Thu., 11/19 Geauga Trumbull Solid Waste Board of Directors meeting, 10:30 a.m. via Zoom

Tue., 11/24 Investment Advisory Board, 8:45 a.m. -will need to be rescheduled due to meeting being cancelled

Tue., 11/24 The Commissioners regular session – has been cancelled

Thu., 11/26 County Offices will be closed for general business in observance of Thanksgiving Day. Twenty-four hour operations will continue to operate as normal.

Fri., 11/27 County offices under the hiring authority of the Board of Commissioners will be closed for general business. Twenty-four hour operations will continue to operate as usual.

Commissioners' Journal
November 17, 2020

Tue., 12/1 The Commissioners will hold regular session – moved

Thu., 12/3 The Commissioners will hold regular session at 9:00 a.m. - Chambers

The Board signed the TRAX Construction Agreement that was previously approved to be executed when the resolution to declare it an emergency, pending certification of the Auditor's Office and once it has been executed we will get the contract through a special financial so TRAX can get started on the emergency project.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to adjourn the meeting at 9:59 a.m.

Geauga County Board of Commissioners

Timothy C. Lennon

Ralph Spidalieri

James W. Dvorak

Christine Blair, Commissioners' Clerk

Commissioners' Journal
November 17, 2020

THIS PAGE INTENTIONALLY LEFT BLANK