

Commissioners' Journal
December 28, 2021

The Geauga County Board of Commissioners met in session on December 28, 2021 at 9:30 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, James W. Dvorak opened the meeting at 9:36 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Dvorak read the following prayer:

Dear Lord,

Let's end this year with a thankful heart and start the new year with Peace and Faith.

Let us release the bitterness and frustrations of the past year. Let us move into the next year knowing that God loves us and wants the best for us.

Let's pray for the new year will be focused on healing ourselves through repentance and the renewing of our minds. We were not meant to do life alone!

We can bring the light of hope into our own heart, home and world!

Amen

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including Appropriation transfers for the Auditor Medicare and ADP Salary accounts and Supplemental to true up expense account balances for year end in Community Development.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Resolution #21-175 itemizing the financials for the meeting of December 28, 2021.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – REVISED ACCOUNTING FORMS AUTHORIZATION FORMS AND PAYROLL AUTHORIZATION FORMS – DEPARTMENT OF DEVELOPMENT

Mr. Gorton asked the Board to approve the revised accounting and payroll forms for the Department of Development including Building and Community Development.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the revised Accounting Forms Authorization Forms and Payroll Authorization Forms for the Department of Development – Building and Community and Economic Development.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

AUDITOR'S OFFICE – OHIO AUDITOR OF STATE ENGAGEMENT LETTER – BASIC FINANCIAL STATEMENTS AND ANNUAL COMPREHENSIVE FINANCIAL REPORT

Mr. Gorton explained that this is the renewal for the 2021 Audit. Clerk Christine Blair noted that it does include an increase for this year. The increase is \$15,000.00, but there has not been any increase in several years.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the Ohio Auditor of State Engagement Letter for services to be provided by the Local Government Services section of the Office of the Auditor of State (LGS) to Geauga County for basic financial statements and the Annual Comprehensive Financial Report for the year ending December 31, 2021 in an amount not to exceed \$45,000.00.

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Roll Call Vote: *Commissioner Spidalieri* *Aye*
 Commissioner Lennon *Aye*
 Commissioner Dvorak *Aye*

MAINTENANCE – RESCIND MOTION TO HIRE – CHARLENE O’CALLAGHAN – GENERAL COMMUNICATIONS CLERK / SWITCHBOARD OPERATOR (#1912)

Director Glen Vernick asked the Board to rescind the motion for hiring of a Communications Clerk, as she never started and they cannot get in touch with her.

Motion: *by Commissioner Spidalieri, seconded by Commissioner Lennon to rescind the motion from October 29, 2021 that was for the hiring of Charlene O’Callaghan to the position of General Communications Clerk / Switchboard Operator (#1912).*

Roll Call Vote: *Commissioner Spidalieri* *Aye*
 Commissioner Lennon *Aye*
 Commissioner Dvorak *Aye*

MAINTENANCE – APPROVE UNPAID PERSONAL LEAVE OF ABSENCE – RUSSELL KOHL – CUSTODIAN I (#1906) – EXTEND PROBATION

Mr. Vernick asked the Board to approve an unpaid leave for Mr. Kohl to move his wife to Louisiana for a new job opportunity.

Motion: *by Commissioner Spidalieri, seconded by Commissioner Lennon to approve an unpaid personal leave of absence for Russell Kohl, Custodian I (#1906) for forty hours during the period January 6, 2022 through January 12, 2022. This will extend his probationary period by one week, forty hours.*

Roll Call Vote: *Commissioner Spidalieri* *Aye*
 Commissioner Lennon *Aye*
 Commissioner Dvorak *Aye*

DEPARTMENT OF WATER RESOURCES – REQUEST FOR PARTIAL PAYMENT #12, CONTRACTOR’S ESTIMATE, OHIO WATER DEVELOPMENT AUTHORITY FUND PAYMENT REQUEST #12 – TRAX CONSTRUCTION

Fiscal and Personnel Specialist Kathleen Miller asked the Board to approve the partial payment request #12 for TRAX Construction on the Chardon Township Sewer project.

Motion: *by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the Request for Partial Payment #12, Ohio Water Development Authority Contractor’s Estimate #12 and the Ohio Water Development Authority Fund Payment Request #12 for TRAX Construction Company for the Chardon Township Wastewater Treatment Plant and Sewer Project in the amount of \$88,935.29.*

Roll Call Vote: *Commissioner Spidalieri* *Aye*
 Commissioner Lennon *Aye*
 Commissioner Dvorak *Aye*

BOARD APPOINTMENTS

Clerk, Christine Blair stated that we had received an application for Timothy Snyder for the Planning Commission and to discuss the committee appointments for NOACA, noting the John Oros seat on the Rural Advisory is vacant, with Mr. Niewulis is low attendance.

There was a brief discussion about the other boards that have appointments coming up.

HEALTH DEPARTMENT

Interim Administrator Adam Litke explained that they are trying to get test kits out, update quarantine information based on recent CDC guidelines and that they are going to work with the Emergency Services department for distribution sites. Working to get the kits out last week to the public before Christmas.

Mr. Lennon inquired about Booster Shots, to which Mr. Litke stated they are still doing them as walk in unless you need to get in at a certain time. Mr. Litke stated that they are doing Moderna

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or Phizer. They do still have some Johnson and Johnson. Mr. Litke stated that there are ten state nurses provided, the vaccines are paid for by the state along with grant funding to cover salaries.

EMERGENCY FINANCIALS

There was a brief discussion about a worse case scenario for a financial, but that the Prosecutor's office does not feel comfortable with appointing anyone else, but we do have some options available with Mr. Morgan, first.

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending December 15, 2021 as required by O.R.C. 955.12.

- b) Geauga County Board of Developmental Disabilities Board Minutes for November 17, 2021

OTHER

The Board reviewed upcoming events.

MEETINGS

Fri., 12/31 **County Offices will be closed for general business in observance of the New Year's Holiday. Twenty-four hour operations will continue to operate as normal.**

Tue., 1/4 The Commissioners' will hold regular session at 9:30 a.m. during which they will conduct their Annual Re-Organization meeting.

Mon., 1/10 Board of Revision, 3:00 p.m. Auditor's Office

Tue., 1/11 The Commissioners will hold regular session at 9:30 a.m.

Mon., 1/17 **County offices will be closed for general business due to Martin Luther King Jr. holiday. Twenty-four hour operations will continue to operate as usual.**

Thu., 1/20 The Commissioners will hold regular session at 9:30 a.m.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to adjourn the meeting at 9:56 a.m.

Gauga County Board of Commissioners

James W. Dvorak

Timothy C. Lennon

Ralph Spidalieri

Christine Blair, Commissioners' Clerk

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