

**Commissioners' Journal**  
**January 20, 2021**

*The Geauga County Board of Commissioners met in session on January 20, 2022 at 9:30 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, James W. Dvorak opened the meeting at 9:37 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*Commissioner Dvorak read the following prayer:*

*Thank you, God,*

*For all your blessings to me and my family*

*For the strength you give me each day and for all the people around me who make life more meaningful.*

*Amen*

**FINANCIALS**

*County Administrator Gerard Morgan reported on financials from January 13, 2022, Resolution #22-007 that included an Appropriation transfer from the Board of Developmental Disabilities in the Metzenbaum Fund to move payroll from their Adult Services accounts into their Residence accounts; a payment for the Commissioners Office to the Community Improvement Corporation for a January lease payment for the Job and Family Services Building in the amount of \$10,000.00; and a payment for Water Resources to Time Warner Cable for phone service charges from 2021 in the amount of \$19,790.00; as approved by the County Administrator pursuant to Resolution #22-004 approved January 4, 2022 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2022, as authorized by O.R.C. 305.30.*

**COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT**

*County Administrator Gerard Morgan reported on the items approved by the County Administrator on January 13, 2022 for a Liquor License concurred with the Bainbridge Township Trustees in not requesting a hearing on the liquor license being requested by Aurora Wing Co., LLC d.b.a. Buffalo Wild Wings located at 18865 Giles Road and Patio, Bainbridge, Ohio (C TREX 0690121), for Transit approved and executed the Ohio Motor Fuel Tax Refund Claim for Transit Buses for the period October 1, 2021 through December 31, 2021 in the amount of \$4,176.65 (\$592.02 Diesel and \$3,584.63 Gasoline), and for Water Resources accepted the resignation of Robert Tropf, Maintenance Specialist (#2329) to be effective January 23, 2022, and approved and executed the service Contract Agreement with Tim Frank Septic Tank to perform emergency sludge hauling and vactor services for the Department for a three-year period (2022,2023,2024) in an amount not to exceed \$30,000.00 (\$10,000.00 per year) and on January 18, 2022 for the Airport Authority approved the Request for Partial Payment #6 for Hummel Construction for the T-Hangar project in the amount of \$75,078.50, for Water Resources approved and executed the Ohio Water Development Authority Fund Payment Requests #11,#12,#13 and #14 for Technical Services (Loan \$8983) by GPD Group, Incorporated for the Chardon Township Wastewater Treatment Plant and Sewers project in the amounts of #11 - \$3,495.09, #12 -12,188.69, #13 - 7,713.85 and #14 - 7,346.04, approved and executed the service Contract Agreement with Comfort Systems to provide preventive maintenance and service on the HVAC system for a three-year period, 2022 through 2024 in an amount not to exceed \$11,100.00 (2022 - \$3,500.00, 2023 - \$3,700.00, 2024 - \$3,900.00), approved and executed the service Contract Agreement with DeBord Heating/Air Conditioning HVAC to perform service / service calls and repairs for the HVAC systems for the year 2022 in an amount not to exceed \$2,500.00, approved and executed the service Contract Agreement with Five Star Protection Services, Incorporated to perform all inspections, recharging, hydrostatic pressure testing and repairs including emergency and exit lighting for the year 2022 in an amount not to exceed \$3,000.00 and rescinded the motion from December 10, 2021 that read: approved hiring Kyle Cole to the position of Design Engineer (\$2305) to be effective January 3, 2022 at the rate of \$31.48 per hour (Grade WR8, Step 3) with a one-year probationary period;*

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*as authorized by Resolution #22-004 under the direction and supervision of the County Commissioners that was approved January 4, 2022 pursuant to O.R.C. 305.30.*

**MEETING MINUTES**

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the minutes for the meeting of November 9, 2021.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the minutes for the meeting of November 16, 2021.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget and Finance Manager Adrian Gorton explained the financials for today as including Travel requests for the Commissioners' Office, Department of Emergency Services, the County Engineer's Office and Job and Family Services, a payment for ADP to Tyler Technologies, Incorporated for 2022 licensing and support payments on the County financial system in the amount of \$181,751.84, a payment for the Auditor's Office to Manatron for 2022 maintenance and support for MVP the County Real Estate Taxing System in the amount of \$107,497.00, a payment for the Commissioner's Office to Ravenwood for the first quarter commitment to Youth Center Operations in the amount of \$104,105.00 and a payment for the Commissioners office to Donley's Independence Incorporated for pay request #14 for the new County office building project.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Resolution #22-008 itemizing the financials for the meeting of January 20, 2021.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**COMMISSIONERS OFFICE – 2022 CEBCO (COUNTY EMPLOYEE BENEFITS CONSORTIUM OF OHIO) WELLNESS GRANT AGREEMENT**

*Human Resources Specialist Kelly Bidlack asked the Board to approve the Wellness Grant Agreement for this year from CEBCO.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the 2022 CEBCO (County Employee Benefits Consortium of Ohio) Wellness Grant Agreement in the amount of \$19,630.00 (\$4,000.00 Administrative Funds and \$15,630.00 Program Funds).*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**PLANNING COMMISSION – RE-PLAT OF HAMB DEN HILLS ESTATES SUBDIVISION, SUBLOTS A AND B – HAMB DEN TOWNSHIP**

*Director Linda Crombie explained that this is a re-plat following the vacation the Board approved recently. The owner has asked to replat all the sublots, basically 34 sublots and consolidating them into two large lots in order to sell them. Ms. Crombie noted that one subplot will have sixty feet of frontage and the other will have a hundred feet.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the Re-Plat of Hambden Hills Estates Subdivision, Sublots A and B in Hambden Township.*



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DEPARTMENT OF WATER RESOURCES – EXECUTIVE SESSION

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to move into Executive Session for the purpose of discussing the Employment and Compensation of public employees.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*The Board moved into Executive Session at 9:50 a.m. with Director Steven Oluic and Fiscal and Personnel Specialist Kathleen Miller. The Board returned at 10:52 a.m. and as a result took the following action:*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve a 2.75% pay increase for those positions listed in Article 13, Wages and Compensation under the Bargaining Agreement between the Geauga County Board of Commissioners and the Geauga County Department of Water Resources Employees Local 4340 Communication Workers of America, with said increase being retroactive to Payroll #1 in 2022.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Months of November and December, 2021 pursuant to ORC 135.35(L).*

OTHER

*The Board reviewed upcoming events.*

MEETINGS

- Fri., 1/21 NOACA Board of Directors, 9:00 a.m. Cleveland*
- Mon., 1/24 Family First Council, 1:30 p.m. Mental Health Offices*
- Tue., 1/25 The Commissioners will hold regular session at 9:30 a.m.*
- Tue., 2/1 The Commissioners will hold regular session at 9:30 a.m.*
- Tue., 2/1 Pre-Audit meeting with the State Auditor's (following session)*
- Tue., 2/1 Geauga Trumbull Solid Waste Management District, Board of Directors meeting, 1:00 p.m. Warren, District Office*
- Mon., 2/7 Board of Revision, 9:00 a.m. Auditor's Office*
- Tue., 2/8 Planning Commission, 7:30 a.m. Building #8 meeting room, 470 Center St. Chardon*
- Tue., 2/8 The Commissioners will hold regular session at 9:30 a.m.*
- Fri., 2/11 NOACA – Finance & Audit 8:30 a.m., Governance 10:00 a.m., Executive 11:30 a.m., Cleveland*

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***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to adjourn the meeting at 10:54 a.m.*

*Geauga County Board of Commissioners*

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*James W. Dvorak*

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*Timothy C. Lennon*

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*Ralph Spidalieri*

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*Christine Blair, Commissioners' Clerk*

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