The Geauga County Board of Commissioners met in session on February 1, 2022 at 9:30 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, James W. Dvorak opened the meeting at 9:35 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Dvorak read the following prayer:

A Morning Prayer Psalm 32:8 Your word, O Lord, Is a lamp to my feet and a light for my path Dear Jesus, keep me safely in your loving arms Bless me with your peace that passes all understanding. In Jesus name, I pray. Amen

MEETING MINUTES

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and

execute the minutes for the meeting of December 7, 2021.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye Commissioner Dvorak Aye

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and

execute the minutes for the meeting of December 14, 2021.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye Commissioner Dvorak Aye

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and

execute the minutes for the meeting of December 21, 2021.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye Commissioner Dvorak Aye

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and

execute the minutes for the meeting of December 28, 2021.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye Commissioner Dvorak Aye

<u>COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT</u>

County Administrator Gerard Morgan reported on the items approved by the County Administrator on January 26, 2022 for the Airport Authority approved the Request for Partial Payment #7 for Hummel Construction for the T-Hangar project in the amount of \$41,966.40, for Transit approved an unpaid personal leave of absence for Lora Brett, Part-time Driver (#2210-1) for the period February 22, 2022 through March 11, 2022. This will extend her probationary period by fourteen (14) days and on January 27, 2022 for Water Resources approved hiring Karen Peterson to the position of McFarland Wastewater Plant Chief Operator (#2347) at the rate of \$29.23 per hour to be effective February 22, 2022 with a one-year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions; as authorized by Resolution #22-004 under the direction and

supervision of the County Commissioners that was approved January 4, 2022 pursuant to O.R.C. 305.30.

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including Supplemental appropriation transfer for the Auditor's office in the REAF fund to appropriate additional amounts in the Other and Equipment expense accounts for the purchase of large format printers and various server upgrades and the services needed that are related to their replacement, Cash transfers from the General Fund to the Engineer's Office for the Storm Water Management fund per M.O.U. dated April 30, 2013 and 2022 Payment for office expenses per funding agreement allowed by O.R.C. 315.11, Cash transfer out of the General Fund to Community Development, Board of Elections and Metzenbaum for the 4th Quarter 2021 interest transfer, Cash transfer out of the General Fund to the Board of Developmental Disabilities for gas well proceeds from October – December 2021, Travel requests for the County Engineer's Office and the Juvenile Court, an Encumbrance for Water Resources to Woodford Excavating for the construction of the Bainbridge Township Waterline Loop project, a payment for the Commissioners Office to Portage/Geauga Juvenile Detention Center for our first quarter 2022 operational obligation payment in the amount of \$76,828.74, a payment for the Commissioners office to Geauga County Airport Authority to pay for request #7 for the T-Hangar project and loan in the amount of \$41,966.40, and Revenue Certifications for the Board of Developmental Disabilities in their Metzenbaum fund to adjust revenues to be received in 2022.

Motion:

by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Resolution #22-011 itemizing the financials for the meeting of February

1, 2022.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye Commissioner Dvorak Aye

<u>COMMISSIONERS OFFICE – ENCUMBRANCE AND EXPENDITURE – AGRICULTURAL</u> <u>SOCIETY – OIL/GAS WELL REVENUE FOR 2021</u>

Mr. Gorton asked the Board to approve an encumbrance and expenditure for the Agricultural Society for gas well proceeds for 2021 from the well on the fairgrounds property.

Motion:

by Commissioner Spidalieri, seconded by Commissioner Lennon to approve an encumbrance and expenditure to the Geauga County Agricultural Society, pursuant to O.R.C. 1711.15 and 1711.16 for the year 2021 in the amount of \$1,218.37 which is the total oil/gas well revenue received by the County through December 31, 2021 from a well located on the Geauga County Fairgrounds property.

Roll Call Vote: Commissioner Spidalieri Aye

> Commissioner Lennon Aye Commissioner Dvorak Aye

<u>VILLAGE OF AQUILLA – APPROVE PLAT – AQUILLA TOWNSHIP</u>

Village Solicitor Jim Gillette explained that last March the Board of Commissioners approved a petition for Aquilla Village to separate from Claridon Township and create a new Township, Aquilla Township with the same boundaries as the Village of Aquilla. This is permitted under the O.R.C. and if approved the petition and plat are filed. Mr. Gillette explained that he had submitted a paper plat and the Auditor would not accept it because it was not a mylar. Mr. Dvorak asked if the Board executed the plat, to which Mr. Gillette explained that they do not as they have no vested interest in the property.

by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and Motion:

execute Resolution #22-012 Approving the Plat of Aquilla Township.

Board of County Commissioners, Geauga County, Ohio

February 1, 2022 Date:

Resolution No.: 22-012

RESOLUTION APPROVING THE PLAT OF AQUILLA TOWNSHIP

Whereas, a board of county commissioners has the jurisdiction upon petition of a village to erect a new township when the limits of the new township are identical to the boundaries and territory of the village, pursuant to R.C., 503.07; and

Whereas, the Board of Commissioners of Geauga County, Ohio on March 30, 2021 by Resolution No. 21-038 approved the petition of the Village of Aquilla to create from part of Claridon Township a new township, Aquilla Township, having the same territorial boundary as the Village of Aquilla; and

Whereas, the Board of Commissioners must approve the plat of the Township of Aquilla to comply with O.R.C. 503.07 and erect the new Township of Aquilla; and

Whereas, the Village of Aquilla has prepared and submitted a plat of Aquilla Township to the Board of Commissioners and request approval of the plat.

Now, Therefore, Be It Resolved, the Board of County Commissioners approves the mylar plat of Aquilla Township before it, signed by the Members of Council and Mayor of the Village of Aquilla on the 11th day of January, 2022.

Be It Further Resolved, that Resolution No. 21-038 shall continue in full force and effect.

Be it Further Resolved, that this Resolution become part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye Commissioner Dvorak Aye

Clerk Christine Blair showed the Board the original paper plat from the petition indicating that it was a copy of the proposed Village of Aquilla plat from 1946. The Mylar before the Board is a plat of the new Aquilla Township, however the area is the same.

<u>COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1, FINAL – INCREASE CONTRACT – LAKE ERIE CONSTRUCTION COMPANY – GUARDRAIL REPLACEMENT</u>

Deputy Engineer Nick Gorris asked the Board to approve and execute the Change Order #1 which is final for Lake Erie Construction on the guardrail project.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and

execute Change Order #1, Final, increasing the Contract with Lake Erie Construction Company for the Guardrail Replacement Along Various Roads in

the amount of \$13,410.21.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye Commissioner Dvorak Aye

<u>COUNTY ENGINEER'S OFFICE – AWARD BID – GRADE LINE, INCORPORATED – REPLACEMENT OF WILSON MILLS ROAD BRIDGE</u>

Mr. Gorris asked the Board to award the Bid to Grade Line for the Replacement of the Wilson Mills Road Bridge.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to award the bid

to Grade Line, Incorporated for the Replacement of the Wilson Mills Road Bridge (Structure #0008-04.690) in the amount of \$443,464.00 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the

Performance Bond for this project.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye
Commissioner Dvorak Aye

<u>COUNTY ENGINEER'S OFFICE – AWARD BID – RONYAK PAVING, INCORPORATED –</u> RESURFACING OF AQUILLA ROAD AND BUTTERNUT ROAD

Mr. Gorris asked the Board to award the Bid to Ronyak Paving for the resurfacing of Aquilla Road and Butternut Road in Burton and Newbury Townships.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to award the bid

to Ronyak Paving, Incorporated for the Asphalt Resurfacing of Aquilla Road (CH-0005, Section A-B) and Butternut Road (CH-0021, Sections F-H) in Burton and Newbury Townships in the amount of \$1,034,645.00 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the

Performance Bond for this project.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye Commissioner Dvorak Aye

<u>COUNTY ENGINEER'S OFFICE – APPROVE REDUCTION OF 33% TO MAXIMUM LOAD</u> <u>LIMIT PERMITTED ON ALL COUNTY AND TOWNSHIP ROADS</u>

Mr. Gorris asked the Board to approve the reduction to the load limits permitted on County and Townships roads as a way to minimize damage during periods of freeze and thaw to be effective February 15th.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the

reduction by 33% to the maximum load limit permitted on all County and Township roads effective February 15, 2022 in accordance with Section 5577.07 of the Ohio Revised Code. This reduction is necessary to minimize damage to the

roads during periods of freeze and thaw and excessive moisture.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye Commissioner Dvorak Aye

<u>DEPARTMENT ON AGING – APPROVE REVISED TITLE AND JOB DESCRIPTION – (#1022)</u> <u>FULL-TIME SOCIAL SERVICES WORKER</u>

Director Jessica Boalt explained that there are a lot of steps for a simple process, but one of her current Full-time Social Workers would like to go down to Part-time in May but with funding from the Western Reserve Area Agency on Aging for the Social Services department they would like to keep her on as Part-time and fill her Full-time position. Ms. Boalt explained that to do this we would like to make some changes to the job description and revise the title based on the qualifications.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approved the

revised title change and job description for the position of Full-time Social Worker (#1022) to Full-time Social Services Worker (#1022) to be effective

February 1, 2022.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye Commissioner Dvorak Aye

<u>DEPARTMENT ON AGING – APPROVE CREATION OF PART-TIME SOCIAL SERVICES</u> <u>WORKER (#1022-1)</u>

Ms. Boalt asked the Board to approve creating the Part-time position.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the

 $creation\ of\ a\ Part-time\ Social\ Services\ Worker\ (\#1022-1)\ to\ be\ effective\ February$

1, 2022.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye Commissioner Dvorak Aye

<u>DEPARTMENT ON AGING – APPROVE REVISED ORGANIZATIONAL CHART – ADD FULL-</u> TIME AND PART-TIME SOCIAL SERVICES WORKER (#1022) AND (#1022-1)

Ms. Boalt asked the Board to revise the organizational chart to include the new Part-time Position and increase the Full-time positions to be able to advertise to fill the positions.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the

revised Organizational Chart to include the addition of a Full-time Social Services Worker (#1022) (Temporary) and a Part-time Social Services Worker

(#1022-1) to be effective February 1, 2022.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye Commissioner Dvorak Aye

<u>DEPARTMENT ON AGING – APPROVE RECLASSIFICATION OF MICHELLE HERING AND</u> NATALIE PAJK TO REVISED TITLE OF SOCIAL SERVICES WORKER (#1022)

Ms. Boalt asked the Board to reclassify the employees into the new job title for their current position.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the

reclassification of Michelle Hering and Natalie Pajk to the revised title for the position of Full-time Social Services Worker (#1022) to be effective February 1,

2022.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye Commissioner Dvorak Aye

$\underline{DEPARTMENT\ ON\ AGING-ADVERTISE-FULL-TIME\ SOCIAL\ SERVICES\ WORKER}{(\#1022)}$

Ms. Boalt requested to advertise to fill the Full-time position.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to grant

permission to advertise for the position of Full-time Social Services Worker

(#1022). This position will remain posted until filled.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye
Commissioner Dvorak Aye

TRANSIT – AUTHORIZE PRESIDENT TO EXECUTE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) ELDERLY AND DISABLED TRANSIT FARE ASSISTANCE PROGRAM GRANT CONTRACT

David Lair, Jr. asked the Board to approve the Elderly and Disabled Transit Fare Assistance Program with the Ohio Department of Transportation and then authorize the Director to submit the agreement.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and

authorize the President of the Board to execute the Ohio Department of

Transportation (ODOT) Elderly and Disabled Transit Fare Assistance Program Grant Contract between the Geauga County Board of Commissioners and the State of Ohio Department of Transportation (Contract #EHTA-4101-GRF-221) in the amount of \$45,180.00, and further authorize the Director to electronically

submit the executed grant contract.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye Commissioner Dvorak Aye

<u>DEPARTMENT OF WATER RESOURCES – AMEND MOTION – JANUARY 20, 2022 – REGARDING PAY INCREASE – LOCAL 4340 COMMUNICATION WORKERS OF AMERICA POSITIONS TO CLARIFY TOTAL PAY INCREASE FOR 2022</u>

Director Steven Oluic asked the Board to amend the motion from January 20, 2022 to adjust the language on the pay increase.

Motion:

by Commissioner Spidalieri, seconded by Commissioner Lennon to amend the motion from January 20, 2022 regarding the pay increase to read: to approve an additional 2.75% pay increase for 2022, to be effective with Payroll #1 (retroactive), for the positions listed in Article 13. Wages and Compensation under the Bargaining Agreement between the Geauga County Board of Commissioners and the Geauga County Department of Water Resources Employees Local 4340 Communication Workers of America, bringing the total pay increase to 5% for 2022.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye Commissioner Dvorak Aye

<u>DEPARTMENT OF WATER RESOURCES – REQUEST FOR PARTIAL PAYMENT #2 – FINAL – VIKING INDUSTRIAL PAINTING, LLC</u>

Dr. Oluic asked the Board to approve the request for partial payment #2 and final for Viking Industrial for the Water Tower Paint and Improvements project.

Motion:

by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the Request for Partial Payment #2 and Final for Viking Industrial Painting, LLC for the Geauga County Water Tower Paint and Improvements Project in the amount of \$40,496.00.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye Commissioner Dvorak Aye

DEPARTMENT OF WATER RESOURCES – APPROVE CREATION, TITLE AND JOB DESCRIPTIONS FOR PART-TIME MAINTENANCE WORKER (#2330-1), PART-TIME WATER/WASTEWATER OPERATOR I (#2326-1) AND FULL-TIME ENGINEER SECTION MANAGER (#2350) – APPROVE REVISED ORGANIZATIONAL CHART TO INCLUDE NEW POSITIONS

Dr. Oluic asked the Board to approve the creation and job descriptions for Part-time Maintenance Worker, Part-time Operator I and for a Full-time Engineer Section Manager all to be effective today. Dr. Oluic stated that this is a total of 5 positions, but 4 are Part-time positions that they hope to fill 2 to offset the staff since the department is short. Dr. Oluic also asked them to approve the revised organizational chart to include these new positions.

Motion:

by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the creation, title and job description for the position of Part-time Maintenance Worker – Water/Wastewater Systems (#2330-1) to be effective February 1, 2022.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye Commissioner Dvorak Aye

Motion:

by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the creation, title and job description for the position of Part-time Water/Wastewater Operator I (#2326-1) to be effective February 1, 2022.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye Commissioner Dvorak Aye

Motion:

by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the creation, title and job description for the position of Full-time Engineer Section Manager (#2350) to be effective February 1, 2022.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye Commissioner Dvorak Aye

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the

revised Organization Chart to include the addition of two (2) Part-time

Maintenance Worker (#2330-1), two (2) Part-time Water/Wastewater Operator I (#2326-1), and the Full-time Engineer Section Manager (#2350) positions, to be

effective February 1, 2022.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye Commissioner Dvorak Aye

<u>COMMISSIONERS' OFFICE – PARTIAL PAYMENT REQUEST #15 – DONLEY'S</u> INDEPENDENCE, LLC – COUNTY OFFICE BUILDING

Mr. Morgan asked the Board to approve the partial payment request #15 for Donley's for the building project.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and

authorize the President of the Board to execute the Request for Partial Payment #15 for Donley's Independence, LLC for the Geauga County Office Building,

GMP Phase #1 and Phase #2 in the amount of \$1,711,828.03.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye Commissioner Dvorak Aye

<u>COMMISSIONERS' OFFICE – ADVERTISE FOR COMPETITIVE BIDS – MOVING SERVICES RELATED TO OFFICE BUILDING PROJECT</u>

Mr. Morgan explained that as we get closer to the building being completed, we are looking at the moving process, and this request is to advertise to go out for bids. There will be an addendum for more specifics but this is just to get the bid out. Commissioner Spidalieri inquired about talking to the Sheriff about using trustees. Mr. Dvorak agreed that it might be an option, like using them for Archives.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to grant

permission to advertise for Competitive Bids for Moving Services Related to the Geauga County Office Building Project to be held on Wednesday, March 2, 2022 at 2:30 p.m. Notice of this Bid Opening will be advertised on February 3, 2022 (online – County Website) and on February 4, 2022 in the News-Herald.

Roll Call Vote: Commissioner Spidalieri Aye

Commissioner Lennon Aye Commissioner Dvorak Aye

Local resident Diane Jones inquired about what or who the trustees are and why it's being part of the discussion, to which Mr. Dvorak noted that it is just discussion, trustees are prisoners, they are trusted inmates. Mr. Dvorak stated that we used to utilize them for trash days. Ms. Jones asked what the benefit for the inmates is, to which Mr. Spidalieri stated to get out of a jail cell.

ACKNOWLEDGEMENTS

- a) Geauga County Board of Developmental Disabilities Board Minutes for December 15, 2021.
- b) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending January 12, 2022 and January 19, 2022 as required by O.R.C. 955.12.
- c) Geauga Soil and Water Conservation District, Conservation Easement Annual Site Inspection Report for Parcel No. 32-701600 in Troy Township

<u>OTHER</u>

The Board reviewed upcoming events.

<u>MEET</u> Tue.,		Geauga Trumbull Solid Waste Management District, Board of Directors meeting, 1:00 p.m. Warren, District Office
Mon.,	2/7	Board of Revision, 9:00 a.m. Auditor's Office
Tue.,	2/8	Planning Commission, 7:30 a.m. Building #8 meeting room, 470 Center St. Chardon
Tue.,	2/8	The Commissioners will hold regular session at 9:30 a.m.
Tue.,	2/8	Pre-Audit meeting with the State Auditor's (following session)
Fri.,	2/11	NOACA – Finance & Audit 8:30 a.m., Governance 10:00 a.m., Executive 11:30 a.m., Cleveland
Tue.,	2/15	The Commissioners will hold regular session at 9:30 a.m.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to adjourn the meeting at 9:58 a.m.

Geauga County Board of Commissioners
James W. Dvorak
Timothy C. Lennon
Ralph Spidalieri

Christine Blair, Commissioners' Clerk

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