

**Commissioners' Journal**  
**February 8, 2022**

*The Geauga County Board of Commissioners met in session on February 8, 2022 at 9:30 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, James W. Dvorak opened the meeting at 9:41 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*Commissioner Dvorak read the following prayer:*

*The Twenty-third Psalm*

*The Lord is my shepherd; I shall not want*

*He maketh me to lie down in green pastures: he leadeth me beside still waters*

*He restoreth my soul: he leadeth me in the paths of righteousness for his name's sake*

*Yea, though I walk through the valley of the shadow of death, I will fear no evil: for thou art with me: they rod and they staff they comfort me*

*Thou preparest a table before me in the presence of mine enemies: thou anointest my head with oil: my cup runneth over*

*Surely goodness and mercy shall follow me all the days of my life: and I will dwell in the house of the Lord for ever*

**COMMISSIONERS OFFICE – ONE TIME WAIVER OF COUNTY POLICY – COUNTY ENGINEER'S OFFICE – CENTERRA CO-OPERATIVE**

*Human Resources and Finance Manager Andrew Coll asked the Board to do a onetime waiver of policy to pay late fees to Centerra Co-operative.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve a one-time waiver of policy in order to pay late fees and service charges in regards to their Centerra Co-operative Invoices in the amount of \$789.39.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*Commissioner Lennon asked for details on the late fees. Mr. Coll explained that it came about in a transition from a traditional contract to having to competitively bid the fuel, and ultimately held up the payment on the bill. The interpretation of the law being done withheld them from paying. Mr. Lennon asked what the annual fuel cost was, to which Fiscal Officer and Chief Human Resources Officer Katie Taylor stated that last year was around \$200,000.00 but obviously with prices, it can fluctuate.*

*Mr. Lennon stated that so historically they have not gone out to bid, but you have to now. Mr. Coll stated that they were working on going to bid now, adding that they have always received a discount from Centerra but not on the state bid. Mr. Lennon inquired how this came about, to which Mr. Coll stated the Auditor would not pay the bill. Mr. Lennon asked about the tanks on the property to which Mr. Coll stated that they own their tanks and just pay for delivery. Water Resources went out to bid for a three-year contract. Mr. Morgan noted that the tanks at Water Resources are owned by the fuel company. There was discussion about a central fuel system or going out to bid for all fuel for multiple departments to get a better price on volume.*

**APPROVE FINANCIALS**

*Budget and Finance Manager Adrian Gorton explained the financials for today as including a Cash transfer for Water Resources to their County Sewer Improvements fund for upcoming projects; a payment for the Commissioners' Office to Donley's Independence LLC for pay request #15 for the new County Office building project in the amount of \$1,711,823.03; a payment for the Engineer's Office to Centerra Co-Op to pay for fuel for their vehicles for October – December 2021 in the amount of \$57,343.61, and a payment for Water Resources to Viking Painting LLC for the final payment on the Water Towers painting project in the amount of \$40,496.00.*

**Commissioners' Journal**  
**February 8, 2022**

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Resolution #22-013 itemizing the financials for the meeting of February 8, 2022.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER THE ASPHALT RESURFACING OF CHAGRIN ROAD – BAINBRIDGE TOWNSHIP – EXECUTE COVER SHEET OF SPECIFICATIONS AND SET BID OPENING*

*Deputy Engineer Shane Hajjar asked the Board to approve and execute the resolution to order the Asphalt Resurfacing of Chagrin Road, execute the cover sheet and set the bid openings. This section was last resurfaced in 2008.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Resolution #22-014 to Order the Asphalt Resurfacing of Chagrin Road (CH-0009, Section A) in Bainbridge Township.*

*This resolution also requests the Board approve and execute the Cover Sheet of the Bid Specifications for the same.*

*Further, this resolution sets a Bid Opening on Wednesday, March 2, 2022 at 2:00 p.m. Notice of this Bid Opening will be advertised on February 10, 2022 and on the County website.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: February 8, 2022*

*Resolution: #22-014*

**RESOLUTION TO ORDER  
THE ASPHALT RESURFACING OF  
SECTION A OF CHAGRIN ROAD (CH-0009)  
IN BAINBRIDGE TOWNSHIP**

*WHEREAS, the Geauga County Board of Commissioners has determined by Resolution 21-150 that the public convenience and welfare requires the improvement of Chagrin Road (CH-0009), Section A, from the Cuyahoga County Line to Cats Den Road (TR-0189) by constructing and reconstructing culverts, performing drainage improvements, subgrade stabilization, asphalt resurfacing and improving shoulders and related improvements as necessary in accordance with Section 5555.06 of the Ohio Revised Code; and*

*WHEREAS, lands will not be taken relative to the improvements; and*

*WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and*

*WHEREAS, the Geauga County Board of Commissioners, after reviewing the plans with the County Engineer in public session, is satisfied that the public convenience and welfare require that said improvement be made.*

*NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.*

*BE IT FURTHER RESOLVED that the Board of County Commissioners in accordance with Section 5555.022 of the Ohio Revised Code hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from local and/or state funding sources in accordance with Section 5555.43 of the Ohio Revised Code.*

**Commissioners' Journal**  
**February 8, 2022**

*BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners is hereby ordered to let this project for bids in accordance with Section 5555.61 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 1:45 PM and opened and read aloud at 2:00 PM on Wednesday, March 2, 2022.*

*BE IT FURTHER RESOLVED, that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Bainbridge Township Board of Trustees and the Geauga County Engineer.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER ASPHALT RESURFACING OF JUG STREET – EXECUTE COVER SHEET OF SPECIFICATIONS – SET BID OPENING**

*Mr. Hajjar asked the Board to approve and execute the resolution to order the Asphalt Resurfacing of Jug Street, execute the cover sheet and set the bid opening. This section was last resurfaced in 2007.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Resolution #22-015 to Order the Asphalt Resurfacing of Jug Street CH-0046, Sections F-G) in Burton and Troy Townships.*

*This resolution also requests the Board approve and execute the Cover Sheet of the Bid Specifications for the same.*

*Further, this resolution sets a Bid Opening on Wednesday, March 2, 2022 at 2:05 p.m. Notice of this Bid Opening will be advertised on February 10, 2022 and on the County website.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: February 8, 2022*

*Resolution: #22-015*

**RESOLUTION TO ORDER  
THE ASPHALT RESURFACING OF  
SECTIONS F-G OF JUG STREET, CH-0046  
IN BURTON & TROY TOWNSHIPS**

*WHEREAS, the Geauga County Board of Commissioners has determined by Resolution 21-154 that the public convenience and welfare requires the improvement of Jug Street (CH-0046), Sections F-G, from the eastern intersection with Patch Road (TR-0205) to Tavern Road (SR-168) by constructing and reconstructing culverts, performing drainage improvements, subgrade stabilization, asphalt resurfacing and improving shoulders and related improvements as necessary in accordance with Section 5555.06 of the Ohio Revised Code; and*

*WHEREAS, lands will not be taken relative to the improvements; and*

*WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and*

*WHEREAS, the Geauga County Board of Commissioners, after reviewing the plans with the County Engineer in public session, is satisfied that the public convenience and welfare require that said improvement be made.*

*NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.*

*BE IT FURTHER RESOLVED that the Board of County Commissioners in accordance with Section 5555.022 of the Ohio Revised Code hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid*

**Commissioners' Journal**  
**February 8, 2022**

*from local and/or state funding sources in accordance with Section 5555.43 of the Ohio Revised Code.*

*BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners is hereby ordered to let this project for bids in accordance with Section 5555.61 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 1:45 PM and opened and read aloud at 2:05 PM on Wednesday, March 2, 2022.*

*BE IT FURTHER RESOLVED, that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Burton Township Board of Trustees, Troy Township Board of Trustees, and the Geauga County Engineer.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – APPOINT MEMBERS TO THE FAIR HOUSING COMMISSION – TWO YEAR TERM**

*Director Martin Castelletti asked the Board to appoint members to the Fair Housing Commission for a two-year term.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to appoint the following members to the Fair Housing Commission for a two-year term ending December 31, 2023, including Lisa Briggs (Gauga Credit Union), Sara Clemson (Maple Leaf Housing), Dawn Farrell (GMHA), and Nancy Leirer (Keller Williams).*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – RESOLUTION HONORING ANDREA POLLOCK – 2022 LEADERSHIP GEAUGA EMERALD LEADER AWARD WINNER**

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Resolution #22-016 Honoring Andrea Pollock as the 2022 Leadership Gauga Emerald Leader Award Winner.*

*Board of County Commissioners, Geauga County, Ohio*

*Resolution: #22-016*  
*Date: February 8, 2022*

**RESOLUTION HONORING ANDREA POLLOCK  
AS THE 2022 LEADERSHIP GEAUGA EMERALD LEADER AWARD WINNER**

*WHEREAS, each year since 2001, Leadership Gauga County has recognized community leaders who have significantly enhanced the quality of life in Geauga County. The Emerald Leader Award is presented annually to an individual, a business and / or a non-profit agency that exemplifies outstanding leadership by positive contributions through volunteerism, philanthropy, or innovation that impact the quality of life in Geauga County; and*

*WHEREAS, Andrea Pollock has dedicated herself in many ways to Geauga County, including as a teacher in the Cardinal School District, as a Township Trustee and as a part of the non-profit organizations that provide services for teens and young adults; and*

*WHEREAS, Andrea Pollock currently serves as the Program Director for the Chagrin Falls Park Community Center as well as the Director of Next Step, where she assists at risk young adults between the ages of 18 and 24 that are aging out of foster care or that find themselves in a homeless situation, this program helps provide services, support and stable housing; and*

**Commissioners' Journal**  
**February 8, 2022**

*WHEREAS, Andrea Pollock has a devotion for helping others, her huge heart and selfless actions have a way of compelling others to join with her in assisting those in the community that are in a less fortunate situation and help them by providing to them the items in need; and*

*NOW THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners wishes to recognize Andrea Pollock for her dedication and continued community service, along with being the recipient of the 2022 Leadership Geauga Emerald Leader Award.*

*BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – RESOLUTION HONORING JACK ADKINS FOR ACHIEVING EAGLE SCOUT**

*Clerk Christine Blair noted that Mr. Adkins project was at his church in Painesville.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Resolution #22-017 Honoring Jack Adkins for Achieving Eagle Scout, the Highest Award of advancement bestowed upon a Boy Scout.*

*Board of County Commissioners, Geauga County, Ohio*

*Resolution: #22-017*

*Date: February 8, 2022*

***A RESOLUTION HONORING JACK ADKINS FOR ACHIEVING EAGLE SCOUT  
THE HIGHEST AWARD OF ADVANCEMENT BESTOWED UPON A BOY SCOUT***

*WHEREAS, the Boy Scouts is a nationally acclaimed organization known for training young men to build character, citizenship, and leadership; and*

*WHEREAS, each scout must progress through the ranks in order, earn twenty-one (21) merit badges (that include first aid, citizenship in the community, nation and world, communication, environmental science, fitness, camping, family life, management, emergency preparedness or lifesaving, and cycling, hiking or swimming), serve six months in a leadership position within in the troop, plan and complete a service project, participate in a scoutmaster conference and complete an Eagle Scout Board of Review; and*

*WHEREAS, the Eagle Scout Rank is the highest advancement and an accomplishment that only around five percent of all those who start Boy Scouting ever attain; and*

*WHEREAS, Jack Adkins is a member of St. Mary's Boy Scout Troop #190, Chardon, Ohio, Geauga County and has excelled in his search for knowledge, leadership, planning and community support; and*

*WHEREAS, Jack Adkins provided leadership at meetings, on campouts and has done an excellent job in all aspects of scouting; and*

*WHEREAS, Jack Adkins earned a total of thirty-six merit badges and his Eagle Scout Project consisted of designing, completing and overseeing the construction of a fire pit and wooden benches at his church, the Painesville Assembly of God; and*

*NOW, THEREFORE BE IT RESOLVED, that the Geauga County Board of Commissioners salutes Jack Adkins for service to his community and to the Boy Scouts of America;*

*BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.*

**Commissioners' Journal**  
**February 8, 2022**

Roll Call Vote:           Commissioner Spidalieri     Aye  
                                  Commissioner Lennon       Aye  
                                  Commissioner Dvorak       Aye

COMMISSIONERS' OFFICE – CANCEL SESSION – FEBRUARY 15, 2022

Motion:           by Commissioner Spidalieri, seconded by Commissioner Lennon to cancel session on Tuesday, February 15, 2022 due to a lack of quorum.

Roll Call Vote:           Commissioner Spidalieri     Aye  
                                  Commissioner Lennon       Aye  
                                  Commissioner Dvorak       Aye

COMMISSIONERS' OFFICE – AUTHORIZE COUNTY ADMINISTRATOR TO EXECUTE CONTRACT MAINTENANCE FORM #2 – INCREASE CONTRACT WITH NV5 FOR MOVE MANAGEMENT PROFESSIONAL SERVICES

Mr. Morgan explained that they have been working with NV5 on the move management services and am asking the Board to authorize him to execute the Contract Maintenance Form #2 to increase the contract with NV5 for the professional services on the move portion of the project, currently it is around \$50,000.00.

Motion:           by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and authorize County Administrator, Gerard Morgan to execute Contract Maintenance Form #2, increasing the Contract with NV5 for move management professional services for the Geauga County Office Building.

Roll Call Vote:           Commissioner Spidalieri     Aye  
                                  Commissioner Lennon       Aye  
                                  Commissioner Dvorak       Aye

HEALTH DISTRICT

Interim Administrator Adam Litke explained that the county has a new Health Commissioner, Dr. Jeffrey Cameron, that he has a local practice and are excited to have him on board.

Mr. Dvorak inquired about the position being full-time to which Mr. Litke explained that it is part-time, about 2 hours per week.

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending January 26, 2022 as required by O.R.C. 955.12.

OTHER

The Board reviewed upcoming events.

MEETINGS

- Tue., 2/8     Planning Commission, 7:30 a.m. Building #8 meeting room, 470 Center St. Chardon
- Tue., 2/8     Pre-Audit meeting with the State Auditor's, 10:30 a.m. Commissioners' Office
- Fri., 2/11    NOACA – Finance & Audit 8:30 a.m., Governance 10:00 a.m., Executive 11:30 a.m., Cleveland
- Tue., 2/15    The Commissioners will hold regular session at 9:30 a.m.
- Mon., 2/21    County offices will be closed for general business due to the President's Day holiday. Twenty-four-hour operations will continue to operate as usual.
- Thu., 2/24    The Commissioners will hold regular session at 9:30 a.m.
- Mon., 2/28    Family First Council, 1:30 p.m. Mental Health Offices

**Commissioners' Journal**  
**February 8, 2022**

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to adjourn the meeting at 10:00 a.m.*

*Geauga County Board of Commissioners*

---

*James W. Dvorak*

---

*Timothy C. Lennon*

---

*Ralph Spidalieri*

---

*Christine Blair, Commissioners' Clerk*

**Commissioners' Journal**  
**February 8, 2022**

*THIS PAGE INTENTIONALLY LEFT BLANK*