

Commissioners' Journal
March 12, 2013

The Geauga County Board of Commissioners met in session on March 12, 2013 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Tracy A. Jemison opened the meeting at 10:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and execute the minutes for the meeting of March 7, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget and Finance Administrator Heidi Delaney explained the financials for today as including a Revenue Certification for the Job and Family Services Workforce Investment Act fund; a Cash transfer out of the General Fund for a portion of 2013 funding for the County Home; Purchase orders for Buckeye Pumps, Incorporated for pumps for the Department of Water Resources McFarland Wastewater Treatment Plant in the amount of \$27,119.65 and \$12,066.00; and a Purchase order for K&K Systems for a solar powered message sign to be used by the Sheriff's Office in the amount of \$13,800.00 purchased by the Department of Emergency Services (DES) with Homeland Security grant funding.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and execute Resolution #13-058 itemizing the financials for the meeting of March 12, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – AGREEMENT – MAXIMUS CONSULTING SERVICES, INCORPORATED

Ms. Delaney stated that this agreement was for the cost allocation plan they prepare for us that is required for Job and Family Services to receive certain federal funding. Ms. Delaney explained that this plan is used to bill some departments outside the General Fund for different services that are provided by other departments, those funds are put back into the General Fund which totals around \$400,000.00 a year. It was noted that the cost of the agreement has remained the same for several years.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and execute an Agreement to Provide Professional Consulting Services with Maximus Consulting Services, Incorporated for services rendered in the development of the County's central services cost allocation plan for 2014 in the amount of \$11,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

DEPARTMENT OF JOB AND FAMILY SERVICES – ACKNOWLEDGE NEW HIRE APPOINTMENTS

Human Resources Officer Anita Rohl explained that the vacancies for these positions were due to promotions or resignations. Ms. Rohl explained that Debra Mills has a Bachelor's degree in Business Administration and came with three years' experience in Neighboring in Mentor; Christina Kist has a Bachelor's degree in Social Work and came with experience from being the

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wrap around facilitator with Youth Intensive Services in Youngstown; Kristina Miller has a Bachelor's degree in Psychology and a Master's degree in Forensic Psychology and came with four years' experience from Windsor at Laurelwood; Lauren Manfrass has a Bachelor's degree in Psychology and Education and came with two years' experience from Wayne County where she was in a similar position; and Ann Walden was hired to fill a new position that was created, having been previously discussed with the Board. Ms. Walden has a Bachelor's and Master's degree in Criminal Justice and came with five years' experience as a Supervisor at Bellefaire. Commissioner Samide inquired if the new position was planned for in the budget, to which Ms. Rohl confirmed that it was.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to acknowledge the following new hire appointments of the Director of Job and Family Services, as Job and Family Services has complied with the Board of Commissioners recruitment and hiring procedures:

<i>Debra Mills, Clerical Specialist 2 (replacement)</i>	<i>Effective January 8, 2013</i>
<i>Christina Kist, Social Services Worker 2 (replacement)</i>	<i>Effective January 29, 2013</i>
<i>Kristina Miller, Social Services Worker 2 (replacement)</i>	<i>Effective February 4, 2013</i>
<i>Lauren Manfrass, Eligibility / Referral Specialist 1 (replacement)</i>	<i>Effective February 11, 2013</i>
<i>Ann Walden, Social Services Worker 2 (new)</i>	<i>Effective February 19, 2013</i>

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COUNTY ENGINEER' S OFFICE – AMENDMENT TO MOTION – CORRECTION DATES OF ADVERTISEMENT – BID OPENING - INSTALLATION / REPLACEMENT OF GUARDRAIL ALONG VARIOUS COUNTY ROADS

Deputy Engineer Mike Stone explained that originally the guardrail project had been scheduled to be advertised on March 7, March 14, and March 21, but due to an unexpected illness he was out of the office and was unable to send the notices for publication. Mr. Stone stated that advertising on March 14, March 21 and March 28 is still within the 21 day requirement of the guidelines and rules for the opening on April 10th.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to amend the motion from February 28, 2013, correcting the dates of advertisement to read: grant permission to advertise for bids for the Installation and / or Replacement of Guardrail along Various County and Township Roads to be held Wednesday, April 10, 2013 at 2:00 p.m. Notice of this bid opening will be advertised on March 14, 2013, March 21, 2013 and March 28, 2013 and on the county website.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – CHANGE ORDER #1 – STEPHEN CICIRETTO, AIA – EXTEND DATE FOR FINAL SPECIFICATIONS TO BE COMPLETED

Program Coordinator Kelly Belconis explained that this change order was for an extension of time to do the architect plans for the project through the building codes and health department for approvals. Ms. Belconis clarified it was an extension of fourteen days with no change in the cost.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize the President of the Board to execute Change Order #1 with Stephen Ciciretto, A.I.A., extending the date for the final specifications to be completed and submitted by 14 calendar days to March 26, 2013 in connection with the Huntsburg Gymnasium ADA Renovation Project, under Grant #B-F-12-1AZ-1.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

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**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – LEGAL DOCUMENTS –
REVOLVING LOAN FUND (RLF) LOAN – SHEOGA HARDWOOD FLOORING**

Director Anita Stocker explained that this was the legal documents for Sheoga Hardwood, that included the promissory note, participation agreement, security agreement and loan servicing letter. Ms. Stocker stated that this was a \$1.65 million dollar deal for equipment, noting that the county was only dealing with the purchase of the equipment that will go into the existing building. Ms. Stocker stated that they were committed to the bank and ready to go.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and execute the legal documents for the Revolving Loan Fund (RLF) loan for the purchase of machinery and equipment located at 15320 Burton Windsor Road, Middlefield between the Geauga County Board of Commissioners and Hardwood Flooring and Paneling, Incorporated d.b.a. Sheoga Hardwood Flooring in the amount of \$500,000.00 for seven (7) years (84 months) at three percent (3%) interest including: Loan Servicing Letter, Participation Agreement, Promissory Note, and Security Agreement.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – REQUEST FOR RELEASE
OF FUNDS AND CERTIFICATION FOR FEDERAL FUNDED STATE PROJECTS –
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FORMULA AMENDMENT AND
PROGRAM INCOME PROJECTS**

Ms. Stocker explained that this was standard follow up to the FONSI (Finding of No Significant Impact). Ms. Stocker explained that the Board published the FONSI, waited the fifteen days, actually seventeen days for session, and once approved and executed will be sent to the State. Ms. Stocker stated that the State will wait an additional fifteen days before they tell us it's ok and released and can form the action. This action is in regards to the Chardon Log Cabin Demolition, noting that since this was a new project being added a notification had to be done over again. Ms. Stocker noted that there is no timing issue with this and the amendment, that while both for the same project they are exclusive.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the Ohio Department of Development Office of Housing and Community Partnerships (ONCP) Request for Release of Funds and Certification (RROF) for Federally Funded State Projects for the Community Development Block Grant (CDBG) #B-F-12-1AZ-1 Formula Amendment and Program Income Projects.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – THOMA
TECHNOLOGIES, INCORPORATED**

Director Doug Bowen explained that this was a service contract with Thoma Technologies for \$2,000.00, noting that on average they use about \$500.00 of that for the year and that is at the McFarland plant. Mr. Bowen added that since an employee at the plant is becoming more familiar with the membranes we have been using this company even less.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and execute a service Contract Agreement with Thoma Technologies, Incorporated to perform repairs and calibrations to flow meters and electronic equipment as needed for the Year 2013 in an amount not to exceed \$2,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

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COMMISSIONERS' OFFICE – PUBLIC HEARING #1 – FY2013 COMMUNITY
DEVELOPMENT BLOCK GRANT PROGRAMS

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to waive the reading of the legal notice.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Commissioner Jemison opened the Public Hearing at 10:15 a.m. and asked Ms. Stocker to explain what the hearing was about. Ms. Stocker briefly explained that this hearing #1 was a standard first public hearing that includes all the programs that could possibly be considered for doing projects. Ms. Stocker stated that it didn't mean the county had to do any of them, adding that before doing any grant two public hearings are required to be held; this qualifies as the first, if you choose to do any of the listed options a second hearing is required for any of the specific grant / project wanted to be done. Ms. Stocker explained that they like to do the first Public Hearing in February, however this year the State was late in getting the plan out and suggested we move ahead with the hearing and that that plan would be coming. Ms. Stocker went through the list of available projects as follows:

- A. Ohio Neighborhood Stabilization Program (NSP) Program Income*
Ms. Stocker noted that this is not a project that the County will be getting involved with.
- B. Community Housing Improvement Program (CHIP) HOME, OHFA, and CSBG Funds*
Ms. Stocker explained this as being for rehabilitation and down payment assistance and that the county has not applied for this since 2005.
- C. Formula Allocation Program*
Ms. Stocker explained that this is the program where all the entities come and present their project to the Board during a Public Hearing. There is a standard allocation and is hopeful it will be around \$200,000.00 this year, adding that like last year it is again only four projects. Ms. Stocker stated that a workshop will be held for those non-profit or government units that want to apply to help with getting their applications together. Program Coordinator Kelly Belconis stated that it would be held March 14, 2013 from 3:00 p.m. to 5:00 p.m. in Building #8.
- D. Water and Sanitary Sewer Competitive Program*
Ms. Stocker stated that this was for any residential community that needs a sewer can apply and put it on the list as a just in case, the amount can be up to \$600,000.00 with participation but is reliant upon the population being low to moderate income.
- E. Economic Development Program*
Ms. Stocker stated that this program could be used if funds run out in the local loan fund and would need to go to the State. The State grants the funds to the County, then when the funds are collected off the loans made it stays here in the County and does not have to be returned but instead can be used again for a loan to a business.
- F. Microenterprise Business Development Program*
Ms. Stocker noted that this would probably be the last year for this program to be offered, that it will switch over to Jobs Ohio. Ms. Stocker explained that it can be a tricky program, only being able to lend to a business who is going to have low to moderate income people or are low to moderate income, adding that it is not the best for repayment.
- G. Imminent Threat Set-Aside Program*
Ms. Stocker added that this was added as a just in case, that it is discretionary based upon a catastrophic event.
- H. Downtown Revitalization Competitive Program*
Ms. Stocker explained that this is not so much for the county, but for a community who is ready to do a large project and have funds. An example would be if Chardon wanted to do something with Code Violations, and had funding in place, they could request up to \$600,000.00 but it would only be assistance alongside their funding.

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I. New Horizons Fair Housing Program

Ms. Stocker explained that this program could be used to educate landlords on the more common issues which come up, given the increase in vigilance dealing with violations to rental practices.

J. Community Distress Program

Ms. Stocker explained that you almost need a whole year to get into this project, that while not as stringent as the downtown revitalization, but again the community would have to have funds of their own to get into it, along the lines of more than match what they would receive. This will be brought up during the Hearing for the Formula Projects as an option for a community if they are interested.

Mr. Jemison inquired about the legal notice stating \$290,000.00. Ms. Stocker explained that she goes high on the request with the understanding that the county will receive less, and hopes that the county will receive around \$220,000.00. Local resident Walter "Skip" Claypool inquired about all these projects being HUD grants. Ms. Stocker agreed that they were from HUD, to which Mr. Claypool commented that it raises a lot of questions about why HUD would be involved in many of them, then questioned Ms. Stocker on the \$220,000.00 likely amount, inquiring about which or any of the projects that she felt they would be applying for in the future. Ms. Stocker responded by stating that the Formula Allocation Program for sure, noting that during the 2nd Public Hearing the entities applying come and present their project to the Board in hopes of being picked. Examples were given from past allocations that included the Maple Leaf Community Residences Generators, and bathrooms at the County Home. Ms. Stocker stated that the allocation is given to the County, but people have to apply to use the funds, adding that the funds allocated goes down every year with layer on top of it. Mr. Claypool remarked that people have to make a request and wanted to know how many have already made their request and asked her to summarize the nature of those requests. Ms. Stocker stated that the workshop is usually the first step, that a lot of the application is in "HUD Speak" and they try to help them with it and those requesting have to fall under a category of it benefitting low to moderate people, blighted conditions – like a building, or ADA accessibility. Being no further questions or comments the Public Hearing was closed at 10:25 a.m.

COMMISSIONERS' OFFICE – PUBLIC HEARING #2 – FY2012 COMMUNITY DEVELOPMENT BLOCK GRANT – AMENDMENT TO #B-F-12-1AZ-1 –DECREASE ACTIVITY #1MAPLE LEAF COMMUNITY RESIDENCES AND ADD ACTIVITY #5 CITY OF CHARDON CLEARANCE PROJECT

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to waive the reading of the legal notice.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Mr. Jemison opened the Public Hearing that was scheduled to begin at 10:20 a.m. at 10:25 a.m. and asked Ms. Stocker to explain what the hearing was about. Ms. Stocker explained that the amendment process had been done for the previous year removing Chardon City Demolition and adding Maple Leaf Community Residences Generators. Ms. Stocker noted that prior to the amendment Maple Leaf Community Residences Generators were approved for funds for 2012. Ms. Stocker explained since that time Maple Leaf received the generators they needed and didn't need all the funds, adding that this was a perfect swap of sorts, Chardon had given their funds in 2011 to Maple Leaf as they weren't ready to move on their project and now that they are Maple Leaf had funds left and are now able to move those to Chardon. Ms. Stocker added that since Chardon was already approved for the project once, it made it easier to process as an amendment. City Manager Randy Sharpe thanked the Board for the re-consideration, that in a nutshell they will be replacing the current log cabin in the center of town with a new heritage house leed certified structure that will include a meeting room area, permanent sugar shack with displays on the maple syrup industry, a concession area and two bathrooms with multiple stalls. Mr. Sharpe added that while it's a much bigger foot print, it will be spread out in the same space. Mr. Sharpe stated that this project has been a long time in coming and that all funds needed have been raised with a matching grant from the Lake/Geauga Foundation, funding from the County from the CDBG program, individuals that gave donations in all sizes along with funds from NOPEC in the amount of \$57,360.00. Ms. Samide inquired if they would be moving right after the Maple Festival this year. Mr. Sharpe stated the currently the legal ad is out for

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the Construction Manager At Risk which must be posted for thirty days, following that they will begin the process of choosing a Construction Manager, adding the timeline is to tear down the log cabin right after the festival. Ms. Samide inquired if the project would be completed in June or July, to which Mr. Sharpe replied that it would be more of November and would have a ground breaking and open house. Mr. Claypool expressed his feelings of dismay on the term leed certified and inquired about the portion of grant to city funding. Mr. Sharpe noted that he didn't have the percentage but they were receiving \$25,000.00 from the Lake/Geauga Foundation, \$15,000.00 from the CDBG program, and \$57,360.00 from NOPEC. Mr. Claypool questioned the total cost of the project and why the City didn't just pick up the tab. Mr. Sharpe noted that for everything it was estimated to be \$340,000.00 and that the building was around \$280,000.00. Mr. Sharpe stated that the project was initiated as a donation project in the community and the grants have helped to augment the project from all angles. Mr. Claypool inquired about why going for a grant and what was the city portion of the funds. Mr. Sharpe stated that Chardon's portion was \$81,000.00 and the rest was in donations and grants. It was noted that people already want to reserve the space for holidays and it hasn't been completed yet. Ms. Stocker stated that due to the project moving right into construction following the demolition the Office of Community Development will be handling the prevailing wage for the entire project. Ms. Stocker noted that if Chardon would have handled the prevailing wage they would have used State rates, but since there are Federal funds in it they will use those rates which generally are lower, adding that it's a prevailing wage project either way. Being no further questions or comments the Public Hearing was closed at 10:32 a.m.

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – OFFICE OF COMMUNITY DEVELOPMENT FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT AMENDMENT – #B-F-12-1AZ-1

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the Office of Community Development FY 2012 Community Development Block Grant – Amendment for #B-F-12-1AZ-1.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Ms. Stocker noted that the Request for Proposals will be ready to go out the end of the month and following that would be coming back with the contract. Brief discussion took place about bringing someone in to show the board what the project will look like, as there have been changes to the layout since it was first presented.

DEPARTMENT ON AGING – 2012 YEAR END STATISTICS, 2012 4TH QUARTER PROGRAM BUDGET AND 2012 GOALS FOR HEALTHY COUNTIES – HEALTHY SENIORS REPORTS

Director Sally Bell presented the following reports and explained that they were necessary as they relate to the suggested donations for 2013. Ms. Bell started with the Goals for 2012, stating that in January they identify the customers' needs and what and how it would be best to serve those customers' needs and break them down into 4 categories: Seniors, Staff, Community and Elected Officials. Ms. Bell explained how they were listed on the sheet, with the need, how to measure what they were going to do reach that goal and what they did or didn't do to attain them. Ms. Bell stated that they had come close to meeting them all, but that Elected Officials was an area they were going to work on, as they feel that Elected Officials need to be more involved in order to help the community learn about the department.

Ms. Bell went on to talk about the statistics for 2012 explaining that it accounts for every program offered at the Department on Aging and is broken down by projected, the number of people and the units of service. Using Adult Day Service as an example Ms. Bell stated that the project number of 5,185 was the best year of service ever had and that a unit of service for that program consists of one five hour day. Ms. Bell explained the spreadsheet as reading across and that the quarters are cumulative so that the 4th quarter results show the yearend total. The second column represents the unduplicated clients received or served. Ms. Bell explained that when you see a high number of participants in the area of Adult Day Care it means that the family was too late in diagnosing the disease of dementia and the client is usually there for two weeks while a family decides on long term care and when you see the highest number of days it means the family was able to bring them early in the disease and the client is with us much longer. Ms. Bell stated that it is important to know who is coming and where they are in the

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disease. Mr. Jemison stated that what he was looking at read sixty-seven people for 4200 units of service and a unit equals five hours a day. Ms. Bell expressed the importance of keeping track of how many people are in and out of the centers, it shows how the community is receiving the information, noting that it is not included in the reports, making sure that the number of people he was seeing meant unduplicated, that that was how many people received the service. Mr. Jemison asked to look at the meals, stating that it was projected at 144,936 stating that was attained in the best year, but that the total number for the year was 102,525 and inquired why it went down. Ms. Bell expressed concern over the same thing but added that weekend meals had been previously done and when the second levy failed cuts were made in programs and meals was an area that saw cuts, citing 60 people at 120 meals a week was part of the loss.

Ms. Bell noted that this information is tracked according to the definition according to the Older Americans Act and when it says a five hour day, it really is a five hour day when you consider the bus ride to and from along with the time spent there.

Ms. Bell went on to talk about the 2012 Program Budget for the 4th quarter stating that they were not accountants but that they provided services so all costs are taken into the cost of the budget and show in the program costs. Ms. Bell used the example of Supportive/Emergency Assistance/Care Management/ADRC as being four programs listed together for units of service adding that the total cost was \$261,303.00 for the year with 19,052 units of service which cost \$13.71 a unit. Ms. Bell stated that they received donations for those programs in the amount of \$4,263.00 and it was the equivalent of one percent (1%) of the cost of the programs which was a decrease in the cost per unit of service of \$7.06 from the previous year. Going down through the list Ms. Bell noted that Health programs cost dropped \$64.61, noting that the theme this year was Healthy Counties – Health Seniors and focused a lot of programs on health throughout the year, in which case the more programs you do, the less it will cost you to provide those services, adding that salaries are included in the totals. Overall Ms. Bell noted that they dropped the cost per unit of services by \$0.67 from the previous year and that they had received \$160,131.00 in donations for services and programs throughout the year. Ms. Bell noted that the areas that did not receive donations were appointments, volunteers and counseling. Ms. Bell explained that counseling had gone up from the previous year but added that counselors were brought in to all five of the senior centers after the Chardon school incident, remembering that our clients have kids and grandchildren who could and were affected that day. Mr. Jemison added that some Veterans also were affected and used the services. Ms. Bell noted that five percent (5%) of the overall budget came in donations, adding that it was lower than the previous year.

DEPARTMENT ON AGING – 2013 SUGGESTED DONATIONS FOR PROGRAMS AND SERVICES

Ms. Bell explained that the unit costs from 2012 are used to come up with the suggested donations for 2013, using Adult Day service as an example, the ending unit cost was \$34.66 a day; for 2013 it was rounded up to \$35.00. Ms. Bell stated that \$35.00 is extremely low, as the going rate elsewhere is between \$80.00 and \$125.00 a day. Ms. Bell stated that by law they are required to have one employee for each six clients, adding that it is a high population to staff ratio. Ms. Bell explained that in the past 25% of the cost was used as suggested donation, but that many years ago a Board of Commissioners wanted to know how the 25% cost was reached and suggested to just tell the public what it cost for each service, so that it was has been done since; this is the cost of what it is for each program every day. A local resident, Ms. Lesko stated that Ms. Bell had given a nice report that was full of information. There was some brief discussion on the cost of the out of county trips and the legal services offered, noting that the legal services are mandated under the Older Americans Act.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to accept and approve the recommendations from the Geauga County Aging Advisory Board for the 2013 Suggested Donations for Programs and Services to be effective March 15, 2013.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Samide	Aye
	Commissioner Jemison	Aye

OTHER

The Board reviewed upcoming events.

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MEETINGS

Tues., 3/12 Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

Thu., 3/14 The Commissioners will hold regular session.

Mon., 3/18 Family First Council, 2:00 p.m., Job and Family Services

Tues., 3/19 The Commissioners will hold regular session.

Tues., 3/19 ADP meeting, 2:00 p.m.

Thu., 3/21 The Commissioners will hold regular session.

Mon., 3/25 Board of Revision, 9:00 a.m., Auditor's Office

Tues., 3/26 The Commissioners will hold regular session.

Tues., 3/26 Investment Advisory Board meeting, following session in Chambers

Thu., 3/28 The Commissioners will hold regular session in Building #8, with a "State of Geauga" presentation by the County Auditor

Ms. Samide added that she had a Chagrin River Watershed Partners meeting on the 18th at 4:30 p.m. and an Opiate Task Force fundraiser on March 24th.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SPIDALIERI ADJOURNED THE MEETING AT 10:55 A.M.

Geauga County Board of Commissioners

Tracy A. Jemison

Mary E. Samide

Ralph Spidalieri

Christine Blair, Commissioners' Clerk