

Commissioners' Journal
June 30, 2011

The Geauga County Board of Commissioners met in session on June 30, 2011 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Tracy A. Jemison opened the meeting at 10:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the minutes for the meeting of June 28, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget Administrator Heidi Delaney explained the financials as a cash transfer out of the General Fund for the 3rd and 4th Quarter SFY 2011 mandated share for the Department of Job and Family Services, and payment to Government Finance Officers Association for CAFR fees for the Auditor's Office.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute Resolution #11-100 itemizing the financials for the meeting of June 30, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – CHANGE ORDER #1 – DECREASING THE CONTRACT – RONYAK PAVING

Director Anita Stocker explained that this was an approved project that the bid was awarded to Ronyak Paving. The project has been completed and this is a decrease change order for the contract amount as they needed less limestone base than was bid.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute Change Order #1 decreasing the contract with Ronyak Paving in connection with the Geauga County Fairgrounds Paving Project under Grant #B-F-10-1AZ-1 in the amount of \$1,632.62.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

MAINTENANCE DEPARTMENT – RELEASE PERFORMANCE BONDS FOR 2009-2011 SNOWPLOWING AND SALTING OF COUNTY OWNED SITE GROUPS #1, #2, #3, AND #4

Director Glen Vernick stated that the snowplowing has been completed for this year and this contract period is done and we can release the performance bonds.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve releasing the performance bond for Lillibridge Landscaping, Incorporated for the 2009-2011 Snowplowing and Salting of the County Owned Site Group #1 Courthouse, 208 East Park Street and Courthouse Annex as all specifications have been met.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

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Motion: by Commissioner Samide, seconded by Commissioner Young to approve releasing the performance bond for Lillibridge Landscaping, Incorporated for the 2009-2011 Snowplowing and Salting of the County Owned Site Group #2 24 Hour Service Area (Department of Emergency Services, Geauga Transit, Animal Shelter and Pleasant Hill County Home) as all specifications have been met.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Young to approve releasing the performance bond for TBS Snowplowing for the 2009-2011 Snowplowing and Salting of the County Owned Site Group #3 470 Center Street as all specifications have been met.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Young to approve releasing the performance bond for Lillibridge Landscaping, Incorporated for the 2009-2011 Snowplowing and Salting of the County Owned Site Group #4 Safety Center as all specifications have been met.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

MAINTENANCE DEPARTMENT – AWARD BID – CONTRACT AGREEMENT – SCIOTO SERVICES, LLC – CUSTODIAL SERVICES AT COURTHOUSE ANNEX BUILDING

Mr. Vernick stated that there will now be one custodian at the Annex building and not split between floors. The cost for the three year period is approximately \$56,000.00. Commissioner Jemison inquired about the difference of this price versus what the cost was last year. Mr. Vernick stated that this contract is about \$3,000.00 more then in the past, the cost per floor for the three year period is \$23,652.00 for the first floor, \$20,772.00 for the second floor and \$12,456.00 for the third floor. Mr. Vernick noted that the square footage is smaller on the third floor so it is the least expensive.

Motion: by Commissioner Young, seconded by Commissioner Jemison to award the bid to Scioto Services, LLC to perform Custodial Services at the Geauga County Courthouse Annex Building for the three year period July 1, 2011 through June 30, 2014 in the amount of \$56,880.00 as they represented the lowest and best bid.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the Contract Agreement between the Geauga County Board of Commissioners and Scioto Services, LLC to perform Custodial Services at the Geauga County Courthouse Annex Building for the three year period of July 1, 2011 through June 30, 2014 in the amount of \$56,880.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

MAINTENANCE DEPARTMENT – AWARD BID – CONTRACT AGREEMENT – HAWKINS CLEANING SERVICES, INCORPORATED – CUSTODIAL SERVICES AT 470 CENTER STREET BUILDINGS #5 AND #6

Mr. Vernick stated that Hawkins Cleaning has previously been doing the second, basement and first floor uptown, and that they have worked with us before. Mr. Jemison also inquired on the

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difference in cost from last year. Mr. Vernick stated that this bid came in low at only \$200.00 a month per building, whereas last year's price was \$295.00 a month.

Motion: by Commissioner Samide, seconded by Commissioner Young to award the bid to Hawkins Cleaning Services, Incorporated to perform Custodial Services at the 470 Center Street Buildings #5 and #6 for the three year period July 1, 2011 through June 30, 2014 in the amount of \$14,400.00 as they represented the lowest and best bid.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the Contract Agreement between the Geauga County Board of Commissioners and Hawkins Cleaning Services to perform Custodial Services at the 470 Center Street Buildings #5 and #6 for the three year period July 1, 2011 through June 30, 2014 in the amount of \$14, 400.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

MAINTENANCE DEPARTMENT – CONTRACT AGREEMENT – M & M HOME IMPROVEMENTS – BASIN REMOVAL AND REPLACEMENTS – 470 CENTER STREET PARKING LOT

Mr. Vernick explained that the parking lot at 470 Center Street between building three (3) and building eight (8) is caving in. The rain this year really hurt and the area is marked off with cones. Cameras were used to check the piping and portions of it have collapsed so this will replace all the piping and have full basins put in place. Mr. Vernick stated that the biggest portion of this cost is for the asphalt to be replaced.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute a Contract Agreement with M & M Home Improvements to perform Basin Removal and Replacements at the 470 Center Street Parking Lot in an amount not to exceed \$19,750.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

MAINTENANCE DEPARTMENT – CONTRACT AGREEMENT – SCHWARTZ CONSTRUCTION – PAINTING AT COUNTY BUILDINGS

Mr. Vernick stated that there was several new doors that needed to be primed and painted along with a couple of areas that needed painted including the mailroom.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute a Contract Agreement with Schwartz Construction to perform Painting at County Buildings for the Year 2011 in an amount not to exceed \$15,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

OTHER

Mr. Vernick explained to the Board that the mailroom would be closed today and tomorrow from 11:00 a.m. until 1:00 p.m. due to a vacation. This will be a trial run for the new procedures taking place. If this is a success then they will start moving forward with the rest of the changeover.

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TRANSIT DEPARTMENT – RESIGNATION OF CHARLES M. JOHNSON – PART-TIME DRIVER

Director Kristina Reider stated that this was the part-time driver that resigned in the middle of doing the interviewing of the new hires.

Motion: by Commissioner Samide, seconded by Commissioner Young to accept the resignation of Charles M. Johnson, Part-time Driver to be effective June 24, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

TRANSIT DEPARTMENT – HIRE CORNELIUS HALSMER – FULL-TIME DRIVER (#2210)

Ms. Reider stated that this position fills the full-time position that was open and that she was still trying to fill one additional part-time position.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve hiring Cornelius Halsmer for the position of Full-time Driver (#2210) to be effective July 5, 2011 at a rate of \$11.69 per hour. After the successful completion of a 180 day probationary period the rate will increase to \$12.31 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

TRANSIT DEPARTMENT – MEMORANDUM OF UNDERSTANDING – TRANSIT – MICHAEL MOG – USE AND COVERAGE OF PERSONAL HAND TOOLS

Ms. Reider explained that Human Resources Administrator Colleen Lockhart provided the information from the insurance company to cover the tools of our mechanic. Ms. Reider stated that they require the mechanic to use his own tools and this protects them if there is a fire or theft. Mr. Jemison stated that this protects his tools but we understand that we are protecting them if something were to happen, but at the same time if he leaves we understand that they are his tools and he would take them with him.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute a Memorandum of Understanding between the Geauga County Board of Commissioners, the Department of Transit and Transit Employee, Michael Mog, Mechanic to use his own personal hand tools while working on vehicles owned by the Board which are located at the Transit Department, and further agreeing to cover the replacement cost of the personal hand tools owned by the Employee that are stored on County property in the case of loss due to fire, theft, or vandalism up to the amount of the County's deductible of \$2,500.00 and will submit a claim to CORSA for any loss over the annual deductible of \$2,500.00 for said tools.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – CHANGE ORDER #1 – INCREASING SERVICE CONTRACT - VINECOURT LANDSCAPING, INCORPORATED

Business Manager Adrian Gorton explained that when this service contract was opened it was for a small amount with the understanding that it may or may not be used. A situation has come up that requires some excavation work so this is to increase the contract to cover that and leave some additional funding in case they are needed in the future.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute Change Order #1 increasing the contract with Vinecourt Landscaping, Incorporated to cover additional work not covered in the original service contract in the amount of \$5,000.00.

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<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – PUBLIC HEARING – 2012 TAX BUDGET

Motion: *by Commissioner Samide, seconded by Commissioner Young to waive the reading of the legal notice.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Commissioner Jemison opened the Public Hearing at 10:17 a.m. County Administrator David Lair and Budget Administrator Heidi Delaney presented the 2012 Tax Budget as follows:

2012 Tax Budget

Tax Budget Guidelines:

Planning Tool

Demonstration of Need

Conservative Estimate

Final Appropriation Variable

Total 2012 Tax Budget - \$100.3 mm

General Fund Budget - \$26.7 mm

General Fund Requests - \$27.0 mm

2012 Estimated Available Resources

<i>Carryover Balance</i>	<i>\$2,000,000.00</i>
<i>2012 Revenues</i>	<i>\$23,026,014.50</i>
<i>Total Resources</i>	<i>\$25,026,014.50</i>

General Fund Revenue Sources by Category

<i>Sales Tax</i>	<i>45%</i>
<i>Real Estate Tax</i>	<i>31%</i>
<i>Charges for Services</i>	<i>11%</i>
<i>Property Transfer Taxes</i>	<i>4%</i>
<i>Other Revenue</i>	<i>4%</i>
<i>Investment Income</i>	<i>2%</i>
<i>Local Government Tax</i>	<i>2%</i>
<i>Fines & Forfeitures</i>	<i>1%</i>

General Fund Revenue Sources by Major Categories from 2006 – 2011

Includes Real Estate Taxes, Sales Tax, Investment Income, Other, Real Estate Taxes Millage Shift, Property Transfer Tax, Prisoner Housing and the Local Government Tax

<i>2006</i>	<i>\$26.4 Million</i>
<i>2007</i>	<i>\$29.9 Million</i>
<i>2008</i>	<i>\$28.4 Million</i>
<i>2009</i>	<i>\$24.5 Million</i>
<i>2010</i>	<i>\$25.4 Million</i>
<i>2011</i>	<i>\$23.5 Million</i>
<i>2012</i>	<i>\$23.0 Million</i>

In 2010 through 2012 these totals include a Millage Shift of Real Estate Taxes from the Debt Retirement Fund into the General Operating Fund to cover the differences.

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Changes to Available Resources from 2009 – 2012

	<i>Actual</i> <i>2009</i>	<i>Actual</i> <i>2010</i>	<i>Estimate</i> <i>2011</i>	<i>Estimate</i> <i>2012</i>
<i>Unencumbered Carryover Balance</i>	\$4,725,138	\$3,679,626	\$3,777,903	\$2,000,000
<i>CY Revenue</i>	\$24,474,709	\$25,368,695*	\$23,521,016*	\$23,026,014*
<i>Total Resources</i>	\$29,199,848	\$29,048,321	\$27,298,919	\$25,026,014
 <i>\$ Decrease by Year</i>		<i>\$ (.1) mm</i>	<i>\$ (1.7)mm</i>	<i>\$ (2.3)mm</i>
<i>% Decrease by Year</i>		<i>-.5%</i>	<i>-6.0%</i>	<i>-8.3%</i>
<i>Decrease from 2009-2012</i>				<i>-14.3%</i>

**Includes 1.5 million revenue from millage shift*

2011 Resource Estimate down \$2.3 million, based on conservative estimates

<i>Carryover Balance down by</i>	<i>\$ (1,800,000.00)</i>
<i>Local Government Fund Revenue</i>	<i>\$ (500,000.00)</i>
<i>Property Tax</i>	<i>\$ (400,000.00)</i>
<i>State Reimb Pers Property Tax</i>	<i>\$ (200,000.00)</i>
<i>Investment Income</i>	<i>\$ (100,000.00)</i>
<i>Sales Tax</i>	<i>\$ 400,000.00</i>
<i>Election Fees</i>	<i>\$ 170,000.00</i>
<i>Property Transfer Tax</i>	<i>\$ 50,000.00</i>
<i>Cost Allocation Fees</i>	<i>\$ 50,000.00</i>
<i>Misc – Other Revenue</i>	<i>\$ 30,000.00</i>

Net Change in Estimated Resources \$ (2,3000,000.00)

General Fund Operating Expenses: \$26.7 mm

Decrease Net of Transfers: (\$425 k)
(2011 tax budget vs. 2012 tax budget)

Overall Factors: No wage increases budgeted for 3rd consecutive year
Completion of expenses associated with staff layoffs
Further staff reductions through attrition
Additional line item expense reductions in multiple departments

General Fund Operating Expenses: \$26.7 mm

Decrease Net of Transfers: (\$425 k)
(2011 tax budget vs. 2012 tax budget) (-1.8%)

Decreases:

<i>Commissioners' Office – staff reductions</i>	<i>\$ (65,000)</i>
<i>Auditor – Audit expense increase (JFS)</i>	<i>\$ 20,000</i>
<i>Planning Dept – personnel cost reductions</i>	<i>\$ (25,000)</i>
<i>Coroners' Office – staff reductions</i>	<i>\$ (200,000)</i>
<i>Sheriff's Office – net reduction in budget costs</i>	<i>\$ (85,000)</i>
<i>Juvenile Detention Center cost reduction</i>	<i>\$ (50,000)</i>
<i>Building Dept – personnel cost reductions</i>	<i>\$ (45,000)</i>
<i>Bd of Elections – election cost increase</i>	<i>\$ 65,000</i>
<i>Maint Dept – staff & service contract reduction</i>	<i>\$ (60,000)</i>
<i>Misc –other</i>	<i>\$ 20,000</i>
<i>Total</i>	<i>\$ (425,000)</i>

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General Fund Operating Expenses by Category (net of transfers out)

	2011	2012
<i>Legislative & Executive</i>	\$8,022,539	\$7,976,610
<i>Judicial</i>	\$3,046,781	\$3,050,032
<i>Public Safety</i>	\$9,890,691	\$9,501,056
<i>Public Works</i>	\$ 156,995	\$ 154,945
<i>Health</i>	\$ 313,651	\$ 313,871
<i>Human Services</i>	\$ 457,076	\$ 450,745
<i>Conservation / Recreation</i>	\$ 517,815	\$ 517,825
<i>Miscellaneous</i>	<u>\$ 886,176</u>	<u>\$ 901,681</u>
<i>Total</i>	\$23,291,724	\$22,866,765
<i>Difference</i>		\$ (424,959)

General Fund Operating Expenses by Category

<i>Public Safety</i>	42%
<i>Legislative & Executive</i>	35%
<i>Judicial</i>	13%
<i>Miscellaneous</i>	4%
<i>Human Services</i>	2%
<i>Conservation / Recreation</i>	2%
<i>Health</i>	1%
<i>Public Works</i>	1%

2012 Tax Budget

<i>Current Tax Budget Requirement</i>	\$26,714,754
<i>2011 Estimated Revenues</i>	\$23,026,014
<i>Carryover Requirement</i>	\$ 3,688,740
<i>Estimated Carryover</i>	\$(2,000,000)
<i>Additional Carryover Requirement</i>	\$ 1,688,740*

**This will require spending no more than 87% of current 2011 appropriations*

Overall Goal:

Fund general increases at or below 2011 levels where possible.

Limit new initiatives to those which show an immediate return on investment and added value to Geauga taxpayers.

Resident Bob Cannon asked the Board about the possibility of lowering the local sales tax rate here in our county to draw business here and keep people shopping in our county rather than shopping in our neighboring counties. Mr. Jemison stated that at this point in time we are not in a position to lower sales tax, and noted that there had been an increase of sales tax revenue when the four corners at Marketplace opened up. Commissioner Samide stated that when you purchase items in another county you can have your sales tax go to your county; on things like vehicles the sales tax does come to Geauga. Mr. Jemison stated that we are not complaining about our budget because we know and understand that the residents are in the same situation. Mr. Jemison stated that we also understand that we sent a Governor down to Columbus that had to deal with a budget with an \$8 million deficit and if some of our funding that come from the state gets cut, then we will make adjustments and live within our means.

Mr. Cannon stated that the Board should be congratulated on what they have done with salaries and made mention to the tax bills that are sent showing the different areas where taxes go and inquired if other organizations such as the Park District and Mental Health will be doing as well at keeping salaries at a consistent level. Ms. Samide stated that the Board has asked the Park District to cut their levy in half. Ms. Samide noted that the Park District has stated that they will not be purchasing more land. Mr. Jemison stated that Mr. Cannon would need to speak with those agencies. Commissioner Young noted that the Park District does give the Board updates and keeps them informed, but they have their own source of revenues.

After no further comments or questions, Mr. Jemison closed the public hearing at 10:55 a.m.

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COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1 – INCREASING CONTRACT – RONYAK PAVING, INCORPORATED – ASPHALT RESURFACING OF BUTTERNUT ROAD

Engineer Mike Stone stated that the increase was due to an adjustment in quantities, and that it was nice to have a project come so close to the cost bid.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute Change Order #1 increasing the contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Butternut Road (CH 21, Sections A-C) in Munson Township in the amount of \$135.60.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – HIGHWAY RE-DESIGNATION REPORT

County Engineer R.L. Phillips presented the Geauga County Highway Re-designation Report that was prepared by the Geauga County Engineer's Office on June 16, 2011.

On September 22, 2009, the Geauga County Engineer met with the Geauga Board of Commissioners in public session to discuss the need to update the Geauga County Highway System. After a project in 2009 to improve Section A of Music Street, it had become apparent that Section A of Music Street should most likely be a township maintained road and Hemlock Point Road would be better served to be maintained by the County. Action was taken that day to enact a maintenance agreement with Russell Township to swap maintenance responsibilities for the sections of road in question. It was decided at this session that the entire county highway system should be reviewed again in accordance with Ohio Revised Code Chapter 5541. The county highway system was last modified in 2006.

As a result of the meeting, the Board of County Commissioners asked the County Engineer to initiate contact with all Boards of Township Trustees in the county for input regarding the importance of the current county and township roads in individual townships. The Engineer prepared a questionnaire to compile input from the townships. The questionnaires were completed and returned by most Boards of Township Trustees. The Engineer's office also prepared an objective set of criteria to be used to review roads within the townships to help better determine the proper road designation for various sections of road. Of course, the roads must also meet the minimum criteria established in Ohio Revised Code Chapter 5541 to be on the county highway system. The County Engineer used this criteria and data from each township to prepare a preliminary list of roads to be included on or removed from the county highway system. The Engineer has included the criteria and a recommendation list with this report.

Since the beginning of the procedure, the County Engineer has discussed the possible road designation changes with various Boards of Township Trustees. Road funding budgets was one of the criteria used to evaluate the each section of road considered. The County Engineer wants to be fair with townships during this process and is sympathetic to budgetary concerns.

After numerous discussions and meetings, the Engineer has decided upon a list of roads to be designated as county highways.

The County Engineer recommends the following roads become county highways based upon the length, highest count of travel in a day, relative, if it's on the Federal System, Speed, ADT, Paved, when it was last improved and additional comments.

Huntsburg Township:

TR 53 - Clay Street, Sections A&B, 2.340 Miles, 1146 Highest Count, 30.30% Relative, Speed of 55 mph, 1100 ADT, 20 Paved, last improved in 2000, this section will complete the entire road as a county highway and is recommended by Huntsburg Township.

Newbury Township:

TR 147 – Munn Road, Sections F-H, 2.130 Miles, 2831 Highest Count, 44.40% Relative, Fed System – UC, Speed of 40 mph, 2500 ADT, 20 paved, last improved in 2002, Munn Road is on the Federal Aid System and this section will complete the entire road as a county highway and is the Highest Relative

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Russell Township:

TR 155 – Hemlock Point Road, 1.320 Miles, 1548 Highest Count, 26.70% Relative, Fed System – UC, Speed of 35 mph, 1300 ADT, 20 paved, last improved in 1995, Hemlock Point Road is on the Federal Aid System and is recommended by Russell Township.

TR 157 – Caves Road, Sections A-C, 2.730 Miles, 5102 Highest Count, 58.70% Relative, Fed System – UC, Speed of 40 mph, 2800 ADT, 22 paved, last improved in 2005, Caves Road is on the Federal Aid System is recommended by Russell and Chesterland Townships.

Chester Township:

TR 157 – Caves Road, Sections D-F, 2.950 Miles, 5.680, Speed of 45 mph, 5000 ADT, 20 paved, last improved in 2005. This section of Caves is Highest Relative.

Bainbridge Township:

TR 185 – Pettibone Road, 2.760 Miles, 6155 Highest Count, 50.60% Relative, Fed System – UMIA, Speed of 45 mph, 6000 ADT, 26 paved, last improved in 2004. Pettibone Road is on the Federal Aid System as Arterial, and is 2nd High Relative.

The following are recommended to be removed from the County Highway System.

Auburn Township:

CH 31 – Messenger Road, 3.720 Miles, 711 Highest Count, 11.30% Relative, Speed of 55 mph, 550 ADT, 24 paved, last improved in 2002 and 2010.

Russell Township:

CH 36 – Music Street, Section A, 1.070 Miles, 1339 Highest Count, 23.10% Relative, Speed of 45 mph, 1339 ADT, 21 paved, last improved in 2009.

R.L.Phillips stated that the Engineer's office evaluates how the roads are used, established guidelines and followed O.R.C. and Federal requirements and made sure there were no emotions involved. This was last done in 2006 and this designation has taken a while to complete. Mr. Phillips stated that the list is just a recommendation and not a final list. Mr. Phillips stated that all the roads except for Clay are eligible for the Federal Aid System.

Mr. Phillips stated that he was aware of the letter that had been received from Auburn Township opposing the addition of Messenger Road to the township road inventory and did not disagree with their concerns. Mr. Jemison stated that Auburn Township noted that it was not good economic times, and that when times improved that they would consider turning Taylor May Road into a County Highway and taking on Messenger Road as a township road. Mr. Jemison asked Mr. Phillips if he would be willing to leave Messenger Road on the County Highway System. Mr. Phillips stated that at this time it just makes sense. Mr. Jemison asked Mr. Phillips that since this would mean that the County would be picking up almost 15 miles, were they ok with that. Mr. Phillips stated that we have 12 main routes, with 110 miles with about 15 miles long for a route, so it's almost a route. The snowplowing would be done by the townships and we would just do the maintenance on them. Mr. Phillips stated that we just stretch out our time frame on them as far as doing work, but they do need some shoulder work. Mr. Phillips stated that maintenance for them as a township road is not happening, but as a County road it will and make them a little safer.

Commissioner Young inquired if the Newbury Trustees had agreed on Munn Road, that the last he had heard was that the people living on that road did not want more truck traffic or more speeding. Mr. Phillips stated that they can prove that improving the roadways does not increase the truck traffic or the amount of speeding, however the front yards can be an issue with improvements. Mr. Phillips stated that he had not received anything official from them.

Mr. Jemison stated that the biggest concern was over Messenger Road as the Trustees are opposed to it. Mr. Phillips stated that they are looking at the overall magnitude increase. Mr. Stone stated that the reason this took so long to complete was due to the information coming back slowly from the Townships as that is the first step in this process. Then they go through that information and create a list and that was a long list, then it's weeded down as they look at the other requirements.

Commissioners' Journal
June 30, 2011

OTHER

The Board reviewed upcoming events.

MEETINGS

- Mon., 7/4 **County offices will be closed for general business due to the Fourth of July holiday. Twenty-four hour operations will continue to operate as usual.***
- Tues., 7/5 **The Regularly scheduled Commissioners' meeting is cancelled.***
- Thu., 7/7 The Commissioners will hold regular session.*
- Thu., 7/7 Geauga Portage Joint Juvenile Detention Center Meeting and Public Hearing for the 2012 Tax Budget, 1:30 p.m. 470 Center St. Building #4 Chardon*
- Fri., 7/8 NOACA Meeting, 10:00 a.m.*
- Tues., 7/12 The Commissioners will hold regular session.*
- Tues., 7/12 The Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street*
- Wed., 7/13 The Commissioners will attend the Quarterly Township Association Dinner, 7:00 p.m. at the Troy Community House*
- Thu., 7/14 The Commissioners will hold regular session.*

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 11:16 A.M.

Geauga County Board of Commissioners

Tracy A. Jemison

William S. Young

Mary E. Samide

Christine Blair, Commissioners' Clerk