

Commissioners' Journal
June 25, 2009

The Geauga County Board of Commissioners met in session on June 25, 2009 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, William S. Young opened the meeting at 10:10 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute the minutes for the meeting of June 23, 2009.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

APPROVE FINANCIALS

Fiscal Specialist Heidi Delaney explained the financials as including a supplemental appropriation in the amount of \$72,800.00 for the Computer Equipment Improvement Fund for the purchase of the Exchange upgrade and a voucher payment for the new Pitney Bowes Reserve Account.

Motion: by Commissioner Jemison, seconded by Samide to approve and execute Resolution 09-121 itemizing the financials for the meeting of June 25, 2009.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

SHERIFF'S OFFICE – ODOT AGREEMENT FOR INMATE LABOR -ROADSIDE MAINTENANCE

Sheriff Dan McClelland explained that this is a continuation of a contract done in past years. There was some concern whether or not this one would come through as there are various cuts in State agencies but this contract was approved by the State. This agreement is for reimbursement and the Sheriff's Office is using Corrections Officers to supervise the prisoners. This pays for associated costs with supervising and trash pick-ups.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute an Agreement between the State of Ohio Department of Transportation (ODOT) and the Geauga County Board of Commissioners for the utilization of inmate labor to perform roadside maintenance tasks on behalf of ODOT for the period July 1, 2009 through June 30, 2010.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

ENGINEER'S OFFICE – RESOLUTION TO IMPROVE BURTON WINDSOR ROAD

Planning Engineer Mike Stone explained that this project was do-able as they have been saving money on bids for other projects.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute Resolution 09-120 to Improve Burton Windsor Road (CH 14, Sections A-C) in Burton and Middlefield Townships.

Board of County Commissioners, Geauga County, Ohio

Commissioners' Journal
June 25, 2009

Date: June 25, 2009
Resolution: 09-120

**RESOLUTION TO IMPROVE SECTIONS G&H OF
BUTTERNUT ROAD (CH 21) IN BURTON TOWNSHIP**

WHEREAS, the Board of County Commissioners of Geauga County has determined the public convenience and welfare requires the improvement of Sections G&H of Butternut Road from Aquilla Road (CH 5s) to Claridon Troy Road (CH 3) in Burton Township in accordance with Section 5555.022 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Geauga County that the public convenience and welfare requires the improvement of Sections G&H of Butternut Road from Aquilla Road (CH 5s) to Claridon Troy Road (CH 3) in the Township of Burton, County of Geauga by constructing and reconstructing culverts, performing drainage improvements, widening, asphalt resurfacing and improving the shoulders as necessary.

BE IT FURTHER RESOLVED that the Geauga County Engineer is hereby directed to complete necessary surveys, plans, profiles, cross sections, estimates of cost and specifications as are required for the improvement and to transmit copies of the same to this board at the time such plans are completed.

BE IT FURTHER RESOLVED that special assessments to real estate will not be assessed to cover the damages, costs and expenses of constructing this improvement and that the compensation, damages, costs and expenses of constructing said improvement shall be appointed as follows:

The engineering and right of way costs shall be paid from local roadway improvement funding sources. The construction costs shall be paid from local roadway improvement funds and any federal aid or state grants that may be secured for the project.

BE IT FURTHER RESOLVED that if preliminary designs show that the project cannot be built within the current right of way of Butternut Road, pursuant to Section 5555.09 of the Ohio Revised Code, the Geauga County Engineer is granted permission to negotiate with owners to secure the lands, right-of-way, easements or work agreements required for the improvement.

BE IT FURTHER RESOLVED that the County Clerk is hereby directed, upon the filing of the plans, specifications, estimates, etc., for the improvement by the County Engineer, to schedule a time at a regular meeting of the Board of Commissioners for the Board to review the copies of the surveys, plans, profiles, cross sections, estimates and specifications for the improvement.

BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners of Geauga County is hereby instructed to transmit a certified copy of this resolution to the Burton Board of Township Trustees and the Geauga County Engineer.

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Samide	Aye
	Commissioner Young	Aye

**ENGINEER'S OFFICE – R.M.S. AND COMPANY BID AWARD – GUARDRAIL
REPLACEMENT PROJECT**

Mr. Stone reported this is a safety grant for \$300,000.00 with an out of pocket cost of \$4,414.00.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to award the bid to R.M.S. and Company for The Replacement of Guardrails along Various County Roads Project in the amount of \$304,414.00, as they represented the lowest and best bid.

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Samide	Aye
	Commissioner Young	Aye

Commissioners' Journal
June 25, 2009

ENGINEER'S OFFICE – KOKOSING CONSTRUCTION BID AWARD – BURTON WINDSOR ROAD IMPROVEMENT

Commissioners' Clerk Claudine Kozenko reported the estimate for this project was \$390,000.00.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to award the bid to Kokosing Construction Company for The Improvement of Burton Windsor Road (CH 14, Section D&E) in Middlefield and Huntsburg Townships in the amount of \$269,505.36, as they represented the lowest and best bid.

<i>Roll Call Vote:</i>	Commissioner Jemison	Aye
	Commissioner Samide	Aye
	Commissioner Young	Aye

ENGINEER'S OFFICE – KOKOSING CONSTRUCTION BID AWARD – WASHINGTON STREET

Mr. Stone explained that this project is 100% ARRA funding. The estimate was \$530,000.00 which was a savings that allowed for Auburn Road Project to be done this year.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to award the bid to Kokosing Construction Company for The Resurfacing of Washington Street (CH 606, Sections A&B) Project in Bainbridge Township in the amount of \$364,249.37, as they represented the lowest and best bid.

<i>Roll Call Vote:</i>	Commissioner Jemison	Aye
	Commissioner Samide	Aye
	Commissioner Young	Aye

ENGINEER'S OFFICE – KOKOSING CONSTRUCTION BID AWARD – WILSON MILLS ROAD SECTION A-C

Mr. Stone explained this also is 100% ARRA funding and the original estimate was \$740,000.00.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to award the bid to Kokosing Construction Company for The Resurfacing of Wilson Mills Road (CH 8, Sections A-C) Project in Chester Township in the amount of \$516,950.52, as they represented the lowest and best bid.

<i>Roll Call Vote:</i>	Commissioner Jemison	Aye
	Commissioner Samide	Aye
	Commissioner Young	Aye

ENGINEER'S OFFICE – KOKOSING CONSTRUCTION BID AWARD – WILSON MILLS ROAD SECTION D-F

Mr. Stone explained this too is 100% ARRA funding with the original estimate being \$530,000.00. Mr. Stone added that he attended the ODOT stimulus auditing training and stated there will be quite a bit of paperwork but it is worth it. This paperwork will focus on jobs retained and created so most of the data will be the county's direct labor on these contracts.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to award the bid to Kokosing Construction Company for The Resurfacing of Wilson Mills Road (CH 8, Sections D-F) Project in Chester Township in the amount of \$398,715.19, as they represented the lowest and best bid.

<i>Roll Call Vote:</i>	Commissioner Jemison	Aye
	Commissioner Samide	Aye
	Commissioner Young	Aye

DEPARTMENT OF WATER RESOURCES – BAINBRIDGE ROAD WATERLINE IMPROVEMENT PLANS

Assistant Sanitary Engineer Gerard Morgan stated they are still working on an agreement with Ohio Valley Energy for the actual construction but the plans are approvable as they are. They are trying to continue to move the project forward from the departments' side of this project.

Commissioners' Journal
June 25, 2009

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute the improvement plans for the proposed Bainbridge Road Waterline Project designed by Western Reserve Consultants to be constructed by Ohio Valley Energy Company. The plans have been approved by the Ohio EPA.

Roll Call Vote:

Commissioner Jemison	Aye
Commissioner Samide	Aye
Commissioner Young	Aye

DEPARTMENT OF WATER RESOURCES – ACCEPT RESIGNATION – BRIAN PORTER

Mr. Morgan explained that an employee at McFarland has taken a position with Solon.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to accept the resignation of Brian Porter from the position of Water/Wastewater Plant Operator I (#2326) at the McFarland Creek Wastewater Treatment Plant, to be effective July 10, 2009

Roll Call Vote:

Commissioner Jemison	Aye
Commissioner Samide	Aye
Commissioner Young	Aye

DEPARTMENT OF WATER RESOURCES – INTERNAL POSTING - FULL TIME MAINTENANCE WORKER

Mr. Morgan explained this request is to replace the position for person who resigned.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to grant permission to advertise internally, for no less than ten days and in accordance with the union contract, for the position of a Full-time Maintenance Worker Water/Wastewater System (#2330) Second Shift at the McFarland Creek Wastewater Treatment Plant location.

Roll Call Vote:

Commissioner Jemison	Aye
Commissioner Samide	Aye
Commissioner Young	Aye

DEPARTMENT OF EMERGENCY SERVICES – OHIO EMERGENCY MANAGEMENT PERFORMANCE GRANT

Director Dale Wedge explained this is for the yearly grant and the amount has increased from about \$47,000.00. Mr. Wedge added that this grant offsets personnel and administrative costs plus the planning requirements for NIMS and keeping plans and procedures up to date. The match for this grant is the grant agreement received from CEI.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the Director of Emergency Services to execute the necessary documents relating to the Ohio Emergency Management Performance Grant (EMPG) for Fiscal Year 2009, in the amount of \$61,961.00.

Roll Call Vote:

Commissioner Jemison	Aye
Commissioner Samide	Aye
Commissioner Young	Aye

COMMISSIONERS' OFFICE – PUBLIC HEARING #1 – SOIL AND WATER

Commissioner Young opened Public Hearing #1 for the consideration of the adoption of the updated "Water Management and Sediment Control Regulations, Amended 2009".

Commissioner Young asked Ms. Kozenko if this hearing was properly advertised to which Ms. Kozenko replied that it was.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to waive reading of the advertisement for the public hearing.

Roll Call Vote:

Commissioner Jemison	Aye
Commissioner Samide	Aye
Commissioner Young	Aye

Commissioners' Journal
June 25, 2009

Administrator Carmella Shale stated that this is a repeat of information from last week. This is updating the regulations of 2007 to make them current with Ohio EPA new Phase II Construction General Permit of March 2009 and correcting typo's but there were no significant changes. Information has been added on how to submit a request to alter an existing storm water basin to make it into a pond, other than a dry pond. No fee changes were made and some definitions have been cleaned up. An item regarding building on farms that stated they had to go through a procedure required by EPA for storm water management was removed as the O.R.C. states EPA can regulate it but not Soil and Water Conservation District. Also, anything that discharges to a stream or wetland has to go a spreader to dissipate the flow. Ms. Shale stated she will return next week for the second hearing and a proposed request to approve the amendment. Being no comments from the public Commissioner Young closed the public hearing at 10:24 a.m.

Ms. Shale expressed appreciation for the work the Maintenance Department had done on the update and move of Soil and Water and the Extension Office. There was a brief discussion on the spring under this building and the lift in the Patterson Building on the fairgrounds that needs repair.

MAINTENANCE DEPARTMENT – CUSTODIAL SERVICES CONTRACTS

Director Glen Vernick explained that he wanted the cleaning contracts done by area so he can track for budget and for service calls.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute a two year Contract with Artisan Cleaning Company Incorporated to provide custodial services for the Geauga County Prosecutors 3rd floor (213 Main Street) in the total amount of \$7,560.00 (\$315.00 per month, \$3,780.00 per year) for the period July 1, 2009 through June 30, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute a two year Contract with Acme Cleaning Company, Peggy Sackel to provide custodial services at the Opera House (211 Main Street) in the total amount of \$14,160.00 (\$590.00 per month, \$7,080.00 per year) for the period July 1, 2009 through June 30, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute a Contract with Brenda Seiler to provide custodial services at the Geauga County Courthouse (100 Short Court Street) in the total amount of \$11,952.00 (\$996.00 per month) for the period July 1, 2009 through June 30, 2010.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

Mr. Vernick stated that this is a new vendor this year.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute a two year Contract with Hawkins Cleaning Services Incorporated, Eric L. Hawkins to provide custodial services at the Geauga County Auditors/Recorders/Engineers (231 Main Street) in the total amount of \$15,000.00 (\$625.00 per month, \$7,500.00 per year) for the period July 1, 2009 through June 30, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

Commissioners' Journal
June 25, 2009

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute a two year Contract with Hawkins Cleaning Services Incorporated, Eric L. Hawkins to provide custodial services at the Geauga County Juvenile Court 2nd floor (231 Main Street) in the total amount of \$12,600.00 (\$525.00 per month, \$6,300.00 per year) for the period July 1, 2009 through June 30, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

OTHER

The Board reviewed calendars. Commissioner Young briefly left session at this point but returned before the public hearing.

COMMISSIONER'S OFFICE – PUBLIC HEARING – 2010 TAX BUDGET

Commissioner Young opened the public hearing to discuss the Geauga County 2010 Tax Budget by asking if the hearing was properly advertised to which Ms. Kozenko replied that it was.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to waive reading of the advertisement for the public hearing.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

Mr. Lair stated the budget was put together by Diane Arp, Heidi Delaney and Bernadette Gliha. Mr. Lair began by stating the budget is used as a planning tool and serves as a demonstration of need to levy taxes on the citizens and is based on a conservative estimate. When looking at resources they tend to keep the estimates low expecting more than estimated. The final appropriation will be based on this budget but will be variable based on needs that may come up or further cuts are needed. The total tax budget for all funds is \$103.4 million; the general fund comprises \$28.3 million with general fund requests of \$29.1million received. Mr. Lair reported that the resource estimate is down \$3.6 million based also on the following conservative estimates:

<i>Carry forward Balance down by</i>	<i>\$ (2,725,138.00)</i>
<i>Sales Tax Revenue</i>	<i>\$ (500,000.00)</i>
<i>Investment Income</i>	<i>\$ (500,000.00)</i>
<i>Prisoner Housing Revenue</i>	<i>\$ (1,250,000.00)</i>
<i>Miscellaneous adjustments (net)</i>	<i>\$ (168,319.00)</i>
<i>Shift, Debt Reduction to Operating</i>	<i>\$ 1,500,025.00</i>
<i>Net Change In Resources</i>	<i>\$ (3,643,432.00)</i>

A portion of the 2009 revenue (up to \$1.5million) may be decertified. In the past the county has been paying down debt but in order to maintain ongoing operating expenses the funding will be shifted to operating expenses. If finances change debt reduction will be increased again to pay down the county debt. On the expense side \$28.3 million has been budgeted which is actually a reduction of \$606,000.00 since last years tax budget. Major factors effecting the expense projection include no wage increases within the general fund, payroll amounts reduced due to one less payroll period in 2010 and hospitalizations estimated increase of 15%. Some decreases in the general fund expenses include scaling back the Sheriff's Office vehicles and the Sheriff voluntarily withdrew the request for \$93,000.00 in supplies, change in legislation regarding the Law Library removing the obligation to fund the Law Library-saving \$58,000.00, general fund Workers Comp chargeback's - \$72,000.00. The initial carryover required to balance the 2010 budget is the \$2 million assumed in the budget, plus the \$738 deficit shown in this tax budget. Therefore, based on the numbers, Mr. Lair reported that all departments (that are funded by the general fund) are being requested to spend no more than 90% of their 2009 appropriations,

Commissioners' Journal
June 25, 2009

overall; this would provide \$2.9 million of the \$3.2 million required. These departments are asked to do what they can to minimize their spending to no more than 90% that was originally appropriated in the original appropriation. Overall goals include limiting new initiatives to those which show an immediate return on investment and clear added value to Geauga taxpayers. Commissioner Jemison stated that this is the first time that he can remember the county passing a tax budget that is in the negative. Commissioner Young commented that there is no intention of laying anyone off and stated they want to keep the jobs that are here. Further, Commissioner Young stated that they do not want to see any salary increases in 2010. Commissioner Samide commented that they have reduced paying down debt that they have previously been very aggressive at and added that this reduction was not her favorite thing to do. Commissioner Young replied that he agreed with Commissioner Samide on paying down the debt. Commissioner Samide said that since they have aggressively paid down debt each year the county is postured well. Commissioner Jemison responded that the debt will be paid off in four years as opposed to the previous plan of two years. The Board stated that we cannot expect that this downturn will be short and they are expecting revenues to be down in 2010 as well and they are preparing for that. Commissioner Samide said that we are all in this together and hopes other departments (not in the general fund) will follow suit. Commissioner Jemison added that we will deal with what we are dealt and believes that a lot of the county residents are dealing with the same issues. B. J. Johnston (Sheriff's Office) asked if the Board anticipates any change in the hospitalization package for next year. Commissioner Young replied that since we merged with the CCAO program we saved \$650,000.00 last year and this year \$300,000.00. If we had been in a different program we would have had a 32% increase in 2009, so we have been very fortunate. Commissioner Young stated that he is on the Board of the CCAO program and he expects an estimate of 15% increase for 2010. Commissioner Jemison added that the increase is in the budget. If the health insurance costs increases more than that the employee contribution may have to be adjusted. Commissioner Jemison stated that the tax budget will be on display in the Auditor's Office.

Hearing no further comments Commissioner Young closed the public hearing at 11:08 a.m.

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending June 17, 2009 as required by O.R.C. 955.12.

MEETINGS

- Thu., 6/25 Public Hearing #1 for the consideration of the adoption of the updated "Water Management and Sediment Control Regulations, Amended 2009" to be held at 10:30 a.m.
- Thu., 6/25 Public Hearing to discuss the Geauga County 2010 Tax Budget at 11:00 a.m.
- Mon., 6/29 Board of Revisions at 8:00 a.m.
- Tue., 6/30 The Commissioners will hold regular session.
- Tue., 6/30 Public Hearing #2 for the consideration of the adoption of the updated "Water Management and Sediment Control Regulations, Amended 2009" to be held at 10:30 a.m.
- Tue., 6/30 Joint Portage-Geauga Juvenile Detention Board meeting at Portage County Commissioners' Offices at 1:30 p.m.
- Thu. 7/2 **The Regularly scheduled Commissioners' meeting is cancelled.**
- Fri., 7/3 The County Offices will be closed in honor of July 4th Independence Day Holiday.
- Tue., 7/7 The Commissioners will hold regular session.

Commissioners' Journal
June 25, 2009

Wed., 7/8 Township Association Quarterly Dinner Meeting at Mayfield United Methodist Church at 6:30 p.m.

Thu., 7/9 The Commissioners will hold regular session.

Tue., 7/14 The Commissioners will hold regular session.

Thu., 7/16 The Commissioners will hold regular session.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER YOUNG ADJOURNED THE MEETING AT 11:08 A.M.

Geauga County Board of Commissioners

Tracy A. Jemison

Mary E. Samide

William S. Young

Claudine Kozenko, Commissioners' Clerk