

Commissioners' Journal
February 10, 2009

The Geauga County Board of Commissioners met in session on February 10, 2009 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, William S. Young opened the meeting at 10:01 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute the minutes for the meeting of February 5, 2009.

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| <i>Roll Call Vote:</i> | <i>Commissioner Jemison</i> | <i>Aye</i> |
| | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Young</i> | <i>Aye</i> |

APPROVE FINANCIALS

Fiscal Specialist Diane Arp reported the financials as including two Revenue Certifications for Metzenbaum, cash transfers include the monthly transfers to the County Home and Mental Health for the Youth Center; Job and Family Services for their final 2008 Cost Allocation payment (the three other portions were earlier in 2008); and transferring the 2009 appropriations to Storm Water; a purchase order from the Building Department for a 2009 Ford Escape and six travel requests for various departments.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute resolution 09-009 itemizing the financials for the meeting of January 22, 2009.

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| <i>Roll Call Vote:</i> | <i>Commissioner Jemison</i> | <i>Aye</i> |
| | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Young</i> | <i>Aye</i> |

COUNTY TREASURER & COUNTY AUDITOR -MONTHLY STATEMENT OF COUNTY FINANCES

Motion: by Commissioner Jemison, seconded by Commissioner Samide to accept, execute and file the monthly Statement of County Finances filed by the County Treasurer for the month of January, 2009 pursuant to O.R.C. 319.15.

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| <i>Roll Call Vote:</i> | <i>Commissioner Jemison</i> | <i>Aye</i> |
| | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Young</i> | <i>Aye</i> |

Motion: by Commissioner Jemison, seconded by Commissioner Samide to accept, execute and file the monthly Statement of County Finances filed by the County Auditor for the month of January, 2009 pursuant to O.R.C. 319.15.

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| <i>Roll Call Vote:</i> | <i>Commissioner Jemison</i> | <i>Aye</i> |
| | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Young</i> | <i>Aye</i> |

COUNTY ENGINEER'S OFFICE – ADVERTISE FOR BIDS – ASPHALT RESURFACING – HEMLOCK RD (CH 36A, SECTIONS Y&Z)

Commissioner Jemison inquired as to the price of asphalt. Planning Engineer Mike Stone stated that the asphalt pricing is back to June prices, which isn't that great. Mr. Stone added that asphalt is a by-product of gasoline and there is less and less by-product as the process is getting more efficient. This project is 80% federal funds and 20% local funds.

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Motion: by Commissioner Jemison, seconded by Commissioner Samide to grant permission to advertise for bids for The Asphalt Resurfacing of Hemlock Road (CH 36a, Sections Y&Z) Project in Russell Township with a bid opening to be held Wednesday, March 4, 2009, at 2:15 p.m. Notice of this bid opening will be advertised February 12, 19 and 26, 2009 and posted on the county's web site.

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| <i>Roll Call Vote:</i> | <i>Commissioner Jemison</i> | <i>Aye</i> |
| | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Young</i> | <i>Aye</i> |

COUNTY ENGINEER'S OFFICE – RESOLUTION TO IMPROVE AUBURN ROAD – NEWBURY TOWNSHIP

Mr. Stone reported that this project is 100% federal funds. Mr. Stone added that County Commissioners Association of Ohio (CCAO) has asked for applications for projects for the stimulus package and this project is “shovel ready”.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute Resolution 09-017 to Improve Auburn Road (CH 4, Sections I & J) in Newbury Township.

Board of County Commissioners, Geauga County, Ohio

Date: February 10, 2009

Resolution: 09-017

*RESOLUTION TO IMPROVE SECTIONS I&J OF
AUBURN ROAD (CH 4) IN NEWBURY TOWNSHIP*

WHEREAS, the Board of County Commissioners of Geauga County has determined that the public convenience and welfare require the improvement of Auburn Road between Kinsman Road (SR 87) and Fairmount Road (CH 16) in Newbury Township by grading, paving, draining, widening, constructing and reconstructing the bridges and culverts as necessary or otherwise improving the same in accordance with Section 5555.06 of the Ohio Revised Code; and

WHEREAS, the Board of County Commissioners of Geauga County wishes to pursue the utilization of federal aid funding to help fund a project for the limits of Auburn Road as described; and

WHEREAS, the Geauga County Engineer wishes to administer this project locally in order to ensure compliance with local construction standards and methods considered acceptable by the County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Geauga County that public convenience and welfare require the improvement of Auburn Road between Kinsman Road (SR 87) and Fairmount Road (CH 16) in the Township of Newbury, County of Geauga by grading, paving, draining, widening, constructing and reconstructing the bridges and culverts as necessary.

BE IT FURTHER RESOLVED that the Geauga County Engineer may enter into an agreement with the Ohio Department of Transportation to administer this project locally under the LPA policy as adopted by the Ohio Department of Transportation.

BE IT FURTHER RESOLVED that the Geauga County Engineer is hereby directed to complete necessary surveys, plans, profiles, cross sections, estimates of cost and specifications as are required for the improvement and to transmit copies of the same to this board at the time such plans are completed.

BE IT FURTHER RESOLVED that real estate will not be assessed to cover the damages, costs and expenses of constructing this improvement and that the compensation, damages, costs and expenses of constructing said improvement shall be apportioned as follows:

The preliminary engineering and right of way costs shall be paid from local roadway improvement funding sources. The construction and inspection costs shall be paid from federal sources in the amount of approximately 100% of the total construction and inspection

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costs up to the federal maximum. Any unfunded construction and inspection costs will be paid from local roadway improvement funds.

BE IT FURTHER RESOLVED that if preliminary designs show that the project cannot be built within the current right of way of Auburn Road, pursuant to Section 5555.09 of the Ohio Revised Code, the Geauga County Engineer is granted permission to negotiate with owners to secure the lands, right-of-way, easements or work agreements required for the improvement.

BE IT FURTHER RESOLVED that the County Clerk is hereby directed, upon the filing of the plans, specifications, estimates, etc., for the improvement by the County Engineer, to cause to be published in a newspaper with a general circulation throughout the county, once a week for two consecutive weeks, a notice that a resolution has been adopted providing for said improvement, and that copies of the surveys, plans, profiles, cross sections, estimates and specifications for the improvement are on file in the office of the board for the inspection of persons interested therein. The notice shall further state the time and place for hearing objections to the improvement.

BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners of Geauga County is hereby instructed to transmit a certified copy of this resolution to the Newbury Township Board of Trustees and the Geauga County Engineer.

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| Roll Call Vote: | Commissioner Jemison | Aye |
| | Commissioner Samide | Aye |
| | Commissioner Young | Aye |

COUNTY ENGINEER'S OFFICE – ASPHALT RESURFACING OF MUSIC STREET (CH 36, SECTION A) RESOLUTION

Mr. Stone reported that this Music Street project butts up to the Hemlock Road project. This project is not on the federal highway system. This project is all local funds.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute Resolution 09-018 for The Asphalt Resurfacing of Music Street (CH 36, Section A) Project in Russell Township.

This resolution also requests the Board to approve and execute the cover sheet for the specification booklet.

Further, the resolution sets a bid opening on Wednesday, March 4, 2009 at 2:20 p.m. Notice of the bid opening will be published February 12, 2009 and on the county web site.

Board of County Commissioners, Geauga County, Ohio

Date: February 10, 2009

Resolution: 09-018

**RESOLUTION TO ORDER THE IMPROVEMENT OF SECTION A OF
MUSIC STREET (CH 36) IN RUSSELL TOWNSHIP**

WHEREAS, the Geauga County Board of Commissioners has determined by Resolution 08-180 that the public convenience and welfare requires the improvement of Section A of Music Street (CH 36) from Hemlock Road (CH 36a) to Chillicothe Road (SR 306) in Russell Township by constructing and reconstructing culverts, performing drainage improvement, widening, asphalt resurfacing and improving the shoulders as necessary in accordance with Section 5555.022 of the Ohio Revised Code; and

WHEREAS, no lands are needed to be taken relative for this improvement to Music Street; and

WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and

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WHEREAS, the Geauga County Board of Commissioners, after reviewing the plans with the County Engineer in public session for the improvement of Section A of Music Street, is satisfied that the public convenience and welfare require that said improvement be made.

NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.

BE IT FURTHER RESOLVED that the Board of County Commissioners in accordance with Section 5555.022 of the Ohio Revised Code hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid by local funding sources in accordance with Section 5555.43 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners is hereby ordered to let this project for bids in accordance with Section 5555.61 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 1:45 P.M. and opened after 2:20 P.M. on Wednesday, March 4, 2009 at which time bids shall be read aloud.

BE IT FURTHER RESOLVED that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Russell Township Board of Trustees and the Geauga County Engineer.

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| Roll Call Vote: | Commissioner Jemison | Aye |
| | Commissioner Samide | Aye |
| | Commissioner Young | Aye |

**DEPARTMENT OF WATER RESOURCES – PROFESSIONAL SERVICES AGREEMENT -
HATCH MOTT MCDONALD – OPALOCKA WASTEWATER TREATMENT PLANT**

Director Gus Saikaly commented that this is the oldest plant that the county owns and was built in 1963. This is the third upgrade to this plant to comply with regulations. There is an Issue II grant as well as a 0% interest loan for this project. Mr. Saikaly reported the estimated cost for the project is \$800,000.00.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute an Agreement for Professional Engineering Services with Hatch Mott McDonald (HMM), for the preliminary engineering study, as part of the design phase for the Opalocka Waste Water Treatment Plant Improvements Project, in an amount not to exceed \$20,000.00.

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| Roll Call Vote: | Commissioner Jemison | Aye |
| | Commissioner Samide | Aye |
| | Commissioner Young | Aye |

**OFFICE OF COMMUNITY & ECONOMIC DEVELOPMENT – ADVERTISE BID OPENING -
HISTORICAL SOCIETY ADA BATHROOM REHABILITATION**

Motion: by Commissioner Jemison, seconded by Commissioner Samide to grant permission to advertise for bid for the Geauga County Historical Society ADA Bathrooms Rehabilitation Project, under Grant #B-F-08-026-1, with a bid opening on Wednesday, March 4, 2009 at 2:00 p.m. Notice of this bid opening will be published on February 12, 2009 and on the county web site.

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| Roll Call Vote: | Commissioner Jemison | Aye |
| | Commissioner Samide | Aye |
| | Commissioner Young | Aye |

**OFFICE OF COMMUNITY & ECONOMIC DEVELOPMENT – CATEGORICAL EXCLUSION
PROJECT AND CERTIFICATION OF EXEMPT PROJECT**

Program Coordinator Rhea Dykes explained that this paperwork is for the Maple Leaf Residence repair of two roofs and the Ravenwood Mental Health Center lobby rehabilitation projects.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute Environmental Review Records

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(ERR) Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project and Certification of Exempt Project for the B-F-08-026-1 Formula Grant.

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| Roll Call Vote: | Commissioner Jemison | Aye |
| | Commissioner Samide | Aye |
| | Commissioner Young | Aye |

ARCHIVES AND RECORD CENTER – APPROVE JOB DESCRIPTIONS

Director Linda Burhenne explained the approval of the job descriptions is to bring the positions in line with the county human resources normal standards as the part of bringing the Archives and Record Center under the Board of Commissioners.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve the following job descriptions for the following positions: Assistant Archivist (#2603) Grade 10E; Micrographics Specialist (#2604) Grade 10E; Records Retrieval Coordinator (#2605) Grade 6; Micrographics Clerk (#2608) Grade 3; and Records Courier (#2610) Grade 2, to be effective February 9, 2009.

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| Roll Call Vote: | Commissioner Jemison | Aye |
| | Commissioner Samide | Aye |
| | Commissioner Young | Aye |

ARCHIVES AND RECORD CENTER – APPROVE PAY ADJUSTMENTS

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve the following pay adjustments to the current pay scale for the following: Clair Wilson as Assistant Archivist (#2603), Grade 10E, Step 2; Allison Brandeberry as Micrographics Specialist (#2604), Grade 10E, Step 5; Vickie Smolko as Records Retrieval Coordinator (#2605) Grade 6, Step 8; Amber Sherbondy as Micrographics Clerk (#2608), Grade 3, Step 2; and Donna Divoky as Records Courier (#2610), Grade 2, Step 2, to be effective February 9, 2009.

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| Roll Call Vote: | Commissioner Jemison | Aye |
| | Commissioner Samide | Aye |
| | Commissioner Young | Aye |

COMMISSIONERS' OFFICE – MAXIMUS RENEWAL AGREEMENT – COST ALLOCATION

Commissioner Jemison inquired as to the amount retrieved last year due to this cost allocation agreement. County Administrator Dave Lair responded that he could not remember the exact amount. Commissioner Jemison believed it was important to point out while \$11,000.00 was being spent for the service about \$300,000.00 was being recaptured.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute a Renewal Agreement with Maximus, Incorporated for professional consulting services rendered in the development of the County's cost allocation plan in the amount of \$11,000.00.

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| Roll Call Vote: | Commissioner Jemison | Aye |
| | Commissioner Samide | Aye |
| | Commissioner Young | Aye |

TOURISM PRESENTATION

Sharon Grover, President of Tourism Board introduced Lynda Nemeth, Director of Geauga County Tourism (GCT) to talk about the goals for 2009 and what was accomplished in 2008 to promote economic development and their "Can do attitude". Ms. Nemeth began by thanking the Board for all their support including financial support. Ms. Nemeth mentioned the tough economy and some of the challenges such as marketing budgets, the need for a "chain" hotel in the county, and the surrounding competition for tourist dollars who have a bigger tourism budget than they do. Ms. Nemeth discussed the 2009 plans that include the new Drive-it-Yourself tours, civic and local outreach programs to educate residents on the characteristics of Geauga County and how to help the economy by spending their dollars in Geauga County, and website enhancements to increase online presence. Ms. Nemeth noted that Geauga County was represented at the Heartland Travel Showcase (the largest group travel show in northeastern

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part of the U.S.). Ms. Nemeth also noted the categories generating the most revenue were retail sales, food and beverage, restaurants and recreation and entertainment (festivals/fairs/special events). The tourism industry generated \$6.7 million in state taxes and \$4.3 million in local taxes to stimulate the economy of Geauga County, with 6% of jobs due directly and indirectly to tourism. Ms. Nemeth noted that for every \$1.00 spent in advertising \$149.00 was generated in trip spending. Ms. Nemeth reported on the events attended and shared with other partners at the Fabulous Food Show, Great Geauga County Fair. Geauga Tourism had booths at the following events: Tourism Expo in Canton, Geauga County Maple Festival, Middlefield Spring Drive-it-Yourself Tour, All Chambers Event, 1-800-Buckeye Road Show in Columbus, Group Tour Familiarization Show in Northfield, Travel Show in Cleveland and Vintage Ohio Wine Festival in Kirtland. A member to member directory was created, encouraging Members to work together and utilize each other's services. A laptop and projector were purchased for meeting and presentations and a computer workshop for all members was added this year. Geauga Tourism won the 2008 Ohio Travel Association RUBY Award. On the award winning website each member is represented on their own page with the capability to access and change their own information and to add their current events which is a huge time saver for GCT. An Ohio Turnpike contract was added to extend the reach of the GCT Visitor Guides, with over 100,000 guides distributed in 2008. A co-op Geauga County map was created and distributed at all events and mailings. The 2008 Membership drive for 2009 added 21 new members. Ms. Nemeth also briefly navigated through the website. Mariann Goodwin of Rosepointe Cottage Tea Room, a member, stated that the website is a huge savings and a great tool for her to get her information out as she does not, as of yet, have her own website. Commissioner Young commented that this was a wonderful presentation and there are a few places he has to visit now. Commissioner Jemison added that he believes Tourism is doing a good job and all their efforts are appreciated, especially when it is put into dollars and cents. Commissioner Samide added that all that Geauga Tourism is doing and all the booklets make Geauga look so big.

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

Motion: by Commissioner Jemison, seconded by Commissioner Samide to move into executive session for the purpose of discussing public employee compensations and invited Sheriff Dan McClelland and Chief Deputy Scot Hildenbrand.

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| <i>Roll Call Vote:</i> | <i>Commissioner Jemison</i> | <i>Aye</i> |
| | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Young</i> | <i>Aye</i> |

The Board returned from executive session at 11:20 a.m. No action was taken as a result of this executive session.

ACKNOWLEDGEMENTS

- a) The annual statement of Unpaid Fees for the calendar year 2007 filed by the Sheriff's Office of an accurate account of all fees, costs, penalties, percentages, allowances and prerequisites that have remained unpaid for more than one year pursuant to ORC 325.31.*
- b) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of January 2009, pursuant to ORC 135.35(L).*

MEETINGS

Tue., 2/10 Planning Commission meeting at 7:30 p.m.

Thu., 2/12 The Commissioners will hold regular session.

Fri., 2/13 NOACA

Mon., 2/16 The County Offices will be closed in honor of the Presidents Day Holiday.

Tues., 2/17 The Commissioners' regular session is cancelled.

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- Thur., 2/19 The Commissioners will hold regular session.*
- Thur., 2/19 The Commissioners will hold Public Hearing #1 regarding the updates to the Special Purpose Flood Damage Reduction with regards to building in areas of special flood hazard of the Floodplain Management Regulations at 10:30 a.m. and February 26, 2009*
- Thur., 2/19 Chagrin River Watershed Partners, Incorporated Board of Directors Quarterly meeting at 4:00 p.m.*
- 2/23 thru 2/25 Some of the Commissioners will be attending CCAO Commissioners Training.*
- Tue., 2/24 **The Commissioners' regular session is cancelled.***
- Tue., 2/26 The Commissioners will hold regular session.*
- Thur., 2/19 The Commissioners will hold Public Hearing #2 regarding the updates to the Special Purpose Flood Damage Reduction with regards to building in areas of special flood hazard of the Floodplain Management Regulations at 10:30 a.m.*
- Tue., 2/26 Public Viewing on the petition for Ditch Improvement under Kenston Lake Drive on Thursday, February 26, 2009 at 12:00 p.m.*

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER YOUNG ADJOURNED THE MEETING AT 11:20 A.M.

Geauga County Board of Commissioners

Tracy A. Jemison

Mary E. Samide

William S. Young

Claudine Kozenko, Commissioners' Clerk