

**Commissioners' Journal**  
**January 24, 2012**

*The Geauga County Board of Commissioners met in session on January 24, 2012 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Mary E. Samide opened the meeting at 10:03 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**APPROVE MINUTES**

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the minutes for the meeting of January 19, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget Administrator Heidi Delaney explained the financials as Cash Transfers out of the General Fund for the SFY 2012 3<sup>rd</sup> quarter commitment for Family First Council and 2011 Funding for the Volunteer Guardianship Program; a Purchase Order for Shepp Electric for the purchase of a replacement generator for the Chardon Tower Site in the amount of \$16,300.00; a Contract for EnviroCom Construction for the Opalocka Wastewater Treatment Plant Improvements in the amount of \$1,247,000.00; Travel requests for the Common Pleas Court, Engineer's Office and the Department of Job and Family Services; a payment to the Portage/Gauga Juvenile Detention Center for the 1<sup>st</sup> quarter 2012 in the amount of \$73,616.25.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute Resolution #12-014 itemizing the financials for the meeting of January 24, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**DEPARTMENT ON AGING – AWARD BID – ORCHARD HILLS CONFERENCE CENTER – WEST GEAUGA SENIOR CENTER PROGRAM SPACE**

*Director Sally Bell explained that Metzenbaum had moved out of the lower level of the Orchard Hills facility that the Department on Aging had been sharing with them and that the additional space had now become available. Ms. Bell stated that over the last few months she had told the Board that the West Geauga Senior Center had been experiencing about one-hundred (100) people less than the main Senior Center in Chardon. When the space on the lower level became available she began talking with the Pattersons (Orchard Hills) about the opportunity to create a crafting area, but that requires the need for a kiln, pottery wheels and additional equipment. Ms. Bell stated that they broke the previous lease with Orchard Hills to see what was available on the open market and Orchard Hills/Pattersons came back and bid on the new opportunity to have a lease with the department again. Ms. Bell stated that they were excited to be able to have the additional space and that the utilities were not going up as they were paying the utilities for the Metzenbaum seniors as the contribution to their program. Ms. Bell stated that she has three full time and one part time employees at the center and should be able to maximize the whole building with that amount of staff and be able to offer the seniors of Geauga more art as opposed to just crafts with wheel pottery classes, along with oil and watercolor classes. Local resident Walter Leagan interjected and offered to donate two hundred ceramic molds and a kiln to the department and offered to deliver them. Ms. Bell thanked him very much. Ms. Bell also stated that she would like to schedule a work session to show the Board what the department did over the course of last year.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to award the bid to Orchard Hills Conference Center for space for the West Geauga Senior Center to be located in within the area forming the West Geauga School district for*

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*program space for senior citizens in the amount of \$2,300.00 per month plus utilities, as they represented the lowest and best bid.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**DEPARTMENT ON AGING – CONTRACT AGREEMENT – UNIVERSITY HOSPITALS, GEAUGA MEDICAL CENTER – SENIOR ASSESSMENTS**

*Ms. Bell explained that over the last several months they have been working to try and put into place the senior assessments to make sure they are available to Geauga seniors. This contract with University Hospitals Medical Center for the senior assessments is a comprehensive assessment that includes not only a medical doctor, but a pharmacist, psychiatrist, social worker, occupational therapist, physical therapist and is an honest snap shot of the senior to be able to make better plans for their future. The Department on Aging determined the cost of \$460.00 based on experience and the capacity for service based on the number of people they felt could go through the program. This is the maximum amount the hospital could collect as they are only paying for service that is delivered.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the Contract Agreement with University Hospitals, Geauga Medical Center for Senior Assessments for Geauga County Residents Age 60 and over for the period January 1, 2012 through December 31, 2013 in the amount of \$460.00 per unit, (156 units a year, 312 units total) \$71,760.00 per year, for an amount not to exceed \$143,520.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**DEPARTMENT ON AGING – ACCEPT PERFORMANCE BOND – RELEASE BID BOND – UNIVERSITY HOSPITALS, GEAUGA MEDICAL CENTER**

*Ms. Bell stated that as part of that contract they asked for a Performance Bond, this is asking to accept that bond and release the bid bond.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to accept the Performance Bond from University Hospitals, Geauga Medical Center for Senior Assessments for Geauga County Residents Age 60 and over, and further release the Bid Bond.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**DEPARTMENT ON AGING – ADOPT THE 2012 SUGGESTED DONATIONS FOR PROGRAMS AND SERVICES**

*Ms. Bell stated that every year they calculate how much it costs the department to do business in all the program service areas and she presented that information last Wednesday to the Aging Advisory Board. This amount is based on production and expenditures for a unit cost for the department to deliver the service categories. The unit cost is then transferred over to a suggested donation so that anyone who participates that has the capacity to help offset the costs is given the opportunity to do so. Ms. Bell stated that she was proud to say that almost every one of the unit costs has gone down for this year. Ms. Bell is asking that the Board adopt these suggested donations to be effective March 1<sup>st</sup> and that they can be printed in the next newsletter so the seniors will aware of them. Brief discussion took place regarding the specific services of Health Services and Legal Services that both went down for next year. Ms. Bell explained that the services go down based on the number of seniors that flow through the programs. The more seniors, the less it costs per senior. Ms. Bell stated that the Older Americans Act says that they can't charge people for service, but that there is nothing wrong with asking for help to cover those services. Ms. Bell stated that donations last year were about six percent (6%) of the budget in 2011.*

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*Motion: by Commissioner Jemison, seconded by Commissioner Young to adopt the Department on Aging's Advisory Board recommendations for the 2012 Suggested Donations for Programs and Services through the Department on Aging to be effective March 1, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**ARCHIVES AND RECORDS CENTER – CONTRACT AGREEMENT – ALLIED INFOTECH – MAINTAIN MICROFILM READER /PRINTER**

*Director Linda Burhenne explained that an expensive piece of equipment called a reader/printer in the records center that is used every day is hooked up to a computer and a printer and allows them to view a film and then either print it or send via email. This covers the cost of having someone come in and maintain it twice a year. Ms. Burhenne stated that she tried to do a multi-year contract but it didn't offer a savings and the whole cost was due up front, so she continued with a one year contract. Brief discussion took place regarding different vendors that are available to do the service work. Ms. Burhenne explained that this piece of equipment can take a scanned image and revert it back to a TIF file that can then be made searchable.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the Contract Agreement with Allied Infotech to maintain the Archives and Records Center's microfilm reader /printer in the amount of \$895.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**OTHER – IRON MOUNTAIN**

*Ms. Burhenne updated the Board about a recent invoice from Iron Mountain and that based upon the current contract that the county is owed a credit. Ms. Burhenne is working with them on a solution.*

**COUNTY ENGINEER'S OFFICE – REDUCE MAXIMUM LOAD LIMIT 33% ON COUNTY AND TOWNSHIP ROADS**

*Chief Deputy Engineer Joe Cattell explained that this was the 33% reduction on the roads weight limits. Discussion took place regarding the weather patterns this year and snow totals of the amount in inches we had received so far this year and if they expect that we will be seeing any additional snow amounts.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve the reduction by 33% to the maximum load limit permitted on all County and Township roads effective February 6, 2012 in accordance with Section 5577.07 of the Ohio Revised Code. This reduction is necessary to minimize damage to the roads during periods of freeze and thaw and excessive moisture.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – OHIO DEPARTMENT OF TRANSPORTATION (ODOT) OFFICE OF TECHNICAL SERVICES 2011 MILEAGE CERTIFICATION**

*Mr. Cattell stated that every year they have to certify the county highway system mileage with the Ohio Department of Transportation Central Office in Columbus and with several revisions made this year the total is 237.409 miles. Commissioner Jemison inquired what the total was for last year. Mr. Cattell believed it to be around 228, noting the addition of the twelve miles and some changes to fix some mistakes that had been made.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the Ohio Department of Transportation (ODOT) Office of Technical Services 2011 County Highway System Mileage Certification for a total of 237.409 miles.*

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Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Aye

COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER IMPROVEMENT OF BASS LAKE ROAD (CH 13, SECTIONS D & E) MUNSON TOWNSHIP – SET BID OPENING

*Mr. Cattell explained Bass Lake Road improvements as including the widening of the road to take it county standards with eleven foot (11') lanes with two foot (2') berms. It was determined that this was the flat section of Bass Lake with deep ditches alongside that runs north to Mayfield Road. Mr. Cattell added that the section would be paved and pipe work would be completed from Bean Road south.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute Resolution #12-015 to Order the Improvement of Bass Lake Road (CH 23, Portion of Section D & Section E) in Munson Township.*

*This Resolution also requests the Board approve and execute the Plan Title Sheet for the same.*

*And Further, this Resolution sets a bid opening on Wednesday, February 22, 2012 at 2:00 p.m. Notice of this bid opening will be advertised on February 2, 2012 and on the county web site.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: January 24, 2012*

*Resolution: 12-015*

**RESOLUTION TO ORDER THE IMPROVEMENT OF A PORTION OF SECTION D & SECTION E OF BASS LAKE ROAD (CH 23) IN MUNSON TOWNSHIP**

*WHEREAS, the Geauga County Board of Commissioners has determined by Resolution 11-005 that the public convenience and welfare requires the improvement of Sections D&E of Bass Lake Road (CH 23) from the Newbury / Munson Township line to Mayfield Road (US 322) in Munson Township by constructing and reconstructing culverts, performing drainage improvement, widening, asphalt resurfacing and improving the shoulders as necessary in accordance with Section 5555.022 of the Ohio Revised Code; and*

*WHEREAS, lands needed to be taken relative for this improvement to Bass Lake Road are in the process of being secured; and*

*WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and*

*WHEREAS, the Geauga County Board of Commissioners, after reviewing the plans with the County Engineer in public session for the improvement of Sections D&E of Bass Lake Road (CH 23) from the Newbury / Munson Township line to Mayfield Road (US 322), is satisfied that the public convenience and welfare require that said improvement be made.*

*NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.*

*BE IT FURTHER RESOLVED that the Board of County Commissioners in accordance with Section 5555.022 of the Ohio Revised Code hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from local funding sources in accordance with Section 5555.43 of the Ohio Revised Code.*

*BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners is hereby ordered to let this project for bids in accordance with Section 5555.61 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 1:45 P.M. and opened and read aloud at 2:00 P.M. on Wednesday, February 22, 2012.*

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*BE IT FURTHER RESOLVED that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Munson Township Board of Trustees and the Geauga County Engineer.*

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Aye

**SHERIFF'S OFFICE – EQUITABLE SHARING AGREEMENT – CERTIFICATION AFFIDAVIT – JOINT INTERDICTION TASK FORCE – CLEVELAND HOPKINS AIRPORT**

*Sheriff Dan McClelland explained that Geauga County participates in a drug task force in connection with DEA. The goal of that task force is to intercept drug trafficking as it moves through, those areas of Cleveland Hopkins, the Bus Terminals, UPS and other areas to look at the hub for how narcotics and narcotics traffickers move. Sheriff McClelland stated that part of that participation is when money is seized, as obviously drug transactions are a cash deal, that money then becomes a contraband because it was used in illegal criminal activity and is subject to seizure. At the disposition of the case that money can be forfeited to the agencies that participate in the investigations based on the level of participation, percentages, etcetera. Sheriff McClelland stated that what the Board was presented with was a certification summary of last year and the agreement to participate of the year ahead. Sheriff McClelland added that when those funds are received there are restrictions in place on what and how that money can be spent. The majority of that money has been used for training. Mr. Jemison inquired at about how much they would look at receiving. Sheriff McClelland stated that you can't anticipate how much you can receive, noting that last year was a good year and that they received about \$103,000.00. Sheriff McClelland stated that this is one of those unique opportunities to make our community safer and get back some of the cost to do it.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Equitable Sharing Agreement and Certification Affidavit for Existing Participation allowing continued participation in the Joint Interdiction Task Force based at Cleveland Hopkins International Airport.*

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Aye

**COMMISSIONERS' OFFICE – COOPERATIVE AGREEMENT – SUMMIT COUNTY PORT AUTHORITY – KENSTON WIND I LLC – TAXABLE LEASE REVENUE BONDS, SERIES 2011**

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the Cooperative Agreement by and among Summit County Port Authority and County of Geauga, Ohio and Kenston Wind I LLC per Resolution #11-174 approved November 3, 2011 in connection with the authorization of the Summit County Port Authority Taxable Lease Revenue Bonds, Series 2011 for the Kenston Local School District Lease Project.*

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Aye

**ACKNOWLEDGEMENTS**

- a) The Financial Report from the County Building Department for the Year 2011.*
- b) The 2011 Annual Report for Chagrin River Watershed Partners, Incorporated.*
- c) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending January 11, 2012 as required by O.R.C. 955.12.*
- d) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the inmate meals for the month ending December, 2011.*

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- e) *The Annual Statement of Unpaid Fees for the calendar year 2010 filed by the Sheriff's Office of an accurate account of all fees, costs, penalties, percentages, allowances and prerequisites that have remained unpaid for more than one year pursuant to ORC 325.31.*
- f) *The 2011 Annual Inventory of all materials, machinery, tools and other county supplies pursuant to ORC 305.18 for the following: Department on Aging, Archives / Records Center, Board of Elections, Building Department, CASA for Kids, Clerk of Courts, Legal and Title, Department of Emergency Services, Engineer, Intensive Supervision Probation, Maintenance, Mental Health, Planning Commission, Probate /Juvenile Court, Recorder's Office, Sheriff's Department, Soil and Water, Transit, Veterans, Water Resources, and Municipal Court.*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

*Wed., 1/25    Geauga Tourism Annual Meeting Dinner, 6:30 p.m. Middlefield Community Hall*

*Thu., 1/26    The Commissioners will hold regular session.*

*Mon., 1/30    Board of Revision*

*Tues., 1/31    The Commissioners will hold regular session.*

*Thu., 2/1     CIC 2012 Economic Update, Red Maple Inn at 7:30 a.m.*

*Thu., 2/1     The Commissioners will hold regular session.*

*Tues., 2/7     The Commissioners will hold regular session.*

*Tues., 2/7     The Commissioners will hold a Public Hearing at 10:10 a.m. for the proposed Asphalt Resurfacing of Bass Lake Road (CH 23) in Munson Township.*

*Thu., 2/9     The Commissioners will hold regular session.*

*Thu., 2/9     Chagrin River Watershed Partners Board of Trustees meeting, 4:00 p.m.*

*Fri., 2/10    NOACA meeting at 10:00 a.m.*

*Commissioner Young questioned the date of the CIC Update as being held on 2/2.*

*Commissioner Clerk Christine Blair noted that it was 2/2 that she had put in the wrong date.*

*Ms. Samide added that she had a Microfilming Board meeting today at 1:00 p.m., an ADP Board meeting on 1/31 at 2:00 p.m. and a Boy Scout meeting on 2/9 in the morning.*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER JEMISON ADJOURNED THE MEETING AT 10:45 A.M.***

*Geauga County Board of Commissioners*

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*Mary E. Samide*

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*William S. Young*

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*Tracy A. Jemison*

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*Christine Blair, Commissioners' Clerk*