

**Commissioners' Journal**  
**March 20, 2012**

*The Geauga County Board of Commissioners met in session on March 20, 2012 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Mary E. Samide opened the meeting at 10:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**APPROVE MINUTES**

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the minutes for the meeting of March 15, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget Administrator Heidi Delaney explained that the financials include Revenue Certifications for the Intensive Supervision Probation and the Pretrial Release funds for additional grant funding; an Appropriation transfer from the Contingency account to return appropriations to the Sheriff's Office for reimbursements made into the General Fund; Cash transfers into the General Fund for the building lease payment for the Department of Job and Family Services and out of the General Fund for a portion of 2012 funding for Court Technology; Travel requests for the Common Pleas Court, Prosecutor's Office, and the Department of Job and Family Services, a purchase order for Utility Truck Equipment Incorporated for the purchase of a Ford F550 Crane Truck for the Department of Water Resources in the amount of \$82,245.00; and the final payment to Hummel Construction Company for the Board of Developmental Disabilities transportation building project in the amount of \$130,468.87.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute Resolution #12-051 itemizing the financials for the meeting of March 20, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**BUILDING DEPARTMENT – REFUND LICENSE REGISTRATION FEE**

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and refund the license registration fee paid to Geauga County by K. Hovnanian Homes as a result of paying the contractors fee twice, in the amount of \$100.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – RELEASE BID/  
PERFORMANCE BOND – AM DOOR AND SUPPLY COMPANY – MAPLE LEAF  
COMMUNITY RESIDENCES WINDOW AND PATIO DOORS**

*Program Coordinator Rhea Benton explained that these next three items are to release the performance bonds for last year's formula grant projects as they have all been completed.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve releasing the bid / performance bond for AM Door and Supply Company for the Maple Leaf Community Residences Window and Patio Doors in five (5) houses project, under Grant #B-F-10-IAZ-1, as all specifications have been met.*

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Roll Call Vote:           Commissioner Jemison           Aye  
                                  Commissioner Young           Aye  
                                  Commissioner Samide          Aye

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – RELEASE BID / PERFORMANCE BOND – RONYAK PAVING, INCORPORATED – FAIRGROUNDS SIDEWALK IMPROVEMENT PROJECT

Motion:           by Commissioner Jemison, seconded by Commissioner Young to approve releasing the bid / performance bond for Ronyak Paving, Incorporated for the Geauga County Fairgrounds Sidewalk Improvement project, under Grant #B-F-10-1AZ-1, as all specifications have been met.

Roll Call Vote:           Commissioner Jemison           Aye  
                                  Commissioner Young           Aye  
                                  Commissioner Samide          Aye

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – RELEASE BID / PERFORMANCE BOND – B AND B WRECKING, INCORPORATED – PARTIAL DEMOLITION OF CHARDON PROPERTY DEVELOPMENT, LLC BUILDING

Motion:           by Commissioner Jemison, seconded by Commissioner Young to approve releasing the bid / performance bond for B and B Wrecking, Incorporated for the Partial Demolition of Chardon Property Development, LLC Building project, under Grant #B-F-10-1AZ-1, as all specifications have been met.

Roll Call Vote:           Commissioner Jemison           Aye  
                                  Commissioner Young           Aye  
                                  Commissioner Samide          Aye

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – ADVERTISE NOTICE TO PUBLIC – FINDING OF NO SIGNIFICANT IMPACT ON THE ENVIRONMENT AND NOTICE OF INTENT TO REQUEST RELEASE OF FUNDS – COMBINED NOTICE

Ms. Benton stated that this was to advertise for the environmental impact and to release funds for this year's formula grant projects. Ms. Benton noted that construction cannot be started until this notice has been posted.

Motion:           by Commissioner Jemison, seconded by Commissioner Young to grant permission to advertise the Notice to Public of a Finding of No Significant Impact on the Environment (FONSI) and Notice of Intent to Request a Release of Funds (NOI/RROF) Combined Notice in regards to Community Development Block Grant (CDBG) Formula Projects, under Grant #B-F-11-1AZ-1 to be advertised on March 22, 2012.

Roll Call Vote:           Commissioner Jemison           Aye  
                                  Commissioner Young           Aye  
                                  Commissioner Samide          Aye

COUNTY ENGINEER'S OFFICE – RESOLUTION ORDERING APPLICATION OF POLYESTER PAVEMENT MARKINGS TO VARIOUS ROADS YEAR 2012 – EXECUTE COVER SHEET FOR SPECIFICATION BOOKLET – SET BID OPENING

Chief Deputy Engineer Joe Cattell presented a map to the Board showing the locations of where the polyester pavement markings will be placed as a result of the request for the resolution and to set and advertise the bid opening date.

Motion:           by Commissioner Jemison, seconded by Commissioner Young to approve and execute Resolution #12-052 Ordering the Application of Polyester Pavement Markings to Various Roads in Geauga County, Year 2012.

*This resolution also requests the Board approve and execute the Cover Sheet for the Specification Booklet for the same.*

*Further, this resolution sets a bid opening on Wednesday, April 11, 2012 at 2:05 p.m. Notice of this bid opening will be advertised on March 22, 2012 and on the county website.*

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*Board of County Commissioners, Geauga County, Ohio*

*Date: March 20, 2012*  
*Resolution: 12-052*

**RESOLUTION TO ORDER THE IMPROVEMENT OF VARIOUS SECTIONS OF COUNTY ROADS BY APPLYING POLYESTER PAVEMENT MARKINGS, YEAR 2012**

*WHEREAS, the Geauga County Board of Commissioners has determined by Resolution #12-008 that the public convenience and welfare require the application of polyester pavement markings on various county roads in accordance with Section 5555.022 of the Ohio Revised Code; and*

*WHEREAS, the no lands are needed relative to the application of polyester pavement markings on various county roads; and*

*WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and*

*WHEREAS, the Geauga County Board of Commissioners, after reviewing the plans with the County Engineer in public session for the improvement to apply pavement markings to various county roads, is satisfied that the public convenience and welfare require that said improvement be made.*

*NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.*

*BE IT FURTHER RESOLVED that the Board of County Commissioners in accordance with Section 5555.022 of the Ohio Revised Code hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from local funding sources in accordance with Section 5555.43 of the Ohio Revised Code.*

*BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners is hereby ordered to let this project for bids in accordance with Section 5555.61 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 1:45 P.M. and opened and read aloud at 2:05 P.M. on Wednesday, April 11, 2012.*

*BE IT FURTHER RESOLVED, that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Geauga County Engineer.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – ADVERTISE BIDS – 2012-2013 SEASONS TO PERFORM LAWN MAINTENANCE THREE COUNTY OWNED SITES - #1) CHARDON AREA, #2) 24 HOUR SERVICE AREA AND #3) SAFETY CENTER**

*Director Glen Vernick explained that the lawn maintenance season is coming up on us quick this year with the weather. Mr. Vernick stated that he was trying to do something different with the amount of contracts he has every year by doing them on a two year contract and doing half one year and then the other half the next. Mr. Vernick stated that doing a two year contract can be somewhat of a gamble; just like snowplowing, it all comes down to the weather and the cost of gasoline. Commissioner Jemison noted that last year's bids for this were very competitive, almost a difference of a gallon of gas. Mr. Vernick added that he was asking to advertise for bids to be opened on April 11, 2012, noting that it will be late this year. Mr. Jemison asked if he had a back-up plan. Mr. Vernick stated that they do have some lawn mowers that could be used if needed before this would be in place. Everything is early this year by about a month and a half.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to grant permission to advertise for bids for the 2012-2013 Seasons to Perform Lawn Maintenance Service of three (3) County Owned Sites #1) Chardon Area, #2) 24-Hour Service Area, and #3) Safety Center to be held on Wednesday, April 11, 2012 at 2:20 p.m.*

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*for #1) Chardon Area, 2:30 p.m. for #2) 24 Hour Service Area and 2:40 p.m. for #3) Safety Center. Notice of these bid openings will be advertised on March 22, 2012, March 29, 2012 and on the county website.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – APPROVE USE OF CREDIT CARDS – COMMON PLEAS COURT**

*Commissioner Samide stated that credit cards are something that is looked at during budget hearings and this request is for three Visas, which are within their budget. Mr. Jemison inquired about the processing of this now rather than in January. Commissioners Clerk Christine Blair explained that she had been contacted by the Court and asked why they had not been returned their paperwork. Ms. Blair stated that after looking into the re-organizational meeting motions, it was discovered that the Common Pleas Court had never submitted their paperwork to be processed so that is what we are doing now, adding that it is good for the whole year.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve the Use of Credit Cards for the 2012 Year for the Common Pleas Court for three, (3) Geauga Credit Union Visa's, in the amount of \$1500.00 per month per card.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve the Application for Authorization to Permit the Use of County Credit Cards form (form – O.R.C. 301.27) for the 2012 Year for the Common Pleas Court for Forrest W. Burt, David L. Fuhry, and Joanne E. Monaco.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – ADVERTISE SUMMER HELP (#0101) COMMUNITY AND ECONOMIC DEVELOPMENT, DEPARTMENT ON AGING, AND WATER RESOURCES**

*Ms. Samide stated that the summer help has always been a good thing, it helps the departments out a lot, and gives those that get hired something of a resume. Mr. Jemison asked for clarification of what the summer help was being requested for. Ms. Samide explained that the summer help for Water Resources would be mowing, weed whipping, painting hydrants, building interiors, exteriors, and handrails, stripping and buffing floors, assisting with sand bed cleaning, smoke testing and building maintenance; Community and Economic Development would be scanning all loan and mortgage documents, coordinating and updating information for the Virtual Business Incubator website, updating email information for various mailings, being present to cover office when staff is out of the office, general filing, answering the phones, compiling documents to create binders; and Department on Aging would be doing yard work, major cleaning, chore work and other specific tasks at the five senior centers, and senior homes.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to grant permission to advertise to hire Summer Help (#0101) for the approximate period of May 1, 2012 (or the end of the school year) through September 30, 2012 (or at the start of the school-whichever comes first) for a maximum of 21 weeks (840 hours) to be worked. This posting will remain posted until all positions are filled, with compensation to be set at \$8.25 first year, \$8.50 returning second year and \$8.50 returning third and subsequent years for the following departments: (1) Community and Economic Development, (3) Department on Aging, and (2) for Water Resources.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

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ACKNOWLEDGEMENTS

- a) *The SFY 2011 Annual Report for the Geauga County Board of Mental Health and Recovery Services.*

OTHER

*The Board reviewed upcoming events. Ms. Samide added that she will be at an Opiate meeting this afternoon at 3:00 p.m. at Judge Stupica's office and at NOACA on April 3, 2012 doing interviews. Ms. Samide also noted that she will be gone from April 4<sup>th</sup> through the 10<sup>th</sup> on vacation.*

MEETINGS

- Tues., 3/20 Investment Advisory Board, following session (re-scheduled from 3/13/2012)*
- Thu., 3/22 The Commissioners will hold regular session.*
- Mon., 3/26 Geauga Park District will hold a work session with the Commissioners beginning at 8:00 a.m., Swine Creek Park Lodge, Middlefield*
- Tues., 3/27 The Commissioners will hold regular session.*
- Tues., 3/27 The Commissioners' will hold Public Hearing #1 for the Community Development Block Grant (CDBG) Grant Program at 10:30 a.m.*
- Wed., 3/28 Health District Advisory Committee meeting, 7:00 p.m.*
- Thu., 3/29 The Commissioners will hold regular session.*
- Mon., 4/2 Board of Revision, 9:00 a.m.*
- Tues., 4/3 The Commissioners will hold regular session.*
- Tues., 4/3 The Commissioners will attend the Farm Bureau Luncheon, 11:30 a.m. Bass Lake Tavern*
- Wed., 4/4 United Way Annual Luncheon, 12:00 p.m. Notre Dame Cathedral Latin*
- Thu., 4/5 The Commissioners will hold regular session at 470 Center St., Building #8 (Note Different Location)*
- Thu., 4/5 The County Auditor will present the Economic State of Geauga at 470 Center St. Building #8*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER JEMISON ADJOURNED THE MEETING AT 10:19 A.M.***

*Geauga County Board of Commissioners*

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*Mary E. Samide*

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*William S. Young*

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*Tracy A. Jemison*

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*Christine Blair, Commissioners' Clerk*