

**Commissioners' Journal**  
**November 20, 2012**

*The Geauga County Board of Commissioners met in session on November 20, 2012 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Mary E. Samide opened the meeting at 10:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*Commissioner Jemison was absent from today's meeting.*

**APPROVE MINUTES**

*Motion: by Commissioner Claypool, seconded by Commissioner Samide to approve and execute the minutes for the meeting of November 15, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget and Finance Administrator Heidi Delaney explained the financials for today as including a Revenue Certification for the Hotel/Motel Excise Tax fund necessary for distribution of revenue; Supplemental appropriations for the Department of Water Resources Chagrin Falls Park Water Construction and Water District fund for debt service payments; an Appropriation transfer from the Contingency account to return appropriations to the Sheriff's Office for reimbursements deposited into the General Fund; a Cash transfer out of the General Fund for a cash advance to the Dog and Kennel fund for license revenue not yet received in the amount of \$15,000.00; a Contract for Barking Dog Investments, L.L.C. for a Revolving Loan Fund disbursement for the Office of Community and Economic Development in the amount of \$150,000.00, a payment to Great Lakes Growers for a Local Revolving loan from the Office of Community and Economic Development for land purchase and greenhouse construction in the amount of \$170,000.00; a payment for Transportation Equipment Sales for the purchase of three Transit vehicles in the amount of \$217,797.00, and a payment to Gottschalk Building Company for a portion of the Metzenbaum Center Remodeling project in the amount of \$107,359.00.*

*Motion: by Commissioner Claypool, seconded by Commissioner Samide to approve and execute Resolution #12-195 itemizing the financials for the meeting of November 20, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**COUNTY TREASURER AND COUNTY AUDITOR – MONTHLY STATEMENT OF COUNTY FINANCES – OCTOBER 2012**

*Motion: by Commissioner Claypool, seconded by Commissioner Samide to accept, execute and file the monthly Statement of County Finances filed by the County Treasurer for the month of October, 2012 pursuant to O.R.C. 319.15.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

*Motion: by Commissioner Claypool, seconded by Commissioner Samide to accept, execute and file the monthly Statement of County Finances filed by the County Auditor for the month of October, 2012 pursuant to O.R.C. 319.15.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

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DEPARTMENT ON AGING – ADVERTISE PART-TIME POSITIONS – HOME HEALTH CARE SPECIALIST – FISCAL (#1021) AND ANCILLARY PROGRAM COORDINATOR (#1028) – TWENTY HOURS PER WEEK

County Administrator David Lair stated that this was to advertise for Home Health Care Specialist –Fiscal and Ancillary Program Coordinator positions, for which the Department on Aging had two employees retire in October and that the Board had approved to set a re-hire hearing for those two individuals whom would like to come back Part-time to the Department on Aging. This gives others who might be interested the opportunity to apply for these positions.

*Motion:* by Commissioner Claypool, seconded by Commissioner Samide to grant permission to advertise for a Part-time (Twenty (20) hours per week) Home Health Care Specialist – Fiscal (#1021). Applications will be accepted beginning November 21, 2012 until 4:30 p.m. on December 7, 2012.

<i>Roll Call Vote:</i>	Commissioner Claypool	Aye
	Commissioner Jemison	Absent
	Commissioner Samide	Aye

*Motion:* by Commissioner Claypool, seconded by Commissioner Samide to grant permission to advertise for a Part-time (Twenty (20) hours per week) Ancillary Program Coordinator (#1028). Applications will be accepted beginning November 21, 2012 until 4:30 p.m. on December 7, 2012.

<i>Roll Call Vote:</i>	Commissioner Claypool	Aye
	Commissioner Jemison	Absent
	Commissioner Samide	Aye

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – THREE (3) SATISFACTIONS OF MORTGAGE – TRACY EICHENBERGER – COMMUNITY HOUSING IMPROVEMENT PROGRAM (CHIP) GRANTS

Program Coordinator Joni Stusek explained that one of the current CHIP clients was working to refinance their loan and rather than going through the subordination process for the county it was suggested that Ms. Eichenberger pay the 20% balance due to the county, and then the county would no longer be involved in the process and be removed from the mortgage. In response to a question from Mr. Claypool, Ms. Stusek confirmed that under this program, the balanced owed by the client declines by 8% per year, down to a final balance of 20% that is ultimately due upon sale of the home. For this project, the client was loaned \$6,800.00 for down payment assistance and a total of \$15,228.00 for rehabilitation work performed on the home following the purchase.

*Motion:* by Commissioner Claypool, seconded by Commissioner Samide to approve and execute three (3) Satisfaction of Mortgage for Tracy Eichenberger under the Community Housing Improvement Program (CHIP) Grant #B-C-99-026-1 in the amount of \$6,800.00, CHIP Grant #B-C-99-026-2 in the amount of \$11,978.00, and CHIP Grant #B-C-99-026-2 in the amount of \$3,250.00 as all three (3) mortgages have been satisfied.

<i>Roll Call Vote:</i>	Commissioner Claypool	Aye
	Commissioner Jemison	Absent
	Commissioner Samide	Aye

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – LETTER TO OHIO DEVELOPMENT SERVICES AGENCY (ODSA) REQUESTING EXTENSION OF FORMULA GRANT #B-F-11-1AZ-1

Director Anita Stocker explained that the generators are to be ordered by December 31<sup>st</sup>, but that it was recommended to file for an extension just in case there is a delay in receiving the generators, due to the high demand on the east coast in the aftermath of Hurricane Sandy. Ms. Stocker stated that under the terms of the formula grant if there should be a delay in delivery and if the invoice for the generators is dated later than December 31<sup>st</sup>, that problems could arise in receiving reimbursement from the state without some effort having to be expended by the Prosecutor's office; this action may not be necessary, but is easier to take the precaution of asking for a project extension ahead of time, rather than to have to go through the Prosecutor's office to secure payment if the shipment of and invoicing for the generators is delayed.

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*Motion:* by Commissioner Claypool, seconded by Commissioner Samide to approve and authorize the President of the Board to execute a letter to the Ohio Development Services Agency (ODSA) requesting an extension of the Formula Grant #B-F-11-1AZ-1, to accommodate possible delivery delays of generators for Activity #9, Maple Leaf Community Residences Generator project as a direct result of Hurricane Sandy.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – RETIREMENT RESIGNATION – DOUGLAS J. MERRELL – SENIOR MAINTENANCE WORKER**

*Director Glen Vernick explained that Mr. Merrell was retiring at the end of the year.*

*Motion:* by Commissioner Claypool, seconded by Commissioner Samide to accept the Retirement Resignation of Douglas J. Merrell, Senior Maintenance Worker (#1903) to be effective December 31, 2012.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – ADVERTISE TWO (2) FULL-TIME MAINTENANCE WORKERS**

*Mr. Vernick stated that he was asking to advertise for two maintenance workers, one to replace Mr. Merrell, a senior maintenance worker, and in preparation for the possibility of another vacancy. Mr. Vernick explained that the department had lost a lot of work time over the last year due to medical absences.*

*Motion:* by Commissioner Claypool, seconded by Commissioner Samide to grant permission to advertise for two (2) Full-time Maintenance Workers (#1904). These positions will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – APPROVE LIST OF DELINQUENT SEWER USER FEES, WATER FEES, AND TAP-IN INSTALLMENTS**

*Director Doug Bowen stated that this was the annual certification of delinquent sewer fees; with approximate annual billing revenue for the department of \$6.2 million, the \$426,000.00 identified as past-due represents about 6.8 % of total revenue. Mr. Bowen noted that there was \$429,400.00 certified as delinquent last year, plus \$51,500.00 in penalties assessed at 12% of the delinquent amount, for a total of over \$480,000.00 in total certification, of which \$441,000.00, or about 92 % of that total ultimately collected with the property taxes paid last year. In terms of numbers of customers, there are currently 673 out of 6100 customers, or about 11 %, who get certified as delinquent at some amount. Out of these, 257 customers paid something on their bill, but a balance remains. There are 92 accounts that have never paid on a bill at all. Mr. Bowen stated that some people have said it is beneficial to them to have their unpaid balance placed on their property taxes, as they then report that on their income taxes as part of their tax-deductible property tax total, even though these charges are not generally considered a deductible expense. Mr. Bowen responded to questions regarding the possibility of service cut-off that 90% of Water Resources' customers receive only sewer service, which is not easily isolated and shut off, and even water service is difficult to shut off if it is needed for fire safety reasons.*

*Motion:* by Commissioner Claypool, seconded by Commissioner Samide to approve the attached list of delinquent sewer user fees, water fees, tap-in installments and subsequent certification to the Geauga County Auditor, in accordance with O.R.C. 6117.02 and the Geauga County Department of Water Resources Rules and Regulations (Section F.501) in the total amount of \$477,618.24 (\$426,446.16 arrearage and \$51,172.08 penalty).

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Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Jemison	Absent
	Commissioner Samide	Aye

**OTHER**

*The Board reviewed upcoming events. Ms. Samide wished everyone a Happy Thanksgiving, and added that we have a lot to be thankful for, living in America and in Geauga County; Mr. Claypool added his wishes as well.*

**MEETINGS**

*Thu., 11/22 **The Regularly scheduled Commissioners' meeting is cancelled.***

*Thu., 11/22 **County Offices will be closed for general business in observance of Thanksgiving. Twenty-four hour operations will continue to operate as usual.***

*Fri., 11/23 **County offices under the hiring authority of the Board of Commissioners will be closed for general business.***

*Tues., 11/27 The Commissioners will hold regular session.*

*Thu., 11/29 The Commissioners will hold regular session.*

*Thu., 11/29 Budget Hearing beginning at 1:00 p.m.*

*Tues., 12/4 The Commissioners will hold regular session.*

*Tues., 12/4 Joint Juvenile Detention Center Board Meeting, 1:30 p.m., Portage County*

*Thu., 12/6 The Commissioners will hold regular session.*

*Thu., 12/6 The Commissioners will hold a Public Hearing beginning at 10:30 a.m. regarding the Issuance of Revenue Bonds for South Franklin Circle*

*Thu., 12/6 Chagrin River Watershed Partners Board of Trustees meeting, 4:00 – 6:00 p.m. at Willoughby Hills Community Center*

*Fri., 12/7 Community Improvement Corporation (CIC) Luncheon, 12:00 p.m. at Welshfield Inn*

*12/9 – 12/11 The Commissioners will attend the CCAO Winter Conference, Columbus, Ohio*

*Tues., 12/11 **The Regularly scheduled Commissioners' meeting is cancelled.***

*Tues., 12/11 The Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*

*Thu., 12/13 The Commissioners will hold regular session*

*Fri., 12/14 NOACA meeting, 10:00 a.m. in Cleveland, Ohio*

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***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER  
CLAYPOOL ADJOURNED THE MEETING AT 10:31 A.M.***

*Geauga County Board of Commissioners*

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*Mary E. Samide*

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*ABSENT*  
*Tracy A. Jemison*

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*Walter M. Claypool*

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*Christine Blair, Commissioners' Clerk*