

Commissioners' Journal
July 10, 2012

The Geauga County Board of Commissioners met in session on July 10, 2012 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Mary E. Samide opened the meeting at 10:01 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

**Commissioner Young Retired as of June 30, 2012.*

APPROVE FINANCIALS

Budget Administrator Heidi Delaney explained the financials for today as including Revenue certifications for the Intensive Supervision Probation and Pretrial Release Funds for increased state funding; an Appropriation transfer from the Contingency account for additional appropriations for increased costs associated with the housing of Federal and Cuyahoga County inmates; a Travel request for the Department of Job and Family Services; a Contract for Bird Technologies TX RX Systems, Incorporated for the digital upgrade to the 800 MHZ radio system in the amount of \$166,991.76; a Third Quarter payment for 2012 to the OSU Extension Office in the amount of \$68,316.36 and a payment to Envirocom Construction for the Opalocka WWTP improvement project in the amount of \$240,929.60.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute Resolution #12-126 itemizing the financials for the meeting of July 10, 2012.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Retired*</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

COMMISSIONERS – 2013 TAX BUDGET

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute Resolution #12-127 adopting the 2013 Tax Budget in accordance with O.R.C. Sections 5705.28 and 5705.29.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Retired</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

ARCHIVES / RECORDS CENTER – UNPAID LEAVE OF ABSENCE – VICKIE SMOLKO

County Administrator David Lair explained that Ms. Smolko is to the point of being eligible for retirement and they are still working on determining when the end date will be. Ms. Smolko is currently taking vacation time but if she needs additional time to take her to the retirement date, she is asking for unpaid leave. Mr. Lair noted that the date determined will be no later than August 17, 2012.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve an unpaid leave of absence for Vickie Smolko, Records Retrieval Coordinator for the period July 16, 2012 through August 17, 2012.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Retired</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT ON AGING – PROMOTE DAVID CRAIG – ASSISTANT ADS COORDINATOR

Commissioner Samide noted that this position had been previously discussed with Director Sally Bell prior to being advertised internally. Commissioner Jemison wanted to make note that ADS is for the Adult Day Services program. Mr. Lair added that this is the final move to correct staffing in order to be in compliance based on the number of clients.

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Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve the promotion of David Craig to the position of Assistant ADS Coordinator to be effective July 11, 2012 at the rate of \$14.00 per hour. After the successful completion of a 180 day probationary period the rate will increase to \$14.50 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Retired</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT ON AGING – REJECT ALL BIDS AND ADVERTISE FOR BIDS FOR HOME MAKER / PERSONAL CARE – GEAUGA RESIDENTS AGE 60 AND OVER

A brief discussion was had regarding the bids that had been received and it was noted that there were not enough qualified units of service to fill the required need. This will be to reject all the bids and advertise again in hope of getting better results.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to reject all bids for the Home maker / Personal Care for Geauga County Residents Age 60 and over.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Retired</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Motion: by Commissioner Jemison, seconded by Commissioner Samide to grant permission to advertise for bids for Home maker / Personal Care Service for Geauga County residents Age 60 and over to be held on Wednesday, August 1, 2012 at 2:00 p.m. Notice of this Bid Opening will be advertised on July 12, 2012, July 19, 2012 and on the county website.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Retired</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – OFFICE OF HOUSING AND COMMUNITY PARTNERSHIPS RLF GRANT / LOAN REVIEW REPORT FORM – MK ENTERPRISES, INCORPORATED

Director Anita Stocker explained that this was to get ahead in order to fast track in hopes of getting the equipment by the end of the month. Ms. Stocker noted that this is non-binding and is just to get paperwork started to be processed by the State. MK Enterprises is in need of purchasing four (4) pieces of equipment. Ms. Stocker stated that MK Enterprises makes circuit boards with through-hole processing and has been very successful. Discussions have been had with MK Enterprises before and we were never able to help them out, now we are able to help them with this equipment.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the Ohio Department of Development Office of Housing and Community Partnerships RLF Grant / Loan Review Report Form for MK Enterprises, Incorporated for a loan from the Revolving Loan Fund in the amount of \$23,200.00 for five (5) years at three percent (3.0%) for the purchase of Machinery and Equipment for their existing facility located at 16110 Industrial Parkway, Middlefield Village.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Retired</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – CERTIFICATION OF DETERMINATION OF SUBSEQUENT EXEMPTION FOR CATEGORICAL EXCLUSION PROJECT – MK ENTERPRISES, INCORPORATED

Ms. Stocker noted that this is the environmental notification and sign off for MK Enterprises.

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Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project in regards to the Community Development Block Grant (CDBG) Revolving Loan Fund Loan to MK Enterprises, Incorporated for the purchase of Machinery and Equipment for their existing facility located at 16110 Industrial Parkway, Middlefield Village in the amount of \$23,200.00.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Retired</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – WINTERS AND LEWIS EXCAVATING – REPLACEMENT OF BURTON WINDSOR ROAD BRIDGE

Chief Deputy Engineer Joe Cattell explained that this was the contract for the replacement of the Burton Windsor Road Bridge, adding that it is a box culvert, precast box located about ½ mile east of State Route 528 on Burton Windsor Road. Mr. Cattell stated that would be a thirty day scheduled closure but should only take about two to two and half weeks.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute the Unit Price Contract with Winters and Lewis Excavating, Incorporated for the Replacement of the Burton Windsor Road Bridge (Structure #14-6.14) in Huntsburg Township in the amount of \$79,536.80.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Retired</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – KOKOSING CONSTRUCTION COMPANY, INCORPORATED – ASPHALT RESURFACING OF MORGAN ROAD

Mr. Cattell explained that this was the contract for the resurfacing of Morgan Road, the entire section from State Route 6 to Leggett Road. This is just less than two miles. Mr. Cattell noted that this project came in about \$42,000.00 under estimate.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute the Unit Price Contract with Kokosing Construction Company, Incorporated for the Asphalt Resurfacing of Morgan Road (CH 26) in Montville Township in the amount of \$438,818.40.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Retired</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – RONYAK PAVING, INCORPORATED – ASPHALT RESURFACING MUNN ROAD

Mr. Cattell explained that this was the contract for the resurfacing of Munn Road, part of the County section, which is just a resurfacing for the section between Stafford Road and Bell Road. This also came in under estimate, by about \$50,000.00.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute the Unit Price Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Munn Road (CH 32, Sections E & F) in Auburn and Newbury Townships in the amount of \$327,268.74.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Retired</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Mr. Cattell explained that Morgan Road was added due to the savings of projects coming in under estimate. Discussion then took place regarding the roads in the county that are being worked on all at the same time. Mr. Cattell gave an update on the bridge replacement at Auburn Road and Sherman Road and that it is currently ahead of schedule. Mr. Cattell briefly discussed

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the work on Bass Lake Road and after a small delay with the utility company, they should be getting back to work on finishing up that project.

COUNTY ENGINEER'S OFFICE – OHIO PUBLIC WORKS COMMISSION PROJECT AGREEMENT – COUNTY AND TOWNSHIP ROAD NAME SIGN COMPLIANCE UPGRADE

Mr. Cattell stated that at the time of application Mr. Jemison was President of the Board and he will act as the Chief Executive Officer for the Ohio Public Works Commission Agreement for the County and Township Sign Upgrade. Mr. Cattell explained that by 2017 all signs have to have been switched to high intensity. All county road signs have been completed, including street names. Mr. Cattell stated that they have an agreement with the Townships that the County will make the signs and that the Townships will put them up and maintain them. This should allow the County to upgrade all of the signs, speed limit, stop signs, etcetera and all street name signs, making both the County and the Townships in compliance prior to the deadline.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize Commissioner Tracy A. Jemison, Chief Executive Officer to execute the Ohio Public Works Commission Project Agreement (Project #CG18P) for the County and Township Road Name Sign Compliance Upgrade.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Retired</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – ADVERTISE INTERNALLY – WASTEWATER PLANT OPERATOR III (#2312)

Director Doug Bowen explained that as part of the union contract we have an employee that obtained their Operator III license, noting that there are only about fifteen in the State of Ohio. Mr. Bowen noted that currently the person in charge holds this license, so this is a good thing to be able to have a backup going forward.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to grant permission to advertise internally for the position of Wastewater Plant Operator III (#2312) in accordance with the union contract for a period of ten (10) days.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Retired</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – ACCEPT RESIGNATION – JEREMY M. NEILL, ELECTRICIAN (#2314)

Mr. Bowen explained that Mr. Neill had received two job offers, noting that he is an Electrician, but holds an Operator's License and can be paid more money. Mr. Bowen added that another employee had also applied and may take the opposite job of what Mr. Neill doesn't take. Mr. Bowen stated that the department has lost fifteen to twenty people in the last three years to other places. It was briefly discussed that they might need to look at increasing pay grades to help keep employees here.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to accept the resignation of Jeremy M. Neill, Electrician (#2314) to be effective July 21, 2012.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Retired</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – ADVERTISE INTERNALLY FOR TEN DAYS – THEN EXTERNALLY IF NO CANDIDATE – ELECTRICIAN (#2314)

Mr. Bowen explained that they were asking to post internally and if no qualified applicants, then to advertise externally until the position is filled.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to grant permission to advertise internally for the position of Electrician (#2314) in accordance with the union contract for a period of ten (10) days. In the event that

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no qualified candidates are found, the position will be advertised externally until the position is filled.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Retired</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENTS – LIQUID ENGINEERING CORPORATION AND CORRPRO WATERWORKS

Mr. Bowen explained that while having camera work done on the Bainbridge Treatment Water Tower they noticed some of the tower was corroding. These contracts are to have Liquid Engineering come in and do repairs to the inside of the Tower and then Corrpro Waterworks will do cathodic protection and apply a base layer and additional layer on top. Mr. Jemison inquired about the operation still functioning. Mr. Bowen stated that they can operate the pump stations and it will be done during a slow time.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute a service Contract Agreement with Liquid Engineering Corporation to perform underwater maintenance for the Year 2012 in an amount not to exceed \$6,300.00.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Retired</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute a service Contract Agreement with Corrpro Waterworks to perform the installation of one cathodic protection (CP) system for the Year 2012 in an amount not to exceed \$10,750.00.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Retired</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – CHANGE ORDER #2 – JACK GIBSON CONSTRUCTION – INFIRMARY CREEK WASTE WATER TREATMENT PLANT IMPROVEMENTS

Mr. Bowen explained that the project is almost complete, and that this change order was for just over \$21,000.00 to correct a safety issue that came up after they raised the elevation of the tank. This drop down is higher and will require guard rail. Mr. Bowen noted that about \$17,000.00 of the cost is for grading and the rails to be put up, plus some miscellaneous driveway culvert work and a heater for the filter building, but the majority of the change order amount is for the safety issue. Discussion took place about the project engineer not having included this in the original plan to be bid. Mr. Bowen noted that the total project cost was \$1.8 million and that the total of the three change orders is less than 2.5%. Mr. Jemison noted that the project engineer should have included all this and it should be noted if they are ever used again.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute Change Order #3 increasing the Contract with Jack Gibson Construction for the Infirmary Creek Waste Water Treatment Plant Improvements Project for changes to the site grading and building heating in the amount of \$21,865.52.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Retired</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – NACo 2012 CREDENTIALS (VOTING) FORM

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the NACo 2012 Credentials (Voting) Form.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Retired</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

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ACKNOWLEDGEMENTS

- a) *The Monthly Financial Report from the County Building Department for the month of June, 2012.*
- b) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending June 27, 2012 as required by O.R.C. 955.12.*
- c) *A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the prisoner transport for the month ending June 2012 as required by O.R.C. 325.07.*
- d) *The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of June 2012, pursuant to ORC 135.35(L).*

OTHER

The Board reviewed upcoming events.

MEETINGS

Tues., 7/10 Planning Commission Meeting – Cancelled

Wed., 7/11 Township Association Dinner, 6:30 p.m. Middlefield Fire Department

Thu., 7/12 Revolving Loan Fund meeting, 8:00 a.m.

Thu., 7/12 The Commissioners will hold regular session.

Fri., 7/13 NOACA, 10:00 a.m., Cleveland

Sat., 7/14 Health and Safety Fair, University Hospitals and Department on Aging, 10:00 a.m through 2:00 p.m.

Mon., 7/16 Family First Council, 2:00 p.m. at Job and Family Services

Tues. 7/17 The Commissioners will hold regular session.

Thu., 7/19 The Commissioners will hold regular session.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER JEMISON ADJOURNED THE MEETING AT 10:28 A.M.

Geauga County Board of Commissioners

Mary E. Samide

RETIRED

William S. Young

Tracy A. Jemison

Christine Blair, Commissioners' Clerk