

**Commissioners' Journal**  
**August 7, 2012**

*The Geauga County Board of Commissioners met in session on August 7, 2012 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Mary E. Samide opened the meeting at 10:01 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*\*Commissioner Claypool was absent from today's meeting.*

**APPROVE MINUTES**

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute the minutes for the meeting of July 31, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent*</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget Administrator Heidi Delaney explained the financials for today as including a Supplemental appropriation for contract services of water purchases for the Department of Water Resources; an Appropriation transfer for additional funding for the 800 Communications fund for the increased workload due to the 800 system upgrade; an Appropriation transfer to put appropriations in place for the payment of the notes on the Safety Center; Cash transfers out of the General Fund for portions of 2012 funding for the 800 Communications fund and the Office of Community and Economic Development; Travel requests for the Maintenance Department, the Treasurer's Office and the Department of Water Resources; and a payment to Charlie's Dodge, Incorporated for the purchase of a 2012 Jeep Liberty for the Department of Job and Family Services in the amount of \$17,431.50.*

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute Resolution #12-141 itemizing the financials for the meeting of August 7, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**COUNTY AUDITOR – UPDATE ON INTEREST RATES – IMPROVEMENT NOTES**

*County Auditor Frank Gliha came before the Board explaining he had good news, the County received the lowest interest rate they have ever gotten. Mr. Gliha gave a brief history on the interest rates, explaining that in 2009 on \$3 Million we received 1.4432 with RBC and paid \$43,000.00 in interest, in 2010 on \$2.5 Million we received 0.739 with Robert Baird and paid \$18,474.00 in interest, in 2011 on \$2 Million we received 0.6432 with Fifth Third and paid \$12,884.00 in interest. This year in 2012 on \$5.5 Million total, \$1.5 Million for the Safety Center and \$4 Million on the Communication System we received 0.488 with Key Bank and will only pay \$26,840.00. That is a significant number, and the County will pay less than what was paid in 2009 on \$3 Million. Mr. Gliha explained that this was all because of the Moodys , the ratings, and the fact that we are conservative in the County, that we are doing more right than people can imagine. Mr. Gliha stated that to have a company like Moodys rate the County with a Aa1 and a MIG 1 rating speaks volumes for what the Elected Officials are doing to keep costs down, we just need to keep doing what we can. Commissioner Jemison stated that the Safety Center portion of the interest cost will be about \$7,000.00. Mr. Gliha stated that it wasn't bad, and that quite conceivably the County will pay off the Safety Center a lot earlier if things continue. Commissioner Samide stated that it has always been the experience of the Board to pay down our debt, and hope to continue that in the way we have been doing. Mr. Gliha applauded the Board for that, adding that once done with the notes process, the County will figure out the next step, that the County is doing great, and as long as we continue what we are doing, we will be fine. A brief discussion took place about the original thought for the Safety*

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*Center as a thirty (30) year bond for the debt. County Administrator David Lair stated that he had spoken with Commissioner Claypool about the notes process of issuing notes in anticipation of bonds. When you have a safety center this will have a forty to fifty year life, to bond it out you would pay millions in interest, but with the notes we have been able to pay it down quickly and save money in interest. Mr. Gliha stated that the key is the conservative approach, of saving and not spending money foolishly. Mr. Jemison stated that he cannot say enough about the Sheriff's department and what they have been doing, bringing in more than \$6 Million to date in the new safety center with housing prisoners from Cuyahoga County and ICE, that is how we have been able to pay this debt down, that it will literally pay for itself.*

**DEPARTMENT ON AGING – WESTERN RESERVE AREA AGENCY ON AGING OLDER AMERICANS ACT GRANT APPLICATION DOCUMENTS FOR FUNDING OF TRANSPORTATION SERVICES**

*Director Sally Bell explained that she was asking for approval to help the department address the transportation needs in Geauga County. The Western Reserve Area Agency on Aging (WRAAA) represents five counties and these are the federal funds available and designated out per county. This is to apply for those funds named for Geauga County for transporting senior citizens to and from our adult day care program. Allowing the department to apply for this two year grant through WRAAA helps us offset costs to Geauga taxpayers in transporting seniors. Mr. Jemison asked if this was a continuation or a new grant. Ms. Bell explained that this has been here since before she started with the County, that this grant is what funded the Department on Aging until the taxpayers decided to support them. It was for a lot less money and was sprinkled throughout all of the programs that the department had, as they had no other funding sources. This application is for more money, as they don't know what they will receive or even the amount available to Geauga County. Mr. Jemison inquired how Ms. Bell determined the amount she was applying for. Ms. Bell stated that they are asking for what they would need to do a year's worth of transportation for the Alzheimer's clients. Ms. Bell stated that they divide their transportation bill into three areas, one being adult day service, two being the transport of seniors to and from the senior centers, and three the out of county transportation, with two small areas for vouchers for low income seniors to get to and from the doctors and the grocery store and Title 20 money that allows low income seniors to come and eat one day a week at the senior center for free.*

*Mr. Jemison asked what the strings are that are attached to these funds, and what the requirements are if we take these funds. Ms. Bell explained that there is a fifteen percent (15%) match that is done with in-kind and levy dollars. Ms. Bell explained that volunteers reconcile all the bills from transit, the day to day attendance at the adult day service to make sure they are charged out for the days that they are here, all the data is entered into the computer system to do the reporting to the federal government. Those volunteer hours count as an in-kind match, and that is used to offset this and whatever else is needed payroll is used.*

*Ms. Samide inquired if these funds were not granted, what the department would do. Ms. Bell explained that it would be a disastrous. This funding is set aside for every county or territory in the United States. Ms. Bell explained that in 1965 when they created the Older Americans Act, that they didn't tell you how to spend the funds, that it was for senior citizens, who have the right to services, the right to get information so they know how to get help. In this county our information money goes to 211. Seniors have a right to legal services, to have assistance in preparing for their future, living wills, healthcare power of attorney and their wills, so legal services is a mandated service. Ms. Bell explained that if your community, for instance is providing home delivered meals, then you don't use the funding for that if you already have a system that does that. In this county we didn't have a lot of established programs, so they put a little bit of money into a lot of different programs in the early years. Ms. Bell stated that when she started she felt that it was crazy to have to report all those seniors' names, so the programs were rolled into the highest used programs. They surveyed the citizens of Geauga and what they told them were that the most important for senior citizens was for transportation and food, so that is what they looked at. Ms. Bell stated that they limit you on the number of meals you can get for the food, and at one point they received 25 meals from the feds for home delivered meals and they had 47 per day at the congregate sites so we started rolling it all into transportation. Ms. Bell stated that it was smart to not make communities say you have to do this, this and this, that in today's world seniors are so mobile, that they move from one community to the next and don't understand the services available in each community, as each community responds with their own greatest need.*

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*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the grant application documents for the Western Reserve Area Agency on Aging for Older Americans Act funding for Transportation Services for the period January 1, 2013 through December 31, 2014 for a total of \$265,720.00 per year in Federal funds, with a two year total of \$531,440.00, with a local match from in-kind donations and local levy funds.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

*Ms. Bell stated that she was hoping to return next week with the last part of a federal request for evidence based health care programs on Chronic Disease and Matter of Balance. Ms. Bell stated that they have an employee trained as a master trainer in the Matter of Balance and have done very well with the program.*

**DEPARTMENT ON AGING – 2012 SENIOR FARM MARKET – PRITT FAMILY FARM**

*Ms. Bell is requesting to add the Pritt Family Farm to the vendors for the Farm Market, they are located in Chardon Township and on that side of the county the next closest is Sages, so she would like add them as additional farm in the northern end of the county. Ms. Bell added that next year will include a deadline for the contracts to be received.*

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute an Agreement with Pritt Family Farm, Rhonda McCummins for the 2012 Senior Farm Market for the period June 1, 2012 through October 31, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**ARCHIVES / RECORDS CENTER – RETIREMENT RESIGNATION- VICKIE SMOLKO**

*Director Linda Burhenne explained that she was asking that the Board accept the retirement resignation of Ms. Smolko. Ms. Smolko has been with the county for fifteen years and has decided to be home with her family. Ms. Burhenne stated that she would not be replacing her, that she promised to reduce staff through attrition, and that this will be the third person they have lost. Ms. Burhenne added that she felt that they were at the right place with staffing, that they were cross-training within the department.*

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to accept the retirement resignation of Vickie Smolko, Records Retrieval Coordinator to be effective August 17, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – NOTICE OF AWARD – EXCAVATION WORKS, INCORPORATED**

*Program Administrator Joni Stusek explained that this was the third system under the EPA grant program. This is another system where the grant is covering 85% and the homeowner is paying 15%. Ms. Samide stated that this system has obviously failed. Ms. Stusek noted that the EPA grant will not allow funds to be used unless the local health district fails the systems. Ms. Samide noted that the was the number one criteria and the second goes into income guidelines.*

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute a Notice of Award to Excavation Works, Incorporated for installation of a septic system at 9626 Old State Road, Chardon, owned by Andrew J. and Billie J. Stawicki, under the EPA Water Pollution Control Loan Fund Household Sewage Treatment System Program (Project # CS390028-0019) in the amount of \$15, 240.00 as they represented the lowest and best proposal.*

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Roll Call Vote:	Commissioner Claypool	Absent
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

**COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1 – INCREASE CONTRACT WITH RONYAK PAVING, INCORPORATED – WIDEN AND ASPHALT RESURFACE BASS LAKE ROAD**

Chief Deputy Engineer Joe Cattell explained that he had two change orders before the Board today, the first is with Ronyak Paving on Bass Lake Road, Sections D and E, from the Munson Township line to Mayfield Road. This is where they are currently working. Mr. Cattell noted that this is not the final change order, that normally any time an item goes over the plan quantity they generally hold that till the end, but in this case the contractor wanted paid, as the sub-contractor was Clemson Excavating. The project itself is under budget, but this change order reflects a \$6,000.00 increase. Mr. Cattell explained that there was a high back slope and the homeowner approached us that he would like to pipe in his frontage; in cases like this we offer to put it in, but the homeowner has to pay for the material. The project is moving along, and is scheduled to have paving start on Thursday. Once complete we will be back with a final change order.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute Change Order #1 increasing the contract with Ronyak Paving, Incorporated for the Widening and Asphalt Resurfacing of Bass Lake Road (CH 23, Sections D & E) in Munson Township in the amount of \$6,004.00.

Roll Call Vote:	Commissioner Claypool	Absent
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

Ms. Samide inquired about the Auburn Road Bridge project. Mr. Cattell stated that they paved the base and bridge yesterday and will be putting up the guardrail and will then open it up to traffic. The plan is to pave it when they pave Sherman to make a smooth service with no seams. This project is a couple of weeks ahead of schedule.

**COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1 – DECREASE CONTRACT WITH RONYAK PAVING, INCORPORATED – ASPHALT RESURFACE BELL STREET**

Mr. Cattell stated that this change order is also with Ronyak Paving and is a final decrease of the contract by just over \$9,000.00. The project came out real nice, and removed the bump the former Commissioner, Mr. Young was concerned with.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute Change Order #1 final decreasing the contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing for Bell Street (CH 10, Sections D & F) in Newbury Township in the amount of \$9,007.00.

Roll Call Vote:	Commissioner Claypool	Absent
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

**DEPARTMENT OF WATER RESOURCES – INCREASE CURRENT INTERNAL POSTING – WATER / WASTEWATER PLANT OPERATOR I (#2326)**

Director Doug Bowen explained that the next three items are similar and go together. Mr. Bowen stated that a few weeks ago he mentioned that Corey Allen, who had been an intern here for free, then worked here as Summer help, had obtained his Operators License, and would now like to hire him officially as an employee. This position was posted internally for a week, during which time Eric Peck who had obtained his Operators License last year finally accumulated enough time of service here to get his official certificate to be Operator I. Mr. Bowen stated that he was asking to increase the current posting for Operator I to two positions to hire one and promote one. Mr. Jemison inquired if this puts the department back where it should be with Operators. Mr. Bowen stated that it was starting to, the everyone was starting to see the motivation in doing this.

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*Motion:* by Commissioner Jemison, seconded by Commissioner Samide to increase the current internal posting for one (1) Water / Wastewater Plant Operator I (#2326) to two (2) positions.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – HIRE COREY ALLEN - WATER / WASTEWATER PLANT OPERATOR I (#2326)**

*Motion:* by Commissioner Jemison, seconded by Commissioner Samide to approve hiring Corey Allen to the position of Water / Wastewater Plant Operator I (#2326) to be effective August 5, 2012 at a rate of \$15.95 per hour, with a 120 day probationary period, during which as a condition of employment Mr. Allen is required to obtain a CDL License.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – PROMOTE ERIC PECK – WATER / WASTEWATER PLANT OPERATOR I (#2326)**

*Motion:* by Commissioner Jemison, seconded by Commissioner Samide to approve the promotion of Eric Peck to the position of Water / Wastewater Plant Operator I (#2326) to be effective August 5, 2012 at a rate of \$15.95 per hour with a 120 day probationary period.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – ADVERTISE INTERNALLY FOR TWO POSITIONS OF WATER / WASTEWATER PLANT OPERATOR II (#2313) – MCFARLAND WWTP FACILITY – MERRITT ROAD GARAGE FACILITY**

Mr. Bowen explained that Mr. McGee who worked for the department for four summers in a row, who had been hired at McFarland on nights, has his Operator I and just obtained his Operator II, so per the union contract we need to advertise for the position internally to promote.

*Motion:* by Commissioner Jemison, seconded by Commissioner Samide to grant permission to advertise internally for a period of ten (10) days, in accordance with the union contract, two (2) positions for Water /Wastewater Plant Operator II (#2313) at the McFarland WWTP facility and the Merritt Road Garage facility. In the event that no qualified candidate is found, the positions will be advertised externally until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**BOARD OF DEVELOPMENTAL DISABILITIES – AWARD BID – GOTTSCHALK BUILDING COMPANY – BESSIE BENNER METZENBAUM REMODELING 2012 PROJECT**

Director Don Rice and Business Manager Steve Tucker brought in diagrams for the Board to look at regarding the remodeling project at the Bessie Benner Metzenbaum Center. Mr. Rice explained to the Board that the building was built in 1965 for other purposes, it was designed around small children, and we need to update it something that will serve adults as our population has changed. The building needs to change and become ADA compliant. Mr. Rice explained that the bathrooms are 3 foot by 4.5 foot and cannot fit a wheelchair or lift in there to serve adults. Mr. Rice explained to the Board on the diagram the areas that would be changed in the front of the building, for conference rooms, a new program area, and a second set of rooms with bathrooms, changing areas that include a lift. Mr. Rice stated that gym would be getting air conditioning, along with several new windows in the building. Mr. Jemison agreed that the building needed new windows that you could hear the dollars fly out of them. Mr. Jemison stated that at a cost of \$281,000.00 he asked to help him understand the type of deconstruction and reconstruction, asking if floors and walls were being taken out. Mr. Rice

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*stated that there would be masonry walls replaced, new lines put in, drywall walls replaced, electrical put in, drop ceilings and light fixtures. Mr. Jemison asked about the change in use of the gym. Mr. Rice explained that the gym was originally the gym and cafeteria in the school and only had fans on the ceiling; now it is being used for physical activities, group activities where about twenty adults are together using the room. Ms. Samide inquired about the cost of the windows. Mr. Tucker explained that the cost was not broken down for the windows, but that it was included in the general amount. The windows would be the same sizes, except for a wall of windows that would be taken out and only one put back in. Mr. Jemison inquired about the number of people that would be being served. Mr. Rice responded that it would be about 10 to 12 people per room, and an additional 15 to 20 in the new program area where the adults there are higher functioning and don't need lifts. The Board discussed the project completed last year that included three rooms being remodeled, including bathrooms, changing rooms and laundry facilities. Part of this year's project is the same as last year, but includes the new program area, and the conference rooms that are needed. Ms. Samide asked if this would complete the building. Mr. Rice stated that it would take the building back to being fully used like it was about five years ago.*

*Mr. Jemison asked about the range on the bids. Mr. Tucker explained that they only received one complete bid, that it was structured to be separate people on the individual components like HVAC, Plumbing, Etc., but unfortunately there was only one complete bid. Mr. Jemison then inquired if they could piece meal it out. Mr. Rice stated that they could except that it wouldn't include plumbing, as there was a lack of a plumbing bid. The only people that covered plumbing was in the complete bid under the general that was received. Mr. Jemison asked what the architect's estimate for the project was. Mr. Tucker stated that it was \$265,000.00, but did not include the two alternate options. The Combined bid received was \$253,000.00, and then they decided to add the two alternate options which was for the conference room remodel, the computer lab and the replacement of light fixtures. Ms. Bell asked if they had centralized storage for supplies to accommodate the rooms, as it is much easier when the supplies are there. Mr. Rice stated that most of the supplies are in the rooms, and that the larger equipment of trikes, and such are stored in the gym. Mr. Tucker added the occupational therapy room also stored equipment. Ms. Samide asked about the length of time for the project. Mr. Rice stated that they hoped it would be finished by Christmas. Mr. Tucker added that there was a clause in the contract, noting that they were given 90 days after the notice to proceed and 120 days for the windows as they have to be ordered. Mr. Rice added that originally they were hoping for Thanksgiving but windows are made after you order them and take three months to come in.*

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to award the bid to Gottschalk Building Company for the Bessie Benner Metzenbaum Remodeling 2012 project in the amount of \$281,000.00, as they represented the lowest and best bid.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**ACKNOWLEDGEMENTS**

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending July 18, 2012 as required by O.R.C. 955.12.*
- b) The Monthly Financial Report from the County Building Department for the month of July, 2012.*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

*Thu., 8/9 The Commissioners will hold regular session.*

*Fri., 8/10 NOACA, Cleveland, 10:00 a.m.*

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*Tues., 8/14    The Commissioners will hold regular session.*

*Tues., 8/14    The Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*

*Thu., 8/16    The Commissioners will hold regular session.*

*Mon., 8/20    Family First Council, 2:00 p.m. at Mental Health*

*Tues., 8/21    The Commissioners will hold regular session.*

*Wed., 8/22    Peach Jamboree – Department on Aging, Chagrin Falls Senior Center 10:00 a.m. – 1:30 p.m.*

*Wed., 8/22    Perry Nuclear Power Plant Drill – Dry Run*

*Thu., 8/23    The Commissioners will hold regular session.*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER JEMISON ADJOURNED THE MEETING AT 10:51 A.M.***

*Geauga County Board of Commissioners*

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*Mary E. Samide*

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*Tracy A. Jemison*

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*Walter M. Claypool*

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*Christine Blair, Commissioners' Clerk*

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