

**Commissioners' Journal**  
**February 12, 2008**

*The Geauga County Board of Commissioners met in session on February 12, 2008 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Craig S. Albert opened the meeting at 10:13 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**APPROVE MINUTES**

*Motion: by Commissioner Samide, seconded by Commissioner Albert to approve and execute the minutes for the meeting of February 7, 2008.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Abstain</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget Officer Diane Arp reported the financials as including a distribution of the unappropriated balance in the General Fund; cash transfers include grant matches for Victims Witness and Violence against Women and the first half appropriations to Soil and Water; two Then and Now's; three travel requests and three payments for appointed counsel fees. Commissioner Albert commented on his protestation to paying for appointed counsel appeal and objected to paying the fee of \$1,000.00 for each appeal – for nothing. The Board agreed with Commissioner Albert's objections.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute Resolution 08-018 itemizing the financials for the meeting of February 12, 2008.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**COUNTY HOME - HIRE SUBSTITUTE ATTENDANT - KIMBERLY WILLMAN**

*Motion: by Commissioner Samide, seconded by Commissioner Young to hire Kimberly Willman for the position of Substitute Attendant (#1504-2) in the County Home to be effective February 19, 2008 at a rate of \$8.35 per hour. After the successful completion of a 700 hour probationary period, the rate will increase to \$8.80 per hour. This request will close the job posting.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**OTHER**

*There was a brief discussion on State transit funds, the management of funds to be disbursed and tolls and congestion pricing. Commissioner Samide briefly commented on the meetings in Washington she attended with Howard Maier from NOACA and the discussions and lobbying for funding that they pressed.*

**TRANSIT DEPARTMENT – HIRE PART-TIME DISPATCHER – ELIZABETH WATSON**

*Director Kristina Fenselon explained this position has been vacant since October of last year. She wanted to wait and see if they needed the position as things had been slowing down.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to hire Elizabeth S. Watson as a part-time Dispatcher (#2212-1) to be effective February 13, 2008 at*

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*a rate of \$11.35 per hour. After the successful completion of a 700 hour probationary period, the rate will increase to \$11.95 per hour. This request will close the job posting.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**TRANSIT DEPARTMENT – CLOSE PART-TIME DRIVER POSTING**

*Motion: by Commissioner Samide, seconded by Commissioner Young to close the posting for the position of Part-time Driver due to the reduction in service.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES - INTERNAL POSTING - FULL-TIME  
LABORATORY TECHNICIAN**

*Director Gus Saikaly reported this is not hiring a new position it is simply reclassifying a person who is doing more lab work than anything else.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to grant permission to advertise internally for the position of a Full-time Laboratory Technician (#2307) at the McFarland Creek Wastewater Treatment Plant location, for ten days as in accordance with the union contract.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACTS**

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute a service contract with Romano Ianiro Contracting Incorporated to perform excavating services as needed at various locations within the county for the 2008 Year in an amount not to exceed \$15,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute a service contract with Winters and Lewis Excavating Incorporated to perform general and emergency excavating services as needed at various locations for the 2008 Year in an amount not to exceed \$5,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – PROMISSORY NOTE AND  
MORTGAGE – TIMOTHY MCCASKEY**

*Program Coordinator Rhea Dykes reported this is a second mortgage placed on the property for a change order that went through.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute a Promissory Note and Mortgage with Timothy McCaskey for rehabilitation / lead remediation assistance for property located at 145 Cornelia Drive, Claridon in the amount of \$2,325.00 under Grant #B-C-05-026-2.*

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Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Young	Aye
	Commissioner Albert	Aye

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – SUBORDINATION AGREEMENT – HABITAT FOR HUMANITY**

Program Administrator Joni Stusek explained that the Board granted \$25,000.00 to this client and when they are given the money it is for the foundation of the house. When money is transferred to Habitat for Humanity to construct the foundation a mortgage must be put in place, per the Prosecutors Office. Since Habitat for Humanity is acting as the bank they have to be first and the Board of Commissioners are to be placed second. Community Development placed their mortgage prior to the construction so they must subordinate the mortgage.

**Motion:** by Commissioner Samide, seconded by Commissioner Young to approve and execute a Subordination Agreement / Real Estate Mortgage for Habitat for Humanity for property owned by Karen Hart and located at 14969 Lake Avenue, Middlefield Township, under Grant #B-F-06-026-1, in the amount of \$103,000.00.

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Young	Aye
	Commissioner Albert	Aye

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – JOB CERTIFICATION SUMMARY – BEAN COUNTER**

Ms. Stusek stated they did the investigation and new jobs were created. Now the certification must be sent to the State showing compliance.

**Motion:** by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Office of Housing and Community Partnerships Ohio Small Cities Community Development Block Grant Program Job Certification Summary for Bean Counter in connection with their Revolving Loan Fund loan as they have met the job creation portion of the loan in the amount of \$100,000.00.

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Young	Aye
	Commissioner Albert	Aye

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – SOURCES AND USES PROGRAM INCOME REPORT**

Ms. Stusek explained that in their office there is no non-economic development funding of this type, but in other places in the state there are. Everyone has to fill out the form whether it is applicable or not. This report shows all zeros.

**Motion:** by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute the CDBG and HOME Programs Sources and Uses of Non-Economic Development Program Income report for the period January 1, 2007 through December 31, 2007, actual, and for the period January 1, 2008 through December 31, 2008, projected.

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Young	Aye
	Commissioner Albert	Aye

**BUILDING DEPARTMENT – REAPPOINT RANDY PILARCYZK – RESIDENTIAL BOARD OF APPEALS**

Commissioner Young inquired that if a contractor doesn't agree with the action being taken they can appeal to this board. Administrative Assistant, Marlyne Joiner responded yes and that at an appeal these board members interpret the Ohio Building Code. Ms. Joiner added that this

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*board has not met in at least the last six years that she is aware of which means the inspectors are doing their jobs.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to re-appoint Randy Pilarczyk to the County Residential Board of Appeals for a five year term to expire March 1, 2013.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**LIQUOR LICENSE – MICHAEL COATES – TROY TOWNSHIP**

*Motion: by Commissioner Samide, seconded by Commissioner Young to concur with the Troy Township Trustees in not requesting a hearing on the liquor license requested by Michael Coates located 13468 Main Market Road, RR 2, Troy Township (C NEW 1587236).*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – MORTGAGE RELEASE FORM – CANYON LAKES SUB LOT 238**

*Motion: by Commissioner Samide, seconded by Commissioner Young to execute the Mortgage Release form for sub lot #238 for the performance guaranty for Canyon Lakes Colony Subdivision Phase 11A and 11B and for the maintenance guaranty for Phase 11B for the Geauga County Department of Water Resources.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**COUNTY HOME – RECLASSIFY ELIZABETH MERRELL TO FULL-TIME COOK**

*Commissioner Albert inquired if the Board had not recently hired a cook. Commissioners' Clerk Claudine Kozenko responded that she did not believe they hired a cook but there was a recent motion regarding a cook. Ms. Kozenko stated that she would look up the information and report back to Commissioner Albert.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve the reclassification of Elizabeth Merrell from Attendant to the position of Full-time Cook. She will be on probation for 120 days as this is a new classification. This will be effective February 19, 2008. There will be no change in her rate of pay.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**OTHER**

*The Board reviewed calendars and upcoming events.*

**ACKNOWLEDGEMENTS**

- a. The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of January 2008, pursuant to ORC 135.35(L).*

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**MEETINGS**

- Wed., 2/13      The Commissioners' will attend a Mentor Chamber event at Quail Hollow at 7:30 a.m.*
- Fri., 2/15      Transportation Advisory Committee (TAC) meeting.*
- Fri., 2/15      HDAC meeting.*
- Mon., 2/18      **The County Offices will be closed in honor of the Presidents Day Holiday.***
- Tue., 2/19      **The Regularly scheduled Commissioners' meeting is cancelled.***
- Thu., 2/21      The Commissioners will hold regular session.*
- Thu., 2/21      The Commissioners' will hold a public hearing for Polyester Pavement Marking Project at 10:15 a.m.*
- Tue., 2/26      The Commissioners will attend Geauga County Safety Center 100% accreditation award by the Ohio Bureau of Adult Detention at 1:00 p.m.*
- Thu., 2/28      The first of the 2008 monthly economic development meetings will be held at noon.*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER ALBERT ADJOURNED THE MEETING AT 11:10 A.M.***

*Gauga County Board of Commissioners*

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*Mary E. Samide*

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*William S. Young*

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*Craig S. Albert*

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*Claudine Kozenko, Commissioners' Clerk*