

Commissioners' Journal
February 28, 2013

The Geauga County Board of Commissioners met in session on February 28, 2013 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Tracy A. Jemison opened the meeting at 10:01 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and execute the minutes for the meeting of February 26, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget and Finance Administrator Heidi Delaney explained the financials for today as including a payment to United Way for the Department of Jobs and Family Services in the amount of \$916.80.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and execute Resolution #12-208 itemizing the financials for the meeting of December 18, 2012.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Abstain*</i>

**Commissioner Jemison abstains due to his role with United Way.*

BOARD OF DEVELOPMENTAL DISABILITIES – RESOLUTION RECOGNIZING MARCH 2013 AS DEVELOPMENTAL DISABILITIES AWARENESS MONTH

Commissioner Jemison welcomed the guests from Metzenbaum here with us today. Mr. Jemison read the following resolution:

Board of County Commissioners, Geauga County, Ohio

Date: February 28, 2013

Resolution: 13-052

**RESOLUTION RECOGNIZING MARCH 2013 AS
DEVELOPMENTAL DISABILITIES AWARENESS MONTH**

WHEREAS, Geauga County recognizes that developmental disabilities affect more than 700 individuals and their families in Geauga County; and

WHEREAS, Individuals with developmental disabilities, their families, friends, neighbors and co-workers encourage everyone to focus on the abilities of all people; and

WHEREAS, Opportunities for citizens with developmental disabilities to function as independently and productively as possible must be fostered in our community; and

WHEREAS, We encourage all citizens to support opportunities for individuals with developmental disabilities in our community that include full access to education, housing, employment, and recreational activities; and

WHEREAS, the community recognizes The Metzenbaum Center as Geauga County's program for individuals with developmental disabilities;

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NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners hereby proclaims March 2013 as Developmental Disabilities Awareness month.

BE IT FURTHER RESOLVED, that the Geauga County Board of Commissioners desires that all residents of the County offer their full support and enable individuals with developmental disabilities to live successful lives and realize their potential such that they can live, learn, work and play and be active members of our community. We encourage all citizens to recognize that our communities are stronger when everyone participates. Take time to get to know someone with a disability, look beyond the disability and see what he or she has to offer.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and execute Resolution #13-052 Recognizing March 2013 as Developmental Disabilities Awareness month.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Board of Developmental Disabilities Public Relations representative Kelly Ericsson thanked the Board for having them and explained that they wanted to bring attention to the public and educate them in realizing the opportunity and abilities of those individuals, so that they may be more accepted in the community, in employment and in recreation activities. Ms. Ericsson explained that they had other activities planned in Geauga County throughout the month. The Commissioners presented the clients who were present for today's session with the resolution and posed for pictures with the group.

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – RESOLUTION AND AGREEMENT AUTHORIZING THE RENEWAL OF THE HOUSING REVOLVING LOAN FUND ADMINISTRATION FOR PROGRAM INCOME

Program Administrator Joni Stusek stated that this needs to be done every three years. Ms. Stusek explained that the county no longer applies for the funds from this program, the old CHIP program that the county still gets paid back from mortgages that were placed in the past. Ms. Stusek stated that the state still needs to be made aware those funds were received back and that those funds will only be used for what they were approved.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and execute Resolution #13-053 Authorizing the Renewal of the Housing Revolving Loan Fund Administration Agreement for the Program Income Program.

Board of County Commissioners, Geauga County, Ohio

Date: February 28, 2013
Resolution: 13-053

A RESOLUTION AUTHORIZING THE RENEWAL OF THE HOUSING REVOLVING LOAN FUND ADMINISTRATION AGREEMENT FOR THE PROGRAM INCOME PROGRAM

This Resolution, made by Geauga County, Ohio, a County government with its main offices at 470 Center Street, Building Four, Chardon, Ohio (herein referred to as the "County"),

WITNESSETH:

WHEREAS, the County, through its Community & Economic Development Department, administers the Federal Community Development Block Grant (CDBG) program for the State of Ohio, specifically the Program Income program known as the Housing Revolving Loan Fund Program;

WHEREAS, the County wishes to continue to operate this fund to benefit the County's expansion of its economic base and encourage increased employment opportunities, particularly in low to moderate income areas;

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THEREFORE BE IT RESOLVED, that the County will adopt and abide by the terms of administration as set forth by the State of Ohio in the Housing Revolving Loan Administration Agreement effective January 1, 2013 through December 31, 2015.

IN WITNESS THEREOF, in Geauga County, Ohio, the Geauga County Board of Commissioners has caused this instrument to be executed this 28th day of February, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Ms. Stusek added that this is the agreement that requires the resolution that had just been approved.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the Housing Revolving Loan Fund Administration Agreement for the administration of the "HOME" (Home Investment Partnerships) and "CDBG" (Community Development Block Grant) Program Income for the period January 1, 2013 through December 31, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – JOB CERTIFICATION SUMMARY – NATIONAL POLYMER

Ms. Stusek stated that National Polymer has created the new jobs that are required under their Revolving Loan Fund loan.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the Office of Housing and Community Partnerships Ohio Small Cities Community Development Block Grant Program Job Certification Summary for National Polymer as the job creation portion of their loan through the Geauga County Revolving Loan Fund Program has been satisfied.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – CHANGE ORDERS – EPA WATER POLLUTION CONTROL LOAN FUND HOUSEHOLD SEWAGE TREATMENT PROGRAM – INSTALLATION OF SEPTIC SYSTEMS

Commissioner Jemison expressed that these change orders were necessary due to weather. Ms. Stusek stated that the six projects need to be extended and that she had spoken with the EPA and that the paperwork needed to be in that afternoon, as the deadline was March 1, 2013.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the State of Ohio Water Pollution Control Loan Fund Contract Change Order #1 increasing the Contract with Farris Excavating for the installation of a septic system located at 8883 Fairmount Road, Novelty under the EPA Water Pollution Control Loan Fund Household Sewage Treatment Program in the amount of \$125.00 to cover the cost of a lot evaluation and further extend the date of completion to May 31, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the State of Ohio Water Pollution Control Loan Fund Contract Change Order #2 with Horizon Excavating for the installation of a septic system located at 8444 Cloveridge Road, Chagrin Falls

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under the EPA Water Pollution Control Loan Fund Household Sewage Treatment Program extending the date of completion to May 31, 2013.

Roll Call Vote: Commissioner Spidalieri Aye
Commissioner Samide Aye
Commissioner Jemison Aye

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the State of Ohio Water Pollution Control Loan Fund Contract Change Order #3 with Excavation Works, Incorporated for the installation of a septic system located at 14481 Watt Road, Novelty under the EPA Water Pollution Control Loan Fund Household Sewage Treatment Program extending the date of completion to May 31, 2013.

County Administrator David Lair noted that the motion read Newbury, questioning that the location should say Novelty, it was checked and corrected to Novelty.

Roll Call Vote: Commissioner Spidalieri Aye
Commissioner Samide Aye
Commissioner Jemison Aye

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the State of Ohio Water Pollution Control Loan Fund Contract Change Order #4 with Auburn Bainbridge Excavating for the installation of a septic system located at 14595 Sisson Road, Chardon under the EPA Water Pollution Control Loan Fund Household Sewage Treatment Program extending the date of completion to May 31, 2013.

Roll Call Vote: Commissioner Spidalieri Aye
Commissioner Samide Aye
Commissioner Jemison Aye

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the State of Ohio Water Pollution Control Loan Fund Contract Change Order #5 with Farris Excavating for the installation of a septic system located at 10926 Howard Drive, Chardon under the EPA Water Pollution Control Loan Fund Household Sewage Treatment Program extending the date of completion to May 31, 2013.

Roll Call Vote: Commissioner Spidalieri Aye
Commissioner Samide Aye
Commissioner Jemison Aye

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the State of Ohio Water Pollution Control Loan Fund Contract Change Order #6 with Antonelli Bros., Incorporated for the installation of a septic system located at 12610 Main Market Road, Burton under the EPA Water Pollution Control Loan Fund Household Sewage Treatment Program extending the date of completion to May 31, 2013.

Roll Call Vote: Commissioner Spidalieri Aye
Commissioner Samide Aye
Commissioner Jemison Aye

COUNTY HOME – HIRE RICHARD SURCKLA – PART-TIME ATTENDANT (#1504-1)
Director / Superintendent Karen DeCola explained that this hire was to replace an employee that had been recently terminated. Ms. DeCola stated that Mr. Surckla while applying for part-time expressed an interest in full-time it would become available, adding that she had worked with him the past, that he was educated and not afraid to get dirty. Ms. DeCola stated that she felt he would be a good addition.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve hiring Richard Surckla to the position of Part-time Attendant (#1504-1) to be effective March 5, 2013 at a rate of \$8.94 per hour. After the successful

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completion of a 1,000 hour probationary period the rate will increase to \$9.41 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Ms. DeCola answered a question of Commissioner Samide that Mr. Surckla lived locally.

COUNTY ENGINEER'S OFFICE – ACKNOWLEDGE RESOLUTION 13-46 PARKMAN TOWNSHIP TRUSTEES – SET PUBLIC HEARING – PROPOSED VACATION OF THE NON-MAINTAINED PORTION OF NORTON STREET (TR 476)

County Engineer Joe Cattell explained that about two years ago they had brought several roads in this area of Parkman to be vacated and this section of the road was not done at that time. Mr. Cattell explained that part of it was due to Water Resources expressing possible plans to use the right of way for sewer lines. Mr. Cattell explained that the line had been put elsewhere, that there is no use of the road and that it is currently blocked off and is unused. Mr. Cattell stated that it was dedicated at 19.8' wide and 67' long, adding that it had been placed on non-maintained status in 2009 with the state and no roadway money has been received since then, which is a requirement for this type of vacation. Mr. Cattell asked that the Board accept the resolution from the Parkman Township Trustees and set a Public Hearing so the people have a right to speak, noting that there has been no opposition.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to acknowledge receipt of Resolution #13-46 from Parkman Township Trustees of the Convenience and Necessity for the Vacation of the Non-maintained portion of Norton Street (TR 476) in Parkman Township and further set a Public Hearing for the proposed vacation to be held on Tuesday, April 2, 2013 at 10:30 a.m. Notice of this Public Hearing will be advertised on March 7, 2013, March 14, 2013 and on the county website.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – OHIO PUBLIC WORKS COMMISSION PROJECT GRANT AGREEMENT – BUNDYSBURG ROAD BRIDGE

Mr. Cattell explained that the box structure on Bundysburg Road was located just south of Pioneer Road as being a wooden structure at the end of its life. Mr. Cattell noted that the process had been started when Ms. Samide was president and was asking to keep her as Chief Executive Officer throughout the project. Mr. Cattell stated that the project itself should take about three weeks to complete and that OPWC was giving \$75,000.00 towards the \$130,000.00 project. Mr. Cattell stated that because this bridge is on the county line, that Ashtabula county was contributing half of the local match of \$27,500.00 and been good to work with. Brief discussion took place about this bridge being on the unpaved portion of Bundysburg Road that sees heavy traffic due to the businesses located there. Mr. Cattell added that when Huntsburg Township did pave their portion of the road that they had received OPWC funding and upgraded it with cement stabilized pavement, noting that funding for this project is not routed through NOACA, but rather comes via the Ohio Public Works Commission, and that Ashtabula County is within our same district.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize Commissioner Mary E. Samide, Chief Executive Officer to execute the Ohio Public Works Commission Project Grant Agreement (Project #CGX25) for the Bundysburg Road Bridge Replacement (Structure #311-6.60) in Huntsburg Township.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

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COUNTY ENGINEER'S OFFICE – ADVERTISE BIDS – INSTALLATION / REPLACEMENT OF GUARDRAIL ALONG VARIOUS COUNTY AND TOWNSHIP ROADS

Mr. Cattell explained that they were asking to advertise for bids to install / replace guardrail in various places within the county, involving the upgrading of ends, height requirements and safety concerns. Mr. Cattell stated that recently they learned from CCAO that they would be covering this project 100%, so the total cost of \$440,000.00 will be covered.

OTHER

Ms. Samide inquired about who was responsible for the address markers on Mayfield Road, that she noticed that they were faded. Mr. Cattell stated it may have been done through ODOT or through Department of Emergency Services some time ago, that it doesn't fall within his realm but would look into the history. Mr. Cattell briefly stated that there is work involved to re-label signs under the current standards, as opposed to simply re-lettering the current markings and it is often less expensive to replace then to try and refurbish.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to grant permission to advertise for bids for the Installation and / or Replacement of Guardrail along Various County and Township Roads to be held Wednesday, April 10, 2013 at 2:00 p.m. Notice of this bid opening will be advertised on March 7, 2013, March 14, 2013 and March 21, 2013 and on the county website.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Samide	Aye
	Commissioner Jemison	Aye

OTHER – INTRODUCTION OF DEPUTY ENGINEER NICK GORRIS

Mr. Cattell introduced new deputy engineer in the department, Nick Gorris. Mr. Cattell stated that Mr. Gorris will be working the construction department and helping Mr. Stone as they transition responsibilities.

DEPARTMENT OF WATER RESOURCES – PERMISSION TO REQUEST PROPOSALS FOR ENGINEERING DESIGN SERVICES – TROY OAKS WASTEWATER TREATMENT PLANT

Assistant Sanitary Engineer Gerry Morgan explained that the Troy Oaks wastewater plant located in Troy Township has been around since 1972, originally being built by the developer for the mobile home park. Mr. Morgan stated that the county took ownership of the plant when the Great Lakes Parkway was expanded and needed sewers, adding that the line was run and extended to the Great Lakes Parkway. Mr. Morgan explained that the plant had been built using steel tanks and those have been dilapidating over time, adding that they had been doing what they could to keep them in place. Mr. Morgan explained that this plant has been a focus for several years and have been working with Great Lakes Cheese and their needs. Mr. Morgan stated that Great Lakes Cheese has lowered their need and are back down to the original agreed upon 18,000 gallons. Mr. Jemison stated that the concern now is whether the discharge is too clean, that you need a certain level of bacteria. Mr. Morgan explained that Great Lakes Cheese is processing the waste through their system and is no longer mixing the discharge. Mr. Morgan stated that receiving waste water without enough bacteria might be a problem, and they are continuing to work with Great Lakes Cheese to determine what will be needed for efficient processing of plant discharge. Mr. Morgan explained that the upgrades to this plant will cover current needs with the availability of expansion if the North side of 422 sees growth. Mr. Morgan stated that this area is included in the Troy Township 208 Plan, as "may be sewered". Mr. Morgan agreed that this request was just for engineering services, that statements of qualifications are on file from numerous professional firms, and they will do interviews with the most qualified engineers under ORC requirements of grading the firms prior to picking the best candidate.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to authorize the department to Request Proposals for Engineering Design Services for the Troy Oaks Wastewater Treatment Plant Upgrades/Replacement.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Samide	Aye
	Commissioner Jemison	Aye

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COMMISSIONERS' OFFICE – AMEND MOTION FROM FEBRUARY 26, 2013 – HIRE SALLY BELL – PART-TIME DIRECTOR (#1001) DEPARTMENT ON AGING

Mr. Lair explained that the motion from February 26, 2013 needed to be amended, that the board had taken this action and the “to be effective” date was stated as being February 27, 2013, the next day. After reviewing the information and in speaking with Ms. Bell it was determined that March 4, 2013 was more appropriate. Mr. Lair added that Ms. Bell had also requested upfront to have unpaid leave approved throughout the year to allow for plans that she had scheduled with her family.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to amend the motion from February 26, 2013 to read: approve hiring Sally Bell to the position of Part-time Director (#1001) at the Department on Aging for fifty-six (56) hours per pay period to be effective March 4, 2013 at a rate of \$31.78 per hour and further approve up to eighty-four (84) hours unpaid leave of absence for the period ending March 3, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>No</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

OTHER

A brief discussion took place about the time frame on which the Full-time Director position was to be posted. It was noted that on the 26th it was stated August, but under the current circumstances and the return of Ms. Petrella it was noted that it may need to happen sooner than August.

COMMISSIONERS' OFFICE – APPOINT NANCY MCARTHUR – ALTERNATE FOR COMMISSIONER SPIDALIERI – NOACA TRANSPORTATION CONNECTIONS 2035 MEETING

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to appoint Nancy McArthur as alternate for Commissioner Ralph Spidalieri for the NOACA Transportation Connections 2035 meeting on February 28, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending February 20, 2013 as required by O.R.C. 955.12.

OTHER

The Board reviewed upcoming events.

MEETINGS

Thu., 2/28 NOACA Transportation Plan 2035 at 2:00 p.m. in Cleveland

Tues., 3/5 The Commissioners will hold regular session.

Thu., 3/7 The Commissioners will hold regular session.

Thu., 3/7 Leadership Geauga, Youth Government Day

Fri., 3/8 NOACA meeting, 10:00 a.m. in Cleveland

Tues., 3/12 The Commissioners will hold regular session.

Tues., 3/12 The Commissioners will hold Public Hearing #1 at 10:15 a.m. for the FY 2013 Community Development Block Grant (CDBG) programs

Tues., 3/12 The Commissioners will hold Public Hearing #2 at 10:20 a.m. for the FY2012

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Community Development Block Grant (CDBG) Amendment to #B-F-12-1AZ-1 to decrease Activity #1 Maple Leaf Community Residences and add Activity #5 City of Chardon Clearance Project

Tues., 3/12 Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

Thu., 3/14 The Commissioners will hold regular session.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SPIDALIERI ADJOURNED THE MEETING AT 10:33 A.M.

Geauga County Board of Commissioners

Tracy A. Jemison

Mary E. Samide

Ralph Spidalieri

Christine Blair, Commissioners' Clerk