

**Commissioners' Journal**  
**October 16, 2012**

*The Geauga County Board of Commissioners met in session on October 16, 2012 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Mary E. Samide opened the meeting at 10:02 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**APPROVE MINUTES**

*Motion: by Commissioner Claypool, seconded by Commissioner Jemison to approve and execute the minutes for the meeting of October 11, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget and Finance Administrator Heidi Delaney explained the financials for today as including an Appropriation transfer for the Municipal Court necessary to make payments for criminal prosecution expenses, an Appropriation transfer from the Contingency account to return appropriations to the Sheriff's Office for web check fee reimbursements deposited into the General Fund; Cash transfers out of the General Fund for a portion of 2012 funding for the 911 Program fund and the County Home, a Cash transfer into the General Fund for payment of cost allocation fees for the Transit Department; and a Travel request for the Engineer's Office.*

*Motion: by Commissioner Claypool, seconded by Commissioner Jemison to approve and execute Resolution #12-179 itemizing the financials for the meeting of October 16, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – ADVERTISE FOR BIDS – MAPLE LEAF COMMUNITY RESIDENCES PURCHASE OF GENERATORS**

*Director Anita Stocker stated that they were asking for permission to advertise to have a public bid to obtain prices for the Maple Leaf Community generators.*

*Motion: by Commissioner Claypool, seconded by Commissioner Jemison to grant permission to advertise for Bids for the Maple Leaf Community Residences Purchase of Generators (Grant #B-F-11-1AZ-1) to be held on Wednesday, November 7, 2012 at 2:15 p.m. Notice of this bid opening will be advertised on Thursday, October 18, 2012 and on the county website.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – CERTIFICATION OF DETERMINATION OF SUBSEQUENT EXEMPTION FOR CATEGORICAL EXCLUSION, RLF GRANT / LOAN REVIEW REPORT FORM, AND LETTER OF COMMITMENT – P.O.V. PRINT COMMUNICATIONS**

*Ms. Stocker explained that the following three items are all related to a Revolving Loan Fund (RLF) loan to P.O.V., a printing company that right now is located in Munson Industrial Park, but for about the last eighteen (18) months has been looking for a new location. Commissioner Samide noted that they were re-locating to Bainbridge. Ms. Stocker stated that they tried to stay in the Chardon area, noting that it is hard to find an open building. Ms. Stocker stated that the Bainbridge location is in Knowles Industrial Park and it is the most ideal, as the majority of their customers are in Bainbridge or in the west end of the county and the new location makes it*

**Commissioners' Journal**  
**October 16, 2012**

*easier for delivery. Ms. Stocker noted that the owners are quite pleased with the purchase.*

*Ms. Stocker explained that since this is a Community Development Block Grant (CDBG) RLF loan they have to go through the environmental review process with the State of Ohio, noting the request for the Certification of Determination of Subsequent Exemption for a Categorical Exclusion. Ms. Stocker stated there is also a loan review report that is another obligation to the State with this program, lastly today is a Letter of Commitment, which is non-binding, but is the County's issuance of the terms of the loan. Ms. Stocker stated that P.O.V. will accept the terms and then she would return with all the legal documents for the loan. It was noted that this was for \$150,000.00 at 4% interest for twenty years, with a brief discussion on the size of the building that was purchased being larger than what they are currently using and that all three of these requests are for the same company and only one loan, that it is part of the process for the CDBG loan. Commissioner Claypool asked if the county was the primary on this loan, to which Ms. Stocker explained that the county is not, that it is behind Cortland Banks, whose loan is for \$287,000.00, with the RLF loan of \$150,000.00, and the owner is putting in \$48,000.00.*

*Motion: by Commissioner Claypool, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project in connection to the Community Development Block Grant (CDBG) Revolving Loan Fund (RLF) loan to Persistence of Vision, Incorporated / Barking Dog Investments, LLC (P.O.V. Print Communications) in the amount of \$150,000.00 for the purchase of a building in Knowles Industrial Park, 16715 West Park Circle Drive, Bainbridge Township.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

*Motion: by Commissioner Claypool, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the Ohio Department of Development Office of Housing and Community Partnerships RLF Grant / Loan Review Report Form for Persistence of Vision, Incorporated (P.O.V. Print Communications) in the amount of \$150,000.00 for the purchase of a building in Knowles Industrial Park, 16715 West Park Circle Drive, Bainbridge Township.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

*Motion: by Commissioner Claypool, seconded by Commissioner Jemison to approve and execute the Letter of Commitment for the Community Development Block Grant (CDBG) Revolving Loan Fund (RLF) loan to Persistence of Vision, Incorporated (P.O.V. Print Communications) in the amount of \$150,000.00 for twenty (20) years, two hundred forty (240) months at four percent (4%) for the purchase of a building in Knowles Industrial Park, 16715 West Park Circle, Bainbridge Township.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

*Ms. Stocker added that she would be back mid-November with the legal documents.*

**DEPARTMENT OF JOB AND FAMILY SERVICES – OHIO DEPARTMENT OF JOB AND FAMILY SERVICES IV-D CONTRACT – CHILD SUPPORT ENFORCEMENT AGENCY AND JEFFREY T. ORNDORFF – ATTORNEY-AT-LAW**

*Assistant Director Paul Reiman stated that this was an annual contract with Jeffrey Orndorff to provide Administrative Hearing Officer duties for the Child Support Enforcement division. Mr. Reiman explained that Mr. Orndorff is used when a desk review for a modification on a child support order is needed when a party requests it. Circumstances change and clients ask for adjustments to their child support. Mr. Reiman stated that they send out their recommendations and if the client finds fault they can request a hearing, Mr. Orndorff is utilized to provide those*

**Commissioners' Journal**  
**October 16, 2012**

hearing officer duties, then he sends out his recommendations following the hearing, if the client still finds fault, they can request a court hearing, this is their due process. Mr. Reiman stated that they find it best to have an attorney be the hearing officer rather than a staff member, that way there is an unbiased person doing the actual hearing. This contract with Mr. Orndorff has been in place since 1999 and it is for the same amount as last year with no changes. Mr. Claypool asked what the total cost, to which Mr. Reiman stated that last year it was just under \$10,000.00. Mr. Claypool remarked about the contract being a \$10,000.00 "nice to have". Mr. Reiman responded that it is important for the clients to understand that when a staff member is doing the desk review that the supervisor of the staff member not be the hearing officer that would approve the desk review. Ms. Samide and Mr. Jemison both agreed that it is more of a check and balances system. Mr. Reiman stated that it is a perception on the client that they are trying to give them a fair and accurate representation on their child support order.

*Motion:* by Commissioner Claypool, seconded by Commissioner Jemison to approve and execute the Ohio Department of Job and Family Services IV-D Contract between the Geauga County Child Support Enforcement Agency and Jeffrey T. Orndorff, Attorney-at-Law for services for the period October 1, 2012 through September 30, 2013 in the amount of \$95.00 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT MAINTENANCE FORM #1 INCREASE TO HESS AND ASSOCIATES – RUSSELL TOWNSHIP CENTER SEWER PROJECT**

Assistant Sanitary Engineer Gerald Morgan explained that this was for the Russell Township Center Sewer project and that the Engineering plans were done, that they had received EPA approval, and were starting the assessment process and compiling the resolutions and documents. Mr. Morgan explained that it was recognized when the design was done that it deals with State Routes 87 and 306, and that the sewer needs to be outside the public right of way, therefore easements are required to be obtained. Mr. Morgan explained that they needed to go through the easement process and have them platted. A good thing to note is that we do not have to pay for the easements because the property owners involved are the ones being served by the sewers. Most of the property belongs to the Township; others include the Burton Scot building, Edgewood Auto Body, the Vet clinic and Circle K, but all involved want to move forward and most cases need to, as they are being pressured by the EPA to upgrade their systems. Mr. Morgan explained that the Township initially pushed to get this moving as they have a failing system, and the Burton Scot building is on hold for being sold due it only having a holding tank, noting that the tank was put in thirty years prior with the assumption of the sewers being extended back then. Commissioner Jemison inquired if this project was still on track to being completed next summer. Mr. Morgan replied that it was and hoped to go to bid in January.

*Motion:* by Commissioner Claypool, seconded by Commissioner Jemison to approve and execute the service Contract Maintenance Form #1 for an increase to Hess and Associates for the Russell Township Center Sewer Project to include additional site visits to locate monuments and property pins and to prepare a plat locating easements related to the project area, in the amount of \$3,500.00.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – REVISE PERSONNEL POLICY AND PROCEDURE MANUAL SECTION 5. BENEFITS PAGE 5.10 – U.S. SAVINGS BONDS POLICY**

County Administrator David Lair stated that this was a request to change the Personnel Policy to reflect what the Auditor has done in regards to electronic savings bonds availability.

*Motion:* by Commissioner Claypool, seconded by Commissioner Jemison to approve and adopt the revision to the U.S. Savings Bonds policy, Section 5. Benefits, page 5.10, of the Geauga County Personnel Policy and Procedure Manual, switching to the electronic program offered by Treasury Direct through the convenient

**Commissioners' Journal**  
**October 16, 2012**

*process of purchasing bonds directly from the U.S. Treasury through payroll deduction.*

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

COMMISSIONERS' OFFICE – DESIGNATING GEAUGA COUNTY'S PUBLIC DEPOSITORIES OF ACTIVE MONEYS FOR NEXT SUCCEEDING FOUR YEAR PERIOD

*Ms. Samide noted that this was to designate First Merit, Huntington, First National, Fifth Third, Chase, Cortland Banks, PNC and Key Banks as being able to accept deposits for the next four years. Mr. Claypool asked for a better explanation of what this meant. Chief Deputy Treasurer Caroline Mansfield explained that Huntington Bank is the depository that the county uses for our primary checking account financial provider, but that the county does have the opportunity to use other banks within the county and like to have that agreement with them on file in order to do so. Ms. Mansfield explained that it doesn't mean that the county has money in all of them, as it doesn't, but that it is possible if they are giving good interest rates, and this is an option that we want to be able to leave open. Ms. Mansfield mentioned that during the last Investment Advisory board meeting it was discussed that there is a money market account at Huntington that has \$20 million in it; this is used as an overnight account, adding that there is also \$7 million at First National, explaining that they have the best interest rate and that she would like to have more with them, but that is the maximum she is allowed based on their collateral. Ms. Mansfield explained that the county just wants to be covered, that it usually has about \$75 million to invest and has to know that the financial institutions can cover that amount and be safe, that it is all about keeping the county safe. Mr. Claypool inquired about having established accounts with these banks and if they required a minimum deposit with them to keep the account there. Ms. Mansfield explained that money is only moved to a bank when it is a substantial amount, noting that the \$20 million at Huntington and the \$7 million at First National have been there for over a year because these banks have been generous with the county with interest rates, that the rest of the money is in Notes, CD's, and that there is some commercial paper, but all of that is outlined in the Geauga County Investment Policy which is followed to the letter by Mr. Hitchcock, who has kept Geauga County with a nice portfolio based on his experience. Ms. Mansfield stated that she wanted to assuage any fears of the taxpayers of Geauga County that these banks can cover us and that we can put our money with them and feel safe.*

*Motion: by Commissioner Claypool, seconded by Commissioner Jemison to approve and execute Resolution #12-180 Designating Geauga County's Public Depositories of Active Moneys for the Next Succeeding Four-year period, pursuant to O.R.C. 135.33.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: October 16, 2012*

*Resolution: 12-180*

**A RESOLUTION DESIGNATING GEAUGA COUNTY'S PUBLIC DEPOSITORIES  
OF ACTIVE MONEYS FOR THE NEXT SUCCEEDING FOUR-YEAR PERIOD  
PURSUANT TO O.R.C. 135.33**

*WHEREAS, Chapter 135 of the Ohio Revised Code sets forth the procedure to establish public depositories; and*

*WHEREAS, the Geauga County Treasurer has estimated that the aggregate amount of seventy five million (\$75,000,000.00) dollars might be available for deposit in active and interim public funds for the period commencing October 12, 2012 through October 11, 2016, and there will be no inactive funds designated; and*

*WHEREAS, the Geauga County Board of Commissioners has received applications from eligible public depositories pursuant to the legal notice which was faxed on September 20, 2012, to all banking and financial institutions with principal or branch offices within the boundaries of the County, soliciting applications from financial institutions for public depositories for the County's active and interim funds, which applications were to be received by the Board no later than 2:00 p.m. on October 5, 2012; and*

**Commissioners' Journal**  
**October 16, 2012**

*NOW THEREFORE BE IT RESOLVED, that the Geauga Board of County Commissioners establishes a ratio of deposits in accordance with the capital funds of the eligible financial institutions applying for deposit of public funds, and that said Board shall award for a period of four (4) years, like contracts only to the following banks as depositories of active funds or any part thereof on interim funds in the amount of \$75,000,000.00 pursuant to the Treasurer's recommendation:*

<i>First Merit</i>	<i>Chase</i>
<i>Huntington National Bank</i>	<i>Cortland Banks</i>
<i>First National Bank</i>	<i>PNC Bank, NA</i>
<i>Fifth Third Bank</i>	<i>Key Bank</i>

*BE IT FURTHER RESOLVED, that all deposits are subject to the limitations specified in applicable sections of ORC Chapter 135, Uniform Depository Act.*

*AND BE IT FURTHER RESOLVED, that pursuant to ORC Chapter 135.17 this Board shall establish a cash reserve for the County Treasurer's vault not to exceed the amount of \$75,000.00.*

*AND BE IT FURTHER RESOLVED, that this Resolution shall be in effect for a period of four (4) years, to wit: October 12, 2012 through October 11, 2016, following the expiration dates on the current contracts*

*AND BE IT FURTHER RESOLVED, that the Board shall execute all necessary depository agreements with said banking and financial institutions, pursuant to this Resolution.*

*AND BE IT FURTHER RESOLVED, that the Board directs the Commissioners' Clerk to certify copies of this Resolution and copy of the signed depository agreements to the County Treasurer and each banking and financial institution so designated.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – REVISED 2012 BUDGET HEARING SCHEDULE FOR OCTOBER AND NOVEMBER**

*Motion: by Commissioner Claypool, seconded by Commissioner Jemison to approve the Revisions to the 2012 Budget Hearing Schedule for October and November. The budget hearings will be held in the Commissioners' Office at 470 Center Street, Building #4 in Chardon.*

<i>October</i>	<i>16<sup>th</sup></i>	<i>18<sup>th</sup></i>	<i>November 15<sup>th</sup></i>
<i>11:00 a.m.</i>		<i>Co Engineer*</i>	<i>Public Defender*</i>
<i>1:00 p.m.</i>	<i>Planning</i>	<i>Bd of DD</i>	
<i>1:45 p.m.</i>	<i>Mental Health</i>	<i>Soil &amp; Water</i>	
<i>2:30 p.m.</i>	<i>Dept. on Aging</i>	<i>Water Resources</i>	
<i>3:15 p.m.</i>	<i>Coroner</i>	<i>Common Pleas</i>	
<i>4:00 p.m.</i>	<i>Juvenile Court</i>	<i>Court Technology</i>	

*\*Approximate Time – Held after session.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**ACKNOWLEDGEMENTS**

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending October 3, 2012 as required by O.R.C. 955.12.*
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the inmate meals for the month ending September, 2012.*

**Commissioners' Journal**  
**October 16, 2012**

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

*Tues., 10/16 Budget Hearings beginning at 1:00 p.m.*

*Thu., 10/18 The Commissioners will hold regular session*

*Thu., 10/18 Budget Hearings beginning at 11:00 a.m.*

*Thu., 10/18 Lights on Afterschool, 6:00 p.m., Chagrin Falls Park Community Center*

*Tue., 10/23 The Commissioners will hold regular session*

*Tue., 10/23 Records Commission Meeting, 1:30 p.m., Archives and Records Center*

*Thu., 10/25 The Commissioners will hold regular session*

*Thu., 10/25 University Hospitals Seidman Cancer Center Ribbon Cutting, 6:00 p.m.*

*Thu., 10/25 Soil and Water Annual Dinner and Meeting, 7:00 p.m., Fairgrounds School Building*

*Tue., 10/30 The Commissioners will hold regular session*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER CLAYPOOL ADJOURNED THE MEETING AT 10:23 A.M.***

*Geauga County Board of Commissioners*

---

*Mary E. Samide*

---

*Tracy A. Jemison*

---

*Walter M. Claypool*

---

*Christine Blair, Commissioners' Clerk*

**Commissioners' Journal**  
**October 16, 2012**

*THIS PAGE INTENTIONALLY LEFT BLANK*