

Commissioners' Journal
June 26, 2012

The Geauga County Board of Commissioners met in session on June 26, 2012 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Mary E. Samide opened the meeting at 10:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the minutes for the meeting of June 21, 2012.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – NOTICE OF AWARD – AUBURN BAINBRIDGE EXCAVATING – INSTALL SEPTIC SYSTEM 14654 BRIGHTWOOD DRIVE, NEWBURY

Program Administrator Joni Stusek explained that this would be the second installation that has been approved under the EPA Grant. This system has qualified for a 100% grant, so the entire \$12,900.00 is from the EPA. This install is in Kiwanis Lake.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Notice of Award to Auburn Bainbridge Excavating for installation of a new septic system at 14654 Brightwood Drive, Newbury owned by James J. and Maria Brower under the EPA Water Pollution Control Loan Fund Household Sewage Treatment System Program in the amount of \$12,900.00.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – JOINT LETTER OF AGREEMENT – HABITAT FOR HUMANITY, INCORPORATED – FY'11 FORMULA GRANT PROGRAM NEW CONSTRUCTION PROJECT

Program Coordinator Rhea Benton explained that last year Habitat for Humanity was granted \$16,100.00 under the Community Development Block Grant (CDBG) Formula grant and those funds were split between two houses. Ms. Benton explained that the three requests before the Board today are in connection with those funds and the documents that go with them. Commissioner Samide stated that each house received \$8,050.00, adding that it's not the total cost of building a house, but it is a hand up. Commissioner Jemison stated that it is a partial loan and grant. Ms. Samide added that along with that goes sweat equity of five hundred hours that goes into the build. Ms. Stusek added that they can enlist the help of neighbors, friends and family to help with the hours. Ms. Samide noted that a full time job is 2080 hours a year, so the sweat equity is twenty-five percent (25%) or your work time a year or the equivalent of working for four months and not getting paid.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the President of the Board to execute a Joint Letter of Agreement between the Geauga County Board of Commissioners and Geauga County Habitat for Humanity, Incorporated for the FY '11 Formula Grant Program New Construction Project for two (2) new homes located at 14704 Northview Drive and 14700 Northview Drive, Middlefield under Grant #B-F-11-1AZ-1.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

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OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – AGREEMENT FOR LOAN/GRANT AND CONTRACT FOR NEW CONSTRUCTION – HABITAT FOR HUMANITY, INCORPORATED AND CAROLYN A. MILLER

Ms. Benton explained that Ms. Miller is a single mom who recently received her nursing degree, adding that prior to her involvement with Habitat for Humanity she was receiving assistance from Section 8. This will allow her to become a homeowner, and with the increase in income from her degree Ms. Miller will be able to handle the finances. Ms. Samide added that this hand up allows her to get on her feet and contribute to society.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the Agreement for Loan / Grant and Contract for New Construction between the Geauga County Board of Commissioners, Geauga County Habitat for Humanity, Incorporated and Carolyn A. Miller for new construction assistance located at 14700 Northview Drive, Middlefield Township in the amount of \$8,050.00.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – LEGAL DOCUMENTS – HABITAT FOR HUMANITY, INCORPORATED AND STEVEN A. AND TERRIL BALKO – NEW CONSTRUCTION – AGREEMENT FOR LOAN/ GRANT AND CONTRACT, MORTGAGE, PROMISSORY NOTE

Ms. Benton stated that Mr. Balko is handicapped but still managed to do his share and complete his sweat equity hours.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the following legal binding documents between the Geauga County Board of Commissioners, Habitat for Humanity, Incorporated, and Steven A. Balko and Terri L. Balko in connection with Geauga County Habitat for Humanity, Incorporated new construction assistance located at 14704 Northview Drive, Middlefield Township in the amount of \$8,050.00 for twenty years (240 months) at zero percent (0%) interest: Agreement for Loan / Grant and Contract for New Construction, Mortgage, and Promissory Note.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT OF JOB AND FAMILY SERVICES – LEASE AGREEMENT – JOB AND FAMILY SERVICES WELLINGTON H. CHAPMAN BUILDING

Executive Director Tim Taylor explained that this was the second three year lease between Job and Family Services and the Board of Commissioners covering the use of the building. Mr. Taylor expressed that the goal is to enter this lease with appropriate lease payments that allow Job and Family Services to use Federal funds that they receive for the county to offset the cost of the building. Mr. Taylor added that this has passed audit by the State and the Ohio Department of Job and Family Services. The Prosecutor's office reviewed the lease and made a slight adjustment but recommends moving forward. Mr. Taylor stated that the lease is effective July 1, 2012 through June 30, 2015. Payments are based on a depreciation schedule for the building and provides for an annual payment of \$63,465.00 that goes towards the principal no comma that the county has in terms of the note, but in addition Job and Family can also reimburse for the debt service and any interest as well. That can be a direct charge against our allocation of funds, but that actual principal has to be on a depreciation basis. Mr. Jemison stated that the first three year lease is ending and the building was financed for ten years. Mr. Taylor added that when the debt has been retired the agency will still make lease payments to the county, but that a study will have to be done to determine the fair market value of the rental property to set the basis for the Federal funding to contribute towards the cost of the building.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the President of the Board to execute a Lease Agreement between the Geauga County Board of Commissioners and the Geauga County Department of Job and Family Services in accordance with O.R.C. 133.07(c) (5) for the use of

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the Wellington H. Chapman Building, the parking lot facilities and all necessary appurtenances thereto located at 12480 Ravenwood Drive in order to house the offices, facilities, and operations of Geauga County Job and Family Services for the term beginning July 1, 2012 for a period of three years, with the annual rent of \$63,465.00 plus any interest expense incurred by the County of Geauga associated with the financing cost of debt secured for the purpose of the construction or renovation of the building facilities on the property.

Roll Call Vote:

<i>Commissioner Jemison</i>	<i>Aye</i>
<i>Commissioner Young</i>	<i>Aye</i>
<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT OF JOB AND FAMILY SERVICES – PARTICIPATION AGREEMENT – EMPLOYMENT VERIFICATION SERVICE PROGRAM BY TALX CORPORATION

Paul Reiman explained that this would be the fourth year for this Participation Agreement. Originally the State of Ohio paid for this service, but the State of Ohio Job and Family Services said they couldn't afford it, so the Commissioners Association working in tandem with the Ohio CSEA Directors Association procured a contract with the TALX Corporation to allow counties to participate in the contract for employment verification services. Mr. Reiman stated that the agency primarily uses this for child support and public assistance to determine eligibility, and to enforce or establish child support orders. Mr. Reiman added that this gives them access to their clients' income information so they can make those income eligibility determinations. The benefit with this contract is that it saves quite a bit of money; the contract is just over \$2,600.00 for unlimited usage. If the agency went out on its own for this service, it would cost about \$9.00 every time they needed to run a check. Mr. Reiman noted that Job and Family Services sees a significant savings by being able to participate in this contract.

Motion: *by Commissioner Jemison, seconded by Commissioner Young to approve and execute the Participation Agreement Regarding the Employment Verification Service Program of the County Commissioners Association Service Corporation (CCAOSC) for participation in employment verification services to be performed by TALX Corporation by and between the County Commissioners Association Service Corporation (CCAOSC), Geauga County Job and Family Services, and Ohio CSEA Directors' Association for the period of July 1, 2012 through June 30, 2013 for unlimited usage in the amount of \$2,635.56 (\$219.63 per month).*

Roll Call Vote:

<i>Commissioner Jemison</i>	<i>Aye</i>
<i>Commissioner Young</i>	<i>Aye</i>
<i>Commissioner Samide</i>	<i>Aye</i>

PROBATE / JUVENILE COURT – CASA FOR KIDS VICTIMS OF CRIME ACT (VOCA) AND STATE VICTIM ASSISTANCE ACT (SVAA) GRANT APPLICATION

CASA for Kids Program Director Chris Steigerwald explained that they were notified that there would be some cuts in the Federal portion of the grant, noting the VOCA funds are Federal money that comes from money collected from crimes, that it is not taxpayer money. Congress puts a cap every year on the amount of funds that can be allocated. The Ohio Attorney General's office found additional State funds that allow us to apply for the same amount we have in the past. Ms. Steigerwald noted that last year's grant included \$2,000.00 for software. That was received but those funds are now gone. Ms. Steigerwald stated that the numbers on the grant for this year are the same as last year and support some of the salaries for two CASA Supervisors and the Volunteer Liaison; this grant also supports the full amount for their legal consultation, with in kind volunteer hours as a match.

Motion: *by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the President of the Board to execute Geauga County's Victims of Crime Act (VOCA #2013VADSCE480) and State Victims Assistance Act (SVAA #2013SADSCE480) CASA for Kids Grant Application in the amount of \$35,011.00. This grant will receive a total of \$24,758.00 from the Office of the Attorney General including \$8,253.00 local match from the Geauga County General Fund. The VOCA Grant will provide \$1,500.00 to cover fees for Legal Consultation, which requires a \$500.00 in-kind match in the form of volunteer hours, and includes \$4,735.00 in SVAA funds with no local match. This grant is for the period of October 1, 2012 through September 30, 2013.*

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<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Ms. Steigerwald added that since before the Christmas holiday last year they have seen a significant increase in cases come into the court, and that they are supervising more cases than ever before. Ms. Steigerwald expressed her concern that this does not seem to be slowing down, and that there appears to be a lot more serious drug addiction. Ms. Steigerwald noted that Job and Family Service case workers are also being overwhelmed. The sad part of this is that because these addictions are so strong, the parents are non-functional so more children are going into care outside of the home with little hope of re-unification.

Ms. Samide inquired about the volunteers. Ms. Steigerwald stated that she normally does two trainings a year, and would normally start the one in the fall around October, but may have to start it much earlier this year. Ms. Steigerwald added that her concern now is how much help and support she can give to the volunteers based on their current case load. Ms. Steigerwald added that Geauga County, though a safe place to live, is starting to feel the effects of what other counties have already been experiencing; unfortunately this is starting to hit Geauga County in a big way. Ms. Steigerwald added that the Friends of CASA help out and give opportunities to these kids that they might not have otherwise.

PROSECUTOR'S – VICTIM WITNESS - VICTIM OF CRIME ACT (VOCA) AND STATE VICTIMS ASSISTANCE ACT (SVAA) GRANT APPLICATION

Victim Advocate Cindi Haycox-Wellman explained early this year they were notified that grants would be cut up to twenty percent (20%) as the Department of Justice was revamping the grants. Ms. Haycox- Wellman noted that this year's grant has been cut by \$4,000.00. The grant requires a twenty-five percent (25%) match from the County resulting in a request of \$1,000.00 less than last year. Ms. Samide asked how they were going to handle this cut. Ms. Haycox- Wellman replied that she had spoken Prosecutor Joyce about the cut and he agreed to help out with supplies, training requirements and other costs.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Geauga County Prosecutor's Victim of Crime Act (VOCA #2012VAGENE005) and State Victims of Assistance Act (SVAA #2012SAGENE005) Grant Application in the amount of \$62,790.00. As part of this grant, \$43,747.00 is requested from Federal VOCA funds with a local match of \$14,582.00 from the Geauga County General Fund and \$4,461.00 from SVAA funds with no local match. This grant is for the period October 1, 2012 through September 30, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget Administrator Heidi Delaney explained the financials for today as including a Revenue Certification for the Law Library fund for grant proceeds received; Appropriation transfers from the Contingency account to return appropriations to the Sheriff's Office for reimbursements deposited into the General Fund and for additional appropriations for the Veteran's Service Office for burial costs; a Cash transfer out of the General Fund for the OWDA debt payment and Cash transfers into the General Fund for the first half of cost allocations for the Department of Job and Family Services; and a payment to Ronyak Brothers Paving for the resurfacing of the Annex parking lot in the amount of \$20,160.00.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute Resolution #12-118 itemizing the financials for the meeting of June 26, 2012.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

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OTHER

Mr. Jemison explained that there had been a gas leak that morning at the County Home, which required evacuation of the residents. Mr. Jemison stated that the Fire Department had responded and the apparent leak was near the broilers. The gas was turned off and the problem will be fixed, but everything went the way it was supposed to and the residents have been allowed to return inside the home.

ACKNOWLEDGEMENTS

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending June 13, 2012 as required by O.R.C. 955.12.*

OTHER

The Board reviewed upcoming events.

MEETINGS

- Tues., 6/26 Investment Advisory Board meeting, following session, Chambers*
- Thu., 6/28 The Commissioners will hold regular session.*
- Mon., 7/2 Board of Revision, 9:00 a.m., Auditor's office*
- Tues., 7/3 The Commissioners will hold regular session.*
- Tues., 7/3 The Commissioners will hold a Public Hearing at 10:20 a.m. to hear comment on the proposed Vacation of the remainder of West Street (TR 142) in Burton Township.*
- Tues., 7/3 The Commissioners will hold a Public Hearing at 10:30 a.m. to hear comment on the proposed 2013 Tax Budget*
- Wed., 7/4 **County offices will be closed for general business due to the Fourth of July holiday. Twenty-four hour operations will continue to operate as usual.***
- Thu., 7/5 **The Regularly scheduled Commissioners' meeting is cancelled.***
- Tues., 7/10 The Commissioners will hold regular session.*
- Tues., 7/10 The Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*
- Wed., 7/11 Township Association Dinner, 6:30 p.m. Middlefield Fire Department*
- Thu., 7/12 The Commissioners will hold regular session.*
- Fri., 7/13 NOACA, 10:00 a.m., Cleveland*
- Sat., 7/14 Health and Safety Fair, University Hospitals and Department on Aging, 10:00 a.m through 2:00 p.m.*
- Mon., 7/16 Family First Council, 2:00 p.m. at Job and Family Services*
- Tues. 7/17 The Commissioners will hold regular session.*
- Thu., 7/19 The Commissioners will hold regular session.*

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BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER JEMISON ADJOURNED THE MEETING AT 10:30 A.M.

Geauga County Board of Commissioners

Mary E. Samide

William S. Young

Tracy A. Jemison

Christine Blair, Commissioners' Clerk