

Commissioners' Journal
November 18, 2010

The Geauga County Board of Commissioners met in session on November 18, 2010 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Mary E. Samide opened the meeting at 10:03 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute the minutes for the meeting of November 16, 2010.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget Specialist Heidi Delaney explained the financials as including an appropriation transfer from the Contingency account to correct payroll appropriations for the Prosecutor's Office.

Motion: by Commissioner Young, seconded by Commissioner Samide to approve and execute Resolution 10-216 itemizing the financials for the meeting of November 18, 2010.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**BOARD OF DEVELOPMENTAL DISABILITIES – HUMMEL CHANGE ORDERS -
TRANSPORTATION FACILITY AT METZENBAUM CENTER**

Supervisor of Business Affairs, Cheryl Moster explained that there are five change orders. The first one is just to change the color of the mortar in the concrete block, which will be covered up anyway. Change order #5 is for additional gas piping. This was not in the original specifications but was discovered when they were in the bidding process so they thought they would just do a change order and add it afterwards. Change order #6 is for moving the pipe from the waste oil tank inside the building to the waste oil outside and it will be above ground. This is being done in case there is any future maintenance as it would be better than digging everything up. Change order #7 is for electrical work changes. West Geauga discovered, after seeing the drawings, that they only had one outlet for two pieces of equipment that may be needed at the same time so additional 220 lines were added. They also changed the pole lights by putting pull strings on all of them (to turn lights off and on). Previously workers had to climb a pole to shut the lights off and on. Ms. Moster added that there are lots of electrical changes. Change order #8 is to add circuit breakers and to move some of them to the wall so no one trips or has to get a ladder out.

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute Change Order #4 for the contract and purchase order with Hummel Construction Company for the Transportation Facility at the Metzenbaum Center for the change of mortar color for the concrete block, there is no increase in the contract amount.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute Change Order #5 increasing the contract with Hummel Construction Company for the Transportation Facility at the Metzenbaum Center for the

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installation of gas piping and a gas regulator from the gas meter, in the amount of \$9,822.72.

Roll Call Vote: *Commissioner Young* *Aye*
 Commissioner Jemison *Aye*
 Commissioner Samide *Aye*

Motion: *by Commissioner Young, seconded by Commissioner Jemison to approve and execute Change Order #6 decreasing the contract and purchase order with Hummel Construction Company for the Transportation Facility at the Metzenbaum Center for the change in the installation of the pipework between the waste oil pump in the fluid storage 104 and the waste oil storage tank outside (change from underground piping to above ground piping), in the amount of \$2,000.00.*

Roll Call Vote: *Commissioner Young* *Aye*
 Commissioner Jemison *Aye*
 Commissioner Samide *Aye*

Motion: *by Commissioner Young, seconded by Commissioner Jemison to approve and execute Change Order #7 increasing the contract with Hummel Construction Company for the Transportation Facility at the Metzenbaum Center for additional electrical work at various locations, in the amount of \$5,349.43.*

Roll Call Vote: *Commissioner Young* *Aye*
 Commissioner Jemison *Aye*
 Commissioner Samide *Aye*

Motion: *by Commissioner Young, seconded by Commissioner Jemison to approve and execute Change Order #8 increasing the contract with Hummel Construction Company for the Transportation Facility at the Metzenbaum Center to furnish and install two circuit breakers for the existing cord reels, in the amount of \$460.71.*

Roll Call Vote: *Commissioner Young* *Aye*
 Commissioner Jemison *Aye*
 Commissioner Samide *Aye*

DEPARTMENT OF JOB AND FAMILY SERVICES – CHANGE NAME OF EXISTING REVENUE AND EXPENSE LINE ITEMS

Commissioners' Clerk Claudine Kozenko explained that Kim Mullet was unable to attend session but explained that this request was initiated by a preliminary audit compliance finding.

Motion: *by Commissioner Young, seconded by Commissioner Jemison to approve and authorize the Geauga County Auditor to change the names of an existing revenue and expense line items in the S02-Gen-Juv fund to allow for separation and tracking and the proper accounting of revenues, interest and expenditures for Federal HEAP and Federal Community Services Block Grant grants for the following changes:*

#9. 23-SO2 currently Gen-Juv Bd & Care change to Gen-Juv – Community Block Grant - Revenue

#10. 23-SO2 currently Grants change to Gen-Juv – Community Block Grant Expense

#9. 27-SO2 currently Gen-Juv Reimb-Federal change to Gen-Juv – HEAP - Revenue

#10. 27-SO2 currently Gen-Juv Travel change to Gen-Juv – HEAP - Expense

The Ohio Department of Development auditors require all interest earned to be reported as interest income.

Roll Call Vote: *Commissioner Young* *Aye*
 Commissioner Jemison *Aye*
 Commissioner Samide *Aye*

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COUNTY HOME – ADVERTISE TO HIRE PART-TIME ATTENDANTS

County Administrator Dave Lair stated Director Karen DeCola was unable to attend session but this is a fairly routine request.

Motion: by Commissioner Young, seconded by Commissioner Jemison to grant permission to advertise for the positions of two Part-time Attendants (#1504-1). These positions will remain posted until filled.

<i>Roll Call Vote:</i>	Commissioner Young	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

DEPARTMENT OF WATER RESOURCES – REVISED RUSSELL TOWNSHIP 208 WATER QUALITY MANAGEMENT PLAN

Assistant Sanitary Engineer Gerard Morgan stated that they are going back and updating the 208 Plans with places where sewers have gone in. This request is the case of three months ago where this address was added to the “May be Sewered” area but now they have put in the sewer so the department is making the adjustment to show that it is sewered. Commissioner Samide commented that a letter accepting the revision was signed by the Russell Township Chairman was attached.

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve the revised Russell Township 208 Water Quality Management Plan changing 8020 Thornapple Dr. (Parcel #26-044600) from a “May Be Sewered” designation to an “Existing Sewers” designation as this parcel has been connected to the County sewer system. This change was accepted by the Russell Township Board of Trustees on October 6, 2010.

<i>Roll Call Vote:</i>	Commissioner Young	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

DEPARTMENT OF WATER RESOURCES – REVISED BURTON TOWNSHIP 208 WATER QUALITY MANAGEMENT PLAN

Mr. Morgan stated that this request is adding additional parcels, between Berkshire Industrial Park and the township line, to the current 208 Plan. There is a letter attached from Burton Township agreeing to include the following parcels in the expansion of the 208 Plan. Mr. Morgan stated that as the townships are sending the notices of acceptance to the revisions to the 208 Plan they are being put before the Board for approval. Commissioner Young inquired if there is capacity to bring on more properties to the Berkshire treatment plant. Mr. Morgan responded that they do have the capacity to bring all of these parcels and others. Mr. Morgan added that there is an outstanding plan from three years ago for the property (Bonner property that was going to be an asphalt plant) to the west of the industrial park. Mr. Morgan added that there was a law suit with the township to get the property zoned residential. Part of the agreement from the law suit was that when they add into the plant the county will upgrade the existing treatment plant and the property owner will pay for the upgrade or he will build a new treatment plant on their parcel and the Berkshire plant will be turned into a pump station.

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve the revised Burton Township 208 Water Quality Management Plan adding Parcel # 04-141380 (15112 Kinsman Road), Parcel # 04-007210 (15144 Kinsman Road), Parcel # 04-150919 (Kinsman Road), Parcel # 04-089700 (15150 Kinsman Road), Parcel # 04-079690 (15170 Kinsman Road), Parcel # 04-132911 (Thut Road), Parcel # 04-132912 (Thut Road), Parcel # 04-132913 (Thut Road), Parcel # 04-132914 (Thut Road), Parcel # 04-132915 (Thut Road), Parcel # 04-132916 (Thut Road), Parcel # 04-132917 (Thut Road), Parcel # 04-132918 (Thut Road), Parcel # 04-132919 (Thut Road), Parcel # 04-132920 (Thut Road), Parcel # 04-132921 (Thut Road), Parcel # 04-132922 (14819 Thut Road), Parcel 04-028600 (Kinsman Road), and Parcel # 04-150918 (Thut Road) to the “May Be Sewered” designation, upon the request of the Burton Township Trustees on October 27, 2010.

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<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – CORSA INSURANCE RENEWAL APPLICATION

Local CORSA Agent Gary Wirtz and Human Resources Administrator Colleen Lockhart were present for the discussion. Mr. Wirtz stated that they are starting the May 2011 renewal process. For the past month they have been verifying the property schedules, payroll, personnel, policy, procedures, property schedules, and vehicle and equipment schedules. This information will be put in an application that will be sent to CORSA who will start the renewal process. Mr. Wirtz stated that CORSA will bid out different portions of the CORSA program and will come back to Mr. Wirtz in February or March of 2011 for a quote renewal. Mr. Wirtz stated that at this time they are requesting a signature on the renewal so he can submit it to CORSA.

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the County CORSA insurance program renewal application for the period of May 1, 2011 through April 30, 2012, upon the recommendation of the Human Resources Administrator and Pease-Kerr-Canfield Insurance Agent.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

OTHER

The Board reviewed upcoming events.

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending November 10, 2011 as required by O.R.C. 955.12.*
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the inmate meals for the month ending October 2010.*
- c) Receipt of notarized Affidavit of the Notice confirming the notices sent to required property owners on the Hearing on Petition for Annexation of St. Lucy Catholic Church Parcel, pursuant to O.R.C. 709.03(B)(2).*

MEETINGS

- Tue., 11/23 The Commissioners will hold regular session.*
- Tue., 11/23 The Commissioners will attend the Portage Geauga Juvenile Detention Center Board meeting at 2:00 p.m. in Chambers.*
- Thu., 11/25 County offices will be closed for general business for the Thanksgiving Holiday. Twenty-four hour operations will continue to operate as usual.*
- Fri., 11/26 County offices under the hiring authority of the Board of Commissioners will be closed for general business.*
- Tue., 11/30 The Commissioners will hold regular session.*
- Wed., 12/1 GAPP meeting at 10:00 a.m. in Building #8.*
- Thu., 12/2 The Commissioners will hold regular session.*

