

**Commissioners' Journal**  
**April 10, 2012**

*The Geauga County Board of Commissioners met in session on April 10, 2012 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The Vice President of the Board, William S. Young opened the meeting at 10:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*Commissioner Samide was absent from today's meeting.*

**APPROVE MINUTES**

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the minutes for the meeting of April 3, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Absent</i>

**APPROVE FINANCIALS**

*Budget Administrator Heidi Delaney explained the financials for today as including Appropriation transfers out of the Contingency account to return appropriations to the Sheriff's Office for reimbursements deposited into the General Fund and for increased appropriations to the wellness line item for CEBCO grant proceeds; Cash transfers out of the General Fund to fund the liability insurance fund and for a portion of 2012 funding for the Office of Community and Economic Development; a Purchase order for Inspiron Logistics, LLC for a WENS notification system for the Department of Emergency Services LEPC fund in the amount of \$19,350.00, a Contract for Klerco Construction, Incorporated for the remodeling of the kitchen, pantry and replacement of bathroom windows at the Board of Developmental Disabilities Building D residence facility in the amount of \$20, 538.00; a 2<sup>nd</sup> Quarter payment for 2012 to the OSU Extension Office in the amount of \$68,316.36, a payment to Blue Tractor Foods, LLC for a Revolving Loan fund grant agreement in the amount of \$350,000.00, and a payment to the State of Ohio for the purchase of four (4) Impala cruisers for the Sheriff's Department in the amount of \$82,052.40.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute Resolution #12-065 itemizing the financials for the meeting of April 10, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Absent</i>

**ARCHIVES / RECORDS CENTER – PETTY CASH FUND**

*Director Linda Burhenne explained that the department had been maintaining a petty cash fund since she had been put in as Director and recently she noticed that on the agenda other departments had been requesting petty cash funds and it occurred to her that needed approval from the Board to continue to have that fund. The petty cash is used to make change for people requesting copies of records; often someone will pay \$20.00 for a \$0.25 item. Ms. Burhenne noted that the state sets the cost for certified copies of divorce records at \$1.00 per page. Ms. Burhenne added that when the petty cash fund gets to a certain amount they make a pay-in, just a few times a year. Commissioner Jemison asked if it was balanced on a routine basis. Ms. Burhenne stated that she does it once a month.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve a petty cash fund in the amount of \$40.00 for the purpose of making change for preparing copies of records for public patrons.*

**Commissioners' Journal**  
**April 10, 2012**

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Absent

**PROSECUTOR'S OFFICE – OHIO OFFICE OF CRIMINAL JUSTICE SERVICES**  
**QUARTERLY SUBGRANT REPORT**

*Criminal Investigator Karen Sweet stated that this is for the quarterly reimbursement to charge the grant for the previous quarter. Everything is the same, been working hard helping police officers and with the shooting case.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the Vice President of the Board to execute the Ohio Office of Criminal Justice Services Quarterly Subgrant Report (#2011-JG-A02-6468) for the period ending March 31, 2012 for a payment request for the Prosecutor's Office Detective in the amount of \$12,163.14.*

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Absent

**TRANSIT – OHIO MOTOR FUEL TAX REFUND CLAIM**

*Director Kristina Reider explained that this was the quarterly fuel tax reimbursement. Ms. Reider stated that the county pays the state tax for the fuel and then gets reimbursed for what is paid.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the Vice President of the Board to execute the Ohio Motor Fuel Tax Refund Claim for Transit Buses for the period January 1, 2012 through March 31, 2012 in the amount of \$2,635.12.*

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Absent

*Local resident Walter Leagan noted that there are times when he goes to Transit to purchase his wife's transit ticket that the employees have to scramble to make change. Mr. Leagan noted that they do not have a petty cash fund to make change. Ms. Reider explained that they are able to make change in the morning by opening a fare box, but that it requires a supervisor and a second person to do it to keep accountability. Mr. Jemison inquired about the swipe cards. Ms. Reider stated that they were not yet using them, but when they do get them working that people can put any amount on them.*

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – REQUEST FOR RELEASE OF FUNDS AND CERTIFICATION (RROF) COMMUNITY DEVELOPMENT BLOCK GRANT FORMULA PROJECTS**

*Director Anita Stocker explained that she was trying to cover all potential bases as she was unsure how the Revolving Loan Fund Re-organization might occur. There is some replacement projects that need to be handled and wants to make sure she has some things taken care of before it poses any problems.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the Vice President of the Board to execute the State of Ohio, Ohio Department of Development Office of Housing and Community Partnerships Request for Release of Funds and Certification (RROF) for Federally Funded State Projects form in regards to the Community Development Block Grant (CDBG) Formula projects under Grant #B-F-11-1AZ-1.*

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Absent

**Commissioners' Journal**  
**April 10, 2012**

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – AUBURN ENVIRONMENTAL SCOPE OF WORK AGREEMENT**

*Program Administrator Joni Stusek explained that one of the Formula projects was a drop ceiling that had evidence of mold, that has since been taken down and they are doing air sampling to make sure that the problem has been taken care of.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the Vice President of the Board to execute the Auburn Environmental Scope of Work Agreement for air sampling at the Restful Lake Community Center in the amount of \$840.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Absent</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – NOTICE OF AWARD – AUBURN BAINBRIDGE EXCAVATING – SEPTIC SYSTEM**

*Ms. Stusek explained that the county had been awarded \$160,000.00 under the EPA sewer grant and that Mr. Leonardi was the first client approved by the EPA and will have a septic system installed. The grant will pay for 85% and the client will pay for 15%.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the Vice President of the Board to execute the Notice of Award to Auburn Bainbridge Excavating for the installation of a septic system located at 13213 Marilyn Drive, Chesterland, owned by Jeremy P. Leonardi, under the Environmental Protection Agency (EPA) Water Pollution Control Loan Fund, Household Sewage Treatment System Program (Project #CS390028-0019) in the amount of \$8,900.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Absent</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – SUBORDINATION AGREEMENT**

*Ms. Stusek explained that the Cendrowski's were one of the original clients from the Revolving Loan Infrastructure program and through a series of events beyond our control; the title company missed our loan (mortgage). Ms. LaChapelle has worked hard to get a partial settlement of \$2,750.00, but we still have a lien on the property. Ms. Stusek stated that the property was going to Sheriff's auction so there is hope that we will get the full amount back. Mr. Jemison inquired if we were second on the loan. Ms. LaChapelle has arranged it so that we are not further behind in the amount where we were in the original agreement. Ms. LaChapelle explained it to be case law, that it's the doctrine of equitable subrogation; a decision that came out of our appellate district as an appeal from a ruling by Judge Burt on a motion for summary judgment. If it was intended to have a second mortgage involved, and it was a mistake, they don't penalize the party who was intended to be first, and the second party is put in the position it was intended they be in originally. Ms. Stusek added that the county is second behind \$71,000.00 in the first mortgage.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the Vice President of the Board to execute the Subordination Agreement in connection with a partial settlement of \$2,750.00 of the original obligation amount of \$5,621.50 for the installation of a new well from the Revolving Loan Infrastructure Loan Fund, located at 7485 Mulberry Road, Chesterland for Edward and Judith Ann Cendrowski.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Absent</i>

**Commissioners' Journal**  
**April 10, 2012**

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – CERTIFICATION OF FINDING OF CONTINUED RELEVANCE**

*Ms. Stocker explained that this was part of the environmental review process, noting that prior projects for Habitat had been done in Middlefield in the past. Ms. Stocker stated that two projects had been done last year and this year they would be doing a third down in the area close to Northview. Ms. Stocker explained that Habitat was thinking about splitting the original formula amount of \$16,000.00 onto two houses. Originally the continued relevance was on the address for the one house, so now we have to do one for the second address and release it as well, along with having two homeowners qualified. Ms. Stocker noted that it was mostly paperwork that needed to be done in order to do this.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the Vice President of the Board to execute the Certification of Finding of Continued Relevance for the Community Development Block Grant (CDBG) Habitat for Humanity new construction project in Middlefield Village under Grant #B-F-11-1AZ-1.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Absent</i>

**COMMISSIONERS' OFFICE – APPOINT 2012 COUNTY APIARY INSPECTOR**

*County Administrator David Lair explained that Ms. Kayla lives in Ashtabula County and that there is no requirement that she live here, but that the mileage would not be paid until she arrived at the county line.*

*Mr. Lair explained that we had an apiarist for the past six years who had been diligent about the work of inspecting the hives in the county. She did an very good job but had recently chose to not do it any longer.*

*Mr. Lair explained that it is often hard to get people interested in doing this, as it pays a modest hourly rate and mileage reimbursement, and the county only has a budget of about \$2,500.00 a year for this activity. This requires someone who is passionate about wanting to preserve the health of bees, and understands that the function they fulfill in the ecological balance is very important and the honey that is produced is helpful and needed in the community. An ad for help was placed and we received a lot of applicants and were fortunate to find Ms. Kayla who has an Associate's degree in Fish and Wildlife Management from Hocking Technical College, a Bachelor's degree from Hiram College and has been a bee keeper for the last ten years. Mr. Lair stated that he encouraged Ms. Kayla to speak with former inspector Ms. Christine, the former inspector, and Ms. Bloetscher from the Ohio Department of Agriculture to make sure she understood the position.*

*Mr. Lair talked about the bee keepers in the county and their right to be inspected or not to be inspected, noting that some bee keepers don't want to be regulated, but suggesting that a consumer purchasing honey would probably prefer to get it from an inspected hive. Mr. Jemison inquired if the Ohio Department of Agriculture had any oversight on who we appoint. Mr. Lair explained that they oversee the inspectors, review the inspection reports that they submit, and have to approve the expense report before we can pay them.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the 2012 Ohio Department of Agriculture Appointment for County Apiary Inspector form for Christine Kayla to be effective April 10, 2012 at an hourly rate of \$10.91 per hour and in accordance with the IRS, a mileage reimbursement rate of \$0.555.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Absent</i>

**COMMISSIONER YOUNG ANNOUNCED HIS RETIREMENT**

*Commissioner Young explained that he had spoken with both Commissioner Samide and Commissioner Jemison along with the employees in the office, as well as a few other people that*

**Commissioners' Journal**  
**April 10, 2012**

*he would be retiring as Commissioner at the end of June. Mr. Young stated that it will kind of copy his retirement twelve years ago from the business world. Mr. Young explained that he had worked for thirty-seven years for CIGNA, Equitable and Pacific Life, and moved around quite a bit during that time. Mr. Young explained that some people had approached him about becoming a Commissioner, noting that it had worked out, but that back in the day he didn't know a lot about the county, but that through the help of a number of people including elected officials supporting him that it was a great opportunity for him. Mr. Young stated that he was in his tenth year, winning the first time against others in the primary and the general, and then was lucky enough to run the next two times unopposed.*

*Mr. Young explained that as he gets older the responsibilities are getting more challenging for him; noting that his biggest deterioration lately has been his golf game. Mr. Young stated that life will still continue, adding that he and his wife Marion will be staying in South Russell, as he has a son who lives in the area and is a doctor at the Cleveland Clinic, another son who is in Chicago with his family and a third son who is staying with them recently back from California. Mr. Young stated that he has been very fortunate about a number of things, the great employees in the office and the lots of wonderful people that work for the county. Having a good relationship between the Commissioners and other elected officials is a very positive thing. Mr. Young noted that he discovered Mr. Lair about eight years prior and convinced him to come work for the county, adding that he had done a wonderful job. Mr. Young added that Ms. Samide followed him in on becoming a Commissioner and that Mr. Jemison who is in his fourth year will hopefully be re-elected and that it's terrific to have him with his background and experience, and that he is proud of him.*

*Mr. Young spoke about the offices being moved to the 470 Center Street location before he became Commissioner, adding that it seems to have worked out very well. Mr. Young talked about some of the positive things that he has done, being part of the NOPEC (Northeast Ohio Public Energy Council) board for about eleven years and bringing a savings of over \$8 million dollars to the residents in the member communities and the county. Mr. Young talked about being instrumental in reaching out to the former Sheriff Red Simmons, meeting Dan McClelland and working out the competition and tension previously existing amongst elected officials, and working to build a new safety center.*

*Mr. Young explained that he was against an addition of a 25,000 square foot addition to be located underground next to the north end of the Courthouse that was going to cost \$7.5 million dollars to put in, and that he was able to convince one of the other Commissioners that it wasn't a good idea and hence it didn't happen, but added that they have done many upgrades to the offices uptown and in the Courthouse.*

*Mr. Young stated that he was very fortunate to have nine and half years as a Commissioner, adding that time to the sixteen and half years that he served at South Russell, including eleven and a half years as Mayor, and the thirty-seven years of working in the business world. Mr. Young stated that Ms. Samide and Mr. Jemison will continue to do a good job and that he will help them out while he can for the next couple of months. Mr. Young thanked Ms. Blair, Commissioners' Clerk for doing a great job since coming on board and for helping him through the process.*

*Mr. Young explained that while attending Virginia Military Institute (VMI) they had a term that was always followed: "No Lying, No Cheating, No Stealing", and that he has applied that not only while he was in the business world but in his service as a Commissioner.*

*Mr. Jemison stated that he spoke for Ms. Samide as well, but that it has been an honor and a privilege to serve beside him, and that they have learned so much from him over the years. Mr. Jemison stated that Mr. Young has been a positive influence on this County and the things he accomplished during his ten years will continue to be positive for the county in the future in running an efficient operation.*

**ACKNOWLEDGEMENTS**

- a) *The Monthly Financial Report from the County Building Department for the month of March, 2012.*

**Commissioners' Journal**  
**April 10, 2012**

- b) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending March 28, 2012 as required by O.R.C. 955.12.*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

- Wed., 4/11 Township Association Dinner, 6:30 p.m. Grandview Golf Club*
- Thu., 4/12 The Commissioners will hold regular session at 470 Center St., Building #8  
(Note Different Location)*
- Thu., 4/12 The County Auditor will present the Economic State of Geauga at 470 Center St.  
Building #8*
- Fri., 4/13 NOACA, 10:00 a.m.*
- Mon., 4/16 Family First Council, 2:00 pm. at Mental Health*
- Tues., 4/17 The Commissioners will hold regular session.*
- Tues., 4/17 The Historical Society will give a 2012 presentation update.*
- Thu., 4/19 The Commissioners will hold regular session.*
- Mon., 4/23 Board of Revision, 9:00 a.m.*
- Tues., 4/24 The Commissioners will hold regular session.*
- Tues., 4/24 The Commissioners will tour Hebron USA in Newbury Township, 2:30 p.m.*
- Wed., 4/25 Community Improvement Corporation (CIC) Dinner, 6:30 p.m. St. Dennis Party  
Center*
- Thu., 4/26 The Commissioners will hold regular session.*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER  
JEMISON ADJOURNED THE MEETING AT 10:37A.M.***

*Geauga County Board of Commissioners*

ABSENT  
*Mary E. Samide*

William S. Young

Tracy A. Jemison

*Christine Blair, Commissioners' Clerk*  
*Katie Schaab, Acting Commissioners' Clerk*