

Commissioners' Journal
October 27, 2011

The Geauga County Board of Commissioners met in session on October 27, 2011 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Tracy A. Jemison opened the meeting at 10:02 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the minutes for the meeting of October 25, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget Administrator Heidi Delaney explained the financials as a payment to United Way for the Department of Job and Family Services.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute Resolution #11-170 itemizing the financials for the meeting of October 27, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Abstain*</i>

**Commissioner Jemison Abstains due to his role with United Way.*

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – AMENDMENT TO PROGRAMMATIC AGREEMENT FOR COORDINATION – OHIO HISTORIC PRESERVATION OFFICE

Program Administrator Joni Stusek explained that the Programmatic Agreement in the past has been signed by the Board annually. This agreement primarily has to do with disturbing the ground, for installation of septic systems or removal. This agreement has been changed to a three year agreement with a list of exceptions that make it easier to report on activity.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Amendment to Programmatic Agreement for Coordination between Geauga County and the Ohio Historic Preservation Office for the Administration of Programs using U.S. Department of Housing and Urban Development (HUD) Allocated Funds with Delegated Review Responsibilities Authorized Under 24 CFR Part 58. Once executed by all parties this agreement will be in full effect until December 31, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1 - FINAL DECREASE – C.I.R. INCORPORATED – TAYLOR WELLS ROAD BRIDGE

Engineer Joe Cattell stated that the Taylor Wells Road Bridge project came out very well and that everything looks good and the contract came in just over \$1300.00 under. Mr. Cattell stated that this project along with Chardon Windsor Road were both Federal Aid projects. Chardon Windsor went over contract by \$4400.00 due to pavement repairs that were needed from winter damage.

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Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute Change Order #1 and Final, decreasing the contract with C.I.R., Incorporated for the Replacement of the Taylor Wells Road Bridge in Claridon Township in the amount of \$1,328.60.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1 – FINAL INCREASE – KOKOSING CONSTRUCTION COMPANY, INCORPORATED – CHARDON WINDSOR ROAD

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute Change Order #1 and Final, increasing the contract with Kokosing Construction Company, Incorporated for the Asphalt Resurfacing of Chardon Windsor Road (CH 13, Sections A-D) in Hambden and Claridon Townships in the amount of \$4,405.20.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

JOB AND FAMILY SERVICES – NEW HIRE APPOINTMENTS

Executive Director Tim Taylor explained that the new hire appointments are intermittent. Mr. Taylor stated that they currently have a vacancy that they are looking to fill in social services and another staff member out on medical leave. Being short these two positions have caused staff to be shuffled around. Ms. Manning used to work for the department but had left to work on her Masters degree, so bringing Ms. Manning back with limited employment as a Social Worker, helps out as she knows some of the cases. Ms. Savage and Ms. Pischel will be used to assist with the Home Energy Assistance Program (HEAP) that starts on November 1, 2011. Administrative funding and the Block Grant will help cover bringing these positions on for a short time to handle applications and interviews. Mr. Taylor stated that over the last couple of years there have been an average of 150 to 200 applications in November and December. Mr. Taylor explained that the work load the regular staff handles, they are unable to add the HEAP program to that load. These positions were advertised as a 120 day maximum and will start out at 40 hours a week and then in January will likely split the week. Training for HEAP is not complicated and the Department is able to get the new hires trained pretty quickly. Mr. Taylor stated that in the past years they would have those applying come in and wait; this year they are doing HEAP appointments by interview. People interested can call the 440-285-1299 number and set up an appointment and go over the items that they will need to bring with them to that appointment. Mr. Taylor stated that once a person calls and schedules an appointment then per HEAP guidelines JFS is able to call and stop the shut off or disconnection of the utility. HEAP is a one-time application and you are then put onto a PIP Plus payment program that has some income protection. The maximum amount paid on PIP Plus is 6% of the household income and if you are all electric it's 10%. Mr. Taylor stated that if you are on the PIP Plus for two years and make all your payments, you are forgiven, this is a program that the State has worked out.

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve the following new hire appointments of the Director of Job and Family Services, as Job and Family Services has complied with the Board of Commissioners hiring process:

Susan Manning, Social Services Worker I, October 2, 2011 (part-time intermittent)
Carolyn L. Savage, Eligibility/Referral Specialist I, October 18, 2011 (intermittent)
Dara H. Pischel, Eligibility/Referral Specialist I, October 18, 2011 (intermittent)

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

MAINTENANCE DEPARTMENT – 2011-2013 SNOWPLOWING AND SALTING – SITE GROUP #4 – SAFETY CENTER – AWARD BID – CONTRACT AGREEMENT – SIGNATURE LAWNS AND LANDSCAPING, INCORPORATED

Director Glen Vernick explained that they had put out for four bids, based on the 4 site groups;

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#4 – Safety Center, #2 – 24 Hour Service Area that includes the County Home, Dog Warden, DES, and Transit parking lots, #3 – 470 Center Street location and #1 – Chardon Square that includes the 208 parking lot, the Courthouse and the Annex. Mr. Vernick stated that all the bids were very close this year, within \$500.00 of each other. Mr. Vernick stated that some bids were higher than last year. Mr. Vernick stated that the bid for the Safety Center was \$3,900.00 per year, for a total of \$7,800.00 but that in the contract amounts he included an additional \$6,000.00 cushion if needed for additional salt and for snow removal. The Contractors are aware and agree with this that it may not be used. Commissioner Jemison asked if any of the contractors were new. Mr. Vernick explained that Signature Lawns and Landscaping has been with the county before, they are in the area and are also contracted with the Hospital; TBS Snowplowing was with the county the last two years doing the 470 Center Street location; and Vinecourt Landscaping is new this year with the Chardon Square area. Mr. Vernick stated that they require having a 3 yard plow on site at 470 in case the snow piles up and they are called back in for snow removal. Mr. Vernick stated that county has two trucks and a bob cat with snow blower to push snow piles out of the way and clear the parking areas for safety. Some trees at the Courthouse were killed by salt and snow removal and in working with the Chardon Planning committee were replaced and moved back farther. Mr. Vernick hopes to not have to use the extra equipment this year, but with the forecast predictions, they will be ready.

Motion: by Commissioner Samide, seconded by Commissioner Young to award the bid to Signature Lawns and Landscaping, Incorporated for the 2011-2013 Snowplowing and Salting of the County owned site group #4 – Safety Center, in the amount of \$3,900.00 per year, as they represented the lowest and best bid.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the Contract Agreement with Signature Lawns and Landscaping, Incorporated for the 2011-2013 Snowplowing and Salting of the County owned site group #4 – Safety Center, for the period November 1, 2011 through April 1, 2012 and November 1, 2012 through April 1, 2013, in an amount not to exceed \$13,800.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

MAINTENANCE DEPARTMENT – 2011-2013 SNOWPLOWING AND SALTING – SITE GROUP # 2 – 24 HOUR SERVICE AREA – AWARD BID – CONTRACT AGREEMENT – SIGNATURE LAWNS AND LANDSCAPING, INCORPORATED

Motion: by Commissioner Samide, seconded by Commissioner Young to award the bid to Signature Lawns and Landscaping, Incorporated for the 2011-2013 Snowplowing and Salting of the County owned site group #2 – 24 Hour Service Area, in the amount of \$8,020.00 per year, as they represented the lowest and best bid.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the Contract Agreement with Signature Lawns and Landscaping, Incorporated for the 2011-2013 Snowplowing and Salting of the County owned site Group #2 – 24 Hour Service Area, for the period November 1, 2011 through April 1, 2012 and November 1, 2012 through April 1, 2013, in an amount not to exceed \$22,040.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

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**MAINTENANCE DEPARTMENT – 2011-2013 SNOWPLOWING AND SALTING – SITE
GROUP # 3 – 470 CENTER STREET – AWARD BID – CONTRACT AGREEMENT – TBS
SNOWPLOWING**

Motion: by Commissioner Samide, seconded by Commissioner Young to award the bid to TBS Snowplowing for the 2011-2013 Snowplowing and Salting of the County owned site group #3 – 470 Center Street, in the amount of \$17,400.00 per year, as they represented the lowest and best bid.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the Contract Agreement with TBS Snowplowing for the 2011-2013 Snowplowing and Salting of the County owned site group #3 – 470 Center Street, for the period November 1, 2011 through April 1, 2012 and November 1, 2012 through April 1, 2013, in an amount not to exceed \$40,800.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – 2011-2013 SNOWPLOWING AND SALTING – SITE
GROUP #4 – CHARDON SQUARE – AWARD BID – CONTRACT AGREEMENT –
VINECOURT LANDSCAPING, INCORPORATED**

Motion: by Commissioner Samide, seconded by Commissioner Young to award the bid to Vinecourt Landscaping, Incorporated for the 2011-2013 Snowplowing and Salting of the County owned site group #1 – Chardon Square, in the amount of \$7,250.00 per year, as they represented the lowest and best bid.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the Contract Agreement with Vinecourt Landscaping, Incorporated for the 2011-2013 Snowplowing and Salting of the County owned site group #1 – Chardon Square, for the period November 1, 2011 through April 1, 2012 and November 1, 2012 through April 1, 2013, in an amount not to exceed \$20,500.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending October 19, 2011 as required by O.R.C. 955.12.*
- b) The Monthly Financial Report from the County Building Department for the month of September 2011.*

OTHER

The Board reviewed upcoming events.

MEETINGS

Thu., 10/27 Update on Gas Wells in Geauga County, 470 Center St. Building #8, Chardon, 7:00 p.m.

Tues., 11/1 The Commissioners will hold regular session.

Tues., 11/1 Some of the Commissioners will be attending the NOPEC meeting

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- Thu., 11/3 The Commissioners will hold regular session.*
- Thu., 11/3 The Commissioners will hold a work session with the Geauga Park District at the West Woods Nature Center, 11:30 a.m.*
- Thu., 11/3 Grand Opening of the Department on Aging Incredible Edible Art Show, 7:00 p.m. Open to the Public Friday and Saturday 10:00 a.m. until 4:00 p.m.*
- Fri., 11/4 NOACA Executive Meeting, 9:30 a.m.*
- Tues., 11/8 The Commissioners will hold regular session.*
- Tues., 11/8 The Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*
- Thu., 11/10 **The Regularly scheduled Commissioners' meeting is cancelled.***
- Thu., 11/10 NOACA meeting, 10:00 a.m.*
- Thu., 11/10 Some of the Commissioners will attend an update on the Cleveland Foundation Lake-Geauga Fund, 5:30 p.m. at Orchard Hills Center*
- Fri., 11/11 **County offices will be closed for general business in honor of Veteran's Day.***

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 10:29 A.M.

Geauga County Board of Commissioners

Tracy A. Jemison

William S. Young

Mary E. Samide

Christine Blair, Commissioners' Clerk