

**Commissioners' Journal**  
**February 7, 2012**

*The Geauga County Board of Commissioners met in session on February 7, 2012 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Mary E. Samide opened the meeting at 10:01 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**APPROVE MINUTES**

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the minutes for the meeting of February 2, 2012.*

|                        |                             |            |
|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

**APPROVE FINANCIALS**

*Budget Administrator Heidi Delaney explained the financials as a Revenue Certification for the Sheriff's Office K-9 fund for donations received; a Supplemental Appropriation for the 800 Communications Permanent Improvement fund to put appropriations in place for the 800 MHZ system upgrade contract; an Appropriation transfer from Contingency to return appropriations to the Sheriff's Office for reimbursements deposited into the General Fund; Travel requests for the Engineer's Office and the Transit Department; and a payment for the 2012 pro rata share of the 11<sup>th</sup> District Court of Appeals costs in the amount of \$56,648.33.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute Resolution #12-024 itemizing the financials for the meeting of February 7, 2012.*

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|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

**BOARD OF DEVELOPMENTAL DISABILITIES – CHANGE ORDER #9 – FINAL DECREASE – HUMMEL CONSTRUCTION COMPANY – TRANSPORTATION FACILITY**

*Manager of Business Operations Steve Tucker stated that they were finally ready to wrap this project up. Mr. Tucker stated that there had been several change orders, project delays dealing with the occupancy permit and a subcontractor had placed a lien on the project, but that has since been released. Mr. Tucker added that through negotiations this change order reflects a final decrease in the contract.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute Change Order #9 – final decreasing the contract with Hummel Construction Company for the Transportation Facility at the Metzenbaum Center in the amount of \$37,805.28.*

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|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

**PROSECUTOR'S OFFICE – OHIO OFFICE OF CRIMINAL JUSTICE SERVICES OFFICE OF PUBLIC SAFETY GRANT PAYMENT REQUEST AND QUARTERLY SUBGRANT REPORT**

*Criminal Investigator Karen Sweet explained that she was asking for an initial payment of funds to help cover expenses in between billing periods allowing a cash flow between reimbursement payments.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the President of the Board to execute a letter to the Ohio Office of Criminal Justice Services Office of Public Safety for the request of a one-time*

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*advance payment of grant monies to cover expenses between quarterly reimbursement payments in the amount of \$5,100.00, and to further execute the Ohio Office of Criminal Justice Services Quarterly Subgrant Report for the Geauga Prosecutor's Detective, Karen Sweet for the period ending January 31, 2012.*

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|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

**PUBLIC HEARING – PROPOSED ASPHALT RESURFACING OF BASS LAKE ROAD (CH 23) IN MUNSON TOWNSHIP**

*Motion: by Commissioner Jemison, seconded by Commissioner Young to waive the reading of the legal notice for the public hearing.*

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|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

*Commissioner Samide opened the public hearing at 10:10 a.m. and asked Engineer Michael Stone to explain. Mr. Stone explained that there are two sections of Ohio Law, one allowing for the discussion of a project in public session and one for a public hearing. Mr. Stone stated that when there is Federal Aid project they ask to hold a public hearing and publish the notice in a local newspaper to comply with Federal Regulations for environmental justice. Mr. Stone explained that this section of Bass Lake Road is from Mayfield Road to the City of Chardon line. This project is for a basic resurfacing with a two inch (2") layer of asphalt, leveling, and the use of the fine grade polymer. Mr. Stone stated that the plans for the project have been approved by the Ohio Department of Transportation (ODOT), the plans will be filed with them and then ODOT will file them with the Federal Government and get approval for the Federal Funds. Once that is done then the Engineer's Office will come back before the Board to request a bid date. Commissioner Jemison asked that depending on everything going correctly when they expected to begin laying asphalt. Mr. Stone stated that the earliest would be May but that is all dependent upon the weather, but most likely will start in June. Mr. Stone stated that this project is in the Federal State Fiscal Year 2012 which goes through July and can be submitted until then. The district is however looking for the project as they too have deadlines and expect that it will be processed right away. Mr. Stone added that the bid will most likely take place in the next two months. Commissioner Young asked if this was just a two inch (2") layer of asphalt on the top of what is currently there with no grinding. Mr. Stone stated that Mr. Young was correct, that the only grinding would be at intersections to taper and match the new surface. Local resident Walter Legan asked if this project included any widening of the road. Mr. Stone stated that this section of the road already has paved shoulders and does not require any widening. Commissioner Samide added that most of our roads are to standard. Mr. Stone added that this is a situation where we have our local standards for shoulder widths, etcetera approved by the State of Ohio. Ms. Samide inquired about any strings when they received funding. Mr. Stone responded that he had just recently been asked that question and that this project is one of the few that requires to hold a hearing and be advertised in the paper.*

*Being no comments from the public Commissioner Samide closed the public hearing at 10:13 a.m. Mr. Stone added that he would be sending over a resolution for approval to move forward.*

**DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENTS**

*Assistant Sanitary Engineer Gerald Morgan explained that these service contracts are put into place at the beginning of the year to have different contracts for different issues that could arise during the year in place for any emergency situations. Mr. Morgan stated that most of them are for emergencies but that there are several that will probably have a portion of the contract used throughout the year and those include the following: Ianiro Contracting for excavation work; Ayers Well Drilling for well pump services that are beyond the expertise of our employees; United Survey along with Lake County Sewer that had been approved at previous session allows us to have several contractors who are able to do the same kind of work in place; Lear Electric for various locations in case a situation comes up that our electricians who are qualified but don't feel comfortable with handling based on the circumstances. Mr. Morgan also noted that there were two contracts for McDonald Equipment; these are separate contracts for water and the wastewater sections of the department. Mr. Morgan added that the remainder of the service*

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*contracts listed are for emergency repairs. The service contracts are reviewed from year to year to make adjustments for services and to raise or lower the contract amounts based on the usage from the prior and previous years.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the service Contract Agreement with Romano Ianiro Contracting, Incorporated to perform excavating services as needed at various locations within Geauga County for the Year 2012 in an amount not to exceed \$20,000.00.*

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| <i>Roll Call Vote:</i> | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the service Contract Agreement with Norhio Plumbing, Incorporated to perform emergency plumbing repairs when needed at various locations within Geauga County for the Year 2012 in an amount not to exceed \$10,000.00.*

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|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the service Contract Agreement with Radick's Landscaping, Incorporated to perform landscaping services at various locations within Geauga County as directed by the waste water section for the Year 2012 in an amount not to exceed \$1,500.00.*

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|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the service Contract Agreement with Thoma Technologies, Incorporated to perform repairs and calibrations to flow meters and electronic equipment as needed at various locations within Geauga County for the Year 2012 in an amount not to exceed \$2,000.00.*

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|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the service Contract Agreement with Vinecourt Landscaping, Incorporated to perform excavating and landscaping services as needed at various locations within Geauga County for the Year 2012 in an amount not to exceed \$5,000.00.*

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|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the service Contract Agreement with Ayers Well Drilling, Limited to perform well and well pump services as needed at various water facilities within Geauga County for the Year 2012 in an amount not to exceed \$15,000.00.*

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|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the service Contract Agreement with McDonald Equipment Company to*

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*perform generator services and repairs as needed at various County water treatment plants for the Year 2012 in an amount not to exceed \$1,000.00.*

*Roll Call Vote:*            *Commissioner Jemison*            *Aye*  
   *Commissioner Young*            *Aye*  
   *Commissioner Samide*            *Aye*

*Motion:*            *by Commissioner Jemison, seconded by Commissioner Young to approve and execute the service Contract Agreement with McDonald Equipment Company to perform generator services and repairs as needed at various County wastewater treatment plants for the Year 2012 in an amount not to exceed \$2,500.00.*

*Roll Call Vote:*            *Commissioner Jemison*            *Aye*  
   *Commissioner Young*            *Aye*  
   *Commissioner Samide*            *Aye*

*Motion:*            *by Commissioner Jemison, seconded by Commissioner Young to approve and execute the service Contract Agreement with Tim Frank Septic Tank Cleaning Company to perform emergency sludge hauling and vactor service as needed at various locations in Geauga County for the Year 2012 in an amount not to exceed \$5,000.00.*

*Roll Call Vote:*            *Commissioner Jemison*            *Aye*  
   *Commissioner Young*            *Aye*  
   *Commissioner Samide*            *Aye*

*Motion:*            *by Commissioner Jemison, seconded by Commissioner Young to approve and execute the service Contract Agreement with Geauga Door Sales and Service, Incorporated to perform door repair services as needed at various locations in Geauga County for the Year 2012 in an amount not to exceed \$1,000.00.*

*Roll Call Vote:*            *Commissioner Jemison*            *Aye*  
   *Commissioner Young*            *Aye*  
   *Commissioner Samide*            *Aye*

*Motion:*            *by Commissioner Jemison, seconded by Commissioner Young to approve and execute the service Contract Agreement with Vallo Tree Service to perform tree removal services as needed at various locations in Geauga County, including after storm damage for the Year 2012 in an amount not to exceed \$1,500.00.*

*Roll Call Vote:*            *Commissioner Jemison*            *Aye*  
   *Commissioner Young*            *Aye*  
   *Commissioner Samide*            *Aye*

*Motion:*            *by Commissioner Jemison, seconded by Commissioner Young to approve and execute the service Contract Agreement with United Survey, Incorporated to perform general and emergency cleaning, televising, grouting and rehabilitation of sewer lines and manholes on the properties owned and operated by the Department of Water Resources for the Year 2012 in an amount not to exceed \$10,000.00.*

*Roll Call Vote:*            *Commissioner Jemison*            *Aye*  
   *Commissioner Young*            *Aye*  
   *Commissioner Samide*            *Aye*

*Motion:*            *by Commissioner Jemison, seconded by Commissioner Young to approve and execute the service Contract Agreement with Lear Electric, Incorporated to perform electrical repairs as needed at various locations within Geauga County for the Year 2012 in an amount not to exceed \$2,500.00.*

*Roll Call Vote:*            *Commissioner Jemison*            *Aye*  
   *Commissioner Young*            *Aye*  
   *Commissioner Samide*            *Aye*

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*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the service Contract Agreement with DeBord Plumbing and Heating Company, D.B.A. Benjamin Franklin Plumbing to perform emergency plumbing repairs when needed at various locations within the Department of Water Resources for the Year 2012 in an amount not to exceed \$5,000.00.*

|                        |                             |            |
|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

*COMMISSIONERS' OFFICE – RECORDS RETENTION SCHEDULE (RC-2) PART 2 – PORTAGE-GEAUGA JOINT BOARD OF COMMISSIONERS – JUVENILE DETENTION CENTER*

*Mr. Jemison thanked Ms. Blair, the Commissioners Clerk for having the retention schedule reviewed by the Director of the Archives and Records Center, Linda Burhenne for any recommendations or changes. Those were taken into consideration and changes were made. County Administrator David Lair added that Ms. Burhenne is very knowledgeable in the area of records retention and is currently working on updating the definitions to the Commissioners retention schedule.*

*Motion: by Commissioner Jemison, seconded by Commissioner Young to approve the Records Retention Schedule (RC-2) Part 2 for the Portage-Geauga Joint Board of Commissioners – Juvenile Detention Center - General Records.*

|                        |                             |            |
|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

*ACKNOWLEDGEMENTS*

- a) The Monthly Financial Report from the County Building Department for the month of January, 2012.*

*OTHER*

*The Board reviewed upcoming events.*

*MEETINGS*

- Thu., 2/9 Some of the Commissioners will attend the Boy Scouts of America breakfast, 7:30 a.m. at St. Mary's Church in Chardon*
- Thu., 2/9 The Commissioners will hold regular session.*
- Thu., 2/9 Community Improvement Corporation (CIC) will launch the new Virtual Business Incubator at 10:30 a.m.*
- Thu., 2/9 Chagrin River Watershed Partners Board of Trustees meeting, 4:00 p.m.*
- Fri., 2/10 NOACA meeting at 10:00 a.m.*
- Mon., 2/13 Board of Revision, 9:00 a.m.*
- Tues., 2/14 The Commissioners will hold regular session.*
- Tues., 2/14 The Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*
- Thu., 2/16 The Commissioners will hold regular session.*
- Fri., 2/17 Some of the Commissioners will participate in the Leadership Geauga Class of 2012 Government Day, 11:00 a.m. at Joey's Italian Grille*

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***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER JEMISON ADJOURNED THE MEETING AT 10:23 A.M.***

*Geauga County Board of Commissioners*

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*Mary E. Samide*

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*William S. Young*

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*Tracy A. Jemison*

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*Christine Blair, Commissioners' Clerk*