

Commissioners' Journal
April 28, 2011

The Geauga County Board of Commissioners met in session on April 28, 2011 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Tracy A. Jemison opened the meeting at 10:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Young was absent from this session.

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – NOTICE TO PROCEED – EXCAVATION WORKS INCORPORATED

Director Anita Stocker stated that this was the first septic system of the season, that they were ready to go. Ms. Stocker stated that this would be a hundred percent (100%) paid back with zero interest.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the Notice to Proceed for Excavation Works, Incorporated for installation of a septic system for Christopher A. and Nicole M. Lose at 16033 Leggett Road, Montville.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – LEGAL BINDING DOCUMENTS – LANDSKEEPERS FIVE STAR LLC

Ms. Stocker stated that Landskeepers were ready to start buying their equipment and the money would be dispersed gradually. Ms. Stocker stated they have good contracts lined up with a really strong revenue stream in place.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and execute the following legal binding documents between the Geauga County Board of Commissioners and Landskeepers Five Star, LLC for the Revolving Loan Fund loan to purchase equipment, in the amount of \$40,000.00 for five years (60 months) at four percent (4%) interest: Loan Servicing Letter, Participation Agreement, Promissory Note, Guaranty for Brian Pattie, Jonas Pattie, Security Agreement, and Guaranty for Landskeepers Five Star, LLC.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

DEPARTMENT OF EMERGENCY SERVICES – WENS SERVICE AGREEMENT – INSPIRON LOGISTICS, LLC

Director Dale Wedge stated that the paging software currently used is called "I AM RESPONDING", and this is used for notifying emergency responders, however there is a problem with the protocol. Deputy Director Brian Laney explained that when you receive a text message on your cell phone, although you can't tell the difference, there are multiple methods of delivery, and the way the system is operating now it is mainly email. Mr. Laney stated that there have been technology changes, mainly through Verizon that when multiple messages come through that appear the same they are being tagged as SPAM and not going through to the cell phones. At this time there doesn't seem to be any correction of this problem coming through and so the current system is not doing what we need it to do. Mr. Laney explained that if notifications started to go out for a Perry evaluation, they would go into a SPAM folder.

Sheriff Dan McClelland stated that this notification is something that is used for more than just Perry, it's used for paging out Fire Departments and Emergency Responders by sending out a broadcast for an emergency, an example would be a structure fire at 12345 Main St, and that

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broadcast would go out to a group of people. Commissioner Samide noted a time when she received notice of an emergency with no follow up. Sheriff McClelland noted that due to changes in technology, this labeling of SPAM is causing the information to not be received. Mr. Wedge stated that this provider is based out of Akron where the current provider is out of New York. Mr. Wedge stated that there would be some modifications, but that they wanted to test out the system for a few months. Mr. Wedge stated they did have a presentation webinar about the product and that if the system works the way the salesperson says it does, they would be able to do other things with it by doing an enhancement. The enhancement does have a big dollar amount, but the price is similar to what you pay for a program such as "Code Red" and its capabilities.

Mr. Wedge stated that they were looking to spend some of the Local Emergency Planning Committee (LEPC) money and perhaps if the system works the way they hope it to they would ask to consider the enhancement system. Sheriff McClelland explained that they currently have a notification system that only has the ability to be linked to land lines, but we are seeing a change in communication in our communities and an increase in the number of cell use versus landlines. Mr. Wedge stated that there are 60,000 landlines in the county and about 90,000 cell phone lines. Commissioner Jemison asked if on the map it would locate his cell phone and if it was within the area, it would call. Mr. Laney stated that it wasn't that smart, that the number would be linked to the address you decide, the billing address or your home address. Mr. Jemison stated that it had the ability to add cell phones. Mr. Laney stated that if you are driving through the area it would not know, but if there was an emergency at your home address you would received the text or email on your cell phone based on how you set it up. Mr. Wedge stated that the cost of this subscription does not include those capabilities but the enhancement would. Mr. Wedge gave an example of what the notification would could do with what the Sheriff's department currently has and the enhancement would do if presented in the future. The current notification can do 2000 calls an hour and this enhancement can do 2000 call a minute, which is a six hundred percent (600%) percent increase. Mr. Jemison stated that this enhancement would not be using any of our lines, where as the current notification system can't handle the capacity and tosses it out. Mr. Wedge explained that they wanted to do this in steps, by first getting a platform in place for the Sheriff to use for everyday purposes for notifying emergency responders and of course if something were to happen with the Perry Plant. This system allows for better groupings, that it could be set up for a county closure, allowing the County Administrator David Lair access in place of the current calling tree.

Mr. Laney stated that this system is a lot more expandable and build-able along with more accountability. The current system would send out the messages and if the person didn't call back to acknowledge receipt of it you would never know, but this new system tell you if the phone received the message or not. Mr. Jemison inquired as to whether we were purchasing licenses, if we were leasing and how many users it had. Mr. Laney stated the system has unlimited texts and emails and the ability to make phone calls. Mr. Laney stated that we received a bank of minutes that he felt they didn't expect to go over. Most people prefer a text or email, although some don't have that and those would receive a phone call, whereas the current system doesn't allow us to do that. Mr. Laney stated that this was a one year agreement, that we don't own anything that it is just for services. Mr. Jemison voiced his concern over the cost of \$5,000.00. Sheriff McClelland stated that it does sound like a lot, but it's a little of you get what you pay for, explaining that they had done some research into purchasing an in house system, and that came at a cost of about \$125,000.00 on top of that you have support. Sheriff McClelland referenced the previous day and that in a half hour time period the department had fifty (50) weather related calls being handled simultaneously by paging fire departments for wires down, arching. Sheriff McClelland stated that was how they communicated, this gets sent out and everyone receives it, stating that we can't take the risk of these messages being filtered and not being received. Sheriff McClelland stated that it was important to move to the next level of community notification giving the example of the incident in Fairport Harbor with the gas leak and that about twenty-five percent (25%) of the resident calls are relied on cellular service and never received the notification. Think if that was Burton Village or the City of Chardon, that twenty-five percent of those locations residents never received a notification or to even be given simple instructions like please turn off your gas. Mr. Jemison asked if this service was included. Mr. Wedge answered no, to which Mr. Jemison stated that the system we are trying for one year would take care of any county notifications and if we wanted to add the county closing for ourselves. Mr. Wedge stated that they had gone to our current provider with whom we pay \$800.00 and ask them if they would work on fixing the protocol. They wouldn't do it, which could be a result of expense on their side. The Sheriff's department 911 coordinator did some

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shopping around for software applications and the best that we could come up with was this outfit with Inspiron Technologies.

Mr. Wedge said that they want to test this new system and see if it works and if it does then possibly upgrading to the enhancement by using money from the LEPC as they have money that needs to be spent. This system would be right up their alley because it could be used if there was a Hazmat Incident, it could be used to notify residents to evacuate the area, or to stay inside, shelter, flooding or for incidents such as Fairport Harbor. Sheriff McClelland stated we have to make sure it works. This is a powerful tool that could be used for a lost child alert, or an Alzheimer patient that may have walked away from a home. Sheriff McClelland stated, do we use the notification system everyday – I certainly hope not, but the paging system is not only used everyday, but about every hour. Mr. Jemison inquired how soon the new system would be able to be used. Mr. Wedge explained that the contract starts May 1st, but the current system contract doesn't expire until June, giving us about a month to transfer all the numbers from the current system to the new system.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and authorize the President of the Board to initial and execute the WENS Service Agreement between Geauga County EMA/ DES and Inspiron Logistics, LLC for a one year subscription for an emergency response notification system for emergency responders to be effective May 1, 2011 in the amount of \$5,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – AWARD BID – WIDENING AND ASPHALT RESURFACING OF CHARDON WINDSOR ROAD – KARVO PAVING COMPANY

Engineer Joe Cattell explained the Chardon Windsor Road widening and asphalt resurfacing would be the section from Princeton Road to Clay Street. A short section that is under a mile that will include a closure because the culvert will be replaced. The detour will go Clay Street down to Mayfield Road and back up and around to Kile Road, which is only about three miles. Mr. Cattell stated that this project includes dirt work to widen the berms out, replace the drive pipes and then widen and resurface giving eleven foot lanes and two feet of paved shoulders. Mr. Cattell stated that there was no opposition to this project and that all the residents affected had been notified. Mr. Cattell stated that he believed Karvo Paving Company was based in the Akron area and that they usually do one to two projects a year for the county, stating that they have a construction division which not all paving companies have. Commissioner Samide inquired if the total was over or under the estimate. Mr. Cattell stated that it was under estimate and that he believed it was seventy to eighty percent under. Commissioners Clerk Christine Blair stated the estimate for the project was \$640,000.00 and that the company was out of Stow. Mr. Cattell stated that the bidding has been very aggressive this year, to which they are surprised with given the fuel prices. Mr. Cattell stated they hoped it continued but so far they haven't taken the increases that they thought they would see.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to award the bid to Karvo Paving Company for the Widening and Asphalt Resurfacing of Chardon Windsor Road (CH 13, Section G) in Huntsburg Township, in the amount of \$568,361.80, as they represented the lowest and best bid. The bid bond submitted shall be held to serve as the Performance Bond for this project.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

ARCHIVES AND RECORDS CENTER – RESIGNATION RECORDS COURIER (#2610) – DONNA DIVOKY

Director Linda Burhenne stated that Ms. Divoky is resigning. After discussions with Mr. Lair, Ms. Burhenne feels now would be a good opportunity to re-organize the department by making some changes. Ms. Burhenne wants to maintain the high level of service by continuing courier service uptown and to the Courthouse. Further discussions with Mr. Lair and Mr. Jemison have resulted in the rolling of the Records Courier duties into a Clerk position which also includes assisting other departments with coverage and mail delivery. Ms. Burhenne stated that it was

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important to help other departments and maintain service at lower costs to the community. Ms. Burhenne stated that this position was able to be done in an expense neutral way.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to accept the resignation of Donna Divoky, Records Courier (#2610) to be effective Friday, May 6, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

ARCHIVES AND RECORDS CENTER – ABOLISH RECORDS COURIER (#2610) POSITION

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve the abolishment of the Records Courier (#2610) position to be effective May 7, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

ARCHIVES AND RECORDS CENTER – CREATION AND JOB DESCRIPTION – ARCHIVES AND RECORDS CLERK (#2607)

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve the creation and job description for an Archives and Records Clerk (#2607) to be effective May 7, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

ARCHIVES AND RECORDS CENTER – REVISED ORGANIZATIONAL CHART

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve the revised Archives and Records Center organizational chart to include removing the Records Courier (#2610) position and the new Archives and Records Clerk (#2607) position to be effective May 7, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

ARCHIVES AND RECORDS CENTER – ADVERTISE INTERNALLY – ARCHIVES AND RECORDS CLERK (#2607)

Motion: by Commissioner Samide, seconded by Commissioner Jemison to grant permission to advertise internally for the Archives and Records Clerk (#2607) position for five (5) days, this posting will close at 4:30 p.m. on Friday, May 6, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – ADVERTISE SUMMER HELP – COMMUNITY AND ECONOMIC DEVELOPMENT, DEPARTMENT ON AGING, WATER RESOURCES

Mr. Jemison stated that the information they had received from the departments requesting the summer help showed a cost effective way to reduce costs in the future.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to grant permission to advertise to hire summer employees (#0101) for the approximate period of May 1, 2011 (or the end of the school year) through September 30, 2011 (or at the start of the school-whichever comes first) for a maximum of 21 weeks (840 hours) to be worked. This posting will remain posted until all positions are filled, with compensation to be set at \$8.25 first year, \$8.50 returning second year and \$8.50 returning third and subsequent years for the following departments: (1)

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Community and Economic Development, (2) Department on Aging, and (2) for Water Resources.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – UNEMPLOYMENT COMPENSATION SERVICE AGENCY AGREEMENT – COMP MANAGEMENT, INCORPORATED

Benefits Specialist Kathy Hostutler explained that these were both routine contracts for our TPA for Unemployment and Workers' Compensation. Ms. Hostutler stated that she felt we have had a relationship with Comp Management, a division of Sedgwick for as long as fifteen years or longer, which has been a great relationship. Mr. Jemison stated it had been since the Ohio Workers' Compensation process had been restructured and required a third party. Ms. Hostutler stated that our TPA and our MCO are one and the same and that we really have a good relationship with them. The contract for our MCO with the Bureau of Unemployment is indirect, and that our fees are in our premiums and we don't see them. Ms. Hostutler stated that she felt that for Unemployment this year, they really worked for their money and stated some concern about an increase for this year. Ms. Hostutler explained that generally the county doesn't call on them that often, someone files a claim, the county provides information, and the process is usually pretty cut and dry. Justin Chandler is our representative and helps the county by assisting us when there had been some challenging situations. Ms. Hostutler stated that the Unemployment contract reflects a \$35.00 increase over last year and that the Workers' Compensation contract is the same, with no increase.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the Unemployment Compensation Service Agency Agreement between the Geauga County Board of Commissioners and CompManagement, Incorporated (a Sedgwick, CMS Company (CMI) for unemployment services effective May 1, 2011 through April 30, 2012, in the amount of \$1,170.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – WORKERS COMPENSATION SERVICE AGENCY AGREEMENT – COMP MANAGEMENT INCORPORATED

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the Workers' Compensation Service Agency Agreement between the Geauga County Board of Commissioners and CompManagement, Incorporated (a Sedgwick CMS Company (CMI) for Workers' Compensation service effective May 1, 2011 through April 30, 2012, in the amount of \$10,350.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending April 6, 2011 as required by O.R.C. 955.12.*
- b) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending April 20, 2011 as required by O.R.C. 955.12.*

OTHER

The Board reviewed upcoming events.

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MEETINGS

- Thu., 4/28 *Some of the Commissioners' will attend the CIC 41st Annual Salute to Commerce and Industry event at 7:00 p.m., St. Denis Party Center*
- Sat., 4/30 *Some of the Commissioners' will attend the Bass Lake Preserve Lodge Dedication, 10:00 a.m. Munson Township*
- 5/2 – 5/6 *Public Service Recognition Week*
- Tues., 5/3 *The Commissioners will hold regular session.*
- Thu., 5/5 **The Regularly scheduled Commissioners' meeting is cancelled.**
- Thu., 5/5 *Some of the Commissioners will attend the United Way Services Annual Meeting Luncheon, 12:00 p.m. at Notre Dame Education Center Auditorium*
- Tues., 5/10 *The Commissioners will hold regular session.*
- Thu., 5/12 *The Commissioners will hold regular session.*
- Fri., 5/13 *NOACA meeting at 10:00 a.m.*

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 10:34 A.M.

Geauga County Board of Commissioners

Tracy A. Jemison

ABSENT

William S. Young

Mary E. Samide

Christine Blair, Commissioners' Clerk

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