

**Commissioners' Journal**  
**October 28, 2008**

*The Geauga County Board of Commissioners met in session on October 28, 2008 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Craig S. Albert opened the meeting at 10:10 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**APPROVE MINUTES**

*Commissioners' Clerk Claudine Kozenko stated, for the record, the reason the minutes are being approved today and are out of order is that there has not been the right combination of a quorum of Commissioners for approval.*

*Motion: by Commissioner Young, seconded by Commissioner Albert to approve and execute the minutes for the meeting of September 25, 2008.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Abstain*</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the minutes for the meeting of October 7, 2008.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Abstain*</i>

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the minutes for the meeting of October 18, 2008.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Abstain*</i>

*Motion: by Commissioner Samide, seconded by Commissioner Albert to approve and execute the minutes for the meeting of October 23, 2008.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Abstain*</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*\* Commissioner was absent from this session.*

**MAINTENANCE DEPARTMENT – CONTRACT AGREEMENT – GARLAND COMPANY INCORPORATED – POST 2 ROOF**

*Director Glen Vernick explained that this contract is for the main building that is leaking badly. Commissioner Albert questioned why this building is being fixed up as he was under the impression it was going to be sold. Commissioner Young commented that there was discussion in the past to possibly move Post 2 closer to the Safety Center which turned out not to be feasible. Mr. Vernick stated that is what he was informed. Mr. Vernick added that he is adding insulation measures to save money on the building as well.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute a Contract Agreement (State Contract #018081) with Garland Company Incorporated (d.b.a. Design-Build Solutions Incorporated) for the Post 2 Roof Restoration, to be completed within 120 days, in the amount of \$110,408.00.*

**Commissioners' Journal  
October 28, 2008**

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Young	Aye
	Commissioner Albert	Aye

**APPROVE FINANCIALS**

*Budget Officer Diane Arp reported the financials as appropriation transfers to redistribute appropriations as needed for the rest of the year; cash transfers include the 2008 sales tax appropriations to the 800 Permanent Improvement Fund (N12), the Emergency Management Fund (W) and 800 Communications Fund (MHZ); as approved in the prior motion, a contract is being opened for Design-Build Solutions in the amount of \$110,408.00 for the roof at Post 2; and there are thirteen travel requests for various departments.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute Resolution 08-157 itemizing the financials for the meeting of October 28, 2008.*

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Young	Aye
	Commissioner Albert	Aye

**RECORDER'S OFFICE – PROFESSIONAL SERVICES AGREEMENT**

*County Recorder Glen Quigley explained that he was able to negotiate away fees charged for back scanning. Mr. Quigley explained that there are 1.7 million documents yet to back scan at a fee of \$1.03. They will be saving a million dollars in the life of this contract. They will also be receiving new high speed computer equipment with no maintenance contract required, free software upgrades and hardware problems will be handled by ACS.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to exercise the option set forth in Section II of the Contract for Professional Services to extend the term of the Agreement, for an additional five (5) year period up to and including October 30, 2013, authorizing the County Recorder to enter into a contract with ACS Enterprise Solutions Incorporated for a cash receipting, indexing and imaging /microfilming system for the Recorder's Office.*

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Young	Aye
	Commissioner Albert	Aye

**COUNTY ENGINEER'S OFFICE – AMEND BID OPENING DATE**

*Motion: by Commissioner Samide, seconded by Commissioner Young to amend the date of the motion of October 23, 2008 to read as follows:  
“to grant permission to advertise for bids for two (2) Current Model Single Axle Diesel Powered Trucks and Chassis with a bid opening to be held November 19, 2008 at 2:00 p.m. Notice of this bid opening will be published on October 30, 2008 and the county website.”*

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Young	Aye
	Commissioner Albert	Aye

**DEPARTMENT OF WATER RESOURCES – LEASE AGREEMENT – CITY OF CHARDON – WATER RESOURCES CENTER STREET GARAGE**

*Director Gus Saikaly reported the City of Chardon will be paying for the insurance, the utilities and pumping of the holding tank that services the building. This contract begins November 1, 2008. The City of Chardon also piles the snow (from plowing) in winter in the back of this building. Commissioner Samide commented that Chardon should just buy the property, as it is a good location for them. Mr. Saikaly will check to see if the county will get a credit on our insurance on the building since the City is already paying the insurance.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute a Lease Agreement between the Geauga County Board of Commissioners*

**Commissioners' Journal**  
**October 28, 2008**

*and the City of Chardon for the use of the Department of Water Resources (223 Center Street, Chardon) Garage, for a period of six (6) months, in the amount of \$2,500.00 per month, plus utilities.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – FONSI – LMR CONSTRUCTION**

*Motion:*        *by Commissioner Samide, seconded by Commissioner Young to grant permission to advertise a Finding of No Significant Impact (FONSI) on the Environment for a Combined Notice of CDBG grant #B-F-07-026-1 new construction project for RLF loan fund project for LMR Construction, Middlefield Sidewalk Improvements CDBG #B-F-08-026-1 and Geauga Historic ADA (Public Rehabilitation) CDBG #B-F-08-026-1. This notice will be published November 6, 2008 in the Maple Leaf Newspaper.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**DEPARTMENT ON AGING – FAMILY MEDICAL LEAVE OF ABSENCE – KATE RITCHIE**

*Motion:*        *by Commissioner Samide, seconded by Commissioner Young to approve a Family Medical Leave of Absence (FMLA), unpaid intermittent medical related leave of absence, for Kate Ritchie, an Adult Aide and File Clerk, for the time not covered by accrued sick and vacation leave for the period October 20, 2008 through the expected return of November 26, 2008, pursuant to section 6 of the Geauga County Personnel Policy.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – EATON ELECTRICAL SERVICE AGREEMENT**

*Motion:*        *by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute a Service Agreement with Eaton Electrical, Incorporated (through E-Technologies) for UPS one year service agreement (Power Trust Service Plan, 7x24 UPS parts and labor coverage, annual 5x8 UPS and 5x8 battery PM) in the amount of \$10,598.00 (Courthouse Annex, in the amount of \$3,360.00, Safety Center, in the amount of \$4,158.00 and Department of Emergency Services, in the amount of \$3,080.00).*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – AIA CHANGE ORDER #1 – ZABRISKIE AND DARON**

*Motion:*        *by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute the AIA Document G701-2000 Change Order Form #1 with Hanna Zabriskie & Daron (and ThenDesign Architecture Limited) increasing the contract time by thirteen (13) days for a Substantial Completion date of November 5, 2008.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion:*        *by Commissioner Samide, seconded by Commissioner Young to approve releasing the bond for the Geauga County Safety Center Project for Panzica Construction Company as all specifications have been met.*

**Commissioners' Journal  
October 28, 2008**

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion:*        *by Commissioner Samide, seconded by Commissioner Young to approve releasing the bond for Hummel Construction Company for the Reconstruction Phase of the Courthouse Third Floor Renovation 2006 Project as all specifications have been met.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion:*        *by Commissioner Samide, seconded by Commissioner Young to approve releasing the bond for McPhillips Plumbing, Heating and Air Conditioning Company Incorporated for the HVAC services Project for all county buildings as all specifications have been met.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion:*        *by Commissioner Samide, seconded by Commissioner Young to approve releasing the bond for DiNardo Builders, LLC for the Prosecutor's Office Renovation – Demolition Portion Project as all specifications have been met.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion:*        *by Commissioner Samide, seconded by Commissioner Young to approve releasing the bond for with Environmental Protection Systems for the Prosecutor's Remodeling / Asbestos Abatement Phase Project as all specifications have been met.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion:*        *by Commissioner Samide, seconded by Commissioner Young to approve releasing the bond for Precision Environmental Company for the Geauga County Courthouse Remodeling 2006 Project – Third Floor Demolition as all specifications have been met.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Mr. Vernick reported that he and Prosecutor Dave Joyce had done a walk through on the Prosecutor's offices and expects them to move back in the week of November 10.*

**OTHER**

*The Board briefly discussed the pay down on the note for Job and Family Services, the sales tax receipts, the state of finances for the country and that Geauga County, overall, is doing well.*

*Commissioner Samide discussed the Main Street meeting on November 6<sup>th</sup> and asked Ms. Kozenko to get further information and location of the event.*

## ACKNOWLEDGEMENTS

- ## MEETINGS

*Claudine Kozenko, Commissioners' Clerk*