

Commissioners' Journal
August 9, 2011

The Geauga County Board of Commissioners met in session on August 9, 2011 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Tracy A. Jemison opened the meeting at 10:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the minutes for the meeting of August 4, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget Administrator Heidi Delaney explained the financials as a Revenue Certification for the Parkman Revenue Bond Fund; a Supplemental Appropriation for the General Bond Retirement fund for the Safety Center note payment; Cash transfers into the General Fund for a portion of 2011 funding for the Youth Center and the County Home, a cash transfer into the General Fund for the JFS building lease payment for August 2011; a contract for Petersen Construction for the renovation of the Senior Center bathrooms in the amount of \$20,000.00.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute Resolution #11-116 itemizing the financials for the meeting of August 9, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – REJECT ALL BIDS –
RELEASE BONDS - CHAGRIN FALLS PARK COMMUNITY CENTER PARKING LOT
IMPROVEMENTS PROJECT**

Program Coordinator Rhea Benton explained that they have been waiting for the state to make a decision on funding and have been sitting on the project bids too long, so we are asking to reject all bids. This project will be re-bid for funds from next year's grant that will be coming in. Ms. Benton stated that they hope the funding will be available in early September and they will be able to finish the project this year.

Motion: by Commissioner Samide, seconded by Commissioner Young to reject all bids for the Chagrin Falls Park Community Center Parking Lot Improvements Project in connection with the CDBG FY-2010 Formula Grant and further release the bid bonds.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – ECONOMIC
DEVELOPMENT (ED) REVOLVING LOAN FUND (RLF) SEMI-ANNUAL REPORT**

Administrative Secretary Kelly Belconis stated that this was the six month semi-annual report for the Revolving Loan Fund. This report must balance between the department, the Treasurer and the State records, which have all balanced. Ms. Belconis stated that there are twenty-five (25) loans out right now and one loan is shown being delinquent. Since this report was submitted, the office has been in contact with the loan recipient and have a meeting scheduled to get the payments made and out of delinquent status.

Commissioners' Journal
August 9, 2011

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Economic Development (ED) Revolving Loan Fund (RLF) Semi-Annual Report for the period January 1, 2011 through June 30, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

DEPARTMENT OF EMERGENCY SERVICES – APPLICATION FOR APPOINTMENT – STATE EMERGENCY RESPONSE COMMITTEE (SERC) / LOCAL EMERGENCY RESPONSE COMMITTEE (LEPC)

Deputy Director of Planning Brian Laney stated that this was an addition to the original request as they had received a late application.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute Application for Appointment for the following individual to the State Emergency Response Committee (SERC) for appointment/reappointment to the Geauga County Local Emergency Planning Committee (LEPC) for the period August 15, 2011 through August 14, 2013.

<i>Richard A. Smigelski, Chief, Burton Police</i>	<i>Law Enforcement</i>
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<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

JOB AND FAMILY SERVICES – FAMILY FIRST COUNCIL MUTUAL FUNDING AGREEMENT

Program Administrator Nancy Seelbach stated that this agreement is to renew for an additional six months of funding. Commissioner Jemison asked if there had been any changes. Ms. Seelbach stated that everything was the same and no changes had been made.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the Geauga County Family First Council Mutual Funding Agreement between the Geauga County Board of Commissioners, the Geauga County Job and Family Services, the Geauga County Board of Developmental Disabilities, the Geauga County Board of Mental Health and Recovery Services and the Geauga County Juvenile Court for funding of the Geauga County Family First Council for the period July 1, 2011 through December 31, 2011. This Agreement commits the Board of County Commissioners to providing a support payment of \$20,434.00 from the General Fund.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

TRANSIT DEPARTMENT – ADVERTISE BIDS – PROVISION AND INSTALLATION OF TRANSIT FARE EQUIPMENT – SEVENTEEN VEHICLES

Director Kristina Reider explained that this was the final portion of the ARRA funding that they received for technology upgrades. Ms. Reider stated that this was the electronic faring portion to allow them to go from paper passes to swipe cards which will help with the coordination project that they are continuing to work on. Ms. Reider stated that this was the final phase of the upgrades.

Motion: by Commissioner Samide, seconded by Commissioner Young to grant permission to advertise for bids for the Provision and Installation of Transit Fare Equipment in seventeen (17) vehicles in the Transit fleet, 2 Fare Media Encoders, all Software, Hardware and Licenses to be held on Wednesday, September 7, 2011 at 2:00 p.m. Notice of this bid opening will be advertised on August 18, 2011, August 25, 2011 and on the county website and in Passenger Transport on August 26, 2011.

Commissioners' Journal
August 9, 2011

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Young	Aye
	Commissioner Jemison	Aye

TRANSIT DEPARTMENT – LANGUAGE FOR INCORPORATION INTO CONTRACT OF ASSISTANCE FORM – GRANT #OH-04-0072

Ms. Reider explained that last year the Ohio Department of Transportation (ODOT) informed them that funding was going to becoming available through an FTA program called a State of Good Repair Grant. Ms. Reider stated that they had applied for that grant and included projects as maintenance around the facility including, a sidewalk to the side entrance of the building, a canopy over the fuel island to cover the fuel tank, repairs to the roof and gutter heating cables around the building, and replacement of the brushes in the bus wash. Ms. Reider stated that they have received the funding for these projects but she does not yet know the amount. Since this is not a normal federal capital operating funding grant, language from the department of labor needs to be included in the contract that states that these projects to do not affect the employment of our employees. Ms. Reider stated that in the next couple of weeks she should be receiving the contract and will come back before the Board and will know the amounts that have been received for each project.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Language for Incorporation into the Contract of Assistance Form for Grant #OH-04-0072.

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Young	Aye
	Commissioner Jemison	Aye

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT MAINTENANCE FORM #1 – INCREASE – EMERY ELECTRIC, INCORPORATED

Operations Manager Jim Reider stated that they had a generator blow up and needed to be replaced and installed and part of that installation requires a transfer switch. Mr. Reider also stated that all the lighting in the building and garage are being replaced and upgraded to LED lighting and should result in a savings of between \$5,000.00 and \$8,000.00 a year in electric costs. Mr. Jemison inquired if this amount included the lighting or was just labor. Mr. Reider stated that this was just the labor to do the installations, as the lighting had been previously approved. Mr. Reider stated that First Energy is giving us an incentive to do the upgrade of the lighting, we have to pay the cost up front and then will be reimbursed. Mr. Reider presented the Board with a breakdown showing the quote for the incentive was around \$6,500.00 and the cost was actually only \$4,500.00.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the Service Contract Maintenance Form #1 increasing the service contract with Emery Electric, Incorporated for additional electrical work in the amount of \$7,500.00.

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Young	Aye
	Commissioner Jemison	Aye

COMMISSIONERS' OFFICE – SIGNATURE AND NO-LITIGATION CERTIFICATE AND SAFETY CENTER IMPROVEMENT NOTES, SERIES 2011

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the Signature and No-Litigation Certificate in connection with the Safety Center Improvement Notes, Series 2011, in the amount of \$2,000,000.00.

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Young	Aye
	Commissioner Jemison	Aye

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the Safety Center Improvement Notes, Series 2011, in the amount of \$2,000,000.00.

Commissioners' Journal
August 9, 2011

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Young	Aye
	Commissioner Jemison	Aye

**COMMISSIONERS' OFFICE – RESOLUTION ESTABLISHING THE LOCATION OF
REGULAR MEETING ON SEPTEMBER 1, 2011 AT THE GREAT GEAUGA COUNTY FAIR**

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute Resolution #11-117 Establishing the location of the September 1, 2011 regular meeting of the Board of County Commissioners at the Great Geauga County Fair to be held at 10:00 a.m. at the Junior Fair Stage.

Board of County Commissioners, Geauga County, Ohio

Date: August 9, 2011
Resolution: 11-117

***RESOLUTION ESTABLISHING THE LOCATION OF THE SEPTEMBER 1, 2011
REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS
AT THE GREAT GEAUGA COUNTY FAIR***

WHEREAS, The Geauga County Board of Commissioners would like to recognize the Great Geauga County Fair, as Ohio's oldest County Fair; and

WHEREAS, It is the intent of the Board to increase public access to meetings of the Board;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby establishes the location of the Thursday, September 1, 2011 meeting of the Geauga County Board of Commissioners to be held at the Great Geauga County Fair, at the site of the Junior Fair Four-H stage and will begin at 10:00 a.m.

BE IT FURTHER RESOLVED, that this Resolution become part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Young	Aye
	Commissioner Jemison	Aye

**BOARD OF DEVELOPMENTAL DISABILITIES – CONTRACT AGREEMENT – NOTICE OF
COMMENCEMENT – DIAL ELECTRIC, LIMITED – METZENBAUM CENTER 2011 STAND-
BY GENERATOR PROJECT**

Manager of Business Operations Steve Tucker explained that the standby generator system is to supply back up power to provide emergency power for the computers, some lighting and the security system. The adult program facility will be tied in to the existing generator and they will be purchasing a 30KW generator to supply power to the school administration building. Mr. Tucker stated that the lead time on the generator is about fourteen weeks and they hope to have all the work completed and be able to set the generator before the snow flies.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the Contract Agreement with Dial Electric, Limited for the Metzenbaum Center 2011 Stand-by Generator Project in the amount of \$48,500.00. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.

Roll Call Vote:	Commissioner Young	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Notice of Commencement (aka to Proceed) for Dial Electric, Limited for the Metzenbaum Center 2011 Stand-by Generator Project.

Commissioners' Journal
August 9, 2011

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

BOARD OF DEVELOPMENTAL DISABILITIES – CONTRACT AGREEMENT – NOTICE OF COMMENCEMENT – INFINITY PAVING COMPANY – METZENBAUM CENTER RESIDENTIAL SERVICES 2011 PAVEMENT RENOVATION PROJECT

Mr. Tucker stated that this is the final paving project to finish driveways and repair deteriorating areas of the parking lot. Mr. Tucker stated that Infinity Paving was the lowest bid and they have checked references on the company and are looking forward to getting started and working with them.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the Contract Agreement with Infinity Paving Company for the Metzenbaum Center Residential Services 2011 Pavement Renovation Project in the amount of \$34,192.00. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Notice of Commencement (aka to Proceed) for Infinity Paving Company for the Metzenbaum Center Residential Services 2011 Pavement Renovation Project.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending July 27, 2011 as required by O.R.C. 955.12.*

OTHER

The Board reviewed upcoming events.

MEETINGS

Tues., 8/9 The Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street

Thu., 8/11 The Commissioners will hold regular session.

Fri., 8/12 NOACA meeting at 10:00 a.m.

Mon., 8/15 Family First Council Meeting, 2:00 p.m.

Tues., 8/16 The Commissioners will hold regular session.

Tues., 8/16 The Commissioners will hold a Public Hearing at 10:15 regarding the Amendment to the FY2010 Formula Grant (#B-F-10-1AZ-1).

Thu., 8/18 The Commissioners will hold regular session.

Commissioners' Journal
August 9, 2011

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER
SAMIDE ADJOURNED THE MEETING AT 10:23 A.M.***

Geauga County Board of Commissioners

Tracy A. Jemison

William S. Young

Mary E. Samide

Christine Blair, Commissioners' Clerk