

Commissioners' Journal
November 24, 2009

The Geauga County Board of Commissioners met in session on November 24, 2009 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The Vice President of the Board, Mary E. Samide opened the meeting at 10:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Young was absent from this session.

APPROVE MINUTES

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute the minutes for the meeting of November 19, 2009.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

APPROVE FINANCIALS

Budget Specialist Heidi Delaney explained the financials as including a Revenue Certification for the Job and Family Services General Juvenile Fund; supplemental and appropriation transfers to adjust appropriations where necessary; cash transfers for the October unemployment charges; a purchase order for Department on Aging for University Hospitals in the amount of \$20,000.00 for the senior assessment program; and two travel requests.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute Resolution 09-208 itemizing the financials for the meeting of November 24, 2009.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

SHERIFF'S OFFICE – INTERGOVERNMENTAL AGREEMENT – UNITED STATES MARSHALS SERVICE PRISONER OPERATIONS DIVISION

Sheriff Dan McClelland explained that this is a contract for housing of federal prisoners. The Board inquired as to what kind of prisoners will be accepted. Sheriff McClelland responded that the prisoners may include embezzlers or bank robbers. While the federal government may have a prison they do not have a jail. Prisoners must go through a jail system before they are sentenced to a federal penitentiary, so the federal government contracts with county jails. They evaluate the facility, policies and procedures as well as compliance with those policies and procedures. The rate is set by the federal government at \$70.00 a day. The potential is good to house these prisoners as surrounding counties are facing potential lay-offs which may affect the required standards. There are no potential prisoners at this time but this is the first step in being able to accept prisoners.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the Vice President of the Board to execute the Intergovernmental Agreement (IGA) between the Geauga County Board of Commissioners, United States Marshals Service Prisoner Operations Division and the Geauga County Sheriff's Office for the housing, safekeeping and subsistence of federal prisoners.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

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COUNTY ENGINEER'S OFFICE – CHANGE ORDER – CLEMSON EXCAVATING INCORPORATED

Planning Engineer Michael Stone explained the decrease was due to the decrease related to the adjustment in cost for the asphalt binder.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute Change Order #1 and final decreasing the contract with Clemson Excavating, Incorporated for the Reconstruction of a Portion of Section C of Georgia Road (CH 40) Contract #RC-40C-09, in the amount of \$28,219.47.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

COUNTY ENGINEER'S OFFICE – CHANGE ORDER – RONYAK PAVING INCORPORATED

Mr. Stone explained the decrease was due changes in the contract but mainly the large decrease was the fact that good material was found on site and not as much “borrow” was needed.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute Change Order #1 and final decreasing the contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Thompson Road (CH 7, Sections A-E), Contract #RS-7AE-09, in the amount of \$7,173.17.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

COUNTY ENGINEER'S OFFICE – CHANGE ORDER – C.I.R. INCORPORATED

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute Change Order #2 and final increasing the contract with C.I.R. Incorporated for the Reconstruction of a Portion of Section C and Section D of Georgia Road (CH 40), Contract #RC-40CD-08, in the amount of \$8,838.62.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

COUNTY ENGINEER'S OFFICE – OPWC APPENDIX E DISBURSEMENT REQUEST FORM

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize Mary E. Samide for the OPWC Resurfacing of Thompson Road (Sections A-E) Project (Contract #CGU21), to execute the Ohio Public Works Commission (OPWC) Appendix E Disbursement Request Form and Certification to release funds from the State grant funds.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

RECORDER'S OFFICE – LEASE AGREEMENT – LAKE BUSINESS PRODUCTS

County Recorder Sharon Gingerich reported a \$10,000.00 a year savings over the previous lease agreements. Ms. Gingerich interviewed seven copy machine companies.

Ms. Gingerich presented the Board with a copy of an Indenture contract from March 1852 regarding the Geauga Infirmary.

Ms. Gingerich briefly discussed E-Recording and a WebEx she attended that showed how to save time and money for the public. The process will increase efficiency and save time, shipping costs, paper, packaging materials and transportation costs and allow the department to go green. Ms. Gingerich reported that the numbers of documents being recorded is up.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve the Lease Agreement with Lake Business Products for the lease of two Canon ImageRunner 3235 Digital Copiers with Document Feeders, two Universal Send

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G1 / UFR Printing and two Cabinets for the period of sixty months, for the monthly rate of \$209.00 and \$0.0079 cents per copy.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

TRANSIT DEPARTMENT – INTERNAL POSTING – FULL TIME DRIVER #2210

Director Kristina Reider reported that she has a full-time driver that is out on FMLA leave of absence.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to grant permission to post internally, for one week, for the position of a Full-time Driver (# 2210) in the Transit Department.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

DEPARTMENT OF WATER RESOURCES – CHANGE ORDER – HATCH MOTT MACDONALD (HMM)

Director Doug Bowen explained that this request is really a modification to the agreement as HMM did the preliminary engineering. The amount is actually less than anticipated. This is an upgrade to the treatment plant as there were many minor violations accumulating.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute Change Order #1 increasing the Professional Services Agreement with Hatch Mott MacDonald (HMM) to cover the final design phase of the Opalocka Waste Water Treatment Plant Improvements Project (Phase 2), in the amount of \$99,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

DEPARTMENT OF WATER RESOURCES – AGREEMENT OF PROFESSIONAL ENGINEERING SERVICES – CT CONSULTANTS

Mr. Bowen explained this is an inherited noise problem so he has decided to take care of the problem by putting silencers around the plant. This will also help the department workers when at the treatment plant.

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute an Agreement of Professional Engineering Services with CT Consultants for the design modification of the MBR Blowers at the McFarland Creek Wastewater Treatment Plant, in an amount not to exceed \$8,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT - ARRA HOME SERVICE TREATMENT SYSTEM PAYMENT REQUEST FORM #3

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the Vice President of the Board to execute the Ohio Water Pollution Control Loan Fund (OWPCLF) ARRA Home Sewage Treatment System Payment Request Form #3 in connection with Change Order #1 for disbursement for the installation of a new septic system at 10692 Kile Road, Chardon, in the amount of \$195.68, and for the installation of a new septic system at 11951 Ravenna Road, Chardon, in the amount of \$13,464.34, for the total amount of \$13,660.02.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

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**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – ARRA HOME SERVICE
TREATMENT SYSTEM PAYMENT REQUEST FORM #4**

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the Vice President of the Board to execute the Ohio Water Pollution Control Loan Fund (OWPCLF) ARRA Home Sewage Treatment System Payment Request Form #4 for disbursement in connection with the installation of a new septic system at 12851 Caves Road, Chesterland, in the amount of \$18,450.00.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – ARRA HOME SERVICE
TREATMENT SYSTEM PAYMENT REQUEST FORM #5**

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the Vice President of the Board to execute the Ohio Water Pollution Control Loan Fund (OWPCLF) ARRA Home Sewage Treatment System Payment Request Form #5 for disbursement in connection with the installation of a new septic system at 10290 Pekin Road, Newbury, in the amount of \$18,300.00.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – NOTICE OF AWARD –
ROOFTOP INCORPORATED**

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the Vice President of the Board to execute the Notice of Award to Rooftop, Incorporated for reconstruction of reception area window located at 12557 Ravenwood Drive, Chardon under Grant #B-F-08-026-1, in the amount of \$5,693.75, as they represented the lowest and best price.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – NOTICE OF AWARD –
BRUCE MARION CONSTRUCTION INCORPORATED**

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the Vice President of the Board to execute the Notice of Award for Bruce Marion Construction, Incorporated for installation of ADA door hardware at 12557 Ravenwood Drive, Chardon under Grant #B-F-08-026-1, in the amount of \$5,615.00, as they represented the lowest and best price.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – THREE-PARTY
CONTRACT ROOFTOP INCORPORATED AND RAVENWOOD MENTAL HEALTH CENTER**

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute a Three-Party Contract between the Geauga County Board of Commissioners, Rooftop, Incorporated and Ravenwood Mental Health Center for reconstruction of reception area window at 12557 Ravenwood Drive, Chardon under Grant #B-F-08-026-1, in the amount of \$5,693.75.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

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OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – NOTICE TO PROCEED – ROOFTOP INCORPORATED

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the Vice President of the Board to execute the Notice to Proceed for Rooftop, Incorporated for reconstruction of reception area window at 12557 Ravenwood Drive, Chardon under Grant #B-F-08-026-1.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – THREE PARTY CONTRACT BRUCE MARION CONSTRUCTION INCORPORATED AND RAVENWOOD MENTAL HEALTH CENTER

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute a Three-Party Contract between the Geauga County Board of Commissioners, Bruce Marion Construction, Incorporated and Ravenwood Mental Health Center for installation of ADA door hardware at 12557 Ravenna Road, Chardon, under Grant #B-F-08-026-1, in the amount of \$5,615.00.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – CHANGE ORDER – BRUCE MARION CONSTRUCTION INCORPORATED

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the Vice President of the Board to execute Change Order #1 with Bruce Marion Construction, Incorporated to increase the contract time for the installation of ADA door hardware by twenty-six (26) calendar days, making the date of completion December 23, 2009, under Grant #B-F-08-026-1.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – NOTICE TO PROCEED – BRUCE MARION CONSTRUCTION INCORPORATED

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the Vice President of the Board to execute the Notice to Proceed for Bruce Marion Construction, Incorporated for installation of ADA door hardware at 12557 Ravenwood Drive, Chardon, under Grant #B-F-08-026-1.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – SATISFACTION OF MORTGAGE – KAROB (D.B.A. CHARDON SQUARE AUTO & BODY INCORPORATED)

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute a Satisfaction of Mortgage for KAROB (d.b.a. Chardon Square Auto & Body, Incorporated) for property located at 525 Water Street (496520) and a second mortgage for property located at 537 Water Street, Chardon (496519), as the conditions of the mortgages have been satisfied, in the amount of \$130,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – NOTICE OF AWARD – EARTH EXCAVATING

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the Vice President of the Board to execute a Notice of Award to Earth

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Excavating for installation of a septic system at 17629 Kinsman Road, Middlefield under the Water Pollution Control Fund Grant through the Ohio Environmental Protection Agency.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – NOTICE OF AWARD – EARTH EXCAVATING

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the Vice President of the Board to execute a Notice of Award to Earth Excavating for installation of a septic system at 14381 View Drive, Newbury under the Water Pollution Control Fund Grant through the Ohio Environmental Protection Agency.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – THREE-PARTY CONTRACT – SANDRA MAST AND EARTH EXCAVATING

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute a Three-Party Contract between the Geauga County Board of Commissioners, Sandra Mast and Earth Excavating for installation of a septic system at 17629 Kinsman Road, Middlefield under the Water Pollution Control Fund Grant through the Ohio Environmental Protection Agency, in the amount of \$9,100.00

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – THREE-PARTY CONTRACT – MICHAEL AND KELLY BAILEY AND EARTH EXCAVATING

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute a Three-Party Contract between the Geauga County Board of Commissioners, Michael and Kelly Bailey and Earth Excavating for installation of septic system at 14381 View Drive, Newbury under the Water Pollution Control Fund Grant through the Ohio Environmental Protection Agency, in the amount of \$9,215.00

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – NOTICE TO PROCEED – EARTH EXCAVATING

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the Vice President of the Board to execute a Notice to Proceed to Earth Excavating for installation of a septic system for property located at 14381 View Drive, Newbury under the Water Pollution Control Fund Grant through the Ohio Environmental Protection Agency.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – NOTICE TO PROCEED – EARTH EXCAVATING

Program Administrator Joni Stusek stated that eleven families were able to be helped with this program for a total of \$140,000.00.

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Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the Vice President of the Board to execute a Notice to Proceed to Earth Excavating for installation of a septic system for property located at 17629 Kinsman Road, Middlefield under the Water Pollution Control Fund Grant through the Ohio Environmental Protection Agency.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Absent</i>

OTHER

The Board reviewed calendars and upcoming events..

ACKNOWLEDGEMENTS

- a) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the prisoner transport for the month ending October 2009 as required by O.R.C. 325.07.*
- b) An annual report from the Ohio Department of Taxation for the year 2008.*

MEETINGS

*Thu., 11/26 **County offices will be closed for general business for the Thanksgiving Holiday. Twenty-four hour operations will continue to operate as usual.***

*Fri., 11/27 **County offices under the hiring authority of the Board of Commissioners will be closed for general business.***

Tue., 12/1 The Commissioners will hold regular session.

Thu., 12/3 The Commissioners will hold regular session.

Thu., 12/3 Portage/Gauga Joint Detention Center meeting in Chambers at 1:30 p.m.

Thu., 12/3 Chagrin River Watershed Partners Board of Trustees meeting at 4:00 p.m. at Willoughby Hills Community Center.

Fri., 12/4 CIC "Take your Assistant to Lunch" meeting at the Club at Hillbrook at noon.

Sat., 12/5 Geauga County Fair Board dinner at the school building at 6:45 p.m.

Mon., 12/7 thru Wed., 12/9 CCAO Winter Conference

*Tue., 12/8 **Regularly scheduled Commissioners' meeting is cancelled as the Board will be attending the CCAO Winter Conference.***

Thu., 12/10 The Commissioners will hold regular session.

Tue., 12/15 The Commissioners will hold regular session.

Thu., 12/17 The Commissioners will hold regular session.

Mon., 12/21 Family First meeting at Mental Health.

Tue., 12/22 The Commissioners will hold regular session.

*Thu., 12/24 **The Regularly scheduled Commissioners' meeting is cancelled.***

*Thu., 12/24 **The County Offices, under the hiring authority of the Board of Commissioners, will be closed at noon (half day).***

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Fri., 12/25 ***The County Offices, under the hiring authority of the Board of Commissioners, will be closed for the Christmas Holiday. Twenty-four hour operations will continue to operate as normal.***

Tue., 12/29 *The Commissioners will hold regular session.*

Thu., 12/31 ***The Regularly scheduled Commissioners' meeting is cancelled.***

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 10:55 A.M.

Geauga County Board of Commissioners

Tracy A. Jemison

Mary E. Samide

ABSENT
William S. Young

Claudine Kozenko, Commissioners' Clerk