

Commissioners' Journal
November 14, 2013

The Geauga County Board of Commissioners met in session on November 14, 2013 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Mary E. Samide opened the meeting at 10:01 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and execute the minutes for the meeting of November 7, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner</i>	<i>Vacant</i>

APPROVE FINANCIALS

Budget and Finance Administrator Heidi Delaney explained the financials for today as including an Appropriation transfer from the Contingency account for supplemental appropriations for the Common Pleas Court; a Supplemental appropriation for the County Home to correct salary appropriations for year end; Cash transfers out of the General Fund for portions of 2013 funding for the Office of Community and Economic Development, the County Home and the Family First Council; a purchase order for the Department of Water Resources for the refund of overpayment of sewer fees; one Then and Now certificate of the Maintenance Department; and payments to the Geauga County Airport Authority for federal pas through grant payments in the amount of \$28,957.86 and \$70,277.21.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and execute Resolution #13-203 itemizing the financials for the meeting of November 14, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner</i>	<i>Vacant</i>

COMMISSIONERS' OFFICE – COUNTY RISK SHARING AUTHORITY (CORSA) 2014-2015 COUNTY RENEWAL APPLICATION

Insurance Agent Gary Wirtz explained that today is the renewal application to be submitted to CORSA that covers property schedules, automobile schedules, personnel, payroll and policies. Mr. Wirtz stated that once submitted they will review which takes approximately three months and then in March of 2014 will return with the renewal proposal.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the County Risk Sharing Authority (CORSA) 2014-2015 County Renewal Application for the period of May 1, 2014 through April 30, 2015 upon the recommendation of the Human Resources Administrator and Gary Wirtz, Pease-Kerr Canfield Insurance Partners.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner</i>	<i>Vacant</i>

COUNTY ENGINEERS OFFICE – CHANGE ORDER #1 FINAL – DECREASE CONTRACT – LAKE ERIE CONSTRUCTION COMPANY – REPLACE GUARDRAIL ON VARIOUS COUNTY ROADS

County Engineer Joe Cattell stated that this was the final change order for Lake Erie Construction Company for the replacement of guardrail on various County roads project adding that it is a decrease of the contract of just over \$10,000.00.

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Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and execute Change Order #1 and Final, decreasing the Contract with Lake Erie Construction Company for the Replacement of Guardrail along Various County Roads in the amount of \$10,455.50.

<i>Roll Call Vote:</i>	Commissioner Spidalieri	Aye
	Commissioner Samide	Aye
	Commissioner	Vacant

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT MAINTENANCE FORM #1 – INCREASE AGREEMENT – FORESIGHT ENGINEERING GROUP, INCORPORATED

Assistant Sanitary Engineer Gerry Morgan explained that this is for the upgrades on the Russell Wastewater Treatment Plant for the addition of an EQ tank to increase efficiency. Mr. Morgan explained that there is a new operator at the plant and he had brought several concerns about lighting issues for safety. Mr. Morgan stated that while in process of doing these upgrades we decided to include these concerns in the upgrade process to improve safety. Mr. Morgan explained that this includes the electric design work and for additional engineering and surveying for the dyke surrounding the plant. Mr. Morgan stated that while we have the dirt from the installation of the EQ tank this will help with preventing any backup from the river coming into the plant. Commissioner Spidalieri inquired about the study being completed on the size of the EQ tank to which Mr. Morgan stated that it will be a 60,000 gallon EQ tank and the plant is designed at 70,000 gallons so at any point the entire flow could go through the EQ. There was a brief discussion about the two types of systems with the EQ tank and it was decided that this will be on online EQ system so all flow to the plant will go through the EQ tank and will control the flow making it more efficient.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and execute the Service Contract Maintenance Form #1 increasing the Agreement with Foresight Engineering Group, Incorporated for additional engineering and surveying services in regards to the Russell Park Wastewater Treatment Plant Upgrades in the amount of \$6,685.00.

<i>Roll Call Vote:</i>	Commissioner Spidalieri	Aye
	Commissioner Samide	Aye
	Commissioner	Vacant

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT - ENVIROTECT

Mr. Morgan explained that this service contract with Envirotect is to have them clean the membranes and scrub the diffusers at the bottom of the tank making sure they are clean. While they are here they will train and supervise our employees to better show them how to do this so in the future this can be done in house rather than having Envirotect come back out again.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and execute a Service Contract Agreement with Envirotect to provide labor, supervision and technology to conduct cleaning of four (4) Wastewater Treatment Cells and eighteen (18) Submerged Membranes at the McFarland Creek Wastewater Treatment Plant for a period of six (6) months in an amount not to exceed \$22,000.00.

<i>Roll Call Vote:</i>	Commissioner Spidalieri	Aye
	Commissioner Samide	Aye
	Commissioner	Vacant

COMMISSIONERS' OFFICE – APPOINT BLAKE A. REAR – ACTING COMMISSIONER

Commissioner Samide explained that Mr. Rear had been appointed by the Republican Central Committee to sit as Commissioner but that could not happen until his approval paperwork is received from the Secretary of State, however the Commissioners may take action to appoint him as Acting Commissioner pursuant to Ohio Revised Code 305.02.

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Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to appoint Blake A. Rear as Acting Commissioner, pursuant to O.R.C. 305.02 (F).

<i>Roll Call Vote:</i>	Commissioner Spidalieri	Aye
	Commissioner Samide	Aye
	Commissioner	Vacant

OATH OF OFFICE

Commissioner Samide swore in Acting Commissioner Blake A. Rear and had him take his oath of office.

BUILDING DEPARTMENT – REVISE COMPENSATION RATE – MULTI-CERTIFIED INSPECTOR (#1103)

County Administrator David Lair explained due to increased activity of building in the County, we are looking at adding an additional Multi-certified Inspector and have advertised the position and to date have received zero responses. Mr. Lair stated that the building department did a survey on rates of pay for this position in the surrounding area, adding that currently this is a Grade 11 and looks like it would need to be re-Graded up about two Grades. Mr. Lair stated that to become a Multi-certified Inspector is a lengthy process to obtain all the certifications required and is asking the Board to increase the compensation rate and to waive the probationary rate on start which upon Board's approval is permitted per the personnel policy. Acting Commissioner Rear inquired what the #1103 meant and that effectively what would happen is to increase the starting pay to which Mr. Lair explained that #1103 is the job code number and that the range of Grade 11 is \$18.42 to \$24.74 and for this position we are looking to revise the pay range offered for this particular position.

Motion: by Acting Commissioner Rear, seconded by Commissioner Spidalieri to revise the compensation rate for the current job posting for the position of Multi-Certified Inspector (#1103) to \$21.73 and up to \$24.74 based on qualifications, experience and the market rate, further waiving the probationary rate.

<i>Roll Call Vote:</i>	Acting Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Samide	Aye

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – OHIO DEVELOPMENT SERVICES AGENCY OFFICE OF COMMUNITY DEVELOPMENT REQUEST FOR RELEASE OF FUNDS (RROF)

Administrative Assistant Kristin Merrill explained that this is a request to release the funds for the Thompson Sewer Project as required by the State.

Motion: by Acting Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the State of Ohio Development Services Agency Office of Community Development Request for Release of Funds (RROF) and Certification for Federally Funded State Projects in regards to the Community Development Block Grant #B-W-13-1AZ-1 for the Thompson Township Sewer Project.

<i>Roll Call Vote:</i>	Acting Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Samide	Aye

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – CHANGE ORDER #2 – INCREASE CONTRACT – STEVEN CICIRETTO, AIA – HUNTSBURG GYMNASIUM ADA RENOVATION

Program Coordinator Kelly Belconis explained that when the original contract was opened for the Huntsburg Gymnasium Renovation for Steven Ciciretto the extras for reimbursable items were not included so this Change Order #2 is to increase the contract by \$300.00 to allow for those.

Motion: by Acting Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute Change Order #2 increasing the Contract with Steven Ciciretto, A.I.A. due to an increase in the scope of work

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for the Huntsburg Gymnasium ADA Renovation under Grant #B-F-12-1AZ-1 in the amount of \$300.00.

Roll Call Vote: Acting Commissioner Rear Aye
 Commissioner Spidalieri Aye
 Commissioner Samide Aye

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – SATISFACTION OF MORTGAGE – AARON PAUL BRANEM – GEAUGA COUNTY INFRASTRUCTURE LOAN PROGRAM

Program Administrator Joni Stusek explained that this was part of the Infrastructure program for a zero percent loan for a septic system and because Mr. Branem is refinancing and is close to the date of repayment he has paid off the loan an entire year early.

Motion: by Acting Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute a Satisfaction of Mortgage for Aaron Paul Branem, for property located at 12586 Butternut Road, Chardon, as the Geauga County Infrastructure Loan Program loan in the amount of \$10,575.00 has been satisfied.

Roll Call Vote: Acting Commissioner Rear Aye
 Commissioner Spidalieri Aye
 Commissioner Samide Aye

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – SATISFACTION OF MORTGAGES (2) – RHEA DYKES – DOWN PAYMENT ASSISTANCE AND REHABILITATION ASSISTANCE

Ms. Stusek explained that these items are for down payment assistance and rehabilitation assistance, adding that both mortgages have been satisfied per the State's requirements.

Motion: by Acting Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute a Satisfaction of Mortgage for Rhea Dykes, for property located at 201 South Oval Drive, Chardon for down payment assistance under Grant #B-C-05-026-1, as the mortgage in the amount of \$9,270.00 has been satisfied.

Roll Call Vote: Acting Commissioner Rear Aye
 Commissioner Spidalieri Aye
 Commissioner Samide Aye

Motion: by Acting Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute a Satisfaction of Mortgage for Rhea Dykes, for property located at 201 South Oval Drive, Chardon for rehabilitation assistance under Grant #B-C-05-026-2, as the mortgage in the amount of \$8,750.00 has been satisfied.

Roll Call Vote: Acting Commissioner Rear Aye
 Commissioner Spidalieri Aye
 Commissioner Samide Aye

COMMISSIONERS' OFFICE – EXECUTIVE SESSION - TRANSIT

Motion: by Acting Commissioner Rear, seconded by Commissioner Spidalieri to move into Executive Session for the purpose of discussing the discipline of a public employee in the Transit Department.

Roll Call Vote: Acting Commissioner Rear Aye
 Commissioner Spidalieri Aye
 Commissioner Samide Aye

Mr. Lair noted that Director Kristina Reider and Jack Jackson would be joining them, to which Ms. Samide included Prosecutor Laura LaChapelle since she too was in attendance. The Board returned from Executive Session at 10:49 a.m. and as result the following action was taken:

Motion: by Acting Commissioner Rear, seconded by Commissioner Spidalieri to approve a paid administrative leave for Henderson Henry, Part-time Transit Driver (#2210-1) effective immediately, pending the outcome of a disciplinary investigation.

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Roll Call Vote: Acting Commissioner Rear Aye
Commissioner Spidalieri Aye
Commissioner Samide Aye

APPROVE FINANCIALS

Budget and Finance Administrator Heidi Delaney explained the second set of financials for today as included a transfer from the Contingency account to Veterans in order to post payroll.

Motion: by Acting Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #13-204 itemizing the financials for the meeting of November 14, 2013.

Roll Call Vote: Acting Commissioner Rear Aye
Commissioner Spidalieri Aye
Commissioner Samide Aye

OTHER – RESIDENT MR. RICHARD FABIAN – GAS LINE ON GEORGIA ROAD

Local resident Richard Fabian explained that he had been present several times regarding having a Gas Line extended down Georgia Road. Mr. Fabian inquired if the Township and the County would be in support. Mr. Fabian presented the Board with copies of a petition that was drawn up and the signatures that were obtained. Ms. Samide read the petition:

Petition to get Dominion Gas to run a Natural Gas Line down Georgia Road from White Road.

Would you be interested in getting Natural Gas service from Dominion Gas from White Road to Route 168 at no cost to you? Presently, the gas line service stops at White Road. Dominion ran a gas line from Middlefield on Georgia Road to White Road. They stopped there. As residents of Georgia Road, we feel that this is unfair as we were not given the opportunity to have the gas service.

Because Dominion ran the gas line and stopped at White Road, no other gas company will run a gas line from White Road to Route 168.

It was noted that 42 residents signed this petition. Mr. Fabian presented the Board with copies of a letter of support that were signed by Burton Township Trustees James W. Dvorak, Kenneth C. Burnett, and Daniel Whiting and requested the Board to also sign letters of support. Ms. Samide noted that there needs to be stipulation that Dominion would be paying for any costs associated with this line. Commissioners Clerk Christine Blair suggested that due to the Board executing these letters of support in session that there should be a motion authorizing them to execute these with the understanding that there is no cost to Geauga County and Dominion would be covering all expenses. Mr. Fabian inquired who the next representative above the Commissioners, to which it was noted that it would John Eklund and Matt Lynch. Ms. Samide asked Mr. Cattell to comment and if this would be any cost to the Engineer's office and if he had a problem with the Board supporting this. Mr. Cattell stated that he did not have a problem if Dominion chose to put the line in at their cost and added that they would have to obtain a permit to work in the right of way. Mr. Cattell stated that Dominion is regulated by the PUCO and that avenue should be pursued.

Motion: by Acting Commissioner Rear, seconded by Commissioner Spidalieri to authorize the Board to execute individual letters of support for the petition to Dominion to extend the natural gas line down Georgia Road and that Dominion would cover all costs related to the installation and that there is no cost to Geauga County.

Roll Call Vote: Acting Commissioner Rear Aye
Commissioner Spidalieri Aye
Commissioner Samide Aye

ACKNOWLEDGEMENTS

- a) *Geauga County Pleasant Hill Home Monthly Reports for July, August and September 2013.*

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- b) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending October 23, 2013 as required by O.R.C. 955.12.*
- c) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending October 23, 2013 as required by O.R.C. 955.12.*
- d) *The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of October 2013, pursuant to ORC 135.35(L).*
- e) *A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the prisoner transport for the month ending October 2013 as required by O.R.C. 325.07.*

OTHER

The Board reviewed upcoming events.

MEETINGS

Mon., 11/18 Family First Council, 2:00 p.m. at Job and Family Services

Tue., 11/19 The Commissioners will hold regular session.

Thu., 11/21 The Commissioners will hold regular session.

Tue., 11/26 The Commissioners will hold regular session.

*Thu., 11/28 **The Regularly scheduled Commissioners' meeting is cancelled.***

*Thu., 11/28 **County Offices will be closed for general business in observance of Thanksgiving. Twenty-four hour operations will continue to operate as usual.***

*Fri., 11/29 **County offices under the hiring authority of the Board of Commissioners will be closed for general business.***

Tue., 12/3 The Commissioners will hold regular session.

Thu., 12/5 The Commissioners will hold regular session.

Thu., 12/5 Portage Geauga Juvenile Detention Center Joint Board meeting, 2:00 p.m. in Portage County

Thu., 12/5 Chagrin River Watershed Partners, Incorporated Board of Trustees meeting, 4:00 p.m. in Willoughby Hills

Fri., 12/6 Community Improvement Corporation (CIC) meeting, 12:00 p.m. at St. Denis Party Center

Sun 12/8 to Tue 12/10 The Commissioners will attend the CCAO Winter Conference, Columbus, Ohio

*Tue., 12/10 **The Regularly scheduled Commissioners' meeting is cancelled.***

Tue., 12/10 The Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

OTHER – ACTING COMMISSIONER REAR

Mr. Rear explained that there were several items that he would like to bring up for conversation that include Security at 470 Center Street complex; the recording of sessions and being available online unedited; discussion about evening meetings; and once established to set office hours for

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the public to schedule by appointment. Mr. Rear added that he would like to bring these up again for further discussions later.

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, ACTING
COMMISSIONER REAR ADJOURNED THE MEETING AT 11:03 A.M.***

Geauga County Board of Commissioners

Mary E. Samide

Ralph Spidalieri

Blake A. Rear, Acting

Christine Blair, Commissioners' Clerk

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