

**Commissioners' Journal**  
**November 17, 2009**

*The Geauga County Board of Commissioners met in session on November 17, 2009 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, William S. Young opened the meeting at 10:05 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**APPROVE MINUTES**

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute the minutes for the meeting of November 5, 2009.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – PETERSEN CONSTRUCTION AND CONTRACTING CONTRACT – RAVENWOOD HEATED SIDEWALK**

*Director Glen Vernick explained that this is a repair of the sidewalk in front of the building where they have to take the lines out due to a mixture of antifreeze and water leaking out. The actual cause isn't actually known but somehow a line was spliced believed to have done during construction and the dirt has eroded away underneath the sidewalk. Mr. Vernick is looking into the concentration of the antifreeze mixture for the new system.*

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute a Contract Agreement between the Geauga County Board of Commissioners and Petersen Construction and Contracting for the Ravenwood Heated Sidewalk improvement for the 2009 Year period, in the amount of \$21,785.71.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – LILLIBRIDGE LANDSCAPING INCORPORATED BID AWARD – SITE #1 CHARDON SQUARE – SNOWPLOWING AND SALTING**

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to award the bid to Lillibridge Landscaping Incorporated for the 2009-2011 Snowplowing and Salting of County-owned Site #1: Chardon Square (Courthouse, 208 E. Park Street and Courthouse Annex), in the amount of \$1,500.00 per year for a two year period, as they represented the lowest and best bid.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – AWARD BID – LILLIBRIDGE LANDSCAPING INCORPORATED BID AWARD – SITE #2 24 HOUR SERVICE – SNOWPLOWING AND SALTING**

*Mr. Vernick added that the last contract was at \$8,850.00.*

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to award the bid to Lillibridge Landscaping Incorporated for the 2009-2011 Snowplowing and Salting of County-owned Site #2: The 24-Hour Service Area (DES, Transit, Dog Warden, County Home), in the amount of \$7,840.00 per year for a two year period, as they represented the lowest and best bid.*

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<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – TBS SNOWPLOWING BID AWARD – SITE #3 470 CENTER STREET – SNOWPLOWING AND SALTING**

*Mr. Vernick added that the last contract was at \$19,500.00.*

*Motion:*           *by Commissioner Jemison, seconded by Commissioner Samide to award the bid to TBS Snowplowing for the 2009-2011 Snowplowing and Salting of County-owned Site #3: 470 Center Street, in the amount of \$17,500.00 per year for a two year period, as they represented the lowest and best bid.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – LILLIBRIDGE LANDSCAPING INCORPORATED BID AWARD – SITE #4 SAFETY CENTER – SNOWPLOWING AND SALTING**

*Mr. Vernick added that the last contract was at \$3,000.00.*

*Motion:*           *by Commissioner Jemison, seconded by Commissioner Samide to award the bid to Lillibridge Landscaping Incorporated for the 2009-2011 Snowplowing and Salting of County-owned Site #4: Safety Center, in the amount of \$2,900.00 per year for a two year period, as they represented the lowest and best bid.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – LILLIBRIDGE LANDSCAPING INCORPORATED CONTRACT – SNOWPLOWING AND SALTING SITE #1 CHARDON SQUARE**

*Mr. Vernick explained that these contracts are “in an amount not to exceed” as it includes salting, spring clean up and they do not know how much salt would be used. The cost was estimated how many times the areas were salted over the past few years.*

*Motion:*           *by Commissioner Jemison, seconded by Commissioner Samide to approve and execute a Contract Agreement with Lillibridge Landscaping Incorporated for the 2009-2011 Snowplowing and Salting of County-owned Site #1: Chardon Square (Courthouse, 208 E. Park Street and Courthouse Annex) for the period of November 18, 2009 to May 31, 2010 and November 1, 2010 to May 31, 2011, in an amount not to exceed \$8,000.00 for the two year period.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – LILLIBRIDGE LANDSCAPING INCORPORATED CONTRACT – SNOWPLOWING AND SALTING SITE #2 24 HOUR SERVICE**

*Motion:*           *by Commissioner Jemison, seconded by Commissioner Samide to approve and execute a Contract Agreement with Lillibridge Landscaping Incorporated for the 2009-2011 Snowplowing and Salting of County-owned Site #2: The 24-Hour Service Area (DES, Transit, Dog Warden, County Home) for the period of November 18, 2009 to May 31, 2010 and November 1, 2010 to May 31, 2011, in an amount not to exceed \$20,680.00 for the two year period.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

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**MAINTENANCE DEPARTMENT – TBS SNOWPLOWING CONTRACT – SNOWPLOWING AND SALTING SITE #3 470 CENTER STREET**

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute a Contract Agreement with TBS Snowplowing for the 2009-2011 Snowplowing and Salting of County-owned Site #3: 470 Center Street for the period of November 18, 2009 to May 31, 2010 and November 1, 2010 to May 31, 2011, in an amount not to exceed \$38,000.00 for the two year period.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – LILLIBRIDGE LANDSCAPING INCORPORATED CONTRACT – SNOWPLOWING AND SALTING SITE #4 SAFETY CENTER**

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute a Contract Agreement with Lillibridge Landscaping Incorporated for the 2009-2011 Snowplowing and Salting of County-owned Site #4: Safety Center for the period of November 18, 2009 to May 31, 2010 and November 1, 2010 to May 31, 2011, in an amount not to exceed \$10,800.00 for the two year period.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget Specialist Heidi Delaney explained the financials as including supplemental and appropriation transfers to adjust appropriations where necessary; cash transfers for the October Windstream charges and October interest payments; contracts for the Maintenance Department for Lillibridge Landscaping, Petersen Construction and TBS Snowplowing totaling \$60,525.71; and three travel requests.*

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute Resolution 09-201 itemizing the financials for the meeting of November 17, 2009.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

*Commissioners' Clerk Claudine Kozenko explained to the Board that two financials were approved on November 10 and November 12, 2009 by the County Administrator pursuant to the motion of January 22, 2009 authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners, the required approvals for county financials on behalf of the Board through the end of 2009, as authorized by O.R.C. 305.30, and/or if session is cancelled on a regular financial day. Ms. Kozenko presented those financials to the Board for review. Ms. Delaney explained the two financials as for November 10, 2009 as including a supplemental appropriation for the Water Resources Fund to increase appropriations in their service contracts line item; an appropriation transfer from Contingency to return appropriations to the Sheriff's Office for pay-ins made to the General Fund; a contract for the Geauga County Board of Developmental Disabilities with Johnson Controls in the amount of \$69,468.00 for a building security system; and three travel requests. The financials for November 12, 2009 included an increase of \$110.00 to travel encumbrance for the Auditor's Office.*

**COUNTY TREASURER & COUNTY AUDITOR – MONTHLY STATEMENT COUNTY FINANCES – OCTOBER 2009**

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to accept, execute and file the monthly Statement of County Finances filed by the County Treasurer for the month of October, 2009 pursuant to O.R.C. 319.15.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

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*Motion: by Commissioner Jemison, seconded by Commissioner Samide to accept, execute and file the monthly Statement of County Finances filed by the County Auditor for the month of October, 2009 pursuant to O.R.C. 319.15.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

**ENGINEER'S OFFICE – BID OPENING ADVERTISEMENT – REPLACEMENT DINES ROAD BRIDGE RUSSELL TOWNSHIP**

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to grant permission to advertise for bids for the Replacement of the Dines Road Bridge, Structure #144-1.72 in Russell Township to be held on Wednesday, December 16, 2009 at 2:00 p.m. Notice of this bid opening will be advertised on November 19, November 26 and December 3, 2009.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

**SOIL AND WATER CONSERVATION DISTRICT – RESOLUTION EXPRESSING NEED FOR IMMEDIATE FUNDING SUPPORT**

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute Resolution 09-202 to Ohio General Assembly Expressing the need for Immediate Funding Support to Ohio's 88 County Soil and Water Conservation Districts.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: November 17, 2009*

*Resolution: 09-202*

***RESOLUTION TO OHIO GENERAL ASSEMBLY EXPRESSING THE NEED FOR IMMEDIATE FUNDING SUPPORT TO OHIO'S 88 COUNTY SOIL & WATER CONSERVATION DISTRICTS***

*WHEREAS, the Geauga Board of County Commissioners recognize the economic challenges facing Geauga County and the State of Ohio;*

*WHEREAS, the Geauga Board of County Commissioners seek to increase economic growth and job development in Geauga County and the State of Ohio;*

*WHEREAS, the Geauga Board of County Commissioners recognizes that conservation programs are a critical component to the sustainability of economic development, food development, the environment, and our quality of life;*

*WHEREAS, the Geauga Board of County Commissioners recognizes and values the storm water management initiatives, watershed-based strategies, technical expertise to implement Geauga County NPDES Phase 2 programs and other technical assistance to residents provided by Geauga Soil and Water Conservation District (SWCD) necessary to restore and protect streams, reservoirs, aquifers, and drinking water sources in Geauga County and the State of Ohio;*

*WHEREAS, The Geauga Board of County Commissioners values the educational programs provided by the Geauga SWCD that assists teachers, students, and adults to gain a better understanding of conservation programs and practices that foster environmental stewardship to ensure a sustainable future;*

*WHEREAS, the Geauga Board of County Commissioners recognizes that strong funding is necessary to enhance urban, suburban, and rural environmental quality; provide for productive soils and clean waters; forestry and wildlife management; improve public health; build sustainable economies and attractive communities; protect fertile farmland and important open*

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*spaces; create and maintain adequate recreational opportunities and accompanying infrastructure;*

*WHEREAS, the Geauga Board of County Commissioners believes the Geauga SWCD is a cost-effective and efficient intergovernmental partnership which leverages local, state, and federal funding for the purpose of keeping our county viable and protecting our way of life;*

*WHEREAS, the Geauga Board of County Commissioners financially supports the Geauga SWCD;*

*WHEREAS, the Geauga Board of County Commissioners appreciates that the Ohio Legislature has had a 50 year partnership with local governments in providing up to a one to one funding match. Even with local funding issues, districts across the state only experienced a 5% reduction in local support. The Geauga Board of County Commissioners is concerned that State support dropped a disproportional amount with 84% match for fiscal year 2009, 72% in 2010, and 54% in 2011. This accompanied with a transition into fee based funding will result in a 35% match for some districts in calendar year 2010 leading to panic by districts about a massive layoffs;*

*NOW, THEREFORE BE IT RESOLVED that the Geauga Board of County Commissioners supports and urges an immediate funding resolution be approved by the Ohio General Assembly that fully funds the state match appropriation so that Ohio's 88 County SWCDs can continue providing critical conservation programs and practices needed to keep Ohio's soils productive and waters clean, aiding our economy and enhancing our environment for the quality of life for all Ohioans; and*

*BE IT FURTHER RESOLVED that the Geauga Board of County Commissioners forward this resolution and any other supporting documents to the Ohio General Assembly.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – INCREASE CONTRACT – DIVERSIFIED PIPING AND MECHANICAL INCORPORATED – COUNTY HOME, TRANSIT, AND OPERA HOUSE**

*Mr. Vernick explained that during an inspection after the original project was completed many things were found that needed to be fixed to be brought up to the fire code. Mr. Vernick briefly informed the Board of the work being done at the Office of the County Recorder. The HVAC was installed, air diffusers were replaced and air ducts were cleaned out. Mr. Vernick added that he will have to replace ceiling tiles and the ceiling grid as it is rusting. Mr. Vernick stated that he hopes to have this wrapped up by Christmas. Commissioner Jemison stated that when this is done they can have HZW back to check the air in these offices.*

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve increasing the service Contract Agreement with Diversified Piping and Mechanical Incorporated for an increase in scope of work to be performed at the Pleasant Hill County Home, Geauga County Transit Building and the Geauga County Opera House, in the amount of \$3,503.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

**DEPARTMENT OF EMERGENCY SERVICES – RADIOLOGICAL EMERGENCY RESPONSE PLAN – REVISION 19**

*Director Dale Wedge explained some of the changes in the plan such as adding the county administrator to the executive group out on the floor allowing Mr. Wedge to stay in the executive room with the Board for their assistance. Children will no longer be going from Ledgemont High School to the elementary school they will now be going to Cardinal High School and Munson. The department is comfortable with the changes.*

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*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute the Radiological Emergency Response Plan (for an emergency at the Perry Nuclear Power Plant) – Revision 19 dated January 2010.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

**SOIL AND WATER CONSERVATION DISTRICT – RESOLUTION EXPRESSING NEED FOR IMMEDIATE FUNDING SUPPORT**

*Carmella Shale District Administrator/Engineer arrived in session to explain the resolution. Ms. Shale explained that the state took cuts in the soil and water departments across the state. The match went from 98% match for the last biennium, so the first year of this biennium the match went down to 70% and the second year of the biennium it will only be a 50% match. They are trying to find a way to get support through various county commissioners and to send to the State Representatives. Ms. Shale added that they just did a general lay-off in the department in preparation for these cuts.*

**COUNTY HOME – PROBATIONARY FAILURE – LEAH WOODS**

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve the probationary failure of Leah Woods, Substitute Attendant, to be effective November 3, 2009.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – CREATION OF BILLING CODE – WATER USAGE AT HOUSES UNDER CONSTRUCTION BILLED TO DEVELOPER/CONTRACTOR**

*Assistant Sanitary Engineer Gerard Morgan stated that water and sewer service is put into a house before the people move in. A meter is put in the vault but not a data recorder which gives the readings on the usage. Once the water is in, the contractors tend to use the water at the house and no one is being billed for that usage. The data recorder is now put in immediately. This is a way to account and bill for that usage. The data recorder was installed in the past as the antenna would get broken off. They site is given one repair and after that they are charged for any other antenna broken.*

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to authorize the creation of a billing code to cover water usage at houses under construction that would be billed to the developer/contractor and cover the time frame between the meter installation date and the date at which the houses are sold, to be effective December 1, 2009. The billing item would be considered a Construction Water Rate with a \$20 minimum charge per month covering the first 2,000 gallons. After the first 2,000 gallons the water would be billed at the standard rate of \$9.61 per 1,000 gallons.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – RE-ADVERTISE BIDS MCFARLAND CREEK SEWER SYSTEM REHABILITATION PROJECT, PHASE 2 – SET BID OPENING**

*Mr. Morgan explained that being no bids previously they asked the bidders why they did not submit any bids. Two contractors stated that they were concerned that the repairs were only estimated. If it was worse than the estimate they would be stuck for the change. What will happen is if the estimate is just a little over a change order could be made, if it is greatly over the department would decide which repairs needed to be done immediately and have those done and they will go up to the amount of the estimate.*

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to grant permission to re-advertise for the McFarland Creek Sewer System Rehabilitation Project, Phase 2 to be held on December 2, 2009 at 2:00 p.m. Notice of this bid opening will occur on November 18, 2009 and posted on the county website.*

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Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Samide	Aye
	Commissioner Young	Aye

**COMMISSIONERS' OFFICE – CORSA INSURANCE PROGRAM RENEWAL APPLICATION**

*Human Resources Administrator Colleen Lockhart and Local CORSA Agent Gary Wirtz were present for the discussion. Mr. Wirtz stated that at this point they are at the data collection and verification phase for next May's renewal for 2010. They are verifying the vehicles, equipment and building values at the fairgrounds. This information will be put in an application that will be sent to CORSA who will work on it to be discussed with Mr. Wirtz in February of 2010. Mr. Wirtz will come before the Board around March of next year with the actual renewal*

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the County CORSA insurance program renewal application for the period of May 1, 2010 through April 30, 2011, upon the recommendation of the Human Resources Administrator and Pease-Kerr-Canfield Insurance Agent.*

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Samide	Aye
	Commissioner Young	Aye

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – DEMOLITION CLEARANCE PROGRAM ACKNOWLEDGEMENT, CONSENT AND RELEASE FORM – PROPERTY AT 11303 LAURAL DRIVE, NEWBURY**

*Program Administrator Joni Stusek stated that the trustees designated fifteen properties that should have been blighted but the Building Department only agreed to eleven properties. Ms. Stusek added that some of the buildings they could not get into and some had more issues than were visible so they technically could not say they were blighted until they could get inside. Ms. Stusek added that they were not able to get the department inside.*

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute the Geauga County Demolition Clearance Program Acknowledgement, Consent and Release form for the demolition of property at 11303 Laural Drive, Newbury owned by Gary Kovach, Randy Kovach and Alan Kovach under the Neighborhood Stabilization Grant.*

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Samide	Aye
	Commissioner Young	Aye

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – JOB POSTING - PART TIME PROGRAM ADMINISTRATOR #1402**

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to grant permission to advertise for the position of Part Time Program Administrator (#1402) for the Office of Community and Economic Development.*

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Samide	Aye
	Commissioner Young	Aye

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – SUBORDINATION AGREEMENT REAL ESTATE MORTGAGE – QP PROPERTIES LLC**

*Director Anita Stocker stated that QP is looking to refinance for a better rate and term. The Board position is not changing on this mortgage.*

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute a Subordination Agreement Real Estate Mortgage between the Geauga County Board of Commissioners and QP Properties LLC, subordinating a Revolving Loan Fund loan in the amount of \$500,000.00 to two JP Morgan/Chase liens totaling \$827,000.00, at the requests of the Revolving Loan Fund Committee.*

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Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Samide	Aye
	Commissioner Young	Aye

**DEPARTMENT ON AGING – WESTERN RESERVE AREA AGENCY ON AGING CONTRACT - HOME ENERGY ASSISTANCE PROGRAM (HEAP) OUTREACH PLAN**

*Motion:* by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute a Contract between the Geauga County Board of Commissioners and Western Reserve Area Agency on Aging for the Department on Aging to receive funds to implement the Home Energy Assistance Program (HEAP) Outreach Plan during the period September 1, 2009 through April 30, 2010 for the 2009-2010 program, in the amount of \$2,930.00.

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Samide	Aye
	Commissioner Young	Aye

**DEPARTMENT ON AGING – WESTERN RESERVE AREA AGENCY ON AGING CONTRACT – OLDER AMERICANS ACT / SENIOR COMMUNITY SERVICES PROGRAM**

*Motion:* by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute a Contract between the Geauga County Board of Commissioners and Western Reserve Area Agency on Aging for the Department on Aging to receive transportation services for the Older Americans Act / Senior Community Services Program for the period January 1, 2010 through December 31, 2010, in the amount of \$196,419.00.

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Samide	Aye
	Commissioner Young	Aye

**AIRPORT AUTHORITY – REIMBURSEMENT #2 – FAA AIP #3-39-0054-1309 – REHABILITATION OF RUNWAY 11-29 AND REHABILITATION OF APRON**

*Patty Fulop, Secretary/Treasurer/Manager stated that a lot of work was done for this money. Next year they will be overlaying the runway.*

*Motion:* by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute reimbursement #2 for Federal Aviation Administration (FAA) AIP #3-39-0054-1309 Rehabilitate Runway 11-29 (Design of Major Rehabilitation and Crack Repair) and Rehabilitate Apron (Design of Major Rehabilitation, Slab and Crack Repair), in the amount of \$92,426.00 (Federal share of \$87,805.00 and county match of \$4,621.00).

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Samide	Aye
	Commissioner Young	Aye

**COMMISSIONERS' OFFICE - EXECUTIVE SESSION**

*Motion:* by Commissioner Jemison, seconded by Commissioner Samide to move into executive session for the purpose of discussing the employment of a public employee.

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Samide	Aye
	Commissioner Young	Aye

*The Board returned at 11:00 a.m. No action was taken as a result of this executive session.*

**OTHER**

*Ms. Kozenko stated that the next four items on the agenda were pulled from the agenda earlier this morning.*



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COMMISSIONERS' OFFICE – UPDATED ACCOUNTING FORMS AUTHORIZATION FORM  
– COMMISSIONERS' OFFICE, MAINTENANCE DEPARTMENT AND DEPARTMENT OF  
EMERGENCY SERVICES

*Motion:* by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the updated Accounting Forms Authorization Form authorizing David Lair, Heidi Delaney and Bernadette Gliha to sign their name and or the Elected Official's name or Department Head's name on the Department Head line on all accounting forms for the Commissioners' Office.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

*Motion:* by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the updated Accounting Forms Authorization Form authorizing David Lair, Heidi Delaney and Bernadette Gliha to sign their name and or the Elected Official's name or Department Head's name on the Department Head line on all accounting forms for the Maintenance Department.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

*Motion:* by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the updated Accounting Forms Authorization Form authorizing David Lair, Heidi Delaney and Bernadette Gliha to sign their name and or the Elected Official's name or Department Head's name on the Department Head line on all accounting forms for the Department of Emergency Services.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – UPDATED PAYROLL AUTHORIZATION FORM –  
COMMISSIONERS' OFFICE, BUILDING DEPARTMENT, MAINTENANCE DEPARTMENT,  
COMMISSIONERS' OFFICE, DOG WARDEN'S OFFICE, COUNTY HOME, DEPARTMENT  
ON AGING, TRANSIT DEPARTMENT, COMMUNITY AND ECONOMIC DEVELOPMENT,  
DEPARTMENT OF EMERGENCY SERVICES AND ARCHIVES AND RECORDS CENTER

*Motion:* by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the updated Payroll Authorization Form authorizing David Lair, Heidi Delaney and Bernadette Gliha, to sign and approve payroll and status change forms for the Commissioners' Office.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

*Motion:* by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the updated Payroll Authorization Form authorizing David Lair, Heidi Delaney, Bernadette Gliha, Mike Mihalisin and Marlyne Joiner to sign and approve payroll and status change forms for the Building Department.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

*Motion:* by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the updated Payroll Authorization Form authorizing David Lair, Heidi Delaney, Bernadette Gliha, Glen Vernick,

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*and Diane Arp to sign and approve payroll and status change forms for the Maintenance Department.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the updated Payroll Authorization Form authorizing David Lair, Heidi Delaney and Bernadette Gliha to sign and approve payroll and status change forms for the Commissioners' Office.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the updated Payroll Authorization Form authorizing David Lair, Heidi Delaney, Bernadette Gliha and Matt Granito to sign and approve payroll and status change forms for the Dog Wardens Office.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the updated Payroll Authorization Form authorizing David Lair, Heidi Delaney, Bernadette Gliha and Karen DeCola to sign and approve payroll and status change forms for the County Home.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the updated Payroll Authorization Form authorizing David Lair, Heidi Delaney, Bernadette Gliha, Sally Bell and Kathy Petrella to sign and approve payroll and status change forms for the Department on Aging.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the updated Payroll Authorization Form authorizing David Lair, Heidi Delaney, Bernadette Gliha and Kristina Reider to sign and approve payroll and status change forms for the Transit Department.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the updated Payroll Authorization Form authorizing David Lair, Heidi Delaney, Bernadette Gliha and Anita Stocker to sign and approve payroll and status change forms for the Community and Economic Development.*

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<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

*Motion:*        *by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the updated Payroll Authorization Form authorizing David Lair, Heidi Delaney, Bernadette Gliha and Dale Wedge to sign and approve payroll and status change forms for the Department of Emergency Services.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

*Motion:*        *by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the updated Payroll Authorization Form authorizing David Lair, Heidi Delaney, Bernadette Gliha and Linda Burhenne to sign and approve payroll and status change forms for the Archives and Records Center.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE –HUMAN SERVICES BUILDING IMPROVEMENT BOND,  
SERIES 2009 - SIGNATURE AND NO-LITIGATION CERTIFICATE AND BOND**

*Motion:*        *by Commissioner Jemison, seconded by Commissioner Samide to approve and execute the Signature and No-Litigation Certificate in connection with the Human Services Building Improvement Bond, Series 2009, in the amount of \$650,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

*Motion:*        *by Commissioner Jemison, seconded by Commissioner Samide to approve and execute the Human Services Building Improvement Revenue Bonds, Series 2009 Notes, in the amount of \$650,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – RESOLUTION HONORING SUSAN DOUDICAN AND THE  
GEAUGA COUNTY ISP – CLIFFORD SKEEN AWARD**

*Motion:*        *by Commissioner Jemison, seconded by Commissioner Samide to approve and execute the Resolution 09-203 Honoring Susan Doudican and the Geauga County ISP for receiving the Clifford Skeen Award.*

*Board of County Commissioners, Geauga County, Ohio*

*Resolution:*    *09-203*

*Date:*           *November 17, 2009*

***A RESOLUTION HONORING SUSAN DOUDICAN AND THE GEAUGA COUNTY INTENSIVE  
SUPERVISION PROBATION PROGRAM FOR RECEIVING THE CLIFFORD SKEEN AWARD***

*WHEREAS, Susan Doudican and the Geauga County ISP have received the Clifford Skeen Award for their commitment to community corrections; and*

*WHEREAS, Susan Doudican and the Geauga County ISP are recognized for continuing to instill a sense of responsibility, helping to enable offenders to become productive citizens and reducing commitments to local incarceration; and*

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*WHEREAS, Susan Doudican and the Geauga County ISP are fortunate to work with Judges who support evidence based supervision practices and believe that using a continuum of sanctions and rewards that you can divert offenders; and*

*WHEREAS, Susan Doudican and the Geauga County ISP use several approaches to their caseloads that come with multiple diagnoses and numerous challenges, but their motto of "Compassionate Coercion" gives them a modified cognitive to practice common courtesy and mutual respect when developing case plans that are individualized to the offenders; and*

*WHEREAS, Susan Doudican and the Geauga County ISP through the use of motivational phrases, homework assignments, and community work service they design individualized programs to make offenders realize the consequences of their actions not only on themselves but also on our environment; and*

*NOW, THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners do hereby celebrate and honor Susan Doudican and the Geauga County ISP on the achievement of the Clifford Skeen Award.*

*BE IT FURTHER RESOLVED, that this Resolution become part of the permanent record of the Board of Commissioners of Geauga County, Ohio.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – CANCEL SESSION**

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to cancel session for Thursday, December 24, 2009 and Thursday, December 31, 2009.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

**OTHER**

*The Board reviewed calendars. The Board discussed the Ohio Fair Managers meeting and what days the Board will be attending. It was decided the Board will go both nights to the event. (leaving January 5 after session)*

**COMMISSIONERS' OFFICE – CANCEL SESSION**

*Motion: by Commissioner Jemison, seconded by Commissioner Samide to cancel session for Tuesday, January 12, 2010.*

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>

**ACKNOWLEDGEMENTS**

- a) *The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of October 2009, pursuant to ORC 135.35(L).*

**MEETINGS**

*Thu., 11/19 The Commissioners will hold regular session.*

*Tue., 11/24 The Commissioners will hold regular session.*

*Thu., 11/26 County offices will be closed for general business for the Thanksgiving Holiday. Twenty-four hour operations will continue to operate as usual.*

*Fri., 11/27 County offices under the hiring authority of the Board of Commissioners will be closed for general business.*

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*Tue., 12/1 The Commissioners will hold regular session.*

*Thu., 12/3 The Commissioners will hold regular session.*

*Thu., 12/3 Portage/Geauga Joint Detention Center meeting in Chambers at 1:30 p.m.*

*Thu., 12/3 Chagrin River Watershed Partners Board of Trustees meeting at 4:00 p.m. at Willoughby Hills Community Center*

*Fri., 12/5 Geauga County Fair Board dinner at the school building at 6:45 p.m.*

*Mon thru Wed 12/7 thru 12/9 CCAO Winter Conference*

*Tue., 12/8 **Regularly scheduled Commissioners' meeting is cancelled as the Board will be attending the CCAO Winter Conference.***

*Thu., 12/10 The Commissioners will hold regular session.*

*Tue., 12/15 The Commissioners will hold regular session.*

*Thu., 12/17 The Commissioners will hold regular session.*

*Mon., 12/21 Family First meeting at Mental Health.*

*Tue., 12/22 The Commissioners will hold regular session.*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER YOUNG ADJOURNED THE MEETING AT 12:15 P.M.***

*Geauga County Board of Commissioners*

\_\_\_\_\_  
*Tracy A. Jemison*

\_\_\_\_\_  
*Mary E. Samide*

\_\_\_\_\_  
*William S. Young*

\_\_\_\_\_  
*Claudine Kozenko, Commissioners' Clerk*