

Commissioners' Journal
May 22, 2012

The Geauga County Board of Commissioners met in session on May 22, 2012 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Mary E. Samide opened the meeting at 10:02 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the minutes for the meeting of May 15, 2012.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – NOTICE OF AWARD – THREE- PARTY CONTRACT – NOTICE TO PROCEED FOR EXCAVATION WORKS, INCORPORATED – INSTALL SEPTIC SYSTEM AT 8649 RAVENNA ROAD, CHARDON FOR JACKLYN M. LANDSTRUM – EPA WATER POLLUTION CONTROL LOAN FUND HOUSEHOLD SEWAGE TREATMENT SYSTEM PROGRAM

Program Administrator Joni Stusek explained that this is part of the EPA grant program, that these motions requesting the Notice of Award, Three-party Contract and Notice to Proceed are all for the same project. This is one of the low to moderate income families that qualified under the EPA grant under which the County was given \$160,000.00. This project will be the second under this grant. Ms. Stusek stated that the homeowner is responsible for paying fifteen percent (15%) and the other eighty-five percent (85%) is a forgivable grant from the EPA.

Commissioner Samide noted that this is for septic systems, that it's a good cause, to clean up septic systems and that it can be quite expensive and some of them are in very bad shape. Ms. Stusek added that the department has six more that they are working on now. Ms. Samide inquired about how the County is doing with the current regulations. Ms. Stusek stated that they are not really having any problems, adding that if it's an on-lot system you have to go through a different application process for the permit than if it's an off-lot system. Ms. Samide noted that it's not as big a problem as we had been facing and that she hoped it stayed that way.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Notice of Award to Excavation Works, Incorporated for installation of a septic system at 8649 Ravenna Road, Chardon, owned by Jacklyn M. Landstrum, under the EPA Water Pollution Control Loan Fund Household Sewage Treatment System Program, in the amount of \$10,935.00.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute a Three-party Contract between the Geauga County Board of Commissioners, Excavations Works, Incorporated, and Jacklyn M. Landstrum for installation of a septic system at 8649 Ravenna Road, Chardon under the EPA Water Pollution Control Loan Fund Household Sewage Treatment System Program in the amount of \$10, 935.00 (\$10,782.25 to Excavation Works, Incorporated by the EPA Grant (85%) and \$1,902.75 by Jacklyn M. Landstrum (15%), for a total project cost of \$12,685.00.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

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Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Notice to Proceed to Excavation Works, Incorporated for installation of a septic system at 8649 Ravenna Road, Chardon under the EPA Water Pollution Control Loan Fund Household Sewage Treatment System Program.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget Administrator Heidi Delaney explained the financials for today as including a Supplemental Appropriation for the Commissioners' Capital Improvement Projects fund to appropriate the carryover balance; an Appropriation transfer out of the Contingency account to return appropriations to the Sheriff's Office for reimbursements deposited into the General Fund; a Cash transfer into the General Fund for the First Quarter 2012 Job and Family Services postage costs; a Contract for Excavation Works for septic installation in the amount of \$10,935.00 for the Office of Community and Economic Development; a payment to Jack Gibson Construction in the amount of \$361,120.00 for the Infirmary Creek Wastewater Treatment Plant construction project; and a payment to White-Allen Chevrolet for the purchase of a Chevrolet Silverado for the Engineer's Office in the amount of \$26,016.00.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute Resolution #12-093 itemizing the financials for the meeting of May 22, 2012.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

TRANSIT – OHIO DEPARTMENT OF TRANSPORTATION (ODOT) CAPITAL ASSISTANCE GRANT

Director Kristina Reider expressed her excitement over this contract, noting that it has taken one year with ODOT to get this grant contract done. Ms. Reider explained that this was the State of Good Repair grant that had been applied for last year, in 2011 for Capital projects for the facility. These projects include construction of a roof over the existing fuel station, it will be open on the sides, but help keep snow out of the area; a sidewalk on the east side of the building that was never completed when the building was put in, the drivers currently use a door on that side of the building and walk through the grass and snow to get in; the roof heating cables to prevent ice buildup need to be replaced; expanding the driveway behind the building where the buses enter the building, when snow is plowed in the winter they have trouble getting in, so by extending the asphalt it will allow for more room; the bus wash brushes are ten years old and also need to be replaced. Ms. Samide inquired if they were bristled or cloth, to which Ms. Reider replied both, that they are worn down; the last project included is to install a 42" monitor into the training room to allow a laptop to be connected and used for presentations. Ms. Reider noted that there is a local share on the project and that it was being covered by the department's funding.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Ohio Department of Transportation Capital Assistance Grant Contract (#SUA-0028-072-121) between the Geauga County Board of Commissioners and the Ohio Department of Transportation in the amount of \$77,817.00 (\$63,900.00 in Federal Capital Funds and \$13,917.00 in Local Funds).

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT ON AGING – ADVERTISE BIDS – HOME MAKER / PERSONAL CARE SERVICE FOR GEAUGA COUNTY RESIDENTS AGE SIXTY (60) AND OVER

Director Sally Bell explained that last year they were completing a one year pilot program for the homemaker / personal care in seniors' homes. This help is just enough to allow them to get a

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bath once a week and have their bathroom or kitchens cleaned, things that allow them to stay in their own homes. Ms. Bell stated that these clients have to have a certain number of daily activities that need assistance with or limited access to daily living; an example is that they can take their pills every day, but they have trouble getting them ready for the week, this program\ gives them that little extra help. Ms. Bell stated that they will spend down all the funds that were available for this year. The program started out a little slow in the beginning and four agencies were contracted with; Home Instead, Care Corp, Embassy and Lighthouse. It averaged about ten people a week for most of the agencies; now there are a lot of people getting the program. Ms. Bell stated that they wanted to put enough funds into the program for next year so that clients currently receiving the program would not go without it, as they will still need the assistance. Ms. Bell stated that they did increase the funding so they can continue, with a little bit of room for growth in the future. Ms. Bell noted that nationally 10,000 people a day turn 65; those people are not accessing this program, but their parents are. Requirements are that you have to be homebound, and have to have a need in your home for this assistance program. Ms. Bell stated that two hours a week is not a lot. A person who is really critically ill will have to have other methods of paying for home assistance. A person who may have fallen and broken their hip will qualify for Medicare to help pay for that if there's active nursing in the home, but for those over the timeline for healing and where Medicare no longer covers that expense this program can be of some assistance. Often times it's when a family is looking for long term care and needs the assistance until placement. Ms. Bell asked to go back out for bids and see what the market will bear. This bid solicitation is for a two year contract and includes an increase to the per hour rate of \$1.00. After calling around to in home care agencies for the going rate per hour, they increased it from \$20.00 to \$21.00 per hour. Commissioner Jemison inquired about the number of clients they currently have now on this program. Ms. Bell replied approximately one hundred. Mr. Jemison asked what the amount of funding that was being set aside and being budgeted for this program. Ms. Bell stated \$250,000.00 a year. The current funds will be gone by the end of the contract which is up in July. Often clients are short term, but a majority of them are to keep them in their own homes. Mr. Jemison inquired about a waiting list. Ms. Bell stated that they didn't have one but believes that due to some changes that there could be a few on a list.

Motion: by Commissioner Jemison, seconded by Commissioner Young to grant permission to advertise for bids for the Home Maker / Personal Care Service for Geauga County Residents Age sixty (60) and over to be held on Wednesday, June 13, 2012 at 2:30 p.m. Notice of this bid opening will be advertised on May 24, 2012, May 31, 2012 and on the county website.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT ON AGING – 2012 SENIOR FARM MARKET CONTRACTS

Ms. Bell explained that they had received notice that the Federal Farm Market program will return again to Geauga County, although it has not yet been determined how many people will be able to qualify through that program. Ms. Bell explained the system that they use to search a database for low income and nutritionally at risk clients and for which they have the highest level of concern. Letters are sent out to clients a week apart, first to those that are low income and qualify, the second week is low income and ask them to please apply, the third week is for the County administered program that is not income based but for those nutritionally at risk and ask them if they are ready to eat what they should be eating and ask them to consider enrolling. Ms. Bell added that if after three years that they have been on the program and are not successful and are still at risk they are no longer eligible and don't qualify. A survey is sent in the beginning to find out what they are eating and then a survey at the end to find out what changed for them. Often-times seniors will tell you they can't afford to buy fresh, that it's cheaper to buy canned, however it's healthier to eat fresh foods. Ms. Bell noted that the farmers are also telling us that clients are not only using the coupons but also spending their own money too. Ms. Bell stated that if in three years the department hasn't had an effect on your life then they can't help you and you need to do something different. People used to eat right, but now it's gotten to be an age of convenience. Ms. Samide noted that people have drifted towards processed foods, and away from the fresh because it's easier to pull it off the shelf then to prepare the fresh, they like the taste of the salt and the overly sugared products. Ms. Bell noted that an apple is a good example, we got an apple we ate it, now they have to have carmel to dip it in before they eat it. This program costs \$5,000.00 a year and helps over 100 people. Ms. Bell

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added that they also have a shopper for the homebound. We give the shopper a list of items that are needed and on Monday they go shop and the items are delivered with the home delivered meals on Tuesday, giving those folks fresh items for the week. Ms. Bell questioned whether she knew for sure if they were making a difference in the seniors' lives; she doesn't know, but does know that the requests for the farm market program start coming in around the first part of May and at least ten percent send their surveys back.

Ms. Bell explained that there is a separate advisory committee for the Farm Market that includes representatives from the Geauga Farm Bureau, United Way, the Health District, Aging Staff, and a local Farmer. They look at the cost, what they are willing to do and what they are not willing to do and set the guidelines that then get approved by the Advisory Board.

Ms. Bell noted that she was hoping to hear from more Farmers, but the following six have agreed to accept our coupons, issued \$10.00 a month from the department on Aging and the Farmers know that when they send them to us to be redeemed that they receive payment within thirty days. This program has been done for a long time, it's a great program and it works out.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute a Contract with Patrick Cozzens, Maple Crest Farm for the 2012 Senior Farm Market for the period June 1, 2012 through October 31, 2012.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute a Contract with Burton Floral and Garden, Incorporated for the 2012 Senior Farm Market for the period June 1, 2012 through October 31, 2012.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute a Contract with J and J Produce, John H. Mullet, Jr. for the 2012 Senior Farm Market for the period June 1, 2012 through October 31, 2012.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute a Contract with Marvin A. Hershberger for the 2012 Senior Farm Market for the period June 1, 2012 through October 31, 2012.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute a Contract with Sage's Apples, John and Bob Sage for the 2012 Senior Farm Market for the period June 1, 2012 through October 31, 2012.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute a Contract with Patterson Farms, Incorporated for the 2012 Senior Farm Market for the period June 1, 2012 through October 31, 2012.

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Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Aye

Ms. Bell also noted that two have confirmed so far to be present during the Health and Safety day July 14th.

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – ADVERTISE PUBLIC HEARING #2 – 2012 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FORMULA GRANT PROGRAM APPLICATION

Motion: by Commissioner Jemison, seconded by Commissioner Young to grant permission to advertise to hold Public Hearing #2 for the 2012 Community Development Block Grant (CDBG) Formula Grant Application to be held on Thursday, June 7, 2012 at 10:30 a.m. Notice of this Public Hearing will be advertised on May 24, 2012.

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Aye

COUNTY HOME – HIRE SUMMER HELP (#0101) MEGAN BURNETT AND MEGAN CONNOLLY

Director Karen DeCola explained that she has been short staffed lately with one employee out on FMLA and another one due to go the first part of June. Summer help this year is not to just pull weeds, but to help cover shift openings while people are out.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve hiring Megan Burnett for the position of Summer Help (#0101) to be effective May 29, 2012 at a rate of \$8.25 per hour for the period ending August 31, 2012 or when school starts, whichever comes first.

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Aye

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve hiring Megan Connolly for the position of Summer Help (#0101) to be effective June 4, 2012 at a rate of \$8.25 per hour for the period ending August 31, 2012 or when school starts, whichever comes first.

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Aye

COUNTY HOME – APPROVE TERMINATION – ALECIA KEARSEY – PART-TIME ATTENDANT (#1504-1)

Ms. DeCola noted that this was due to an attendance problem. Ms. Kearsey missed thirteen scheduled days from February through May.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve the termination of Alecia Kearsey from the position of Part-time Attendant (#1504-1) to be effective May 4, 2012 for probationary failure.

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Aye

COUNTY HOME – ADVERTISE POSITION – PART-TIME ATTENDANT (#1504-1)

Ms. DeCola stated that this was to advertise for Ms. Kearsey's position.

Motion: by Commissioner Jemison, seconded by Commissioner Young to grant permission to advertise for the position of Part-time Attendant (#1504-1), this position will remain open until filled.

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Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Aye

DEPARTMENT OF WATER RESOURCES – CONTRACT AGREEMENT – ENVIROTECT, LLC

Director Doug Bowen explained that there are four trains and membranes at the McFarland plant that need to be cleaned and should take about four weeks to complete. Mr. Jemison inquired on when they would need to be done again. Mr. Bowen explained that every train should be done every three years, as the rotation occurs, however as the membranes get older and are closer to replacement, they will have to be done more often. There was some brief discussion about the cost of the contract and that the first quote received was almost double. Mr. Bowen noted that the staff had done it previously with overtime, but upon calculation, this is the best way to go.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute a service Contract Agreement with Envirotec, LLC to provide labor, supervision, and technology to assist plant operators with the cleaning of four (4) Wastewater Treatment Cells and eighteen (18) submerged membranes for a period of six months in an amount not to exceed \$22,000.00.

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Aye

DEPARTMENT OF WATER RESOURCES – CONTRACT AGREEMENT – APO PUMPS AND COMPRESSORS, INCORPORATED

Mr. Bowen stated that this was a regular service contract for the year as a just in case basis. This is for all treatment plants and if not used will be closed at the end of the year.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute a service Contract Agreement with APO Pumps and Compressors, Incorporated to perform maintenance of air compressors at various sewer facilities for the Year 2012 in an amount not to exceed \$5,000.00.

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Aye

ACKNOWLEDGEMENTS

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending May 9, 2012 as required by O.R.C. 955.12.*

OTHER

The Board reviewed upcoming events.

Ms. Samide briefly spoke about her trip to Washington D. C.

MEETINGS

Tues., 5/22 Community Development Advisory Committee meeting, Building #1A at 5:30 p.m.

Thu., 5/24 The Commissioners will hold regular session.

*Mon., 5/28 **The County Offices will be closed in honor of the Memorial Day Holiday.***

*Tues, 5/29 **The Regularly scheduled Commissioners' meeting is cancelled.***

Thu., 5/31 The Commissioners will hold regular session.

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Thu., 5/31 The Geauga County Agricultural Society Fair Board will give an update presentation for 2012.

Thu., 5/31 County Home Annual meeting, 11:30 a.m. at the Pleasant Hill County Home

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER JEMISON ADJOURNED THE MEETING AT 10:38 A.M.

Gauga County Board of Commissioners

Mary E. Samide

William S. Young

Tracy A. Jemison

Christine Blair, Commissioners' Clerk