

**Commissioners' Journal**  
**December 16, 2010**

*The Geauga County Board of Commissioners met in session on December 16, 2010 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Mary E. Samide opened the meeting at 10:04 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**APPROVE MINUTES**

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute the minutes for the meeting of December 14, 2010.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**COUNTY AUDITOR – UPDATE ON NEW WORLD CONTRACT EXTENSION**

*Auditor Frank Gliha explained that they were closing in on the installation of the New World financial and human resources system and that they were virtually out of money initially provided for in the contract executed in December of 2007. Mr. Gliha stated they were going to need additional funding of about \$50,000.00 to cover in case they needed to call someone in to do any additional implementation work. Mr. Gliha stated that there were about \$30,000.00 in invoices that haven't been paid because of a dispute. Providing for any issues with payroll and financials, they want to be protected to move forward. Commissioner Jemison stated that originally \$500,000.00 was moved into the account which was more than the contract amount. Mr. Jemison stated that when it comes to controlling the county finances you need to give all the resources that can be provided. Mr. Gliha explained that they have had two or three false starts on the implementation already this year and everyone is telling him they are ready to do the changeover for the new year and that they will be ready to go on January 5, 2011.*

*Motion: by Commissioners Young, seconded by Commissioner Samide to approve and authorize the President of the Board to execute an addendum to the Contract with New World Systems Corporation from December 27, 2007 up to and including by March 31, 2011 for Professional Services Related to an Integrated Public Sector Finance and Payroll/ Human Resource System Project at the rate of \$140.00 per hour in an amount not to exceed \$50,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget Administrator Heidi Delaney explained the financials as including cash transfers out of the General Fund for November 2010, earned interest for Community Development and Board of Developmental Disabilities funds; a contract for Spalding/Emig Company for appraisal services for county owned property in the amount of \$2,500.00; travel request for the Engineer's office and one Then and Now for the County Home.*

*Motion: by Commissioner Young, seconded by Commissioner Samide to approve and execute Resolution #10-227 itemizing the financials for the meeting of December 16, 2010.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

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**BOARD OF DEVELOPMENTAL DISABILITIES – DIRECTIVE #1 – HUMMEL  
CONSTRUCTION COMPANY – TRANSPORTATION FACILITY AT METZENBAUM CENTER**

*Director Don Rice stated that there has been some conflict between the Architect and the Contractor over doors meeting specifications. Mr. Rice explained that the contractor was putting in doors that do not match the specifications, and the architect is issuing a Directive that says we will accept the doors as long as spare panels are provided for each door. The doors in reference are thinner, the skins are thinner and the architect feels they will rust out faster and have more of a likelihood of damage. Mr. Rice explained that they feel this is a fair compromise to have spare panels for each door in case of any damage. Commissioner Samide and Mr. Jemison asked the question about why they weren't using the better door? Mr. Rice responded the architect and the contractor have been back and forth on this matter for two months and at this point it is holding up the project. Mr. Rice stated that it is still non-conforming and they need to get it done and will haggle it out at the end of the contract. Mr. Jemison asked if the contractor would be receiving all of his money? Mr. Rice answered the contractor would only get what the door cost them, that the actual invoice is what would be paid, there would be some labor paid but no profit. Mr. Rice expressed that this project had become more then they thought it would have been. There was some surprise with the builder as they have done a lot of good work other places. The biggest problem that they see with the doors is the bottom panel. County Administrator, David Lair stated that knowing you have a higher maintenance item, you can figure that out at the end of the contract. Mr. Rice stated that they were supposed to have the facility completed by Thanksgiving and to date it is still not finished.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute Directive #1 with Hummel Construction Company for the Transportation Facility Project at the Metzenbaum Center. Contractor is to provide Haas overhead sectional doors in accordance with shop drawing indicated as not approved by the Architect on November 24, 2010 and as described in Lesko Architect letter to Hummel Construction dated November 22, 2010.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – PROBATIONARY RESIGNATION –  
MAINTENANCE WORKER WATER/WASTEWATER SYSTEM (#2330) - ED JOHNSON**

*Director Doug Bowen explained that this was something they had never had happen before. The new hire after one week explained he couldn't handle wastewater and quit on day five. Mr. Bowen explained that he had been out of work for six months and has two children at home but couldn't handle it and so is still without a job. Mr. Bowen explained that during the interviewing process for the position the four doing the interviewing had been going back and forth on three people. Mr. Bowen stated that they would now be hiring that third person and the other new hire and Mr. Schilling would both be starting on Monday.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to accept the probationary resignation of Ed Johnson from the position of Maintenance Worker Water / Wastewater System (#2330) to be effective December 13, 2010.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – HIRE MAINTENANCE WORKER  
WATER/WASTEWATER SYSTEMS #2330 – JASON SCHILLING**

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve hiring Jason Schilling to the position of Maintenance Worker Water/Wastewater Systems (#2330) to be effective December 20, 2010 at an hourly rate of \$14.67 per hour with a 120 day probationary period.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

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**JOB AND FAMILY SERVICES – IV-D SERVICE CONTRACT – JEFFREY T. ORNDORFF – CHILD SUPPORT ENFORCEMENT AGENCY**

Assistant Director Paul Reiman explained that this was their annual contract for their administrative hearing officer. This officer provides hearings when people object to a desk review for purposes of modifying a child support order. Mr. Reiman stated that either party can request a modification due to a change of circumstances and utilizing the information provided to see what the child support should go to by doing a desk review; if they object, Mr. Orndorff is called to do a review. Mr. Reiman responded to questions regarding that Mr. Orndorff had been working with them for about ten years and this contract has a limit of \$19,000.00 for his services. Mr. Reiman explained that they had been seeing the number of hearings increase to adjust child support orders because of the economy for downward modifications due to job loss.

**Motion:** by Commissioner Young, seconded by Commissioner Jemison to approve and execute the Ohio Department of Job and Family Services IV-D Service Contract between the Geauga County Child Support Enforcement Agency and Jeffrey T. Orndorff, Attorney-at-Law, for services for the period of October 1, 2010 through September 30, 2011 in the amount of \$95.00 per hour, in an amount not to exceed \$19,000.00.

<b>Roll Call Vote:</b>	Commissioner Young	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

**DEPARTMENT OF EMERGENCY SERVICES – PROMULGATION STATEMENT – EMERGENCY OPERATIONS PLAN**

Director Dale Wedge stated that the Emergency Operations Plan is required to be updated every three years and the last time it had been done was in December of 2007. Mr. Wedge explained that since that time they incorporated the Incident Command System and the National Incident Management System to ensure it is within compliance when it reaches the state. Mr. Wedge stated they didn't expect any issues with the acceptance of the document.

**Motion:** by Commissioner Young, seconded by Commissioner Jemison to approve and execute the Promulgation Statement and authorize the Director of the Department of Emergency Services to execute the Promulgation Statement and the Foreword to the 2010 Revision of the Geauga County Emergency Operations Plan, which is National Incident Management (NIMS) Compliant.

<b>Roll Call Vote:</b>	Commissioner Young	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

**DEPARTMENT OF EMERGENCY SERVICES – REVISED RADIOLOGICAL EMERGENCY RESPONSE PLAN**

Mr. Wedge stated that after the last exercise at the Perry Power Plant that went very well, three counties in the state met and made some minor modifications to the plan. Mr. Wedge explained that much of the changes were grammatical and deletions of positions not used in twenty years. Mr. Wedge stated that the Federal Government was changing regulations that he couldn't state but there may be some major modifications to the plan next year.

**Motion:** by Commissioner Young, seconded by Commissioner Jemison to approve and execute the Radiological Emergency Response Plan (for an emergency at the Perry Nuclear Power Plant) – Revision 20 dated January 2011.

<b>Roll Call Vote:</b>	Commissioner Young	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

**SHERIFF'S OFFICE – QUARTERLY SUBGRANT REPORT**

Sheriff Dan McClelland and Chief Deputy Scott Hildenbrand stated that this was for their grant they referred to as the "radio grant" that was used to purchase portable and mobile radios. Mr. McClelland stated that those radios had been received and that the Commissioners had already received a \$99,000.00 reimbursement. Mr. McClelland explained that this was the fourth quarter report and that there would be one more for roughly the last two weeks of the year.

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*Motion:* by Commissioner Young, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the Ohio Office of Criminal Justice Services Quarterly Subgrant Report for the GCSO Technology Improvement Grant #2009-RA-E01-2223, for the period ending December 15, 2010.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**SHERIFF'S OFFICE – STANDARD ASSURANCES FORM**

*Mr. McClelland stated that in the past the Sheriff's office was authorized to sign the portion stating they are complying with the laws and not violating civil rights, however due to an administrative change they are now requiring the Commissioners as subgrantee to provide that declaration. Mr. McClelland stated that this was for their Grant for Violence Against Women Investigations and those deputies' salaries.*

*Motion:* by Commissioner Young, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the Ohio Office of Criminal Justice Services Standard Assurances form to complete pre-award conditions for VAWA Grant #2010-WF-VA2-8214.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**LIQUOR LICENSE – OHIO CVS STORES LLC (D.B.S. CVS PHARMACY #4804) BAINBRIDGE TOWNSHIP**

*Motion:* by Commissioner Young, seconded by Commissioner Jemison to concur with Bainbridge Township in not requesting a hearing on the liquor license requested by Ohio CVS Stores LLC (d.b.a. CVS Pharmacy #4804) located at 16801 Chillicothe Rd. Bainbridge Township (C TRFO 6517242-0685).

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – AMEND MOTION – HIRE STEVEN ROTH RETIRANT - PT MULTI- CERTIFIED INSPECTOR – BUILDING DEPARTMENT**

*Mr. Lair explained that this amendment includes the status of Mr. Roth's re-employment along with his Rate, which was not included in the original motion.*

*Motion:* by Commissioner Young, seconded by Commissioner Jemison to amend the motion of December 14, 2010 from "to rehire Steven Roth as a retirant and employment to the position of Multi-Certified Inspector for the Geauga County Building Department, to be effective January 4, 2011" to read "to hire Steven Roth as a rehired retirant to the part-time position of Multi-Certified Inspector for the Geauga County Building Department, to be effective January 4, 2011, at the rate of \$23.90 per hour, with a 180 day probationary period with no wage adjustment at the end of probation."

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – EMPLOYEE FITNESS BENEFIT PROGRAM FOR 2011**

*Benefits Specialist Kathy Hostutler explained that this would be the third year for the Fitness Benefit program for employees. It was originally started due to a savings in costs created by the county doing so well financially with the Healthcare plan migration to CEBCO. Ms. Hostutler quoted Ms. Samide as saying "let's give back to the employees" and the program was created and offered. That first year the benefit was paid out of the wellness account in the General Fund; for the second year each department was asked to budget and pay the benefit for their employees, and two departments chose not to offer the program. Ms. Hostutler explained that*

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*they were asking for the benefit to continue in the same manner as last year having the departments pay for their employees participating at a rate of \$30 a month for a Fitness membership or Weight Watchers. The only change is that the employees will have to be accountable by keeping a simple log of when they attend, time, date and place. A minimum requirement of twenty-four (24) ½ hour exercise sessions in a quarter is being recommended, which is about twice a week and for those attending Weight Watchers meetings, which usually consists of twelve (12) Sessions a quarter, there will be an additional requirement to show twelve (12) ½ hour sessions of exercise, be it walking, jogging or lifting weights or the equivalent to the Fitness Membership. Ms. Samide explained that this program has had a direct impact on the cost of the county health insurance. This program has minimized our increase, this year alone we only had a 5% increase when the people around us have seen an 18-20% increase. This program is not a benefit Elected Officials can or will ever receive. This program keeps costs down and people who participate will tend to live healthier and longer lives. Ms. Samide stated it's a personal responsibility that they have to make, they still have to put in their own money, and it takes a lot of commitment to get up everyday at 5:30 and go to the gym or a YMCA and workout. Ms. Hostutler stated that they didn't know how much they have saved overall, but that she has been told success stories of employees going off their blood pressure and cholesterol medications due to weight loss and exercise. Mr. Lair explained that the return on investment in the private sector is well documented. Mr. Lair stated that the Elected Officials and the Commissioners are doing it because they want their employees to live a healthy lifestyle. Ms. Samide stated that you may not live longer, but your quality of life will be a lot better. Mr. Jemison stated that Wellness Programs are a very important part of keeping hospitalization costs down, and it's a business decision. Mr. Jemison expressed that healthy employees are more efficient employees, and that he hoped more employees would take advantage of the program. Ms. Hostutler expressed that another way to keep healthcare costs down is to make employees more aware of how to use their health benefits wisely and more economically. Commissioner Young stated that there is no question about doing the fitness program another year. Studies show that, according to insurance company consultants, for every \$1 you invest in wellness activities you'll recover a minimum of \$3.50 in reduced healthcare costs. Mr. Young also stated that this recovery for us will not be immediately, but we will see it down the road.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve the continuation of the Geauga County Employee Fitness Benefit program for 2011 allowing \$30/month towards a Fitness Club Membership or Weight Watchers for all full-time county employees under the Commissioner's hiring authority, and that the program's eligibility rules be modified to require submission of a quarterly attendance/ exercise report from each participating member, listing date, fitness club, and approximate length of activity. Additionally, attendance documentation of a minimum of 24 sessions per quarter lasting thirty (30) minutes / session shall be required per quarterly reporting period to qualify for fitness reimbursement. Weight Watcher participants averaging 12 meetings per quarter must also complete and document 12, thirty (30) minute sessions of exercise; i.e., walking, running, jogging, per quarterly reporting period.*

*All county employees under separate hiring authorities shall participate in the fitness benefit programs adopted by their respective hiring authorities.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – REACTIVE UPDATED ADMINISTRATIVE SECRETARY #1305 POSITION, APPROVE REVISED ORGANIZATIONAL CHART, AND ADVERTISE POSITION OF ADMINISTRATIVE SECRETARY #1305**

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve the reactivated, updated Administrative Secretary (#1305) position, effective immediately.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

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*Motion:* by Commissioner Young, seconded by Commissioner Jemison to approve the revised Commissioners' organization chart to include the reactivated Administrative Secretary (#1305) position.

<i>Roll Call Vote:</i>	Commissioner Young	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

*Motion:* by Commissioner Young, seconded by Commissioner Jemison to grant permission to advertise for the position of Administrative Secretary (#1305) pay grade 5, until the position is filled.

<i>Roll Call Vote:</i>	Commissioner Young	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

**COMMISSIONERS' OFFICE – APPLICATION TO EMPLOY LEGAL COUNSEL**

*Motion:* by Commissioner Young, seconded by Commissioner Jemison to approve and execute an application to the Geauga County Court of Common Pleas for an order, pursuant to R.C. 305.14(A), to employ legal counsel to assist the Prosecuting Attorney in the defense of claims set forth by Coroner Investigator/Clerks John Hopkins and Gregg Boyles and/or any other persons or entities, arising out of federal and state labor law relative to the past and present employment practices of the Geauga County Coroner.

<i>Roll Call Vote:</i>	Commissioner Young	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

*Thu., 12/16* Geauga-Trumbull Solid Waste District Board of Directors luncheon meeting in Warren at noon.

*Tue., 12/21* The Commissioners will hold regular session.

*Thu., 12/23* The Commissioners will hold regular session.

*Fri., 12/24* **The County Offices, under the hiring authority of the Board of Commissioners, will be closed for the Christmas Holiday. Twenty-four hour operations will continue to operate as normal.**

*Tue., 12/28* The Commissioners will hold regular session.

*Thu., 12/30* The Commissioners will hold regular session.

*Fri., 12/31* **County offices will be closed for general business due to the New Year's holiday. Twenty-four hour operations will continue to operate as usual.**

**BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 10:45 A.M.**

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*Geauga County Board of Commissioners*

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*William S. Young*

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*Tracy A. Jemison*

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*Mary E. Samide*

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*Christine Blair, Acting Commissioners' Clerk*