

**Commissioners' Journal**  
**February 18, 2010**

*The Geauga County Board of Commissioners met in session on February 18, 2010 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The Vice President of the Board, Tracy A. Jemison opened the meeting at 10:02 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*\* Commissioner Samide was absent from this session.*

**APPROVE MINUTES**

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute the minutes for the meeting of February 11, 2010.*

|                        |                             |               |
|------------------------|-----------------------------|---------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i>    |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i>    |
|                        | <i>Commissioner Samide</i>  | <i>Absent</i> |

**APPROVE FINANCIALS**

*Budget Specialist Heidi Delaney explained the financials as including supplemental appropriations from Contingency Account to return appropriations to the Sheriff's Department for pay-ins made into the General Fund; a cash transfer into the General Fund in payment of the Board of Developmental Disabilities 2010 cost allocation; travel requests for Job and Family Services and Water Resources; one Then and Now for the Coroner's Office; a payment to the Geauga County Tourism Council for fourth quarter 2009 Bed Tax. Ms. Delaney, in responding to Commissioner Young's question explained that a Then and Now means that they are showing they have the money at the time they made the expenditure but they didn't have the encumbrance in place.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute Resolution 10-027 itemizing the financials for the meeting of February 18, 2010.*

|                        |                             |               |
|------------------------|-----------------------------|---------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i>    |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i>    |
|                        | <i>Commissioner Samide</i>  | <i>Absent</i> |

**MAINTENANCE DEPARTMENT – COURTEOUS DEPENDABLE VENDING AGREEMENT**

*Director Glen Vernick explained that they are not currently under a contract as it lapsed several years ago. Departments were calling the vendor themselves and a lot of problems were happening as communication with the vendor broke down. In talking with Commissioners' Clerk Claudine Kozenko it was decided that this contract should be handled by the Maintenance Department. Any problems or questions with the vending machines will now be handled through the Maintenance Department rather than each department calling the vendor. The contract is still with the commissioners but the control of filling the machines, etcetera, will be dealt with through the Maintenance Department. Commissioner Young inquired if this included the machines in other elected officials offices as well to which Mr. Vernick responded that it does. Mr. Vernick added that Coke (the previous vendor) was getting ready to raise prices to \$0.85 a can. Ms. Kozenko briefly reviewed for the board the many problems with the previous vendor. Ms. Kozenko commented that the new vendor cannot raise prices without contacting the Maintenance Department first. Mr. Vernick stated that was correct. Commissioner Jemison inquired if all the elected officials are aware of how the vending machines will be handled now to which Mr. Vernick replied they have been contacted. Commissioner Young inquired about the offices that have those cases of candy that are on the honor system. Mr. Vernick explained that this contract includes snack vending machines and the "honor boxes" will be removed. Ms. Kozenko added that it was a request of the commissioners in the past to have those boxes removed as there were always problems with them.*

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*Motion:* by Commissioner Young, seconded by Commissioner Jemison to approve and execute an Agreement between the Geauga County Board of Commissioners and Courteous Dependable Vending to permit the placement of vending machines on various county sites for a period of three years beginning February 11, 2010 at locations specified in Appendix A, in the amount of \$0.65 per 12 oz. can, \$1.25 per 20 oz. bottle and \$1.50 per unit for juice.

|                        |                             |               |
|------------------------|-----------------------------|---------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i>    |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i>    |
|                        | <i>Commissioner Samide</i>  | <i>Absent</i> |

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – ADVERTISE PUBLIC HEARING – COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SMALL CITIES PROGRAM**

*Director Anita Stocker explained this is the first of two meetings and this is the one where she will read off all the program possibilities. The second meeting is the one where applicants come in to talk about their applications.*

*Motion:* by Commissioner Young, seconded by Commissioner Jemison to grant permission to advertise to hold Public Hearing #1 to discuss Geauga County's application to the Ohio Department of Development for funding under the Fiscal Year 2010 Community Development Block Grant (CDBG) Small Cities Program to be held March 2, 2010 at 11:00 a.m. Notice of this hearing will be advertised on February 19, 2010.

|                        |                             |               |
|------------------------|-----------------------------|---------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i>    |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i>    |
|                        | <i>Commissioner Samide</i>  | <i>Absent</i> |

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – CERTIFICATION OF DETERMINATION CATEGORICAL EXCLUSION – GEAUGA LYRIC GUILD AND BOARD OF EDUCATION**

*Ms. Stocker explained this is one of the projects selected after last years CDBG hearing. This is the standard environmental release that is more of a notification to the state. Ms. Stocker added that this was the submission from the Maintenance Department but he did not get all the money he requested for this project.*

*Motion:* by Commissioner Young, seconded by Commissioner Jemison to approve and authorize the Vice President of the Board to execute the Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project in regards to two Formula Projects, Geauga Lyric Guild ADA bathroom renovations (\$36,900.00) and Building #2, Board of Education ADA bathroom renovations (\$45,000.00).

|                        |                             |               |
|------------------------|-----------------------------|---------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i>    |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i>    |
|                        | <i>Commissioner Samide</i>  | <i>Absent</i> |

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – CERTIFICATION OF DETERMINATION FOR CATEGORICAL EXCLUSION – ZIMMCO LLC**

*Ms. Stocker commented that this is yet another step with the Revolving Loan fund. They are making sure there are no problems with this project and they are covering all their bases with the state.*

*Motion:* by Commissioner Young, seconded by Commissioner Jemison to approve and authorize the Vice President of the Board to execute the Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project in regards to the CDBG Revolving Loan Fund to Zimmco, LLC, in the amount of \$35,000.00.

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|------------------------|-----------------------------|---------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i>    |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i>    |
|                        | <i>Commissioner Samide</i>  | <i>Absent</i> |

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DEPARTMENT OF WATER RESOURCES – ADVERTISE BID OPENING – 2010 LAWN MAINTENANCE PROGRAM

*Director Doug Bowen explained this request is for fifty of the pump/ water treatment plants and it is divided by the north and the south sections. It usually comes out to around \$10,000 for each section.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to grant permission to advertise for bids for the 2010 Lawn Maintenance Program to be held March 10, 2010 at 2:30p.m. Notice of this bid opening will be advertised on February 19, 2010 and posted on the county website.*

|                        |                             |               |
|------------------------|-----------------------------|---------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i>    |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i>    |
|                        | <i>Commissioner Samide</i>  | <i>Absent</i> |

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENTS

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute a service Contract Agreement with Auburn Bainbridge Excavating Incorporated to perform collection system repairs and maintenance as needed at various locations within the County for the 2010 Year, in an amount not to exceed \$2,500.00.*

|                        |                             |               |
|------------------------|-----------------------------|---------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i>    |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i>    |
|                        | <i>Commissioner Samide</i>  | <i>Absent</i> |

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute a service Contract Agreement with Vinecourt Landscaping, Incorporated to perform excavating and landscaping services as needed at various locations within the County for the 2010 Year, in an amount not to exceed \$2,500.00.*

|                        |                             |               |
|------------------------|-----------------------------|---------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i>    |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i>    |
|                        | <i>Commissioner Samide</i>  | <i>Absent</i> |

DEPARTMENT ON AGING – RETIREMENT RESIGNATION – KATHY PETRELLA

*Director Sally Bell explained that Ms. Petrella has been with the county for 35 years and added that she is a “backbone” employee in the department. The Board wished her well.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to accept the retirement resignation of Kathy Petrella, Assistant Director (#1015) to be effective April 30, 2010.*

|                        |                             |               |
|------------------------|-----------------------------|---------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i>    |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i>    |
|                        | <i>Commissioner Samide</i>  | <i>Absent</i> |

DEPARTMENT ON AGING – ADVERTISE ASSISTANT DIRECTOR POSITION

*Motion: by Commissioner Young, seconded by Commissioner Jemison to grant permission to advertise for the position of Assistant Director (#1015) pay grade #16 at \$21.96 per hour, after the successful completion of a probationary period of 180 days the rate will increase to \$23.12.*

|                        |                             |               |
|------------------------|-----------------------------|---------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i>    |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i>    |
|                        | <i>Commissioner Samide</i>  | <i>Absent</i> |

DEPARTMENT ON AGING – COUNTY CREDIT CARD USE

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and authorize the Vice President of the Board to execute the Application for Authorization to Permit use of the County Credit Card form (Personnel Policy 7.11) for the Giant Eagle card for purchase of food and supplies for programs at the Geauga Department on Aging in an amount not exceed \$2,000.00 per month*

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*for the Food Service staff: Karen Fueger and Beth Perko; Supervisor of Senior Centers: Joey Tomsick; and Administrative Secretary, Karen Stone.*

|                        |                             |               |
|------------------------|-----------------------------|---------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i>    |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i>    |
|                        | <i>Commissioner Samide</i>  | <i>Absent</i> |

TRANSIT DEPARTMENT – EXECUTIVE SESSION

*Motion:* by Commissioner Jemison, seconded by Commissioner Samide to move into executive session with Kristina Reider, Director and Laura LaChapelle, APA, for the purpose of discussing the dismissal of a public employee.

|                        |                             |               |
|------------------------|-----------------------------|---------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i>    |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i>    |
|                        | <i>Commissioner Samide</i>  | <i>Absent</i> |

*The Board returned from executive session at 11:17 a.m. The following action was taken as a result of this executive session:*

*Motion:* by Commissioner Jemison, seconded by Commissioner Samide to approve and authorize the Board to put Mark Nerone, Part-time Driver, on paid administrative leave to be effective February 1, 2010.

|                        |                             |               |
|------------------------|-----------------------------|---------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i>    |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i>    |
|                        | <i>Commissioner Samide</i>  | <i>Absent</i> |

COMMISSIONERS' OFFICE – LIBRARY ADMINISTRATIVE CENTER CONSTRUCTION NOTES, SERIES 2010

*Commissioner Jemison stated that this is the remaining debt of about \$2 million.*

*Motion:* by Commissioner Young, seconded by Commissioner Jemison to approve and execute the Signature and No-Litigation Certificate in connection with the \$180,000.00 Library Administrative Center Construction Note, Series 2010.

|                        |                             |               |
|------------------------|-----------------------------|---------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i>    |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i>    |
|                        | <i>Commissioner Samide</i>  | <i>Absent</i> |

*Motion:* by Commissioner Young, seconded by Commissioner Jemison to approve and execute the Library Administrative Center Construction Note, Series 2010 in the amount of \$180,000.00.

|                        |                             |               |
|------------------------|-----------------------------|---------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i>    |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i>    |
|                        | <i>Commissioner Samide</i>  | <i>Absent</i> |

COMMISSIONERS' OFFICE – LETTER OF SUPPORT – MAPLE HIGHLANDS TRAIL CONNECTOR AND CONSERVATION BASED AFFORDABLE HOUSING PROJECT

*Motion:* by Commissioner Young, seconded by Commissioner Jemison to approve and execute a letter of support for the Maple Highlands Trail Connector and Conservation-based Affordable Housing Project.

|                        |                             |               |
|------------------------|-----------------------------|---------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i>    |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i>    |
|                        | <i>Commissioner Samide</i>  | <i>Absent</i> |

LIQUOR LICENSE – SUN MART INCORPORATED – CHESTER TOWNSHIP

*Motion:* by Commissioner Young, seconded by Commissioner Jemison to concur with the Chester Township Trustees in not requesting a hearing on the liquor license requested by Chesterland Sun Mart Incorporated located at 8247 Mayfield Road, Chester Township (C NEW 1421528).

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|                        |                             |               |
|------------------------|-----------------------------|---------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i>    |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i>    |
|                        | <i>Commissioner Samide</i>  | <i>Absent</i> |

**OTHER**

*The Board briefly reviewed calendars and events. There was a brief discussion on the electric rate situation and de-regulation in the past.*

**ACKNOWLEDGEMENTS**

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending February 10, 2010 as required by O.R.C. 955.12.*

**MEETINGS**

- Mon., 2/22 Board of Revision meeting at 8:30 a.m.*
- Tue., 2/23 The Commissioners will hold regular session.*
- Thu., 2/25 The Commissioners will hold regular session.*
- Tue., 3/2 The Commissioners will hold regular session.*
- Wed., 3/3 Geauga Trumbull Solid Waste Management District meeting at the District Office at 1:30 p.m.*
- Thu., 3/4 The Commissioners will hold regular session.*
- Thu., 3/4 A public hearing on the proposed amendment to the County Subdivision Regulations will be held on March 4, 2010 at 10:30 a.m. in the Commissioners' Chambers.*
- Tue., 3/9 The Commissioners will hold regular session.*
- Tue., 3/9 Planning Commission meeting at 7:30 p.m. at Building #1C, 470 Center Street*
- Thu., 3/11 A public hearing for the review of plans and specifications for the Application of Polyester Pavement Markings to Various Roads in Geauga County, Year 2010 to be held at 10:15 a.m.*
- Fri., 3/12 NOACA Governing Board meeting at 10:00 a.m. at NOACA Offices*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER JEMISON ADJOURNED THE MEETING AT 11:30 A.M.***

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*Geauga County Board of Commissioners*

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*William S. Young*

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*Tracy A. Jemison*

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*ABSENT*  
*Mary E. Samide*

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*Claudine Kozenko, Commissioners' Clerk*