

**Commissioners' Journal**  
**January 5, 2012**

*The Geauga County Board of Commissioners met in session on January 5, 2012 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Tracy A. Jemison opened the meeting at 10:03 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**APPROVE MINUTES**

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the minutes for the meeting of December 22, 2011.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the minutes for the meeting of December 29, 2011.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*County Administrator David Lair explained the financials which he approved on December 29<sup>th</sup> following the close of session as Supplemental De-appropriations for the Transit Capital Fund for year-end compliance; and a Cash Transfer from the General Fund for an Advance to the Transportation Capital Fund for year-end compliance.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to report on financials from December 29, 2011, Resolution #11-200, as approved by the County Administrator pursuant to the motion approved January 6, 2011 authorizing the County Administrator to execute, in the case of a lack of quorum of Commissioners and/or if session is cancelled on a regular financial day, the required approvals for county financials on behalf of the Board through the end of 2011, as authorized by O.R.C. 305.30.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

*Budget Administrator Heidi Delaney explained the financials for today as Contracts, Purchase Orders, Blanket Purchase Orders and Travel requests for various departments for the New Year.*

**COMMISSIONERS' OFFICE – APPROVE ENCUMBRANCES EFFECTIVE JANUARY 1, 2012**

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve the encumbrances to be considered by the Board of Commissioners at their first meeting in January 2012 to be effective January 1, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – AUTHORIZE COUNTY ADMINISTRATOR TO EXECUTE FINANCIALS IF LACK OF QUORUM OR SESSION CANCELLED FOR THE YEAR 2012**

*Motion: by Commissioner Samide, seconded by Commissioner Young to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and /or is session is cancelled on a regular financial day the*

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*required approvals for county financials on behalf of the Board during the Year 2012, as authorized by O.R.C. 305.30.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute Resolution #12-001 itemizing the financials for the meeting of January 5, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**COUNTY HOME – RECLASSIFICATION OF MARGARET MACK – PART-TIME (#1504-1) TO FULL-TIME ATTENDANT (#1504)**

*Director Karen DeCola explained that Ms. Mack was just recently hired as a Part-time Attendant but has a lot of experience from her previous position at Metzenbaum and would like to re-classify to a Full-time Attendant.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve the reclassification of Margaret Mack from Part-time Attendant (#1504-1) to Full-time Attendant (#1504) to be effective January 8, 2012 with no change in her hourly wage.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**COUNTY HOME – VOLUNTARY RESIGNATION – STACIA GILBERT – PART-TIME ATTENDANT (#1504-1)**

*Motion: by Commissioner Samide, seconded by Commissioner Young to accept the voluntary resignation of Stacia Gilbert, Part-time Attendant (#1504-1) to be effective December 28, 2011.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**COUNTY HOME – INCREASE CURRENT POSTING TO TWO – PART-TIME ATTENDANT (#1504-1) – 2<sup>ND</sup> AND 3<sup>RD</sup> SHIFT**

*Motion: by Commissioner Samide, seconded by Commissioner Young to increase the current posting for Part-time Attendant (#1504-1) to two positions available for 2<sup>nd</sup> and 3<sup>rd</sup> shift, these positions will remain open until filled.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – ROADWAY USE, REPAIR, AND MAINTENANCE MUTUAL AGREEMENT – CHESPEAKE EXPLORATION, LLC**

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the Roadway Use, Repair, and Maintenance Mutual Agreement between the Geauga County Board of Commissioners and Chesapeake Exploration, LLC to transport heavy, overweight, and / or oversized vehicles or excessive loads, or a combination to the Mast oil and gas well located on Newcomb Road in Parkman Township, pursuant to O.R.C. 4513.34 (D) and further initial that any and all previously executed agreements regarding this project site are hereby terminated and will not be executed upon or enforced by either party.*

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Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Young	Aye
	Commissioner Jemison	Aye

*Commissioner Young inquired if the County Engineer R.L. Phillips was comfortable with the execution of the agreement based on the issues that occurred in the beginning. County Administrator David Lair replied that he had spoken with Mr. Phillips who stated that he was ready for the Commissioners to move forward with the revised agreement, based upon on actions in place to protect the County's interests that are being adhered to by Chesapeake.*

**PROSECUTOR'S OFFICE – OHIO OFFICE OF CRIMINAL JUSTICE SERVICES SUBGRANT AWARD AGREEMENT – CRIMINAL JUSTICE INVESTIGATOR KAREN SWEET**

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Ohio Office of Criminal Justice Services Subgrant Award Agreement for the Prosecutor's Criminal Justice Investigator, Karen Sweet for the period January 1, 2012 through December 31, 2012 in the amount of \$54,000.00 (\$34,000.00 from Ohio Office of Criminal Justice Services and \$20,000.00 from the General Fund) Subgrant No. 2011-JG-A02-6468.*

*Commissioner Samide inquired if the amount was the same as the previous year. Mr. Lair noted that the amount from the General Fund was the same contribution as last year.*

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Young	Aye
	Commissioner Jemison	Aye

**DEPARTMENT ON AGING – UPDATE ON HEALTHY COUNTIES, HEALTHY SENIORS AND NATIONAL MEMORY SCREENING DAY**

*Director Sally Bell explained that their Healthy Counties, Healthy Seniors program kicked off this week at the senior centers, that University Hospitals had floated nurses to the centers for the testing on Body Mass, Weight and Blood draws so that they all know where they stand and will come back again once a quarter to re-evaluate everyone to see how they are doing. Ms. Bell stated that they were full to capacity, that every one of the time slots were filled at all the centers, including Thompson, adding that she felt that was awesome. Mr. Young asked if any senior could have the testing done. Ms. Bell added that any senior could, that they just needed to call and make an appointment so that they could ensure the right staffing was available to perform the different testing. Ms. Bell added that if any of the seniors had been to their doctors within the last week they did not repeat any testing that had already been done. Mr. Young asked if he was eligible? Ms. Bell replied yes, but that he would have to come today for the testing as it was the last day!*

*Ms. Bell added that November 15<sup>th</sup> was National Memory Screening day and that they had negotiated with University Hospitals to have them come in and do testing at the senior centers. Ms. Bell explained that it had been received very well, so much so that they have scheduled a second screening day at the West Geauga senior center to make up those that they couldn't fit in the first time, and all those slots are currently filled. Ms. Bell added that it was great to see people taking advantage of the screenings.*

**DEPARTMENT ON AGING – HIRE PATRICE SCOTT – ASSISTANT SITE COORDINATOR, PART-TIME (#1005-1)**

*Ms. Bell explained that they had done interviews for the part-time assistant site coordinator position, and this person will float between the Adult Day Care program and the West Geauga senior center. Ms. Bell stated that they had hoped to find someone with experience and expertise with exercise. Ms. Scott has tons of experience and they look forward to her joining the department. Ms. Bell explained that since the resignation of Ms. Ritchie that Ms. Scott will spend the first two weeks just at the Adult Day Care program and then in the first part of February will float out to the West Geauga center. Ms. Bell exclaimed that Ms. Scott will be a big help with the exercise programs.*

*Ms. Bell explained that they have another exercise program that needs to be split again because there are so many people in it. Ms. Samide inquired if the seniors get up and participate. Ms. Bell explained that they run programs from chair exercise and volleyball all the way up, noting*

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*that the one program uses “Barbara Ann” as one of the songs they exercise to. Ms. Bell added that the exercise programs got started originally when two seniors the same week approached Ms. McLeod; the first senior expressed that they had to move their dishes to the counter from the cupboard because they couldn’t reach up that high to get them down, and the second senior expressed that they wouldn’t be able to go on a traveling trip to Europe with a friend because they could not carry their own bag. Ms. McLeod was sent to a personal trainer program and developed a program at the center using weights. Ms. Bell explained that they had started out with 0.5 lb. and 1 lb. weights and now are asking for 20 lb. weights. Ms. Bell stated that they have an active exercise program five days a week. Commissioner Jemison stated that he had to know whether the dishes were back in the cupboard. Ms. Bell exclaimed that they were and that the individual who had been previously able to carry her own bag went on the trip to Europe. Mr. Jemison stated then it was a success, that no matter how old you are, it can be corrected. Ms. Bell stated that national research shows that even in nursing home facilities seniors endurance and strength picked up just by exercise.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve hiring Patrice Scott to the position of Assistant Site Coordinator, Part-time (#1005-1) to be effective January 9, 2012 at a rate of \$11.69 per hour, after the successful completion of 180 day probationary period the rate will increase to \$12.31 per hour.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

*Benefits Specialist Kathy Hostutler added that during the employee wellness expo held this past year they did a challenge with Ms. McLeod to keep up with the seniors, and that it was a little humiliating that only 1 employee was able to keep up, and even he was sweating.*

**COMMISSIONERS' OFFICE – CONTINUE EMPLOYEE FITNESS BENEFIT PROGRAM FOR 2012**

*Ms. Hostutler stated that this would be the fourth year for the Employee Fitness Benefit and added that a few things have changed along the way that make the employees a little more accountable. Ms. Hostutler explained that the employees are required to fill out an activity log each quarter showing that they had been to their fitness club at least 24 times. Ms. Hostutler stated that we have honest employees and that during the summer she noticed a decline in participation because the employees weren’t meeting the criteria, but added that those over the last year that did participate were honestly filling the logs out. Ms. Hostutler noted that it is required that the logs be signed by their Supervisor, Department Head or Elected Official. The department or agency administers the program at their level and pays for the reimbursement out of their budget funding and those departments and agencies have appropriated those funds for this year. Only one agency / department does not participate in this program. Ms. Hostutler expressed that she felt this was a great program, and that those employees that participate are grateful, adding that since it’s the beginning of the year and many have new year’s resolutions, that participation will likely increase. Currently there is an average of about 80 employees that are participating, although the hope is more will take advantage of the program. Ms. Samide inquired about the total cost last year for the program. Ms. Hostutler stated that the total was \$26,428.00 and that approximately, between a quarter to a third of that total came out of the General Fund. Ms. Hostutler stated that when you look at Wellness, they say for every dollar you spend you get \$3 to \$4 back in return, expressing that she has seen some studies claiming at least \$6 back in return. Based on the Healthcare renewal rate that the county received this year of minus one percent (-1%), you have to believe that it’s having some effect. Ms. Hostutler noted that at the CEBCO meeting where they announced those rates they talked a lot about Geauga County’s wellness efforts and that the county was looked upon as a leader.*

*Ms. Hostutler expressed that they hoped to roll out the programs for 2012 very soon, but that they were looking into programs through the Employee Assistance Program (EAP), programs on controlling stress levels, programs on getting Fit or on Nutrition, but included that she hoped the Commissioners choose to continue the Fitness Benefit Program. Ms. Hostutler also stated that they would be holding the Wellness Expo again this year and noted that the Walktober program held last year was a huge success and that the employees are continuing to use the Pedometers received during the program.*

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*Mr. Lair expressed that he wanted to commend Ms. Hostutler, that she was more than just a Benefits Specialist that she was the cheerleader for this initiative, and the enthusiasm of the wellness committee has really gotten the word out there and feels that it has impacted our renewals in a positive way. Ms. Samide mentioned that at a recent CCAO Conference that they stated that 80% of Healthcare costs (Premiums) are preventative care and chronic diseases, noting that she felt the chronic diseases referenced were High Blood pressure, Cholesterol, and Diabetes. If you could get rid of those diseases the premiums would go down. Ms. Hostutler added that during the recent claims experience with CEBCO that the generic opinion is that most are caused by weight related illnesses, the High Blood pressure, High Cholesterol, etcetera and that the County needs to address those issues and educate their employees to educate their children, because if they are not eating healthy, the habits are not getting passed down.*

*Mr. Lair briefly discussed the recent delivery of weight scales that were purchased through money from a grant from CEBCO. Ms. Hostutler added that the wellness committee hopes to be able to use those scales for possible programs in 2012. Ms. Hostutler thanked the Board of Commissioners for their support, help, and for believing that this is so important.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve the continuation of the Geauga County Employee Fitness Benefit program for 2012 allowing \$30.00/month towards a Fitness Club Membership or Weight Watchers for all full-time county employees under the Commissioners' hiring authority, and that the program's eligibility rules be modified to require a submission of a quarterly attendance / exercise report from each participating member, listing date, fitness club, and approximate length of activity. Additionally, attendance documentation of a minimum of 24 sessions per quarter lasting thirty (30) minutes / session shall be required per quarterly reporting period to qualify for fitness reimbursement. Weight Watcher participants averaging 12 meetings per quarter must also complete and document 12, thirty (30) minute sessions of exercise; i.e., walking, running, jogging, per quarterly reporting period.*

*All county employees under separate hiring authorities shall participate in the fitness benefit programs adopted by their respective hiring authorities.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**ACKNOWLEDGEMENTS**

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending December 21, 2011 as required by O.R.C. 955.12.*
- b) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending December 28, 2011 as required by O.R.C. 955.12.*
- c) Geauga County Board of Developmental Disabilities Board Minutes from November 16, 2011.*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

*Fri – Sun. 1/6-1/8 The Commissioners will be attending the Fair Board Convention in Columbus, Ohio.*

*Mon., 1/9 The Commissioners will hold the Re-organizational meeting at 10:00 a.m.*

*Mon., 1/9 Board of Revision, 3:30 p.m.*

*Tues., 1/10 The Regularly scheduled Commissioners' meeting is cancelled.*

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*Tues., 1/10    The Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*

*Wed., 1/11    Township Association Dinner, 6:30 p.m. Auburn Township Adam Hall*

*Thu., 1/12    The Commissioners will hold regular session.*

*Fri., 1/13    NOACA meeting, 10:00 a.m.*

*Mon., 1/16    **County offices will be closed for general business due to Martin Luther King Jr. holiday. Twenty-four hour operations will continue to operate as usual.***

*Tues., 1/17    **The Regularly scheduled Commissioners' meeting is cancelled.***

*Thu., 1/19    The Commissioners will hold regular session.*

*Mon., 1/23    Family First Council, 2:00 p.m. Job and Family Services*

*Tues., 1/24    The Commissioners will hold regular session.*

*Wed., 1/25    Geauga Tourism Annual Meeting Dinner, 6:30 p.m Middlefield Community Hall*

**BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 10:30 A.M.**

*Gauga County Board of Commissioners*

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*Tracy A. Jemison*

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*William S. Young*

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*Mary E. Samide*

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*Christine Blair, Commissioners' Clerk*