

Commissioners' Journal
March 11, 2010

The Geauga County Board of Commissioners met in session on March 11, 2010 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Mary E. Samide opened the meeting at 10:05 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Jemison, seconded by Commissioner Samide to approve and execute the minutes for the meeting of March 9, 2010.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Abstain*</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

** Commissioner Young was absent from this session.*

APPROVE FINANCIALS

Budget Specialist Heidi Delaney explained the financials as including cash transfers for the remainder of the grant match plus an advance of the grant proceeds for the Ohio Office of Criminal Justice Services subgrant; and a travel request for Intensive Supervision/Probation.

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute Resolution 10-034 itemizing the financials for the meeting of March 11, 2010.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

PROSECUTOR'S OFFICE – LETTER TO OFFICE OF CRIMINAL JUSTICE SERVICES (OCJS) REQUESTING GRANT PAYMENT

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute a letter to the Office of Criminal Justice Services (OCJS) requesting initial grant payment of \$6,000.00 for the OCJS Subgrant Agreement for Prosecutor's Criminal Justice Investigator, Karen Sweet #2009-JG-A02-6468.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – LETTER OF UNDERSTANDING 6 – CONFIRMING ADDITION OF POSITIONS

Director Doug Bowen explained that Julie Cordle was the only internal candidate that was qualified for the position for the Accounts Payable position. The next three motions are to modify the job description for Julie's current position which added some other responsibilities that she did in that position (such as helping with Prevailing Wage); get the Letter of Understanding executed confirming the agreement with the addition of the Accounts Payable Assistant and Accounts Receivable Assistant; and the last motion to approve the revised job description for the Administrative Secretary.

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve the "Letter of Understanding 6" to the Communications Workers of America, Local #4340 confirming the agreement with the department officially adding the positions of Account Payable Assistant (#2331) and Accounts Receivable Assistant (#2332) to the bargaining unit.

Commissioners' Journal
March 11, 2010

Roll Call Vote: *Commissioner Young* *Aye*
 Commissioner Jemison *Aye*
 Commissioner Samide *Aye*

DEPARTMENT OF WATER RESOURCES – PROMOTE JULIE CORDLE

Motion: *by Commissioner Young, seconded by Commissioner Jemison to approve the promotion of Julie Cordle to the position of Accounts Payable Assistant (#2331) to be effective March 15, 2010, at a rate of \$15.95 per hour and a 120 day probationary period.*

Roll Call Vote: *Commissioner Young* *Aye*
 Commissioner Jemison *Aye*
 Commissioner Samide *Aye*

DEPARTMENT OF WATER RESOURCES – ACCEPT REVISED JOB DESCRIPTION – ADMINISTRATIVE SECRETARY

Motion: *by Commissioner Young, seconded by Commissioner Jemison to approve and accept the revised Administrative Secretary (#2319) job description.*

Roll Call Vote: *Commissioner Young* *Aye*
 Commissioner Jemison *Aye*
 Commissioner Samide *Aye*

DEPARTMENT OF WATER RESOURCES – ADVERTISE FULL TIME ADMINISTRATIVE SECRETARY #2319

Motion: *by Commissioner Young, seconded by Commissioner Jemison to grant permission to advertise for the position of a full-time Administrative Secretary (#2319) for the administrative office. This position will remain posted until the position is filled.*

Roll Call Vote: *Commissioner Young* *Aye*
 Commissioner Jemison *Aye*
 Commissioner Samide *Aye*

TRANSIT DEPARTMENT – PROMOTE LEONARD SMITH

Director Kristina Reider stated that they had thirty one applications for this position and interviewed four internal and four external applicants. Ms. Reider added that moving someone up internally is the way to go as they already know the workings of the department. Mr. Smith's references were checked and he is very qualified. Mr. Smith is a full-time driver now and has a lot of ideas. Ms. Reider added that he is well respected among all the employees. Commissioner Samide added that he worked for Caterpillar for about twenty five years as an engineer and a supervisor where her husband worked.

Motion: *by Commissioner Young, seconded by Commissioner Jemison to approve the promotion of Leonard Smith to the position of Driver Supervisor (#2207) to be effective March 15, 2010, at a rate of \$16.82 per hour. After the successful completion of a 180 day probationary period the rate will increase to \$17.71 per hour.*

Roll Call Vote: *Commissioner Young* *Aye*
 Commissioner Jemison *Aye*
 Commissioner Samide *Aye*

TRANSIT DEPARTMENT – INTERNAL POSTING – FULL TIME DRIVER #2210

Ms. Reider explained that with the hiring of Mr. Smith they must move a part-time position up to fill his full-time position and they still have a vacated part-time position. They must fill these two positions to keep the "driver pool" filled.

Motion: *by Commissioner Young, seconded by Commissioner Jemison to grant permission to advertise internally for the position of one Full-time Driver (#2210) in the Department of Transit for five days.*

Commissioners' Journal
March 11, 2010

Roll Call Vote: *Commissioner Young* *Aye*
 Commissioner Jemison *Aye*
 Commissioner Samide *Aye*

TRANSIT DEPARTMENT – ADVERTISE POSITION – TWO (2) PART TIME DRIVERS #2210-1

Motion: *by Commissioner Young, seconded by Commissioner Jemison to grant permission to advertise for the position of two Part-time Drivers (#2210-1) in the Department of Transit.*

Roll Call Vote: *Commissioner Young* *Aye*
 Commissioner Jemison *Aye*
 Commissioner Samide *Aye*

COMMISSIONERS' OFFICE – PUBLIC HEARING – IMPROVEMENT OF VARIOUS SECTIONS OF COUNTY ROADS BY APPLYING PAVEMENT MARKINGS, YEAR 2010

Commissioner Samide opened the Public Hearing for the review of plans and specifications for the Application of Polyester Pavement Markings to Various Roads in Geauga County, Year 2010 at 10:15 a.m.

Motion: *by Commissioner Young, seconded by Commissioner Jemison to waive reading of the advertisement for the public hearing.*

Roll Call Vote: *Commissioner Young* *Aye*
 Commissioner Jemison *Aye*
 Commissioner Samide *Aye*

Planning Engineer Mike Stone stated that this is the last of the third in a row grants. Mr. Stone added that some local funds may have to be added up to a maximum of \$150,000. This will cover 96 miles with federal aid administered by the County Engineer's Association and is programmed under safety funds. In the future they will not be able to put this under that program. It will go under regular STP funds which will make it difficult for Geauga County to get those funds. There is nothing controversial about this project. Mr. Stone added that he is requesting the Board approve a resolution to order the improvement after the hearing as the ODOT local district deadline for this project is tomorrow. Mr. Stone added that the current estimate for this project is \$175,000. Being no comments from the audience the meeting was closed at 10:18 a.m.

Motion: *by Commissioner Young, seconded by Commissioner Jemison to approve and execute Resolution 10-035 to Order the Improvement of Various Sections of County Roads by Applying Polyester Pavement Markings, Year 2010.*

This resolution also requests the Board approve and execute the title sheet for specifications for the same.

Board of County Commissioners, Geauga County, Ohio

Date: *March 11, 2010*
Resolution: *10-035*

RESOLUTION TO ORDER THE IMPROVEMENT OF VARIOUS SECTIONS OF COUNTY ROADS BY APPLYING POLYESTER PAVEMENT MARKINGS, YEAR 2010

WHEREAS, the Geauga County Board of Commissioners has determined by Resolution #09-170 that the public convenience and welfare require the application of polyester pavement markings on various county roads in accordance with Section 5555.06 of the Ohio Revised Code; and

WHEREAS, the no lands are needed relative to the application of polyester pavement markings on various county roads; and

WHEREAS, plans and specifications for this project have been reviewed and approved by the Ohio Department of Transportation; and

Commissioners' Journal
March 11, 2010

WHEREAS, the Geauga County Board of Commissioners after holding a hearing for objections to the application of pavement markings to various county roads is satisfied that the public convenience and welfare require that said improvement be made; and

WHEREAS, the county has secured federal aid funding and the cost of such improvement will not be excessive in view of the public utility thereof.

NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.

BE IT FURTHER RESOLVED that the Board of County Commissioners hereby adopts the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from federal aid and local funding sources in accordance with Section 5555.43 of the Ohio Revised Code.

BE IT FURTHER RESOLVED, that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Geauga County Engineer.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – SUBORDINATION AGREEMENT REAL ESTATE MORTGAGE

Director Anita Stocker explained that this motion was done in December and now the bank cannot find the paperwork. An original is needed with an original notary. In the midst of re-doing this agreement there was a date that needed correction, the money is still the same.

Motion: by Commissioner Young, seconded by Commissioner Jemison to rescind the motion of December 29, 2009 to “approve and execute the Subordination Agreement Real Estate Mortgage between the Geauga County Board of Commissioners and Fifth Third Bank Northeastern Ohio for C4 Holdings Limited, to allow the refinance of the mortgage with Huntington by Fifth Third Bank in the amount of \$425,000.00 (original first mortgage by Huntington was \$539,000, the county’s second mortgage was \$350,000 and is currently \$229,000)”.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute the Subordination Agreement Real Estate Mortgage between the Geauga County Board of Commissioners and Fifth Third Bank Northeastern Ohio for C4 Holdings Limited, to allow the refinance of the mortgage with Huntington by Fifth Third Bank in the amount of \$425,000.00 (original first mortgage by Huntington was \$539,000, the county’s second mortgage was \$350,000 and is currently \$229,000) in favor of Fifth Third Bank, as the document executed December 29, 2009 cannot be located and is now corrected and revised.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – FINANCIAL COUNSELING PROGRAM PRESENTATION

Program Coordinator Rhea Benton of the Office of Community and Economic Development (CED) presented a PowerPoint overview of Community and Economic Development’s financial counseling program. Ms. Benton explained that in 1999 the state began requiring HUD approved housing counseling for anyone going into the CHIP housing program to make sure that they were prepared for home ownership and they could make on-going payments. At that time CED did not have a program so residents were referred out to Cleveland or Portage

Commissioners' Journal
March 11, 2010

County. The residents didn't like having to go out of the county for that service or to drive so far. CED also found that the counseling was not very effective. In 2001 CED began their own housing program and in 2005 they become a certified HUD counseling agency, the only counseling agency that is a county government office and the only HUD counseling agency based in Geauga County. CED also provides various seminars regarding predatory lending and reverse mortgages which have grown over the years. The latest development is the group foreclosure education which was added this year. They have expanded the home buyer counseling to include many types of financial counseling such as credit counseling, foreclosure prevention counseling and fair housing assistance. They also provide HAMP (Home Affordable Modification Program) required credit counseling which is the government loan modification program that came out last April. This is required for people who have a back-end debt ratio over 55%. In 2008 CED partnered with Job and Family Services (JFS) and created the Financial Literacy Workshop. This is a two part workshop for two sessions with a weekend in between for the clients to do their homework, such as collecting information. Sara Shininger, JFS Community Support Coordinator stated that when they first met with CED they realized that JFS meets and deals with a lot of the same clients so they began collaborating to offer financial education to both agencies clientele. They started the Financial Literacy Workshop which has grown. Ms. Shininger briefly explained the program and added that it has been beneficial partnering with CED as the work that CED does and the people they see coincides with a lot of the things JFS does and a lot of the people they see at JFS. JFS has expanded the workshop at JFS to include the OWF- cash assistance clients. Ms. Shininger shared many of the positive evaluations from clients. Ms. Benton continued stating that besides group counseling they offer One to One counseling, which is labor intensive with some clients they have had up to a year by helping get their finances in order. Since 2006 they have increased their services as the need increased. Because they have developed over the years and there is an increased need CED created new protocol in the office. CED has expanded the group education and have found that it is most successful if it is specific, engaging and current (such as the new credit card laws). CED has established a way of prioritizing the clients with the greatest need while they maintain a secure counseling data base. They have created relationships over the years with lenders, partners and other HUD counseling agencies. CED is part of a national counseling network which is very beneficial. Director Anita Stocker added that this network is very active and is generated by emails. They have increased visibility by placing ads in the newspapers regarding their outreach education and they advertise on GTV.

COMMISSIONERS' OFFICE – TRANSFER OF FUNDS, APPROPRIATION TO BUDGET –
GEAUGA TOURISM, GEAUGA COUNTY HISTORICAL SOCIETY AND GEAUGA COUNTY
AGRICULTURAL SOCIETY

Commissioner Samide inquired if the other Board members were okay with the next four items on the agenda. Commissioner Jemison commented that he was as it represents a 20% decrease and is consistent with other agencies outside the general fund. The \$15,000 stipend is for the worker in the Tourism Office where they used to give significantly more.

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve a transfer of funds to Geauga Tourism pursuant to O.R.C. 307.692, in an amount not to exceed \$15,000.00, for the 2010 Year.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve an appropriation in the amount of \$28,000.00 to the Geauga County Tourism Council budget for 2010.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve an appropriation in the amount of \$28,000.00 to the Geauga County Historical Society budget for 2010.

Commissioners' Journal
March 11, 2010

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

The motion to approve the expenditure of \$28,000.00 in reimbursement to the Geauga County Agricultural Society for 2010 capital improvement projects, pursuant to O.R.C. 1711.15 and 1711.16 was read. Commissioner Samide inquired if \$4,000.00 was already transferred to the Ag Society for lights and if that amount should not be taken off of this amount. It was unclear if this amount had been paid yet. Commissioners' Clerk Claudine Kozenko explained that, in the past, the Ag Society was to provide receipts for work performed and they would then be reimbursed up to a \$35,000.

Motion: by Commissioner Young, seconded by Commissioner Jemison to table the motion to "approve the expenditure of \$28,000.00 in reimbursement to the Geauga County Agricultural Society for 2010 capital improvement projects, pursuant to O.R.C. 1711.15 and 1711.16", for the collection of further information as to the exact amount..

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – CANCEL SESSION

Motion: by Commissioner Young, seconded by Commissioner Jemison to cancel session for March 30, 2010.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

OTHER

The Board reviewed calendars and events. Ms. Kozenko explained to the Board that Kristina Port could not be the alternate for Commissioner Samide on the NOACA/TAC committee as well as the Private Sector appointment. The Board will discuss another appointment at a later date.

Commissioner Young discussed his Washington, D.C. NOPEC meeting and his meetings with Senator Sherrod Brown, Congressman Steve LaTourette, Congressman Dennis Kucinich and other staff people.

Lewis Allen, from the audience, was present to discuss a personal situation regarding his daughter Vicki O'Malley and the safety, visitation and protection of her children. They were looking for help in Geauga County and from Job and Family Services. Mr. Allen was requesting a meeting with all three commissioners and JFS. Commissioner Jemison offered to talk to JFS with Mr. Allen regarding this situation.

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending March 3, 2010 as required by O.R.C. 955.12.*

MEETINGS

Thu., 3/11 A public hearing for the review of plans and specifications for the Application of Polyester Pavement Markings to Various Roads in Geauga County, Year 2010 to be held at 10:15 a.m.

Fri., 3/12 NOACA Governing Board meeting at 10:00 a.m. at NOACA Offices

Mon., 3/15 Board of Revision meeting at 8:30 a.m. in the Auditor's Conference Room

Commissioners' Journal
March 11, 2010

- Tue., 3/16 The Commissioners will hold regular session.*
- Tue., 3/16 A public hearing for the review of plans and specifications for the Asphalt Resurfacing of Wilson Mills Road (CH 8, Sections G-L) in Munson Township to be held at 10:15 a.m.*
- Tue., 3/16 A public hearing for the review of plans and specifications for the Asphalt Resurfacing of Washington Street (CH 606, Sections C-F) in Bainbridge and Auburn Townships to be held at 10:20 a.m.*
- Tue. 3/16 Portage Geauga Joint Detention Center Board meeting at 2:00 p.m. at the Joint Detention Center in Portage County.*
- Thu., 3/18 The Commissioners will hold regular session.*
- Thu., 3/18 Leadership Geauga Youth Day*
- Fri., 3/19 NOACA TAC meeting at NOACA Offices*

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 11:29 A.M.

Geauga County Board of Commissioners

William S. Young

Tracy A. Jemison

Mary E. Samide

Claudine Kozenko, Commissioners' Clerk