

Commissioners' Journal
May 23, 2013

The Geauga County Board of Commissioners met in session on May 23, 2013 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Tracy A. Jemison opened the meeting at 10:01 a.m. by asking the Veterans in the room to lead everyone in reciting the Pledge of Allegiance.

MOMENT OF SILENCE

Commissioner Jemison stated that today was a sad day in Geauga County as two years ago today Judge Charles "Chip" Henry had passed away and asked for a moment of silence for him and his family.

APPROVE MINUTES

Motion: by Commissioner Spidalieri, seconded by Commissioner Jemison to approve and execute the minutes for the meeting of May 21, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Abstain*</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**Commissioner Samide was absent for this meeting.*

APPROVE FINANCIALS

Budget and Finance Administrator Heidi Delaney explained the financials for today as including a Supplemental Appropriation for the Auditor's REAF fund for equipment necessary for the new flyover; a Travel request for the Public Defender's Office; and a payment to the United Way for the Department of Job and Family Services in the amount of \$835.20. County Administrator David Lair inquired about what exactly the payment was for United Way to which Ms. Delaney stated that it was for the 2-1-1 information and referral system.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and execute Resolution #13-101 itemizing the financials for the meeting of May 23, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Abstain*</i>

**Commissioner Jemison abstains due to his role with United Way.*

DEPARTMENT ON AGING – HIRE ELIZABETH OHTOLA AND RACHEL LANE – SUMMER HELP (#0101)

Director Sally Bell explained that she was asking the Board to hire Elizabeth Ohtola and Rachel Lane for summer help. It was noted that this was the first year that Ms. Ohtola would be working for the county and that Ms. Lane was returning for the third year. Mr. Jemison inquired about what exactly they would be doing for the summer. Ms. Bell explained that they would be doing yard work, doing thorough cleaning at all five of the centers, covering phones, filing, running paperwork, adding that they are a regular employee for the summer, helping out where ever is needed.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve hiring Elizabeth Ohtola to the position of Summer Help (#0101) at a rate of \$8.25 per hour to be effective May 28, 2013 through August 30, 2013 or the start of school, whichever comes first.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

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Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve hiring Rachel Lane to the position of Summer Help (#0101) at a rate of \$8.75 per hour to be effective May 28, 2013 through August 30, 2013 or the start of school, whichever comes first.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Local resident Walter Leagan inquired about how many hours they would be working during the summer, to which Ms. Bell stated that they are full-time but that any time taken off for vacation is time off unpaid.

DEPARTMENT OF JOB AND FAMILY SERVICES – REVISED TITLE XX PROFILE FOR GEAUGA COUNTY – SFY 2014 AND 2015

Program Specialist Rex Brobst stated they were requesting the Board approve the final county profile for Title XX funding for FY 2014 and 2015; this is a Bi-annual plan that the state requests be done in individual years. In January the Board approved a preliminary plan and since then in April a Public Hearing was held and resulted in the final profile approved by the Family Services Planning Committee. Mr. Jemison inquired about changes from last year. Mr. Brobst stated that they anticipate a slight reduction of up to fifteen percent in funding, but don't know the amount allocated, most often not knowing until the start of the Federal Fiscal Year that begins on October 1st. This would result in a slight reduction across the board to the agencies that are contracted with and the funds used by the agency to fund the Adult Protective Services.

Local resident Walter "Skip" Claypool asked what Title XX was, to which Mr. Brobst stated that it is Federal funding that is channeled through Job and Family Services, with a broad range of the types of programing it can be used to support, with four goals of the Title XX program that must fit within each of those goals. Funding is provided to 2-1-1 for information and referral through United Way, WomenSafe for Adult and Child Protective services, Department on Aging for transportation for seniors, Chagrin Falls Park for youth programs and Care Corp for in-home services. These services are targeted to low income and income eligible families. Mr. Claypool inquired about overlap of this program to other programs available. Mr. Brobst responded that he wasn't quite sure about the programs that Mr. Claypool was referring to, to which Mr. Claypool went on to express that he expected that being in this field Mr. Brobst would know which programs overlap, like helping families with childcare. Mr. Jemison expressed to Mr. Claypool that he would not allow belittling of employees, to which Mr. Claypool raised his voice and began expressing himself in an aggressive manner to which Mr. Jemison responded that Mr. Brobst was not aware and that the Board was moving on.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve the revisions to the Title XX Profile based on the recommendations from the Family Services Planning Committee to provide Title XX funding for social services for SFY 2014 and 2015 and further approve and authorize the President of the Board to execute the Revised Title XX County Profile for the period October 1, 2013 through September 30, 2015.

Commissioner Spidalieri inquired if the motion could be tabled until Tuesday until the information could be obtained. Mr. Brobst stated that the paperwork needed to be returned to the State by the end of the month. Mr. Jemison stated that he was not aware what difference receiving this information would make, that if Job and Family Services wanted to get the answer to Mr. Claypool that was fine, but that answer should not affect what the Board is doing today. Mr. Brobst stated that they do try to use Title XX funding locally to support programs that don't have funding through other avenues. Local Title XX funds are not used for childcare, due to TANF funding that is provided by the state for childcare. Commissioner Samide inquired about the amount of the funding, and if this is part of the budget that is anticipated for the year. Mr. Lair noted that in Ohio these funds are spent based on local input in local communities to meet local needs as opposed to other States that dictate where all these funds are spent and in equal amounts. Mr. Brobst stated that the total amount is about \$197,000.00 per year. Ms. Samide inquired if this was anticipated as part of the budget, to which Mr. Brobst stated it is and that a portion is used by Job and Family Services to fund the Adult Protective Services because they receive minimal funding, less than \$2,000.00 a year. Mr. Brobst stated that what is received is simply distributed across the board and if those funds received are less than expected, than less

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is distributed. Ms. Samide inquired about what would happen if the funds are cut off, to which Mr. Brobst stated that they would have to look at other avenues to fund the Adult Protective Services as it is mandated by the State that those services are provided. The other agencies would have to find other sources of funding. Mr. Spidalieri noted that they could move forward today but would like to follow up to look further at those answers.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Samide	Aye
	Commissioner Jemison	Aye

DEPARTMENT OF JOB AND FAMILY SERVICES – AMEND PREVENTION, RETENTION AND CONTINGENCY (PRC) PLAN FOR GEAUGA COUNTY TO INCLUDE TANF SUMMER YOUTH EMPLOYMENT PROGRAM

Mr. Brobst stated that they were asking the Board to amend the Prevention, Retention, and Contingency (PRC) plan to include TANF summer youth employment program from May 15, 2013 through August 31, 2013 of this year. Ohio Department of Job and Family Services has allocated funds to Geauga County to help low income youth to find employment, get experience and build a resume for the future. Mr. Brobst stated that they are looking at working with two local agencies to employ about twenty to twenty-five individuals. Ms. Samide inquired about how those individuals would be chosen, to which Mr. Brobst explained that they would be required to be TANF eligible, which means the household income must be below 200% of federal poverty level along with an age guideline (ages 14 to 17), but can be up to twenty-four if they have minor children as well.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to amend the Prevention, Retention, and Contingency (PRC) Plan of Geauga County to be effective May 15, 2013 to include the addition of a TANF Summer Youth Employment Program and to approve contracting with youth services providers in accordance with the Family Assistance Letter #123 dated February 20, 2013 as recommended by the Family Services Planning Committee.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Samide	Aye
	Commissioner Jemison	Aye

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – PAYOFF WITH FIRSTMERIT BANK, NA – ANDREW AND TARA HICKIN

Program Administrator Joni Stusek explained that this had already been brought through as the mortgages being satisfied, but noted that the bank requested the Board give authorization for the payoff. Ms. Stusek stated that when the form was received from the bank, it had the wrong amount on it, so she had to send it back to be corrected, so this is the corrected amount.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the Authorization for Payoff with FirstMerit Bank, N.A. for Andrew and Tara Hickin for down payment assistance in the amount of \$8,900.00 under Grant #B-C-01-026-1 and rehabilitation assistance in the amount of \$21,770.00 under Grant #B-C-01-026-2, as the mortgages have been satisfied.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Samide	Aye
	Commissioner Jemison	Aye

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – OFFICE OF HOUSING AND COMMUNITY PARTNERSHIPS OHIO SMALL CITIES CDBG PROGRAM JOB CERTIFICATION SUMMARY – ENGINEERED ENDEAVORS, INCORPORATED

Ms. Stusek explained that Engineered Endeavors is a Revolving Loan Fund client that has fulfilled their job creation portion of their loan. Mr. Jemison noted that they were a CIC award winner for this year.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the Office of Housing and Community Partnerships Ohio Small Cities Community Development Block Grant

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Program Job Certification Summary for Engineered Endeavors, Incorporated as they have satisfied the job creation portion of their Revolving Loan Fund Loan.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Samide	Aye
	Commissioner Jemison	Aye

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – RESCIND MOTIONS FROM APRIL 30, 2013 FOR PRINCIPAL FORGIVENESS PAYMENT REQUEST FORM #7 AND #8 REGARDING INSTALLATION OF SEPTIC SYSTEMS

Ms. Stusek explained that the payment request #7 and #8 had been submitted and executed on the same day, and the EPA wouldn't accept it, as they wanted to know why they had not been combined. Ms. Stusek stated that we need to rescind those motions and combine them together as one item.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to rescind the motion from April 30, 2013 that read: approve and authorize the President of the Board to execute the Ohio Water Pollution Control Loan Fund Home Sewage Treatment System Improvements Principal Forgiveness Payment Request Form #7 for the installation of a septic system at 12610 Main Market Road, Burton in the amount of \$10,795.00 and Change Order # 1 for the increase in scope work on the installation of a septic system at 8883 Fairmount Road, Novelty in the amount of \$125.00 for the total amount of the payment request of \$10,920.00 under the EPA Water Pollution Control Loan Fund Household Sewage Treatment System Program.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Samide	Aye
	Commissioner Jemison	Aye

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to rescind the motion from April 30, 2013 that read: approve and authorize the President of the Board to execute the Ohio Water Pollution Control Loan Fund Home Sewage Treatment System Improvements Principal Forgiveness Payment Request Form #8 for the installation of a septic system at 10926 Howard Drive, Chardon in the amount of \$9,796.25 under the EPA Water Pollution Control Loan Fund Household Sewage Treatment System Program.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Samide	Aye
	Commissioner Jemison	Aye

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – OHIO WATER POLLUTION CONTROL LOAN FUND HOME SEWAGE TREATMENT SYSTEM IMPROVEMENTS PRINCIPAL FORGIVENESS PAYMENT REQUEST FORM #7

Ms. Stusek noted that this is the corrected payment request #7 with the two requests combined.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the Ohio Water Pollution Control Loan Fund Home Sewage Treatment System Improvements Principal Forgiveness Payment Request Form #7 for the installation of a septic system at 12610 Main market Road, Burton in the amount of \$10,795.00, and for the installation of a septic system at 10926 Howard Drive, Chardon in the amount of \$9,796.25 for the total amount of the payment request of \$20,591.25 under the EPA Water Pollution Control Loan Fund Household Sewage Treatment System Program.

Roll Call Vote:	Commissioner Spidalieri	Abstain
	Commissioner Samide	Aye
	Commissioner Jemison	Aye

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – OHIO WATER POLLUTION CONTROL LOAN FUND HOME SEWAGE TREATMENT SYSTEM IMPROVEMENTS PRINCIPAL FORGIVENESS PAYMENT REQUEST FORM #8

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Ms. Stusek noted that this system had to have special permission to have an off lot system put in due to the CEI power lines running through the property.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the Ohio Water Pollution Control Loan Fund Home Sewage Treatment System Improvements Principal Forgiveness Payment Request Form #8 for the installation of a septic system at 8444 Cloveridge Road, Chagrin Falls in the amount of \$9,347.55 under the EPA Water Pollution Control Loan Fund Household Sewage Treatment System Program.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Abstain</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – THREE PARTY CONTRACT – NOTICE TO PROCEED – NOTICE OF COMMENCEMENT – HUNTSBURG TOWNSHIP TRUSTEES AND PETERSEN CONSTRUCTION AND CONTRACTING – HUNTSBURG GYMNASIUM ADA RENOVATIOANS

Program Coordinator Kelly Belconis stated that they were requesting the Board to approve the contract with the Huntsburg Township Trustees and Petersen Construction and Contracting for the Huntsburg Gymnasium ADA Renovations.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and execute a Three-Party Contract between the Geauga County Board of Commissioners, Huntsburg Township Trustees, and Petersen Construction and Contracting for the Huntsburg Gymnasium ADA Renovations, under Grant #B-F-12-1AZ-1 in the amount of \$75,686.35. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Ms. Belconis stated that this was the Notice to Proceed for Petersen Construction and Contracting to get started on the project.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize the President of the Board to execute a Notice to Proceed for Petersen Construction and Contracting for the Huntsburg Gymnasium ADA Renovations, under Grant #B-F-12-1AZ-1.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Ms. Belconis stated that the Notice of Commencement was in connection with the Huntsburg Gymnasium project, that protects the parties involved and is filed with the Records office and is required as part of the grant.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize the President of the Board to execute a Notice of Commencement in connection with the Huntsburg Gymnasium ADA Renovations, under Grant #B-F-12-1AZ-1.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – COMPMANAGEMENT, INCORPORATED UNEMPLOYMENT COMPENSATION SERVICE AGENCY AGREEMENT AND COMPMANAGEMENT, INCORPORATED WORKERS' COMPENSATION SERVICE AGENCY AGREEMENT

Mr. Lair stated that CompManagement is a consulting company recommended to us by CCAO to assist us with the processing of any unemployment and workers' compensation claims. Mr. Lair

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noted that these are annual contracts and the county has seen no change in the amounts from the previous year.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize the President of the Board to execute and initial the CompManagement, Incorporated Unemployment Compensation Service Agency Agreement between the Geauga County Board of Commissioners and CompManagment, Incorporated (a Sedgewick, CMS Company (CMI)) for unemployment services for the period May 1, 2013 through April 30, 2014 in the amount of \$1,205.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Abstain</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize the President of the Board to execute and initial the CompManagement, Incorporated Workers' Compensation Service Agency Agreement between the Geauga County Board of Commissioners and CompManagment, Incorporated (a Sedgewick CMS Company (CMI)) for Workers' Compensation services for the period May 1, 2013 through April 30, 2014 in the amount of \$10,350.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Abstain</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – APPROVE NEW POSITION AND JOB DESCRIPTION –
ACCOUNTS PAYABLE ASSISTANT (#1309) – REVISE ORGANIZATION CHART TO
INCLUDE POSITION – ADVERTISE INTERNALLY**

Mr. Lair explained that currently someone in the office is doing the work defined in this new position, but we need to create the job description, revise the organizational chart and post internally to see if there is any other interest in the position. Mr. Lair noted that eventually the Administrative Secretary position would be vacated, as those duties would be covered by the Accounts Payable Assistant. It was noted that there would be no increase in staff as a result from this position.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve the new position and job description for an Accounts Payable Assistant (#1309) to be effective May 23, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve the revised Organizational Chart to include the Accounts Payable Assistant (#1309) position to be effective May 23, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to grant permission to advertise internally for the position of Accounts Payable Assistant (#1309). Applications will be accepted May 24, 2013 until 4:30 p.m. on May 31, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

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COMMISSIONERS' OFFICE – AMEND MOTION FROM APRIL 18, 2013 – FAMILY LIFE INTERVENTION PROGRAM FUND

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to amend the motion from April 18, 2013 to read: authorize the Geauga County Auditor to establish a new special revenue fund to be known as the Family Life Intervention Program Fund to allow for the proper accounting of the restricted fines, fees, and revenue received for the operation of the family drug intervention program under the direction of the Juvenile Court.

Commissioners' Clerk Christine Blair noted that the only change was per a request from the State Auditor for more of a description of the fund.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – PUBLIC HEARING #2 – CDBG FORMULA GRANT APPLICATIONS

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to waive the reading of the legal notice.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Commissioner Jemison opened the Public Hearing at 10:30 a.m. and stated that the county was being awarded about \$130,000.00 in Community Block Grant funds and the Board can choose up to four projects that these funds can be awarded to, noting that groups will come up and present their project application, allowing questions from the audience that are directed to the project. Director Anita Stocker noted that the amount has come down and this year's groups is the smallest amount of candidates received since the program began. Ms. Stocker asked each applicant to show everything they were asking for and the progression for the future. A spreadsheet had been provided showing what each applicant was requesting.

Project #1 – Geauga County Fairgrounds

Three phases of paving walkways and providing ADA access.

Requested: \$80,000.00

Total Project Cost: \$94,462.00

Fair Board Director R.L. Phillips represented the Fair Board and explained that they have broken the project areas down into three phases. Phase I is the area behind the small grandstand, priority of next to get done. Phase II is the area up by the bandstand by the Anniversary Building and back around where the Veterans are and the milkshake stand. Phase III is the parking area by the horse barns and "VIP" parking by Kent State for those that need assistance and now are parking next to the Rotary Building along the driveway. Cost is broken down by Phase I asking for \$45,000.00 with a match of about \$7,000.00, Phase II asking for \$22,000.00 with a match of about \$4,000.00 and Phase III asking for \$13,000.00 with a match of about \$2,500.00. Mr. Jemison inquired if they could only do one Phase, which would be the priority, to which Mr. Phillips stated Phase I, that needs to be done first.

Discussion took place regarding the Fairgrounds being in the condition that it is in compared to the Carroll County fairgrounds area that the Board had recently visited. Mr. Phillips noted that the Fair Board would be coming to give an update in the next couple of weeks. Mr. Claypool inquired about the walkways being new and paved currently. Mr. Phillips stated that two of the three are paved now, but need to be redone. There was a brief discussion about other walkways that have been done, and how long they have lasted.

Project #2 – Pleasant Hill County Home

Remodel remaining bathrooms not covered under the B-F-12-1AZ-1 grant.

Requested: \$23,000.00

Total Project Cost: \$23,000.00

Ms. Stocker noted that some of the bathrooms are being done this year with last year's grant

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money, but feels that \$23,000.00 is still needed to complete one more bathroom. Local resident Diane Jones inquired about how many bathrooms there were in total, to which Ms. Stocker stated 4, but will depend upon the outcome of the Chardon Heritage House Demolition and whether those funds are used or not, if not, those funds can be moved to the County Home, but will depend on the outcome of the Chardon project. There was a discussion about the number of people in the home and having 4 bathrooms. Ms. Belconis stated that there are 4 main bathrooms, and 3 or 4 toilets that are in closets in several of the rooms. Mr. Claypool asked who sets the priority on these projects. Mr. Jemison stated that last year a hearing was held and the Board picked projects; the County Home and Chardon Demolition were picked, now there is a possibility that the Chardon project may not happen. The Commissioners decide the projects.

Project #3 – Geauga County Department on Aging

Purchase Knox Boxes for at risk seniors. These boxes will be repeatedly used in each of our fire jurisdictions and will allow emergency personnel access into a home.

Requested: \$10,000.00

Total Project Cost: \$20,000.00

Director Sally Bell explained that this is an important project that can save many doors. Ms. Bell stated that a local fire department contacted the Department on Aging to find out if there were any funds available to help them access a low income seniors' home that they have frequent emergency calls to. Ms. Bell stated that other departments in the county face the same challenges, that the elderly person or disabled person cannot get to the door to let them in, so therefore the door gets broken down so that they can render assistance. Ms. Bell stated that was when she first heard about Knox boxes, that are a metal box attached to the house that holds a house key to that house, noting that each fire department jurisdiction has their own access 'master' key to the knox boxes. Ms. Bell stated that all the departments are interested in this project, but the Department on Aging's role is to help identify funding for this program. The boxes will be managed by the local fire chiefs and will be recycled. Each box costs approximately \$200.00 and a question was raised about how many each department could use. It was noted that Munson and Hambden have received some, but not enough. There was some discussion about the need for the box versus having multiple sets of keys. Richard Jenkins, a resident of Murray Manor noted that there are Knox boxes that hold keys to all the apartments. It was clarified that the Fire Chief is the only person who has a key to the Knox Box and can open it. When a 9-1-1 call is placed it will be noted to the dispatcher that the house will have a Knox box. Ms. Bell stated that anyone in the community can purchase a Knox Box from the fire department if they have the funds to do so, what they are hoping for is to be able to purchase then for low income seniors and disabled clients. Ms. Bell explained that they have replaced doors that have been ordered to be broken down from doing welfare checks to seniors who receive home delivered meals. Local resident Jeanine Soltis inquired about how many doors have been broken down, to which Ms. Bell stated about five to ten.

Project #4 – Burton Village

Public Rehabilitation to Public Restrooms in Village park to meet ADA standards, and extend paved area to and from restrooms to create accessibility for ADA persons.

Requested: \$96,000.00

Total Project Cost: \$96,000.00

Chris Paquette from Burton Village presented the same project as last year to rehabilitate the public restrooms at the log cabin to bring them up to current ADA standards. Currently they are not ADA accessible for the wheel chair bound. Mr. Jemison noted that there is paving included in the project, to which Mr. Paquette stated that they need to add additional parking spaces and need to pave the area from the parking to the sidewalks. There was some discussion about breaking down the project into phases, two bathrooms to be upgraded and paving the parking area that is currently gravel. Mr. Jemison inquired about whether the Village has any money to put towards this, adding that there should be some Tourism funding that could be put towards the project. Mr. Paquette noted that a lot of funds have been committed to capital projects and roads. Mr. Spidalieri inquired about funds that could be obtained as fees from vendors using space on the square during large events. Mr. Spidalieri expressed that the Village needs to start thinking outside the box to raise funds to cover the cost of this upgrade, that he would not vote for this project as it is the Village's problem. It was discussed that the Chamber requests use of the park and doesn't charge vendors for use, or if they are charging they are not giving it to the Village. Mr. Spidalieri expressed that there a lot of events that the Village could be capitalizing on, through raffles, it's an awesome area, but you could make it even better. Mr. Paquette

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expressed that the Village is working towards doing more capital improvement and that he would certainly take the Boards' suggestions back to Village Council.

Project #5 – City of Chardon

Three phases of sidewalk improvements.

Phase I – Chardon square sidewalks south of Short Court

Phase II – Chardon square sidewalks north of Short Court

Phase III – Center Street sidewalks, Murray Manor to Giant Eagle

Requested: \$214,600.00

Total Project Cost: \$244,100.00

Ms. Stocker explained that she had asked the city to put down everything that they were considering with sidewalks. Ms. Stocker noted that they had broken it down into three areas, but that there had been some concern regarding the West Side of the park by the Annex and the traffic from the Maple Festival. Mr. Jemison stated that they do they need something; there are a lot of sidewalks that just stop and go nowhere. Mr. Jemison stated that he shows Phase I for a cost of \$54,744.00, Phase II for a cost of \$34,473.00, and Phase III for a cost of \$125,306.00. Mr. Jenkins who lives in Murray Manor talked about the pathway that cuts over from the rear of Murray Manor to the Giant Eagle and it being dangerous. Mr. Jenkins expressed that about two years ago he documented the sidewalks to nowhere. Mr. Spidalieri inquired if Mr. Jenkins was aware of the \$651,000.00 that the City of Chardon was receiving to complete the bike trail over to the State Highway Patrol, expressing that if Mr. Jenkins feels the sidewalks are so important that he needed to go speak to the city. Mr. Jenkins picked the sidewalks as a priority over the bike trail but added that he personally uses the bike trails but due to the lack of sidewalks there is some risk to get to them. Mr. Spidalieri expressed his position that sidewalks are used twelve months a year and that a bike trail is seasonal, noting that he is not against them that he uses them with his daughter. Ms. Samide inquired about which Phase would be more important to be completed by Mr. Jenkins to which he stated that one from Murray Manor to Giant Eagle. Mr. Claypool asked as a resident of Chesterland why should he be expected to pay for sidewalks in Chardon, that Chardon residents should pay for their own sidewalks. There was a brief discussion about Giant Eagle putting a road or sidewalks in between Murray Manor and their store. Ms. Jones inquired about the administration fee of \$32,600.00, to which Ms. Stocker explained that the administration fee goes to the Office of Community Development to cover the costs of oversight, bidding, permits and ensuring that the funds are properly disbursed. Mr. Claypool inquired more about the fee, to which it was noted that the total grant amount was \$163,000.00, with the administration fee of \$32,600.00 coming off the top, leaving \$130,400.00 for projects. It was briefly noted that it helps fund the department and doesn't come from the General Fund. There was a brief discussion that took place regarding the Knox Boxes and Realty Boxes that are used with a combination. Ms. Bell noted that the request is being based upon the request from the fire departments. Being no further comments or questions, the Public Hearing was closed at 11:31 a.m.

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending May 15, 2013 as required by O.R.C. 955.12.*
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the prisoner transport for the month ending April 2013 as required by O.R.C. 325.07.*
- c) Geauga County Engineer 2012 Annual Report, as required by O.R.C. 5543.*

OTHER

The Board reviewed upcoming events.

MEETINGS

Thu., 5/23 Geauga Trumbull Solid Waste Management District meeting scheduled has been cancelled.

Mon., 5/27 The County Offices will be closed in honor of the Memorial Day Holiday.

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*Tues, 5/28 **The Regularly scheduled Commissioners' meeting is cancelled.***

Tues., 5/28 GAPP Special (LEO) Local Elected Officials meeting, 2:00 p.m. 470 Center St. Building #8, Chardon

Thu., 5/30 The Commissioners' will hold regular session with a presentation update from Geauga Tourism.

Mon., 6/3 Board of Revision, 9:00 a.m. Auditor's Office

Tues., 6/4 The Commissioners will hold regular session.

Tues., 6/4 Portage Geauga Juvenile Detention Center meeting, 1:30 p.m., includes a Public Hearing for the 2014 Tax Budget, in Geauga Commissioners' Offices

Thu., 6/6 Geauga Growth Partnership Annual Meeting, 8:00 a.m. at Fowlers Mill Golf Club

Thu., 6/6 The Commissioners will hold regular session.

COMMISSIONERS' OFFICE – CHANGE TIME OF MEETING JUNE 6, 2013 TO BEGIN AT 11:00 A.M.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to change the time of the meeting on June 6, 2013 to begin at 11:00 a.m. due to the Geauga Growth Partnership Annual meeting.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SPIDALIERI ADJOURNED THE MEETING AT 11:34 A.M.

Geauga County Board of Commissioners

Tracy A. Jemison

Mary E. Samide

Ralph Spidalieri

Christine Blair, Commissioners' Clerk

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