

**Commissioners' Journal**  
**March 13, 2008**

*The Geauga County Board of Commissioners met in session on March 13, 2008 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Craig S. Albert opened the meeting at 10:07 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**APPROVE MINUTES**

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the minutes for the meeting of March 11, 2008.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget Officer Diane Arp reported the financials are to make the 2008 Worker's Compensation payment. The total for all departments is \$943,566.36. The General Fund total is \$313,884.18. Responding to Commissioner Albert's question Human Resource Administrator Colleen Lockhart stated this year's total is higher than last year. Commissioner Young stated the county is still at risk regarding rates as some claims that have been denied are being pursued through lawyers. Commissioner Young added that until these cases get resolved they still affect our rates.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute Resolution 08-036 itemizing the financials for the meeting of March 13, 2008.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**COUNTY TREASURER & COUNTY AUDITOR - MONTHLY STATEMENT OF COUNTY FINANCES**

*Motion: by Commissioner Samide, seconded by Commissioner Young to accept, execute and file the monthly Statement of County Finances filed by the County Treasurer for the month of February, 2008 pursuant to O.R.C. 319.15.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion: by Commissioner Samide, seconded by Commissioner Young to accept, execute and file the monthly Statement of County Finances filed by the County Auditor for the month of February, 2008 pursuant to O.R.C. 319.15.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**DEPARTMENT OF JOB AND FAMILY SERVICES – EXECUTIVE SESSION**

*Motion: by Commissioner Samide, seconded by Commissioner Young to move into executive session for the purpose of discussing discipline of a public employee.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**Commissioners' Journal**  
**March 13, 2008**

*The Board reconvened at 10:32 a.m. The following action was taken as a result of this executive session:*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve a one day suspension without pay for Kathi Griffin, Social Service Worker 2, for an act of misfeasance of position, upon the recommendation of the Director of Job and Family Services, and further to execute the State of Ohio, Department of Administrative Services Order of Removal, Reduction, Suspension, Fine, Involuntary Disability Separation Form.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Director Tim Taylor mentioned the DECA program that is funded with Title XX funding that targets children in child care, ages three through five. DECA is not an eligibility based program. This program works with the child care instructor, the parents and the children in the class room building strength and addressing social, educational, emotional needs and issues. The program gives the instructor classroom resources. This program is part of the Devereux Early Childhood Program. Last year the Board of Commissioners passed a resolution approving the program. Mr. Taylor presented the Board with the National DECA newsletter that contained an article about Geauga County recognizing the DECA project.*

**DEPARTMENT OF WATER RESOURCES – SOUTH SHORE CONTROLS INCORPORATED SERVICE CONTRACT**

*Commissioners' Clerk Claudine Kozenko explained that the department has done this same service contract with South Shore in the past.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute a service Contract Agreement with South Shore Controls Incorporated to perform repairs and calibrations to flow meters and electronic equipment as needed for the 2008 Year, in an amount not to exceed \$5,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**TRANSIT DEPARTMENT – LETTER OF AMENDMENT – ELDERLY AND DISABLED TRANSIT FARE ASSISTANCE PROGRAM**

*Director Kristina Fenselon stated this is the same type of Letter of Amendment that was done in February for the operating grant, adding language to make sure they are in compliance.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Letter of Amendment – Contract No. EHTA-0028-008-081 for the FY 2008 Elderly and Disabled Transit Fare Assistance Program Grant to add language that ensures a Grantee is in compliance with the Governor's Executive Order #2007-01S.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – FINAL PERFORMANCE REPORT – CDBG GRANT B-F-06-026-1**

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Ohio Community Development Block Grant Program Final Performance Report for grant #B-F-06-026-1, for the period September 2, 2007 to February 29, 2008.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**Commissioners' Journal**  
**March 13, 2008**

**MAINTENANCE DEPARTMENT – CERTIFICATE OF FINAL COMPLETION –  
COURTHOUSE REMODELING 2006 PROJECT THIRD FLOOR**

*Responding to County Administrator Dave Lair's question, Operations Manager Glen Vernick stated that this project was finished just a little under budget.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the Certificate of Final Completion with the Geauga County Board of Commissioners, Fogle/Stenzel Architects, Incorporated and Hummel Construction Company for the Geauga County Courthouse Remodeling 2006 Project (third floor), entire project, affirming the work performed under this contract is complete.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – PROSECUTOR'S OFFICE RENOVATION  
CONSTRUCTION PHASE PROJECT – AMENDMENT #2**

*Mr. Vernick stated that this is a follow up to last week's addendum to clarify several other items. This will meet the 72 hour notification deadline to all the bidders.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve Addendum #2 to the Geauga County Prosecutor's Office Renovation – Construction Phase Project to include the 4 items listed below to provide clarification arising from the Pre-bid meeting:*

*Item 1: disregarding the first AIA General Conditions*  
*Item 2: new windows*  
*Item 3: electrical power and communications*  
*Item 4: electrical drawing*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**DEPARTMENT ON AGING – UPDATE ORGANIZATIONAL CHART AND INTERNAL JOB POSTINGS**

*Director Sally Bell thanked Ms. Lockhart for all her help in preparing these job descriptions. Ms. Bell reported they are hoping to free up time for several staff people as well as some of Ms. Bell's time. These positions are not actually new full-time positions. Ms. Bell stated she is hoping to add responsibilities to current employees and not adding bodies to the staff.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve the updated Department on Aging organizational chart to reactivate the Senior Centers Supervisor (#1003) position and approve the new position of Ancillary Programs Coordinator (#1028) and accept the job description as presented.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the internal posting for the Senior Centers Supervisor (#1003) position, for five days.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the internal posting for Ancillary Programs Coordinator (#1028), for five days.*

**Commissioners' Journal**  
**March 13, 2008**

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**OTHER**

*The Board briefly reviewed their calendars.*

*Commissioner Samide updated the Board on some of the meetings she has set up with area mayors and other leading officials and members of NOACA. Commissioner Young commented that he has been told how impressed NOACA members are that she has set up the task of meeting with every member of NOACA. Commissioner Samide commented that she has learned a lot about what is going on regionally and what issues other leaders are trying to deal with.*

**ACKNOWLEDGEMENTS**

- a. A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending March 5, 2008 as required by O.R.C. 955.12.*

**MEETINGS**

*Fri., 3/14 NOACA*

*Sat., 3/15 HDAC at 8:00 a.m. in Munson*

*Mon., 3/17 Family First Council meeting at 2:00 p.m. at JFS*

*Tue., 3/18 The Commissioners will hold regular session.*

*Wed., 3/19 Storm Water Taskforce meeting at 4:30 p.m., Planning meeting room, Bldg #1*

*Thu., 3/20 The Commissioners will hold regular session.*

*Mon., 3/24 Geauga Trumbull Solid Waste Management District meeting at 11:00 a.m.*

*Tue., 3/25 The Commissioners will hold regular session.*

*Thu., 3/27 The Commissioners will hold regular session.*

*Thu., 3/27 The Commissioners will hold the monthly Economic Development work session discussion at noon.*

*Mon., 3/31 Annual Health District Advisory Council meeting at 7:00 p.m., Building #8.*

**Commissioners' Journal**  
**March 13, 2008**

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER ALBERT ADJOURNED THE MEETING AT 11:25 A.M.***

*Geauga County Board of Commissioners*

---

*Mary E. Samide*

---

*William S. Young*

---

*Craig S. Albert*

---

*Claudine Kozenko, Commissioners' Clerk*