

**Commissioners' Journal**  
**November 18, 2008**

*The Geauga County Board of Commissioners met in session on November 18, 2008 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Craig S. Albert opened the meeting at 10:11 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**APPROVE MINUTES**

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the minutes for the meeting of October 30, 2008.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*The minutes are being approved out of order as they were not ready for approval.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the minutes for the meeting of November 13, 2008.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – ARCHITECT'S CERTIFICATION OF COMPLIANCE – HISTORICAL SOCIETY ADA RESTROOM REHAB PROJECT**

*Program Coordinator Rhea Dykes explained that the following items are to get started on next year's Formula projects and they are hiring an architect for the Historical Society project. The project is rehabilitation of the restrooms to be ADA compliant.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Architect's Certification of Compliance with Minimum Standards for Accessibility by the Physically Handicapped form, in connection with the Geauga County Historical Society ADA Restroom Rehabilitation Project.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – NOTICE OF AWARD SMOLEN ENGINEERING LIMITED - HISTORICAL SOCIETY ADA RESTROOM REHAB PROJECT**

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Notice of Award for Smolen Engineering Limited for professional services in connection with the Geauga County Historical Society ADA Restroom Rehabilitation, under Grant #B-F-08-026-1.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – NOTICE TO PROCEED – HISTORICAL SOCIETY ADA RESTROOM REHABILITATION - BURTON**

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Notice to Proceed for Smolen*

**Commissioners' Journal  
November 18, 2008**

*Engineering Limited for professional services in connection with the Geauga County Historical Society ADA Restroom Rehabilitation at 14653 E. Park Street, Burton, under Grant #B-F-08-026-1.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – AGREEMENT –  
HISTORICAL SOCIETY ADA RESTROOM PROJECT -BURTON**

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the Agreement between the Geauga County Board of Commissioners and Smolen Engineering Limited for professional services in connection with the Geauga County Historical Society ADA Restroom Rehabilitation at 14653 E. Park Street, Burton, under Grant #B-F-08-026-1, in the amount of \$6,450.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget Officer Heidi Delaney reported the financials as including Revenue De-Certifications for the Sheriff's Office dispatch Rotary, Law Enforcement Block Grant and Violence Against Women grant funds and the Commissioner's Liability Insurance Fund; supplemental de-appropriation requests to reduce appropriations where necessary; a contract for Smolen Engineering in the amount of \$6,450.00 for architectural services for the Geauga County Historical Society ADA Restroom Rehabilitation project; and two travel requests for various departments. Commissioner Albert asked to explain again what de-certifications are. Ms. Delaney explained that at the end of the year the departments remove the estimated revenue from funds that they did not receive before the final audit to show the estimate to be closer than what was actually received.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute Resolution 08-161 itemizing the financials for the meeting of November 18, 2008.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**COMMISSIONERS OFFICE – ARCHIVES AND RECORD CENTER – COMMISSIONERS TO  
STAFF AND OVERSEE DOCUMENT ORGANIZATION AND AMEND ORGANIZATION  
CHART**

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute an Agreement between the Geauga County Board of Commissioners', Geauga County Records Commission and Geauga County Microfilm Board which provides for the Commissioners to staff and oversee all document organization, storage and disposal at the office annex storage space location currently known as the Geauga County Archives and Records Center to be effective November 18, 2008, and to amend the current Organization Chart to reflect this change.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**COUNTY TREASURER & COUNTY AUDITOR – MONTHLY STATEMENT OF COUNTY  
FINANCES**

*Motion: by Commissioner Samide, seconded by Commissioner Young to accept, execute and file the monthly Statement of County Finances filed by the County Treasurer for the month of October, 2008 pursuant to O.R.C. 319.15.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**Commissioners' Journal**  
**November 18, 2008**

*Motion:* by Commissioner Samide, seconded by Commissioner Young to accept, execute and file the monthly Statement of County Finances filed by the County Auditor for the month of October, 2008 pursuant to O.R.C. 319.15.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**SOIL & WATER CONSERVATION DISTRICT – FINDING OF VIOLATION – URBAN GROWERS BUILDING CONSTRUCTION SITE**

*There was a brief discussion on the location of this site. The Board reviewed the photos.*

*Motion:* by Commissioner Samide, seconded by Commissioner Young to issue a “Finding of Violation” against Urban Growers Building Construction site located in Burton Township for failure to comply with Geauga County Water Management and Sediment Control Regulations as outlined in the attached “Site Inspection Report” (section 3.01) and to forward the “Finding of Violation” to the Geauga County Prosecutor for further action as necessary to secure required compliance.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**JOB & FAMILY SERVICES – CHILD SUPPORT ENFORCMENT AGENCY CONTRACT – JEFFREY ORNDORFF**

*Assistant Director Mr. Paul Reiman reported this is the sixth year for this contract. The contract is for a hearing officer for administrative reviews and modifications (of child support) as part of the due process. Mr. Orndorff was paid for 100 hours last year. Some counties have on-staff attorneys that handle this process but JFS does not have that many hearings to have an on staff attorney. Commissioner Albert questioned why the government is doing something the private sector could do. Mr. Reiman replied that part of the reason is to not clog up the court docket.*

*Motion:* by Commissioner Samide, seconded by Commissioner Young to approve and execute a contract between Geauga County Child Support Enforcement Agency and Jeffrey T. Orndorff, Attorney-at-Law for services for the period October 1, 2008 through September 30, 2009 in the amount of \$95.00 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**COUNTY ENGINEER’S OFFICE – OHIO PUBLIC WORKS COMMISSION AGREEMENT – NELSON ROAD – NELSON ROAD RESURFACING - PARKMAN TOWNSHIP**

*Planning Engineer Mike Stone explained this total project cost update is \$520,000.00. This was slated to be done this past summer but with 422 still closed it was delayed a year. This project will be resurfacing with a little reconstruction south of the bridge.*

*Motion:* by Commissioner Samide, seconded by Commissioner Young to approve and authorize Mary E. Samide, the Chief Executive Officer for the Ohio Public Works Commission project entitled Nelson Road Resurfacing Project, in Parkman Township (Contract #CG39M), to execute the Ohio Public Works Commission (OPWC) Project Agreement State Capital Improvement Program, in the amount of \$150,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**COUNTY ENGINEER’S OFFICE – OHIO PUBLIC WORKS COMMISSION AGREEMENT – CHARDON WINDSOR ROAD BRIDGE – HUNTSBURG TOWNSHIP**

*Mr. Stone reported the total project cost is \$300,000.00. The bridge located to the east of Kile Road. Mr. Stone added this was one of the first projects he looked at in 1982 when he was hired. The beams were redone on it but now the bridge needs to be replaced.*

**Commissioners' Journal**  
**November 18, 2008**

*Motion:* by Commissioner Samide, seconded by Commissioner Young to approve and authorize Craig Albert, the Chief Executive Officer for the Ohio Public Works Commission project entitled Chardon Windsor Road Bridge Project, in Huntsburg Township (Contract #CG38M), to execute the Ohio Public Works Commission (OPWC) Project Agreement State Capital Improvement Program, in the amount of \$200,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – OHIO PUBLIC WORKS COMMISSION AGREEMENT –  
NAUVOO ROAD RECONSTRUCTION PROJECT - MIDDLEFIELD**

Mr. Stone reported the updated estimate for this project is \$710,000.00. This is the section between 608 and 528 that became a county road in 2006. Currently the road is comprised mostly of cold mix but the Engineer's Office will cement stabilize it and repave the road. It is 1.4 miles long. A year ago the preliminary price for the project was \$520,000.00. Mr. Stone added that he hopes the price will drop with the current falling petroleum prices.

*Motion:* by Commissioner Samide, seconded by Commissioner Young to approve and authorize Craig Albert, the Chief Executive Officer for the Ohio Public Works Commission project entitled Nauvoo Road Reconstruction Project, in Middlefield Township (Contract #CG31M), to execute the Ohio Public Works Commission (OPWC) Project Agreement State Capital Improvement Program, in the amount of \$400,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**COUNTY HOME - ACCEPT RESIGNATION - SHEILA COE**

Ms. Decola commented that Ms. Coe is retiring under social security but may be hired at a later date. She has been a good employee for five years.

*Motion:* by Commissioner Samide, seconded by Commissioner Young to accept the resignation of Sheila Coe, Full-time Attendant, to be effective November 30, 2008.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**COUNTY HOME – INTERNAL POSTING – FULL-TIME ATTENDANT**

*Motion:* by Commissioner Samide, seconded by Commissioner Young to grant permission to post internally for the position of Full-time Attendant (#1504) beginning November 21, 2008.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**COUNTY HOME – ADVERTISE – SUBSTITUTE ATTENDANT**

*Motion:* by Commissioner Samide, seconded by Commissioner Young to grant permission to advertise to hire the position of Substitute Attendant (#1504-2) in the County Home, beginning November 21, 2008. This position will remain posted until the vacancy is filled.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – CORSA INSURANCE PROGRAM RENEWAL APPLICATION**

Local CORSA Agent Gary Wirtz and Human Resource Administrator Colleen Lockhart were present for the discussion. Mr. Wirtz stated this is phase one of the renewal process. This phase involved verify employee information, property and vehicle schedules, payroll figures and so on.

**Commissioners' Journal**  
**November 18, 2008**

*The information is then formatted and farmed out to come up with a program for the 62 counties in the CORSA pool program for the renewal figure, probably in April. Ms. Lockhart added that they are working on a fine arts coverage for the stained glass window on the third floor and the one on the second floor of the court house annex, after an appraisal is received. The stained glass windows are not normal building material and need to have proper coverage because of their value. One of the stained glass windows is valued at \$22,000.00.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute the County CORSA insurance program renewal application for the period May 1, 2009 through April 30, 2010 upon the recommendation of the Human Resources Administrator and Pease-Kerr-Canfield Insurance Agent.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**OTHER**

*Commissioners' Clerk Claudine Kozenko briefly discussed stationary with the Board and perhaps changing the stationary to match the business cards. Ms. Kozenko will provide the Board with stock of current inventory and pricing for the new stationary. Ms. Kozenko also discussed name plates as one is needed for the new commissioner and also checking on pricing for "travel" name plates. Ms. Kozenko stated she has been coloring in the scratches with magic marker up to this point. Ms. Kozenko will get pricing for these as well. Ms. Kozenko also asked if the Board would be interested in getting name plates. Commissioner Young will get a name of the place that does the magnetic name plates for NOACA.*

*Mr. Shaun Reeves, from the audience, inquired about his application to the Mental Health and Recovery Services Board. Mr. Reeves applied last year however there was a conflict with his employment and its funding stream. Mr. Reeves stated that is no longer an obstacle. Ms. Kozenko explained that other applications have been received for this board and have to be reviewed for the best choice. Mr. Reeves commented that it is his understanding that Commissioners' responsibility in appointing two members is to provide balance beyond clinical expertise. Mental Health will provide input on the applicants but the Board has the final decision. Mr. Reeves stated he will visit Mr. Adams at Mental Health. Commissioner Young added that the Board appointments are usually done in January at the re-organization meeting, so there is plenty of time for the board to make a decision.*

*Mr. Reeves also discussed wind turbines and the follow up and what else the Board could do to promote wind energy. Commissioner Albert suggested Mr. Reeves talk with Community and Economic Development Director Anita Stocker for further information as there are serious people in Chardon discussing putting up wind turbines.*

**MEETINGS**

*Thu., 11/20 The Commissioners will hold regular session.*

*Tue., 11/25 The Commissioners will hold regular session.*

***Thu., 11/27 County offices will be closed for general business in light of the Thanksgiving Holiday. Twenty-four hour operations will continue to operate as usual.***

***Fri., 11/28 County offices under the hiring authority of the Board of Commissioners will be closed for general business.***

*Tue., 12/2 The Commissioners will hold regular session.*

*Thu., 12/4 The Commissioners will hold regular session.*

*Tue., 11/25 The Commissioners will hold regular session.*

*CCAO Winter Conference will be held in Columbus December 7-10, 2008*

Commissioners' Journal  
November 18, 2008

Tue., 12/9 **The regularly scheduled session is cancelled as the Board will be attending Winter Conference.**

Thu., 12/11 The Commissioners will hold regular session.

Thu., 12/11 The Board of Commissioners will hold a public hearing for the re-employment of Dave Lair after retirement resignation, at 10:30 a.m.

Fri., 12/12 NOACA meeting at 10:00 a.m.

**BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER ALBERT ADJOURNED THE MEETING AT 11:00 A.M.**

Geauga County Board of Commissioners

---

Mary E. Samide

---

William S. Young

---

Craig S. Albert

---

Claudine Kozenko, Commissioners' Clerk