

Commissioners' Journal
August 24, 2010

The Geauga County Board of Commissioners met in session on August 24, 2010 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Mary E. Samide opened the meeting at 10:02 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute the minutes for the meeting of August 19, 2010.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget Specialist Heidi Delaney explained the financials as including a supplemental appropriation for the Courthouse Donation fund to put project appropriations in place; cash transfer from the General Fund for the second half of the 2010 Sales Tax transfer to the HLP fund; a travel request for the Auditor's Office; and second quarter bed tax disbursements to the City of Chardon and the Geauga County Tourism Council.

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute Resolution #10-164 itemizing the financials for the meeting of August 19, 2010.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

SHERIFF'S OFFICE – TOWER RIGHT OF WAY AND EASEMENT AGREEMENT – LEDGEMONT BOARD OF EDUCATION

Sheriff McClelland explained that this is a renewal of a tower agreement with the Ledgemont Board of Education in Thompson Township. The terms have been modified to be more consistent with the governmental entities that they partnered with and Ledgemont being one of the users of the communication systems. Commissioner Young presented Sheriff McClelland the \$1.00 bill to help his budget- the Sheriff took it. Sheriff McClelland thanked Ledgemont School Board and stated that they were very good to work with. Ledgemont recognizes the benefit they receive in using the system and to be on the tower. Ledgemont Schools is also a partner in the Perry Power Plant Nuclear drills.

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute the Right-Of-Way and Easement Agreement between the Geauga County Board of Commissioners and Ledgemont Board of Education for the 800 MHz radio tower located at Ledgemont High School Parcel # 30-702200 located at 16700 Thompson Road, Thompson Township, for the period of twenty (20) years in consideration of one dollar (\$1.00).

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – OHIO PUBLIC WORKS COMMISSION
DISBURSEMENT REQUEST #4 – MCFARLAND CREEK COLLECTION SYSTEM
REHABILITATION PROJECT

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Director Doug Bowen explained that this request is asking to release more of the stimulus funds. This job currently has three contracts; contract two is complete, contract one and three are 80% complete.

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute Appendix E Disbursement Request Form and Certification #4 of the Ohio Public Works Commission (OPWC) grant to release the State grant funds, for the McFarland Creek Collection System Rehabilitation Project (OPWC#CG21M)), in the amount of \$127,089.09.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

TRANSIT DEPARTMENT – RESOLUTION AUTHORIZING FILING OF A GRANT PROPOSAL – OHIO DEPARTMENT OF TRANSPORTATION (ODOT)

Director Kristina Reider stated that the grant is different this year with a few new forms. This resolution has to be signed every year in order to apply for the grant. The 2011 proposal includes \$621,990. in federal funds for operating, \$159,064.00 in state money for operating, \$76,881.00 (reduced fare portion). Capital for next year has a little extra as they were asked in June if there were any infrastructure building projects that the department needed to do as there may be extra money available, possibly another round of stimulus funds. Ms. Reider stated that she discussed this with Commissioner Jemison when he visited the department. One of the projects to be done is to expand the driveway around the back as when the snow piles up it becomes difficult for the buses to maneuver around the backside of the building. Ms. Reider also stated that they would like to put an overhang over the fuel depot to help keep the snow from collecting while the vehicles are being refueled. Also included is gutter roof heating and repairs, and an entrance on the side of the building that never had the heated sidewalk installed. Waste oil will be used to heat the sidewalks. Brushes in the bus wash need replacing and one workstation needs to be replaced. This is about an extra \$70,000 in projects on top of the \$229,710 that she is asking for to replace their vehicles. If they get the grant it will be funded at 90%. It will be very good to do all those projects and only have to come up with 10%. This grant does not include any salary of staff increases. The maintenance contract figure has increased for the Trapeze software next year which will probably double.

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute Resolution #10-165 Authorizing the Filing of a Proposal with the Ohio Department of Transportation for Grants through the US DOT Federal Transit Administration (FTA) as Authorized under Federal Transit Laws, as Codified, 49 USC Section 5311, Financial Assistance for Other Than Urbanized Areas and Funds Available from the Ohio Public Transportation Grant Program and Executing a Contract with the Ohio Department of Transportation upon Grant Proposal Approval.

Board of County Commissioners, Geauga County, Ohio

Date: August 24, 2010
Resolution: 10-165

RESOLUTION AUTHORIZING THE FILING OF A PROPOSAL WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR GRANTS THROUGH THE US DOT FEDERAL TRANSIT ADMINISTRATION (FTA) AS AUTHORIZED UNDER FEDERAL TRANSIT LAWS, AS CODIFIED, 49 USC SECTION 5311, FINANCIAL ASSISTANCE FOR OTHER THAN URBANIZED AREAS AND FUNDS AVAILABLE FROM THE OHIO PUBLIC TRANSPORTATION GRANT PROGRAM AND EXECUTING A CONTRACT WITH THE OHIO DEPARTMENT OF TRANSPORTATION UPON GRANT PROPOSAL APPROVAL

WHEREAS, the Director of the Ohio Department of Transportation is authorized to make grants for a public transportation program;

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WHEREAS, the contract for financial assistance will impose certain obligations upon the proposer, including the provision by it of the local share of the project costs in the program;

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of a proposal for assistance under 49 USC Section 5311 the proposer give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Proposer that disadvantaged business enterprise be used to the fullest extent possible in connection with this/these project(s), and that definite procedures shall be established and administered to ensure that disadvantaged businesses shall have the maximum construction contracts, supplies, equipment contracts, or consultant and other services.

NOW, THEREFORE, BE IT RESOLVED BY the Geauga County Board of Commissioners

- 1. That the President of the Board is authorized to execute and submit (a) proposal(s) on behalf of the Geauga County Board of Commissioners with the Ohio Department of Transportation to aid in the financing of capital and operating assistance projects pursuant to 49 USC Section 5311 and the Ohio Public Transportation Grant Program.*
- 2. The President of the Board is authorized to execute and file with such proposal and assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.*
- 3. That President of the Board is authorized to furnish such additional information as the Ohio Department of Transportation may require in connection with the proposal for the program of projects submitted to FTA.*
- 4. That the President of the Board is authorized to set forth and execute affirmative disadvantaged business policies in connection to any procurement made as part of the project.*
- 5. That the President of the Board is authorized to execute grant agreements on behalf of the Geauga County Board of Commissioners with the Ohio Department of Transportation for aid in the financing of operating and capital assistance projects.*

BE IT FURTHER RESOLVED, that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to Geauga County Transit.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

MAINTENANCE DEPARTMENT – STATE CONTRACT AGREEMENT – LIBRARY DESIGN ASSOCIATES INCORPORATED

Director Glen Vernick explained this is for the steel shelving that goes into several rooms in the Law Library. Susan McGrew, Law Librarian stated that they got an excellent price for the shelving. Mr. Vernick explained that the shelving is versatile and has accessories.

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute a state Contract Agreement (State Contract #771000508 Index #STS710W) between the Geauga County Board of Commissioners and Library Design Associates Incorporated to deliver and install steel shelving for the Geauga County Law Library Remodeling Project for the 2010 Year, in an amount not to exceed \$32,797.00

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

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Commissioner Samide Aye

MAINTENANCE DEPARTMENT – CONTRACT AGREEMENT – MILLSTONE MANAGEMENT GROUP INCORPORATED

Commissioner Samide commented that originally \$150,000 was anticipated for this project so this is a good price. Director Glen Vernick stated that the contractor is anxious to get going. Mr. Vernick added that the law library will be temporarily moved to the third floor of the courthouse and new windows will be installed in the bottom of the courthouse.

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute a Contract Agreement between the Geauga County Board of Commissioners and Millstone Management Group Incorporated for the Geauga County Law Library Remodeling at the County Courthouse Project, in the amount of \$72,419.00.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT ON AGING – DEPARTMENT OF TREASURY INTERNAL REVENUE SERVICE APPLICATION – IRS E-FILE PROGRAM – VOLUNTEER INCOME TAX ASSISTANCE (VITA) FOR SENIORS

Director Sally Bell explained that in years past they have had a volunteer who assisted other volunteers who assisted with the income tax program. This year a staff member was asked to supervise all the volunteers in the building. Ms. Bell stated that Kathy Petrella is the staff member. Since a staff member is doing it they are required to fill out this application to participate in the e-filing program. This request is asking the Board to support Kathy Petrella as supervisor to the volunteers. This VITA program was aimed at low to moderate income clients so the tax assistance is not difficult. To work VITA, Ms. Bell believed, you have to have taken the first two levels of testing.

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the Department of Treasury Internal Revenue Service Application to Participate in the IRS e-file Program for the Department on Aging's Volunteer Income Tax Assistance (VITA) for Seniors program. This program is for the annual period of February 1 through April 15.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT ON AGING – ORGANIZATIONAL CHART – REINSTATE IN HOME SERVICES SUPERVISOR– ADD POSITIONS - HOME HEALTH CARE SPECIALIST – FISCAL #1021 AND INFORMATION AND REFERRAL ASSISTANT #1017

Ms. Bell stated that Geauga Community Impact studied the health and human services needs of Geauga County. There were three top projects that involved the lives of senior citizens: housing needs, transportation and services for in home seniors. Ms. Bell served on a sub committee of the oversight committee who concluded that a Home Health Care person was needed. This person would be the “go to” person for the community when they have an at-risk senior (someone who wants to stay in their home and are willing to do what they need to keep themselves safe - a compliant person). Not to be confused with someone who needs adult protective services. Ms. Bell added that with the passage of the levy they should be able to implement this position and have it up and ready to go full force in January when levy funds become available. Ms. Bell stated she would like to discuss the other two positions with the Board at a later date. The department has lost a staff member from full time to part time, working in the file room and back up office work and they have a recommendation to fill that position. Also, as part of serving clients directly who want to stay in their home, Ms. Bell would like to have someone there to assist them when they have fiscal questions, that would be the second position.

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve the revised Department on Aging organizational chart to include the reinstatement of the In Home Services Supervisor (#1029) position and to add the positions of

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Home Health Care Specialist –Fiscal (#1021) and Information and Referral Assistant (#1017), to be effective immediately.

Roll Call Vote:	Commissioner Young	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

DEPARTMENT ON AGING – ADVERTISE POSITION – IN HOME SERVICES SUPERVISOR #1029

Motion: by Commissioner Young, seconded by Commissioner Jemison to grant permission to advertise for the position of In Home Services Supervisor (#1029) pay grade #14, accepting applications until September 17, 2010 at 4:30 p.m.

Roll Call Vote:	Commissioner Young	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

COMMISSIONERS' OFFICE – ENVIRONMENTAL ENFORCEMENT AGREEMENT – PROSECUTOR'S OFFICE – GEAUGA TRUMBULL SOLID WASTE MANAGEMENT DISTRICT

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute the Environmental Enforcement Agreement between the Geauga County Prosecutor's Office, Geauga County Board of Commissioners and the Geauga – Trumbull Solid Waste Management District for reimbursement for personnel in the Geauga County Prosecutor's Office (Officer Karen Sweet) trained in the enforcement of Environmental Laws throughout the District for the period July 1, 2010 through December 31, 2010, in an amount not to exceed \$20,000.00.

Roll Call Vote:	Commissioner Young	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

Commissioner Young reported that the District will take computers through September of this year on Wednesdays.

COMMISSIONERS' OFFICE – PATRIOT DAY CEREMONY – SEPTEMBER 11, 2010

The Board thanked General Communications Clerk Christine Blair for putting this event together for the Board.

Motion: by Commissioner Young, seconded by Commissioner Jemison to announce the Patriot Day Ceremony to be held September 11, 2010 at the Geauga County Court House at 8:30 a.m. on the Chardon Square. The public is invited to join in the Patriot Day Observance and are asked to fly their flags at half-staff and to observe a moment of silence beginning at 8:46 a.m. to honor the innocent victims who lost their lives as a result of the terrorist attacks of September 11, 2001.

Roll Call Vote:	Commissioner Young	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

COMMISSIONERS' OFFICE – RESOLUTION RECOGNIZING “POWER IT DOWN DAY”

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute Resolution #10-166 Recognizing “Power It Down Day” on August 27, 2010.

Board of County Commissioners, Geauga County, Ohio

*Resolution: 10-166
Date: August 24, 2010*

**RESOLUTION PROCLAIMING AUGUST 27, 2010 AS
“POWER IT DOWN DAY” FOR GEAUGA COUNTY**

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WHEREAS, The Board of Commissioners encourages all county offices and departments to help “Grow Geauga Greener – Economically and Environmentally”; and

WHEREAS, “POWER IT DOWN DAY” will be held on Friday, August 27, 2010. The “POWER IT DOWN DAY” event encourages public sector agencies and the industries that serve them to power down their computers, printers, monitors and other peripherals at the end of the work day on August 27 in an effort to help the government reduce its energy consumption; and

WHEREAS, The Board of Commissioners encourages all county offices and departments to save energy and to encourage healthy energy habits by “powering down” after work on Friday, August 27, 2010. Just by turning off your computer, monitor and printer, and any other peripherals, when you leave work for the day we can help save tens of thousands of costly kilowatt hours; and

WHEREAS, “POWER IT DOWN DAY” estimates that one computer, monitor and printer use about 13 kilowatt hours (kWh) overnight and since “POWER IT DOWN DAY” falls on a Friday the potential for energy savings dramatically increases; and

NOW, THEREFORE, BE IT RESOLVED that the Geauga County Board of Commissioners desires County offices and departments to become educated about the benefits and importance of conserving energy, to reduce costs and create daily habits for responsible energy consumption. The Board of Commissioners hereby proclaims August 27, 2010 as “POWER IT DOWN DAY” in Geauga County.

BE IT FURTHER RESOLVED, that this Resolution become part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – RESOLUTION RECOGNIZING ROBERT MCCULLOUGH

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute Resolution #10-167 Recognizing Robert McCullough for his dedication to the Board of Park Commissioners.

Board of County Commissioners, Geauga County, Ohio

Resolution: 10-167

Date: August 24, 2010

**A RESOLUTION HONORING ROBERT MCCULLOUGH
ON THE OCCASION OF HIS RETIREMENT FROM
THE BOARD OF PARK COMMISSIONERS FOR GEAUGA PARK DISTRICT**

WHEREAS, Robert McCullough, prior to serving on the Park Board taught science at West Geauga Schools, lead bird walks and nature hikes in 1960, and served on the Park Board Education Committee in 1962; and

WHEREAS, Robert McCullough has a life long passion for land preservation and nature education and is dedicated to the value of hands-on-learning in the field; and

WHEREAS, Robert McCullough has challenged each Park District director to make parks, programs and services readily available to the residents of Geauga County. During his years of service, nature education programs offered to residents has grown from a few bird walks in the 1960's to 790 programs in 2009; and

WHEREAS, Robert McCullough introduced the idea of transforming the abandoned B&O Railroad into a multi-use trail. With the assistance of the Geauga County Board of Commissioner, The Maple Highlands Trail provides 12.41 miles of paved trails accessible for people of all abilities; and

WHEREAS, Robert McCullough has been the driving force in the growth and accomplishments of the Geauga Park District for the past 38 years; and

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NOW, THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners do hereby honor Robert McCullough for his service, dedication and integrity to the community and its families.

BE IT FURTHER RESOLVED, that this Resolution become part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

Roll Call Vote:	Commissioner Young	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

LIQUOR LICENSE – JOSEPH T. CIRESI – NEWBURY TOWNSHIP

Motion: by Commissioner Young, seconded by Commissioner Jemison to concur with the Newbury Township Trustees in not requesting a hearing on the liquor license requested by Joseph T. Ciresi located at 11110 Kinsman Road, Newbury Township (C NEW 1313120).

Roll Call Vote:	Commissioner Young	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

OTHER

The Board reviewed calendars and events. Commissioners' Clerk Claudine Kozenko reviewed Department on Aging upcoming events that the Board will be attending.

ACKNOWLEDGEMENTS

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending August 18, 2010 as required by O.R.C. 955.12.*

MEETINGS

Tue., 8/24 The Commissioners will briefly meet with the members of the State Auditor's Office after session.

Wed., 8/25 The Commissioners will participate in the Perry Dry-Run Exercise.

Thu., 8/26 The Commissioners will hold regular session.

Tue., 8/31 The Commissioners will hold regular session.

Tue., 8/31 A public hearing for the CY 2011 ODOT Operating Grant Proposal and the CY 2011 ODOT Capital Grant Proposal to be held on August 31, 2010 at 10:30 a.m.

*Thu., 9/2 **The Commissioners will hold regular session to be held at the Geauga County Fairgrounds Junior Fair stage. NOTE DIFFERENT LOCATION.***

9/2 thru 9/6 The Great Geauga County Fair.

Mon., 9/6 County offices will be closed for general business due to the Labor Day holiday.

*Tue., 9/7 **The Regularly scheduled Commissioners' meeting is cancelled.***

Thu., 9/9 The Commissioners will hold regular session.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 10:44 A.M.

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Geauga County Board of Commissioners

William S. Young

Tracy A. Jemison

Mary E. Samide

Claudine Kozenko, Commissioners' Clerk