

Commissioners' Journal
June 11, 2013

The Geauga County Board of Commissioners met in session on June 11, 2013 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Tracy A. Jemison opened the meeting at 10:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

**Commissioner Spidalieri was absent from today's meeting.*

APPROVE MINUTES

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and execute the minutes for the meeting of June 6, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent*</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget and Finance Administrator Heidi Delaney explained the financials for today as including Cash transfers into the General Fund for building lease payments for May and June, 2013 and 1st half 2013 cost allocation payments for the Department of Job and Family Services; a Purchase Order for a Neopost IS5000AI postage machine in the amount of \$16,224.44 for the Maintenance Department; a Contract for Petersen Construction and Contracting for the 470 Building 3 Lobby Upgrade for the Department of Water Resources in the amount of \$16,996.00; One Then and Now for the Maintenance Department; Final payments to Motorola Credit Corp for the 800 MHZ digital upgrade project totaling \$1,290,329.10; and a payment to Wachev LLC for the state bid purchase of a 2013 Chevrolet Cargo Van for the Department of Water Resources in the amount of \$18,950.00.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and execute Resolution #13-116 itemizing the financials for the meeting of June 11, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

DEPARTMENT ON AGING – HIRE CATHY A. CANZONA – PART-TIME ADULT DAY SERVICE AIDE (#1008)

Director Sally Bell explained that they are required to have one aide for every six clients in the program, noting that they were maxed out on clients three days with only two to three openings on the other days. Ms. Bell stated that she was happy to recommend Ms. Canzona to the position and are working to fill those other positions in the program.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve hiring Cathy A. Canzona to the position of Part-time Adult Day Service Aide (#1008) to be effective June 17, 2013 at a rate of \$9.12 per hour. After the successful completion of a 180 day probationary period the rate will increase to \$9.60 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Ms. Bell invited the Board to come and visit the Adult Day Service program with a brief discussion about the increase of numbers and that the Alzheimer's center has someone at the center available one day a month to answer questions for family members.

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BOARD OF DEVELOPMENTAL DISABILITIES – ADVERTISE BIDS – RESIDENTIAL UNIT REMODELING / DOWNSIZING BESSIE BENNER METZENBAUM CENTER PROJECT

Superintendent Don Rice explained that the architect has finalized the plans and specifications and is asking to advertise for bids for this project. Commissioner Jemison inquired about the estimate, to which Mr. Rice noted that the estimate has come in about \$70,000.00 under the original estimate. There was a brief discussion about the architect holding on the original price of the contract.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to grant permission to advertise for bids for the Residential Unit Remodeling / Downsizing Bessie Benner Metzenbaum Center project to be held Wednesday, July 10, 2013 at 2:00 p.m. Notice of this bid opening will be advertised on June 14, 2013, June 21, 2013 and on the county website.

<i>Roll Call Vote:</i>	Commissioner Spidalieri	Absent
	Commissioner Samide	Aye
	Commissioner Jemison	Aye

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – OHIO WATER POLLUTION CONTROL LOAN FUND HOME SEWAGE TREATMENT SYSTEM IMPROVEMENTS PRINCIPAL FORGIVENESS PAYMENT REQUEST FORM #10

Program Administrator Joni Stusek explained that they have finished installing another system and are requesting payment in order to pay the contractor.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the Ohio Water Pollution Control Loan Fund Home Sewage Treatment System Improvements Principal Forgiveness Payment Request Form #10 for the installation of septic system located at 14595 Sisson Road, Chardon under the EPA Water Pollution Control Loan Fund Household Sewage Treatment System Program in the amount of \$16,900.00.

<i>Roll Call Vote:</i>	Commissioner Spidalieri	Absent
	Commissioner Samide	Aye
	Commissioner Jemison	Aye

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – CHANGE ORDER #1 – INCREASE DATE FOR FINAL SPECIFICATIONS BY SIXTY-THREE DAYS – PETERSEN CONSTRUCTION AND CONTRACTING – HUNTSBURG GYMNASIUM ADA RENOVATION PROJECT

Program Coordinator Kelly Belconis explained they were asking to extend the date for construction final specifications due to the extension of time for the architect. Ms. Belconis noted that due to the Chardon Demolition project being in limbo there is a possibility of being able to add funds to this project.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute Change Order #1 increasing the date for final specifications to be completed and submitted by sixty-three (63) calendar days, making the due date August 27, 2013 with Petersen Construction and Contracting for the Huntsburg Gymnasium ADA Renovation project, under Grant #B-F-12-1AZ-1.

<i>Roll Call Vote:</i>	Commissioner Spidalieri	Absent
	Commissioner Samide	Aye
	Commissioner Jemison	Aye

GEAUGA COUNTY AIRPORT AUTHORITY – AIRPORT LAYOUT PLAN

Airport Manager Patty Fulop explained that the Airport Consultant / Engineer had drawn this layout plan in 2007; there were some changes and suggestions made which were resubmitted in 2009 to FAA where it sat for four years. Ms. Fulop stated that the FAA lost the copies that had been submitted, but recently found a draft letter finalizing the paperwork that had never been sent. The Engineer needs to resubmit them to FAA and wait for signatures. Ms. Fulop stated that they had received a letter stating the layout had been approved, and will just wait for the return of the signed copies. Ms. Fulop and the Board reviewed the actual layout plan that shows

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any future expansions or obstructions that may need to be removed. Ms. Fulop noted that they were in the process of contacting residents regarding the trimming and removal of trees near the runway. There was some brief discussion regarding the expansion of the runway from its current length of 3500 feet and the maximum runway length possible being 4400 feet due to State Route 528 crossing the path of the runway.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the Airport Layout Plan for the Geauga County Airport.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

DOG WARDEN – HIRE SAMUEL KEIPER – SUMMER HELP (#0101) GEAUGA GROWTH PARTNERSHIP INTERN

County Administrator David Lair noted that Mr. Keiper is a Geauga Growth Partnership Intern for Summer Help.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve hiring Samuel Keiper to the position of Summer Help (#0101) under the Geauga Growth Partnership Intern Program to be effective June 17, 2013 through August 2, 2013 and continuing as Summer Help ending August 16, 2013 (before the start of school) for a maximum of 840 hours at a rate of \$8.25 per hour. Minor Wage Laws apply.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – OHIO PUBLIC WORKS COMMISSION APPENDIX E – DISBURSEMENT REQUEST FORM CERTIFICATION #2 – SIGN COMPLIANCE UPGRADE

County Engineer Joe Cattell stated that this was for the second distribution of funds for the sign upgrade project, noting that this was a Ohio Public Works project. Mr. Cattell noted that they had gotten started just before winter last year and are just about done now, adding that the project looks like it will be finished this week and will come in under budget. Mr. Cattell noted that this was not the final change order, just the second distribution of funds for the project.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and authorize Tracy A. Jemison, Chief Executive Officer, to execute the Ohio Public Works Commission Appendix E – Disbursement Request Form and Certification #2 for the Sign Compliance Upgrade Project in the amount of \$25,243.35.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – EASEMENT FOR DRAINAGE – DEER LAKE ESTATES HOMEOWNERS ASSOCIATION AND GALLO FAMILY LIMITED PARTNERSHIP – RECONSTRUCT MUSIC STREET BRIDGE

Mr. Cattell explained the drainage easements for the Music Street Bridge reconstruction and the Newcomb Road Bridge rehabilitation, noting that they had worked with the residents about the need for the extra footage for the bridge and that they were all in agreement.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to accept and execute the Easement for Drainage Purposes between the Geauga County Board of Commissioners and Deer Lake Estates Homeowners Association (Parcel #26-213994) in connection with the Reconstruction of the Music Street Bridge (Structure #146-3.17) in Russell Township in the amount of \$100.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

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Motion: by Commissioner Samide, seconded by Commissioner Jemison to accept and execute the Easement for Drainage Purposes between the Geauga County Board of Commissioners and Gallo Family Limited Partnership (Parcel #26-184100) in connection with the Reconstruction of the Music Street Bridge (Structure #146-3.17) in Russell Township in the amount of \$100.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – EASEMENT FOR DRAINAGE – ALTHEA A. REED – NEWCOMB ROAD BRIDGE

Motion: by Commissioner Samide, seconded by Commissioner Jemison to accept and execute the Easement for Drainage Purposes between the Geauga County Board of Commissioners and Althea A. Reed (Parcel #18-066400) in connection with the Rehabilitation of the Newcomb Road Bridge (Structure #130-4.52) in Middlefield Township in the amount of \$100.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COMMON PLEAS COURT / INTENSIVE SUPERVISION PROBATION – OHIO DEPARTMENT OF REHABILITATION AND CORRECTIONS SUBSIDY GRANT AGREEMENT – FY2014

Susan Doudican presented the Board with copies of the grant for the Pre-trial Release program, Intensive Supervision and Presentence Investigation reports. Ms. Doudican stated that there was no change from last year, the same people and the same amounts. There was discussion about the adult parole authority moving the report writing to the county and then offering grant funds to cover the county's cost. Ms. Doudican noted that there is a possibility of the Governor increasing funds to the Community Based Corrections giving the communities funding to do more treatment with local resources rather than incarceration of offenders.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and execute the Ohio Department of Rehabilitation and Correction Subsidy Grant Agreement for Community Based Corrections Programs 408 Non-Residential Misdemeanant for FY2014, the period July 1, 2013 through June 30, 2014 in the amount of \$110,795.00 (\$26,000.00 for PSI, \$57,260.00 for Intensive Supervision, and \$27,535.00 for Pretrial) with no local match.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

MAINTENANCE DEPARTMENT – GILLMORE SECURITY SYSTEMS, INCORPORATED – PURCHASE AND MONITORING / REPAIR SERVICE AGREEMENT

Director Glen Vernick stated that the Sheriff's Office and the Chardon Police Department are getting out of the monitoring system, as the equipment they have is very outdated and would be very costly to replace. Mr. Vernick stated that with going to the monitoring company they will be able to specify what the trouble is, whether it's a dead battery, or a dead phone line. Mr. Lair stated that currently if there was a trouble signal from an alarm system in one of the county's buildings it would call either Chardon Police or the Safety Center. There was discussion about the dial up and direct lines, noting that the direct lines will go away with the new system. The company will be given a list of names and phone numbers to call for each building, with instructions for trouble calls. There was a brief discussion about the alarm drop last week in building 8 that went to the Chardon Police, noting that a pull station had a screw break and it tripped like a pulled alarm. Mr. Vernick noted that some buildings are being combined to save money, and both the panic and alarm systems will be together. Mr. Jemison noted that there will be some increase in cost. Mr. Vernick stated that this is a four year contract with insurance, noting that the fire inspections will be on a separate contract, along with security also being separate which will allow for the addition of panic alarms. Local resident Tom Jones inquired about how many buildings it was covering, to which Mr. Jemison stated 18, most being \$25.00 a

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month with the exception of two, one is \$43.00 and one that is \$30.00, they are all our buildings except the Safety Center, which is not alarmed because it is manned 24 hours a day. Mr. Vernick noted that the one that is \$43.00 is a lift station here at 470 and also has a cell phone number, and the one that is \$30.00 is Post 2 which has fire and security. Local resident Walter "Skip" Claypool inquired if this would save money or cost more money, to which Mr. Jemison stated it will cost more because we weren't paying for the monitoring before, the contract for four years is \$28,380.00, about \$500 - \$600.00 a month, not stating for sure how many lines were dedicated at the \$20.00 each. Mr. Vernick stated that some areas didn't have dedicated lines that we were paying for, so that would be an offset cost, plus there is cost involved by Chardon and the Sheriff's Office to respond to these calls. Mr. Vernick stated that after speaking with other companies, the cost can be anywhere from \$45 to \$65.00 a month per building. Discussion continued with Mr. Claypool regarding the number of the alarm instances that are occurring versus the cost of building to be replaced if were to burn down, insurance requirements and the costs involved in the equipment being updated at the Sheriff's Office and at the Chardon Police Department.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute and initial the Gillmore Security Systems, Incorporated Purchase and Monitoring / Repair Service Agreement for Fire and Security Monitoring of County Buildings for a four year period in an amount not to exceed \$28,380.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending May 29, 2013 as required by O.R.C. 955.12.
- b) The Monthly Financial Report from the County Building Department for the month of May, 2013.

OTHER

The Board reviewed upcoming events.

MEETINGS

Thu., 6/13 The Commissioners will hold regular session with a presentation / update by the Geauga Fair Board.

Thu., 6/13 The Commissioners will hold an on-site Public Viewing at 2:00 p.m. regarding the Convenience and Necessity for the vacation of a portion of Section B of Wisner Road, Chardon Township.

Commissioner Samide inquired if the residents in the area were notified. It was noted that letters of notification were mailed to the residents and the ODNR.

Fri., 6/14 NOACA meeting, 10:00 a.m. Cleveland

Mon., 6/17 Family First Council, 2:00 p.m. at Mental Health

Tues., 6/18 The Commissioners will hold regular session with a follow up from Geauga Growth Partnership on the Tour in Carroll County

Thu., 6/20 The Commissioners will hold regular session, during which will hold a Public Hearing at 10:15 a.m. regarding the Convenience and Necessity for the vacation of a portion of Section B of Wisner Road, Chardon Township

Tues., 6/25 The Commissioners will hold regular session.

Wed., 6/26 Board of Revision, 9:00 a.m. Auditor's Office

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Thu., 6/27 The Commissioners will hold regular session, during which will hold a Public Hearing at 10:30 a.m. to discuss the Geauga County 2014 Tax Budget

OTHER – NEOSCC FORUM

Mr. Claypool informed the Board of an upcoming forum being held by a large group of concerned citizens in Independence regarding the NEOSCC.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 10:41 A.M.

Gauga County Board of Commissioners

Tracy A. Jemison

Mary E. Samide

Ralph Spidalieri

Christine Blair, Commissioners' Clerk

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