

**Commissioners' Journal**  
**September 20, 2011**

*The Geauga County Board of Commissioners met in session on September 20, 2011 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Tracy A. Jemison opened the meeting at 10:02 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**APPROVE MINUTES**

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the minutes for the meeting of September 15, 2011.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget Administrator Heidi Delaney explained the financials as a Supplemental Appropriation and Appropriation Transfer for the Community Development Revolving Loan Fund totaling \$637,500.00; and Appropriation Transfer to return appropriations to the Sheriff's Office for Web Check fees deposited into the General Fund; a Then and Now for the Maintenance Department for Nelski, Incorporated for the water mitigation work done at the Courthouse in the amount of \$27,798.44; and Travel Requests for the Department of Job and Family Services and the Department of Water Resources.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute Resolution #11-151 itemizing the financials for the meeting of September 20, 2011.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**COUNTY AUDITOR AND COUNTY TREASURER – MONTHLY STATEMENT OF COUNTY FINANCES – AUGUST, 2011**

*Motion: by Commissioner Samide, seconded by Commissioner Young to accept, execute and file the monthly Statement of County Finances filed by the County Auditor for the month of August, 2011 pursuant to O.R.C. 319.15.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

*Motion: by Commissioner Samide, seconded by Commissioner Young to accept, execute and file the monthly Statement of County Finances filed by the County Treasurer for the month of August, 2011 pursuant to O.R.C. 319.15.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – WATER POLLUTION CONTROL LOAN FUND ASSISTANCE AGREEMENT – HOME SEWAGE TREATMENT SYSTEM IMPROVEMENTS**

*Program Administrator Joni Stusek explained that this process began earlier this year when we received \$138,000.00 from the EPA and were able to put in eleven (11) septic systems. Ms. Stusek stated that this will be the second time this year we will be receiving funds, and this time it's for \$160,000.00. Ms. Stusek explained that the requirements have changed and are a little more generous this time, allowing a homeowner to put zero (0) to fifteen percent (15%) as a*

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*match of funds, the first time homeowners were required a twenty-five percent (25%) match. Commissioner Jemison inquired if this was still up to two hundred percent (200%) poverty. Ms. Stusek stated that now it depends on the size of your family, if you have one or two people you can qualify with \$22,000.00 but if you are a family of four, you can qualify with \$40,000.00. Ms. Stusek stated that they are hoping to be able to put in twelve (12) systems. Mr. Jemison asked if they had people already lined up. Ms. Stusek stated that they did, and that this has been a big problem.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Water Pollution Control Loan Fund Assistance Agreement, Home Sewage Treatment System Improvements to be utilized as the match for installation of septic systems for Geauga County households per Department of Health and Human Services 2010 Poverty Guidelines in the amount of \$160,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**COUNTY HOME – RESIGNATION OF KARLICIA DAWSON – PART-TIME ATTENDANT**

*Motion: by Commissioner Samide, seconded by Commissioner Young to accept the resignation of Karlicia Dawson, Part-time Attendant to be effective September 27, 2011.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – RESOLUTION TO UPGRADE ROADWAY SIGNAGE ALONG VARIOUS ROADS – COUNTY OR TOWNSHIP**

*Engineer Joe Cattell explained that Federal regulations have changed regarding roadway signs and that with an aging population that they need to be brighter. Mr. Cattell stated that these funds are from OPWC, Ohio Public Works Commission and they will finish the county signs and help out with the Townships. Mr. Cattell stated that the new material makes them look lit up at night. Mr. Jemison stated he liked the reflectors on the poles as well.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute Resolution #11-152 to Upgrade Roadway Signage along various sections of County or Township Roads.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: September 20, 2011*

*Resolution: 11-152*

**RESOLUTION TO UPGRADE ROADWAY SIGNAGE ALONG  
VARIOUS SECTIONS OF COUNTY OR TOWNSHIP ROADS**

*WHEREAS, the Geauga County Board of Commissioners has determined that the public convenience and welfare require safety improvements on various county or township roads in accordance with Section 5555.022 of the Ohio Revised Code; and*

*WHEREAS, the State of Ohio Public Works funds are available to upgrade and inventory roadway signage as needed on public highways.*

*NOW, THEREFORE, BE IT RESOLVED by the Geauga County Board of Commissioners that the public convenience and welfare require an improvement to upgrade and inventory roadway signage along various sections of county or township roads as determined necessary.*

*BE IT FURTHER RESOLVED that the Geauga County Engineer is hereby directed to complete necessary surveys, plans, estimates of cost and specifications as are required for the improvement and to transmit copies of the same to this Board at the time such plans are completed.*

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*BE IT FURTHER RESOLVED that real estate will not be assessed to cover the damages, costs and expenses of constructing this improvement and that the compensation, damages, costs and expenses of constructing said improvement shall be apportioned as follows:*

*The engineering and right of way costs shall be paid from local roadway improvement funding sources. The construction costs shall be paid from local roadway improvement funds and any federal aid or state grants that may be secured for the project.*

*BE IT FURTHER RESOLVED that if preliminary designs show that the project cannot be built within the current rights of way of the various county or township roads to be improved, pursuant to Section 5555.09 of the Ohio Revised Code, the Geauga County Engineer is granted permission to negotiate with owners to secure the lands, right-of-way, easements or work agreements required for the improvement.*

*BE IT FURTHER RESOLVED that the County Clerk is hereby directed, upon the filing of the plans, specifications, estimates, etc., for the improvement by the County Engineer, to schedule a time at a regular meeting of the Board of Commissioners for the Board to review the copies of the surveys, plans, estimates and specifications for the improvement.*

*BE IT FURTHER RESOLVED, that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Geauga County Engineer.*

Roll Call Vote:	Commissioner Young	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

*COUNTY ENGINEER' S OFFICE – RESOLUTION TO IMPROVE MUNN ROAD (CH 32, SECTIONS E & F) IN AUBURN AND NEWBURY TOWNSHIPS*

*Mr. Jemison noted that this particular section of Munn Road is not the section that has been under discussion. Mr. Cattell stated that was correct, that this section is currently a county section. Mr. Cattell explained that this was to do resurfacing.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute Resolution #11-153 to Improve Munn Road (CH 32, Sections E & F) from Stafford Road to Bell Street, in Auburn and Newbury Townships.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: September 20, 2011*

*Resolution: 11-153*

*RESOLUTION TO IMPROVE SECTIONS E&F OF  
MUNN ROAD (CH 32) IN AUBURN & NEWBURY TOWNSHIPS*

*WHEREAS, the Board of County Commissioners of Geauga County has determined the public convenience and welfare requires the improvement of Sections E&F of Munn Road from Stafford Road (TR 187) in Auburn Township to Bell Street (CH 10) in Newbury Township in accordance with Section 5555.022 of the Ohio Revised Code.*

*NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Geauga County that the public convenience and welfare requires the improvement of Sections E&F of Munn Road from Stafford Road (TR 187) to Bell Street (CH 10) in the Townships of Auburn and Newbury, County of Geauga by constructing and reconstructing culverts, performing drainage improvements, widening, asphalt resurfacing and improving the shoulders as necessary.*

*BE IT FURTHER RESOLVED that the Geauga County Engineer is hereby directed to complete necessary surveys, plans, profiles, cross sections, estimates of cost and specifications as are required for the improvement and to transmit copies of the same to this board at the time such plans are completed.*

*BE IT FURTHER RESOLVED that special assessments to real estate will not be assessed to cover the damages, costs and expenses of constructing this improvement and that the*

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*compensation, damages, costs and expenses of constructing said improvement shall be appointed as follows:*

*The engineering and right of way costs shall be paid from local roadway improvement funding sources. The construction costs shall be paid from local roadway improvement funds and any federal aid or state grants that may be secured for the project.*

*BE IT FURTHER RESOLVED that if preliminary designs show that the project cannot be built within the current right of way of Munn Road, pursuant to Section 5555.09 of the Ohio Revised Code, the Geauga County Engineer is granted permission to negotiate with owners to secure the lands, right-of-way, easements or work agreements required for the improvement.*

*BE IT FURTHER RESOLVED that the County Clerk is hereby directed, upon the filing of the plans, specifications, estimates, etc., for the improvement by the County Engineer, to schedule a time at a regular meeting of the Board of Commissioners for the Board to review the copies of the surveys, plans, profiles, cross sections, estimates and specifications for the improvement.*

*BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners of Geauga County is hereby instructed to transmit a certified copy of this resolution to the Auburn Board of Township Trustees and the Geauga County Engineer.*

Roll Call Vote:	Commissioner Young	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

**COUNTY ENGINEER' S OFFICE – RESOLUTION TO RECONSTRUCT BURTON WINDSOR ROAD BRIDGE (STRUCTURE #14-6014) IN HUNTSBURG TOWNSHIP**

*Mr. Cattell expressed that this bridge was currently a concrete slab and would most likely become a box culvert and is located just west of Hayes Road almost to the county line.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute Resolution #11–154 to Reconstruct Burton Windsor Road Bridge (Structure #14-6014) in Huntsburg Township.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: September 20, 2011*

*Resolution: 11-154*

**RESOLUTION TO RECONSTRUCT THE BURTON WINDSOR ROAD BRIDGE,  
STRUCTURE #14-6.14 IN HUNTSBURG TOWNSHIP**

*WHEREAS, the Board of County Commissioners of Geauga County has determined that the public convenience and welfare require the reconstruction of the bridge over Judd Creek on Burton Windsor Road, and the grading, paving, widening, and draining of a portion of Burton Windsor Road in the immediate vicinity of the bridge in accordance with Section 5555.022 of the Ohio Revised Code.*

*NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Geauga County that the public convenience and welfare require the replacement and reconstruction of the Burton Windsor Road Bridge, Structure #14-6.14 over Judd Creek in the Township of Huntsburg, County of Geauga and State of Ohio by the removal of the existing bridge structure, installation of a new bridge structure at mile marker 6.14 and the grading, paving, widening, and draining of Burton Windsor Road in the immediate vicinity of the bridge as required.*

*BE IT FURTHER RESOLVED that the Geauga County Engineer is hereby directed to complete necessary surveys, plans, profiles, cross sections, estimates of cost and specifications as are required for the improvement and to transmit copies of the same to this board at the time such plans are completed.*

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*BE IT FURTHER RESOLVED that real estate will not be assessed to cover the damages, costs and expenses of constructing this improvement and that the compensation, damages, costs and expenses of constructing said improvement shall be apportioned as follows:*

*The engineering and right of way costs shall be paid from local roadway improvement funding sources. The construction costs shall be paid from local roadway improvement funds and any federal aid or state grants that may be secured for the project.*

*BE IT FURTHER RESOLVED that if preliminary designs for the project show the project cannot be built within the current right of way of Burton Windsor Road, pursuant to Section 5555.09 of the Ohio Revised Code, the Geauga County Engineer is granted permission to negotiate with owners to secure the lands, right-of-way, easements or work agreements required for the improvement.*

*BE IT FURTHER RESOLVED that the County Clerk is hereby directed, upon the filing of the plans, specifications, estimates, etc., for the improvement by the County Engineer, to schedule a time at a regular meeting of the Board of Commissioners for the Board to review the copies of the surveys, plans, profiles, cross sections, estimates and specifications for the improvement.*

*BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners of Geauga County is hereby instructed to transmit a certified copy of this resolution to the Huntsburg Township Trustees and the Geauga County Engineer.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1 FINAL INCREASE – AERO-MARK, INCORPORATED – POLYESTER PAVEMENT MARKINGS**

*Mr. Cattell explained that the roads are striped every other year and this is a change order based on the addition of roads and the center turn lanes on Washington Street. This increased the amount just over \$4,000.00.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute Change Order #1 and Final increasing the Contract with AERO-MARK, Incorporated for the Application of Polyester Pavement Markings to Various Roads for the Year 2011 in the amount of \$4,282.90.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – PITNEY BOWES POSTAGE METER RENTAL AND / OR EQUIPMENT RENTAL AGREEMENT**

*Fiscal Specialist Diane Arp stated that this was the yearly meter agreement renewal. Ms. Arp noted that the meter is not allowed to be purchased, and that the amount of \$330.00 had not changed.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Pitney Bowes Postage Meter Rental and / or Equipment Rental Agreement (State Agreement #441100108) for the period September 20, 2011 through September 19, 2012 in the amount of \$330.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

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**DEPARTMENT OF WATER RESOURCES – PERSONAL UNPAID LEAVE OF ABSENCE – JEROMEY CUMMINS, MAINTENANCE WORKER**

*Assistant Sanitary Engineer Gerry Morgan explained that Mr. Cummins had only been with the department for approximately four months and that every year at Thanksgiving he travels out of state. Mr. Morgan stated that this was for the Monday after Thanksgiving.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve the personal unpaid leave of absence for Jeromey Cummins, Maintenance Worker (#2330) on Monday, November 28, 2011, per Section 6.12 of the Geauga County Personnel Policy and Procedure Manual.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT MAINTENANCE FORM #1 – INCREASE SERVICE CONTRACT – GEAUGA DOOR SALES AND SERVICE, INCORPORATED**

*Mr. Morgan explained that they have been experiencing issues with the garage doors going up and down on the garage facility located on Water Street. This increase in the service contract is needed to cover the cost of those repairs. Mr. Morgan stated that this building is currently being leased by the City of Chardon and that they would be continuing the lease through winter.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the Service Contract Maintenance Form #1 increasing the service contract with Geauga Door Sales and Service, Incorporated for additional overhead door work in the amount of \$2,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**PROSECUTOR'S OFFICE – OHIO OFFICE OF CRIMINAL JUSTICE SERVICES QUARTERLY SUBGRANT REPORT**

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Ohio Office of Criminal Justice Services Quarterly Subgrant Report for the period ending September 30, 2011.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**ACKNOWLEDGEMENTS**

- a) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of August 2011, pursuant to ORC 135.35(L).*
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the prisoner transport for the month ending August 2011 as required by O.R.C. 325.07.*
- c) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the inmate meals for the month ending August 2011.*

**OTHER**

*The Board discussed the possibility of canceling session a day in October, December, and closing the day after Thanksgiving. They also discussed the re-scheduling of a work session with the Park District and due to Budget Hearings would like to wait until November.*

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**MEETINGS**

*Tues., 9/20 Work Session with Geauga Park District, Mountain Run Station, 11:15 a.m. – cancelled and will be rescheduled.*

*Tues., 9/20 Swearing in of Juvenile /Probate Court Judge, Timothy Grendell, 2:00 p.m.*

*Tues., 9/20 Chagrin River Watershed Partners, Inc. Board of Trustees Meeting, 4:00 p.m.*

*Wed., 9/21 Department on Aging Annual Meeting, 12:00 p.m.*

*Thu., 9/22 The Commissioners will hold regular session.*

*Thu., 9/22 Geauga Trumbull Solid Waste Management Board of Directors Meeting, 1:00 p.m.*

*Mon., 9/26 Board of Revision*

*Tues., 9/27 The Commissioners will hold regular session.*

*Tues., 9/27 The Commissioners will hold a public hearing for the CY 2012 Ohio Department of Transportation (ODOT) Operating Grant Proposal at 10:15 a.m.*

*Tues., 9/27 Investment Advisory Board meeting*

*Tues., 9/27 Budget Hearings*

*Thu., 9/29 The Commissioners will hold regular session.*

*Thu., 9/29 Budget Hearings*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 10:25 A.M.***

*Geauga County Board of Commissioners*

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*Tracy A. Jemison*

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*William S. Young*

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*Mary E. Samide*

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*Christine Blair, Commissioners' Clerk*