

**Commissioners' Journal**  
**August 31, 2010**

*The Geauga County Board of Commissioners met in session on August 31, 2010 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Mary E. Samide opened the meeting at 10:04 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**APPROVE MINUTES**

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute the minutes for the meeting of August 24, 2010.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute the minutes for the meeting of August 26, 2010.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget Specialist Heidi Delaney explained the financials as including appropriation transfers from the Contingency account to return appropriations to the Sheriff's Office for funds paid into the General Fund; cash transfer from the General Fund for a portion of 2010 funding for the Youth Center and additional funding necessary from the 800 Communications fund for 2010; a purchase order for the Planning Department for the purchase of Xerox 8850 printer-scanner in the amount of \$8,049.00; travel requests for the County Engineer's Office and the Intensive Supervision/Probation Department; and one Then and Now.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute Resolution 10-170 itemizing the financials for the meeting of August 19, 2010.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**SHERIFF'S OFFICE – LETTER REQUESTING MODIFICATION OF THE OCJS VAWA GRANT TO GINGER PARKS**

*Sheriff Dan McClelland stated that they have a dated computer that does not have the technology to fully utilize the current software packages. The former deputy assigned to VAWA has retired so some of those salary funds are available to pay for a new computer.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute a letter to Ginger Parks, Grants Coordinator, requesting a modification of the OCJS VAWA Grant #2009-WF-VA2-8214 moving \$2,800.00 from salaries to equipment and to allow for the purchase of a desk top computer and associated hardware and software for the Violence Against Women Deputy.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

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**JOB AND FAMILY SERVICES – RE-EMPLOY SOCIAL SERVICES SUPERVISOR – BRAD WELCH**

*Director Tim Taylor stated that they are offering Brad Welch an advanced step on the compensation plan that is being done as part of Mr. Welch's desire to retire after 31 years with the county and to continue to work. This is actually a little more than a 10% reduction in compensation. Mr. Taylor explained the reason for wanting Mr. Welch to come back to work is that he is one of the most experienced and knowledgeable social service supervisors in the entire state. Mr. Welch has served in several capacities including Case Coordinator for Family First Council for twelve years. Mr. Welch has the background and knowledge of the clinical practices of various specialties in the placement of children to assure the services, the length and level of services to these children are appropriate. He has this expertise. Mr. Taylor added that Mr. Welch will work the same amount of hours and has agreed to take three weeks off without pay during the next year to offset some of the payout for sick and vacation. The Board commented that they are pleased to have him back. Brad Welch commented that Wally Chapman, a Director for Human Services, who recently passed away instilled in them "to deliver excellent services with compassion and passionately", which helped him. Mr. Welch added that Mr. Taylor has carried on that philosophy from Mr. Chapman as well for all those children in need.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to authorize the Executive Director of Job and Family Services to re-employ Social Services Supervisor Brad Welch on October 1, 2010 at an hourly rate of \$27.04 which is Step 9 of Pay Grade 13 of the Classification and Compensation Plan of Geauga County Job and Family Services. Be it further resolved that the Board of Commissioners acknowledge that this rate is ten percent lower than the hourly compensation of Brad Welch prior to his retirement on September 30, 2010.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – CONTRACT AGREEMENT – CLEMSON EXCAVATING INCORPORATED**

*Business Manager Adrian Gorton explained that this is a standard service contract for the water section in case a water line installation is needed and the crew is tied-up elsewhere.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute a service Contract Agreement between the Geauga County Board of Commissioners and Clemson Excavating Incorporated to perform excavating and installation of waterlines and various water line related appurtenances for the 2010 Year, in an amount not to exceed \$5,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – MAINTENANCE GUARANTY – SOUTH FRANKLIN CIRCLE DEVELOPMENT**

*Mr. Gorton explained that this guaranty is for the sanitary sewer and waterline that is complete and up to the department specifications. They will receive the maintenance guaranty and hold it for a year. Commissioners' Clerk explained that the check is not held, she deposits it in the bank which collects interest for the issuer of the check.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and accept the maintenance guaranty for the South Franklin Circle Development sanitary sewer and waterline, Chagrin Falls, in the amount of \$135,200.00 (check #11452) being held by the Board at Middlefield Bank.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

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COUNTY HOME – PHARMACY PRODUCTS AND SERVICES AGREEMENT – PARKWAY PHARMACY INCORPORATED

*Superintendent Karen DeCola explained that agreement gives the County Home the right to do business with the residents of the County Home. In turn the County Home gets a fax machine and a cart to hold all the medications. This company is cheaper and timelier than the last contracted provider.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute a Pharmacy Products and Services Agreement between the Geauga County Board of Commissioners and Parkway Pharmacy Incorporated for the purchase of pharmaceutical products, in an amount not to exceed \$1,000.00, for the 2010 Year.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

COUNTY HOME – CHANGE IN STATUS – JACLYN CLARK – PART TIME ATTENDANT (#1504-1)

*Ms. DeCola explained that Ms. Clark is a full-time employee asking to go to part-time. This saves the department insurance funds and she doesn't need three full-time people on that shift.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve a change in status for Jaclyn Clark from the position of Full-time Attendant (#1504) in the County Home to Part-Time Attendant (#1504-1), to be effective September 1, 2010.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – CHANGE ORDER #2 INCREASE CONTRACT – ROOFTOP INCORPORATED

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute Change Order #2 increasing the contract with Rooftop Incorporated for the Aquilla Village Park Baseball Field Project increasing the scope of work to include spreading an additional 200 tons of fill dirt over the field and seed and straw outfield, in the amount of \$475.00, under Grant #B-F-09-026-1.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – CHANGE ORDER #2 INCREASE CONTRACT – BALLAST CONSTRUCTION INCORPORATED (D.B.A BALLAST FENCE)

*Commissioner Jemison inquired that with all these changes is the contract still within the budget to which Program Coordinator Rhea Benton stated it is still under 10% of the original contract amount and it does stay within the budget.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute Change Order #2 increasing the contract with Ballast Construction Incorporated (d.b.a. Ballast Fence) for the Aquilla Village Park and Recreational Facility Improvements Project increasing the scope of work to include the installation of 26 additional feet of 8' fencing and 16 additional feet of 4' fencing, in the amount of \$1,936.00, under Grant #B-F-09-026-1.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

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**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – ARCHITECT'S CERTIFICATION OF COMPLIANCE**

*Ms. Benton explained that this is a form required by the state if there are going to be ADA improvements.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute Architect's Certification of Compliance with Minimum Standards for Accessibility by the Physically Handicapped form for Sean R. Thompson, AIA for the Geauga Lyric Theater Guild ADA Bathrooms Renovation Project, under #B-F-09-026-1.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – MORTGAGE AND PROMISSORY NOTE – SVETLANA V. GARD**

*Ms. Benton explained that this is from Program Income from Housing, and is not a new grant. This is from money that was lent out and paid back so they are able to lend it out again.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute a Mortgage and a Promissory Note between the Geauga County Board of Commissioners and Svetlana V. Gard for emergency installation of a furnace and roof for property located at 16805 S. Franklin Street, Bainbridge Township in the amount of \$8,000.00 under CDBG Program Income funds.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**LIQUOR LICENSE – DANIEL JAMES PERSONEY (D.B.A. AUBURN BEVERAGE) AUBURN TOWNSHIP**

*Motion: by Commissioner Young, seconded by Commissioner Jemison to concur with the Auburn Township Trustees in not requesting a hearing on the liquor license requested by Daniel James Personey (d.b.a. Auburn Beverage) located at 11700 E. Washington Street, Unit A, Auburn Township (C NEW 6831450).*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**TRANSIT DEPARTMENT – RE-ADVERTISE PUBLIC HEARING**

*Director Kristina Reider explained the date was wrong in the advertisement so they felt it was best to re-advertise. This does not hold back the grant, according to ODOT, as it has been submitted already.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to grant permission to re-advertise to hold a public hearing for the CY 2011 ODOT Operating Grant Proposal and the CY 2011 ODOT Capital Grant Proposal to be held on October 5, 2010 at 10:30 a.m. Notice of this public hearing will be advertised on September 3 and September 29, 2010.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**OTHER**

*Commissioners reviewed calendars and events.*

**COMMISSIONERS' OFFICE – REVISED ORGANIZATIONAL CHART**

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve the revised Organizational Chart for the Board of County Commissioners offices including the positions of County Administrator, Clerk to Commissioners,*

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*Secretary/Receptionist, Human Resources Administrator, Benefits Specialist and Budget Administrator, to be effective September 19, 2010.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – TRANSFER – BERNADETTE GLIHA**

*Commissioner Samide stated that Ms. Gliha has volunteered to make the move to the Department on Aging.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve the transfer of Bernadette Gliha to the position of Home Health Care Specialist – Fiscal at the Geauga County Department on Aging, at no change in pay rate, to be effective September 19, 2010.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – TRANSFER/ PROMOTE – SHERRI DAVIS**

*Commissioner Samide stated that Ms. Davis has volunteered to accept this position. Commissioner Samide added that the Commissioners are reducing the personnel in the Commissioners' Office by a person and a half.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve the transfer and promotion of Sherri Davis to the position of Information and Referral Assistant at the Geauga County Department on Aging, Grade 5, step 3, to be effective September 19, 2010.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – PROMOTE CHRISTY BLAIR AND HEIDI DELANEY**

*Commissioner Samide stated that in addition to this full-time position Ms. Blair will be helping the Commissioners' Clerk with her work load and Ms. Delaney with the fiscal part. She will be picking up responsibility in this position. This is an attempt to reduce the staff in the Commissioners' Office as they believed they need to do that with the existing budget and to set an example for what may occur down the road. The Board feels they need to cut back just like everyone else so they are starting in the Commissioners' Office. They cannot ask anyone else to do it if they do not do it themselves.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve the promotion of Christy Blair to the Full-time position of Secretary-Receptionist, Grade 4, Step 1, to be effective September 19, 2010.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

*Commissioner Samide asked if this is an increase to which County Administrator Dave Lair replied it is a one and one half percent increase.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve the promotion of Heidi Delaney to the position of Budget Administrator, Grade 12E, Step 1, to be effective September 19, 2010.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

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**COMMISSIONERS' OFFICE – REVISION TO PERSONNEL POLICY AND PROCEDURE MANUAL, SECTION 6, LEAVES – VACATION CARRYOVER**

*Commissioner Samide stated that the Board believes this will tighten up the vacation policy so there is not an excess of vacation hours held over for years and years. Mr. Lair added that it will reduce the amount of time in calculating vacation times especially since the office is reducing manpower. Commissioner Jemison added that the old policy was too cumbersome to maintain. Commissioner Samide stated that typically businesses do not allow carryover for more than one year. The Board is trying to simplify and reduce government. Commissioner Young added that in the past they had reduced carryover from three years to two and then reduced it even more. Commissioner Young said that the philosophy in the business world is that you should use your vacation or lose it and not walk away with the money. Commissioner Samide stated that it makes sense to have a little more control over vacation accruals.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve a revision to the Geauga County Personnel Policy and Procedure Manual, Section 6, Leaves, specifying a maximum vacation carryover of 200 hours for all employees as of January 1, 2011; current employees with an annual vacation accrual of 160 hours or more will be given until January 1, 2012 before they forfeit accrued vacation in excess of 200 hours.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – TRAVEL EXPENSE REIMBURSEMENT POLICY**

*The Board discussed approving a revision to the Geauga County Personnel Policy and Procedure Manual, Section 7, Travel and Training authorizing a reimbursement in meal expense of up to \$40.00 per day when an overnight stay begins or ends that travel day (employee or official is in Travel Status). Commissioner Samide stated that the meals were divided between three meals in the past and if you had dinner at lunch time that was over \$12.00 and didn't eat a dinner meal you did not get reimbursed for the dinner price at lunch. You also needed a receipt with a complete breakdown of what you had for each meal. Mr. Lair commented that whatever policy the Board passes the Auditor's Office has to enforce that policy. They would have to check the time the people had the meal that was listed on the breakdown receipt. The \$40.00 includes sales tax and tip. Commissioner Jemison said he is not completely happy with the language of this request and would like to review the Auditor of State's policy on the return trip day. The Board will review this issue again after receiving a copy of the Auditor's policy.*

**OTHER**

*Gabrielle Spangler, from the audience, asked to speak before the Board. Ms. Spangler who lives in Newbury discussed the fact that she is upset with the Board of Developmental Disabilities garage that is being built. Ms. Spangler has a son that is there who has to deal with all the shaking and rumbling from the construction that goes on until 7:00 p.m. at night. She also has issues with the MRDD levy and the eligible percentages that are used for those in programs and how they are counted, the guy that came from West Geauga Schools from Maple Heights who was hired as business manager who signed the agreement concerning the bus garage (and who, Ms. Spangler stated went on leave and just resigned but was indicted for corruption), the pictures used to represent residents at Metzenbaum, but mostly the garage being built for West Geauga' busses on MRDD ground. Ms. Spangler does not believe a lease will be done with MRDD and the West Geauga School to pay for the bus garage. Ms. Spangler continued that this garage does not fit in with the mission of MRDD to use tax payer money to build this huge bus garage behind the living environment for those individuals who have no where else to go. Ms. Spangler also added that she is not allowed on Metzenbaum grounds when her son is there. Commissioner Samide stated that there appears to be more to this story and suggested that Mr. Lair meet with Ms. Spangler to explain the situation of the bus garage as to why it is a good thing. Commissioner Jemison asked if Ms. Spangler talked with Mr. Don Rice about the bus garage to which she replied "Mr. Rice does not give me the time of day". Commissioner Jemison suggested she sit down with Mr. Lair and Mr. Rice to which Ms. Spangler said she will not waste her time with Mr. Rice. Ms. Spangler said she is here as an advocate for people with mental and physical disabilities that were supported by the levy. Those people want the Besse Benner Metzenbaum Center to continue to be what it was meant to be by the person that put it there and it is losing it by that brand new huge garage, without an agreement, and while her son*

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*is in a small room. Ms. Spangler stated that Mr. Rice did a survey and people stated that they would not support another levy. Ms. Spangler added that at the time Mr. Rice asked for the levy he never told anyone that he had \$3 million hidden for a bus garage. That came out after the levy passed. Ms. Spangler said that politics comes in the way of people with disabilities. Ms. Spangler added that Russell Township is tired of the busses so they are being put by the disabled people. Commissioner Young reported that the Board has tightened the MRDD budget a few years ago. Commissioner Samide said workers were previously getting 10% increases in pay every year, which is unsustainable. Ms. Spangler asked the Board to review what is going on with the bus garage. Mr. Lair stated he will meet with Mr. Rice to review that nothing has changed with the lease and when it is coming in. Commissioner Samide said her understanding was that the lease will eventually be paying for the garage. Mr. Lair added that Metzenbaum will have resources to serve people better without raising taxes. Commissioner Samide said they will check this out and Mr. Lair will contact Ms. Spangler by email.*

**MEETINGS**

- Tue., 8/31 A public hearing for the CY 2011 ODOT Operating Grant Proposal and the CY 2011 ODOT Capital Grant Proposal to be held on August 31, 2010 at 10:30 a.m.*
- Thu., 9/2 **The Commissioners will hold regular session to be held at the Geauga County Fairgrounds Junior Fair stage. NOTE DIFFERENT LOCATION.***
- Thu., 9/2 The Commissioners will be participating in the Geauga Learn Program (a cooperative day of Learning at the Geauga County Fair.*
- 9/2 thru 9/6 The Great Geauga County Fair.*
- Mon., 9/6 County offices will be closed for general business due to the Labor Day holiday.*
- Tue., 9/7 **The Regularly scheduled Commissioners' meeting is cancelled.***
- Thu., 9/9 The Commissioners will hold regular session.*
- Fri., 9/10 NOACA Governing Board meeting at 10:00 a.m. at NOACA Offices*
- Tue., 9/14 The Commissioners will hold regular session.*
- Thu., 9/16 The Commissioners will hold regular session.*
- Tue., 9/21 The Commissioners will hold regular session.*
- Thu., 9/23 The Commissioners will hold regular session.*
- Tue., 9/28 **The Regularly scheduled Commissioners' meeting is cancelled.***
- Tue., 9/28 **The Commissioners will participate in the Perry Nuclear Power Plant Evaluated Exercises.***
- Thu., 9/30 The Commissioners will hold regular session.*

**BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 11:32 A.M.**

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*Geauga County Board of Commissioners*

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*William S. Young*

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*Tracy A. Jemison*

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*Mary E. Samide*

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*Claudine Kozenko, Commissioners' Clerk*