

Commissioners' Journal
June 16, 2011

The Geauga County Board of Commissioners met in session on June 16, 2011 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Tracy A. Jemison opened the meeting at 10:05 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the minutes for the meeting of June 14, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COMMON PLEAS COURT / ADULT PROBATION – ESTABLISH NEW PRE-SENTENCE INVESTIGATION FUND AND NEW PROBATION SERVICES FUND

Commissioner Jemison stated that these new funds are being established due to the fact that the state will be requiring the county to conduct pre-sentence investigations.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the Geauga County Auditor to establish a new Pre-sentence Investigation Fund with the Community Correction Act Grant in the amount of \$26,000.00 for Fiscal Year 2011-2012 to allow for the proper accounting of revenues and expenditures for conducting Pre-sentence Investigation Reports that meet the statutory obligation, pursuant to O.R.C. 2951.03.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the Geauga County Auditor to establish a new Probation Services Fund to allow for the proper accounting of revenues and expenditures for the collection of Supervision Fees from Offenders in the amount of \$25.00 per month. These fees will be collected by the Clerk of Courts for the Court of Common Pleas of Geauga County pursuant to O.R.C. 321.44 (A) (1).

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

JUVENILE / PROBATE COURT / CASA FOR KIDS – VICTIM OF CRIME ACT (VOCA) AND STATE VICTIM ASSISTANCE ACT (SVAA) GRANT APPLICATION

CASA for Kids Program Director Chris Steigerwald explained that the VOCA grant is federal funding that comes through the Attorney General's Office. The county has been receiving this grant since 1997. The grant has always supported a portion of personnel costs. Overtime costs have increased and the grant has remained that same. Ms. Steidgerwald stated that last year her agency had the opportunity to request additional funding, and one thing that the program lacked was legal representation. At times they could go to the Judge as part of the standard and ask for an attorney to represent them, but most often the questions that came up were about interpretation of the law in more unusual situations. That legal consultant was funded last year for 2.5 hours per month for an average of 30 hours. They have allowed us to continue that again this year. Ms. Steigerwald noted that they don't often offer additional requests, but they have offered one to us again this year so CASA is asking for new software. Ms. Steigerwald explained that the current software that they use to track numbers and report them to the VOCA grant and to National and State CASA is called COMET. Last year National CASA informed the County that the software will no longer be providing support or updates. CASA Manager is a software

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that has been around for about twenty years, but since COMET was free to us we have used it. About 40% of CASA programs nationwide are using CASA Manager including several in Ohio. Other CASA agencies report that CASA Manager is more efficient and meets the needs of the program. The total cost to purchase the 4 licenses needed and to transfer the data is \$2,299.00. After reviewing the grant the maximum amount that can be requested for software is \$2,000.00. Ms. Steigerwald stated that she has discussed this with Mr. Lubecky and he feels that he has funds that he can use to cover the difference in cost for the purchase. Ms. Steigerwald noted that in the short period of time that this offer on the grant was made available to the time it needs to be in, all the details have not been worked out with Mr. Walsh and IT on whether it can be supported and changed over. CASA did not want to pass on the opportunity for funding. Ms. Steigerwald indicated that if the agency finds the software won't work, the County can tell the state that we no longer need the funds, but unfortunately it's the only other software out there.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute Geauga County's Victim of Crime Act (VOCA #2012VADSCE480) and State Victim Assistance Act (SVAA #2012SADSCE480) for CASA for Kids Grant Application in the amount of \$37,011.00. This grant will receive a total of \$24,758.00 from the Office of the Attorney General including \$8,253.00 local match from the Geauga County General Fund. The VOCA Grant will provide \$1500.00 to cover fees for Legal Consultation, which requires a \$500.00 in-kind match in the form of volunteer hours at \$15.00 per hour. This year's VOCA Grant Application includes a one time additional request of \$2,000.00 for the purchase of new software (CASA Manager) and includes \$4,735.00 in SVAA funds. This grant is for the period of October 1, 2011 through September 30, 2012.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

DEPARTMENT ON AGING – AGREEMENT - 2011 SENIOR FARM MARKET – PAUL HARRIS, HOWARD'S APPLES

Director Sally Bell explained that the last time she came before the Board the department was just kicking off the local and farm market programs. This year there are 176 coupon sets available from the federal program and they have given out 110 of them so far. All the rest need to be out by the end of June or they will be lost. Ms. Bell also stated that a significant number of the department's local coupon sets have also been sent out into the community. The majority of the farm market agreements have been completed, but the Department on Aging had been waiting to hear back from a few more farm markets. Ms. Bell stated that Howard's Apples is in Bainbridge, and is an area where there are not that many farm market stands; and that they were excited about them participating in the program.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the Agreement with Paul Harris, Howard's Apples for the 2011 Senior Farm Market for the period of June 1, 2011 through October 31, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT ON AGING – HIRE KATHY HARTZ – FULL-TIME TRANSPORTATION DRIVER (#1020)

Ms. Bell stated that several weeks ago they asked to advertise for a Full-time Transportation driver that will take senior citizens to medical appointments located outside of Geauga County. Ms. Bell explained that they had received some wonderful applicants and her supporting staff went through the interview process and narrowed the selection down to two. Ms. Bell interviewed them and would like to hire Ms. Hartz. Ms. Bell stated that she wanted to thank Transit and applaud them for upgrading the hiring process. Ms. Bell noted that their trainer has helped out a lot.

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve hiring Kathy Hartz for the position of Full-time Transportation Driver (#1020) to be effective June 20, 2011, at the rate of \$11.69 per hour. After the successful

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completion of a 180 day probationary period the rate will increase to \$12.31 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

COUNT ENGINEER' S OFFICE – ACCEPT MORTGAGE DEED FOR SUB LOT #238 – CANYON LAKES COLONY PHASE 12A – BAINBRIDGE TOWNSHIP

Engineer Joe Cattell stated that Canyon Lakes is changing from a performance bond to a maintenance guaranty for one year. The change in the lot number is likely due to the developer choosing to encumber a less valuable lot.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve, accept and execute the Mortgage Deed for sub lot #238 for the maintenance guaranty for Canyon Lakes Colony Phase 12A in Bainbridge Township.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COUNTY ENGINEER' S OFFICE – SATISFACTION OF MORTGAGE RELEASING MORTGAGE INTEREST ON SUB LOT #234 – CANYON LAKES COLONY PHASE 12A – BAINBRIDGE TOWNSHIP

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the Satisfaction of Mortgage releasing the mortgage interest on sub lot #234 (instrument no.200800774410) for the performance guaranty for Canyon Lakes Colony Phase 12A in Bainbridge Township as the work has been completed.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COUNTY ENGINEER' S OFFICE – RESOLUTION ORDERING THE REPLACEMENT OF THE FOX ROAD BRIDGE – AUBURN TOWNSHIP, TITLE SHEET, SET BID OPENING

Mr. Cattell stated that Fox Road crosses into Troy Township by a few feet, just over a quarter of a mile and is just north of the Portage County line. Mr. Cattell stated that this project should take about thirty (30) days to replace and will be closed to traffic. The detour for this closure will be Winchell Road to Rapids Road and then back around. Portage County has agreed to the detour. Mr. Cattell explained that we have a maximum grant from OPWC for \$100,000.00 with a 67% match. The total estimate for this project is \$130,000.00. Mr. Cattell noted that they won't utilize the full amount unless there are cost overruns. The current structure has a twenty-seven foot steel beam and will be replaced with a twenty foot by seven pre-cast box which has a long life expectancy.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute Resolution #11-095 ordering the Replacement of the Fox Road Bridge (Structure #201-0.21) in Auburn Township.

This Resolution also requests the Board approve and execute the cover sheet for the specifications booklet for the same.

Further, this resolution sets a bid opening on Wednesday, July 13, 2011 at 2:15 p.m. Notice of this bid opening will be advertised on June 23, 2011 and on the county web site.

Board of County Commissioners, Geauga County, Ohio

Date: June 16, 2011
Resolution: 11-095

RESOLUTION TO ORDER THE RECONSTRUCTION OF THE

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FOX ROAD BRIDGE, STRUCTURE #201-0.21 IN AUBURN TOWNSHIP

WHEREAS, the Board of County Commissioners of Geauga County has determined by Resolution #10-199 that the public convenience and welfare require the reconstruction of the bridge over Black Brook on Fox Road at mile marker 0.21, and the grading, paving, widening, and draining of a portion of Fox Road in the immediate vicinity of the bridge in Auburn Township in accordance with Section 5555.022 of the Ohio Revised Code; and,

WHEREAS, lands needed to be taken relative to the reconstruction of the Fox Road bridge have been secured; and,

WHEREAS, the County Engineer has secured Ohio Public Works grant funding for this bridge replacement; and,

WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and

WHEREAS, the Geauga County Board of Commissioners, after reviewing the plans with the County Engineer in public session for the reconstruction of Structure #201-0.21 on Fox Road, is satisfied that the public convenience and welfare require that said improvement be made.

NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.

BE IT FURTHER RESOLVED that the Board of County Commissioners in accordance with Section 5555.022 of the Ohio Revised Code hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from an Ohio Public Works Commission grant and local funding sources in accordance with Section 5555.43 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners is hereby ordered to let this project for bids in accordance with Section 5555.61 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 2:00 P.M. on Wednesday, July 13, 2011 and opened and read aloud at 2:15 P.M. the same day.

BE IT FURTHER RESOLVED that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Auburn Township Board of Trustees and the Geauga County Engineer.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

TRANSIT – HIRE GARY DLUGOZ AND HENDERSON HENDRY – PART-TIME TRANSIT DRIVERS (#2210-1)

Director Kristina Reider stated that this would be the hiring of two of the three part-time drivers that are needed to fill vacant positions. Ms. Reider stated that they were waiting for results from the physical for the third and would be back. Ms. Reider also stated that they had just started the interviewing process for the full-time driver position that also needs to be filled.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve hiring Gary Dlugoz for the position of Part-time Transit Driver (#2210-1) to be effective June 20, 2011, at the rate of \$11.69 per hour. After the successful completion of a 1,000 hour probationary period the rate will increase to \$12.31 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Young to approve hiring Henderson Henry for the position of Part-time Transit Driver (#2210-1) to be effective June 20, 2011, at the rate of \$11.69 per hour. After the successful

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completion of a 1,000 hour probationary period the rate will increase to \$12.31 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – HIRE ASHLEY DUDEK AND RACHEL ENDRES – FULL-TIME SUMMER HELP (#0101)

Motion: by Commissioner Samide, seconded by Commissioner Young to approve hiring Ashley Dudek for the position of Full-time Summer Help (#0101) to be effective June 20, 2011 through September 30, 2011 at the rate of \$8.25 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Young to approve hiring Rachel Endres for the position of Full-time Summer Help (#0101) to be effective June 20, 2011 through September 30, 2011 at the rate of \$8.25 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – CANCEL SESSION

Motion: by Commissioner Samide, seconded by Commissioner Young to cancel session on Tuesday, July 5, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending June 8, 2011 as required by O.R.C. 955.12.*
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the inmate meals for the month ending May 2011.*

OTHER

The Board reviewed upcoming events.

MEETINGS

Thu., 6/16 St. Lucy's Dedication Ceremony, 1:00 p.m. Middlefield

Mon., 6/20 Board of Revision

Mon., 6/20 Family First Council meeting, 2:00 p.m.

Tues., 6/21 The Commissioners will hold regular session.

Tues., 6/21 The Commissioners will hold Public Hearing #2 for the Community Development Block Grant (CDBG) Formula Grant Application at 10:30 a.m.

Wed., 6/22 Board of Revision

Thu., 6/23 The Commissioners will hold regular session.

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BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 10:27 A.M.

Geauga County Board of Commissioners

Tracy A. Jemison

William S. Young

Mary E. Samide

Christine Blair, Commissioners' Clerk

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