

Commissioners' Journal
August 15, 2013

The Geauga County Board of Commissioners met in session on August 15, 2013 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Tracy A. Jemison opened the meeting at 10:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and execute the minutes for the meeting of August 8, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

APPROVE MINUTES

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and execute the minutes for the meeting of August 13, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

AUDITOR AND TREASURER – MONTHLY STATEMENT OF COUNTY FINANCES – JULY 2013

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to accept, execute and file the monthly Statement of County Finances filed by the County Auditor for the month of July, 2013 pursuant to O.R.C. 319.15.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to accept, execute and file the monthly Statement of County Finances filed by the County Treasurer for the month of July, 2013 pursuant to O.R.C. 319.15.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – CERTIFICATION OF DETERMINATION OF SUBSEQUENT EXEMPTION FOR CATEGORICAL EXCLUSION PROJECT – CDBG REVOLVING LOAN FUND LOAN – NEWBURY COUNTRY MEATS, LLC
Program Administrator Joni Stusek explained that while this loan has not yet been approved by the committee, there is preliminary paperwork that can be done and have ready to submit to the State.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project for a Community Development Block Grant (CDBG) Revolving Loan Fund loan to Newbury Country Meats, LLC for the purchase of equipment for the butcher shop to be located at 11392 Kinsman Road, Newbury in the amount of \$20,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

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OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – OHIO DEPARTMENT OF DEVELOPMENT OFFICE OF HOUSING AND COMMUNITY PARTNERSHIPS RLF GRANT/ LOAN REVIEW REPORT FORM – CDBG REVOLVING LOAN FUND LOAN – NEWBURY COUNTRY MEATS, LLC

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and authorize the President of the Board to execute the Ohio Department of Development Office of Housing and Community Partnerships RLF Grant / Loan Review Report Form for a Community Development Block Grant (CDBG) Revolving Loan Fund loan to Newbury Country Meats, LLC for the purchase of equipment for the butcher shop to be located at 11392 Kinsman Road, Newbury in the amount of \$20,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

There was a brief discussion about the location of this business being located in a small strip plaza on Kinsman Road in Newbury near the entrance of Kiwanis Lake.

COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1 – FINAL – DECREASE CONTRACT – CLEVELAND BARRICADING SYSTEMS, LLC – REPLACE AND INSTALL HIGH INTENSITY ROADWAY SIGNS – VARIOUS COUNTY AND TOWNSHIPS ROADS

It was noted that this project had been previously discussed and County Engineer Joe Cattell had spoken last week about this change order and the contract finishing up with a decrease.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and execute Change Order #1 and Final, decreasing the Contract with Cleveland Barricading Systems, LLC for the Replacement and Installation of High Intensity Roadway Signs on Various County and Township Roads in Geauga County in the amount of \$12,887.93.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

MAINTENANCE DEPARTMENT – APPROVE REVISED JOB DESCRIPTION AND REGRADE – MAINTENANCE HELPER (#1906)

Director Glen Vernick explained that the Maintenance Helper position is along the lines of being a Janitor and have added additional responsibilities and tasks to the workload; this revision includes that along with a change to the pay grade.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve the revised job description for the Maintenance Helper (#1906) position to include additional job responsibilities and tasks and re-grade from a Grade 2 to a Grade 4 on the wage scale.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

MAINTENANCE DEPARTMENT – MOVE DORIS MAUSLING – MAINTENANCE HELPER (#1906) GRADE 4, STEP 6

Mr. Vernick stated that due to the changes to the job description and asking to advertise, we need to move Ms. Mausling in order to coincide with the changes.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to move Doris Mausling, Maintenance Helper (#1906) to Grade 4, Step 6 at a rate of \$12.60 per hour to be effective August 18, 2013 due to a re-grade of the position.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

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MAINTENANCE DEPARTMENT – ADVERTISE POSITION – FULL-TIME MAINTENANCE HELPER (#1906)

Mr. Vernick stated that they were asking to advertise for a Maintenance Helper to work in the Courthouse, noting that this position requires the need for more confidentiality due to the things that may be seen, heard or people they may see while working up there.

Commissioner Jemison told a story about when they were hiring a systems analyst to work in the court and interviewees were asked if they happened to see an order on a Judges desk for one of their friends what would they do, and one person responded by saying they couldn't wait to get home and tell them; while that was the wrong answer, at least they were honest.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to grant permission to advertise for the position of Full-time Maintenance Helper (#1906). This position will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – GENERATOR SYSTEMS, LLC

Director Doug Bowen stated that this is an annual service contract which has now been extended to be a three year contract for our Booster stations on Country Lane and one is on West Park Circle over by Knowles Industrial Park that includes testing, maintenance, oil and repairs that may be needed. County Administrator David Lair inquired about how many boosters they have, to which Mr. Bowen stated just these two, one when it comes from the master meter and the other at the pump station by Knowles. Mr. Bowen noted that these generators have been in service since 1993.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and execute a service Contract Agreement with Generator Systems, LLC to perform preventative maintenance and inspections of the 100kw and 125kw Diesel Generators located at Bainbridge Booster #1 at 7437 Country Lane Chagrin Falls, and Bainbridge Booster #2 at 16661 Park Circle Chagrin Falls for a three year period in an amount not to exceed \$10,227.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Commissioner Samide inquired if they would use the whole \$10,227.00 over the three years, to which Mr. Bowen stated that this is an exact amount for the three years. There was a brief discussion about these generators being for water service and not wastewater.

APPROVE FINANCIALS

Budget and Finance Administrator Heidi Delaney explained the financials for today as including a Revenue Certification for the Intensive Supervision Probation fund to certify the payroll advance received from the General Fund in January, 2013; Supplemental Appropriations for the Presentence Investigation Fund and the Pretrial Release Supervision Fund for SFY 2014 funding changes; and a payment to the United Way for the Department of Job and Family Services in the amount of \$696.00.

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to approve and execute Resolution #13-153 itemizing the financials for the meeting of August 15, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Abstain*</i>

**Commissioner Jemison Abstains due to his role with United Way.*

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ACKNOWLEDGEMENTS

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending August 7, 2013 as required by O.R.C. 955.12.*

OTHER

The Board reviewed upcoming events.

MEETINGS

Thu., 8/15 Department on Aging Garden Party and Free Concert, 5:00 – 8:00 p.m. the Gardens at the Chardon Senior Center, 12555 Ravenwood Drive

Fri., 8/16 Board of Revision, 9:00 a.m. Auditor's Office

Mon., 8/19 Family First Council, 2:00 p.m. at Mental Health

Tue., 8/20 The Commissioners will hold regular session.

*Thu., 8/22 The Commissioners will hold regular session.**

**Mr. Jemison stated that Habitat for Humanity is slated to come in and do a presentation but we were waiting for a final confirmation and if that is the case the meeting would be held in Building #8. Commissioner Spidalieri asked if the meeting could be held in the evening, to which Mr. Jemison stated that it would have to be checked on with Habitat, but that he didn't have a problem with it.*

*Mon., 8/26 Board of Revision, 8:00 a.m. Auditor's Office**

**Mr. Jemison noted that this meeting might be cancelled due to the one being held on 8/16.*

Tue., 8/27 The Commissioners will hold regular session.

*Thu., 8/29 **The Commissioners will hold regular session at 10:00 a.m. at the Geauga County Fairgrounds, Junior Fair stage. NOTE DIFFERENT LOCATION.***

8/29 – 9/2 Great Geauga County Fair, Burton

*Mon., 9/2 **County offices will be closed for general business due to the Labor Day holiday.***

*Tue., 9/3 **The Regularly scheduled Commissioners' meeting is cancelled.***

COMMISSIONERS' OFFICE – PUBLIC HEARING

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to waive the reading of the legal notice.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Mr. Jemison opened the Public Hearing at 10:30 a.m. and asked Mr. Mihalisin to discuss the information that was requested at the first Public Hearing. Mr. Jemison stated that a 50,000 square foot building under the current fee schedule would be \$4,542.30 and under the new fee schedule it would be \$6,878.70 which is a difference of \$2,335.73 or a 51.42% increase. Mr. Jemison asked what the construction cost of a 50,000 square foot building would be, to which Mr. Mihalisin stated that we don't have an exact amount for Geauga, but stated that he had listed the square footage cost in Cuyahoga for different types of construction on the updated fee schedule the Board had been given, noting that the range goes from \$97.19 for a convenience store up to \$273.19 for a hospital. Mr. Mihalisin stated that it would be about \$800,000.00 to \$810,000.00 for a 50,000 square foot building on average and if they add additional items that the cost would increase. Being no further questions or comments, the Public Hearing was closed

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at 10:32 a.m.

BUILDING DEPARTMENT – ADOPT REVISED BUILDING FEE SCHEDULE – PERMIT FEES, CONTRACTOR REGISTRATION AND LICENSING FEES AND BUILDING CODES

Motion: by Commissioner Spidalieri, seconded by Commissioner Samide to adopt the revised Geauga County Building Fee Schedule which includes Permit Fees, Contractor Registration and Licensing Fees and Building Codes to be effective September 15, 2013, pursuant to O.R.C. 307.37.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

OTHER – HABITAT FOR HUMANITY MEETING

Mr. Jemison noted that it was noted that August 22nd would not work for an evening meeting due to a conflict for a Commissioner, and that the Clerk would be checking with Habitat for Humanity on possible dates in the evening that would work with everyone's schedule, and that scheduling of that meeting could not be voted on today and would have to be done on Tuesday.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SPIDALIERI ADJOURNED THE MEETING AT 10:34 A.M.

Geauga County Board of Commissioners

Tracy A. Jemison

Mary E. Samide

Ralph Spidalieri

Christine Blair, Commissioners' Clerk

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