

**Commissioners' Journal**  
**October 25, 2012**

*The Geauga County Board of Commissioners met in session on October 25, 2012 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Mary E. Samide opened the meeting at 10:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**APPROVE MINUTES**

*Motion: by Commissioner Claypool, seconded by Commissioner Jemison to approve and execute the minutes for the meeting of October 23, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*County Administrator David Lair explained the financials for today as including a payment to the United Way for the Department of Job and Family Services.*

*Motion: by Commissioner Claypool, seconded by Commissioner Samide to approve and execute Resolution #12-004 itemizing the financials for the meeting of January 12, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Abstain*</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

*\*Commissioner Jemison abstains due to his role with United Way.*

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – OHIO COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM STATUS REPORT**

*Program Coordinator Kelly Belconis explained that this was a status report for the B-F-11-IAZ-1 grant and that the department is required to submit a total of three reports noting this was the second of the required three. Ms. Belconis stated that projects under this grant have to be completed by December 31<sup>st</sup>, and payments have to be submitted by January 31<sup>st</sup>. In response to a question from Commissioner Claypool, Ms. Belconis responded that the grant cycle for this program roughly conforms to the Federal fiscal year, which runs October through September.*

*Motion: by Commissioner Claypool, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the Ohio Community Development Block Grant Program Status Report on Grant #B-F-11-IAZ-1 for the period July 1, 2012 through October 9, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – AMEND MOTION FROM OCTOBER 23, 2012 – CORRECTION TO GRANT NUMBER**

*Ms. Belconis stated that was to correct the motion from Tuesday's meeting, which specified the wrong grant number.*

*Motion: by Commissioner Claypool, seconded by Commissioner Jemison to amend the motion from October 23, 2012 to read: approve and execute a Subordination Agreement Real Estate Mortgage for property located at 11334 Wilson Mills Road, Chardon owned by Heidi M. Love, nka Heidi M. McArthur (Under Grant #B-C-05-026-1) as the property is being refinanced.*

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Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

**DEPARTMENT OF EMERGENCY SERVICES – RICOH DEALER LEASE AGREEMENT –  
COPIER/PRINTER/SCANNER – U.S. BANK EQUIPMENT FINANCE**

County Administrator David Lair explained that this was to lease a new Ricoh copier/printer/scanner from MT Business Technologies through their equipment leasing partner US Bank Equipment Finance at a rate of \$161.00 per month for five years, with a dollar buyout option at the end, and to execute a service agreement with MT Business Technologies to cover maintenance and toner. Mr. Lair stated that provided at no cost to the county by MT Business Technologies is an additional, refurbished Lanier 28 page-per-minute multifunction device (copier/printer/scanner/fax). In response to a question from Commissioner Jemison, Mr. Lair responded that this contract provides a significant savings as compared to the alternative option provided by the current vendor and that the dollar buyout will enable DES to continue to use this equipment at the end of the lease term with no monthly lease payment.

**Motion:** by Commissioner Claypool, seconded by Commissioner Jemison to approve and authorize the President of the Board to initial and execute the RICOH Dealer Lease Agreement with U.S. Bank Equipment Finance for the lease of a Ricoh Aficio MP C3002 Copier/Printer/Scanner for a period of sixty (60) months at \$161.00 per month, and further initial and execute the MT Business Technologies, Incorporated Sales Order and V.I.P. Maintenance Protection for the MP C3002 and a Lanier LD 528C.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

**COUNTY ENGINEER'S OFFICE – ADVERTISE BIDS – TWO (2) CURRENT MODEL SINGLE  
AXLE DIESEL POWERED TRUCKS AND CHASSIS**

Chief Deputy Engineer Joe Cattell stated that they were asking to advertise for bids for two truck cab/chassis units. Mr. Cattell explained that this fell within the department's vehicle rotation of purchasing two per year in order keep the fleet up to date. Mr. Cattell stated that this bid was just for the cab and chassis, with the dump box, spreaders, and electronic controls required to complete the unit as ready for use in snow and ice removal to be done later in the year. Mr. Cattell explained that the process is started near the end of each year with the intention of getting the new vehicles complete and ready for use around November of the following year. In response to a question from Mr. Claypool, Mr. Cattell stated that these trucks end up costing around \$120,000.00 each including dump box and all equipment, and generally last for eight to nine years and accumulate an average of 120,000 total miles during their service with the county, after which the county generally receives about \$25,000.00 back per truck at trade-in. Ms. Cattell expressed that these vehicles only get about 4mpg when pushing snow, adding that he can see the day coming when the county may be able to change to trucks fueled with bio diesel or natural gas. Mr. Cattell explained that natural gas may become a viable option when ordering new trucks, as it appears that Arms Trucking is considering the construction of a natural gas fueling station, but it doesn't appear that doing a retrofit to accommodate natural gas in the existing fleet would be cost-effective, as it is estimated that such a modification would cost \$25,000-\$30,000.00 per truck.

**Motion:** by Commissioner Claypool, seconded by Commissioner Jemison to grant permission to advertise for Bids for Two (2) Current Model Single Axle Diesel Powered Trucks and Chassis to be held on Wednesday, November 28, 2012 at 2:00 p.m. Notice of this bid opening will be advertised on November 8, 2012 and on the county website.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

Mr. Cattell and the Commissioners had a brief discussion regarding possible use of county-owned road grading equipment by the Park District, which currently rents grading equipment when needed. Mr. Cattell stated that the County Engineer's office estimates they can provide the

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equipment for about 60% of what the park might generally pay to rent this equipment. Labor costs would be figured separately, and the County Engineer would want to provide their own operator to ensure their equipment was properly used. Mr. Cattell stated that this collaboration could work, other than during the winter when the grader operators would be busy plowing snow, noting that this service is currently used by several townships.

**MAINTENANCE DEPARTMENT – EMPLOYEE REQUEST TO ACCUMULATE VACATION – DOUGLAS MERRELL**

Director Glen Vernick explained that Mr. Merrell has recently gone back on medical leave, during which time Mr. Merrell still accrues vacation under the county personnel policy, however is unable to use the vacation while off on medical leave. Mr. Vernick stated that the current medical leave may cause Mr. Merrell to accrue vacation time beyond the 200 hour maximum limit, to which Mr. Merrell is requesting an exemption permitted under the policy which allows him to temporarily exceed the 200 hour limit without losing vacation time.

Mr. Vernick explained that he has had two employees miss large amounts of work this year due to medical issues, but that several of the other employees have really stepped up to help. Mr. Vernick stated that this requires additional time for supervision and training from the supervisors in his department. The newer employees are currently obtaining additional formal training specific to government building facilities. Mr. Vernick explained that the department would be working this Saturday using a camera in the sewer lines serving the courthouse due to a couple of backups within in the last month. In response to Mr. Claypool's question as to whether Mr. Vernick felt that any of his employees might be exaggerating their physical problem, Mr. Vernick stated that the people in his department with current medical issues would very much prefer to be here working, adding that these employees had gone above and beyond, including becoming trained in other areas of needed technical skills.

**Motion:** by Commissioner Claypool, seconded by Commissioner Jemison to approve an Employee Request to Accumulate Vacation for Douglas Merrell, currently on medical leave and in accordance with the Vacation Policy, Section 6. Leaves in the policy and procedure manual, the amount of 42.79 hours for the period ending January 19, 2013.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

In response to a question from Commissioner Samide regarding the possibility of bringing in part-time help to assist with the workload, Mr. Vernick expressed that he hadn't brought in part time people as of yet, noting that he had been gambling with the hope that people would return from medical leave, adding that with winter and snow shoveling season coming up soon, the need may still result in requesting to hire a part-time person.

**TRANSIT DEPARTMENT – OHIO MOTOR FUEL TAX REFUND CLAIM FOR TRANSIT BUSES**

**Motion:** by Commissioner Claypool, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the Ohio Motor Fuel Tax Refund Claim for Transit Buses for the period July 1, 2012 through September 30, 2012 in the amount of \$3,115.18.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

**LIQUOR LICENSE – MY THAI RESTAURANT LLC – CHESTER TOWNSHIP**

**Motion:** by Commissioner Claypool, seconded by Commissioner Jemison to concur with Chester Township Trustees in not requesting a hearing on the liquor license requested by My Thai Restaurant LLC located at 8488 Mayfield Road (C NEW 6264830-0005).

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

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**LIQUOR LICENSE – 7 ELEVEN INC D.B.A. 7 ELEVEN 36218 AND STORAGE SHED –  
BAINBRIDGE TOWNSHIP**

*Motion:* by Commissioner Claypool, seconded by Commissioner Jemison to concur with Bainbridge Township Trustees in not requesting a hearing on the liquor license requested by 7 Eleven Inc d.b.a. 7 Eleven 36218 and Storage Shed located at 17644 Chillicothe Road (C TRFO 8003607-0030).

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**ACKNOWLEDGEMENTS**

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending October 17, 2012 as required by O.R.C. 955.12.

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

*Thu., 10/25 University Hospitals Seidman Cancer Center Ribbon Cutting, 6:00 p.m.*

*Thu., 10/25 Soil and Water Annual Dinner and Meeting, 7:00 p.m., Fairgrounds School Building*

*Tue., 10/30 The Commissioners will hold regular session*

*Thu., 11/1 The Commissioners will hold regular session*

*Tue., 11/6 The Commissioners will hold regular session*

*Thu., 11/8 The Commissioners will hold regular session*

*Fri., 11/9 NOACA meeting, 10:00 a.m. Cleveland*

*Mon., 11/12 **County offices will be closed for general business in observance of Veteran's Day, Sunday, November 11<sup>th</sup>. Twenty-four hour operations will continue to operate as usual.***

*Tue., 11/13 **The Regularly scheduled Commissioners' meeting is cancelled.***

*Wed., 11/14 Geauga County Township Association Quarterly Dinner Meeting, 6:30 p.m. Crystal Brook Farm*

*Thu., 11/15 The Commissioners will hold regular session*

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***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER CLAYPOOL ADJOURNED THE MEETING AT 10:38 A.M.***

*Geauga County Board of Commissioners*

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*Mary E. Samide*

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*Tracy A. Jemison*

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*Walter M. Claypool*

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*Christine Blair, Commissioners' Clerk*