

Commissioners' Journal
February 1, 2011

The Geauga County Board of Commissioners met in session on February 1, 2011 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Tracy A. Jemison opened the meeting at 10:04 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the minutes for the meeting of January 25, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the minutes for the meeting of January 27, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget Administrator Heidi Delaney explained the financials as including a revenue certification for the Sheriff Department's 911 program fund; cash transfers from the General Fund for the 1st half of the 2011 Sales Tax transfer to the HLP fund; purchase order for Taylor Chevrolet for the purchase of six (6) Chevrolet Impalas for the Sheriff's Department in the amount of \$119,382.00, purchase order for Gardiner Service Company for the purchase of a rooftop unit for 470 Center St., Building #4 in the amount of \$14,175.00, one Then and Now for the County Home; and a payment to the Geauga County Airport Authority in the amount of \$485,263.98 for pass through federal grant funds.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute Resolution #11-012 itemizing the financials for the meeting of February 1, 2011.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – CERTIFICATE OF DETERMINATION OF SUBSEQUENT EXEMPTION FOR A CATEGORICAL EXCLUSION

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project in regards to Formula Projects, Maple Leaf Community Residences (\$26,000.00) and Burton Village (Fairgrounds) Sidewalk Improvements (\$38,000.00) under Grant #B-F-10-1AZ-1.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – CERTIFICATION OF EXEMPT PROJECT – DDC CLINIC

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Certification of Exempt Project form for the DDC Clinic (\$35,400.00) under Grant #B-F-10-1AZ-1.

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<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

ARCHIVES / RECORDS CENTER – AGREEMENT – LAKE BUSINESS PRODUCTS

Director Linda Burhenne stated that this contract was for their computer output microfilming that they do, by scanning and sending those to Lake Business who puts them onto microfilm. Last year was the first year they did this and the contract was for one year to make sure that everything was good; everything has been going good and so this contract is for three years, with a re-opener in the third year to allow for the re-negotiating of the price in the third year. Ms. Burhenne felt that this was a reasonable request and stated that they are very pleased with the service and quality of the microfilming that they have received from them.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute an Agreement between the Geauga County Board of Commissioners and Lake Business Products to convert scanned images to preservation microfilm for the period of February 1, 2011 through January 31, 2014 in the amount of \$.02 per image, with a possible increase in the third year.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Ms. Burhenne stated that yesterday, the Clerk of Courts, the Recorder, a representative from Probate Court, their micrographic specialist and herself traveled to a new underground storage facility in Pennsylvania, which is approximately fifty (50) minutes closer then the facility currently being used by the county. Everyone that went seemed very pleased with the facility and currently Ms. Burhenne is working the numbers. Once they have all the paperwork completed the Recorder is going to ask the Microfilming Board to approve moving all the films from our current facility, Iron Mountain to this new location. We do not store any paper, just microfilm. Commissioner Jemison stated we are starting to see that the price is escalating with Iron Mountain, and if they have the same solution, same security and looking at the savings, it only makes sense to take a closer look at this new facility. Ms. Burhenne stated the contract they are currently on is for a five year period with a three (3) percent increase every year, where this year Iron Mountain increased ten (10) percent over last year. This year's bill from Iron Mountain was about \$6,100.00; if with this new facility the bill would have been about \$2,400.00, and the facility is a similar limestone mine in another mountain. Ms. Burhenne stated that she has had the Prosecutor's office look at the current contract with Iron Mountain to see about being able to remove our films without paying any undue fees.

COMMISSIONERS' OFFICE – REVISION TO SECTION 3. CONDUCT – PERSONNEL POLICY AND PROCEDURE MANUAL

County Administrator David Lair explained that Human Resources Administrator Colleen Lockhart had distributed the information regarding the revisions and updating what is in our manual to reflect the now reality of social media sites. Mr. Jemison stated that this policy change extends the same type of requirement of being responsible with county computers and taking that same responsibility and professionalism over to Twitter, Facebook and those kinds of social media sites.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve adoption of the revisions to Section 3. Conduct, in the Geauga County Personnel Policy and Procedure Manual to include Social Media Sites in the Internet, Electronic Mail and Computer Software Policy.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – PUBLIC HEARING

Commissioner Jemison asked for a motion to waive the reading of the legal notice.

Motion: by Commissioner Samide, seconded by Commissioner Young to waive the reading of the legal notice for the public hearing.

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<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Commissioner Jemison opened the public hearing at 10:15 a.m. and asked Engineer Michael Stone to explain the Auburn Road project. Mr. Stone stated that Auburn Road is a Federal Aid project in the NOACA region. This resurfacing will do Auburn Road from Mentor Road to Colburn Road. Originally this project was estimated three years ago when it was put in for at about \$600,000.00 and the current estimate with knowing high asphalt prices is about \$460,000.00 and they should receive about eighty percent (80%) of that from Federal money. This is just for the two lifts of asphalt, and does not include any ditch work. Commissioner Young asked for the length of the resurfacing, to which Mr. Stone stated that the striping length is 2.57 miles. Mr. Young asked if Lake County would be doing the part north of this section. Mr. Stone stated that he was not aware that Lake County would doing it, he stated that their big project currently being worked out involves going over State Route 44 from Crile Road to the area by the developments and hospitals. Mr. Stone stated that this hearing was for the environmental requirements of the Federal money, and that they were able to advertise in the Maple Leaf.

Being no comments from the public Commissioner Samide closed the public hearing at 10:25 a.m.

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute Resolution #11-013 ordering the Asphalt Resurfacing of Auburn Road (CH 4, Sections S-U) in Chardon Township.

This resolution also requests the Board approve and execute the Title Sheet of the Specifications for the same.

Board of County Commissioners, Geauga County, Ohio

Resolution: #11-013

Date: February 1, 2011

**RESOLUTION TO ORDER THE IMPROVEMENT OF SECTIONS S-U
OF AUBURN ROAD (CH 4) IN CHARDON TOWNSHIP**

WHEREAS, the Geauga County Board of Commissioners has determined by Resolution 07-082 that the public convenience and welfare require the improvement of Auburn Road between Mentor Road (CH 5) and the Geauga/Lake county line in Chardon Township by grading, paving, draining, widening, constructing and reconstructing the bridges and culverts as necessary or otherwise improving the same in accordance with Section 5555.06 of the Ohio Revised Code; and

WHEREAS, no lands are needed to be taken relative to the improvement of Sections S-U of Auburn Road; and

WHEREAS, the Geauga County Board of Commissioners after holding a hearing for objections for the improvement of Auburn Road is satisfied that the public convenience and welfare require that said improvement be made; and

WHEREAS, plans and specifications for this project have been reviewed and approved by the Ohio Department of Transportation; and

WHEREAS, federal aid funding has been secured for this project and the cost of such improvement will not be excessive in view of the public utility thereof.

NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.

BE IT FURTHER RESOLVED that the Board of County Commissioners hereby adopts the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the

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costs of which shall be paid from federal aid and local funding sources in accordance with Section 5555.43 of the Ohio Revised Code.

BE IT FURTHER RESOLVED, that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Chardon Township Board of Trustees and the Geauga County Engineer.

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENTS

Operations Manager Jim Reider explained that the following service contracts are for contracts that may or may not be utilized this year. Most are numbers given as estimates for preparing for any emergency scenarios dealing with facility failures and breakdowns. Mr. Reider stated that the contracts that have two with the same company are for the separation of funds between the water and waste water sections.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute a service Contract Agreement with Weatherproofing Technologies, Incorporated (d.b.a. Tremco, Incorporated) to furnish the materials and perform the labor necessary for the maintenance repairs to the roof at the Merritt Road Garage for the period of six months in an amount not to exceed \$1,975.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute a service Contract Agreement with Able Security and Automation Corporation for all maintenance service and installation of all fire and burglar alarms for the Geauga County water section for the Year 2011 in an amount not to exceed \$5,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute a service Contract Agreement with Able Security and Automation Corporation for all maintenance service and installation of all fire and burglar alarms for the Geauga County waste water section for the Year 2011 in an amount not to exceed \$10,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute a service Contract Agreement with Bergren Associates, Incorporated to perform all maintenance service and installation of all telemetry and control systems, including meter calibration at various sewer facilities in Geauga County for the Year 2011 in an amount not to exceed \$15,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute a service Contract Agreement with Bergren Associates, Incorporated to perform all maintenance service and installation of all telemetry and control systems at various water facilities in Geauga County for the Year 2011 in an amount not to exceed \$10,000.00.

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Roll Call Vote: *Commissioner Samide* *Aye*
 Commissioner Young *Aye*
 Commissioner Jemison *Aye*

Motion: *by Commissioner Samide, seconded by Commissioner Young to approve and execute a service Contract Agreement with Zeigler Earthworks, Incorporated to perform excavating services as needed at various locations in Geauga County for the Year 2011 in an amount not to exceed \$10,000.00.*

Roll Call Vote: *Commissioner Samide* *Aye*
 Commissioner Young *Aye*
 Commissioner Jemison *Aye*

Motion: *by Commissioner Samide, seconded by Commissioner Young to approve and execute a service Contract Agreement with Lake County Sewer Company, Incorporated to perform general and emergency cleaning, televising, grouting and rehabilitation of sewer lines and manholes in Geauga County for the Year 2011 in an amount not to exceed \$20,000.00.*

Roll Call Vote: *Commissioner Samide* *Aye*
 Commissioner Young *Aye*
 Commissioner Jemison *Aye*

Motion: *by Commissioner Samide, seconded by Commissioner Young to approve and execute a service Contract Agreement with Thoma Technologies, Incorporated to perform repairs and calibrations to flow meters and electronic equipment as needed for the Year 2011 in an amount not to exceed \$2,000.00.*

Roll Call Vote: *Commissioner Samide* *Aye*
 Commissioner Young *Aye*
 Commissioner Jemison *Aye*

Motion: *by Commissioner Samide, seconded by Commissioner Young to approve and execute a service Contract Agreement with Generator Systems, Incorporated to perform scheduled preventative maintenance including a four hour load bank test for both the Bainbridge Water Booster Station #2 and Country Lane Booster Station #1, for the Year 2011 in an amount not to exceed \$3,125.00.*

Roll Call Vote: *Commissioner Samide* *Aye*
 Commissioner Young *Aye*
 Commissioner Jemison *Aye*

Motion: *by Commissioner Samide, seconded by Commissioner Young to approve and execute a service Contract Agreement with Norhio Plumbing, Incorporated to perform emergency plumbing repairs when needed at various locations within the Department for the Year 2011 in an amount not to exceed \$2,500.00.*

Roll Call Vote: *Commissioner Samide* *Aye*
 Commissioner Young *Aye*
 Commissioner Jemison *Aye*

Motion: *by Commissioner Samide, seconded by Commissioner Young to approve and execute a service Contract Agreement with Tim Frank Septic Tank Cleaning Company for emergency sludge hauling and vactor services as needed for the Year 2011 in an amount not to exceed \$10,000.00.*

Roll Call Vote: *Commissioner Samide* *Aye*
 Commissioner Young *Aye*
 Commissioner Jemison *Aye*

Motion: *by Commissioner Samide, seconded by Commissioner Young to approve and execute a service Contract Agreement with Vinecourt Landscaping, Incorporated*

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to perform excavating and landscaping services as needed at various locations within Geauga County for the Year 2011 in an amount not to exceed \$2,500.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute a service Contract Agreement with Fredebaugh Well Drilling, Incorporated to perform well and well pump services as needed at various water facilities within the Department for the Year 2011 in an amount not to exceed \$5,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute a service Contract Agreement with Yarnell Tree Company to perform tree removal services at various waste water locations within the Department for the Year 2011 in an amount not to exceed \$1,500.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute a service Contract Agreement with Yarnell Tree Company to perform tree removal services at various water treatment plants within the Department for the Year 2011 in an amount not to exceed \$1,500.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute a service Contract Agreement with Workman Industrial Services, Incorporated to perform emergency rehabilitation and improvements as needed at various county waste water treatment plants for the Year 2011 in an amount not to exceed \$10,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

OTHER

A local resident in the audience explained that she was unable to attend the recent meeting held in Hambden regarding Injection Wells and offered information to the Commissioners about an informational meeting that was being held in Portage County discussing not only injection wells, but also gas wells, the drilling and fracking process and that representatives from the Ohio Oil and Gas Energy Education Program, Ohio Division of Mineral Resources Management, Beck Energy in Ravenna, and Leasing and Development for the Akron based Schipper Group would be in attendance to answer any questions. Mr. Jemison gave a brief overview of the meeting in Hambden Township.

MEETINGS

Thu., 2/3 The Commissioners will hold regular session.

Fri., 2/4 Work Session at the Department on Aging Multi-purpose Senior Center at 10:00 a.m.

Tues., 2/8 The Commissioners will hold regular session.

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- Tues., 2/8 *The Commissioners will hold a public hearing at 10:30 a.m. for the Community Development 2011 CDBG Grant programs.*
- Tues., 2/8 *Geauga Tourism will give a presentation and update.*
- Tues., 2/8 *The Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street*
- Wed., 2/9 *CDBG Formula Project and Application Workshop 4 – 6:00 p.m. in the Commissioners meeting room, Bldg. #8, 470 Center Street*
- Thu., 2/10 *The Commissioners will hold regular session.*
- Fri., 2/11 *Community Improvement Corporation (CIC) 2001 Economic Update Breakfast, 7:30 a.m.*
- Fri., 2/11 *NOACA meeting at 10:00 a.m.*
- Tues., 2/15 *The Commissioners will hold regular session.*
- Wed., 2/16 *CDBG Formula Project and Application Workshop 3 – 5:00 p.m. in the Commissioners meeting room, Bldg. #8, 470 Center Street*
- Thu., 2/17 *The Commissioners will hold regular session.*
- Thu., 2/17 *Chagrin River Watershed Partners Board of Trustees Meeting, 4:00 p.m.*
- Fri., 2/18 *Leadership Geauga Government Day*
- Mon., 2/21 *County offices will be closed for general business due to the President's Day holiday. Twenty-four hour operations will continue to operate as usual.*
- Tues., 2/22 *The Regularly scheduled Commissioners' meeting is cancelled.*
- Thu., 2/24 *The Commissioners will hold regular session.*
- Mon., 2/28 *Family First Council meeting at 2:00 p.m.*

OTHER

The Board discussed the weather and possibility of delay or closing the facilities and utilizing the Department of Emergency Services and the County Administrator's knowledge with the Sheriff to help make that decision, that the safety of the residences and staff are a priority.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 10:45 A.M.

Geauga County Board of Commissioners

Tracy A. Jemison

William S. Young

Mary E. Samide

Christine Blair, Commissioners' Clerk