

**Commissioners' Journal**  
**May 16, 2013**

*The Geauga County Board of Commissioners met in session on May 16, 2013 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Tracy A. Jemison opened the meeting at 10:04 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*\*Commissioner Samide was absent from today's meeting.*

**APPROVE MINUTES**

*Motion: by Commissioner Spidalieri, seconded by Commissioner Jemison to approve and execute the minutes for the meeting of May 14, 2013.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – INTERNSHIP AGREEMENT – GEAUGA GROWTH PARTNERSHIP**

*Motion: by Commissioner Spidalieri, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the Internship Agreement between the Geauga County Board of Commissioners and Geauga Growth Partnership, Incorporated for the Internship Program for Summer 2013.*

*Commissioner Jemison stated that he believed that the county will have two interns this summer. County Administrator David Lair stated that one will be in the Maintenance Department and one at the Dog Shelter. Mr. Lair added that it's the regular summer help program and now will include the two interns. Mr. Jemison stated that the interns have to attend classes on Saturday to talk about soft skills and work ethic and is a very positive program.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – AGREEMENT – ARCHITECT'S CERTIFICATION COMPLIANCE- NOTICE TO PROCEED - SMOLEN ENGINEERING – PLEASANT HILL COUNTY HOME BATHROOM UPGRADES AND RENOVATIONS**

*Program Coordinator Kelly Belconis stated that they were requesting to approve the agreement, Architect's certification compliance form that they are in compliance with ADA compliance and a notice to proceed for Smolen Engineering to start work on the bathroom upgrades at the County Home.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Jemison to approve and execute the Agreement between the Geauga County Board of Commissioners and Smolen Engineering for Professional Services to Geauga County in connection with the Pleasant Hill County Home Bathroom Upgrades and Renovations under Grant #B-F-12-1AZ-1 in the amount of \$7,600.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

*Motion: by Commissioner Spidalieri, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the Architect's Certification Compliance with Minimum Standards for Accessibility by the Physically Disabled for Smolen Engineering, Ltd. in connection with the Pleasant Hill County Home Bathroom Upgrades and Renovations under Grant #B-F-12-1AZ-1.*

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Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Samide	Absent
	Commissioner Jemison	Aye

*Motion:* by Commissioner Spidalieri, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute a Notice to Proceed for Smolen Engineering for professional services in connection with the Pleasant Hill County Home Bathroom Upgrades and Renovations under Grant #B-F-12-1AZ-1.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Samide	Absent
	Commissioner Jemison	Aye

**MAINTENANCE DEPARTMENT – HIRE CLIFFORD DAVIS – FULL-TIME MAINTENANCE WORKER (#1904)**

*Director Glen Vernick explained that he was requesting to hire Clifford Davis, adding that Mr. Davis had been working at Classic Jet Center and as a Supervisor at McDonalds, along with attending Lakeland College Maintenance program.*

*Motion:* by Commissioner Spidalieri, seconded by Commissioner Jemison to approve hiring Clifford Davis to the position of Full-time Maintenance Worker (#1904) to be effective May 28, 2013 at a rate of \$12.26 per hour. After the successful completion of a 180 day probationary period the rate will increase to \$12.91 per hour.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Samide	Absent
	Commissioner Jemison	Aye

**MAINTENANCE DEPARTMENT – REVISE ROBERT ANDERSON'S PROBATIONARY RATE**

*Mr. Vernick stated that Mr. Anderson is currently under probation and since we are bringing in a new employee, we need to revise the rate to bring Mr. Anderson up to the current rate. Mr. Jemison added this was also because the steps increased in March.*

*Motion:* by Commissioner Spidalieri, seconded by Commissioner Jemison to revise Robert Anderson's probationary wage to be effective May 28, 2013 to \$12.26 per hour. After the successful completion of the 180 day probationary period the rate will increase to \$12.91 per hour.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Samide	Absent
	Commissioner Jemison	Aye

**MAINTENANCE DEPARTMENT – HIRE RONALD SIMPSON – SUMMER HELP (#0101) AND GEAUGA GROWTH PARTNERSHIP INTERN**

*Mr. Vernick stated that Mr. Simpson will be a Geauga Growth Partnership Intern / Summer Help employee; adding that Mr. Simpson is involved with track, cross country and is a real go getter. Mr. Vernick stated that due to the internship program and his interest in the aerospace field that Mr. Simpson will be helping inputting of information for county buildings into the auto-cad system.*

*Motion:* by Commissioner Spidalieri, seconded by Commissioner Jemison to approve hiring Ronald Simpson to the position of Summer Help (#0101) under the Geauga Growth Partnership Intern Program to be effective June 10, 2013 through August 2, 2013 (320 hours) and continuing as Summer Help ending August 30, 2013 (before the start of school) for a maximum of 840 hours at a rate of \$8.25 per hour. Minor Wage Laws apply.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Samide	Absent
	Commissioner Jemison	Aye

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**MAINTENANCE DEPARTMENT – MEMORANDUM OF UNDERSTANDING - JOHNSON CONTROLS, INCORPORATED – PRELIMINARY ENERGY ASSESSMENT**

*Mr. Vernick explained that Johnson Controls, Incorporated will be coming in and doing a preliminary energy assessment that includes water, building structure, and HVAC, and provide us with a report showing our energy loss. Mr. Vernick noted that one had been done about four years ago, and some of the items noted were already in the process of being updated. Mr. Jemison inquired about cost. Mr. Vernick stated that there is no cost; it goes over everything and any amount spent updating will show a return on investment. Mr. Vernick noted that they would do a fast report first and then if we have an area we want to look into further will go over more in depth. Ed Cvelbar from Johnson Controls, Incorporated presented the Board with a sample report for Richland County and stated that he originally had met with the two Judges, Mr. Lair and Mr. Vernick, noting that often times you want to do repairs but often don't have the funding. Typically Johnson Controls does windows, water, and communications and tries to uncover savings that can be used as a revenue stream to cover the cost of the work done. Discussion took place regarding the report of Richland County and their Moody's rating being affected by not having a five year capital improvement plan and that Johnson Controls was able to provide that for them as part of their report. Mr. Cvelbar stated that there is no cost for the study other than an investment of time on the county's part as he would like to meet with key managers and officials individually to discuss their ideas and needs and utility bills. Mr. Jemison asked for a report of value on what has been done versus what was projected as a savings. Mr. Cvelbar stated that they would turn the study in the next sixty days and hope by the July meeting to have the report completed.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute a Memorandum of Understanding with Johnson Controls, Incorporated to allow Johnson Controls to complete a preliminary energy assessment to identify guaranteed energy and operational savings sufficient to fund all or part of overall improvements, future operating cost containment, reduce overall energy usage and enhance sustainability on county buildings.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**ACKNOWLEDGEMENTS**

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending May 8, 2013 as required by O.R.C. 955.12.*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

*Mon., 5/20 Board of Revision, 9:00 a.m. Auditor's Office*

*Mon., 5/20 Family First Council, 2:00 p.m. Job and Family Services*

*Tues., 5/21 The Commissioners' will hold regular session*

*Wed., 5/22 The Commissioners' will be in Carroll County for a tour with Geauga Growth Partnership, 7:30 a.m. until 5:00 p.m.*

*Thu., 5/23 The Commissioners' will hold regular session*

*Thu., 5/23 Geauga Trumbull Solid Waste Management District meeting, 1:30 p.m. Warren*

*Mon., 5/27 The County Offices will be closed in honor of the Memorial Day Holiday.*

*Tues, 5/28 The Regularly scheduled Commissioners' meeting is cancelled.*

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*Tues., 5/28 GAPP Special (LEO) Local Elected Officials meeting, 2:00 p.m. 470 Center St.  
Building #8, Chardon*

*Thu., 5/30 The Commissioners' will hold regular session*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER  
SPIDALIERI ADJOURNED THE MEETING AT 10:23 A.M.***

*Geauga County Board of Commissioners*

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*Tracy A. Jemison*

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*Mary E. Samide*

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*Ralph Spidalieri*

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*Christine Blair, Commissioners' Clerk*

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