

Commissioners' Journal
September 17, 2013

The Geauga County Board of Commissioners met in session on September 17, 2013 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Tracy A. Jemison opened the meeting at 10:03 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

**Commissioner Spidalieri was absent from today's meeting.*

APPROVE MINUTES

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and execute the minutes for the meeting of September 12, 2013.

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| <i>Roll Call Vote:</i> | <i>Commissioner Spidalieri</i> | <i>Absent*</i> |
| | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Jemison</i> | <i>Aye</i> |

APPROVE FINANCIALS

Budget and Finance Administrator Heidi Delaney explained the financials for today as including a Revenue Certification for the Board of Mental Health fund for additional state and federal funding; Supplemental appropriations for the Sheriff's Office, Treasurer's Office and the Juvenile Court; a Cash transfer out of the General Fund for a portion of 2013 funding for the County Home; a Contract for Petersen Construction for the Pleasant Hill County Home bathroom renovation project in the amount of \$51,225.72; Travel requests for the Engineer's Office and the Department of Water Resources; and a payment to Pelton Environmental for FRP troughs for the Opalocka Wastewater Treatment Plant in the amount of \$16,200.00.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and execute Resolution #13-173 itemizing the financials for the meeting of September 17, 2013.

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| <i>Roll Call Vote:</i> | <i>Commissioner Spidalieri</i> | <i>Absent</i> |
| | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Jemison</i> | <i>Aye</i> |

BUILDING DEPARTMENT – REVISE JOB DESCRIPTION – FULL-TIME PERMIT COORDINATOR (#1106) – ADVERTISE POSITION – FULL-TIME PERMIT COORDINATOR (#1106)

County Administrator David Lair explained that the job description for the Permit Coordinator needs to be adjusted to include that a portion of the time will be assisting other departments, mainly the Maintenance Department. Mr. Lair clarified that this position will be Full-time, but 30 to 40% of the time will spent assisting other departments. Mr. Lair stated that while someone has been currently doing this position on an interim basis and will most likely apply, this position will be advertised so that anyone has an opportunity to apply.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve the revised job description for the Full-time Permit Coordinator (#1106) position.

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| <i>Roll Call Vote:</i> | <i>Commissioner Spidalieri</i> | <i>Absent</i> |
| | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Jemison</i> | <i>Aye</i> |

Motion: by Commissioner Samide, seconded by Commissioner Jemison to grant permission to advertise for the position of Full-time Permit Coordinator (#1106). This position will remain posted until filled.

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Roll Call Vote: Commissioner Spidalieri Absent
 Commissioner Samide Aye
 Commissioner Jemison Aye

BUILDING DEPARTMENT – ADVERTISE POSITION – FULL-TIME MULTI-CERTIFIED INSPECTOR (#1103)

Mr. Lair stated that they were also asking to advertise for a Full-time Multi-Certified Inspector, adding that the workload has increased. Mr. Lair briefly discussed the number of employees that were working in the department in 2007 and the total payroll at that time was \$302,078.00, noting that with the current staff, the payroll will be around \$228,176.00.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to grant permission to advertise for the position of Full-time Multi-Certified Inspector (#1103). This position will remain posted until filled.

Roll Call Vote: Commissioner Spidalieri Absent
 Commissioner Samide Aye
 Commissioner Jemison Aye

JOB AND FAMILY SERVICES – OHIO DEPARTMENT OF JOB AND FAMILY SERVICES IV-D CONTRACT – CHILD SUPPORT ENFORCEMENT AGENCY – GEAUGA COUNTY PROSECUTOR FOR LEGAL SERVICES AND COMMON PLEAS COURT FOR MAGISTRATE SERVICES

Assistant Director Paul Reiman explained the annual IV-D contracts with the Prosecutor's Office for legal services and the Common Pleas Court for magistrate services that allow Job and Family Services to pay for the child support services that they do for them on child support cases. This brings revenue into the General Fund, as they get reimbursed by the State for the expenses. Commissioner Jemison inquired if the amounts had stayed the same, to which Mr. Reiman noted that the Prosecutor's went up slightly from last year of \$54.15 to \$57.67 and the Common Pleas Court went down from \$104.72 to \$94.88. Mr. Reiman stated that there is a formula built into the contract that determines what the rate should be.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and execute the Ohio Department of Job and Family Services IV-D Contract between the Geauga County Child Support Enforcement Agency and the Geauga County Prosecutor for legal services for the period July 1, 2013 through June 30, 2014 in the amount of \$57.67 per hour.

Roll Call Vote: Commissioner Spidalieri Absent
 Commissioner Samide Aye
 Commissioner Jemison Aye

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and execute the Ohio Department of Job and Family Services IV-D Contract between the Geauga County Child Support Enforcement Agency and the Geauga County Common Pleas Court for magistrate services for the period July 1, 2013 through June 30, 2014 in the amount of \$94.88 per hour.

Roll Call Vote: Commissioner Spidalieri Absent
 Commissioner Samide Aye
 Commissioner Jemison Aye

CORRECTION – BUILDING DEPARTMENT

Mr. Lair wanted to make a correction on the current payroll amount, noting that the amount did not include the new inspector, so it would increase the amount by about \$50,000.00 bringing the total to around \$278,000.00.

OTHER

The Board reviewed upcoming events.

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MEETINGS

- Tues., 9/17 Chagrin River Watershed Partners, Incorporated Board of Trustees meeting, 4:00 p.m. at Gates Mills Community House*
- Wed., 9/18 Some of the Commissioners will attend the Department on Aging Annual Luncheon Meeting, 12:00 p.m. at the Chardon Senior Center*
- Thu., 9/19 The Commissioners will hold regular session.*
- Thu., 9/19 Geauga-Trumbull Solid Waste District, Board of Directors meeting, 1:30 p.m. Warren*
- Mon., 9/23 Board of Revision, 9:00 a.m. Auditor's Office*
- Tue., 9/24 The Commissioners will hold regular session.*
- Tue., 9/24 Budget Hearings, beginning at 1:00 p.m.*
- Wed., 9/25 Community Improvement Corporation (CIC) Fall Economic Briefing, 8:00 a.m. at Punderson Manor Lodge*
- Thu., 9/26 Investment Advisory Board Committee meeting, 9:45 a.m. in Chambers*
- Thu., 9/26 The Commissioners will hold regular session.*
- Thu., 9/26 Budget Hearings, beginning at 1:00 p.m.*
- Thu., 9/26 Geauga County Farm Bureau Annual Meeting, 6:00 p.m. St. Mary's Hall, Chardon*

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 10:13A.M.

Geauga County Board of Commissioners

Tracy A. Jemison

Mary E. Samide

Ralph Spidalieri

Christine Blair, Commissioners' Clerk

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