

Department on Aging

February 4, 2011

The Geauga County Commissioners met at the Geauga County Multi-Purpose Senior Center at the Department on Aging at 10:00 a.m. on February 4, 2011. The President of the Board, Tracy A. Jemison started the work session at 10:00 a.m.

PRESENT: Commissioner Jemison; Commissioner Young; County Administrator, David Lair; Director Department on Aging Sally Bell; Commissioners' Clerk, Christine Blair; Budget Administrator Heidi Delaney, and reporters Glen Miller from the Maple Leaf and Diane Ryder from the News Herald, along with several local residents.

Ms. Bell presented the Board with the following information about their 2010 goals, statistics and Budget.

2010 Goals

Clients:

Ms. Bell explained that they increased awareness of their services through the use of news releases, TV stories, radio clips and provided community presentations. Ms. Bell stated that had wanted to reach out to younger seniors in the age range of 60-75 and accomplished this by doing presentations and sending newsletters. Housing for seniors and services for homebound seniors is also something they worked on by holding meetings on housing, sent out email updates to In-home service providers on upcoming programs along with implementing the first phase of their Care Management Program.

Aging Advisory Board:

Ms. Bell explained that they wanted to increase education and involvement with the Board members by providing information and attending the Western Reserve Area Agency on Aging (WRAAA) meeting.

Finances:

Ms. Bell explained that they had hoped to get a donation button set up on the county web page for contributions, this was unable to be achieved last year, but it's currently being worked on for 2011, to be handled on an outside website managed by the agency's outside Board of Directors, due to rules protecting solicitation of donations on a county website. Ms. Bell sent hand written Thank you letters to those who donated over \$100.00 and made personal phone calls to those that donated over \$500.00.

Staff:

Ms. Bell explained that they had thirty (30) employees that participated in fourteen (14) trainings completing 427 hours. They had worked hard to get all the staff trained on their software program (SAMS) and use it to generate quarterly reports. To recognize their employees the Board baked cookies for Valentine's Day, held a Hot Dog appreciation day, and had an ice cream social.

Ms. Bell went over statistics that were broken down by the number of clients that used the following services: Adult Day Care Service, ADS outreach, Appointments, Care Management, Chore/Home Maintenance, Counseling, Education, Emergency Assistance, Employment, Friendly Visits, Health Programs, Homemaker / Personal Care, Information and HEAP, Legal, Mass Outreach, Meals, Phone Reassurance, Respite, Socialization / Home Visits, Supportive, Transportation, and Volunteer. The total number of units was 184941 and the total number of people was 165282. Ms. Bell went over the 2010 program budget showing the breakdown of cost by service.

<i>Supportive / Emergency Assist/ Care Management</i>	<i>\$138,453.12</i>
<i>Friendly Visit / Telephone Reassurance</i>	<i>\$37,124.36</i>
<i>Appointments j/ Information & Referral / HEAP</i>	<i>\$151,628.77</i>

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<i>Education / Socialization / Home Visits – Senior Centers</i>	<i>\$349,854.10</i>
<i>Health</i>	<i>\$108,380.50</i>
<i>Chore / Home Maintenance</i>	<i>\$118,256.06</i>
<i>Volunteers</i>	<i>\$62,078.25</i>
<i>Counseling</i>	<i>\$51,094.85</i>
<i>Meals</i>	<i>\$522,460.85</i>
<i>Transportation</i>	<i>\$727,693.60</i>
<i>Alzheimer / Day Service</i>	<i>\$154,850.51</i>
<i>Legal</i>	<i>\$106,259.02</i>
<i>All remaining contracts, programs, professional meetings for Senior workers, Newsletter, Speeches, Brochures and Community Surveys</i>	<i>\$107,132.23</i>
 <i>Total Cost</i>	 <i>\$2,635,266.22</i>

Of this money, \$211,201.06 came from donations.

Fiscal Officer Chris Anspach presented the Board with a breakdown of their 2011 Budget expenses totaling \$1,328,200.00. These expenses include outside contracts, home health, APS, University Hospital Senior Assessment program, community counseling, Valley Foods (Home Meals/ Congregate Meals), Schraff and King – Legal Services (WRAAA), Geauga Transit, Chore and Home Maintenance, Senior News for printing and postage, Cost Allocation, Farm Market Contracts, Rental Contracts for the Senior Centers, Hunger Task Force, Senior Discretionary, and Vouchers for Transportation.

Ms. Anspach showed a complete breakdown of the Budget by percentage and amount.

<i>Payroll & Benefits</i>	<i>\$1,567,807.00</i>	<i>51.7%</i>
<i>Outside Contracts (Expenses)</i>	<i>\$1,328,200.00</i>	<i>43.3%</i>
<i>Utilities</i>	<i>\$ 63, 800.00</i>	<i>2.0%</i>
<i>Equipment</i>	<i>\$ 43,200.00</i>	<i>1.3%</i>
<i>Other: Supplies, Brochures, Training</i>	<i>\$ 53, 732.00</i>	<i>1.7%</i>
<i>Total Budget</i>	<i>\$3,069,183.00</i>	

Ms. Anspach went on to present the Board with an overview of what they would be looking at for 2011, 2012, 2013, 2014 and 2015, showing the needs for additional equipment and the replacement of current equipment.

Ms. Bell explained that their Goals for 2011 are to promote services, develop relationships in the Community, and create income opportunities for their Senior Centers. Their staff would like to spend more time on Outreach, continue their ongoing training using outside sources and get things accomplished with their website. Ms. Bell explained that they want to work on their Home based services and increase HEAP participation, increase the number of clients and increase speeches and presentations. Ms. Bell stated that they would like to launch their In Home Services program.

Ms. Bell explained that they would continue to apply for grants that pertain to their services, work on strategies for fundraising, and plan levy work. Ms. Bell explained that they were also working with their Advisory Board to receive donations to put in a walking path around the premises to allow Seniors to get out and walk.

Ms. Bell thanked the Board for their time and allowing her to present their five year plan. Mr. Young and Mr. Jemison both thanked Ms. Bell for putting together the presentation.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, THE WORK SESSION CAME TO A CLOSE AT 11:30 A.M.

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Geauga County Board of Commissioners

William S. Young

Tracy Jemison

ABSENT
Mary E. Samide

Christine Blair, Commissioners' Clerk