

Commissioners' Journal
November 9, 2010

The Geauga County Board of Commissioners met in session on November 9, 2010 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Mary E. Samide opened the meeting at 10:02 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute the minutes for the meeting of November 4, 2010.

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| <i>Roll Call Vote:</i> | <i>Commissioner Young</i> | <i>Aye</i> |
| | <i>Commissioner Jemison</i> | <i>Aye</i> |
| | <i>Commissioner Samide</i> | <i>Aye</i> |

OTHER

Commissioner Samide asked for a moment of silence for Betty Montague. Ms. Montague was a Geauga County Clerk of Courts for many years and a dear friend for many.

APPROVE FINANCIALS

Budget Administrator Heidi Delaney explained the financials as including Revenue Certifications for the Sheriff's 800 Communications Fund and the Community Development Fund; an appropriation transfer from the Contingency account to return appropriations to the Sheriff's Office for funds paid into the General Fund for web checks and to correct payroll appropriations for the Chardon Municipal Court; a cash transfer from the General Fund for Family First FY 2011 second quarter commitment; and a payment to Clark Equipment Company for the purchase of S250 Bobcat Skid Steer Loader in the amount of \$22,945.00.

Motion: by Commissioner Young, seconded by Commissioner Samide to approve and execute Resolution 10-211 itemizing the financials for the meeting of November 9, 2010.

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| <i>Roll Call Vote:</i> | <i>Commissioner Young</i> | <i>Aye</i> |
| | <i>Commissioner Jemison</i> | <i>Aye</i> |
| | <i>Commissioner Samide</i> | <i>Aye</i> |

COUNTY TREASURER & COUNTY AUDITOR - MONTHLY STATEMENT OF COUNTY FINANCES

Motion: by Commissioner Young, seconded by Commissioner Jemison to accept, execute and file the monthly Statement of County Finances filed by the County Treasurer for the month of October, 2010 pursuant to O.R.C. 319.15.

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| <i>Roll Call Vote:</i> | <i>Commissioner Young</i> | <i>Aye</i> |
| | <i>Commissioner Jemison</i> | <i>Aye</i> |
| | <i>Commissioner Samide</i> | <i>Aye</i> |

Motion: by Commissioner Young, seconded by Commissioner Jemison to accept, execute and file the monthly Statement of County Finances filed by the County Auditor for the month of October, 2010 pursuant to O.R.C. 319.15.

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| <i>Roll Call Vote:</i> | <i>Commissioner Jemison</i> | <i>Aye</i> |
| | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Young</i> | <i>Aye</i> |

Commissioners' Journal
November 9, 2010

DEPARTMENT ON AGING – ADVERTISE BID OPENING – ELDERLY NUTRITION PROGRAM

Director Sally Bell stated that it has been two years since they have been out for bid and there have been changes made including verbiage as USDA has changed the food pyramid again for the requirements for fruits and vegetables. The bid specs include those projections but the new food pyramid is being prepared. They expect more fruits and vegetables need to be provided to the seniors. This year they have dropped almost \$1.00 per unit on the cost of production of meals which is due to the ARRA emergency meals from the federal government.

Motion: by Commissioner Young, seconded by Commissioner Jemison to grant permission to advertise for bids for the Elderly Nutrition Program for congregate and home delivered meals for the period January 1, 2011 through December 31, 2012, with a bid opening to be held December 1, 2011 at 2:00 p.m. Notice of this bid opening will be published November 11, 2011 and on the county web site.

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| <i>Roll Call Vote:</i> | <i>Commissioner Young</i> | <i>Aye</i> |
| | <i>Commissioner Jemison</i> | <i>Aye</i> |
| | <i>Commissioner Samide</i> | <i>Aye</i> |

Ms. Bell added that the current vendor, Valley Foods, has been very responsive to the needs and requests of the department.

DEPARTMENT OF JOB AND FAMILY SERVICES – NEW HIRES

Human Resource Officer Anita Rohl briefly explained the new hires. Ms. Rohl explained that for the position of Clerical Specialist, a part time intermittent replacement, they have set up a separate payroll account to take money directly from the emergency HEAP grant. The HEAP program brings in a lot of clients and they needed additional help.

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve the following new hire appointments of the Director of Job and Family Services, as Job and Family Services has complied with the Board of Commissioners hiring process:

Nina Ikeler, Eligibility/Referral Specialist 1, October 25, 2010 (replacement)

Cynthia Weil, Eligibility/Referral Specialist 1, October 25, 2010 (part time, intermittent, replacement)

Penny Spangler, Clerical Specialist 1, November 2, 2010 (part time, replacement)

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| <i>Roll Call Vote:</i> | <i>Commissioner Young</i> | <i>Aye</i> |
| | <i>Commissioner Jemison</i> | <i>Aye</i> |
| | <i>Commissioner Samide</i> | <i>Aye</i> |

DEPARTMENT OF JOB AND FAMILY SERVICES – TITLE XX COUNTY PROFILE

Director Tim Taylor explained that the county receives a Title XX allocation and they are on a two year cycle. The department is about to begin the process for the 2011-2013 Title XX period that will begin July 1, 2011. The process starts in the fall with a preliminary profile that must be sent to the state with an early estimate of funds. They then advertise in December and have a public hearing on January 13. Following that hearing the Family Services Planning Committee will look at the recommendations based on the public hearing input and come to the Board in February with their proposal and ask to submit the proposal to the State. This initial proposal contains the current use of Title XX funds which are for WomenSafe, Chagrin Falls Park Community Center, United Way, Care Corp and Adult Protective Services and Aging transportation, which include about eleven service codes. This is a preliminary proposal and Mr. Taylor added that they expect it to change. They will not get the final Title XX funding amount until August and they do not know what will be “axed” for next year. They are being very conservative.

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the Title XX County Profile for the period July 1, 2011 through June 30, 2013.

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| <i>Roll Call Vote:</i> | <i>Commissioner Young</i> | <i>Aye</i> |
| | <i>Commissioner Jemison</i> | <i>Aye</i> |
| | <i>Commissioner Samide</i> | <i>Aye</i> |

ARCHIVES AND RECORDS CENTER – DIGITAL IMAGING AGREEMENT –
FAMILYSEARCH INTERNATIONAL

Director Linda Burhenne stated she attended her association meeting and found out that the FamilySearch organization which is the Mormons were doing digitizing of records in Stark County where she had a chance to see how it was set up and what space would be needed for them to work in Geauga County. Ms. Burhenne stated that they reviewed Geauga's records and found some things they would be interested in digitizing. They will come next year and do some birth and death records, marriage and a few deed records. They will provide a digital record for those by using a digital camera. Commissioner Jemison asked if Ms. Burhenne had reviewed some of the work that was done in Stark County to which Ms. Burhenne replied that she had not. The guy that Stark County is working with is on the State Electronic Committee and he assured her that what they were getting will work for them, and added that she is trusting his judgment that it will work for us as well. Commissioner Jemison suggested Ms. Burhenne ask for a samples to make sure we receive clear copy. They will set up on site and stay until they are done. Ms. Burhenne stated she is not sure yet where she will set them up.

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute a Digital Imaging Agreement between FamilySearch International (d.b.a. Genealogical Society of Utah) and the Geauga County Board of Commissioners to provide digital imaging of certain Geauga County historical records with a copy of those records to be provided to the county, at no cost to the county.

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| <i>Roll Call Vote:</i> | <i>Commissioner Young</i> | <i>Aye</i> |
| | <i>Commissioner Jemison</i> | <i>Aye</i> |
| | <i>Commissioner Samide</i> | <i>Aye</i> |

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – HUMMEL
CONSTRUCTION CHANGE ORDER – BUILDING #2 RESTROOM RENOVATION

Program Coordinator Rhea Benton explained that when the contractor was doing demolition and pulling down dry wall several problems showed up like a leaking pipe and a door header. This change order covers these costs. Commissioner Jemison inquired if the money is there for this change order to which Ms. Benton replied they did. The original bid came in under the grant amount so there were extra funds available.

Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute Change Order #1 increasing the contract with Hummel Construction Company due to an increase in the scope of work to include installation of new ceiling grid, women's bathroom door header, pipe elbow and men's entry door, for the Building #2 Public Restrooms ADA Renovation Project, under Grant #B-F-09-1AZ-1, in the amount of \$2,799.09.

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| <i>Roll Call Vote:</i> | <i>Commissioner Young</i> | <i>Aye</i> |
| | <i>Commissioner Jemison</i> | <i>Aye</i> |
| | <i>Commissioner Samide</i> | <i>Aye</i> |

OTHER

The Board reviewed upcoming events.

ACKNOWLEDGEMENTS

- a) *The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of October 2010, pursuant to ORC 135.35(L).*

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November 9, 2010

MEETINGS

- Tue., 11/9 ADP Board meeting at 2:00 p.m. in the Auditor's Conference Room.
- Thu., 11/11 **County offices will be closed for general business in honor of Veterans Day.**
- Mon., 11/15 Family First meeting at 2:00 p.m. at Job and Family Services.
- Tue., 11/16 The Commissioners will hold regular session.
- Thu., 11/18 The Commissioners will hold regular session.
- Tue., 11/23 The Commissioners will hold regular session.
- Tue., 11/23 The Commissioners will attend the Portage Geauga Juvenile Detention Center Board meeting at 2:00 p.m. in Chambers.
- Thu., 11/25 **County offices will be closed for general business for the Thanksgiving Holiday. Twenty-four hour operations will continue to operate as usual.**
- Fri., 11/26 **County offices under the hiring authority of the Board of Commissioners will be closed for general business.**
- Tue., 11/30 The Commissioners will hold regular session.
- Wed., 12/1 GAPP meeting at 10:00 a.m. in Building #8.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 10:26 A.M.

Geauga County Board of Commissioners

William S. Young

Tracy A. Jemison

Mary E. Samide

Claudine Kozenko, Commissioners' Clerk