

Commissioners' Journal
January 17, 2013

The Geauga County Board of Commissioners met in session on January 17, 2013 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Tracy A. Jemison opened the meeting at 10:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Spidalieri was absent from today's meeting.

APPROVE MINUTES

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and execute the minutes for the meeting of January 14, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COURT OF COMMON PLEAS – CASH ADVANCE #1 – PRESENTENCE INVESTIGATION FUND

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve Cash Advance #1 to the Presentence Investigation Fund (2082) in the amount of \$2,890.00 to be repaid to the General Fund when the 2013 Presentence Investigation State Grant Funds are received, or by December 31, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

TREASURER AND AUDITOR - MONTHLY STATEMENT OF COUNTY FINANCES – DECEMBER 2012

Motion: by Commissioner Samide, seconded by Commissioner Jemison to accept, execute and file the monthly Statement of County Finances filed by the County Treasurer for the month of December, 2012 pursuant to O.R.C. 319.15.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Jemison to accept, execute and file the monthly Statement of County Finances filed by the County Auditor for the month of December, 2012 pursuant to O.R.C. 319.15.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

DEPARTMENT ON AGING – APPROVE USE OF COUNTY CREDIT CARDS YEAR 2013 – EXECUTE APPLICATION

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve the use of credits cards for the 2013 year (per month) for a BP card and Fleet Services (Giant Eagle) in the amount of \$2,000.00 and a PNC Giant Eagle card in the amount of \$2,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

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Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the Application for Authorization to Permit the Use of County Credit Cards form (Personnel Policy 7.11 form – ORC 301.27) per month for the following:

BP Card – JoAnna Brace, Tom McGrew, Kathy Hartz, Rudy Breunig, Bob Debevitis, Kathy Petrella, Bobby Seagraves, Adam Van Boxel, David Craig, Marianne Deatsch, Becky Samardge, Dave Lelko, Sandy McLeod, Amber Weinhart and Mariann Van Pelt

Fleet Services (Giant Eagle) – JoAnna Brace, Tom McGrew, Kathy Hartz, Rudy Breunig, and Kathy Petrella

PNC Giant Eagle – Karen Fueger, Beth Perko, Chris Anspach, Karen Stone, Becky Samardge, and Kathy Petrella.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

DEPARTMENT ON AGING – RELEASE BID/PERFORMANCE BOND – VALLEY FOODS, INCORPORATED – ELDERLY NUTRITION PROGRAM CONGREGATE AND HOME DELIVERED MEALS

Commissioners Clerk Christine Blair noted that this was for the contract period that ended in 2012 and that recently the board had approved a contract with Valley Foods for a new two year period.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to release the bid / performance bond to Valley Foods, Incorporated for the Elderly Nutrition Program Congregate and Home Delivered Meals for the contract that ended December 31, 2012, as all specifications have been met.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

ARCHIVES/RECORDS CENTER – MAINTENANCE CONTRACT AGREEMENT – ALLIED INFOTECH

Director Linda Burhenne explained that originally she planned to replace this microfilm reader / printer and not renew the maintenance coverage; however it appears that the cost of replacing the reader/printer is around \$8,000.00. Ms. Burhenne stated that she can hold off on the replacement but would like to continue the maintenance coverage at just under \$900.00 for the year.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and execute the maintenance Contract Agreement with Allied Infotech for the microfilm reader / printer for a one year period in an amount not to exceed \$895.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – LETTER OF COMMITMENT – SHEOGA HARDWOOD FLOORING

Program Coordinator Kelly Belconis stated that the letter of commitment was not a legal binding document, but simply a letter defining the terms of the loan. Commissioner Samide stated that it would be a treat for anyone to visit the Sheoga Hardwood facility.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and execute a Letter of Commitment to Hardwood Flooring and Paneling, Incorporated d.b.a. Sheoga Hardwood Flooring for the CDBG Revolving Loan Fund loan for the purchase of machinery and equipment for the facility located at

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15320 Burton Windsor Road, Middlefield Township in the amount of \$500,000.00 for seven (7) years (84 months) at three percent (3%) interest.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

DEPARTMENT OF EMERGENCY SERVICES - APPROVE USE OF COUNTY CREDIT CARDS YEAR 2013 – EXECUTE APPLICATION

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve the use of credits cards for the 2013 year (per month) for a Home Depot in the amount of \$1,000.00 and a Giant Eagle Corporate Card in the amount of \$1,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the Application for Authorization to Permit the Use of County Credit Cards form (Personnel Policy 7.11 form – ORC 301.27) per month for Home Depot and Giant Eagle Corporate Card for Kenneth L. Folsom, Brian M. Laney, Judith A. Oberstar and Dale B. Wedge.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – OHIO PUBLIC WORKS COMMISSION APPENDIX E – DISBURSEMENT REQUEST CERTIFICATION #1

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and authorize Tracy A. Jemison, Chief Executive Officer to execute the Ohio Public Works Commission Appendix E – Disbursement Request Form and Certification #1 for the County and Township Road Name Sign Compliance Upgrade Project in the amount of \$12,394.57.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – RELEASE BID/PERFORMANCE BONDS

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve releasing the bid/ performance bonds for the following companies and projects as all specifications have been met:

- Kokosing Construction Company for the Asphalt Resurfacing of Morgan Road (CH 26) in Montville Township*
- Kokosing Construction Company for the Asphalt Resurfacing of Sperry Road (CH 12, Sections B-G) in Newbury, Russell and Chester Townships*
- Winters and Lewis Excavating for the Replacement of the Burton Windsor Road Bridge (Structure #14-6.14) in Huntsburg Township*
- C.I.R. Incorporated for the Replacement of the Stafford Road Bridge (Structure #187-2.29) in Auburn Township*
- Ronyak Paving Incorporated for the Asphalt Resurfacing of Bell Street (CH 10, Sections D & F) in Newbury Township*
- Ronyak Paving Incorporated for the Asphalt Resurfacing of Auburn Road (CH 4, Sections K-M) in Newbury and Munson Townships*
- C.I.R. Incorporated for the Replacement of the Auburn Road Bridge (Structure #4-13.06) in Munson Township*
- Oglesby Construction, Incorporated for the Application of Polyester Pavement Markings on Various County Roads for the Year 2012*
- Kokosing Construction Company for the Asphalt Resurfacing of Bass Lake Road (CH 23, Sections F & G) in Munson Township*
- Kokosing Construction Company for the Asphalt Resurfacing of Fairmount Road*

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(CH 16, Sections C-E) in Russell and Newbury Townships
Kokosing Construction Company for the Asphalt Resurfacing of Claridon Troy Road
(CH 3, Sections D & E) in Burton and Claridon Townships
Ronyak Paving, Incorporated for the Improvement of Bass Lake Road
(CH 23, Sections D & E) in Munson Township
Lindsay Concrete Products Company for the Design, Fabrication and Delivery of a
Concrete Box Culvert for the Burrows Road Bridge (Structure #60-2.61) in
Montville and Thompson Township
Lake Truck Sales and Service for Two (2) Current Model Single Axle Diesel Trucks and
Chassis

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

SHERIFF'S OFFICE – OHIO OFFICE OF CRIMINAL JUSTICE SERVICES QUARTERLY
SUBGRANT REPORT – VIOLENCE AGAINST WOMEN

Chief Deputy Scott Hildenbrand and Deputy Jeff Powers explained that part of the grant requirements is to submit quarterly subgrant reports; this fulfills that requirement and will close out this Violence Against Women grant.

Motion: *by Commissioner Samide, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the Ohio Office of Criminal Justice Services Quarterly Subgrant Report for the Violence Against Women (Grant #2011-WF-VA2-8214) for the period ending December 31, 2012 in the amount of \$14,102.83.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

TRANSIT DEPARTMENT – RELEASE BID/PERFORMANCE BOND – TRAPEZE SOFTWARE

Director Kristina Reider noted that all the specifications had been met and the bid can be returned.

Motion: *by Commissioner Samide, seconded by Commissioner Jemison to approve releasing the bid / performance bond for Trapeze Software for the Provision and Installation of Mobile Data Computing, Voice Response and Web Access Software as all specifications have been met.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

TRANSIT DEPARTMENT – OHIO MOTOR FUEL TAX REFUND CLAIM

Ms. Reider stated that this was the quarterly fuel tax refund claim for the end of 2012.

Motion: *by Commissioner Samide, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the Ohio Motor Fuel Tax Refund Claim for Transit Buses for the period October 1, 2012 through December 31, 2012 in the amount of \$2,929.42.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – UNITED SURVEY, INCORPORATED

Director Doug Bowen explained that this was a standard service contract needed to be put into place in case of an emergency for the servicing of the department's sewer lines and manholes.

Motion: *by Commissioner Samide, seconded by Commissioner Jemison to approve and execute a service Contract Agreement with United Survey, Incorporated to*

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perform general and emergency cleaning, televising, grouting and rehabilitation of sewer lines and manholes on the properties owned and operated by the department for the Year 2013 in an amount not to exceed \$10,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – CONTRACT MAINTENANCE FORM #2
INCREASE CONTRACT – URS CORPORATION – T HOMPSON SEWER PROJECT**

Mr. Bowen stated that this was due to a request by Thompson Township to make a change in location of the planned sewage treatment plant to different parcel located near the original parcel intended to be used, with the discharge to still occur at the same location. Mr. Bowen noted that this increase will be covered by the tie-in fees and grant funding obtained for engineering services by the county with the assistance of former Congressman Steve LaTourette.

Motion: by Commissioner Samide, seconded by Commissioner Jemison to approve and execute Contract Maintenance Form #2 increasing the Contract with URS Corporation for the Thompson Sewer Project for additional surveying, drawings, and coordination for changes to the Thompson Wastewater Treatment Plant site in the amount of \$25,368.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**LIQUOR LICENSE – BAR BARON LOUNGE AND NIGHT CLUB INCORPORATED D.B.A
SIJANAS LOUNGE AND STEAKHOUSE – MONTVILLE TOWNSHIP**

Motion: by Commissioner Samide, seconded by Commissioner Jemison to concur with Montville Township Trustees in not requesting a hearing on the liquor license requested by Bar Baron Lounge and Night Club Incorporated d.b.a. Sijanas Lounge and Steakhouse located at 17585 GAR Highway, Montville (C STCK 0434477).

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**LIQUOR LICENSE – STAKORT INCORPORATED D.B.A. SPORTS PAGE AND PATIO –
BAINBRIDGE TOWNSHIP**

Motion: by Commissioner Samide, seconded by Commissioner Jemison to concur with Bainbridge Township in not requesting a hearing on the liquor license requested by STAKORT Incorporated d.b.a. Sports Page and Patio located at 17800 Chillicothe Road 111, Chagrin Falls (C STCK 8484242).

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) The Monthly Financial Report from the County Building Department for the Year 2012.*
- b) County Home Monthly Reports for the months of August, September and October 2012.*
- c) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the inmate meals for the month ending December, 2012.*
- d) The 2012 Annual Inventory of all materials, machinery, tools and other county supplies pursuant to ORC 305.18 for the following: Department on Aging, Board of Elections, CASA, Community Development, Department of Emergency Services,*

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County Engineer, Maintenance, Mental Health and Recovery Services, Recorder, Soil and Water Conservation District, Transit, and Water Resources

OTHER

The Board reviewed upcoming events.

MEETINGS

*Mon., 1/21 **County offices will be closed for general business due to Martin Luther King Jr. holiday. Twenty-four hour operations will continue to operate as usual.***

*Tues., 1/22 **The Regularly scheduled Commissioners' meeting is cancelled.***

Thu., 1/24 The Commissioners will hold regular session.

Thu., 1/24 The Commissioners will hold a Public Hearing beginning at 10:20 a.m. to Review Plans and Specifications for the Asphalt Resurfacing of Auburn Road (CH 4 Sections Q & R) in Chardon Township

Mon., 1/28 Family First Council meeting, 2:00 p.m. at Mental Health and Recovery Services

Tues., 1/29 The Commissioners will hold regular session.

Thu., 1/31 The Commissioners will hold regular session.

Thu., 1/31 The Commissioners will hold a Public Hearing at 7:00 p.m. at the Russell Township Hall to hear public objections or endorsements for the Proposed Russell Township Center Sewer Project.

Ms. Samide mentioned that there would be an informational seminar on "fracking" being held at Notre Dame School beginning at 7:00 p.m. tonight, with a number of local officials, representatives from the Ohio Department of Natural Resources (ODNR) and other agencies that planned to attend.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 10:23 A.M.

Geauga County Board of Commissioners

Tracy A. Jemison

Mary E. Samide

Ralph Spidalieri

Christine Blair, Commissioners' Clerk