

**Commissioners' Journal**  
**June 21, 2011**

*The Geauga County Board of Commissioners met in session on June 21, 2011 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Tracy A. Jemison, opened the meeting at 10:02 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**APPROVE MINUTES**

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the minutes for the meeting of June 16, 2011.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget Administrator Heidi Delaney explained the financials include a Revenue Certification for the 800 Communications Permanent Improvement Fund; cash transfers out of the General Fund for 2011 funding for the 800 Communications Operating and Permanent Improvement Funds and OWDA debt payments.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute Resolution #11-096 itemizing the financials for the meeting of June 21, 2011.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – CHANGE ORDER #1 – GPD GROUP – INFIRMARY CREEK WASTEWATER TREATMENT PLANT IMPROVEMENTS PROJECT**

*Assistant Sanitary Engineer Gerry Morgan explained that this Change Order is for the Infirmary Creek Project allowing the Engineer to utilize GPD Group for construction management and inspection on the project. Mr. Morgan noted that rather than re-writing a new contract, this change order amends the original contract to include construction management. Commissioner Jemison inquired if this amount was the total amount, Mr. Morgan stated that that was just for the increase. Mr. Jemison read from the change order that the original amount was \$157,725.00, for a total of \$317,580.00. Mr. Morgan stated that the pre-bid meeting was today and the bid opening is scheduled for July 13, 2011. Commissioner Young inquired what the total cost was for the project and if it would be completed this year. Mr. Morgan stated that the Engineer's estimate for the project was two million dollars. Construction will start in early September and take about nine months to complete, so by summer of next year it should be completed.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute Change Order #1 increasing the contract with GPD Group to include construction management and inspection services on the Infirmary Creek Waste Water Treatment Plant Improvements Project, in the amount of \$159,855.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**BOARD OF DEVELOPMENTAL DISABILITIES – RELEASE PERFORMANCE BOND – CHAGRIN VALLEY PAVING, INCORPORATED – 2010 SHELTERED INDUSTRIES PAVEMENT RENOVATION**

*Manager of Business Operations Steve Tucker explained that this pavement improvement project was done around the adult workshop. Mr. Tucker stated that Chagrin Valley Paving had done a*

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*great job, getting the project completed in about a week given rain delays. The project was done during a week when the workshop was closed so there were no interruptions with operations.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve releasing the performance bond for Chagrin Valley Paving, Incorporated for the 2010 Sheltered Industries Pavement Renovation Project as all specifications have been met.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**BOARD OF DEVELOPMENTAL DISABILITIES – ADVERTISE BIDS – RESIDENTIAL SERVICES 2011 PAVEMENT RENOVATION**

*Mr. Tucker stated that this was for pavement improvements and corrections to the residential facility area before it became more costly.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to grant permission to advertise for bids for the Residential Services 2011 Pavement Renovation to be held on Wednesday, July 20, 2011 at 2:15 p.m. Notice of this bid opening will be advertised on July 1, 2011, July 8, 2011 and the county website.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**BOARD OF DEVELOPMENTAL DISABILITIES – ADVERTISE BIDS – METZENBAUM CENTER 2011 STAND-BY GENERATOR PROJECT**

*Mr. Tucker explained that the existing generator provides emergency power to the ICF facility, which is a nursing facility. This project is to tie the Sheltered Industries building into the existing generator to provide power for phones, computers and basic equipment and then have a new generator installed on the Administration and School buildings for the same purpose.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to grant permission to advertise for bids for the Metzenbaum Center 2011 Stand-by Generator Project to be held on Wednesday, July 20, 2011 at 2:20 p.m. Notice of this bid opening will be advertised on July 1, 2011, July 8, 2011 and the county website.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**PROSECUTOR'S OFFICE / VICTIM WITNESS – 2011-2012 VICTIM OF CRIME ACT (VOCA) AND STATE VICTIM ADVOCACY ACT (SVAA) GRANT APPLICATION**

*Victim Advocate Cindy Haycox stated that grant funding will be the same as last year. Ms. Haycox asked the Board to provide the local match for the grant so that she can continue to represent the victims of felony level crimes in the Common Pleas and Juvenile Courts.*

*Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Geauga County Victim of Crime Act (VOCA) and State Victim Advocacy Act (SVAA) 2011-2012 grant application for the Geauga County Prosecutor Victim / Witness Program in the amount of \$66,790.00. As part of this grant, \$46,747.00 is being requested from federal VOCA funds with a local match from the County General Fund of \$15,582.00 and \$4,461.00 from SVAA with no local match. This grant is for the period of October 1, 2011 through September 30, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – PITNEY BOWES SALES, SERVICE LEVEL AND METER RENTAL AGREEMENT**

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*Fiscal Specialist Diane Arp stated that this was the yearly postage machine maintenance agreement and that they were no longer able to do multiple year agreements due to the age of the machine. Mr. Jemison inquired if the amount had increased from last year. Ms. Arp explained that this amount did not actually increase because in last year's agreement the county was not charged for the scanner, but that it was included this year, otherwise it would have been the same.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the Pitney Bowes Sales, Service Level and Meter Rental Agreement for postage machine maintenance, in accordance with Ohio State Bid Contract # MMA7418, for the period June 28, 2011 through June 27, 2012 in the amount of \$1,468.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – RE-APPOINT LINDA MILLER – MENTAL HEALTH AND RECOVERY SERVICES BOARD**

*Motion: by Commissioner Samide, seconded by Commissioner Young to re-appoint Linda Miller to the Geauga County Board of Mental Health and Recovery Services for a four year term of July 1, 2011 through June 30, 2015.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – RE-APPOINT GEAUGA, ASHTABULA, PORTAGE PARTNERSHIP (GAPP) AREA 19 WORKFORCE INVESTMENT BOARD MEMBERS**

*Motion: by Commissioner Samide, seconded by Commissioner Young to re-appoint the following individuals to serve as representatives of Geauga County on the Geauga, Ashtabula, Portage Partnership (GAPP) Area 19 Workforce Investment Board for a one year term expiring June 30, 2012:*

<i>John H. Granny</i>	<i>Kent State University</i>
<i>Karen DeCola</i>	<i>Pleasant Hill County Home</i>
<i>Ed Loftus</i>	<i>Mature Services</i>
<i>Jay Giles</i>	<i>Middlefield Bank</i>
<i>Tim Taylor</i>	<i>Gauga County DJFS</i>
<i>Thomas C. Michel</i>	<i>TAG Media Ltd.</i>
<i>Kurt Updegraff</i>	<i>Real Estate Development &amp; Construction Consulting</i>
<i>Anita Stocker</i>	<i>Stockers on the Park</i>
<i>Melody Musick-Obery</i>	<i>UHHS</i>

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

*Wed., 6/22 Board of Revision*

*Thu., 6/23 The Commissioners will hold regular session.*

*Mon., 6/27 Board of Revision*

*Tues., 6/28 The Commissioners will hold regular session.*

*Wed., 6/29 Board of Revision*

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*Thu., 6/30 The Commissioners will hold regular session.*

*Thu., 6/30 The Commissioners will hold a public hearing at 10:15 a.m. for the 2012 Tax Budget.*

**COMMISSIONERS' OFFICE – PUBLIC HEARING #2 – COMMUNITY DEVELOPMENT  
BLOCK GRANT (CDBG) FORMULA GRANT APPLICATION**

*Motion: by Commissioner Samide, seconded by Commissioner Young to waive the reading of the legal notice.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>

*Commissioner Jemison opened the public hearing at 10:30 a.m. Director of Community and Economic Development Anita Stocker explained that when they publicized the hearing that they did not have this year's figures and were told to use the figures from 1996. Since that time, they had been informed that the total for this year will be \$202,000.00. Ms. Stocker stated that they needed to move early in order to meet the guidelines for the grant.*

*Project #1 – WomenSafe, Incorporated*

*Asking for Trauma Support Groups for 48 teens and children for payroll compensation.*

*CDBG Request: \$8,800.00 Total Project Cost: \$8,800.00*

*Community Development Advisory Committee (CDAC) Comments:*

*Benefits At-Risk Children*

*Never Received Funding Before*

*Admirable Agency*

*Very Low Cost*

*Shayna Jackson explained that this would be a public service for at risk children to start a Teen Trauma support group for children between the ages of 11 and 14. This group will meet for 8-12 weeks to get support from other children of similar ages, and learn skills like progressive relaxation and how to decrease isolation. Ms. Jackson stated that when children and adults talk about traumatic events they help resolve themselves. A therapist will be facilitating this group.*

*Project #2 – Newbury Township*

*Asking to install a sidewalk from Newbury School to State Route 87.*

*CDBG Request: \$38,000.00 Total Project Cost: \$38,000.00*

*CDAC Comments:*

*Low Priority*

*Community benefited from substantial grant funds recently*

*Township Funds absent*

*Township Trustee Jan Blair explained that this falls under the public facility improvement. This sidewalk will service about 2500 people, starting at the southern-most part of the school along Auburn Road to the corner of State Route 87. Ms. Blair stated that the Trustees had received a letter of support from Dick Wagner from the school stating that the sidewalk would be maintained by the school as a safety feature. This sidewalk would be 650' long and 5' wide. Ms. Blair stated that the only requirement was a permit from ODOT and that the Trustees have an upcoming meeting with ODOT to discuss a turn lane at the corner, and this sidewalk would be incorporated along with the improvement of the road.*

*Project #3 – Geauga Habitat for Humanity*

*Asking to build 2 single family 3 bedroom homes for LMI households, for a total of 4 homes at Tare Creek & Northview in 2011 and 2012, that they have an approved OHFA grant for \$190,000.00.*

*CDBG Request: \$40,000.00 Total Project Cost: \$256,000.00*

*CDAC Comments:*

*Admirable Agency*

*Good Project*

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*Good leverage of other grants*

*Project Coordinator Christine Bucknelle explained that Habitat was working on completing their 74<sup>th</sup> home in Montville and that they were working on a rehabilitation home in Chesterland. Ms. Bucknelle stated that they had broken ground on the first of two homes in Middlefield. The first is for a single mom with one child and the second is for a single mom with three children, one of whom is autistic. This project will be completed by September of 2012 and will consist of 4 homes side by side in the square foot range of 1240 to 1270. Homes being built today must be accessible and transitional for the homeowner to stay in as they age. They include reinforced walls, a universal design and have the washer and dryer on the first floor. These homes are for low to moderate income levels that are required to pay back a no interest loan. Ms. Bucknelle explained that Betty Kimbrew is the new executive director and is working on maintaining communications with the families once they are in the home, to avoid foreclosures, and to help them keep the houses maintained.*

*Project #4 – Auburn Township*

*Asking for ADA Improvements to the Fire Department Bathrooms for Emergency Shelter needs.  
CDBG Request: \$37,500.00 Total Project Cost: \$75,000.00*

*CDAC Comments:*

*Good leverage from community  
Good project (emergency center)  
Like other projects more*

*Auburn Fire Department Chief Phillips explained that they are working on their fire station addition project and are asking for assistance with the demolition and rebuilding of restrooms to be ADA compliant. The building itself was built in 1978 and at this point the primary use is for the fire department. Mr. Phillips stated that once the addition is completed that the north side will be for Fire Operations and include bathrooms for fire department personnel, the south side will have a meeting room that will be used for trainings and public functions such as their pancake breakfasts and clam bakes, but also for First Aid and CPR classes. Mr. Phillips explained that the fire department is an emergency shelter facility that gets used by the residents when there are power failures, storms and other emergencies. Mr. Phillips explained that they already have had issues with the project and are over budget, with unexpected expenses for removal of bacteria, a new well and upgrades to the septic system.*

*Project #5 – Pleasant Hill County Home*

*Asking to replace existing malfunctioning stove / oven, replace existing malfunctioning 80 KW Generator, and a new dishwasher.  
CDBG Request: \$39,000.00 Total Project Cost: \$39,000.00*

*CDAC Comments:*

*Like the County Home  
Energy Savings from new appliances  
Must have uninterrupted power*

*Director Karen DeCola explained that the dishwasher that they had was no longer working. They leased a dishwasher in order to continue operations and applied for the grant in order to purchase it. Ms. DeCola also stated that the stove that is currently in place was purchased as a used unit. She has had it repaired over the years, and was told that parts have become difficult to impossible to find. She would like to have a new heavy duty commercial grade stove and oven installed. Maintenance Director Glen Vernick stated that the Home's back-up generator is not working and they are borrowing a unit to have in place for emergencies. The new generator they would like to install would be a 80KW, 3 phase that would do the Home, the office and the garage, and that it would maintain the sump pumps and sprinkler systems.*

*Project #6 – Huntsburg Township*

*Asking to install ADA Entry and ADA Bathrooms for the gym. The Gym is used as a community center as well as basketball court for Yankee and Amish games, the Grange, scouting and school activities.*

*CDBG Request: \$60,000.00 Total Project Cost: \$75,000.00*

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*CDAC Comments:*

*Good project*

*Community Contributions*

*Really BAD Bathrooms*

*Like other projects more*

*Well used building*

*Huntsburg Township Trustee Jon Hunter explained that they want to update the bathrooms. The building was built in 1926 and provides a sense of character and pride for the community. Mr. Hunter stated that they have been doing their best to do updates to the building, but it needs to be ADA accessible. Mr. Hunter stated that the building is used almost every night for scouts, basketball, church groups and during the Pumpkin Festival. The township is trying to leverage the budget to cover the difference in the request amounts.*

*Project #7 – Maple Leaf Community Residences*

*Asking to provide electrical generator ready hook ups at all thirteen residences that will be able to accept a portable generator; and to purchase two 5500 watt generators.*

*CDBG Request: \$21,000.00 Total Project Cost: \$25,000.00*

*CDAC Comments:*

*Received numerous grants*

*Not sure the portable generator will work out*

*Concerns for safety during outages*

*Executive Director Keith Werbeach explained that the residences service mentally handicapped adults in the community. Mr. Werbeach stated they would like to wire the houses to be supported by the generators to be able to maintain the septic, well, lights, refrigerators, heat and any medical equipment that may be necessary. Mr. Werbeach indicated his agency would install a 220 line and plumb the facility for natural gas as the fuel supply for the generators. They currently have one (1) permanent and two (2) portable generators. Mr. Werbeach stated that their electrician told them that a 5500 watt generator would produce 40 amps. The cost includes the wiring of all 13 residences, and the purchase of the two generators.*

*Project #8 – Geauga Mental Health and Recovery Center*

*Asking to purchase and install a 25 KW Generator, pad, and wiring to insure the availability of the COPELINE and transitional living center service for their clients.*

*CDBG request: \$31,000.00 Total Project Cost: \$31,000.00*

*CDAC Comments:*

*Good project*

*Service needed during stressful times*

*Ravenwood Mental Health Center Chief Executive Officer David Boyle and Reba Dykes explained to the Board that they offer 24/7 treatment services and are proposing to purchase an emergency standby generator for the center. Ms. Dykes stated that they have crisis beds, and extended beds that require a level of care that makes it hard to evacuate in the case of no power. Ms. Dykes stated that there is really no place to send them. Ms. Dykes stated that the COPELINE is also housed in this facility and that they take after-hours calls for other agencies. When there is a power loss, all the calls are forwarded to a staff member's home. Ms. Dykes stated that the 25KW Generator would keep them fully functional and the majority of the cost is for the transfer switch.*

*Project #9 – DDC Clinic*

*Asking to purchase Dental Chairs for adults and children and ancillary dental equipment. These funds would be for the completion of a third dental operatory.*

*CDBG Request: \$25,000.00 Total Project Cost: \$46,000.00*

*CDAC Comments:*

*Like DDC Agency*

*Good service*

*Already have two operatories*

*Proud of DDC*

*Received numerous grants from CDBG*

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*Patty Gallagher explained that they are expanding their base of services, that they are a medical home, not just a pediatrician's office. Ms. Gallagher stated that they discovered that there is a huge need for dental services in the Amish community. She added that when they built the facility they did intend to put in a dental center and one dental chair costs \$25,000.00. Ms. Gallagher stated that Rainbow Babies & Children's Hospital has been bringing their mobile dental lab out between 4 and 6 times a month during the summer. She said they have funding for one chair already and that Rainbow would be helping them out with a chair along with some x-ray equipment but would really like to have 3 operatories. They are billing insurance and Medicaid, and those that are not covered are paying at the self pay rate.*

*Project #10 – City of Chardon*

*Asking for help with the development of a Community Center that requires demolition of the existing Log Cabin on Chardon square.*

*CDBG Request: \$33,000.00 Total Project Cost: \$33,000.00*

*CDAC Comments:*

*Confused by WRCC and Heritage*

*Need for two buildings?*

*Demolishing a sound building with taxpayer funds*

*Chairperson for the Heritage House Project John Eltzroth explained that they have been working on this project for five years now and are in the final year of fundraising. They hope to break ground next year after the Maple Festival and dedicate the building at the Chardon Bicentennial. Mr. Eltzroth stated that the current Log Cabin on the square is in bad shape and is not used as often. Mr. Eltzroth noted the award they recently received from NOPEC for their project being a model on how a community can come together to build an energy efficient building. Mr. Eltzroth clarified that the project cost was only \$14,300.00, that the cost for hazardous material mitigation was \$2,300.00 and the demolition was \$12,000.00 and that they would be re-using any materials that they can. Mr. Eltzroth noted that stone from the existing fireplace would be re-used in the new building. The Timber will take about six months to harvest and will come from within the county and will require a special foundation. Mr. Eltzroth stated that they hoped to have the frame up in one day and will be documenting the progress along the way and will teach a class on doing documentation. The total estimated cost for the project is just over \$400,000.00, will be about three times the size of the current building. The building will include a steel roof and a maple house that will utilize the green method of sugar production.*

*Project #11 – Bainbridge Township*

*Includes demolition of three structures and two clean ups in Chagrin Falls Park.*

*Ms. Stocker explained that this project is being moved into another program offered by the county.*

*Project #12 – Chagrin Falls Park*

*Asking for parking area improvements including expanding the parking area and resurfacing the existing parking area. Current Year Project*

*CDBG Request: \$65,000.00 Total Project Cost: \$65,000.00*

*CDAC Comments:*

*Preemptive measures to secure position in case current project tanks*

*Too low initial estimate for current project could force cancellation of this year's grant*

*Ms. Stocker stated that they may have to amend the grant, as things were left out of the specifications for the project. Ms. Stocker explained that they were looking at the options and hoped to have further information by the end of the week.*

*Project #13 – Community and Economic Development*

*Asking to provide HUD approved credit counseling on foreclosure / homebuyer/credit counseling to Geauga County residents.*

*CDBG Request: \$40,000.00 Total Project Cost: \$40,000.00*

*CDAC Comments:*

*Like the project*

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*Great need in community*  
*Can hire staff?*  
*Can make office whole and balance funding cuts*

*Ms. Stocker explained that they would like to try and recover expenses for things already being offered.*

*Mr. Jemison stated that they would take action on a decision at session on July 7, 2011.*  
*There being no further comments or questions, Mr. Jemison closed the public hearing at 11:32 a.m.*

***THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,  
COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 11:33 A.M.***

*Geauga County Board of Commissioners*

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*Tracy A. Jemison*

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*William S. Young*

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*Mary E. Samide*

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*Christine Blair, Commissioners' Clerk*



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