

**Commissioners' Journal**  
**July 31, 2012**

*The Geauga County Board of Commissioners met in session on July 31, 2012 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Mary E. Samide opened the meeting at 10:02 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**APPROVE MINUTES**

*Motion: by Commissioner Claypool, seconded by Commissioner Jemison to approve and execute the minutes for the meeting of July 26, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget Administrator Heidi Delaney explained the financials for today as including Supplemental appropriations for the Department of Job and Family Services Child Support Enforcement fund to set SFY13 appropriations and for the Law Library fund to appropriate grant funding received; Cash transfers from the Children Services fund to the Public Assistance fund for SFY12 administrative expenses in the amount of \$208,841.43 and to the Family First fund for the first quarter commitment for SFY13 in the amount of \$119,625.00; An increase to the Jack Gibson Construction contract for change order #3 for the Infirmary Creek Wastewater Treatment Plant project in the amount of \$21,861.52; and Travel requests for the Auditor's Office, the Building Department, the Probate Court and the Department of Water Resources.*

*Commissioner Claypool explained that he had been with County Administrator David Lair at the Sheriff's department the day before to discuss the radio equipment, and the cost of the project. Mr. Claypool stated that he feels that there needs to be a quicker way of allowing the Board to review the financials before they are approved. Mr. Claypool noted that there are and will be questions on line items and he wants to be able to get the information ahead of making a decision. It was discussed that the edit list and been scanned and sent to their email. Mr. Claypool stated that he had trouble with the email system the night before and had problems with it during the last week. There was a brief discussion about the Sheriff's report on prisoner meals, and that it was an eye opening experience to see firsthand what is served and what is spent and how cost effective it is.*

*Motion: by Commissioner Claypool, seconded by Commissioner Jemison to approve and execute Resolution #12-136 itemizing the financials for the meeting of July 31, 2012.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – LEGAL BINDING DOCUMENTS – COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REVOLVING LOAN FUND LOAN – MK ENTERPRISES, INCORPORATED**

*Program Administrator Joni Stusek explained that MK Enterprises is expanding again and needs to purchase a couple of pieces of equipment. Ms. Stusek stated that MK Enterprises is an electronic assembly company, working on circuit boards. The new equipment is not huge, probably the size of a copier. Ms. Stusek stated that the county was working with Middlefield Bank on this, that the bank was not ready yet, but that they wanted to be, so the paperwork today is all of the legal binding documents required. Mr. Claypool inquired that if the county's part of this was \$23,200.00, what the entire amount was. Ms. Stusek stated that the total was \$58,300.00, that our portion is from the Revolving Loan Fund and generally the county goes in with 40%, the bank goes in 50% and the company is asked to put in equity of 10%. Mr. Claypool noted that coming from private industry he would never have approached the government for*

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money, so what is the value of the county loaning this money. Ms. Stusek explained that the value to the company is that there is no closing cost and generally the interest rate is prime or below, the advantage overall is that the fund started in 1983 with \$100,000.00 grant from the State of Ohio, it's valued today at an excess of 16 million right now. There is more money available to lend to companies that want to come in to or expand in Geauga County. Mr. Claypool inquired if the county was competing with banks. Commissioner Jemison added that the banks like the county to get involved, that the county takes the risk, that we are subordinate to the banks. Ms. Stusek added that there is job creation attached to the package, that for every \$25,000.00 they borrow, that they have to create one full-time job within two years. Ms. Stusek stated that she handles the collection and job creation and the county has done a really good job with it, that the companies are doing what they said they were going to do, and we have an excellent record of payback, noting that there is a very small amount of companies that have not followed through on their loan. Mr. Jemison added that most companies that say they're going to create one job end up creating three, they are conservative, they pay it back, even in the hard times. Mr. Lair asked who was on the Revolving Loan Fund committee. Ms. Stusek noted that members include Andy Meinhold, who is a bank representative, Lois Danko, who is also a bank representative, the President of the Commissioners, currently Ms. Samide, the County Treasurer, who most often uses his alternate Caroline Mansfield, and Planning Commission Director David Dietrich.

Discussion continued with the Board and Ms. Stusek about the creation of the jobs, the interest rates for commercial businesses, and the cost of community services and the county sales tax. Mr. Jemison noted that the Revolving Loan Fund is a great program, with a good track record and banks also like the program. Ms. Stusek noted that Geauga has the most successful single county revolving loan fund in the State of Ohio.

**Motion:** by Commissioner Claypool, seconded by Commissioner Jemison to approve and execute the legal binding documents for the Community Development Block Grant (CDBG) Revolving Loan Fund (RLF) loan to MK Enterprises, Incorporated in the amount of \$23,200.00 for five (5) years at 3.0% for the purchase of machinery and equipment for their facility located at 16110 Industrial Parkway, Middlefield, including: Loan Servicing Letter, Participation Agreement, Security Agreement with UCC-1, Promissory Note, Personal Guaranty of Nancy W. Hurd, Rodney W. Hurd, Kimberly H. Freiling, Mark Freiling, and Corporate Guaranty of MK Enterprises, Incorporated.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

**COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1 – DECREASE CONTRACT – KOKOSING CONSTRUCTION COMPANY, INCORPORATED – ASPHALT RESURFACE BASS LAKE ROAD AND ASPHALT RESURFACING OF CLARIDON TROY ROAD**

Chief Deputy Engineer Joe Cattell explained that the first two items before the Board today were Change Orders for resurfacing projects with Kokosing Construction Company. Mr. Cattell stated that Bass Lake Road was done from Mayfield Road to the Chardon city limits and Claridon Troy Road was done from Taylor Wells Road to Mayfield Road. Both are change Orders to decrease the contract. Bass Lake Road came in about \$18,000.00 under and Claridon Troy Road was about \$11,000.00 under.

**Motion:** by Commissioner Claypool, seconded by Commissioner Jemison to approve and execute Change Order #1 and Final decreasing the contract with Kokosing Construction Company, Incorporated for the Asphalt Resurfacing of Bass Lake Road (CH 23, Sections F & G) in Munson Township in the amount of \$18,342.00.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Jemison	Aye
	Commissioner Samide	Aye

**Motion:** by Commissioner Claypool, seconded by Commissioner Jemison to approve and execute Change Order #1 and Final decreasing the contract with Kokosing Construction Company, Incorporated for the Asphalt Resurfacing of Claridon

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*Troy Road (CH 3, Sections D & E) in Burton and Claridon Townships in the amount of \$11,336.20.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – KOKOSING CONSTRUCTION COMPANY, INCORPORATED – ASPHALT RESURFACE SPERRY ROAD**

*Mr. Cattell explained that this was the Unit Price Contract for Sperry Road, that this was the entire county section from State Route 87 to Mayfield Road. Commissioner Samide commented that it was another north south road. Mr. Cattell replied yes, but the other projects are almost completed so that is good. Mr. Cattell noted that the Auburn Road bridge project is ahead of schedule, that they were looking to put down the first layer of asphalt on Thursday. Mr. Cattell stated that the Sperry Road project would have traffic maintained, that nothing would be closed. The Board briefly discussed the Bass Lake Road project and that it had been delayed due to problems with the utility company.*

*Mr. Claypool inquired about the estimate on the project and how many miles were being paved for one million dollars. Mr. Lair noted that the estimate was \$1,060,000.00 as he had inquired about that the day before. Mr. Cattell added that this included a \$750,000.00 grant from NOACA and that the calculation of cost depended upon the project, this was a resurfacing project so the estimate is around \$300,000.00 a mile; if you are looking at more of a reconstruction, the building of shoulders, cement stabilization, you're looking at more of about \$500,000.00 a mile, but these are very rough numbers. Mr. Claypool inquired about whether these stood up to State standards. Mr. Cattell explained that the county is generally about 20% lower than the state for the most part. Discussion took place regarding a Munn Road project that ODOT was involved with from Stafford Road to Washington Street and that the estimation is that the project cost \$300,000.00 more than it should have and that the County Engineer's Office has since been involved in changing the process of projects when they have to do with Federal standards. Brief discussion also took place about Georgia Road and the road being wider than Federal standards due to higher truck traffic and the public walking along the roadside to the a school located in the area.*

*Mr. Claypool referenced the cost of a portable radio handset for the Sheriff costing \$3,000.00 and when looking at the cost of technology and you can obtain some things for less money, it is hard for him to wrap his head around some things, when having no way to judge the cost against anything else. There was some discussion about the competitive bidding process, that it's not the Engineer's office choosing a vendor, but rather it is done through bidding, and Mr. Claypool noted that often times competitors will adjust pricing to maximize profit.*

*Mr. Claypool inquired about the cost of putting a bike lane in on roads as he has seen an increased number of bikes using the roadway and the safety concern that it causes. Mr. Cattell explained that a bike lane would be relative to the project, that if a roadway had a three to four foot shoulder that could be paved that it would not be a high number, but if you have to build up shoulders, deal with embankments, move drainage structures back, impacting people's property and right of ways, the cost could go through the roof.*

*Motion: by Commissioner Claypool, seconded by Commissioner Jemison to approve and execute a Unit Price Contract with Kokosing Construction Company, Incorporated for the Asphalt Resurfacing of Sperry Road (CH 12, Sections B-G) in Newbury, Russell, and Chester Townships in the amount of \$937,486.80.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**TRANSIT DEPARTMENT – UNPAID LEAVE OF ABSENCE – MICHAEL KASPER**

*Director Kristina Reider explained that Mr. Kasper is a Driver / Supervisor for the department who has not yet been here a year yet, so he is not eligible for vacation until next month. Ms. Reider noted that Mr. Kasper had been out the last two days using comp time, but that he didn't have enough of that to cover the next two days, as he had family in from out of town.*

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*Motion:* by Commissioner Claypool, seconded by Commissioner Jemison to approve an unpaid leave of absence for Michael Kasper, per section 6.12 of the Geauga County Personnel Policy and Procedure Manual for the period August 1, 2012 through August 2, 2012.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – PROMOTE PETAR JOKSIMOVICH – WASTEWATER PLANT OPERATOR III (#2312)**

*Director Doug Bowen explained that Mr. Joksimovich had been with the department for about five years at the McFarland plant. Mr. Joksimovich had recently obtained from the EPA his Operator III license and will be one of only about fifteen in the State of Ohio with that license. Mr. Bowen stated that per the union contract they are required to post the position internally for two weeks and Mr. Joksimovich applied, so this is to promote him from Operator II to Operator III.*

*Motion:* by Commissioner Claypool, seconded by Commissioner Jemison to promote Petar Joksimovich to the position of Wastewater Plant Operator III (#2312) to be effective July 29, 2012 at a rate of \$18.53 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – CONTRACT AGREEMENT – S.A. COMUNALE COMPANY, INCORPORATED**

*Mr. Bowen explained that every five years they are required to have the sprinkler systems, fire protections and valves checked at the Merritt Road Garage. This contract is to cover the inspection and any repairs that need to be done. Discussion took place about the possibility of the County having inspectors that are specialized in this and inspections being done using them. Mr. Bowen noted that no one in his department holds the license requirements to perform these tasks, adding that there are a few that can do backflow preventers and they do use them and submit the required paperwork to the Health District. Mr. Claypool noted that he had heard that the State of Ohio is thinking about passing a new code regarding residential sprinkler systems and that someone would have to go for the certification for that. Ms. Reider added that at Transit they also have a sprinkler system and that in working with the Maintenance department they bring someone in who is an outside contractor to do them, adding that the fire department is also involved. Mr. Claypool noted that with the number of buildings the county has that it might be something we consider.*

*Motion:* by Commissioner Claypool, seconded by Commissioner Jemison to approve and execute a service Contract Agreement with S. A. Comunale Company, Incorporated to perform the required NFPA 25 five year internal obstruction investigation on valves and piping, replace outdated gauges, and chain and lock two OS &Y valves on sprinkler systems for the Year 2012 in an amount not to exceed \$2,265.00.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – AGREEMENT – CHARDON COMMUNITY ACTION TEAM (CCAT) TO USE PARKING LOT – ANNUAL CAR AND MOTORCYCLE SHOW**

*Motion:* by Commissioner Claypool, seconded by Commissioner Jemison to approve and execute an Agreement between the Geauga County Board of Commissioners and the Chardon Community Action Team (CCAT) to allow the use of the county parking lot located at 100 Short Court Street, in Chardon for the purpose of parking classic cars during the annual Car and Motorcycle Show on Sunday, August 12, 2012 from 9:30 a.m. to 4:30 p.m.

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<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

*Wed., 8/1 217<sup>th</sup> Anniversary of the Geauga County Recorder's Office, Open House from 10:00 a.m. – 2:00 p.m.*

*Thu., 8/2 The Commissioners will hold regular session.*

*Tues., 8/7 The Commissioners will hold regular session.*

*Thu., 8/9 The Commissioners will hold regular session.*

*Fri., 8/10 NOACA, Cleveland, 10:00 a.m.*

*Tues., 8/14 The Commissioners will hold regular session.*

*Tues., 8/14 The Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*

*Thu., 8/16 The Commissioners will hold regular session.*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER CLAYPOOL ADJOURNED THE MEETING AT 10:48 A.M.***

*Geauga County Board of Commissioners*

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*Mary E. Samide*

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*Tracy A. Jemison*

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*Walter M. Claypool*

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*Christine Blair, Commissioners' Clerk*

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