

Commissioners' Journal
March 1, 2012

The Geauga County Board of Commissioners met in session on March 1, 2012 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Mary E. Samide opened the meeting at 10:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Samide asked for a moment of silence for all those affected and those who had passed from the tragedy at Chardon High School.

APPROVE MINUTES

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the minutes for the meeting of February 23, 2012.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

APPROVE FINANCIALS

County Administrator David Lair explained the financials from February 28, 2012 as a Cash transfer into the General Fund for payment of 1st quarter 2012 cost allocation for the Sheriff's 911 fund; a Contract for Blue Tractor Foods, LLC for a Revolving Loan Fund grant agreement in the amount of \$350,000.00; and the 1st quarter payment for 2012 to the OSU Extension Office in the amount of \$68,316.36.

These Financials were approved and executed per Resolution #12-028 as approved by the County Administrator pursuant to the motion approved January 19, 2012 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and /or if session is cancelled on a regular financial day the required approvals for county financials on behalf of the Board during the Year 2012, as authorized by O.R.C. 305.30, and further authorize the County Administrator to approve financials during the months of January and February 2012, if it is necessary for financials to be approved at a time between regular scheduled sessions of the Commissioners.

APPROVE FINANCIALS

Budget Administrator Heidi Delaney explained the financials for today as a court ordered Cash transfer of funds from the Probation Services fund to the Intensive Supervision fund; and payments to the United Way for the Department on Aging and the Department of Job and Family Services.

Motion: by Commissioner Young, seconded by Commissioner Samide to approve and execute Resolution #12-044 itemizing the financials for the meeting of March 1, 2012.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Abstain*</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**Commissioner Jemison abstains due to his role with United Way.*

COMMON PLEAS COURT / INTENSIVE SUPERVISION PROBATION – ADDENDUM TO COMMUNITY-BASED CORRECTIONS PROGRAMS (INTENSIVE SUPERVISION PROBATION AND PRE-TRIAL RELEASE SUPERVISION)

Intensive Supervision Probation Director Susan Doudican explained that numerous changes in re-structuring had taken place in the Ohio Department of Rehabilitation and Corrections that have affected Geauga County probation services. Due to that re-structuring the Intensive Supervision Probation (ISP) lost a staff member and in order to continue to function at the level we were at the department asked for a Full-time Officer, the department was not approved for a

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Full-time Officer, but have been given a Part-time Officer to help supplement the program staff. This addendum is to provide \$6,860.00 in funding to finish out the remainder of this fiscal year and will continue to provide funding for the new Part-time Officer in the next fiscal year. Commissioner Jemison inquired about the funding coming from the state and if it would be shifting back to the county. Ms. Doudican stated that the department would still be funded by the state. Ms. Doudican explained that the adult parole authority that was under ODRC who handled our basic supervision through a contract with Common Pleas Court normally would do parole and (PRC) Post Release Control from prisons also had a contract with Common Pleas Court to do our basic supervision on the adult felony level, and wrote all the pre-sentence investigation reports, misdemeanors and handled all monitored time cases. This was changed last year when the state came and stated that they would no longer be handling any of that and that they would handle basic supervision. Everything then was moved onto Ms. Doudican. They were given some funding for Ms. Gilbo to handle the pre-sentence investigation reports. Ms. Doudican stated that the funding for the Part-time Officer would continue next year.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the Addendum to Community-Based Corrections Programs (Intensive Supervision Probation and Pre-trial Release Supervision) 408 Subsidy Grant Agreement increasing the grant in the amount of \$6,860.00.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – ADDENDUM TO AGREEMENT – HESS AND ASSOCIATES ENGINEERING, INCORPORATED

Program Coordinator Rhea Benton explained that this was an addendum to an Agreement with Hess and Associates Engineering for a formula project at Chagrin Falls Park. This addendum is to allow them to work under this year's grant number. Commissioner Samide asked if there was an increase for \$750.00. Ms. Benton replied that there was, explaining that they had been hired under last year's grant, and the formula grant was amended last year to move the project to this year's grant. Hess did the initial site visits last year and they may have to go back and update the specifications, so this increase covers that additional work.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the First Addendum to the Agreement between the Geauga County Board of Commissioners and Hess and Associates Engineering, Incorporated for professional services to Geauga County in connection with the Chagrin Falls Park Community Center Parking Lot Improvement Project under Grant #B-F-11-1AZ-1.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Local resident Skip Claypool asked if this was Geauga County property. Ms. Benton stated that the property is owned by Chagrin Falls Park Community Center and that it is not owned by the county. Mr. Claypool then asked why the county was paying for a project that is not on county owned property. Ms. Benton explained that the project is a CDBG Formula Grant project. Each year the county applies to the state for Federal Grant Funds that go towards community projects. A community can apply to us and qualify for a project that assists low income people or people who have a disability. Chagrin Falls Park did qualify under those national guidelines. Chagrin Falls Park Community Center is in the low income census area. Commissioner Young added that the area used to be really dilapidated, but that there has been federal money used to tear down buildings that have helped upgrade the area and it is much better than it was. County Administrator David Lair stated that the center is in Bainbridge Township, just below where Chagrin Falls Village juts into Geauga County.

COUNTY ENGINEER'S OFFICE – AWARD BID – RONYAK PAVING, INCORPORATED – WIDEN AND ASPHALT RESURFACE BASS LAKE ROAD – MUNSON TOWNSHIP

County Engineer R. L. Phillips explained that this project was bid last week and that the board had a letter explaining the analysis of the bids that were submitted. Mr. Phillips stated that the Board was aware that last year they had a project with Karvo Paving that was behind schedule

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and went way late, adding that management of the job was an issue, that often there were only two employees on the job site, and that it was not managed well. Mr. Phillips stated that the Engineer's office did verify with Ohio Department of Transportation (ODOT) that the State Route 528 project by Sidley was the same contractor and had the same scenario and that the job site inspector verified the days of the job. Mr. Phillips expressed that about six years ago there was a similar project with the same time limits and with a two percent (2%) difference on the two bids, believes that the 2nd lowest bidder is the best bid received. Mr. Jemison noted that the difference in bids was about \$16,000.00. Mr. Phillips stated that they always want the jobs to be as timely as possible, noting a large project coming up this summer in Munson with Auburn Road and that it will be to the county's advantage to get done what we can and not drag it out all summer.

Motion: by Commissioner Jemison, seconded by Commissioner Young to award the bid to Ronyak Paving, Incorporated for the Widening and Asphalt Resurfacing of Bass Lake Road (CH 23, Section D & E) in Munson Township, in the amount of \$788,205.25 as they represented the best bid.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

MAINTENANCE – PETTY CASH FUND

Director Glen Vernick explained that when people come in to pick up and pay for auction items that they have had problems with trying to make change. Mr. Vernick stated that they currently do not have a petty cash fund, but that they do have a safe in the office to store the funds and have all the guidelines that have to be followed by the Auditor's office.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve a petty cash fund in the amount of \$100.00 for the purpose of making change if needed during payment of county auction items.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

MAINTENANCE – CHANGE ORDER #1 – INCREASE WITH DIVERSIFIED PIPING AND MECHANICAL, INCORPORATED

Mr. Vernick explained that the back flow preventers are required to be inspected every year and there is approximately thirty that they take care of. A preventer at the County Home has been acting up and this increase will cover the cost to replace it. Mr. Jemison inquired about the contract being for \$10,000.00. Mr. Vernick explained that the contract is for the inspections and also maintenance and repair. Mr. Vernick stated that the inspections are a requirement from the EPA and inspection reports are submitted, noting that they follow the Cleveland Water Department's guidelines.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute Change Order #1 increasing the contract with Diversified Piping and Mechanical, Incorporated to cover additional repairs found during inspection in the amount of \$2,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

PROSECUTOR'S OFFICE – ENVIRONMENTAL ENFORCEMENT AGREEMENT – GEAUGA-TRUMBULL SOLID WASTE MANAGEMENT DISTRICT

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the Environmental Enforcement Agreement between the Geauga County Board of Commissioners and Geauga-Trumbull Solid Waste Management District relating to the enforcement of Environmental Laws throughout the district, pursuant to O.R.C. 343.01, by assigned Environmental Officer Karen Sweet for the period January 1, 2012 through December 31, 2012.

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<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Mr. Claypool asked who holds the agreement. Commissioners' Clerk Christine Blair noted that a copy would be on file in the Commissioners' Office. Mr. Claypool asked if he could request a copy of the agreement.

SHERIFF'S OFFICE – OHIO OFFICE OF CRIMINAL JUSTICE SERVICES SUBGRANT AWARD AGREEMENT – TECHNOLOGY IMPROVEMENT

Deputy Jeff Powers explained that this is for approval of the JAG LE Law Enforcement Grant 2011 for technology improvements. Deputy Powers stated that Senate Bill 77 that was passed last year has new requirements for digital recordings and electronic storage of digital interviews and interrogations that have to be held on a server, electronically logged and kept until all the case is disposed down the line. Deputy Powers explained that this grant will allow us to meet those requirements and increase capability of two interview/interrogation rooms with new cameras and sound, and for them to be stored on a digital server. Ms. Samide asked if this grant was through OCJS. Deputy Powers stated that it was and that the match for the grant was coming from the Law Enforcement Trust, adding that this helps the county get updated and to meet the new requirements.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Ohio Office of Criminal Justice Services Subgrant Award Agreement (JAG LE Grant # 2011-JG-LLE-5108) for technology improvement, for the period February 1, 2012 through August 31, 2012 in the amount of \$10,257.67, \$9,231.90 will come from the Office of Criminal Justice Services (OCJS) and the match of \$1,025.77 will come from the Law Enforcement Trust Fund.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

TRANSIT – HIRE SALLY SISAK AND ROBERT CSONTOS – PART-TIME DRIVERS (#2210-1)

Director Kristina Reider explained that these two new hires are replacing part-time drivers that had resigned. Ms. Reider noted that they were not adding any additional staff, just keeping enough part-time drivers on staff to cover existing shifts.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve the hiring of Sally Sisak for the position of Part-time Driver (#2210-1) to be effective March 5, 2012 at a rate of \$11.69 per hour. After the successful completion of a 1,000 hour probationary period the rate will increase to \$12.31 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve the hiring of Robert Csontos for the position of Part-time Driver (#2210-1) to be effective March 5, 2012 at a rate of \$11.69 per hour. After the successful completion of a 1,000 hour probationary period the rate will increase to \$12.31 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – RESOLUTION HONORING MARC HABBOUCHE – CHESTERLAND CHAMBER OF COMMERCE BUSINESS PERSON OF THE YEAR

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute Resolution #12-042 honoring Marc Habbouche as Chesterland Chamber of Commerce Business Person of the Year.

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Board of County Commissioners, Geauga County, Ohio

Resolution: 12-042
Date: March 1, 2012

***A RESOLUTION HONORING MARC HABBOUCHE
CHESTERLAND CHAMBER OF COMMERCE BUSINESS PERSON OF THE YEAR***

WHEREAS, Marc Habbouche was born in Lebanon but his parents brought him to the United States when he was thirteen (13) years old where he learned to speak English and found a love for the American culture; and

WHEREAS, Marc Habbouche chose to pursue his love for food and graduated from the Pennsylvania Institute of Culinary Arts in 1999 and earned his Bachelor's degree in Business from Kent State University in 2004; and

WHEREAS, Marc Habbouche is living his 'American Dream' as part owner and general manager of Danny Boy's Italian Eatery; and

WHEREAS, Marc Habbouche is a hardworking, sincere individual who donates to local organizations and charities and is an active member of the Chesterland Chamber of Commerce; and

NOW, THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners do hereby honor Marc Habbouche on being the Chesterland Chamber of Commerce Business Person of the Year.

BE IT FURTHER RESOLVED, that this Resolution become part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – RESOLUTION HONORING DEPUTY LAWRENCE (LARRY) HUNT ON HIS RETIREMENT FROM THE GEAUGA COUNTY SHERIFF'S OFFICE

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute Resolution #12-043 honoring Deputy Lawrence (Larry) Hunt on the occasion of his retirement from the Geauga County Sheriff's Office.

Board of County Commissioners, Geauga County, Ohio

Resolution: 12-043
Date: March 1, 2012

A RESOLUTION HONORING DEPUTY LAWRENCE (LARRY) HUNT ON THE OCCASION OF HIS RETIREMENT FROM THE GEAUGA COUNTY SHERIFF'S OFFICE

WHEREAS, Lawrence (Larry) Hunt lives in Mentor with his wife Carolyn of thirty-seven years and has two children Melissa and Eric; and

WHEREAS, Larry Hunt started his career with the Sheriff's Office on November 19, 1971 and has served the residents of Geauga County for the last thirty-eight (38) years and experienced many changes through the years with five (5) different Sheriff's along with technology when trunk radios in the cars became computers and cameras; and

WHEREAS, Larry Hunt began as a uniformed first responder but after the bombing of the federal building in July 1995 he began developing the Court Security for the Common Pleas Court and has implemented alarms, key card access and how to expedite the transport of prisoners; and

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WHEREAS, Larry Hunt has been involved with the Geauga County Fair, the 800 Radio System and programming of radios, an operator of the Sheriff's Office communication vehicle, and was instrumental in the deployment and accuracy of the Spillman system; and

WHEREAS, Larry Hunt has received many awards over the last thirty-eight years, but in 1993 he was chosen as the Geauga County Law Officer of the Year and in 1998 he was recognized as the American Legion Officer of the Year for his acts of kindness in locating the family of World War II Veteran ; and

NOW, THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners do hereby honor Lawrence (Larry) Hunt for his service, dedication and integrity to the community and its families.

BE IT FURTHER RESOLVED, that this Resolution become part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

The Board requested Mr. Hunt be invited to session so that they could award him with his resolution.

ACKNOWLEDGEMENTS

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending February 22, 2012 as required by O.R.C. 955.12.*

OTHER

The Board reviewed upcoming events.

MEETINGS

- Mon., 3/5 Board of Revision at 9:00 a.m.
- Tues. 3/6 **The Regularly scheduled Commissioners' meeting is cancelled.**
- Thu., 3/8 The Commissioners will hold regular session.
- Thu., 3/8 The Commissioners will hold a Public Hearing at 10:10 a.m. for the proposed Asphalt Resurfacing of Auburn Road (CH 4, Sections K-M) in Newbury and Munson Townships.
- Thu, 3/8 The Commissioners will hold a Public Hearing at 10:15 a.m. for the proposed Asphalt Resurfacing of Bell Street (CH 10, Sections D & F) in Newbury Township.
- Thu., 3/8 The Commissioners will hold a Public Hearing at 10:20 a.m. for the proposed Asphalt Resurfacing of Sperry Road (CH 12, Sections B-G) in Newbury, Russell, and Chester Townships.
- Thu., 3/8 Geauga Tourism will give a presentation update for 2012.
- Fri., 3/9 NOACA at 10:00 a.m.
- Tues., 3/13 The Commissioners will hold regular session.
- Tues., 3/13 Investment Advisory Board meeting, following session
- Tues., 3/13 The Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

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Wed., 3/14 George Brown from Senator Rob Portman's Office will hold an office hour beginning at 10:00 a.m. in Commissioners Chambers

Thu., 3/15 The Commissioners will hold regular session.

OTHER

Discussion took place between the Board and Mr. Claypool regarding NOACA's RFP for their website. Mr. Claypool also inquired about the Planning Commission. Ms. Samide explained that any planning of land by developers for building is looked at for plat for sewage, septic, zoning regulations for where the property sits and county regulations before being okayed for building. Ms. Samide directed Mr. Claypool to David Dietrich, Planning Director for further information. Mr. Claypool inquired about the septic system bill. Ms. Samide believed that they stayed with the current regulations that were in place and delayed or put on hold the implementation of the new one. Mr. Claypool inquired about how the Board felt on regionalism and that he had recently looked into NEOSCC. Mr. Jemison replied by saying that their stance was that they didn't join, they didn't give them the \$25,000.00 to join. The Board feels that people need to look into shared services within the county. Mr. Jemison reflected on entities not being able to find people to hold positions of clerk, trustee, etcetera and those are places that should look into a consolidation. Fire Departments are another topic where manpower is a huge problem, what used to be a volunteer department where they worked and could respond is now a department that has members that work outside the community or can't leave their job to respond.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER JEMISON ADJOURNED THE MEETING AT 10:43 A.M.

Geauga County Board of Commissioners

Mary E. Samide

William S. Young

Tracy A. Jemison

Christine Blair, Commissioners' Clerk