

**Commissioners' Journal**  
**January 14, 2008**

*The Geauga County Board of Commissioners met in session on January 14, 2008 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The Vice President of the Board, Craig S. Albert opened the re-organization meeting at 10:04 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*Commissioner Samide was absent from session.*

**APPROVE MINUTES**

*Motion: by Commissioner Young, seconded by Commissioner Albert to approve and execute the minutes for the meeting of January 7, 2008.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Absent</i>

**APPROVE FINANCIALS**

*Budget Officer Diane Arp reported the financials including two Revenue Certifications; cash transfers for the November phone charges and cost allocation payment for Water Resources; five travel requests for various departments; three Then and Now's; and \$161,404.04 is being paid in the Courthouse Construction fund and payment #8 is being made to Hummel Construction leaving \$10,000.00 in retainage.*

*Motion: by Commissioner Young, seconded by Commissioner Albert to approve and execute resolution 08-006 itemizing the financials for the meeting of January 14, 2008.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Absent</i>

**ANNUAL REORGANIZATIONAL MEETING**

**APPOINT PRESIDENT AND VICE PRESIDENT OF THE BOARD**

*Motion: by Commissioner Young, seconded by Commissioner Albert to appoint Craig S. Albert as President of the Geauga County Board of Commissioners for 2008.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Absent</i>

*Commissioner Young stated that he was excited about having Commissioner Albert as President and handed Commissioner Albert a red and blue bell with the name ALBERT (an old Cleveland Indian promotional item) printed on it and proceeded to ring it.*

*Motion: by Commissioner Young, seconded by Commissioner Albert to appoint William S. Young as Vice President of the Geauga County Board of Commissioners for 2008.*

<i>Roll Call Vote:</i>	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Absent</i>

**MEETING SCHEDULE FOR 2008**

*Motion: by Commissioner Young, seconded by Commissioner Albert, to adopt the Geauga County Commissioners' meeting schedule for 2008:*

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**GEAUGA COUNTY BOARD OF COMMISSIONERS MEETING SCHEDULE FOR 2008:**

1. Sessions will be held every Tuesday & Thursday at 10:00 a.m. in the Geauga County Commissioners' chambers.
2. The Board may have additional meetings, as required, at the time and place designated.
3. Any meeting called by Geauga County officeholders, department heads, County Administrator or the county's legal counsel.
4. Any meetings of the Geauga County Township Trustees and Clerks' Association
5. Any meetings of the County Commissioners' Association of Ohio (CCAO).
6. Any regular or special meetings of the following Boards or Councils at which a quorum of the Board of Commissioners is present:
  - a. Any township Board of Trustees meeting & City and Village Council
  - b. Geauga County Board of Health and Geauga County Health Advisory Council
  - c. Geauga-Trumbull Solid Waste Management District
  - d. Geauga Soil and Water Conservation District meetings, Geauga County Fair Board meetings and Geauga County Agricultural Society meetings
  - e. Meetings to honor any invitations received by the Geauga County Commissioners to attend ground breakings, openings, memorial services and/or parades
  - f. Meetings with any organization or other political entities to discuss items of mutual concern
  - g. Planning Commission
  - h. Northeast Ohio Areawide Coordinating Agency (NOACA)
  - i. Workforce Development Geauga-Ashtabula-Portage Partnership (GAPP)
  - j. Community Improvement Corporation (CIC) meetings
  - k. Portage / Geauga Juvenile Detention Center Joint Board
  - l. Investment Advisory Committee
  - m. Ohio Public Works Commission (OPWC) District 7 Integrating Committee (Issue I)

*The time, place and purpose of all special meetings in addition to regularly scheduled meetings, will be given at least twenty-four hours in advance of such meeting to the news media that have requested notification except in the event of an emergency requiring immediate official action. In the event of an emergency, the Board member or Board members calling the meeting shall notify the news media that have requested notification immediately of the time, place and purpose of the meeting.*

Roll Call Vote:	Commissioner Samide	Absent
	Commissioner Young	Aye
	Commissioner Albert	Aye

**APPOINTMENTS OF MEMBERS OF THE BOARD**

*Motion: by Commissioner Young, seconded by Commissioner Albert, to approve the appointments of members of the Board of County Commissioners to boards and committees for 2008 as follows:*

*Board President – Craig S. Albert*  
*Vice President – William S. Young*

	<u>Primary</u>	<u>Alternate</u>
1. ADP Board	Samide	Albert
2. Board of Revision *	Albert	Young
3. Community Corrections	Albert	
4. Community Improvement Corporation (CIC)	All three Commissioners	
5. Cooperative Extension Advisory Board	Young	Samide
6. Courthouse Security Advisory Committee	Albert	Young
7. Farmland Preservation Committee (2 comm)	Young	Samide
8. Family First	Albert	
9. Financial Review and Report Committee(FRRC)*	Albert	
10. Geauga Ashtabula Portage Partnership (GAPP)	Young	
11. Geauga County Agricultural Society	All three Commissioners	
12. Geauga-Trumbull Solid Waste - Policy *	Albert	
Gauga-Trumbull SW- Board of Directors	All three Commissioners	

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13.	<i>Health District Advisory Board*</i>	<i>Albert</i>	<i>Samide</i>
14.	<i>Hospitalization Committee</i>	<i>Young</i>	<i>Samide</i>
15.	<i>Investment Advisory Committee (2 commissioners)</i>	<i>Young</i>	<i>Albert</i>
16.	<i>Local Emergency Planning Committee (LEPC)</i>	<i>Samide</i>	<i>Young</i>
17.	<i>Microfilming Board</i>	<i>Young</i>	<i>Samide</i>
18.	<i>NOACA (all three commissioners)</i>	<i>Samide</i>	<i>R.L. Phillips</i>
		<i>Albert</i>	<i>Claudine Kozenko</i>
		<i>Young</i>	<i>Dave Lair</i>
19.	<i>Ohio Public Works Commission (OPWC)-District 7 Integrating Committee- (Issue I) (2 commissioners)</i>	<i>Young</i>	<i>Dave Lair</i>
		<i>Samide</i>	<i>Albert</i>
20.	<i>Planning Commission Board</i>	<i>All three Commissioners</i>	
21.	<i>Portage / Geauga Juvenile Detention Center</i>	<i>All three Commissioners</i>	
22.	<i>Records Commission *</i>	<i>Albert</i>	
23.	<i>Revolving Loan and Local Revolving Loan</i>	<i>Young</i>	<i>Albert</i>
24.	<i>Septic Committee</i>	<i>Albert</i>	
25.	<i>Stormwater Task Force</i>	<i>Samide</i>	<i>Young</i>
26.	<i>Underground Water Committee</i>	<i>Albert</i>	
27.	<i>Utility Radiological Safety Board</i>	<i>Samide</i>	<i>Dale Wedge</i>
28.	<i>Western Reserve Resource Council (RC&amp;D)</i>	<i>Young</i>	<i>Dave Dietrich</i>
29.	<i>Tax Incentive Review Bd &amp; CRA Reinvestment</i>	<i>Albert</i>	<i>Samide</i>
30.	<i>Transportation Advisory Committee (TAC/NOACA)</i>	<i>Samide</i>	<i>Ken Folk</i>

*\* Board President required to be the Primary*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**COMMISSIONERS' STAFF APPOINTMENTS**

*The Board voted on the County Administrator and Commissioners' Clerk in concert. Commissioner Young commented that both have done a great job since they have been with the Commissioners' Office and would be pleased to make the motion for approval.*

*Motion: by Commissioner Young, seconded by Commissioner Albert, to appoint David Lair, County Administrator.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion: by Commissioner Young, seconded by Commissioner Albert, to appoint Claudine Kozenko, Commissioners' Clerk.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion: by Commissioner Young, seconded by Commissioner Albert, to appoint Linda Burhenne, Special Projects Coordinator.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**PERSONNEL EXEMPTIONS**

*Motion: by Commissioner Young, seconded by Commissioner Albert, to list the following personnel exemptions with the Ohio Department of Administrative Services in compliance with Section 124.11 (A) 9 of the Ohio Revised Code: David Lair, County Administrator, Claudine Kozenko, Commissioners' Clerk and Linda Burhenne, Special Projects Coordinator.*

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Roll Call Vote:	Commissioner Samide	Absent
	Commissioner Young	Aye
	Commissioner Albert	Aye

**COMMISSIONERS' OFFICE – ODA APIARY INSPECTOR APPOINTMENT FORM**

*Motion:* by Commissioner Young, seconded by Commissioner Albert, to approve and execute the 2008 Ohio Department of Agriculture Appointment for County Apiary Inspector form for Lisza Wright, re-appointed January 14, 2008 at an hourly rate of \$10.60 and a mileage reimbursement rate of \$.505.

Roll Call Vote:	Commissioner Samide	Absent
	Commissioner Young	Aye
	Commissioner Albert	Aye

**STAFF APPOINTMENTS**

*Motion:* by Commissioner Young, seconded by Commissioner Albert, to approve the following staff appointments:

<u>Position</u>	<u>Appointment</u>
County Administrator	David Lair
Commissioners' Clerk	Claudine Kozenko
Special Projects Coordinator	Linda Burhenne
Apiarist	Lisza Wright
Chief Building Enforcement Official	Michael Mihalisin
Department on Aging Director	Sally Bell
Community and Economic Development Director	Anita Stocker
Emergency Services Director	Dale B. Wedge
Fair Housing Director	Anita Stocker
G.A.P.P. Director	Patricia Cooper
Job & Family Services Director	George (Tim) Taylor
Maintenance Director	George Davis
Transportation Director	Kristina Fenselon
Water Resources Director	Gus Saikaly
Drainage Engineer	R. L. Phillips
Sanitary Engineer	Douglas Bowen
County Home Director	Karen Decola
Dog Warden	Matt Granito

Roll Call Vote:	Commissioner Samide	Absent
	Commissioner Young	Aye
	Commissioner Albert	Aye

**SET COMPENSATION FOR DRAINAGE ENGINEER**

*Motion:* by Commissioner Young, seconded by Commissioner Albert, to set the compensation for the Drainage Engineer, R.L. Phillips, at a bi-weekly rate of \$346.82 effective with pay #2.

Roll Call Vote:	Commissioner Samide	Absent
	Commissioner Young	Aye
	Commissioner Albert	Aye

**APPOINT PREVAILING WAGE COORDINATORS**

Commissioners' Clerk Claudine Kozenko reported that Mr. Geller is the Prevailing Wage Coordinator for the Engineer's Office and Mr. Saikaly is for all other prevailing wage projects.

*Motion:* by Commissioner Young, seconded by Commissioner Albert, to appoint Ron Geller to serve as a Prevailing Wage Coordinator for Geauga County for 2008.

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<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion:*        *by Commissioner Young, seconded by Commissioner Albert, to appoint Gus Saikaly to serve as a Prevailing Wage Coordinator for Geauga County for 2008.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**TREASURER'S OFFICE – RESOLUTION TO HIRE DELINQUENT TAX COLLECTOR –  
PERSONAL PROPERTY TAX**

*Motion:*        *by Commissioner Young, seconded by Commissioner Albert, to approve and execute Resolution 08-004 to appropriate monies to hire a Delinquent Tax Collector in the Geauga County Treasurer's Office to collect Personal Property Tax.*

*Board of County Commissioners, Geauga County, Ohio*

*Date:*            *January 14, 2008*  
*Resolution:*    *08-004*

**RESOLUTION TO APPROPRIATE MONIES TO HIRE A DELINQUENT TAX COLLECTOR IN  
THE GEAUGA COUNTY TREASURER'S OFFICE  
TO COLLECT PERSONAL PROPERTY TAX**

*WHEREAS, it is in the best interest of the citizens of Geauga County that all taxes levied pursuant to the laws of the State of Ohio are collected in an expedient and equitable fashion, and*

*WHEREAS, Section 5719.051 of the Ohio Revised Code provides that a Board of County Commissioners may authorize the County Treasurer to employ collectors to collect the taxes mentioned in Section 5719.05, and*

*WHEREAS, said Section further provides that the Board of Commissioners shall fix the Salary of said collector(s) and provide for the reasonable and necessary expenses of such collector(s):*

*NOW, THEREFORE, BE IT RESOLVED that the Geauga County Board of Commissioners appropriates Thirty One Thousand One Hundred Sixteen dollars and Eighty cents (\$31,116.80) for the purpose of employing a Delinquent Personal Property Tax Collector. Four Thousand Three Hundred Fifty Six dollars and Thirty Five cents (\$4,356.35) for the purpose of retirement system contributions for the Delinquent Tax Collector, Nine Hundred Thirty Three dollars and Fifty cents (\$933.50) for the purpose of worker's compensation system contributions for the Delinquent Tax Collector, and Nine Thousand Five Hundred dollars and no cents (\$9,500.00) for the purpose of providing hospitalization for the Delinquent Tax Collector, and Four Hundred Fifty One dollars and Nineteen cents (\$451.19) for the purpose of medicare if required; and*

*BE IT FURTHER RESOLVED, that the total sum of Forty Six Thousand Three Hundred Fifty Seven dollars and Eighty Four cents (\$46,357.84) be apportioned ratably by the County Auditor for 2008 among all the funds entitled to share in the distribution of said taxes.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**APPOINTMENTS TO GEAUGA COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES**

*Motion:*        *by Commissioner Young, seconded by Commissioner Albert, to appoint Gordon Burgess to fill the remainder of the term of Al Zachary for the Geauga County Public Library Board of Trustees for a seven year term to expire July 2012.*

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<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**APPOINTMENT TO PLANNING COMMISSION**

*Mr. Lair explained Ms. Hrabak is from Newbury and Ms. Kozenko commented that Ms. Peace is from Huntsburg.*

*Motion: by Commissioner Young, seconded by Commissioner Albert, to appoint Frank Gliha, Marguerite Hrabak and Christine Peace to the 2008 Planning Commission for a three (3) year term expiring December 31, 2010.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**APPOINTMENT TO WESTERN RESERVE RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL**

*Motion: by Commissioner Young, seconded by Commissioner Albert, to approve the appointment of William S. Young, and David Dietrich as the alternate, to the Western Reserve Resource Conservation and Development Council (RC&D) for a three year term beginning January 1, 2008.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**APPOINTMENT TO FAMILY SERVICES PLANNING COMMITTEE**

*Motion: by Commissioner Young, seconded by Commissioner Albert, to appoint the following members to the Department of Job and Family Services - Family Services Planning Committee for a one year term expiring December 31, 2008:*

<i>Nan Burr</i>	<i>Mark Clark</i>	<i>Nancy Seelbach</i>	<i>Dan Slattery</i>
<i>Jim Adams</i>	<i>Christine Gibbons</i>	<i>Sally Bell</i>	<i>Matt Galemno</i>
<i>Dave Lair</i>	<i>Sandy Borcoman</i>	<i>Ruth Zollinger</i>	<i>Dr. Kevin Chartrand</i>
<i>Ruth Carlton</i>	<i>Christine Steigerwald</i>		

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**APPOINTMENT TO DES TERRORISM, MITIGATION AND PLANNING GROUP**

*Responding to Commissioner Albert's question Mr. Lair explained that it is required to have this group to be pro-active in the case of emergencies involving terrorism or disasters.*

*Motion: by Commissioner Young, seconded by Commissioner Albert, to appoint the following members to the DES Terrorism, Mitigation and Planning Group for a one (1) year term expiring December 31, 2008:*

*Dale Wedge-DES Director*  
*Mary Briggs- Township Trustee*  
*Chief John Frazier- Fire Chief's Association*  
*Chief Scott Hildenbrand- Fire Chief's Association*  
*Dave Lelko- Manager of largest municipality*  
*Gus Saikaly- Water Resources Director*  
*Chief Bernie Harcher- Fire Chief's Association*  
*Sheriff Dan McClelland- County Sheriff*  
*Sally Bell- Department on Aging Director*  
*Robert Weisdak- Health District Health Commissioners*  
*Chief Joseph Stehlik- Police Chief's Association*  
*Chief Larry Gaspar- Fire Chief's Association*  
*Dave Lair- County Administrator*

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*Mia Moore- First Energy*  
*Michael Mihalisin- Building Department Director*  
*Carmella Shale- Soil and Water*  
*K. Colin Coy- Akron Watershed (LEPC Chairman)*  
*Robert Phillips- County Engineer*  
*Andrew Bushman- Township Trustee*  
*Debbie Chitester- American Red Cross*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**APPOINTMENT TO DES STRATEGIC ADVISORY BOARD**

*Motion:*      *by Commissioner Young, seconded by Commissioner Albert, to Board re-appoint the following to the DES Strategic Advisory Board for a one (1) year term expiring December 31, 2008:*

<i>Mary E. Samide</i>	<i>Sheriff Dan C. McClelland</i>	<i>Dale Wedge</i>
<i>Chief Robert Fowler</i>	<i>Chief Scott Hildenbrand</i>	

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**APPOINTMENT TO AGING ADVISORY BOARD**

*Motion:*      *by Commissioner Young, seconded by Commissioner Albert, to appoint Bill O'Donnell to the 2008 Aging Advisory Board for a two (2) year term expiring December 31, 2009.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion:*      *by Commissioner Young, seconded by Commissioner Albert, to re-appoint the following members to the 2008 Aging Advisory Board for a two (2) year term expiring December 31, 2009:*

<i>Bill Clark</i>	<i>Ellen Craig</i>	<i>Sister Debra Doig</i>
<i>Emille Esmonde</i>	<i>Loretta Holmes</i>	<i>Mary Ann Juh</i>
<i>Sister Jane Therese</i>	<i>Mary Ann Post</i>	

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**APPOINTMENT TO WESTERN RESERVE AREA AGENCY ON AGING BOARD OF TRUSTEES**

*Motion:*      *by Commissioner Young, seconded by Commissioner Albert, to appoint Bob Reschke to the Western Reserve Area Agency on Aging Board of Trustees for a three year term expiring on December 31, 2010.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**APPOINTMENTS TO COMMUNITY DEVELOPMENT ADVISORY COMMITTEE (CDAC)**

*Motion:*      *by Commissioner Young, seconded by Commissioner Albert, to appoint the following members to the Community Development Advisory Committee (CDAC) for a two (2) year term expiring December 31, 2009.*

<i>Kimberly Steigerwald</i>	<i>Ethel Nance</i>	<i>Louise Stienbarger</i>
<i>KC Henry Bergman</i>		

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<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**APPOINT MEMBERS TO COMMUNITY IMPROVEMENT CORPORATION BOARD**

*Motion:* by Commissioner Young, seconded by Commissioner Albert, to appoint the following members to the Community Improvement Corporation Board for a one (1) year term expiring December 31, 2008.

<i>Tracy Jemison</i>	<i>Craig S. Albert</i>	<i>William S. Young</i>
<i>Anita Stocker</i>	<i>Mary E. Samide</i>	

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**APPOINT MEMBERS TO COUNTY REVOLVING LOAN FUND**

*Motion:* by Commissioner Young, seconded by Commissioner Albert, to appoint the following members to the County Revolving Loan Fund Committee (RLF) for a one (1) year term expiring December 31, 2008.

<i>William S. Young</i>	<i>Ken Korosec</i>	<i>Madelyn Brown</i>
<i>Agnes Sojka</i>	<i>Andy Meinhold</i>	<i>Tim Nichols</i>
<i>Caroline Mansfield (Chris Hitchcock – alternate)</i>		

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**APPOINT MEMBERS TO LOCAL REVOLVING LOAN FUND**

*Motion:* by Commissioner Young, seconded by Commissioner Albert, to appoint the following members to the Local Revolving Loan Fund Committee (LRLF) for a one (1) year term expiring December 31, 2008.

<i>William S. Young</i>	<i>Ken Korosec</i>	<i>Madelyn Brown</i>
<i>Agnes Sojka</i>	<i>Dave Dietrich</i>	<i>Andy Meinhold</i>
<i>Caroline Mansfield (Chris Hitchcock – alternate)</i>		<i>Tim Nichols</i>

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**APPOINT MEMBERS TO FAIR HOUSING BOARD**

*Motion:* by Commissioner Young, seconded by Commissioner Albert, to appoint the following members to the Fair Housing Commission for a two year term expiring December 31, 2009:

<i>Agnes Stewart</i>	<i>Chuck Bixler</i>
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<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**ESTABLISH COPY CHARGE**

*Motion:* by Commissioner Young, seconded by Commissioner Albert, to establish the copy charge at \$0.05 per black & white letter or legal copy for the year 2008 for the departments under the direction of the Geauga County Commissioners.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>



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*Motion:* by Commissioner Young, seconded by Commissioner Albert, to establish the copy charge at \$0.20 per color letter or legal copy as available for the year 2008 for the departments under the direction of the Geauga County Commissioners.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**APPROVE USE OF COUNTY CREDIT CARDS**

*Motion:* by Commissioner Young, seconded by Commissioner Albert, to Board approve the use of credit cards for the 2008 year for the following:

<i>Commissioners Office</i>	<i>Visa</i>	<i>\$4,000.00</i>
<i>Sheriff's Office</i>	<i>BP</i>	<i>\$1,000.00</i>
	<i>Master Card</i>	<i>\$1,000.00</i>
<i>County Engineer</i>	<i>Visa</i>	<i>\$3,000.00</i>
<i>County Engineer</i>	<i>BP Oil</i>	<i>\$1,000.00</i>
<i>Coroner's Office</i>	<i>Sunoco</i>	<i>\$500.00</i>
<i>Probate/Juvenile</i>	<i>Huntington Master Card:</i>	
	<i>Kimberly Herrman Berry</i>	<i>\$500.00</i>
	<i>Charlotte Zimmerman</i>	<i>\$500.00</i>
	<i>Janet Pentek</i>	<i>\$500.00</i>
	<i>Michele Schroeder</i>	<i>\$500.00</i>
	<i>Beth Williams</i>	<i>\$500.00</i>
	<i>Julie Weese</i>	<i>\$500.00</i>
	<i>Judge Charles E. Henry</i>	<i>\$1,000.00</i>
	<i>David Lubecky</i>	<i>\$1,000.00</i>
<i>CASA for Kids</i>	<i>Chase Visa</i>	<i>\$1,000.00</i>
<i>County Home</i>	<i>Wal-Mart Business Card</i>	<i>\$1,500.00</i>
<i>Building Department</i>	<i>BP</i>	<i>\$250.00</i>
<i>Job and Family Services</i>	<i>Visa</i>	<i>\$3,000.00</i>
<i>Transit Department</i>	<i>Visa</i>	<i>\$4,000.00</i>
	<i>BP</i>	<i>\$2,000.00</i>
<i>Department on Aging</i>	<i>BP Oil</i>	<i>\$1,000.00</i>
	<i>Visa</i>	<i>\$500.00</i>
	<i>Giant Eagle Gas card</i>	<i>\$1,000.00</i>
<i>DES</i>	<i>BP Oil</i>	<i>\$500.00</i>
<i>Community Development</i>	<i>Visa</i>	<i>\$500.00</i>

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**APPLICATION FOR AUTHORIZATION TO PERMIT THE USE OF CREDIT CARDS**

*Motion:* by Commissioner Young, seconded by Commissioner Albert, to approve and authorize the President of the Board to execute the Application for Authorization to Permit the Use of County Credit Cards form (Personnel Policy 7.11 form-ORC 301.27) for the following:

<i>Commissioners' Office</i>	<i>Mary Samide</i>
	<i>Craig Albert</i>
	<i>William Young</i>
	<i>Dave Lair</i>
	<i>Claudine Kozenko</i>
	<i>Colleen Lockhart</i>
	<i>Diane Arp</i>
	<i>Heidi Delaney</i>
	<i>Kathy Hostutler</i>
	<i>Linda Burhenne</i>

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<i>Department on Aging</i>	<i>Tom McGrew</i> <i>Cecil Hinkle</i> <i>David Craig</i> <i>Bob Debevits</i> <i>Joanna Reis</i> <i>Bobby Seagraves</i> <i>Kathy Petrella</i>
<i>Building Department</i>	<i>M.G. Mihalisin</i> <i>L.M. Heiden</i> <i>Steve Roth</i> <i>D.R. Grabfelder</i>
<i>County Home</i>	<i>Karen DeCola</i> <i>Barbara Warren</i> <i>Sheryl Spencer</i>
<i>DES</i>	<i>Dale Wedge</i> <i>Ken Folsom</i> <i>Judy Oberstar</i>
<i>Transit Department</i>	<i>Kristina M. Fenselon</i> <i>Jack Jackson</i> <i>William Shantz</i> <i>Kathryn Weybrecht</i>
<i>Community Development</i>	<i>Anita Stocker</i> <i>Joni Stusek</i> <i>Rhea Dykes</i>
<i>Job and Family Services</i>	<i>Tim Taylor</i> <i>Paul Reiman</i> <i>Mark Clark</i>

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion:*      *by Commissioner Young, seconded by Commissioner Albert, to approve the Application for Authorization to Permit the Use of County Credit Cards form (ORC 301.27) for the Juvenile / Probate Court for Kimberly Herrman Berry, Charlotte Zimmerman, Janet Pentek, Michele Schroeder, Julie Weese, Judge Charles E. Henry and David Lubecky.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion:*      *by Commissioner Young, seconded by Commissioner Albert, to approve the Application for Authorization to Permit the Use of County Credit Cards form (ORC 301.27) for the Juvenile / Probate Court CASA for Kids for Chris Steigerwald, Karolyn Squire, Beth Frey and Ada Gillespie.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion:*      *by Commissioner Young, seconded by Commissioner Albert, to approve the Application for Authorization to Permit the Use of County Credit Cards form (ORC 301.27) for the Sheriff's Office for Sheriff Dan McClelland, Chief Deputy Scott Hildenbrand, Lieutenant Gary Gribbons, Lieutenant Thomas McCaffrey, Lieutenant William Niehus, Lieutenant Kathy Rose, Lieutenant John Hiscox, Jr., Christine Kennedy and Nancy Farrow.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

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*Motion:* by Commissioner Young, seconded by Commissioner Albert, to approve the Application for Authorization to Permit the Use of County Credit Cards form (ORC 301.27) for the Engineer's Office for R.L. Phillips, Joe Cattell, Ken Folk, Ron Geller, Chuck Miller and Mike Stone.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion:* by Commissioner Young, seconded by Commissioner Albert, to approve the Application for Authorization to Permit the Use of County Credit Cards form (ORC 301.27) for the Coroner's Office for John Hopkins, Gregg Boyles and Brian Johnston.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*There was a discussion on the use of credit cards, the limit amount and what happens if the department spends over the approved limit. JFS Director Tim Taylor offered some understanding to credit card use. Ms. Kozenko declared that she would research these questions and report back to the Board.*

**REGULAR SESSION**

**COUNTY TREASURER & COUNTY AUDITOR - MONTHLY STATEMENT OF COUNTY FINANCES**

*Motion:* by Commissioner Young, seconded by Commissioner Albert, to accept, execute and file the monthly Statement of County Finances filed by the County Treasurer for the month of December, 2007 pursuant to O.R.C. 319.15.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion:* by Commissioner Young, seconded by Commissioner Albert, to accept, execute and file the monthly Statement of County Finances filed by the County Auditor for the month of December, 2007 pursuant to O.R.C. 319.15.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**AUDITOR'S OFFICE – MEMORANDUM OF UNDERSTANDING – COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)**

*In responding to Commissioner Albert's question on the CAFR Mr. Lair explained that for the money LGS is assisting the Auditor's Office with putting together the CAFR report. This includes taking the county finances and presenting them in a way accepted by government and accounting standards (GASB) and is a very long and involved report. Mr. Taylor added it is a service provided by the State Auditor's Office.*

*Motion:* by Commissioner Young, seconded by Commissioner Albert, to approve and execute a memorandum of understanding with the Auditor of the State of Ohio for services to be provided by the Local Government Services Section of the Office of the Auditor of State (LGS) to prepare the Geauga County Comprehensive Annual Financial Report (CAFR) for the year ending December 31, 2007 in an amount not to exceed \$7,400.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

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COUNTY ENGINEER'S OFFICE – CHAGRIN OAKS SUBDIVISION – BAINBRIDGE TOWNSHIP

*Motion:* by Commissioner Young, seconded by Commissioner Albert, to accept Lansmark Court (TR 1047), in the Chagrin Oaks Subdivision in Bainbridge Township for total maintenance by Bainbridge Township.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion:* by Commissioner Young, seconded by Commissioner Albert, to release the maintenance guaranty for the Chagrin Oaks Subdivision in Bainbridge Township in the amount of \$10,000.00 plus interest being held by the Board at Huntington Bank (previously Sky Bank).

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion:* by Commissioner Young, seconded by Commissioner Albert, to release the paving guaranty for the Chagrin Oaks Subdivision in Bainbridge Township in the amount of \$12,000.00 plus interest being held by the Board at Huntington Bank (previously Sky Bank).

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

COUNTY HOME –ACCEPT RESIGNATION – VICKI KOTWICA

*Motion:* by Commissioner Young, seconded by Commissioner Albert, to accept the resignation of Vicki Kotwica, Full-time Attendant, to be effective January 14, 2008.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

COUNTY HOME – INCREASE POSTING – FULL-TIME

*Ms. Decola reported this request is not for an additional position it is due to an additional vacancy.*

*Motion:* by Commissioner Young, seconded by Commissioner Albert, to increase the current posting for Full-time Attendant from one position to two positions.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACTS

*Motion:* by Commissioner Young, seconded by Commissioner Albert, to approve and execute a service contract with DeBord Plumbing and Heating Company Incorporated (d.b.a. Benjamin Franklin Plumbing) for emergency plumbing repairs at various locations as needed for the 2008 Year, in an amount not to exceed \$2,500.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion:* by Commissioner Young, seconded by Commissioner Albert, to approve and execute a service contract with DeBord Plumbing and Heating Company

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*Incorporated (d.b.a. Benjamin Franklin Plumbing) for annual testing of the backflow prevention devices at the Holbrook/ South Franklin and Chagrin River Road / South Franklin locations per requirements of the City of Cleveland, for a nine month period, in an amount not to exceed \$1,484.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion:*      *by Commissioner Young, seconded by Commissioner Albert, to approve and execute a service contract with Auburn Fence Corporation to perform fence repairs, replacement and installations as needed at various county buildings within the department for the 2008 Year in an amount not to exceed \$2,500.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

*Motion:*      *by Commissioner Young, seconded by Commissioner Albert, to approve and execute a service contract with Tim Frank Septic Tank Cleaning Company for emergency sludge hauling and vactor work for the 2008 Year in an amount not to exceed \$2,500.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**COMMON PLEAS COURT – NEW SPECIAL REVENUE FUND**

*Commissioner Albert questioned only one day of mediation and questioned if things changed. Mr. Lair stated the request is for a new revenue fund therefore they must be expecting funds from a new source. Mr. Taylor stated that other counties are using mediators to resolve custody issues and divorce cases more extensively than a magistrate. This will help solve domestic differences in a timely manner and Mr. Taylor stated that he hopes that is what is happening with the mediation fund. Commissioner Albert read the document quickly and reported it states there is an additional \$25.00 charge to be collected by the Clerk of Courts. Commissioner Young questioned when this money is collected, if it is to be paid upfront or if it will be added to the Clerk of Courts collection program. Commissioner Albert will discuss that and the question of what happens if there is not enough money collected with Common Pleas.*

*Motion:*      *by Commissioner Young, seconded by Commissioner Albert, to approve and authorize the Geauga County Auditor to establish a new special revenue fund be known as the Common Pleas Mediation Fund to allow for the proper accounting of revenues and expenditures for the purpose of providing for mediators in Common Pleas Court.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Absent</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – DISTRIBUTE BALANCE DOMESTIC VIOLENCE FUND**

*Ms. Kozenko stated this is an annual request.*

*Motion:*      *by Commissioner Young, seconded by Commissioner Albert, to instruct the County Auditor to distribute the balance in the Domestic Violence Fund (01-WW) to WomenSafe, the local agency designated by the Commissioners to receive such monies. This allocation is to be paid pursuant to Section 311.22 of the O.R.C. for the period of December 25, 2007 through December 26, 2008. The amount of this transfer is \$17,619.80.*

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Roll Call Vote:	Commissioner Samide	Absent
	Commissioner Young	Aye
	Commissioner Albert	Aye

**COMMISSIONERS' OFFICE – MAXIMUS RENEWAL AGREEMENT – PROFESSIONAL CONSULTING SERVICES**

Ms. Kozenko reported this agreement is for the same amount as last year.

*Motion: by Commissioner Young, seconded by Commissioner Albert, to approve and execute a Renewal Agreement with Maximus, Incorporated for professional consulting services rendered in the development of the County's cost allocation plan in the amount of \$11,000.00.*

Roll Call Vote:	Commissioner Samide	Absent
	Commissioner Young	Aye
	Commissioner Albert	Aye

**MAINTENANCE DEPARTMENT – ACCEPT RESIGNATION – GEORGE DAVIS**

*Motion: by Commissioner Young, seconded by Commissioner Albert, to accept the retirement resignation of George Davis, Maintenance Director, to be effective March 31, 2008.*

Roll Call Vote:	Commissioner Samide	Absent
	Commissioner Young	Aye
	Commissioner Albert	Aye

**OTHER**

Ms. Kozenko reported on the Benefit Luncheon in the Auditor's Office this Friday for Lou Marion as he experienced a house fire.

Ms. Kozenko also reported to the audience on the appointment nomination of Commissioner Samide as NOACA Governing Board President. Of all thirty eight members Commissioner Young made the motion to approve the new slate of officers and Commissioner Albert seconded the motion. Ms. Kozenko commented that it was a great show of support from Geauga County. Mr. Lair added that Commissioner Samide will meet individually with all thirty eight members. Commissioner Young reported on the presentation by ODOT and that the cost of paving roads will increase by 100% in ten years.

**ACKNOWLEDGEMENTS**

- a. *The 2008 Annual Inventory of all materials, machinery, tools and other county supplies pursuant to ORC 305.18 for the following: Building Department, Clerk of Courts, Commissioners Office, Coroner's Office, Dog Warden, Engineer's Office, Job and Family Services, Planning Commission, Probate / Juvenile Court, Youth Center, Prosecutor's Office, Recorder's Office, and Water Resources.*
- b. *The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of December 2008.*

**MEETINGS**

*Tue., 1/15     **The Regularly scheduled Commissioners' meeting is cancelled.***

*Thu., 1/17     The Commissioners will hold regular session.*

*Fri., 1/18     NOACA - TAC meeting at 10:00 a.m. – NOACA Offices*

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*Mon., 1/21      County offices will be closed for general business in honor of the Martin Luther King, Jr. holiday. Twenty-four hour operations will continue to operate as usual.*

*Tue., 1/22      The Regularly scheduled Commissioners' meeting is cancelled.*

*Thu., 1/24      The Commissioners will hold regular session.*

*Thu., 1/24      The Commissioners' will hold a public objection hearing for Improvement of Franklin Street CH 35 at 10:15 a.m.*

*Thu., 1/24      The Commissioners' will hold a public hearing to discuss the Proposed Amendment to the County Subdivisions Regulations at 10:30 a.m.*

*Tue., 1/29      The Commissioners will hold regular session.*

*Thu., 1/31      The Commissioners will hold regular session.*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER ALBERT ADJOURNED THE MEETING AT 11:25 A.M.***

*Geauga County Board of Commissioners*

\_\_\_\_\_  
*Mary E. Samide*

\_\_\_\_\_  
*William S. Young*

\_\_\_\_\_  
*Craig S. Albert*

\_\_\_\_\_  
*Claudine Kozenko, Commissioners' Clerk*