

**Commissioners' Journal**  
**August 17, 2010**

*The Geauga County Board of Commissioners met in session on August 17, 2010 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Mary E. Samide opened the meeting at 10:03 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**APPROVE MINUTES**

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute the minutes for the meeting of August 12, 2010.*

|                        |                             |            |
|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

**APPROVE FINANCIALS**

*Budget Specialist Heidi Delaney explained the financials as including Revenue Certifications for Sheriff's 800 Communications fund, Auditor's Note Retirement fund and the Parkman Revenue fund; a supplemental for the General Bond Retirement fund to appropriate for the Safety Center note pay down; a contract for Yellow Lab LLC for a revolving loan disbursement for the Office of Community and Economic Development in the amount of \$250,000.00; a purchase order for Classic Ford in the amount of \$18,093.50 for the purchase of a 2010 Ford Fusion for the Department of Job and Family Services; a travel request for the Transit Department and a payment to Geauga County Agricultural Society for the remainder of 2010 appropriations in the amount of \$2,192.99.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute Resolution #10-161 itemizing the financials for the meeting of August 17, 2010.*

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| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

**TRANSIT DEPARTMENT – RECLASSIFY JEFFREY SCHINKO – PART TIME HOSTLER #2214 AND PART TIME MECHANIC #2208**

*Director Kristina Reider explained that this request is the temporary solution to help out with the loss of the mechanic position. Mr. Schinko has mechanic experience but is not interested in the full-time position because he will be retiring soon. Mr. Schinko will be filling in where he can until the full-time position is filled. Operations Manager Jack Jackson will help out and if a job is too big it will be sent out.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to reclassify Jeffrey Schinko from the position of Full-time Hostler #2214 to the positions of Part-time Hostler (#2214) for approximately twenty (20) hours per week at his current rate and Part-time Mechanic I (#2208) for approximately twenty (20) hours per week at a rate of \$14.46 per hour, to be effective August 23, 2010, which will maintain Mr. Schinko's full time status, until the first date of employment of the filled position. This request further acknowledges receipt of the Employee Consent form executed by Mr. Schinko.*

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|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

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**MAINTENANCE DEPARTMENT – HIRE FULL TIME MAINTENANCE WORKER – MICHAEL J. TVERGYAK**

*Director Glen Vernick stated that Mr. Tvergyak has worked for the department for a couple of summers and they have been pleased with his work.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve hiring Michael J. Tvergyak for the position of Full-Time Maintenance Worker (#1904) to be effective September 5, 2010, at the rate of \$11.69 per hour. After successful completion of 180 day probationary period, the rate will increase to \$12.31 per hour.*

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| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

**MAINTENANCE DEPARTMENT – FIRST AMENDMENT TO CONTRACT – CORRECT PROPER BUSINESS NAME – GARDINER SERVICE COMPANY**

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and execute the First Amendment of the Contract Agreement (State Contract #7763200306) between the Geauga County Board of Commissioners, Gardiner Trane Company and Gardiner Service Company correcting the proper business name from Gardiner Trane Company to Gardiner Service Company (d.b.a. Trane Solon) for five (5) HVAC Systems Parts and Accessories and Installation of Roof Top Units Replacement at the 470 Center Street buildings for the 2010 Year.*

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|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

**OTHER**

*Mr. Vernick briefly updated the Board on the courthouse as well as the Clerk of Courts air conditioning situations that are now corrected.*

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – HOUSING SEMI-ANNUAL PROGRAM REPORT**

*Program Administrator Joni Stusek explained that this is for the HOME and CDBG funds. When the department recoups money from the CHIP or Formula grants it goes back into this fund. This is the six month report.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the Housing Semi-Annual Program Income Report for the period January 1, 2010 through June 30, 2010.*

|                        |                             |            |
|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – REVOLVING LOAN FUND ECONOMIC DEVELOPMENT (ED RLF) SEMI-ANNUAL REPORT**

*Administrative Secretary Kelly Belconis stated that currently they have twenty-two active loans and three loans pending and is a very successful revolving loan fund program.*

*Motion: by Commissioner Young, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute the ED RLF (Revolving Loan Fund Economic Development) Semi-Annual Report for the period January 1, 2010 through June 30, 2010.*

|                        |                             |            |
|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

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**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – NOTICE OF AWARD – EARTH EXCAVATING**

*Motion:* by Commissioner Young, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute a Notice of Award to Earth Excavating for demolition of a structure at 10721 Mulberry Road, Munson Township under the Revolving Loan Infrastructure Program, as they represented the lowest and best proposal, in the amount of \$4,900.00

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| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – CHANGE ORDER #1 INCREASE CONTRACT – ROOFTOP INCORPORATED**

*Program Coordinator Rhea Benton explained that they are giving Rooftop Incorporated a little more time as Aquilla took time to add more fill dirt (which was donated by Claridon Township and Fairmount Minerals).*

*Motion:* by Commissioner Young, seconded by Commissioner Jemison to approve and authorize the President of the Board to execute Change Order #1 increasing the contract time by twenty-one (21) calendar days with Rooftop Incorporated making the completion date of all work to be September 8, 2010 for the Aquilla Village Park Baseball Field Project under Grant #B-F-09-026-1.

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|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – ANGELA R. VARNER – HABITAT FOR HUMANITY – LEGAL BINDING DOCUMENTS**

*Habitat for Humanity will receive \$20,000 in Formula grant funds to go towards a new construction home for a Habitat client and this is the documentation for that project.*

*Motion:* by Commissioner Young, seconded by Commissioner Jemison to approve and execute the following legal binding documents between the Geauga County Board of Commissioners, Habitat for Humanity Incorporated and Angela R. Varner in connection with Geauga County Habitat for Humanity Incorporated new construction assistance (Parcel #'s 02-102000, 02-705400, 02-705500, 02-705600, 02-152300, 02-152400) in Bainbridge Township in the amount of \$20,000.00 for twenty years (240 months) at zero percent (0%) interest; Mortgage, Promissory Note, Agreement for Loan/Grant and Contract for New Construction and to further approve and authorize the President of the Board to execute the Joint Letter of Agreement.

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|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – ADVERTISE BIDS – BUILDING #2 ADA PUBLIC BATHROOM RENOVATION PROJECT**

*Ms. Benton explained that this project is for the Board of Education building to go towards making an ADA compliant bathroom using Formula grant monies.*

*Motion:* by Commissioner Young, seconded by Commissioner Jemison to grant permission to advertise for bids for the Building #2 ADA Public Bathroom Renovation Project with a bid opening to be held September 1, 2010 at 2:30 p.m. Notice of this bid opening will be advertised on August 17, 2010 and posted on the county web site.

|                        |                             |            |
|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

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COMMISSIONERS' OFFICE – ACCEPT RETIREMENT RESIGNATION – MICHAEL MIHALISIN, CHIEF BUILDING OFFICIAL

*Motion:* by Commissioner Young, seconded by Commissioner Jemison to accept the retirement resignation of Michael Mihalisin, Chief Building Official with the Geauga County Building Department to be effective October 31, 2010.

|                        |                             |            |
|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

COMMISSIONERS' OFFICE – ADVERTISE PUBLIC HEARING – REHIRE RETIRANT– MICHAEL MIHALISIN, CHIEF BUILDING OFFICIAL

*Motion:* by Commissioner Young, seconded by Commissioner Jemison to grant permission to advertise giving public notice and to hold a public hearing for the proposed rehiring of Michael Mihalisin as retirant and employment to the position of Chief Building Official, to be effective November 1, 2010. This public hearing will be held on October 7, 2010 at 10:30 a.m. The public notice for this issue and notice of this hearing will be published on August 19, 2010.

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|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

DEPARTMENT ON AGING – AMEND MOTION TO INCLUDE EFFECTIVE DATE – DAVID CRAIG

*Motion:* by Commissioner Young, seconded by Commissioner Jemison to amend the motion of August 12, 2010 to include the effective date of August 22, 2010 for the reclassification of David Craig to the positions of Part-time Adult Day Care Aide (#1008) and Part-time Building Maintenance Worker (#1013).

|                        |                             |            |
|------------------------|-----------------------------|------------|
| <i>Roll Call Vote:</i> | <i>Commissioner Young</i>   | <i>Aye</i> |
|                        | <i>Commissioner Jemison</i> | <i>Aye</i> |
|                        | <i>Commissioner Samide</i>  | <i>Aye</i> |

OTHER

Commissioner Samide informed all of an editorial in the News Herald regarding the blue-green algae that is affecting the lakes today and added that it is the worst kind of algae. It is very caustic and causes a lot of skin and eye irritation and is a threat to pets. There are warnings out at the Grand Lakes St. Mary in western Ohio. Commissioner Samide suggested if you have lakes to call Soil and Water Conservation District.

MEETINGS

*Tue., 8/17 Portage / Geauga Joint Detention Center meeting at 1:30 p.m. in Portage County.*

*Wed., 8/18 Great Lakes Cheese Company Hiram Plant Expansion ground breaking ceremony at 10:00 a.m.*

*Thu., 8/19 The Commissioners will hold regular session.*

*Thu., 8/19 A public hearing continuance on the issue of the removal of the rock obstructions (specifically large rocks) in the Sperry Road right-of-way pertaining to the Todd Tornstrom property located at 13140 Sperry Road, Chesterland, to be held at 10:30 a.m.*

*Thu., 8/19 Burton Public Library 100<sup>th</sup> Birthday Party at 7:00 p.m. in the Reading Garden.*

*Fir., 8/20 TAC meeting.*

*Tue., 8/24 The Commissioners will hold regular session.*

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*Wed., 8/25 Perry Drill Dry Run Exercise*

*Thu., 8/26 The Commissioners will hold regular session.*

*Tue., 8/31 The Commissioners will hold regular session.*

*Tue., 8/31 A public hearing for the CY 2011 ODOT Operating Grant Proposal and the CY 2011 ODOT Capital Grant Proposal to be held on August 31, 2010 at 10:30 a.m.*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 10:35 A.M.***

*Geauga County Board of Commissioners*

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*William S. Young*

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*Tracy A. Jemison*

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*Mary E. Samide*

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*Claudine Kozenko, Commissioners' Clerk*