

Commissioners' Journal
June 5, 2008

The Geauga County Board of Commissioners met in session on June 5, 2008 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Craig S. Albert opened the meeting at 10:10 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the minutes for the meeting of May 29, 2008.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute the minutes for the meeting of June 3, 2008.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – KOKOSING CONSTRUCTION CONTRACT – CEMENT STABILIZATION AND ASPHALT REPAVING OF LEGGETT ROAD – MONTVILLE TOWNSHIP

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute a contract with Kokosing Construction Incorporated for the Cement Stabilization and Asphalt Repaving of a Portion of Section D and Asphalt Resurfacing of the Entirety of Section E of Leggett Road (CH 33) in Montville Township, in the amount of \$366,881.10.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – RESOLUTION, TITLE SHEET BID OPENING – GEORGIA ROAD RECONSTRUCTION – MIDDLEFIELD TOWNSHIP

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and execute Resolution 08-080 Ordering the Reconstruction of Georgia Road (CH 40, portions of Section C and Section D) in Middlefield Township.

This resolution also requests the Board approve and execute the title sheet for site plans / specifications for the same.

Further, the resolution sets a bid opening on Wednesday, July 2, 2008 at 2:00 p.m. Notice of the bid opening will be advertised June 12, 2008 and posted on the county's internet site.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

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DEPARTMENT ON AGING – ADVISORY BOARD BY-LAWS ADDITION – ADVANCEMENT COMMITTEE

County Administrator David Lair reported that this motion is just to formalizing the committee.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve the recommendations of the Geauga County Department on Aging's Advisory Board's action of the addition to the Geauga County Advisory Board on Aging By-Laws, Article VII, Section 1 Standing Committees adding an Advancement Committee to develop and implement an annual giving plan to acquire donations.

<i>Roll Call Vote:</i>	Commissioner Samide	Aye
	Commissioner Young	Aye
	Commissioner Albert	Aye

DEPARTMENT OF EMERGENCY SERVICES – EMERGENCY MANAGEMENT PERFORMANCE GRANT

Deputy Director –Preparedness Ken Folsom stated that these documents are for the standard annual FEMA grant which will be used for salaries.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute the following documents relating to the Emergency Management Performance Grant (EMPG) for Fiscal Year 2008 in the amount of \$58,975.00:

Office of Management and Budget Assurances –Non-Construction Programs form (424B)
Disclosure of Lobbying Activities form (0348-0046).

<i>Roll Call Vote:</i>	Commissioner Samide	Aye
	Commissioner Young	Aye
	Commissioner Albert	Aye

DEPARTMENT OF EMERGENCY SERVICES – SUBSCRIPTION AGREEMENT – EMERGENCY MARKETING CORPORATION

Mr. Folsom explained that this system will alleviate problems with the Perry drill notification. Instead of the responders having to call the dispatchers at the Sheriff's Office this web based system allows responders to leave a reply that will just show up on the dispatchers screen and not actually have dispatchers receive and answer all those calls.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve and authorize the President of the Board to execute a Subscription Agreement with Emergency Marketing Corporation Incorporated for a one year subscription for a web-based notification system for emergency responders, in the amount of \$800.00.

<i>Roll Call Vote:</i>	Commissioner Samide	Aye
	Commissioner Young	Aye
	Commissioner Albert	Aye

DEPARTMENT OF WATER RESOURCES – CHANGE OF EMPLOYMENT STATUS – JOHN ADAMS

Director Gus Saikaly explained that this motion is to keep Mr. Adams connected with the department for awhile. Mr. Saikaly thanked Mr. Adams for his years of service and wishes him the best of luck in future endeavors and added that he was sorry they could not keep him. Mr. Saikaly expressed the departments thanks to the Commissioners' Clerk Claudine Kozenko as well as Human Resources Administrator Colleen Lockhart for all their help in processing these requests and changes.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve the change of employment status of John R. Adams, Supervisor of the McFarland

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Creek Wastewater Treatment Plant to Intermittent Supervisor of the McFarland Creek Wastewater Treatment Plant to be effective June 14, 2008.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – UPDATED WATER RESOURCES ORGANIZATION CHART

Mr. Saikaly reported the job descriptions, particularly the Supervisor, Water, does not impact existing positions, this is what will happen in the future. Business Manager Adrian Gorton added that there was a need to modify some of the qualifications for these positions because they were all lumped together under one Supervisor position.

Motion: by Commissioner Samide, seconded by Commissioner Young to approve the updated Water Resources Organization Chart to include the job descriptions of Supervisor, Garage (#2323) as submitted and Supervisor, Water (#2327) as submitted, which are modifications of the Supervisor, Water Resources (#2301).

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – MODIFY #2301 JOB DESCRIPTION

Motion: by Commissioner Samide, seconded by Commissioner Young to approve the modified job description of Supervisor, McFarland WWTP (Wastewater Treatment Plant) (#2301) as submitted. This is a modification of the Supervisor, Water Resources (#2301).

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – ADVERTISE TO HIRE – SUPERVISOR, GARAGE

Motion: by Commissioner Samide, seconded by Commissioner Young to grant permission to advertise to hire a Full-time Supervisor, Garage (#2323) for the Merritt Road garage facility.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – ADVERTISE TO HIRE – SUPERVISOR, MCFARLAND

Motion: by Commissioner Samide, seconded by Commissioner Young to grant permission to advertise to hire a Full-time Supervisor, McFarland (#2301) for the McFarland Creek Wastewater Treatment Plant facility.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – ACKNOWLEDGE RECEIPT OF MENTAL HEALTH AUDITOR CERTIFICATION OF ESTIMATED PROPERTY TAX REVENUE

Ms. Kozenko explained that this motion is part of the process of the requesting a levy be put on the ballot for Mental Health. This request to acknowledge the Auditor's certification is usually done with the second and last resolution to request putting a levy on the ballot but Mental Health will not be sending the second resolution until around July.

Motion: by Commissioner Samide, seconded by Commissioner Young to acknowledge receipt (May 23, 2008) of the Geauga County Board of Mental Health and Recovery Certificate of Estimated Property Tax Revenue indicating the estimated

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property tax revenue that will be produced by the stated millage, assuming the tax valuation of the subdivision remains constant throughout the life of the levy, is calculated to be \$626,130.00 per year at 100% collection.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – AMENDMENT TO STANDARD SPECIFICATIONS AND PROCEDURES FOR THE DESIGN AND CONSTRUCTION OF SUBDIVISION ROADS PUBLIC HEARING

Commissioner Albert opened the Public Hearing on the proposed amendment to the Standard Specifications and Procedures for the Design and Construction of Subdivision Roads in Geauga County at 10:31 a.m. by stating the hearing was properly advertised. Project Inspector II Pete Seliskar explained the amendment as the addition of a drainage maintenance district to the regulations and no longer doing it as a trial basis as last year that worked well. There are also some minor changes to typical sections for subdivisions. County Engineer R.L. Phillips reported that EPA put on a seminar discussing drainage maintenance districts and stated that they liked it and that Erie County is doing it as well. Being no further questions from the public Commissioner Albert closed the public hearing at 10:34 a.m.

LIQUOR LICENSE – MUNSON SUNMART – MUNSON TOWNSHIP

Motion: by Commissioner Samide, seconded by Commissioner Young to concur with the Munson Township Trustees in not requesting a hearing on the liquor license requested by 408 Water Street Company (d.b.a. Munson Sunmart) at 12388 Mayfield Road, Munson Township (C TRFO 2847795-0005).

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

DEPARTMENT OF JOB AND FAMILY SERVICES – EXECUTIVE SESSION

Motion: by Commissioner Samide, seconded by Commissioner Young to move into executive session for the purpose of discussing compensation of public employees.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

The Board reconvened at 11:00 a.m. The following action was taken as a result of this executive session:

Motion: by Commissioner Samide, seconded by Commissioner Young to authorize the Director of the Department of Job and Family Services to execute a contract with the Archer Company for the completion of a classification and compensation study of all staff and management positions of the Department of Job and Family Services, in the amount of \$13,750.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Albert</i>	<i>Aye</i>

COMMUNITY AND ECONOMIC DEVELOPMENT – CDBG PUBLIC HEARING

Commissioner Albert opened the Public Hearing #2 to discuss Geauga County's application to the Ohio Department of Development, Office of Housing and Community Partnerships for funding under the Fiscal Year 2008 Small Cities Community Development Block Grant (CDBG) Formula Program to be held in conjunction with public hearing #2 for CDBG Microenterprise Program #B-M-08-026-1 by stating the hearing was properly advertised. Director Anita Stocker explained the amount to be awarded for this year is \$188,000.00 with thirteen applications, which went down about 10% from last year. Requirements are that they benefit low to mid income people, eliminate blight in an LMI area and do ADA rehabilitation of a public building. The deadline for applications was May 16th, 2008. The first public hearing was held April 15,

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2008. The deadline to submit the applications is June 27. All projects applied for now must be completed by next December.

Ms. Stocker presented the following fifteen applicants and briefly explained each request:

Chagrin Falls Park – DeAnna - Sidewalk Improvement, remove sinking sidewalks, patch, seal, coat, stripe parking lot, asphalt topping at ADA space, remove and replace sidewalk and 1” asphalt paving to existing parking lot - \$28,750.00 – CDBG Request \$15,000.00

Community & Economic Development – Housing, Credit, Foreclosure counseling - CDBG Request \$25,000.00

Restful Lake – basically the same project as last year, street sign installation and repair and to install 5 benches around the lake - CDBG Request \$5,000.00

Maple Leaf Community – rental rehabilitation for disabled individuals - roofing improvements - CDBG Request \$16,000.00

Fairmount Center – presenter: Don Blake -rehabilitation of the main floor and front hall to allow for ADA accessibility - CDBG Request \$20,000.00

Geauga Historical Society – presenters Cheryl McNulty and Kurt Updegraff – rehabilitation of existing restroom to create ADA compliancy and inside access - \$43,000.00 -CDBG Request \$32,000.00

Geauga Habitat for Humanity – presenter: Christine Buchnell – building two single family homes for LMI housing - \$154,000.00 - CDBG Request \$ 40,000.00

DDC Clinic – presenter: Patty Gallagher - Continuation of DNA testing for multiple diseases and disorders to prevent newborn and possible adult deaths \$50,000.00 - CDBG Request \$25,000.00

City of Chardon – presenter: Randy Sharpe- replacing sidewalk in the residential section of Fifth Avenue on the north side, an LMI area- \$70,000.00 - CDBG Request \$64,200.00

Geauga County Agricultural Society – paving roads/walkways to make natural resource area handicap accessible - \$9,000.00 - CDBG Request \$8,000.00

Ravenwood Mental Health Center – presenters: Dave Boyle and Darlene – rehabilitation of the interior reception area, including reception window and replacing all door hardware with ADA compliant fixtures - \$9,000.00 - CDBG Request \$8,000.00

Catholic Charities – presenter: Dan Weir – to construct sidewalks by St. Lucy Apartments in Middlefield for seniors in order to create a safer separation of pedestrians and traffic.

In conclusion Ms. Stocker stated she needed the Boards decision on the project selection by June 12, 2008.

Commissioner Albert closed the hearing at 12:05 p.m.

ACKNOWLEDGEMENTS

- a. *The A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending May 28, 2008 as required by O.R.C. 955.12.*
- b. *The Office of the Board of Library Trustees, Geauga County Public Library’s annual Budget for the year commencing January 1, 2009.*

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MEETINGS

CCAO Summer Conference – June 8 through June 10, 2008 at Quail Hollow Resort in Concord

*Tue., 6/10 **The Regularly scheduled Commissioners' meeting is cancelled.***

Thu., 6/12 The Commissioners will hold regular session.

Fri., 6/13 NOACA 9th Annual Summit, 9:30 a.m.

Tue., 6/17 The Commissioners will hold regular session.

Thu., 6/19 The Commissioners will hold regular session.

Thu., 6/19 The Commissioners will attend the Annual County Home meeting at 12:30 p.m.

Thu. 6/19 The Board will hold a Public Hearing for The Asphalt Resurfacing of Fairmount Road (CH 16, Sections A & B) in Russell Township on June 19, 2008 at 10:15 a.m.

Thu. 6/19 The Board will hold a Public Hearing for The Asphalt Resurfacing of Chagrin Road (CH 9, Sections A & B) Bainbridge Township on June 19, 2008 at 10:15 a.m.

Tue., 6/24 The Commissioners will hold regular session.

Tue., 6/24 Public Hearing for the Portage-Geauga Juvenile Detention Center Tax Budget to be held in the Commissioners Chambers at 1:30 p.m.

Thu., 6/26 The Commissioners will hold regular session.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER ALBERT ADJOURNED THE MEETING AT 12:05 P.M.

Geauga County Board of Commissioners

Mary E. Samide

William S. Young

Craig S. Albert

Claudine Kozenko, Commissioners' Clerk