

Commissioners' Journal
February 9, 2012

The Geauga County Board of Commissioners met in session on February 9, 2012 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Mary E. Samide opened the meeting at 10:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the minutes for the meeting of February 7, 2012.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

BOARD OF DEVELOPMENTAL DISABILITIES – RELEASE PERFORMANCE BOND – DIAL ELECTRIC, LIMITED

Business Operations Manager Steve Tucker explained that they were asking that the performance bond for Dial Electric be released as they have met all specifications, noting that they had done a good job and had them up and running around November 15th.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve releasing the Performance Bond for the Dial Electric, Limited for the Metzenbaum Center – 2011 Stand-by Generator project as all specifications have been met.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

BOARD OF DEVELOPMENTAL DISABILITIES – CERTIFICATE OF FINAL COMPLETION – MILLSTONE MANAGEMENT GROUP

Mr. Tucker stated that the enhancement remodeling project was the conversion of children's classrooms into adult spaces. Mr. Tucker stated that Millstone Management Group had done a good job and were satisfied with their work.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the Certificate of Final Completion for Millstone Management Group for the Bessie Benner Metzenbaum Center Enhancement Program Remodeling 2011 project.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

BOARD OF DEVELOPMENTAL DISABILITIES – RELEASE PERFORMANCE BOND – MILLSTONE MANAGEMENT GROUP

Mr. Tucker asked to the release the performance bond as all specifications have been met.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve releasing the Performance Bond for Millstone Management Group for the Bessie Benner Metzenbaum Center Enhancement Program Remodeling 2011 project as all specifications have been met.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Commissioners' Journal
February 9, 2012

COUNTY ENGINEER' S OFFICE – RESOLUTION TO IMPROVE PETTIBONE ROAD –
BAINBRIDGE TOWNSHIP

County Engineer Michael Stone explained that this resolution was the first step of the project. Mr. Stone stated that Pettibone Road just recently became a county highway and is a minor arterial on the Federal Aid system, that it is the highest classification the county has and that they are starting the process to get federal funding. Commissioner Jemison inquired if this project was for a few years down the road, the road itself is not in bad shape. Mr. Stone stated that he believed this project was penciled for the year 2014.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute Resolution #12-025 to Improve Pettibone Road (CH 607) in Bainbridge Township.

Board of County Commissioners, Geauga County, Ohio

Date: February 9, 2012

Resolution: 12-025

**RESOLUTION TO IMPROVE PETTIBONE ROAD (CH 607)
IN BAINBRIDGE TOWNSHIP**

WHEREAS, the Board of County Commissioners of Geauga County has determined that the public convenience and welfare require the improvement of Pettibone Road from the Cuyahoga/Gauga county line to Chillicothe Road (SR 306) in Bainbridge Township by grading, paving, draining, widening, constructing and reconstructing the bridges and culverts as necessary or otherwise improving the same in accordance with Section 5555.06 of the Ohio Revised Code; and

WHEREAS, the Board of County Commissioners of Geauga County wishes to pursue the utilization of federal aid funding to help fund a project for the limits of Pettibone Road as described; and

WHEREAS, the Geauga County Engineer wishes to administer this project locally in order to ensure compliance with local construction standards and methods considered acceptable by the County;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Geauga County that public convenience and welfare require the improvement of Pettibone Road from the Cuyahoga/Gauga county line to Chillicothe Road (SR 306) in the Township of Bainbridge, County of Geauga, State of Ohio by grading, paving, draining, widening, constructing and reconstructing the bridges and culverts as necessary along Pettibone Road.

BE IT FURTHER RESOLVED that the Geauga County Engineer may enter into an agreement with the Ohio Department of Transportation to administer this project locally under the LPA policy as adopted by the Ohio Department of Transportation.

BE IT FURTHER RESOLVED that the Geauga County Engineer is hereby directed to complete necessary surveys, plans, profiles, cross sections, estimates of cost and specifications as are required for the improvement and to transmit copies of the same to this board at the time such plans are completed.

BE IT FURTHER RESOLVED that real estate will not be assessed to cover the damages, costs and expenses of constructing this improvement and that the compensation, damages, costs and expenses of constructing said improvement shall be apportioned as follows:

The preliminary engineering and right of way costs shall be paid from local roadway improvement funding sources. The construction and inspection costs shall be paid from federal sources in the amount of approximately 80% of the total construction and inspection costs. The remaining construction and inspection costs (approximately 20% of the total) will be paid from local roadway improvement funds.

BE IT FURTHER RESOLVED that if preliminary designs show that the project cannot be built within the current right of way of Pettibone Road, pursuant to Section 5555.09 of the Ohio

Commissioners' Journal
February 9, 2012

Revised Code, the Geauga County Engineer is granted permission to negotiate with owners to secure the lands, right-of-way, easements or work agreements required for the improvement.

BE IT FURTHER RESOLVED that the Commissioner's Clerk is hereby directed, upon the filing of the plans, specifications, estimates, etc., for the improvement by the County Engineer, to cause to be published in a newspaper with a general circulation throughout the county, once a week for two consecutive weeks, a notice that a resolution has been adopted providing for said improvement, and that copies of the surveys, plans, profiles, cross sections, estimates and specifications for the improvement are on file in the office of the board for the inspection of persons interested therein. The notice shall further state the time and place for hearing objections to the improvement.

BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners of Geauga County is hereby instructed to transmit a certified copy of this resolution to the Bainbridge Township Board of Trustees and the Geauga County Engineer.

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Aye

COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER IMPROVEMENT OF BASS LAKE ROAD – MUNSON TOWNSHIP

Mr. Stone stated that this resolution was in follow up to the public hearing held on February 7, 2012 approving the plans and executing the title sheet for the Bass Lake Road project. The paperwork will be filed with the State of Ohio and then they will set a bid opening date to bid out the project.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute Resolution #12-026 to Order the Improvement of Bass Lake Road (CH 23, Sections F & G) in Munson Township.

This Resolution also requests the Board approve and execute the Title Sheet of the Plans for the same.

Board of County Commissioners, Geauga County, Ohio

Date: February 9, 2012
Resolution: 12-026

**RESOLUTION TO ORDER THE IMPROVEMENT OF SECTIONS F&G
OF BASS LAKE ROAD (CH 23) IN MUNSON TOWNSHIP**

WHEREAS, the Geauga County Board of Commissioners has determined by Resolution 09-226 that the public convenience and welfare requires the improvement of Bass Lake Road from Mayfield Road (U.S. 322) to Woodiebrook Road (T.R. 100) in Munson Township by grading, paving, draining, widening, constructing and reconstructing the bridges and culverts as necessary or otherwise improving the same in accordance with Section 5555.06 of the Ohio Revised Code; and

WHEREAS, no lands are needed to be taken relative to the improvement of Sections F&G of Bass Lake Road; and

WHEREAS, the Geauga County Board of Commissioners after holding a hearing for objections for the improvement of Bass Lake Road is satisfied that the public convenience and welfare require that said improvement be made; and

WHEREAS, plans and specifications for this project have been reviewed and approved by the Ohio Department of Transportation; and

WHEREAS, federal aid funding has been secured for this project and the cost of such improvement will not be excessive in view of the public utility thereof.

NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in

Commissioners' Journal
February 9, 2012

accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.

BE IT FURTHER RESOLVED that the Board of County Commissioners hereby adopts the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from federal aid and local funding sources in accordance with Section 5555.43 of the Ohio Revised Code.

BE IT FURTHER RESOLVED, that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Munson Township Board of Trustees and the Geauga County Engineer.

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Aye

COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – LINDSAY CONCRETE PRODUCTS COMPANY, INCORPORATED

Mr. Stone explained that this was for the replacement of the bridge on Burrows Road, that this contract was for the material of the bridge itself, and the county crew would be doing the installation during the week of spring break.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and execute the Unit Price Contract with Lindsay Concrete Products Company, Incorporated for the Design, Fabrication and Delivery of a Reinforced Box Culvert for the Burrows Road Bridge (Structure #60-2.61) in Montville and Thompson Township in the amount of \$36,012.36.

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Aye

PROSECUTOR'S OFFICE – EQUITABLE SHARING AGREEMENT AND CERTIFICATION AFFIDAVIT

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Equitable Sharing Agreement and Certification Affidavit (OH028013A) containing the Annual Certification Report, showing the summary of Equitable Sharing Activity.

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Aye

SHERIFF'S OFFICE – ACKNOWLEDGEMENT AND ACCEPTANCE OF TERMS LETTER AND AMENDMENT #2 – FREQUENCY RECONFIGURATION AGREEMENT – NEXTEL WEST CORPORATION

Sheriff Dan McClelland explained that this was part of the ongoing re-banding that is being done by Nextel through Motorola and that as different phases are completed, the actual costs are in there which are compared to the estimates and the adjustments are being made as we proceed with the project. Mr. Jemison inquired about how much longer the project was going to take. Chief Deputy Scott Hildenbrand noted that they were about ninety percent (90%) finished.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the President of the Board to execute the acknowledgement and acceptance of terms letter and Amendment #2 to Frequency Reconfiguration Agreement between the County of Geauga and Nextel West Corporation.

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Aye

Commissioners' Journal
February 9, 2012

SHERIFF'S OFFICE – OHIO OFFICE OF CRIMINAL JUSTICE SERVICES STANDARD ASSURANCES

Sheriff McClelland stated that this Standard Assurances document is required for a grant that the Sheriff's office has applied for that is being awarded. Sheriff McClelland explained that the laws have changed requiring videotaping of interviewing and interrogations of certain crimes. This grant is for \$9,000.00 and will allow us to purchase the equipment needed to install in our interview room to provide the documentation that is now required. Sheriff McClelland added that the standard assurances state that the County is an equal opportunity employer and that we don't discriminate. Mr. Jemison inquired as to whether there was a local match for this grant. Sheriff McClelland stated that it was being provided out the Law Enforcement Trust Fund.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Ohio Office of Criminal Justice Services Standard Assurances, as part of the JAG LE Grant #2011-JG-LLE-5108 pre award conditions.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – ACCEPT RESIGNATION – ADMINISTRATIVE SECRETARY (#2319)

Director Doug Bowen explained that during Ms. Heckman's review concerns were discussed and Ms. Heckman chose to resign from her position. Mr. Bowen then asked that they be able to advertise the position.

Motion: by Commissioner Jemison, seconded by Commissioner Young to accept the verbal resignation of Beth Heckman from the position of Administrative Secretary (#2319) to be effective February 3, 2012.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – ADVERTISE POSITION – ADMINISTRATIVE SECRETARY (#2319)

Motion: by Commissioner Jemison, seconded by Commissioner Young to grant permission to advertise for the position of Administrative Secretary (#2319). This position will remain open until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Jemison</i>	<i>Aye</i>
	<i>Commissioner Young</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – REVISED RLF GRANT / LOAN REVIEW REPORT FORM – BLUE TRACTOR FOODS, LLC

Director Anita Stocker explained that the majority of the loan will now be picked up by a bank and that originally the county amount was going to \$500,000.00, but will now be brought down to \$300,000.00. This is a Community Development Block Grant Revolving Loan Fund (CDBG RLF) loan, noting that the owner also increased his equity. Ms. Stocker added that further discussion may need to be held regarding the Ohio Department of Agriculture (ODA) as the United States Department of Agriculture (USDA) and the ODA are still working out who will be administering the loan and it may end up being administrated by the County. Mr. Jemison asked what the number of jobs created was going to be and when they expected to be up and running. Ms. Stocker added that it was about fifty (50) jobs and that Blue Tractor had done some sample running on the leased equipment and that he has contracts in hand ready to go and once the letter of commitment is signed he hopes to be up and running soon.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the President of the Board to execute the revised Ohio Department of Development Office of Housing and Community Partnerships RLF Grant / Loan Review Report Form for Blue Tractor Foods, LLC for a loan from the Revolving Loan Fund for five (5) years at a rate of 2.75% for the purchase of machinery

Commissioners' Journal
February 9, 2012

and equipment for their facility located at 530 East Washington Street, South Russell Village, in the amount of \$300,000.00.

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Aye

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – ECONOMIC DEVELOPMENT REVOLVING LOAN FUND (ED RLF) SEMI-ANNUAL REPORT

Administrative Secretary Kelly Belconis explained that these funds are the CDBG Revolving Loan Fund and the funds just discussed regarding Blue Tractor will come from here. This is the semi-annual report that will be submitted and noted that everything is balanced with the Auditor and Treasury.

Motion: by Commissioner Jemison, seconded by Commissioner Young to approve and authorize the President of the Board to execute the Economic Development Revolving Loan Fund (ED RLF) Semi-Annual Report for the period July 1, 2011 through December 30, 2011.

Roll Call Vote:	Commissioner Jemison	Aye
	Commissioner Young	Aye
	Commissioner Samide	Aye

ACKNOWLEDGEMENTS

- a) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of January 2012, pursuant to ORC 135.35(L).*
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the prisoner transport for the month ending January 2012 as required by O.R.C. 325.07.*

OTHER

The Board reviewed upcoming events.

MEETINGS

Thu., 2/9 Chagrin River Watershed Partners Board of Trustees meeting, 4:00 p.m.

Fri., 2/10 NOACA meeting at 10:00 a.m.

Mon., 2/13 Board of Revision, 9:00 a.m.

Tues., 2/14 The Commissioners will hold regular session.

Tues., 2/14 The Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

Thu., 2/16 The Commissioners will hold regular session.

Fri., 2/17 Some of the Commissioners will participate in the Leadership Geauga Class of 2012 Government Day, 11:00 a.m. at Joey's Italian Grille

*Mon., 2/20 **County offices will be closed for general business due to the President's Day holiday. Twenty-four hour operations will continue to operate as usual.***

*Tues., 2/21 **The Regularly scheduled Commissioners' meeting is cancelled.***

Thu., 2/23 The Commissioners will hold regular session.

Commissioners' Journal
February 9, 2012

OTHER – LAUNCH OF NEW GEAUGA BUSINESS MAGAZINE AND THE VIRTUAL BUSINESS INCUBATOR

Commissioner Samide welcomed everyone in attendance for the roll out of the new business incubator. Ms. Samide introduced Christine Lewis, President of the Community Improvement Corporation (CIC), Anita Stocker, Director of the Office of Community and Economic Development, and Margie Wilber from Write 2 the Point as contributing writer and publisher of the Geauga Business magazine. Ms. Lewis explained that the CIC was excited to be partnering in these new programs. Ms. Wilber explained that the idea for the Geauga Business magazine came from Chris Yuhasz from Persistence of Vision Communications on State Route 44 in Chardon, that Mr. Yuhasz had contacted Ms. Wilber to be the Editor in Chief of his magazine. Mr. Yuhasz explained that the idea came about from Leadership Geauga when they were discussing ideas that Geauga County could really benefit from and the need for stronger interconnections among businesses in the county. The timing of this new web presence in the Geauga Business Incubator and the Geauga Business magazine was perfect as they both were being created at the same time.

Ms. Wilber discussed the Geauga Business magazine explaining that every business will receive the magazine and that the goal is to not make it ad driven, by setting it apart with the editorial content being pure and hoping to feature every business over time. Ms. Wilber stated that special event and promotion information can be sent in and that they will do their best to get it in. The range of business to be created is from small start-up to billions of dollars a year companies.

Ms. Lewis thanked Mr. Yuhasz and Ms. Wilber for the magazine and noted that she loved that there are no ads. Ms. Lewis thanked Write 2 the Point for designing the website, Frank Gliha for participating and the Commissioners for hosting and for allowing county resources for the website use for the incubator, along with all those volunteering to be advisors on the website. Mr. Gliha thanked everybody for working so hard to make this a collaborative effort and for making it happen. Ms. Lewis noted that his has been a long time in the works and that it will continue to evolve and grow.

Ms. Wilber showed and talked about the different areas of the website and explained that it was a one stop shop source of information. Ms. Stocker added that the website was not meant to duplicate what is already out there, but that it was meant to drive people to what is already there. Ms. Wilber added that different areas of topic include development, energy, financial and that the advisors on the site will direct people to the answer. Local resident Skip Claypool added that the word FREE had been mentioned during the discussion and noted that nothing is “free” and inquired who is funding this website and magazine, and who owns it, and what grants were applied for. Ms. Stocker explained that Mr. Yuhasz was handling the magazine and that the CIC was a business membership group, that was set up primarily for industrial revenue bonds in 1963 and they are a non-profit group. Ms. Lewis stated that Bill Snyder from First Energy, who was present in the audience is who initially funded this with a grant from First Energy to the CIC to get this started. Mr. Claypool remarked that anytime a grant is offered there is an obligation associated. Ms. Wilber responded that the value is getting the name out and much of the work is pro-bono. Mr. Yuhasz explained that the publication was originally started as a newsletter in 2000, as after participating in Leadership he continued to see a need, and a void in the county, but this newsletter was cumbersome and cost too much to continue. Mr. Yuhasz added that he had never put a pencil to the cost. Audience member Marie Lovas added that the CIC is composed of a lot of large companies that have helped keep the CIC going and helped to underwrite projects like Fairmount Minerals, Best Sand, First Energy, Great Lakes Cheese, and Clark Plastics, noting that Bill Clark started the CIC in 1963 as a conduit to get industrial development revenue bonds and it went on to do a lot of other great things for the community and the business community as a whole. Mr. Jemison added that these are relationships that we need to be building and thanked everyone involved for doing this. Ms. Samide added that was why we have a Community Development department, noting the businesses and the people that have been here are what make Geauga County what it is.

County Library Director Deborah O'Connor explained that the library doesn't just teach little kids how to read, the focus is also on helping small business in Geauga County. When someone is starting a business or has started a business the library has directories, resources, and contacts. This is a unique opportunity to provide a direct conduit of information from one small business to another. Resources are available to help, with database information regarding how to write a business plan, along with demographic information. Ms. O'Connor applauds the CIC

Commissioners' Journal
February 9, 2012

for the cooperative combination of expert sharing and having a way to do this with an audience that can use it, with a less expensive more direct way to provide it. Ms. O'Connor added that the library newsletter goes out to 38,000 people and she wants them to know that this business incubator exists. One of the advisors in attendance added that this is needed, that she had started small business classes at the library and they are overbooked, so she herself knows that this is very much needed in the county. This advisor inquired how they were going to advertise to get users to the site. Mr. Yuhasz stated that the Geauga Business magazine was going to be distributed to 768 businesses by mail from a compiled list from CIC and Community Development, but that there were copies of the magazine available to pass out; in addition, press releases were sent to the media. The website is: www.Geaugabizforum.com

Rachel Krage from Write 2 the Point explained that in order to be able to converse on the forum a user must register. Ms. Krage added that the general public can view the forum but can't post comments or start a thread unless they are registered. Ms. Krage added that advisors on the forum can talk back and forth with one another to answer questions amongst themselves. There is also a users lounge where if a user needs help they can ask questions. To maintain the integrity of the website, there will be no advertising; this is to keep a level playing field in order to not have the site be used as a platform to promote yourself. Ms. Krage added that everyone needs to be good players in the sandbox and share our tools and experience with each other, noting that there are safety nets in place. This is a place for people to get help and answers, but also for people to share resources, experience and knowledge with others. Ms. Lewis added that the CIC will be brainstorming on how to get this information out there so that this business incubator is ready, along with the possibility of monthly webinars on the website or even a mobile application. Ms. Lewis thanked everyone for coming, and said that she hoped everyone enjoys the magazine and encouraged everyone to get out there and use the forum.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER JEMISON ADJOURNED THE MEETING AT 11:01 A.M.

Geauga County Board of Commissioners

Mary E. Samide

William S. Young

Tracy A. Jemison

Christine Blair, Commissioners' Clerk