

Commissioners' Journal
March 14, 2017

The Geauga County Board of Commissioners met in session on March 14, 2017 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 9:02 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

MEETING MINUTES

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of February 28, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of March 7, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Abstain*</i>

**Commissioner Spidalieri was absent from this meeting.*

COMMISSIONERS OFFICE – ENGAGEMENT LETTER – WALTER HAVERFIELD – OUTSIDE LEGAL SERVICES YEAR 2017

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Engagement Letter to Provide Outside Legal Services to the Geauga County Board of Commissioners with Walter Haverfield, Attorneys at Law for the Year 2017 in an amount not to exceed \$50,000.00, without prior approval from the Board.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget and Finance Administrator II Anne Rasic explained the financials for today as including an Appropriation transfer from the General Fund Contingency to the Coroner for Contract Services; a Cash transfer from the General Fund to the Sheriff 800 Communications and 911 Funds for portion of 2017 funding; Travel requests for the Common Pleas Court, Department of Emergency Services, the County Engineer's Office and the Department of Job and Family Services; a payment to Patrick Hawkins in the amount of \$21,216.00 for the County Engineer's Office for plow blades; and payments to Precise Boring of Ohio in the amount of \$13,228.52 and \$14,580.00 for the Department of Water Resources for the Troy Oaks Force Main Project.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #17-036 itemizing the financials for the meeting of March 14, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Commissioners' Journal
March 14, 2017

COUNTY ENGINEER'S OFFICE – AWARD BID – RONYAK PAVING, INCORPORATED – RESURFACING OF NELSON ROAD – PARKMAN TOWNSHIP

Deputy Engineer Nick Gorris asked the Board to award the Bid to Ronyak Paving for the Resurfacing of Nelson Road Sections A-C.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to award the Bid to Ronyak Paving, Incorporated for the Asphalt Resurfacing of Nelson Road (CH 2, Sections A-C) in Parkman Township in the amount of \$181,958.96 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – AWARD BID – RONYAK PAVING, INCORPORATED – RESURFACING OF THOMPSON ROAD – THOMPSON TOWNSHIP

Mr. Gorris asked the Board to award the Bid to Ronyak Paving for the Resurfacing of Thompson Road Sections F-H.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to award the Bid to Ronyak Paving, Incorporated for the Asphalt Resurfacing of Thompson Road (CH 7, Sections F-H) in Thompson Township in the amount of \$355,735.20 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – AWARD BID – CHAGRIN VALLEY PAVING, INCORPORATED – RESURFACING OF CLAY STREET – THOMPSON TOWNSHIP

Mr. Gorris asked the Board to award the Bid to Chagrin Valley Paving for the Resurfacing of Clay Street, Sections M-N.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to award the Bid to Chagrin Valley Paving, Incorporated for the Asphalt Resurfacing of Clay Street (CH 37, Sections M-N) in Thompson Township in the amount of \$305,779.50 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – AWARD BID – MONTE CONSTRUCTION COMPANY – CAVES ROAD DRAINAGE IMPROVEMENTS – CHESTER AND RUSSELL TOWNSHIPS

Mr. Gorris asked the Board to award the Bid to Monte Construction for the Caves Road Drainage Improvements. Commissioner Spidalieri asked if they were a local company, Mr. Gorris stated they were located in Kirtland. This project includes cross culverts that cannot be handled with the County equipment. This extends to eliminate the guardrail obstruction and plan ahead for a future resurfacing project.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to award the Bid to Monte Construction Company for the Caves Road Drainage Improvements (CH 30) in Chester and Russell Townships in the amount of \$259,339.40 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Commissioners' Journal
March 14, 2017

COUNTY ENGINEER'S OFFICE – RELEASE BID / PERFORMANCE BOND – RONYAK PAVING, INCORPORATED – IMPROVEMENTS TO AUBURN ROAD

Mr. Gorris asked the Board to release the Bid / Performance Bond for Ronyak Paving for the improvement of Auburn Road as all specifications have been met.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to release the Bid/Performance Bond for Ronyak Paving, Incorporated for the Improvement of Auburn Road (CH 4, Sections A-C) in Auburn Township as all specifications have been met.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT ON AGING – ADVERTISE BIDS – HOME CARE SERVICES: ASSISTANCE WITH DAILY LIVING PROGRAM – GEAUGA RESIDENTS AGE 60 AND OVER

Assistant Director Kathy Petrella asked the Board to grant permission to go out for bids for the Home Care Services program, noting that it includes a change of a 25% donation of the senior that doesn't meet the LMI requirement. This program includes 2 hours a week for bathing and personal care assistance.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to grant permission to advertise for Bids for the Home Care Services: Assistance with Daily Living Program for Geauga County Residents Age 60 and over, to be held on Wednesday, May 3, 2017 at 2:00 p.m. Notice of this bid opening will be advertised on March 23, 2017, March 30, 2017 and on the county website.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF EMERGENCY SERVICES – APPLICATION FOR APPOINTMENT TO STATE EMERGENCY RESPONSE COMMISSION (SERC) TO GEAUGA COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

Deputy Director Planning, Roger Peterson asked the Board to approve the application to submit the names of Sheriff Scott Hildenbrand to replace Dan McClelland and A C McMillion as replacement for Dale Wedge on the Local Emergency Planning Committee.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Application for Appointment for Sheriff, Scott Hildenbrand as Elected Official, Sheriff for the unexpired term of Sheriff Dan McClelland and A C McMillion, as Emergency Management, DES to fill the unexpired term of Dale Wedge (effective April 22, 2017) to the State Emergency Response Commission (SERC) for appointment to the Geauga County Local Emergency Planning Committee (LEPC) for the period ending August 14, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF EMERGENCY SERVICES – WENS SERVICE AGREEMENT – DES – LEPC – SHERIFF'S OFFICE – INSPIRON LOGISTICS SOFTWARE

Sheriff Scott Hildenbrand and Mr. Peterson stated that this agreement is for the WENS Service Agreement for the emergency paging system that is used for the fire departments, Sheriff, police and for the Perry Plant. The cost is split between the Sheriff's Office, DES and the LEPC. Last year Geauga County sent out almost 210,000 text messages, almost 8,000 calls and an additional 3,000 public alerts. This is a good system that we have been using for a while. Sheriff Hildenbrand stated that they are building their own databases and are able to do a pinpoint message system that can go to a specific area within the County, citing that they use it during the fair with the Board members to report lost children or other events that may happen.

Commissioners' Journal
March 14, 2017

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the WENS Service Agreement between the Department of Emergency Services (EMA/DES), Geauga County Local Emergency Planning Committee (LEPC), the Geauga County Sheriff's Office, Geauga County Board of Commissioners and Inspiron Logistics Software for an emergency response notification system for emergency responders and the general public for the period April 1, 2017 through March 31, 2018 in the amount of \$19,350.00 (\$6,450.00 paid by the Local Emergency Planning Committee (LEPC), \$6,450.00 paid by the Department of Emergency Services (DES), and \$6,450.00 paid by the Sheriff's Office).

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

WEATHER DISCUSSION

There was a brief discussion regarding Transit buses and weather emergencies and how they handle delays, notifying riders and keeping staff safe.

TRANSIT – RESOLUTION AUTHORIZING SUBMITTAL OF A PROPOSAL WITH OHIO DEPARTMENT OF TRANSPORTATION FOR A GRANT THROUGH U.S. DOT – FY 2017 TIGER GRANT

Director Mike Kasper explained that this is a one time for one year grant specific for rural transportation in Ohio. This grant is trying to bring the services within the State up to the same kind of standard for dispatching service. Mr. Kasper stated that we have been fortunate here in the County and we have the equipment that most transit systems are seeking to obtain. Mr. Kasper stated he was lucky enough to be on the committee for this project and Geauga's portion will just be to update our current system. This will include hardware terminals and to the most current software available.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #17-037 Authorizing the submittal of a Proposal and all understanding, certifications and assurances with the Ohio Department of Transportation for a Grant through the U.S. DOT Federal Transit Administration (FTA) as authorized under the Consolidated and Further Continuing Appropriations Act, 2017 (Pub. L. 113-235) FY 2017 TIGER Discretionary Grant and Executing a Contract with the Ohio Department of Transportation upon Grant Proposal Approval.

Board of County Commissioners, Geauga County Ohio

Date: March 14, 2017
Resolution: 17-037

Resolution Authorizing the submittal of a Proposal and all understanding, certifications and assurances with the Ohio Department of Transportation for a Grant through the US DOT Federal Transit Administration (FTA), as authorized under the Consolidated and Further Continuing Appropriations Act, 2017 (Pub. L. 113-235) (FY 2017 TIGER Discretionary Grant) and execution of a contract with the Ohio Department of Transportation upon grant proposal acceptance.

WHEREAS, the Geauga County Board of Commissioners has the legal authority to submit a proposal to the Ohio Department of Transportation for a grant through the US DOT Federal Transit Administration (FTA), as authorized under the Consolidated and Further Continuing Appropriations Act, 2017 (Pub. L. 113-235);

WHEREAS, the Director of the Ohio Department of Transportation is authorized to make grants for the National Infrastructure Investments Discretionary Grant Program;

WHEREAS, the contract for financial assistance will impose certain obligations upon the Geauga County Board of Commissioners, including the provision by it of the local share of the project costs in the program, the requirement to carry out the proposed project identified in the

Commissioners' Journal
March 14, 2017

application, and to provide the required funds to assure operation and maintenance of items funded;

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, 49 C.F.R. Part 21, and 28 C.F. R. section 50.3, herein after referred to as the "Acts" and "Regulations", that in connection with the filing of an application for assistance under the Consolidated and Further Continuing Appropriations Act, 2017 (Pub. L. 113-235) the applicant give an assurance that it will comply with the Acts and Regulations and the U.S. Department of Transportation requirements thereunder;

NOW, THEREFORE, BE IT RESOLVED BY the Geauga County Board of Commissioners:

- 1. That the Geauga County Transit Director is authorized to execute and submit an application on behalf of Geauga County Board of Commissioners with the Ohio Department of Transportation to aid in the financing of projects pursuant to the Consolidated and Further Continuing Appropriations Act, 2017 (Pub. L. 113-235).*
- 2. That the Geauga County Transit Director is authorized to execute and file with such application and assurances any other document required by the U.S. Department of Transportation.*
- 3. That the Geauga County Transit Director is authorized to furnish such additional information as the Ohio Department of Transportation may require in connection with the application.*
- 4. That the Geauga County Transit Director is authorized to execute grant agreements on behalf of the Geauga County Board of Commissioners with the Ohio Department of Transportation for aid in the financing of the project(s) included in the Consolidated and Further Continuing appropriations Act, 2017 (Pub. L 113-235) grant application.*

BE IT FURTHER RESOLVED, that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to Geauga County Transit.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – AGREEMENT – SCHWARTZ LAND SURVEYING, INCORPORATED – CHARDON TOWNSHIP SEWER PROJECT

Director Gerard Morgan explained that they would like Schwartz Land Survey to do centerline verification and topo verification for the Chardon Township Sewer project on Henning Drive.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Agreement between the Geauga County Board of Commissioners and Schwartz Land Surveying, Incorporated for Surveying Services to Geauga County for the Chardon Township Sewer Project in the amount of \$11,300.00.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – ADVERTISE POSITIONS – SUMMER HELP (#0101)

Director of Administrative Services Linda Burhenne presented this motion to the Board for approval to advertise for Summer Help for the departments under their hiring authority.

The Commissioners' Office is requesting the Board grant permission to advertise for the position of Summer Help (#0101) for the approximate period of May 1, 2017 (or the end of the school year) through September 30, 2017 (or at the start of school – whichever comes first) for a maximum of twenty-one (21) weeks (840 hours) to be worked. This posting will remain posted until all positions are filled with the compensation to be set at \$8.75 per hour first year, \$9.00 per hour second year, and \$9.25 per hour third and subsequent years.

Commissioners' Journal
March 14, 2017

Ms. Burhenne stated that over the last several years the departments have been using the program through Job and Family Services but the program has changed and we are not sure if they will have enough that meet the requirement for the program. Mr. Claypool inquired about the per hour rate and it was noted that over the last two years we have slowly been increasing it by a quarter per year. There was discussion about bumping the per hour rate to around \$10.00 per hour as a way to gain additional interest and as a way to keep them here for the summer. Mr. Claypool suggested bumping the rate to \$10.00 per hour and as result the following motion was approved with updated rates. Ms. Burhenne stated that they did a little research on the maximum hours allowed time frame and that it is based on workers compensation coverage guidelines.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to grant permission to advertise for the position of Summer Help (#0101) for the approximate period of May 1, 2017 (or the end of the school year) through September 30, 2017 (or at the start of school – whichever comes first) for a maximum of twenty-one (21) weeks (840 hours) to be worked. This posting will remain posted until all positions are filled with the compensation to be set at \$10.00 per hour first year, \$10.25 per hour second year, and \$10.50 per hour third and subsequent years.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – APPROVE REVISIONS TO PERSONNEL POLICY AND PROCEDURE MANUAL SECTION 4. COMPENSATION REGARDING STEP 11 RATE

Ms. Burhenne stated that there is a procedure that is used for those that are already on the Step 11 rate and it is only for about 4 employees, but this year when the calculation was done 1 of the employees would have received less than what should have been given, so they are asking to adjust the policy so that if it happens again in the future it can be handled appropriately.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the revision to the Geauga County Personnel Policy and Procedure Manual Section 4. Compensation – General Step Increase to read: (4.) Employees whose present compensation is beyond the pay range or who are on Step 11 may receive an increase equal to the County's general wage increase (a percentage wage increase determined at budget time) applied to the midpoint of their present pay grade or the Updated Step 11 rate, whichever is higher, to be effective March 12, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – APPROVE NEW AND UPDATED JOB DESCRIPTIONS – BUDGET DIRECTOR (#1321), FISCAL SPECIALIST (#1315), BUDGET OFFICER (#1308), CLERK (#1306) AND DIRECTOR OF ADMINISTRATIVE SERVICES (#1302)

County Administrator David Lair asked the Board to consider some re-organization within the Commissioners' Office. Mr. Lair asked the Board to approve the new and updated job descriptions for several positions, revise the organization chart to reflect the changes in positions and reporting within the office, and the new titles and compensation rates based on these changes.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the new and updated job descriptions for Budget Director (#1321), Fiscal Specialist (#1315), Budget Officer (#1308), Clerk (#1306), and Director of Administrative Services (#1302).

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Commissioners' Journal
March 14, 2017

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to adopt the revised organizational chart.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the promotion of Anne Rasic to the position of Budget Director (#1321) at the rate of \$29.58 per hour, Grade E15, Step 3 on the executive pay scale, which position is unclassified and overtime exempt to be effective March 12, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the promotion of Deborah Ashburn to the position of Fiscal Specialist (#1315) at the rate of \$18.73 per hour, Grade 10E, Step 1 to be effective March 12, 2017 with a one year probationary period.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the promotion of Lauri Zampino the position of Budget Officer (#1308) at the rate of \$16.35 per hour, Grade 8, Step 1 to be effective March 12, 2017 with a one year probationary period.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the re-grade of the Director of Administrative Services (#1302), Linda Burhenne to Grade E16, Step 2 on the executive pay scale, at the rate of \$31.60 per hour, which position is unclassified and overtime exempt to be effective March 12, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – APPROVE MERIT INCREASES

Mr. Lair asked the Board to approve merit increases for Gerard Morgan, Diane Dolsen, Karen Stone, Bob Debevits, and Cindy Sedivy.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve a Merit Increase for Gerard Morgan, Director of Water Resources from Grade E17, Step 5 at \$37.28 per hour to Grade E17, Step 6 at \$38.38 per hour to be effective March 12, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve a Merit Increase for Diane Dolsen, Fiscal Specialist in the Maintenance Department from Grade 10E, Step 6 at \$22.09 per hour to Grade 10E, Step 7 at \$22.71 per hour to be effective March 12, 2017.

Commissioners' Journal
March 14, 2017

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to approve a Merit Increase for Karen Stone, Administrative Assistant III at the Department on Aging from Grade 8, Step 2 at \$16.96 per hour to Grade 8, Step 3 at \$18.83 per hour to be effective March 12, 2017.*

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to approve a Merit Increase for Bob Debevits, Chore and Home Safety Supervisor at the Department on Aging from Grade 9, Step 3 at \$18.83 per hour to Grade 9, Step 4 at \$19.47 per hour to be effective March 12, 2017.*

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to approve a Merit Increase for Cindy Sedivy, Deputy Dog Warden from Grade 5, Step 5 at \$14.62 per hour to Grade 5, Step 6 at \$15.04 per hour.*

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

ACKNOWLEDGEMENTS

- a) The Monthly Financial Report from the County Building Department for the month of February 2017.*
- b) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending March 1, 2017 as required by O.R.C. 955.12.*
- c) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the inmate meals for the month ending February 2017.*

OTHER

The Board reviewed upcoming events. Mr. Claypool briefly talked about the items that will need to be discussed during the Solid Waste Board of Directors meeting. Mr. Spidalieri explained that he had spoken to Mr. Whiting who would like to install snow fence as a way to keep the recyclables out of the river near the recycling containers in Burton Township next to Post 2. Mr. Claypool also asked about having a recycling container put in at the end of Building 7 with cameras set up to monitor use of the container.

MEETINGS

Tue., 3/14 Planning Commission meeting has been cancelled – (Re-scheduled – see below)

Wed., 3/15 Tax Incentive Review Council, Community Reinvestment Housing Council, 8:00 a.m. Community Development

Mon., 3/20 Family First Council, 1:30 p.m. Job and Family Services

Tue., 3/21 Re- Scheduled - Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

Tue., 3/21 The Commissioners will hold regular session at 9:00 a.m.

Wed., 3/22 ADP Meeting, 2:00 p.m. Auditor's Office

Commissioners' Journal
March 14, 2017

Thu., 3/23 Geauga Trumbull Solid Waste Board of Directors, 1:00 p.m. District Office, Warren

Fri., 3/24 NOACA, Air Quality, Transportation and Water Quality, Cleveland

Mon., 3/27 Board of Revision, 8:00 a.m. Auditor's Office

Tue., 3/28 The Commissioners will hold regular session at 9:00 a.m.

Mr. Lair asked to send out information on the RFQ for a media consultant, to which Mr. Claypool stated that the main focus now would be on the newsletter, but look as well at hiring someone that can handle all three, the newsletter, the website and social media. Mr. Lair also brought up discussion on the upcoming tax budget that includes what the Board would like to use as a guideline for a salary increase or the increase for healthcare. Mr. Lair noted that Ms. Rasic is going to hold a series of budget meetings and explain a better easier way to input the budget into New World. There was a brief discussion in regards to what New World capabilities are available that are not being used.

Commissioners' Clerk Christine Blair mentioned the Legislative Briefing in Rootstown on March 27th at 11:30 a.m. Mr. Lennon inquired if that had been postponed to which it was noted that it would be checked on and let them know.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to adjourn the meeting at 10:06 a.m.

Geauga County Board of Commissioners

Ralph Spidalieri

Walter M. Claypool

Timothy C. Lennon

Christine Blair, Commissioners' Clerk

Commissioners' Journal
March 14, 2017

THIS PAGE INTENTIONALLY LEFT BLANK