

Commissioners' Journal
November 1, 2016

The Geauga County Board of Commissioners met in session on November 1, 2016 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Walter M. Claypool opened the meeting at 9:02 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

MEETING MINUTES

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of October 18, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of October 25, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget and Finance Administrator II Anne Rasic explained the financials for today as including an Appropriation transfer for Board of Developmental Disabilities for salaries; Supplemental appropriation for Water Resources for year-end; Cash transfers from the General Fund to the Computer Improvement Fund, to the Violence Against Women Fund for local grant match and to the Victims of Crime Act Fund for local grant match; Travel requests for the Engineer's, Commissioners' and Maintenance; a Purchase Order for the Building Department for a vehicle purchase from Preston Ford; a payment to Building Technicians for a roof project in the amount of \$33,280.00 for the Board of Developmental Disabilities; a payment to Masonry Water Solutions for brick repairs in the amount of \$12,350.33 for the Board of Developmental Disabilities; a payment to Telecommunications Systems, Incorporated for the 911 Location Database Upgrade; and a payment to LJB Incorporated in the amount of \$28,890.00 for Engineering and Surveying Services for the Department of Water Resources.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #16-149 itemizing the financials for the meeting of November 1, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT ON AGING – UNPAID LEAVE OF ABSENCE – JEFF THOMAS, TRANSPORTATION DRIVER

Director Jessica Boalt explained that they were aware of the time off upon hire, however Mr. Thomas's supervisor was not aware that the request needed to be approved in session.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve an unpaid leave of absence for Jeff Thomas, Transportation Driver of forty (40) hours for the period September 12 through September 16, 2016, which will extend his probationary period by the forty hours, until May 9, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – AMEND MOTION –
CORRECTNG AMOUNT – SATISFACTION OF MORTGAGE – CHE SCOTT

Commissioners' Clerk Christine Blair stated that she had made a mistake in the dollar amount last week and is just requesting to make that adjustment.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to amend the motion from October 25, 2016 correcting the dollar amount, to read: approve and execute a Satisfaction of Mortgage for Che Scott for down payment assistance, under Grant #B-C-05-026-1 for property located at 16565 Mayfield Road, Huntsburg as the mortgage in the amount of \$7,880.00 has been satisfied.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT OF EMERGENCY SERVICES – GRANT APPLICATION DOCUMENTS –
EMERGENCY MANAGEMENT PERFORMANCE GRANT

Deputy Director Preparedness and Training Roger Peterson explained that the EMPG grant application covers half of the salaries and benefits of the employees in their office. This grant includes a 50% match in the amount of \$79,500.00.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the grant application documents relating to the Emergency Management Performance Grant (EMPG) for Fiscal Year 2016 and to further approve Director, Dale B. Wedge to execute where appropriate in the amount of \$79,500.00 with a 50% match of funds, for a total of \$159,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT OF EMERGENCY SERVICES – AGREEMENT – LOCAL EMERGENCY
PLANNING COMMITTEE (LEPC)

Director Dale Wedge explained that this is an annual agreement with LEPC for funds to cover the work handled by the employees at DES. Mr. Wedge noted that last year it was \$7,500.00 and increased the amount this year to \$10,000.00 to cover some training needed by Mr. Petersen.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute an Agreement between the Department of Emergency Services, under the Geauga County Board of Commissioners and the Geauga County Local Emergency Planning Committee (LEPC) to provide the following services to LEPC: Administrative Support; Emergency Response Coordinator (if elected by the Geauga LEPC); Permanent Secretarial / Treasurer Responsibilities; Information Coordinator (if elected by the Geauga LEPC); Compliance; Plan Development and Exercising; Grant Applications; Training and the maintaining of all required chemical filing forms and records, in the amount of \$10,000.00 for the Year 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT OF EMERGENCY SERVICES – EMERGENCY OPERATIONS PLAN
PROMULGATION STATEMENT 2016 REVISION

Mr. Wedge explained the changes included in the revision to the Emergency Operations Plan. Mr. Wedge stated that the chemical and radiological emergency plans are now included in the plan. Some of these changes included procedures involving the Health Department and changes due to the students from Ledgemont School now attending Berkshire. There was a brief discussion regarding the requirements from the Federal Government versus State requirements.

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Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Geauga County Emergency Operations Plan Promulgation Statement and further approve and authorize the Director, Dale Wedge to execute the Promulgation Statement and Foreword to the 2016 Revision, which is National Incident Management (NIMS) compliant, authorizing submission to the State of Ohio and all agencies.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1 – FINAL DECREASE CONTRACT – RONYAK PAVING, INCORPORATED – RESURFACING CLAY STREET – MEMBER EXECUTE OPWC APPENDIX E DISBURSEMENT REQUEST FORM AND CERTIFICATION #3, FINAL

Deputy Engineer Nick Gorris stated that this was the final change order for the resurfacing of Clay Street, which allows us to submit the final disbursement request to OPWC. Mr. Gorris stated that the project came in under budget.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Change Order #1, Final, decreasing the contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Clay Street (CH 37, Sections A and B) in Huntsburg Township in the amount of \$20,818.35.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize Blake Rear, Board Member to execute the Ohio Public Works Commission Appendix E – Disbursement Request Form and Certification No. 3, Final in order to release funds from the State portion of our OPWC grant for the Asphalt Resurfacing of Clay Street (CH 37, Sections A and B) in Huntsburg Township in the amount of \$8,749.85.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

MAINTENANCE – NOTICE TO PROCEED – NOTICE OF COMMENCEMENT – APEX CONSTRUCTION AND MANAGEMENT COMPANY - COURTHOUSE BASEMENT REHAB PROJECT

Director Glen Vernick asked the Board to execute the Notice to Proceed and Commencement for Apex Construction to get started on the Courthouse Basement Rehab project.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute a Notice to Proceed for Apex Construction and Management Company for the Courthouse Basement Rehab Project.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute a Notice of Commencement for Apex Construction and Management Company for the Courthouse Basement Rehab Project.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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GEAUGA COMMUNITY ACTION

Commissioner Claypool raised a question to the Board regarding Geauga Community Action temporarily moving into an empty office in the Commissioner's Office until the space in building 5 is finished being renovated as a rental space. It was noted that the proposals received to have the work done by an outside contractor would cost more than the rental fee for a year, so instead of having the project done by an outside agency they will be completing the project with maintenance employees and the project may take a little longer to be completed.

PROBATE / JUVENILE COURT – OHIO DEPARTMENT OF YOUTH SERVICES, JUVENILE ACCOUNTABILITY BLOCK GRANT – REIMBURSEMENT REPORT

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Ohio Department of Youth Services, Juvenile Accountability Block Grant (JABG) (#2013-JB-014-B226) third quarter reimbursement report.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Mr. Claypool noted that he executed the report yesterday due to the submission deadline.

PROBATE / JUVENILE COURT – FY2017 DYS RECLAIM GRANT AMENDMENT

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the FY2017 DYS RECLAIM Grant Amendment, Attachment A, Page 2 to adjust funds and Attachment B – program overview.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

PROSECUTOR'S – VICTIM/WITNESS – VICTIM OF CRIME ACT (VOCA) AND STATE VICTIM ADVOCACY ACT (SVAA) GRANT AWARD AND ACCEPTANCE

Victim Advocate Cindi Haycox-Wellman stated that they had applied for this grant in July and was asking the Board to execute the award acceptance forms.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Victim of Crime Act (VOCA) 2016-2017 Grant Award and Acceptance forms for the Geauga County Prosecutor Victim/ Witness Program, Grant #2017-VOCA-43552231 in the amount of \$70,669.00 (\$66,208.00 Federal VOCA funds, \$16,552.00 Local County Match) and State Victim Advocacy Act (SVAA) Grant #2017-SVAA-43552236 in the amount \$4,461.00 with no local match for the period October 1, 2016 through September 30, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

TRANSIT – EIGHTY HOURS OF UNPAID PERSONAL LEAVE OF ABSENCE – MICHAEL KASPER

Director Mike Kasper asked the Board to approve up to 80 hours of unpaid leave through the end of March for family personal reasons. Mr. Kasper stated that he had previously asked for the same amount of time used was less than half of what had been requested.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve up to eighty (80) hours of unpaid personal leave of absence for Michael Kasper, during the period of November 1, 2016 through March 31, 2017 per Section 6.12 of the Geauga County Personnel Policy and Procedure Manual.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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COMMISSIONERS' OFFICE – ADVERTISE TO ACCEPT APPLICATIONS – MENTAL HEALTH AND RECOVERY SERVICES BOARD

Ms. Blair brought up the issue regarding the creation of a press release or advertisement for the vacant positions on the Mental Health and Recovery Services Board. It was noted that these appointments would be to fill the unexpired terms ending June 30, 2017 and one ending June 30, 2018. Ms. Blair posed the question as to whether they wanted to advertise for applications through December 2, 2016, to which the board responded in the affirmative.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to advertise for the vacant board positions on the Mental Health and Recovery Services Board, accepting applications until December 2, 2016. This notice will be advertised in the Maple Leaf and on the county website.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending October 12 and October 19, 2016 as required by O.R.C. 955.12.*
- b) Geauga County Board of Developmental Disabilities Board Minutes from September 21, 2016.*

OTHER

The Board reviewed upcoming events.

MEETINGS

- Thu., 11/3 Soil and Water Conservation District Annual Dinner and Election, 6:00 p.m. Fairgrounds School Building*
- Mon., 11/7 Budget Hearing, 3:30 p.m. – Common Pleas Court*
- Tue., 11/8 The Commissioners will hold regular session at 9:00 a.m.*
- Tue., 11/8 Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*
- Wed., 11/9 Geauga County Township Association Dinner, 6:30 p.m. Centerville Mills Dining Mills Hall*
- Fri., 11/11 County offices will be closed for general business in observance of Veteran's Day. Twenty-four hour operations will continue to operate as usual.*
- Tue., 11/15 The Commissioners will hold regular session at 9:00 a.m.*
- Mon., 11/21 Family First Council, 1:30 p.m. at Job and Family Services*
- Tue., 11/22 The Commissioners will hold regular session at 9:00 a.m.*
- Thu., 11/24 County offices will be closed for general business in observance of Thanksgiving Day. Twenty-four hour operations will continue to operate as usual.*
- Fri., 11/25 County offices under the hiring authority of the Board of Commissioners will be closed for general business. Twenty-four hour operations will continue to operate as usual.*
- Tue., 11/29 The Commissioners will hold regular session at 9:00 a.m.*

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BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to adjourn the meeting at 9:41 a.m.*

Geauga County Board of Commissioners

Walter M. Claypool

Ralph Spidalieri

Blake A. Rear

Christine Blair, Commissioners' Clerk

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