

Commissioners' Journal
October 30, 2018

The Geauga County Board of Commissioners met in session on October 30, 2018 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 9:04 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

COMMISSIONERS OFFICE- COUNTY ADMINISTRATOR'S REPORT

County Administrator David Lair reported on the items approved October 25, 2018 that included for the Department of Water Resources, accepting the resignation of Samantha Harris, Fiscal Specialist (#2337) to be effective December 1, 2018, and Granting permission to advertise for the position of Full-time Fiscal Specialist (#2337). This position will remain posted until filled, Mr. Lair reported on the items approved October 29, 2018, that included to concur with Bainbridge Township Trustees in not requesting a hearing on the Liquor License requested by Ruby Tuesday, Incorporated d.b.a. Ruby Tuesday, located at 7135 Aurora Road, Aurora, Ohio (C STCK 7576989-0201) by the County Administrator, as authorized by Resolution #18-077 under the direction and supervision of the County Commissioners that was approved June 5, 2018 pursuant to O.R.C. 305.30.

APPROVE FINANCIALS

Fiscal Specialist Deborah Ashburn explained the financials for today as including Cash transfers out of the General Fund to Department of Development (Community & Economic) and Metzenbaum for third quarter 2018 interest transfers; a Cash transfer out of the General Fund to Airport Construction for the local grant match request #1 for the runway lighting project; a Contract increase for the Commissioner's Office for CORSA for the insurance coverage costs on the DES drones; a Contract increase for the Department of Development (Community & Economic) for Marks Building Company for the Airport Toilet Rooms Renovation; Travel requests for the Common Pleas Court, Planning Commission and Treasurer's Office; a payment to NOACA for the remainder of the County's 2018-2019 dues in the amount of \$25,418.00; a payment to Ronyak Paving, Incorporated for the County Engineer's Office for the resurfacing of Bundysburg Road (Sections A-C) in Parkman Township in the amount of \$188,743.20; a payment to Ronyak Paving, Incorporated for the County Engineer's Office for resurfacing of Leggett Road (Sections B-C) in Montville Township in the amount of \$222,221.90; a payment to Motorola Solutions, Incorporated for the Sheriff's Office for the 25% down payment on the 9-1-1 system upgrades in the amount of \$74,883.42; and a payment to Enforcement Video LLC for the Sheriff's Office for replacement in-car video recording systems in the amount of \$25,975.00.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-141 itemizing the financials for the meeting of October 30, 2018.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

GEAUGA COUNTY HISTORICAL SOCIETY

Gauga County Historical Society Treasurer Marilyn Pickett and Board Member Bill Jackson came before the Board, presented their financial statement as of September 2018 and asked that the \$20,000.00 that had been stopped by the Board several years ago, be reinstated for this year. Ms. Pickett stated that Apple Butter Festival held in October was good, but a little less than last year. Ms. Pickett explained that last year they had to move funds from their endowment and that if they continue to do that it will be gone in five years. Ms. Pickett reminded the Board that they have not provided the \$20,000.00 the last three years and that based on their expenses they will have a deficit again this year. Ms. Pickett stated that this is the County Historical Society, not the Burton Historical Society, that they own sixty-two acres that includes forty buildings that are all maintained by volunteers. They only have 3 staff members that are paid a minimal amount and that the rest is done through volunteers. Commissioner Lennon inquired if they had any luck with donations and the response from business in the County, to which Ms. Pickett

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stated that they don't respond, that the local family businesses are being bought out by Corporations who don't support the historical business in this county and won't donate. Overall fundraising is down, the events they hold are handled by their volunteers, they continue to try and increase membership. Mr. Jackson explained that they have a small grant pending currently, and have received a couple of small grants this year. Membership is also declining, that currently they have 300 memberships that number used to be over 700 less than ten years ago. The prices are based on the type, single (\$35.00), family (\$55.00) or senior (\$25.00). It was noted that the Historical Society is a 501(C3) and file a 90/90 disclosure, with one rental property that is very minimal. Mr. Jackson noted that they have a fundraiser banquet coming up in a couple weeks that is a dinner and silent auction.

There was a brief discussion on their current budget and it was noted that the \$20,000.00 received from the Board in the past is only 7% of their total budget, that they do pay some property taxes, but is minimal because its historical and farming property.

Ms. Pickett added that the 4H Junior Leadership group that handles the milkshake booth at the fair, donated to the livestock care at the Society, noting that they have six beef cows, pigs, chickens and horses.

There was discussion about the draw they have for school tours and pioneer school that educates the kids in the county, noting that their pioneer school costs \$90.00 for members and \$110.00 for non-members and that they had over 60 kids attend this year. The school runs for five days and is taught by volunteers.

There has been conversation with the Park District, but Mr. Jackson noted that they have cut it off, noting that it doesn't fit in the direction they are moving. Ms. Pickett explained that local a business owner paid the entrance fees as a way to offer free admission on Saturdays as a way to generate interest. Interest in tours and events is strong but overall public interest is down.

The next Board meeting is the third Monday in November, 7:00 p.m. at the Shanower Library. Commissioner Claypool expressed that while he finds the grounds fascinating, he questioned the aggressiveness of reaching out to the business community, and questioned why they feel the Board should provide them with taxpayers dollars when they struggle to get interest from the general public to provide those same dollars.

Mr. Lair stated that in 2005 the Board at the time provided contributions of \$35,000.00 to three different organizations, but over the years the contributions from the General Fund were reduced and several were stopped altogether. There was discussion on the use of the Bond building, rental fee depends on the day and length of use.

Mr. Lennon stated that he wanted to discuss with them some options of getting some face time with several businesses and try and get them to be independently successful.

There was a discussion about the many exhibits that have been donated from private collectors, that include the apothecary drug store, the leather shop, the maple museum, a railroad project and a wood working tool collection.

Ms. Pickett and Mr. Jackson thanked the Board for their time.

COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1 FINAL – DECREASE CONTRACT – CHAGRIN VALLEY PAVING, INCORPORATED – ASPHALT PAVING OF ENGINEER SOUTH YARD

Deputy Engineer Nick Gorris asked the Board to execute the final change order for the asphalt paving of the south yard, noting that it was a decrease due to incidental items about \$4,700.00.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Change Order #1, Final, decreasing the contract with Chagrin Valley Paving, Incorporated for the Asphalt Paving of the Geauga County Engineer South Yard in the amount of \$4,678.70.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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COUNTY ENGINEER'S OFFICE – AUTHORIZE LENNON – CHIEF EXECUTIVE OFFICER TO EXECUTE - OHIO PUBLIC WORKS COMMISSION, APPENDIX E – DISBURSEMENT REQUEST FORM AND CERTIFICATION #1 – RELEASE FUNDS FOR THE ASPHALT RESURFACING OF BUNDYSBURG ROAD – PARKMAN TOWNSHIP

Mr. Gorris asked the Board to authorize Mr. Lennon to execute the OPWC disbursement request for the Bundysburg Road project, noting that this was not the final.

Motion: by Commissioner Claypool, seconded by Commissioner Spidalieri to approve and authorize Timothy C. Lennon, Member and Chief Executive Officer to execute the Ohio Public Works Commission, Appendix E – Disbursement Request Form and Certification #1 in order to release funds from the state portion of our OPWC grant for the Asphalt Resurfacing of Bundysburg Road (Sections A-D) in Parkman Township in the amount of \$188,743.20.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

COUNTY ENGINEER'S OFFICE – AUTHORIZE CLAYPOOL – CHIEF EXECUTIVE OFFICER TO EXECUTE - OHIO PUBLIC WORKS COMMISSION, APPENDIX E – DISBURSEMENT REQUEST FORM AND CERTIFICATION #1 – RELEASE FUNDS FOR THE ASPHALT RESURFACING OF AUBURN ROAD – MUNSON TOWNSHIP

Mr. Gorris asked the Board to authorize Mr. Claypool to execute the OPWC disbursement request which is the final for the resurfacing of Auburn Road in Munson Township.

Motion: by Commissioner Spidalieri, seconded by Commissioner Claypool to approve and authorize Walter M. Claypool, Member and Chief Executive Officer to execute the Ohio Public Works Commission, Appendix E – Disbursement Request Form and Certification #1 in order to release funds from the state portion of our OPWC grant for the Asphalt Resurfacing of Auburn Road (Section P) in Munson Township in the amount of \$100,000.00.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

COUNTY ENGINEER'S OFFICE – AGREEMENT – STATE OF OHIO DEPARTMENT OF TRANSPORTATION – ESTABLISH CONTINUOUSLY OPERATING REFERENCE SYSTEM (CORS) GLOBAL POSITIONING SYSTEM (GPS)

Deputy Engineer Andy Haupt asked the Board to execute the Agreement with ODOT to establish a location for a CORS system on the property in Parkman. Mr. Haupt briefly explained the survey application, but that it includes other GPS options for other organizations. The County will provide space for the unit with minimal power requirements. Mr. Haupt responded to a question from Mr. Claypool, noting that currently they use a unit on the Lake County maintenance building but have to be cautious as the building moves; Gustavus has a unit off Route 11 and one in Garfield Heights. They connect to them, but this addition will help increase the accuracy.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute the Agreement between the State of Ohio, Department of Transportation and Geauga County, Chardon, Ohio to establish a Continuously Operating Reference System (CORS) Global Positioning System (GPS) base station to be located at 15959 Main Market Road, Parkman, Ohio.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

COUNTY ENGINEER'S OFFICE – RESOLUTION APPOINTING BOARD MEMBER LENNON – CHIEF EXECUTIVE OFFICER – PROPOSED RESURFACING OF WILSON MILLS ROAD – EXECUTE OHIO PUBLIC WORKS COMMISSION APPLICATION

Deputy Engineer Shane Hajjar asked the Board to review and approve project application for Ohio Public Works Commission Grant funding. Mr. Hajjar stated that the resolution will

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appoint Mr. Lennon as the officer on the project. Mr. Hajjar stated that Wilson Mills Road is sections A-C, which is 2.75 miles from the county line to State Route 306.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-142 appointing Board Member, Timothy C. Lennon, as the Chief Executive Officer and Certifying Representative for the proposed Asphalt Resurfacing of Wilson Mills Road (CH 8, Sections A-C) in Chester Township, and further approve and authorize the Chief Executive Officer to execute the State of Ohio Public Works Commission Application for Financial Assistance.

Board of Commissioners, Geauga County, Ohio

Date: October 30, 2018

Resolution: #18-142

RESOLUTION AUTHORIZING TIMOTHY C. LENNON, MEMBER OF THE BOARD, TO SERVE AS THE CHIEF EXECUTIVE OFFICER AND CERTIFYING REPRESENTATIVE TO SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT AND /OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM (S) AND TO EXECUTE CONTRACTS AS REQUIRED.

Whereas, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and

Whereas, Geauga County is planning to make improvements to RS-0008AC-19, Wilson Mills Road, Sections A-C, Resurfacing. This project is located in Chester Township; and

Whereas, the infrastructure improvement herein above described is considered to be a need for the community and is a qualified project under the OPWC programs;

NOW THEREFORE BE IT RESOLVED by the Geauga County Board of Commissioners:

Section 1: That Timothy C. Lennon, Board Member is hereby appointed to serve as the Chief Executive Officer and is authorized to apply to the OPWC for funds as described above

Section 2: That Timothy C. Lennon, Board Member is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – RESOLUTION APPOINTING BOARD MEMBER LENNON – CHIEF EXECUTIVE OFFICER – PROPOSED RESURFACING OF KILE ROAD – EXECUTE OHIO PUBLIC WORKS COMMISSION APPLICATION

Mr. Hajjar asked the Board to review and approve project application for Ohio Public Works Commission Grant funding. Mr. Hajjar stated that the resolution will appoint Mr. Lennon as the officer on the project. Mr. Hajjar stated that Kile Road is sections C-D, which is 3.1 miles from Chardon Windsor Road to State Route 6.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-143 appointing Board Member, Timothy C. Lennon, as the Chief Executive Officer and Certifying Representative for the proposed Asphalt Resurfacing of Kile Road (CH 44, Sections C-D) in Claridon, Hambden, Huntsburg and Montville Townships, and further approve and authorize the Chief Executive Officer to execute the State of Ohio Public Works Commission Application for Financial Assistance.

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Board of Commissioners, Geauga County, Ohio

Date: October 30, 2018

Resolution: #18-143

RESOLUTION AUTHORIZING TIMOTHY C. LENNON, MEMBER OF THE BOARD, TO SERVE AS THE CHIEF EXECUTIVE OFFICER AND CERTIFYING REPRESENTATIVE TO SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT AND /OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM (S) AND TO EXECUTE CONTRACTS AS REQUIRED.

Whereas, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and

Whereas, Geauga County is planning to make improvements to RS-0044CD-19, Kile Road, Sections C-D, Resurfacing. This project is located in Claridon, Hambden, Huntsburg and Montville Townships; and

Whereas, the infrastructure improvement herein above described is considered to be a need for the community and is a qualified project under the OPWC programs;

NOW THEREFORE BE IT RESOLVED by the Geauga County Board of Commissioners:

Section 1: That Timothy C. Lennon, Board Member is hereby appointed to serve as the Chief Executive Officer and is authorized to apply to the OPWC for funds as described above

Section 2: That Timothy C. Lennon, Board Member is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – RESOLUTION APPOINTING BOARD MEMBER LENNON – CHIEF EXECUTIVE OFFICER – PROPOSED RESURFACING OF CAVES ROAD – EXECUTE OHIO PUBLIC WORKS COMMISSION APPLICATION

Mr. Hajjar asked the Board to review and approve project application for Ohio Public Works Commission Grant funding. Mr. Hajjar stated that the resolution will appoint Mr. Lennon as the officer on the project. Mr. Hajjar stated that Caves Road is sections E-F, which is 1.65 miles from the State Route 322 to Wilson Mills.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-144 appointing Board Member, Timothy C. Lennon, as the Chief Executive Officer and Certifying Representative for the proposed Asphalt Resurfacing of Caves Road (CH 30, Sections E-F) in Chester Township, and further approve and authorize the Chief Executive Officer to execute the State of Ohio Public Works Commission Application for Financial Assistance.

Board of Commissioners, Geauga County, Ohio

Date: October 30, 2018

Resolution: #18-144

RESOLUTION AUTHORIZING TIMOTHY C. LENNON, MEMBER OF THE BOARD, TO SERVE AS THE CHIEF EXECUTIVE OFFICER AND CERTIFYING REPRESENTATIVE TO SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT AND /OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM (S) AND TO EXECUTE CONTRACTS AS REQUIRED.

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Whereas, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and

Whereas, Geauga County is planning to make improvements to RS-0030EF-19, Caves Road, Sections E-F, Resurfacing. This project is located in Chester Township; and

Whereas, the infrastructure improvement herein above described is considered to be a need for the community and is a qualified project under the OPWC programs;

NOW THEREFORE BE IT RESOLVED by the Geauga County Board of Commissioners:

Section 1: That Timothy C. Lennon, Board Member is hereby appointed to serve as the Chief Executive Officer and is authorized to apply to the OPWC for funds as described above

Section 2: That Timothy C. Lennon, Board Member is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – RESOLUTION APPOINTING BOARD MEMBER LENNON – CHIEF EXECUTIVE OFFICER – PROPOSED REPLACEMENT OF TILDEN ROAD BRIDGE (STRUCTURE #208-1.85) – EXECUTE OHIO PUBLIC WORKS COMMISSION APPLICATION

Mr. Hajjar asked the Board to review and approve project application for Ohio Public Works Commission Grant funding. Mr. Hajjar stated that the resolution will appoint Mr. Lennon as the officer on the project. Mr. Hajjar stated that the Tilden Road Bridge in Troy Township is a county maintained bridge on a Township Road.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-145 appointing Board Member, Timothy C. Lennon, as the Chief Executive Officer and Certifying Representative for the proposed Replacement of Tilden Road Bridge (Structure #208-1.85) in Troy Township, and further approve and authorize the Chief Executive Officer to execute the State of Ohio Public Works Commission Application for Financial Assistance.

Board of Commissioners, Geauga County, Ohio

Date: October 30, 2018

Resolution: #18-145

RESOLUTION AUTHORIZING TIMOTHY C. LENNON, MEMBER OF THE BOARD, TO SERVE AS THE CHIEF EXECUTIVE OFFICER AND CERTIFYING REPRESENTATIVE TO SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT AND /OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM (S) AND TO EXECUTE CONTRACTS AS REQUIRED.

Whereas, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and

Whereas, Geauga County is planning to make improvements to Replace the Tilden Road Bridge (BR-0208-01.85) in Troy Township; and

Whereas, the infrastructure improvement herein above described is considered to be a need for the community and is a qualified project under the OPWC programs;

NOW THEREFORE BE IT RESOLVED by the Geauga County Board of Commissioners:

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Section 1: That Timothy C. Lennon, Board Member is hereby appointed to serve as the Chief Executive Officer and is authorized to apply to the OPWC for funds as described above

Section 2: That Timothy C. Lennon, Board Member is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

PROSECUTOR'S OFFICE – VICTIM OF CRIME ACT (VOCA) AND STATE VICTIM ADVOCACY ACT (SVAA) GRANT AWARD AND ACCEPTANCE

Victim Advocate Cindi Haycox Wellman briefly explained that the cap of requested funds was raised and that the agencies awarded have done well, including Job and Family Services that received funds for a child advocacy center, which will allow her to use this center versus sending the kids downtown to Rainbows Babies and Children's hospital for sexual assault examination.

Ms. Haycox explained that October is Domestic Violence Awareness Month and they held an event last weekend at the Century Village and it included a march around the square.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the Victim of Crime Act (VOCA) and State Victim Advocacy Act (SVAA) 2018-2019 Grant Award and Acceptance Forms for the Prosecutor's Victim/Witness Program, Grant #2019-VOCA-132133562 in the amount of \$82,760.00 (\$66,208.00 Federal VOCA funds, \$16,552.00 local match from County General Fund) and Grant #2019-SVAA-132133566 in the amount of \$4,461.00 SVAA funds with no local match. This grant is for the period October 1, 2018 through September 30, 2019.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – APPOINT STEVE OLUIC – DIRECTOR OF WATER RESOURCES

Interim Director Gerard Morgan asked the Board to approve the appointment of Steve Oluic to the position of Director of Water Resources. Commissioner Spidalieri expressed gratitude and welcomed him aboard.

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to appoint Steve Oluic to the position of Director of Water Resources (#2321) to be effective November 19, 2018 at the rate of \$41.84 per hour (Grade WR15, Step1).

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – CLOSE CURRENT POSTING – ASSISTANT SANITARY ENGINEER – ADVERTISE POSITION – SANITARY ENGINEER

Mr. Morgan asked the Board to allow them to close the Assistant Sanitary Engineer position and then advertise for a Sanitary Engineer until filled. In the interim, Mr. Morgan will remain the Sanitary Engineer.

Motion: by Commissioner Claypool, seconded by Commissioner Spidalieri to close the current posting for the position of Assistant Sanitary Engineer (#2303).

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Claypool, seconded by Commissioner Spidalieri to grant permission to advertise for the position of Sanitary Engineer (#2302). This position will remain posted until filled.

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Roll Call Vote: Commissioner Claypool Aye
Commissioner Lennon Aye
Commissioner Spidalieri Aye

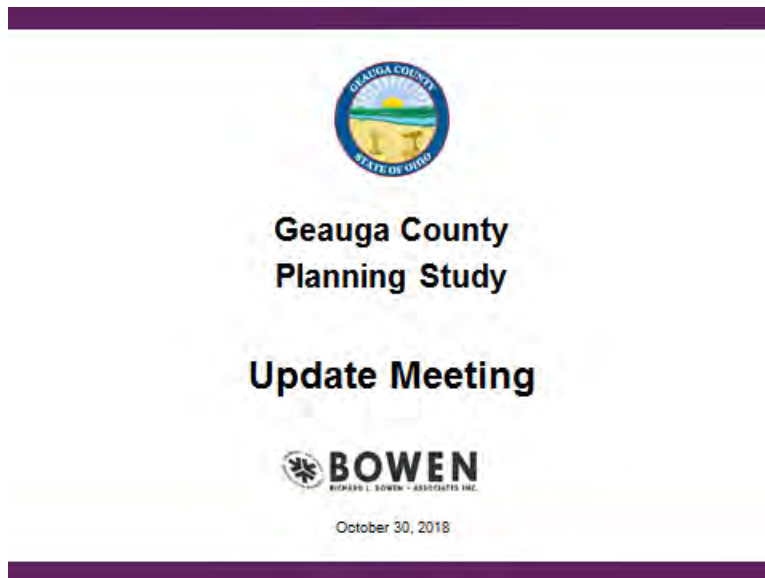
WORK SESSION – R.L. BOWEN AND ASSOCIATES – PROFESSIONAL DESIGN SERVICES
RELATED TO THE CURRENT AND FUTURE USES OF EXISTING GEAUGA COUNTY
ASSETS AND THE POTENTIAL CONSTRUCTION OF NEW OFFICE FACILITIES

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to move into a Work Session with R.L. Bowen and Associates regarding Professional Design Services related to the current and future uses of existing Geauga County Assets and the Potential Construction of New Office Facilities

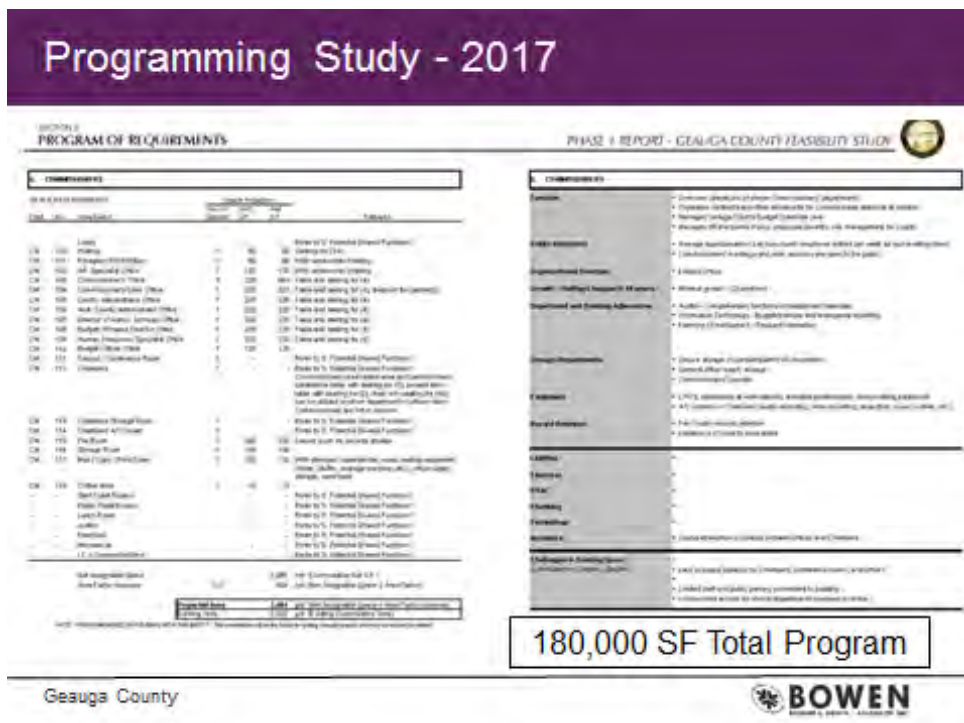
Roll Call Vote: Commissioner Claypool Aye
Commissioner Lennon Aye
Commissioner Spidalieri Aye

The Board moved into the Work Session at 9:55 a.m.

R. L. Bowen Associates Ken Emling and Robyn Wolf presented the following power point:



Mr. Emling stated that in 2017 they embarked on the task of meeting with all the departments and developed a Program of Requirements for a total of 180,000 square footage.



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Facility Assessment - 2017



Geauga County

BOWEN
BOWEN & BOWEN - BOWEN & BOWEN

That included a walkthrough of all the buildings and departments.

Feasibility Study Presentation (Jan. 2018)



Geauga County

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BOWEN & BOWEN - BOWEN & BOWEN

In January they presented a Feasibility Study and discussed the issues and concerns that they uncovered, giving an example of security.

Planning Study - 2018

STUDY 3 OPTIONS:

- Option 1 – New Construction on 35-acre Site
- Option 2 – New Construction Split Between 35-acre South St. Site and Ravenwood Site
- Option 3 – Renovation/Expand at Existing Locations

Geauga County

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In June they discussed with the Board and asked them to look at 3 options. They started with putting together five goals and they include:

Planning Study – (5 Project Goals)

1. Bring Elected Officials and County Services closer to the center of the County
2. Reduce the number of buildings that the County must maintain
3. Better align County Officials and department relationships

Geauga County



Planning Study – (5 Project Goals)

4. Increase Safety & Security for Elected Officials and County Staff
5. Improve accessibility and convenience for County residents

Geauga County



Mr. Lennon added that number four should also include the residents of the County.

Option 1.1 (1-story building)



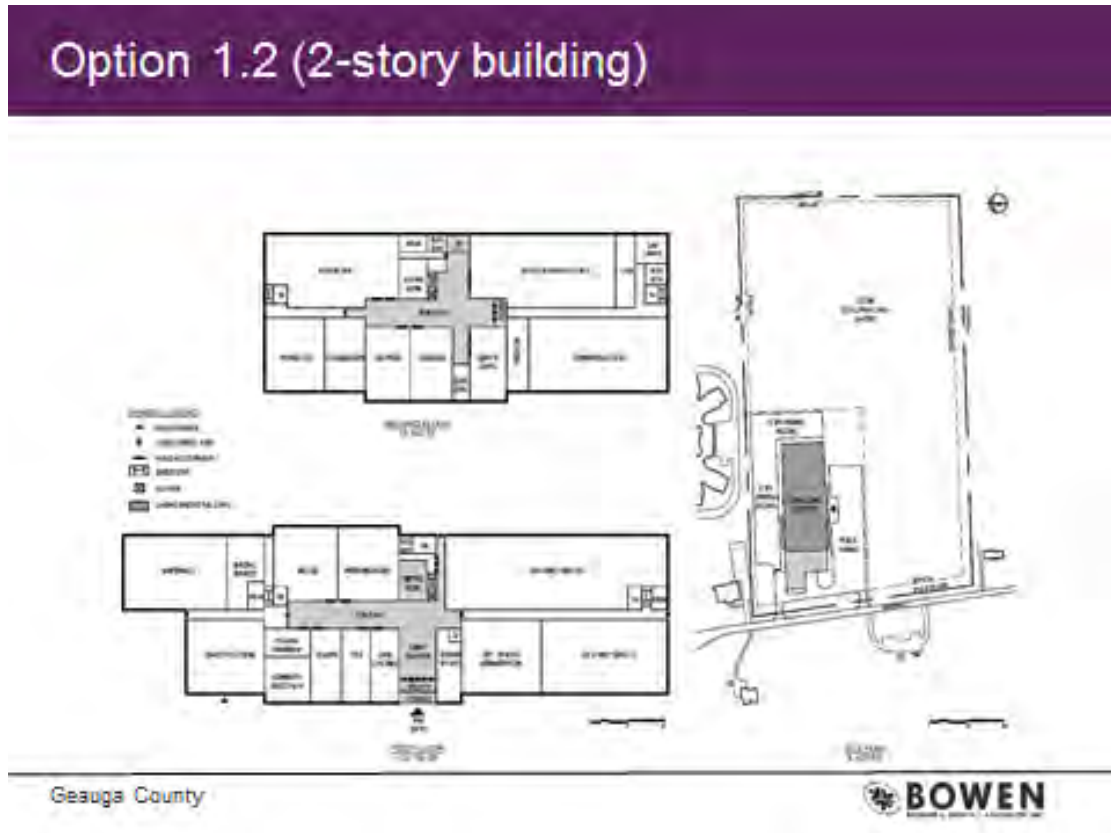
Geauga County



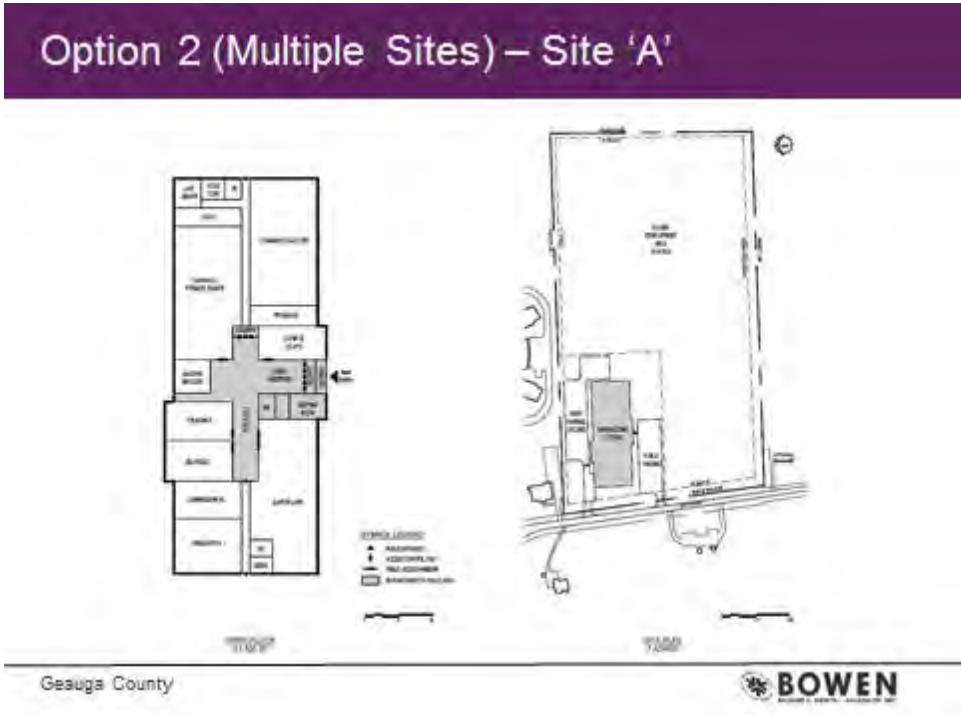
Mr. Emling stated that this is option 1.1 on the 35 acre site, that included looking at various zoning, setbacks to ensure there is no infringement, this one story option that takes up about twelve acres, placing the building up front, which an option would be to place it in the back and use the remainder for future development. There was a brief discussion about the public defender's office. Mr. Emling noted that this allows them to separate public and employee

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parking. Security was a big issue that was discussed in the study. Ms. Wolf stated that having a controlled entry point allows for safety and security. This is set up for a security check point in the public access area and allows for common space for the departments that need to have public access. Ms. Wolf stated that it adds layers of access and security. There was a brief discussion about including a sally port as an entry point for those entering the courts. This design also includes secondary access points for employees. Mr. Emling added that this is just a first pass at trying to get the square footage requirements laid out and as a way to see if it can be done.

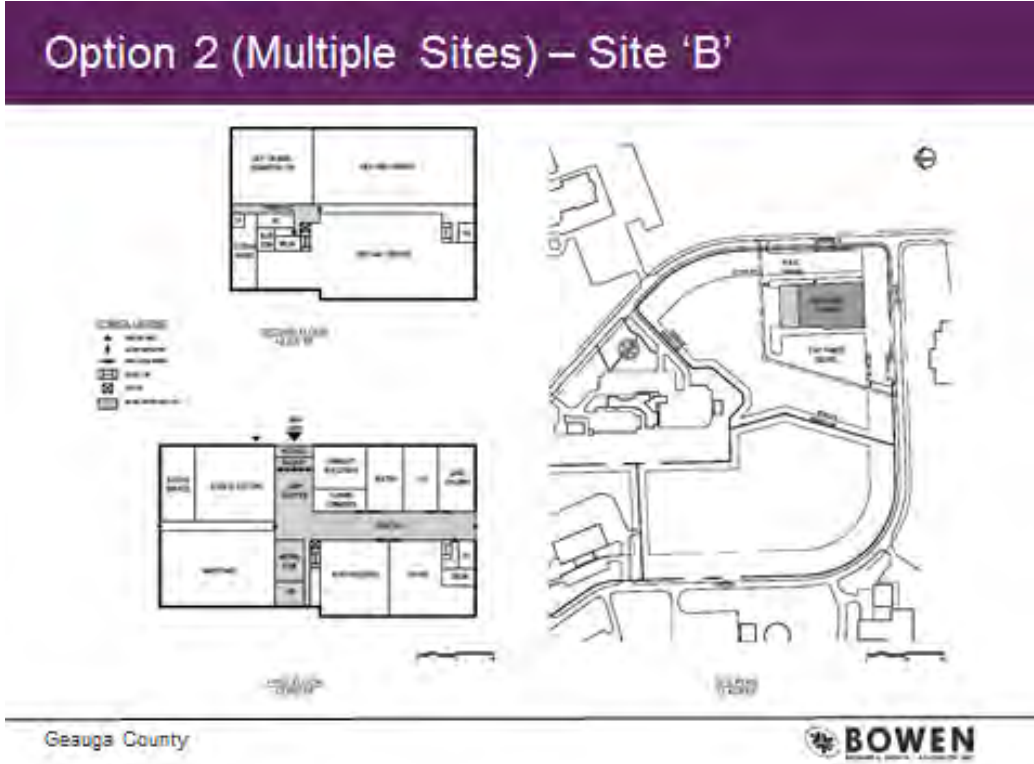


Mr. Emling stated that option 1.2 is a two story building again on the 35 acre site that cuts down on space to using nine acres down from option 1.1 which used twelve. Ms. Wolf noted that the first floor is going to be the departments that the public will access the most, keep the common public area around the elevators. Mr. Lennon inquired about pros and cons on a two story versus one story, to which Ms. Wolf noted that it adds another layer, adding privacy and an additional security check point. There was discussion about a shell being built of a second story area that could be finished for future use based on need. Mr. Emling stated that it is expensive to add on to space going up, but easier to go out.

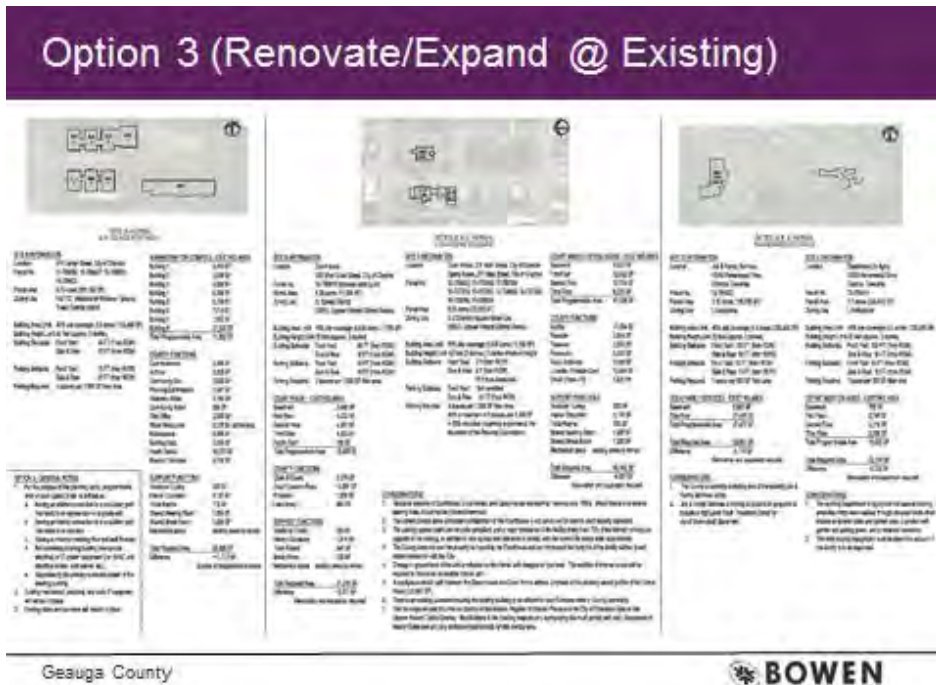


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Mr. Embling moved on to talk about Option 2 which takes the program and divides it into multiple sites, including a one story site on the south street site that includes seven acres. Ms. Wolf noted that this site contains the offices required to remain in the County Seat in the state of Ohio. Ms. Wolf noted that there would be a main security checkpoint and then a secondary checkpoint before entering the Courts. Mr. Embling stated that Site B is at Merritt Road /Ravenwood Drive area that include all the rest of the departments that aren't required to be in the seat. Ms. Wolf added that it would simplify things for the residents.



Mr. Embling stated that option 3 is a renovation and expansion of the current office locations that were studied in 2017. They included what they call “swing space”, which refers to an area that you would need to relocate staff while the renovation is being completed. Mr. Embling added that in essence you’re building a court area twice, because you have to make the area secure while you’re building or renovating plus then the area you are building. Ms. Wolf stated that she looked at usable square footage based on the site and then looked at needs, at 470 Center there would be excess space, but at other locations you will have a deficit. Ms. Wolf stated that you would then have to look at expanding, but the square being on the list of historic places, can cause restrictions on what you might be able to do. Mr. Lennon stated do we take the money we are spending to maintain or put it towards something that can be better.



1. *Journal of the American Medical Association*, 2000; 284: 2689-2695.

Geauga County **BOWEN**
 Kentucky's Official County Seal

Probable Costs – Options 1 & 2

The cost includes a ten percent design contingency because there are many unknowns being just in to the project, along with the normal costs that a contractor builds in. Mr. Emling noted that Option 1.1, single story is about \$44 million. These costs are starting construction within the next year to eighteen months. Option 1.2 is a two story building at about \$46 million. While you have acreage, with the two stories it has a little more expense based on elevators and stairs. Mr. Emling stated that Option 2 includes the two site locations, option 2A is on the 35 acres with 2B on the Merritt Road / Ravenwood Drive locations would be about \$50 million. Mr. Emling stated that Option 3 is the expansion and renovation of current site locations and would be around \$56 million, which includes the extra expense for having to have a space to put staff while you are under construction.

Mr. Embling stated that we are at the second stage of the contract, noting that property values, financing, or delivery methods have not been looked at yet. The next step with approval of the Board is to begin to look at those next steps. Mr. Embling stated that if option 1.1 is \$44 million is not going to change unless you change the program. Within the last year construction costs

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have been rising, the longer it takes to get under construction, the price will go up. Mr. Lair stated that the good news is based on cash flow projections and long term interest rates, the latest number for 30 year issue of bonds is 3.6%, so on a project we are looking at, the payment should stay in a range that can be paid out of the General Fund. Mr. Lair discussed the safety center financing done through notes that were rolled over annually and paid off in ten years. Short term financing has increased, but the long term financing has not so you look at long term but consider a reissue based on rates. There was discussion about assets that haven't been built in to the cost. There was a discussion about technology and security being built into the cost but furniture was not. Mr. Lennon asked what the next step was, to which Mr. Emling stated that the Board would need to choose an option to clarify the equation, and they would begin to look at assets, delivery method and then make a recommendation of an option. Mr. Claypool said option 3 for him was off the table based on cost. Mr. Emling asked them to review the information, but added that option 2 gets some things closer to the center of the county, but it's a matter of how the county will operate for the next fifty years. Mr. Emling agreed that they could do pros and cons based on options, but that staffing is up to the Board. Mr. Lennon added that the potential for opportunity and growth is there. Mr. Emling stated that in visiting with all the offices and departments, they have their own point person and don't think that it could be combined, that the staff in place now is going to move with them. The building is going to be shared, and the safety and security is the big key that is deficient right now. They will start to look at delivery methods and a narrative on option 1 and 2, and wait to hear if they can engage with CBRE on financing options. The Board agreed for them to move to the next step.

Probable Costs – Option 3

[illegible]

The Board closed the Work Session at 11:05 a.m.

Mayor, Jeff Smock from the City of Chardon agreed that option 3 is a no brainer, to ignore. He expressed his opinion in that he would like to see option 1 over option 2 to keep more in the City, and that the City may have concern over what happens with the Courthouse. Mr. Smock stated that the direction they are headed is what was expected. There was a brief discussion about what the City of Chardon had done with the area that was renovated as a new administrative center and Municipal Court. Steve Yaney, Planning and Zoning Administrator with the City of Chardon stated that currently they are ok, but if the City were to double in size then they may have space issues. They did include storage space that could be utilized if they needed, so they did plan for future growth. Mr. Lennon inquired on what they feel is the potential for growth on the square. Mr. Yaney stated that property on the square is broken, noting that people have to purchase a building one at a time, and that there is concern over the number of employees that would be taken off the square that frequent the businesses on the square. Mr. Smock noted that they are in the process of redoing their comprehensive plan and know that the square is going to change and that they know that there will be change coming. A big question of concern is will they be able to fill all of that space. Mr. Claypool stated that this is not going to happen

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overnight, it's going to take time that they will have to work on answering some of these questions.

DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – ACCEPT RESIGNATION OF KELLY CONRAD, ASSISTANT DIRECTOR

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to accept the resignation of Kelly Conrad, Assistant Director to be effective November 9, 2018.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

The following item had been on the Agenda this a.m. but was tabled.

The Department of Development (Community & Economic) is requesting the Board grant permission to advertise internally for the position of Full-time Program Administrator (#1402) for a period of five days with applications accepted October 31, 2018 through 9:00 a.m. November 5, 2018. In the event no qualified candidate is found the position will be advertised externally until filled.

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to move into Executive Session to consider the employment of a public employment.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Absent*

*Commissioner Spidalieri stepped out of the room before the motion carried.

The Board moved into Executive Session at 11:21 a.m. with Mr. Lair and Assistant County Administrator Gerard Morgan. The Board* returned at 12:40 p.m. with no action at this time.

*Commissioner Lennon left during the executive session.

ACKNOWLEDGEMENTS

- a) Geauga County Board of Developmental Disabilities Board Minutes from September 19, 2018.
- b) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending October 3, 2018 as required by O.R.C. 955.12.

OTHER

The Board reviewed upcoming events.

MEETINGS

Tue., 10/30 Special ADP meeting, 1:00 p.m. Auditor's Office

Sat., 11/3 4H Member and Volunteer Recognition Banquet, 11:00 a.m. St. Mary's Banquet Hall

Tue., 11/6 The Commissioners will hold regular session at 9:00 a.m.

Fri., 11/9 NOACA Finance & Audit 8:30 a.m., Governance 10:00 a.m., Executive 11:30 a.m., Cleveland

Mon., 11/12 **County offices will be closed for general business in observance of Veteran's Day. Twenty-four hour operations will continue to operate as usual.**

Wed., 11/14 Geauga County Township Association Dinner Meeting, 6:30 p.m. at Mary Yoder's, Middlefield

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Thu., 11/15 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

*Thu., 11/15 The Commissioners will hold regular session at **9:30 a.m.***

Mon., 11/19 Family First Council, 1:30 p.m. at Job and Family Services

Tue., 11/20 The Commissioners will hold regular session at 9:00 a.m.

Thu., 11/22 County Offices will be closed for general business in observance of Thanksgiving Day. Twenty-four hour operations will continue to operate as normal.

Fri., 11/23 County offices under the hiring authority of the Board of Commissioners will be closed for general business. Twenty-four hour operations will continue to operate as usual.

Tue., 11/27 The Commissioners will hold regular session at 9:00 a.m.

Thu., 11/29 Portage Geauga Juvenile Detention Center Meeting, 1:00 pm. Portage County Commissioners' Office

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to adjourn the meeting at 12:41 p.m.

Geauga County Board of Commissioners

Ralph Spidalieri

Timothy C. Lennon

Walter M. Claypool

Christine Blair, Commissioners' Clerk

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