

**Commissioners' Journal**  
**September 12, 2017**

*The Geauga County Board of Commissioners met in session on September 12, 2017 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Ralph Spidalieri opened the meeting at 9:14 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**APPROVE FINANCIALS**

*Budget Director Anne Rasic explained the financials for today as including a Supplemental Appropriation request for Water Resources for service contracts; Travel requests for Community and Economic Development and the Department of Emergency Services; a Contract with Stantec Consulting Services, Incorporated for the Department of Water Resources in the amount of \$44,500.00 for micromonitoring of the Chagrin Falls Sewer Area; and a payment to Enforcement Video LLC for the Sheriff Law Enforcement Block Grant Fund in the amount of \$27,976.63 for car camera replacements.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #17-105 itemizing the financials for the meeting of September 12, 2017.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COMMISSIONERS OFFICE – 2017 BUDGET HEARING SCHEDULE**

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the 2017 Budget Hearing Schedule.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Budget Hearings will be held on Thursday, September 28, 2017 beginning at 8:30 a.m. through 4:30 p.m. that will include the departments of Treasurer, Dog Warden, Recorder, Clerk of Courts, Soil and Water, Prosecutor, Building Department, County Home, Planning Commission, Coroner, Department of Emergency Services, Law Library and OSU Extension. On October 3, 2017 beginning at 1:00 p.m. through 4:30 p.m. that include the departments of Aging, Mental Health, Commissioners, Municipal Court, Public Defender and Maintenance (Capital). On Thursday, October 5, 2017 beginning at 8:30 a.m. through 4:30 p.m. that include the departments of Elections, Auditor, Community Development, Job and Family Services, Veterans, Sheriff's Office, Board of Developmental Disabilities, Transit and Maintenance. On Wednesday, October 11, 2017 at 2:30 p.m. for the Common Pleas Court and on Tuesday, October 17, 2017 that include the departments of the County Engineer and Water Resources.*

**JOY PADGETT, OFFICE OF OUTREACH AND CUSTOMER SUPPORT, DIVISION OF ENVIRONMENTAL AND FINANCIAL ASSISTANCE - NON REGULATORY SIDE OF THE EPA THAT ASSISTS COMMUNITIES AND SMALL BUSINESSES WITH FINANCIAL AND TECHNICAL ASSISTANCE**

*Ms. Padgett presented several brochures to the Board and explained that she works out of the Office of Outreach and Support under the Division of Environmental and Financial Assistance (DEFA). Ms. Padgett stated that Geauga is the 65<sup>th</sup> county that she has met with and there is no cookie cutter as to how they are organized, but they all have the same goal for their citizens. Director Butler formed the department because he wanted people to know that the EPA has a front door. Ms. Padgett expressed the hope that these meetings will help people and businesses with technical issues before they reach findings and orders.*

*Ms. Padgett stated that the Office of Financial Assistance (OFA) is a department Geauga County is familiar with and provided a brief history of the Loans that have been granted through the*

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*EPA. Ms. Padgett inquired about the Household Sewage Treatment Program noting that it hadn't been being applied for, to which Mr. Spidalieri stated that the County has chosen to not participate in that program. Ms. Padgett stated that there are funds available under the Recycling and Litter Prevention grant programs. Ms. Padgett stated that the state also has principal forgiveness which works the same as a grant. If you are eligible, you pay back a percentage of the amount received. Ms. Padgett noted two grants, the Market Development Grant and the Scrap Tire Grant which now also includes recycled asphalt shingles.*

*Ms. Padgett stated that the Office of Compliance Assistance and Pollution Prevention (OCAPP) gives free and confidential assistance to Ohio businesses for pollution prevention opportunities and how to comply with environmental requirements. Ms. Padgett noted free online materials and waste exchange for businesses and organizations to connect and find reuse and recycling solutions for waste and by-product materials.*

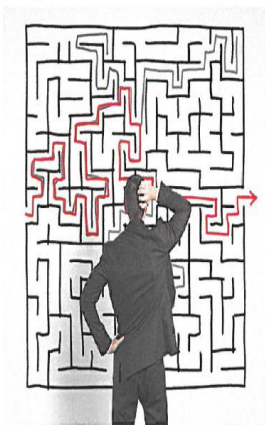
*Commissioner Claypool asked if they could assist with getting an air sensor moved on the building at Notre Dame Cathedral Latin from the bus garage to another location. Ms. Padgett handed out a Resource Guide with contact information to the different divisions.*

### The Division of Environmental and Financial Assistance (DEFA)

*Helping communities and businesses access compliance, technical and financial resources*

#### Office of Outreach and Customer Support (OCS)

OCS reaches out to Ohio communities and businesses to help them understand what resources are available and guide them through the process of getting help, so their needs can be fully met in an expedient manner.

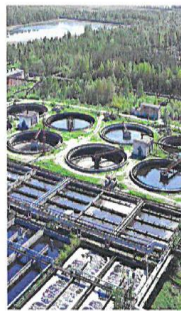


OCS connects customers to the environmental assistance they need, through:

- in-person meetings to guide customers to the appropriate financial and technical resources;
- coordinating outreach to specific industries, communities or other stakeholder groups;
- presenting an overview of DEFA services at meetings and conferences; and
- providing information about important topics such as compliance deadlines, training events and new resources through DEFA's monthly listserv updates and quarterly electronic newsletter. To receive this information, please email outreach.defa@epa.ohio.gov.

#### Office of Financial Assistance (OFA)

OFA works to improve the quality of Ohio's water resources by financing cost-effective and environmentally sound wastewater, storm water and drinking water infrastructure improvements and other water resource projects.



Infrastructure projects are primarily financed through the state's two revolving loan fund programs. OFA also provides funding to local governments, communities and businesses through the Recycling and Litter Prevention grant program. Additionally, technical assistance is available for small wastewater treatment plants struggling to achieve or maintain compliance with permit requirements.

The Water Pollution Control Loan Fund (WPCLF) provides financial and technical assistance to public or private applicants for planning, design and construction of a wide variety of wastewater infrastructure projects to protect or improve the quality of Ohio's water resources.

The Water Supply Revolving Loan Account (WSRLA) offers assistance for projects that address failing drinking water infrastructure and human health threats.

OFA's customer-focused approach includes working with applicants from the beginning of the funding process through project completion.

#### Office of Compliance Assistance and Pollution Prevention (OCAPP)

OCAPP provides free and confidential assistance to Ohio businesses to help them comply with Ohio's environmental requirements, focusing on the needs of small business.

Many resources are available including:

- a toll-free hotline (800) 329-7518 staffed 8-5 Monday through Friday with environmental specialists who can answer compliance questions;
- help with Ohio EPA paperwork and permit applications;
- industry-specific compliance information, written in plain-English; and
- on-site assessment to help identify ways to achieve and maintain compliance with environmental requirements.

Free pollution prevention (P2) assessments also are available to help businesses identify and implement measures that can save money, increase business performance and benefit the environment.

OCAPP also administers the Encouraging Environmental Excellence (E3) Program. The E3



program recognizes businesses, industries, trade associations, professional organizations or local governments of Ohio for their commitment to environmental excellence.

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COUNTY ENGINEER'S OFFICE – SNOW AND ICE CONTROL AGREEMENTS –  
BAINBRIDGE TOWNSHIP TRUSTEES, CHESTER TOWNSHIP TRUSTEES AND RUSSELL  
TOWNSHIP TRUSTEES – WINTER SEASON 2017-2018

*Frank Antenucci asked the Board to approve the agreements for Snow and Ice Control with Bainbridge, Chester and Russell Townships. There was a brief discussion about the salt storage structure and the cost of salt for this coming winter season being very good.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Snow and Ice Control Agreement among the Geauga County Board of Commissioners, Geauga County Engineer and Bainbridge Township Board of Trustees for the winter season of 2017 through 2018.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Snow and Ice Control Agreement among the Geauga County Board of Commissioners, Geauga County Engineer and Chester Township Board of Trustees for the winter season of 2017 through 2018.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Snow and Ice Control Agreement among the Geauga County Board of Commissioners, Geauga County Engineer and Russell Township Board of Trustees for the winter season of 2017 through 2018.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – EASEMENTS FOR DRAINAGE PURPOSES – JOSEPH  
MIRTEL, JR AND JESSICA SZACHURY – DRAINAGE IMPROVEMENTS TO CULVERT ON  
MULBERRY ROAD

*Deputy Engineer Andy Haupt asked the Board to accept the easements for drainage improvements to a culvert. Mr. Haupt explained that this is culvert extension guardrail elimination for safety impetuses being worked on.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to accept and execute the Easements for Drainage Purposes between the Geauga County Board of Commissioners and Joseph Mirtel, Jr. and Jessica Szachury (Parcel #11-145810) for drainage improvements to culvert (CUL-0039-01.280) on Mulberry Road in Chester Township in the amount of \$200.00 and \$841.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT ON AGING – STUDENT FIELD CONTRACT – YOUNGSTOWN STATE  
UNIVERSITY

*Director Jessica Boalt explained that Youngstown State University has a Social Worker program in conjunction with Lakeland Community college and has reached out to us to be a field site for students going through the Social Work program. Ms. Boalt noted that this is an unpaid internship and the students are graded, and do submit a review to the school.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Student Field Contract between Youngstown State University, the Geauga County Board of Commissioners and social work students completing their field placement requirements of the social work program.*

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Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

**BUILDING DEPARTMENT – APPROVAL OF CREDIT CARD APPLICATION – GEAUGA CREDIT UNION**

County Administrator David Lair explained that this is just the application to be submitted to the credit union as a way to help facilitate the travel process with the Auditor's office. There was a brief discussion about credit cards being used specifically for travel while a procurement card can be used for services.

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve the submission of a credit card application to the Geauga Credit Union for a VISA that will be used for travel purposes.

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – CHANGE ORDER #2 FINAL – GOTTSCHALK BUILDING COMPANY – ADA RESTROOMS RENOVATIONS**

Assistant Program Administrator Kelly Conrad asked the Board to approve the second change order for damage to the floor upon removal of the concrete.

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute Change Order #2, Final increasing the Contract with Gottschalk Building Company for the Geauga County Buildings and Grounds ADA Restrooms Renovations under Grant #B-F-16-1AZ-1, due to a change in the scope of work in the amount of \$679.00.

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

**DEPARTMENT OF JOB AND FAMILY SERVICES – PREVENTION, RETENTION AND CONTINGENCY PLAN (PRC PLAN) BIENNIAL REVIEW AND RENEWAL 2017**

Executive Director Craig Swenson asked the Board to approve the PRC, Prevention, Retention and Contingency plan review. Mr. Swenson stated that these funds are under the TANF (Temporary Assistance for Needy Families) funds and have a specific purpose and are tailored for working families with children. Mr. Swenson stated that the funds can be used for short term issues that are connected to a level of employment (maintain or obtain employment). Mr. Swenson stated that before them today is the plan for the use of these funds which must be submitted every two years. Mr. Swenson stated that the plan has been changed to raise the eligibility level from 150% to 175% of the poverty level because Job and Family Services had been returning the funds. This percentage is 5% of the Federal poverty level, which is about \$45,000.00 for a family of four. He added that they want to encourage people to do things on their own. Mr. Swenson stated that this is a onetime benefit, and the funds do not go to the family, that Job and Family Services are paying the invoice directly to the vendor.

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to certify that the requirements of Ohio Revised Code 5108 pertaining to the Biennial Review of the Prevention, Retention and Contingency (PRC) Plan by the Family Services Planning Committee have been fulfilled and that the PRC Plan is approved to be submitted to the Ohio Department of Job and Family Services and further approve and authorize the President of the Board to execute the Geauga County Prevention, Retention and Contingency Plan Biennial Renewal 2017 of Ohio Revised Code 5108.

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

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**TRANSIT – TERMINATION OF ROBERT WARE, PART-TIME DRIVER – PROBATIONARY FAILURE**

*Driver Supervisor JoAnna Santilli asked the Board to approve the termination of Mr. Ware for probationary failure due to his inability to work.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the termination of Robert Ware, Part-time Driver (#2210-1) to be effective September 5, 2017 due to probationary failure.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – AWARD BID – S.E.T., INCORPORATED – BAINBRIDGE SANITARY TRUNK MAIN REALIGNMENT**

*Director Gerard Morgan asked the Board to award the Bid to S.E.T. for the Bainbridge Trunk main realignment. Mr. Morgan explained that he discovered that the river was realigned over top of the sewer main. This will realign 1,200 feet of sewer line in one area. The department is putting in a pump station in another section. Mr. Morgan stated that this main runs from the McFarland plant to South Russell and crosses the river in several locations.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to award the Bid to S.E.T., Incorporated for the Bainbridge Sanitary Trunk Main Realignment Project in the amount of \$696,487.00 as they represented the lowest and best bid.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – ACCEPT CONSTRUCTION PLANS – SANITARY SEWER AND WATER LINES – CANYON RIDGE CLUSTER HOMES DEVELOPMENT – BAINBRIDGE TOWNSHIP**

*Mr. Morgan explained that this is for sanitary sewer and waterlines in the development that will be going in off Northview located off of Chagrin Road.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and accept the construction plans for the sanitary sewer and water lines only for the Canyon Ridge Cluster Homes Development in Bainbridge Township. The sanitary sewer and water lines will be installed as part of the development by the developer under the inspection of Water Resources personnel and the sanitary sewer and water lines will be turned over to the County for ownership, operation and maintenance when the project is completed and appropriate easements are granted.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – APPROVE THE ADDITION OF THE BOARD OF DEVELOPMENTAL DISABILITIES TO THE CEBCO GEAUGA COUNTY HEALTHCARE AND DENTAL PLANS**

*Mr. Lair explained that we have been receiving our updates from CEBCO on our renewal rates as well as the claims experience from the Board of Developmental Disabilities which lately has been better than the rest of the county. Mr. Lair stated that due to the staff being downsized, though still at 80+ people, it's not large enough to give us a benefit, but going forward he feels that it won't hurt the experience of the county if we allow them to come on board with the county healthcare plan. Superintendent Don Rice stated that they will move their staff to be in line with what the county does. Mr. Rice expressed that the plans they have are considered a high deductible plan, and the deductibles are \$400.00 higher than our highest deductible. Mr. Lair stated that they had introduced a Health Savings Plan to coincide with the high deductible plans and suggested the County be looking at that for the future. There was a brief discussion about their claims experience being good and helping our experience within the pool. Mr. Lennon expressed that the high cost of insurance is what tax payers are dealing with and it's tough when*

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*people are complaining about compensation with the really good benefits we have here at the county. Discussion continued about the other benefits that are also offered with sick, vacation, and PERS.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the addition of the Board of Developmental Disabilities to the CEBCO Geauga County Healthcare and Dental Plans.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – EXECUTIVE SESSION**

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to move into Executive Session for the purpose of considering the employment of a public employee.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*The Board moved into Executive Session at 10:05 a.m. with Mr. Lair and Director of Administrative Services Linda Burhenne. Mr. Spidalieri noted that he would have to leave in a few minutes for a meeting he was attending downtown. The Board returned at 10:48 a.m. and no action was taken.*

**ACKNOWLEDGEMENTS**

- a) The Monthly Financial Report from the County Building Department for the month of August, 2017*
- b) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending August 16, 2017 as required by O.R.C. 955.12.*
- c) The 2016-2017 Criminal Report filed by County Prosecutor James R. Flaiz as required by O.R.C. 309.16.*
- d) The Amended Monthly Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Months of May, June and July, 2017, pursuant to ORC 135.35(L).*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

*Tue., 9/12 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*

*Tue., 9/12 The Commissioners will hold regular session at 9:00 a.m.*

*Wed., 9/13 NOC COG, 12:00 p.m. Building #8*

*Thu., 9/14 Geauga Trumbull Solid Waste Board of Directors, 10:00 a.m. District Office, Warren*

*Mon., 9/18 Family First Council, 1:30 p.m. at Job and Family Services*

*Tue., 9/19 The Commissioners will hold regular session at 9:00 a.m. with Public Hearing #2 at 9:30 a.m. for the proposed "Water Management and Sediment Control Regulations, Amended 2017", with additional Public Hearings (1<sup>st</sup> set) for the proposed issuance of the additional annual county motor vehicle license taxes at 9:40 a.m. for O.R.C. 4504.15 (\$5.00 First New Tax), at 9:45 a.m. for O.R.C.*



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*4504.16 (\$5.00 Second New Tax) and at 9:50 a.m. for O.R.C. 4504.24 (\$5.00 Third New Tax).*

- Tue., 9/19 Work Session, Richard L. Bowen and Associates for Feasibility Study, 10:30 a.m. Conference Room*
- Wed., 9/20 The Department on Aging Annual Meeting, 11:00 a.m. – 1:30 p.m. at Notre Dame Education Center Auditorium*
- Mon., 9/25 Board of Revision, 9:00 a.m. Auditor's Office*
- Tue., 9/26 The Commissioners will hold regular session at 9:00 a.m. with Public Hearings (2<sup>nd</sup> set) for the proposed issuance of the additional annual county motor vehicle license taxes at 9:15 a.m. for O.R.C. 4504.15 (\$5.00 First New Tax), at 9:20 a.m. for O.R.C. 4504.16 (\$5.00 Second New Tax) and at 9:25 a.m. for O.R.C. 4504.24 (\$5.00 Third New Tax) and a Public Hearing at 9:35 for the CY2018 ODOT Rural Transit Program*
- Tue., 9/26 Department on Aging Open House, Celebrating 40 years of service, 11:00 a.m. – 2:00 p.m. and 4:00 – 7:00 p.m. at the Chardon Center, Ravenwood Drive*
- Thu., 9/28 ADP Board meeting, 2:00 p.m. Auditor's Office*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion: by Commissioner Claypool, seconded by Commissioner Lennon to adjourn the meeting at 10:49 a.m.*

*Geauga County Board of Commissioners*

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*Ralph Spidalieri*

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*Walter M. Claypool*

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*Timothy C. Lennon*

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*Christine Blair, Commissioners' Clerk*

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