

Commissioners' Journal
July 29, 2014

The Geauga County Board of Commissioners met in session on July 29, 2014 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 10:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Everyone wished Commissioner Spidalieri a very Happy Birthday as we would not see him the following day on his actual birthday.

APPROVE MINUTES

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute the minutes for the meeting of July 22, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget and Finance Administrator Heidi Delaney explained the financials for today as including a Revenue Certification for the Juvenile Court's CASA fund; a Supplemental Appropriation for the Board of Developmental Disabilities Construction fund for the 2014 roof replacement project and the Job and Family Services Children Services fund for residential treatment costs and administrative expense transfers; an Appropriation transfer from the Contingency account to partially fund the purchase of a copier for the Public Defender's Office; Cash transfers out of the General Fund for 2nd Quarter 2014 interest transfers, the payment of quarterly gas well allotment proceeds to the Board of Developmental Disabilities, and the refund of a duplicate Sheriff's vehicle repair invoice paid into the General Fund; Purchase orders for Adventure Chrysler Jeep for the purchase of (2) 2014 Jeep Patriots for the Department of Job and Family Services in the amount of \$21,258.50 each; a contract for CT Consultants for system modeling and master planning for the Bainbridge Water System in the amount of \$31,000.00; Travel requests for the Building Department and the Department of Job and Family Services; a payment to Gottschalk Building Company for pay request #10 for the Board of Developmental Disabilities ICFDD downsizing project in the amount of \$145,192.00; and a payment to Junction Auto Sales for the purchase of a 2014 Ram CV vehicle for the Dog Warden's Office in the amount of \$20,582.50.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute Resolution #14-126 itemizing the financials for the meeting of July 29, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY AUDITOR AND COUNTY TREASURER – MONTHLY STATEMENT COUNTY FINANCES – JUNE 2014

Motion: by Commissioner Samide, seconded by Commissioner Rear to accept, execute and file the monthly Statement of County Finances filed by the County Auditor for the month of June, 2014 pursuant to O.R.C. 319.15.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Rear to accept, execute and file the monthly Statement of County Finances filed by the County Treasurer for the month of June, 2014 pursuant to O.R.C. 319.15.

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Roll Call Vote: *Commissioner Samide* *Aye*
 Commissioner Rear *Aye*
 Commissioner Spidalieri *Aye*

ARCHIVES AND RECORDS CENTER – HIRE MATTHEW MURPHY – ARCHIVES AND RECORDS CLERK (#2607)

Director Linda Burhenne stated that they had seven first interviews and three second interviews and agreed that Mr. Murphy was the best fit for the position. Ms. Burhenne stated that Mr. Murphy has a bachelor's degree in history and worked at two previous archival institutions and has knowledge, and that tedious, repetitive work does not bother him.

Motion: *by Commissioner Samide, seconded by Commissioner Rear to approve hiring Matthew Murphy to the position of Archives and Records Clerk (#2607) to be effective August 11, 2014 at a rate of 10.17 per hour. After the successful completion of a 180 day probationary period the rate will increase to \$10.70 per hour.*

Roll Call Vote: *Commissioner Samide* *Aye*
 Commissioner Rear *Aye*
 Commissioner Spidalieri *Aye*

DEPARTMENT ON AGING – CONTRACT AGREEMENTS – BID / PERFORMANCE BONDS FOR THE HOMEMAKER / PERSONAL CARE SERVICES FOR GEAUGA COUNTY RESIDENTS AGE 60 AND OVER

Assistant Director Kathy Petrella stated that the bids had previously been awarded and asked that the contracts be executed along with the acceptance of the performance bonds.

Motion: *by Commissioner Samide, seconded by Commissioner Rear to approve and execute the Contract Agreement with Cherished Companions Home Care LLC for the Homemaker and Personal Care Services for Geauga County Residents Age 60 and older for 2,080 units of service at a reimbursed rate of \$21.00 per unit for the period August 15, 2014 through August 14, 2015 for an annual contract value of \$43,680.00.*

Roll Call Vote: *Commissioner Samide* *Aye*
 Commissioner Rear *Aye*
 Commissioner Spidalieri *Aye*

Motion: *by Commissioner Samide, seconded by Commissioner Rear to accept the Performance Bond for Cherished Companions Home Care LLC and further release the Bid Bond.*

Roll Call Vote: *Commissioner Samide* *Aye*
 Commissioner Rear *Aye*
 Commissioner Spidalieri *Aye*

Motion: *by Commissioner Samide, seconded by Commissioner Rear to approve and execute the Contract Agreement with Family Tree Home Care Services, LLC for the Homemaker and Personal Care Services for Geauga County Residents Age 60 and older for 3,120 units of service at a reimbursed rate of \$21.00 per unit for the period August 15, 2014 through August 14, 2015 for an annual contract value of \$65,520.00. The Bid Bond submitted shall be held to serve as the Performance bond for this project.*

Roll Call Vote: *Commissioner Samide* *Aye*
 Commissioner Rear *Aye*
 Commissioner Spidalieri *Aye*

Motion: *by Commissioner Samide, seconded by Commissioner Rear to approve and execute the Contract Agreement with Maple Grove Enterprises, Incorporated d.b.a. First Light Homecare for the Homemaker and Personal Care Services for Geauga County Residents Age 60 and older for 3,120 units of service at a*

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reimbursed rate of \$21.00 per unit for the period August 15, 2014 through August 14, 2015 for an annual contract value of \$65,520.00.

Roll Call Vote: *Commissioner Samide* *Aye*
 Commissioner Rear *Aye*
 Commissioner Spidalieri *Aye*

Motion: *by Commissioner Samide, seconded by Commissioner Rear to accept the Performance Bond for Maple Grove Enterprises, Incorporated d.b.a. First Light Homecare and further release the Bid Bond.*

Roll Call Vote: *Commissioner Samide* *Aye*
 Commissioner Rear *Aye*
 Commissioner Spidalieri *Aye*

Motion: *by Commissioner Samide, seconded by Commissioner Rear to approve and execute the Contract Agreement with QualCare, LLC d.b.a. Home Instead Senior Care Services, Incorporated for the Homemaker and Personal Care Services for Geauga County Residents Age 60 and older for 9,360 units of service at a reimbursed rate of \$21.00 per unit for the period August 15, 2014 through August 14, 2015 for an annual contract value of \$196,560.00.*

Roll Call Vote: *Commissioner Samide* *Aye*
 Commissioner Rear *Aye*
 Commissioner Spidalieri *Aye*

Motion: *by Commissioner Samide, seconded by Commissioner Rear to accept the Performance Bond for QualCare, LLC d.b.a. Home Instead Senior Care Services, Incorporated and further release the Bid Bond.*

Roll Call Vote: *Commissioner Samide* *Aye*
 Commissioner Rear *Aye*
 Commissioner Spidalieri *Aye*

Motion: *by Commissioner Samide, seconded by Commissioner Rear to approve and execute the Contract Agreement with University Hospital Homecare Services, Incorporated for the Homemaker and Personal Care Services for Geauga County Residents Age 60 and older for 1,560 units of service at a reimbursed rate of \$21.00 per unit for the period August 15, 2014 through August 14, 2015 for an annual contract value of \$32,760.00.*

Roll Call Vote: *Commissioner Samide* *Aye*
 Commissioner Rear *Aye*
 Commissioner Spidalieri *Aye*

Motion: *by Commissioner Samide, seconded by Commissioner Rear to accept the Performance Bond for University Hospital Homecare Services, Incorporated and further release the Bid Bond.*

Roll Call Vote: *Commissioner Samide* *Aye*
 Commissioner Rear *Aye*
 Commissioner Spidalieri *Aye*

Mr. Spidalieri stated that he had received a phone call regarding Comfort Keepers, to which it was noted that their bid was rejected due to problems with service. It was determined that the call came from a client, to which Ms. Petrella stated that all the clients that had been with Comfort Keepers will be transferred to another company and will continue receiving service.

COUNTY ENGINEER'S OFFICE – AWARD BID – LAKELAND MANAGEMENT SYSTEMS, INCORPORATED – NEW GEAUGA COUNTY ENGINEER OFFICE BUILDING
County Engineer Joe Cattell asked the Board to award the bid to Lakeland Management Systems for the office addition, noting that the estimate was 1,325,000.00 and this bid came in under. Mr. Cattell stated that they did check on the references and on previous contracts for the amount

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of change orders, which Mr. Cattell noted that the previous projects they have done came in under on the project amounts. It was discussed that they had been in contact with the Do IT department about technology to have things included up front during the project.

Motion: by Commissioner Samide, seconded by Commissioner Rear to award the bid to Lakeland Management Systems, Incorporated for the Geauga County Engineer's New Office Building in the amount of \$1,245,000.00 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – BURTON SCOT CONTRACTORS, LLC – CULVERT IMPROVEMENTS – RAVENNA ROAD – CHARDON TOWNSHIP

Mr. Cattell asked the Board to execute the contract with Burton Scot for the improvements of culverts on Ravenna Road, adding that this would be prep work for a resurfacing project to be done next year with funds from NOACA.

Motion: by Commissioner Samide, seconded by Commissioner Rear to Board approve and execute the Unit Price Contract with Burton Scot Contractors, LLC for the Improvements at Culverts (#601-0.20 and #601-2.28) on Ravenna Road in Chardon Township in the amount of \$115,773.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – NERONE AND SONS, INCORPORATED – DRAINAGE IMPROVEMENT – OLD STATE ROAD (CH 6, SECTIONS B-H) – MIDDLEFIELD AND PARKMAN TOWNSHIPS

Mr. Cattell asked the Board to execute the contract with Nerone and Sons for the drainage improvements on Old State Road, noting that this is also prep work for a resurfacing project. The section of the road is from State Route 88 to 528 and will include berm and drainage work. The estimate for the project was \$650,000.00 and this came in under the estimate.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute the Unit Price Contract with Nerone and Sons, Incorporated for the Drainage Improvement of Old State Road (CH 6, Sections B-H) in Middlefield and Parkman Townships in the amount of \$623,269.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – AGREEMENT – CHARDON COMMUNITY ACTION TEAM (CCAT) – USE OF COUNTY PARKING LOT

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute an Agreement between the Geauga County Board of Commissioners and the Chardon Community Action Team (CCAT) to allow the use of the county parking lot located at 100 Short Court Street, in Chardon for the purpose of parking classic cars during the annual Car and Motorcycle Show on Sunday, August 10, 2014 from 9:30 a.m. to 4:30 p.m.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

TRANSIT DEPARTMENT – ADVERTISE INTERNALLY – FULL-TIME DRIVER (#2210)

County Administrator David Lair asked that the Board approve advertising internally to fill a recently vacant Full-time Driver position.

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Motion: by Commissioner Samide, seconded by Commissioner Rear to grant permission to advertise internally for the position of Full-time Driver (#2210) for a period of five (5) days.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

TRANSIT DEPARTMENT – HIRE MICHAEL K. KOSCHKI – PART-TIME DRIVER (#2210-1)
Mr. Lair asked that the Board hire Mr. Koschki to fill a current vacancy for a part-time driver.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve hiring Michael K. Koschki to the position of Part-time Driver (#2210-1) to be effective August 3, 2014 at a rate of \$12.60 per hour. After the successful completion of a 1,000 hour probationary period the rate will increase to \$13.30 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

BOARD OF DEVELOPMENTAL DISABILITIES – EXECUTIVE SESSION

Motion: by Commissioner Samide, seconded by Commissioner Rear to move into executive session for the purposes of discussing contract negotiations and the compensation of public employees.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

It was noted that Mr. Lair, Superintendant Don Rice and Business Manager Steve Tucker would be joining the Board in executive session. The Board returned from executive session at 11:08 a.m. and no action was taken.

ACKNOWLEDGEMENTS

- a) Geauga County Board of Developmental Disabilities Board Minutes for May 21, 2014.*
- b) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending July 16, 2014 as required by O.R.C. 955.12.*
- c) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the prisoner transport for the month ending June, 2014 as required by O.R.C. 325.07.*

OTHER

The Board reviewed upcoming events.

MEETINGS

- Tue., 8/5 The Commissioners' will hold regular session which will include a Public Hearing at 10:20 a.m. regarding the Proposed Amendment to the Standard Specifications and Procedures for the Design and Construction of Subdivision Roads in Geauga County.*
- Wed., 8/6 Preventing Employment Claims Before They Occur (Training), 2:00 p.m. 470 Center St. Building #8*
- Fri., 8/8 NOACA – External Affairs, 8:30 a.m.; Policy, 9:30 a.m.; and Planning and Programming 11:00 a.m., Cleveland*
- Tue., 8/12 The Commissioners' will hold regular session.*

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- Tue., 8/12 Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*
- Thu., 8/14 The Commissioners' will hold regular session.*
- Mon., 8/18 Family First Council, 2:00 p.m. at Mental Health and Recovery Services*
- Tue., 8/19 The Commissioners' will hold regular session.*
- Tue., 8/19 County Home Annual Meeting, 11:30 a.m.*
- Mon., 8/25 Board of Revision, 9:00 a.m. Auditor's Office*
- Tue., 8/26 The Commissioners' will hold regular session.*
- Thu., 8/28 The Commissioners' will hold regular session at the Great Geauga County Fair, 10:00 a.m. at the Junior Fair 4-H Stage.*
- 8/28 – 9/1 The Great Geauga County Fair*
- Mon., 9/1 County offices will be closed for general business due to the Labor Day holiday.*
- Tue., 9/2 The Regularly scheduled Commissioners' meeting is cancelled.*

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 11:12 A.M.

Geauga County Board of Commissioners

Ralph Spidalieri

Blake A. Rear

Mary E. Samide

Christine Blair, Commissioners' Clerk

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