

Commissioners' Journal
August 12, 2014

The Geauga County Board of Commissioners met in session on August 12, 2014 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 10:01 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute the minutes for the meeting of July 29, 2014.

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| <i>Roll Call Vote:</i> | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |

APPROVE MINUTES

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute the minutes for the meeting of August 5, 2014.

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| <i>Roll Call Vote:</i> | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |

APPROVE FINANCIALS

Budget and Finance Administrator Heidi Delaney explained the financials for today as including Supplemental Appropriations for the Job and Family Services Child Support fund for SFY15 contracts with the Common Pleas Court and Prosecutor's Offices and the Water Resources Water District fund for miscellaneous operating expenses; Contracts with QualCare, University Hospitals Home Care, Family Tree Home Care, Cherished Companions Home Care and Maple Grove Enterprises for homemaker and personal care services for the Department on Aging; a Contract for GPD Associates for engineering services for the Troy Oaks wastewater treatment plant conversion for the Department of Water Resources in the amount of \$117,848.00; a Travel request for the Juvenile Court; and a payment to Buckeye Pumps Incorporated for the purchase of (2) two Flygt Chopper pumps for the Department of Water Resources in the amount of \$10,710.00.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute Resolution #14-129 itemizing the financials for the meeting of August 12, 2014

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| <i>Roll Call Vote:</i> | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |

ARCHIVES / RECORDS CENTER – AMEND MOTION TO CORRECT RATE PER HOUR

County Administrator David Lair stated that this is to correct Mr. Murphy's hourly rate.

Motion: by Commissioner Samide, seconded by Commissioner Rear to amend the motion from July 29, 2014 to read: approve hiring Matthew Murphy to the position of Archives and Records Clerk (#2607) to be effective August 11, 2014 at a rate of 10.47 per hour. After the successful completion of a 180 day probationary period the rate will increase to \$11.02 per hour.

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| <i>Roll Call Vote:</i> | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |

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OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – ADVERTISE NOTICE TO PUBLIC OF A FINDING OF NO SIGNIFICANT IMPACT (FONSI) AND NOTICE OF INTENT TO REQUEST RELEASE OF FUNDS (NOI/RROF) COMBINED NOTICE

Program Administrator Joni Stusek stated that they had received an application from CNC Precision for a Revolving Loan Fund loan and this notice regarding no significant impact on the environment and a request to release funds is being done in the event the loan is able to move forward.

Motion: by Commissioner Samide, seconded by Commissioner Rear to grant permission to advertise the Notice to Public of a Finding of No Significant Impact on the Environment (FONSI) and Notice of Intent to Request a Release of Funds (NOI/RROF) combined notice in regards to the Community Development Block Grant (CDBG) Revolving Loan Fund Loan to CNC Precision Machining, Incorporated, to be advertised on August 14, 2014.

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| <i>Roll Call Vote:</i> | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |

COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1 – FINAL – DECREASE CONTRACT – CHAGRIN VALLEY PAVING, INCORPORATED – RESURFACING OF JUG STREET

Deputy Engineer Nick Gorris stated that this change order for Jug Street is a decrease and final in the amount of \$14,110.80.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute Change Order #1 and Final, decreasing the Contract with Chagrin Valley Paving, Incorporated for the Asphalt Resurfacing of Jug Street (CH 46, Sections C-E) in Troy Township in an amount not to exceed \$14,110.80.

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| <i>Roll Call Vote:</i> | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |

COUNTY ENGINEER'S OFFICE – ADOPT AMENDED STANDARD SPECIFICATIONS AND PROCEDURES FOR THE DESIGN AND CONSTRUCTION OF SUBDIVISION ROADS IN GEAUGA COUNTY

Mr. Gorris explained that no comments were received at the public hearing, but that comments were received from the Planning Commission and that they were in agreement and made those changes in the final document and ask the Board adopt the amended changes.

Motion: by Commissioner Samide, seconded by Commissioner Rear to adopt the Amended Standard Specifications and Procedures for the Design and Construction of Subdivision Roads in Geauga County.

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| <i>Roll Call Vote:</i> | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |

MAINTENANCE – SERVICE CONTRACT AGREEMENT – S.A. COMUNALE COMPANY

Director Glen Vernick explained that S.A. Comunale performs the annual inspection and testing on the wet and dry sprinkler systems and the analog fire alarm systems at the Safety Center.

Mr. Vernick stated that the inspection is around \$2,500.00 a year and that this is for a two year contract with the remaining in place for any repairs that may need to be completed.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute a service Contract Agreement with S.A. Comunale Company, Incorporated to perform annual inspection, testing and maintenance of the Fire Sprinkler / Fire Alarm Systems and Devices at the Safety Center for the period August 1, 2014 through August 1, 2016 in an amount not to exceed \$10,000.00.

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| <i>Roll Call Vote:</i> | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |

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MAINTENANCE – SERVICE CONTRACT AGREEMENT – OHIO MATERIALS HANDLING

Mr. Vernick stated that this is for a vertical mast lift that is battery operated and is used to reach exterior and interior lights at the Safety Center. Mr. Vernick stated that the battery is the biggest expense to replace.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute a service Contract Agreement with Ohio Materials Handling to perform annual inspection and maintenance for the JLG Vertical Mast Lift at the Safety Center for a three year period in an amount not to exceed \$5,000.00.

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| Roll Call Vote: | Commissioner Samide | Aye |
| | Commissioner Rear | Aye |
| | Commissioner Spidalieri | Aye |

MAINTENANCE – SERVICE CONTRACT AGREEMENT – BRENDA SEILER

Mr. Vernick stated that this contract is for three years at around \$40,000.00 noting that the previous contract was for \$56,000.00. Mr. Vernick stated that Ms. Seiler has done work with the County in the past and because it is private there is less overhead and the County can see a savings.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute a service Contract Agreement with Brenda Seiler to perform custodial services at the Courthouse Annex Building for a three year period in an amount not to exceed \$39,600.00 (\$1,100.00 per month).

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| Roll Call Vote: | Commissioner Samide | Aye |
| | Commissioner Rear | Aye |
| | Commissioner Spidalieri | Aye |

MAINTENANCE – SERVICE CONTRACT AGREEMENT – WESTERN RESERVE LIGHTNING ROD COMPANY

Mr. Vernick stated that this contract is for major preventative maintenance for the buildings, adding that if we do not take these precautions and are struck it will be a major expense if electronic equipment is hit. Mr. Vernick noted that some of the buildings include DES, the Safety Center, the Auditor's Office, and the County Barn. It was noted that they work with CORSA and comes recommended by them.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute a service Contract Agreement with Western Reserve Lightning Rod Company to perform maintenance and repair of Lightning Protection Equipment for County Buildings for Year 2014 in an amount not to exceed \$20,000.00.

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| Roll Call Vote: | Commissioner Samide | Aye |
| | Commissioner Rear | Aye |
| | Commissioner Spidalieri | Aye |

MAINTENANCE – ACCEPT RESIGNATION OF BRIAN GUARNIERE – SUMMER HELP

Mr. Vernick stated that Mr. Guarniere learned a lot and was a very good worker this summer and will be going to college on the 22nd.

Motion: by Commissioner Samide, seconded by Commissioner Rear to accept the resignation of Brian Guarniere, Summer Help (#0101) to be effective August 21, 2014.

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| Roll Call Vote: | Commissioner Samide | Aye |
| | Commissioner Rear | Aye |
| | Commissioner Spidalieri | Aye |

TRANSIT – ACCEPT RESIGNATION OF OLIVIA HUFF – PART-TIME DRIVER – ADVERTISE POSITION – PART-TIME DRIVER (#2201-1)

Interim Director Mike Kasper explained that Ms. Huff has chosen to leave due to the inconsistency of the hours of a part-time driver. Mr. Kasper noted that he was then asking to advertise to fill that vacancy.

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Motion: by Commissioner Samide, seconded by Commissioner Rear to accept the resignation of Olivia Huff, Part-time driver (#2201-1) to be effective July 30, 2014.

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| <i>Roll Call Vote:</i> | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |

Motion: by Commissioner Samide, seconded by Commissioner Rear to grant permission to advertise for the position of Part-time Driver (#2201-1). This position will remain posted until filled.

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| <i>Roll Call Vote:</i> | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – RONYAK PAVING, INCORPORATED

Assistant Sanitary Engineer Gerald Morgan explained that the Scarsdale plant sits at the bottom of the hill and experiences a lot of runoff, so this will re-shape the driveway to re-route the water around the plant into a stream and away from the entrance at the plant. Mr. Morgan noted that they had received another quote for around \$15,000.00.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute a service Contract Agreement with Ronyak Paving, Incorporated to perform paving services for the driveway at the Scarsdale Wastewater Treatment Plant in the amount of \$13,800.00.

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| <i>Roll Call Vote:</i> | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – CORRPRO WATERWORKS

Mr. Morgan stated that the first contract that was approved was for the dive to install the equipment and this contract will provide the for actual protection equipment and design outside of putting it into the tower.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute a service Contract Agreement with Corrpro Waterworks to perform underwater maintenance and the installation of one cathodic protection system of the Bainbridge Water Tower in an amount not to exceed \$11,825.00.

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| <i>Roll Call Vote:</i> | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |

COMMISSIONERS' OFFICE – ACCEPT RESIGNATION – GEORGE W. "TIM" TAYLOR

Motion: by Commissioner Samide, seconded by Commissioner Rear to accept the resignation of George W. "Tim" Taylor, Executive Director of the Geauga County Department of Job and Family Services to be effective October 3, 2014.

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| <i>Roll Call Vote:</i> | <i>Commissioner Samide</i> | <i>Aye</i> |
| | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |

**Commissioners Clerk Christine Blair noted that the original motion read retirement resignation and that it was not a retirement, just a resignation.*

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ACKNOWLEDGEMENTS

- a) *The Monthly Financial Report from the County Building Department for the month of July, 2014.*
- b) *A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the prisoner transport for the month ending July, 2014 as required by O.R.C. 325.07.*

OTHER

The Board reviewed upcoming events.

MEETINGS

- Tue., 8/12 Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*
- Thu., 8/14 Debt Retirement Celebration, 9:30 a.m. Geauga County Safety Center*
- Thu., 8/14 The Commissioners' will hold regular session at the Department of Emergency Services (DES)*
- Mon., 8/18 Family First Council, 2:00 p.m. at Mental Health and Recovery Services*
- Tue., 8/19 The Commissioners' will hold regular session.*
- Tue., 8/19 County Home Annual Meeting, 11:30 a.m. at Pleasant Hill County Home*
- Mon., 8/25 Board of Revision, 9:00 a.m. Auditor's Office*
- Tue., 8/26 The Commissioners' will hold regular session.*
- Thu., 8/28 The Commissioners' will hold regular session at the Great Geauga County Fair, 10:00 a.m. at the Junior Fair 4-H Stage*
- 8/28 – 9/1 The Great Geauga County Fair*
- Mon., 9/1 County offices will be closed for general business due to the Labor Day holiday.*
- Tue., 9/2 **The Regularly scheduled Commissioners' meeting is cancelled.***

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 10:23 A.M.

Gauga County Board of Commissioners

Ralph Spidalieri

Blake A. Rear

Mary E. Samide

Christine Blair, Commissioners' Clerk

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