

Commissioners' Journal
January 9, 2014

The Geauga County Board of Commissioners met in session on January 9, 2014 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Mary E. Samide opened the meeting at 10:04 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE FINANCIALS

Budget and Finance Administrator Heidi Delaney explained the financials for today as including Revenue certifications for the Board of DD's operating, residential services, donation and capital funds; a blanket purchase order for the Board of DD's construction fund; Travel requests for the Office of Community and Economic Development and the Commissioners' office; a payment to Shepp Electric for the purchase of a generator for the Youth Center in the amount of \$14,400; a payment to Auburn Bainbridge Excavating for the demolition and removal of the Center Street Garage for the Department of Water Resources in the amount of \$12,000; and payments to Cleveland Letter for the Good Deeds Mailing for the Juvenile/Probate Court totaling \$20,670.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #14-004 itemizing the financials for the meeting of January 9, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE - RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO UNDERTAKE PROJECTS USING FORCE ACCOUNTS FOR YEAR 2014

County Engineer's Administrator Frank Antenucci explained that this action is required every year to enable employees working for the County Engineer to perform work including routine maintenance, patching of potholes, and performing miscellaneous other repairs.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #14-005 authorizing the County Engineer to Undertake Projects Using Force Accounts in Certain Cases for Year 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DOG WARDEN'S OFFICE – PERMISSION TO ADVERTISE – PART-TIME SHELTER ATTENDANT (#1607)

Dog Warden Matt Granito explained the Dog Warden's Office previously had a part-time shelter attendant position that became vacant in 2012 and was not re-staffed due to financial concerns. He indicated that with an improved financial position and with the Dog Shelter facility open more hours, the commissioners are being requested to allow for this position to be staffed once again to provide coverage on evenings, weekends, and to handle staffing for other employees who may be on vacation or on sick leave.

Since the recent change in customer hours approved by the commissioners, they have seen increased adoption activity, including six dogs adopted over the last three Sundays. Mr. Granito said that he was originally hesitant about opening on Sundays, but it has been beneficial, as the goal is to better serve the public and increase the number of adoptions. Commissioner Blake Rear inquired as to whether customer traffic on Sundays could be tracked, along with taking note of changes in traffic that might occur due to changes in weather, as the current customer count on Sundays might go down when weather improves and families with other weather-dependent obligations have less time to visit the shelter. Mr. Granito replied that his whole

Commissioners' Journal
January 9, 2014

strategic plan includes making changes that would increase adoptions, including possibly coming here to Commissioners' session with adoptable dogs. He continued that people like extended hours on Wednesday nights in the summer with more daylight, and he plans to consider re-instituting evening hours in the summer when there are more daylight hours. He concluded that he wants to continue to move into a business oriented shelter operation.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise for the position of Part-time Shelter Attendant (#1607), for the weekends with additional hours as scheduled not to exceed thirty hours per week. This position will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – PERMISSION TO UPDATE JOB DESCRIPTION – DESIGN ENGINEER #2305

Department of Water Resources Doug Bowen explained that the first two items on the agenda are for changing the job description for the Design Engineer position, having bumped up the requirements to include at least a PE (Professional Engineer) designation, then advertising for the position. Mr. Bowen stated that the department has gone from seven people, seven or eight years ago down to three. He stated that with the Thompson and Russell Center projects, the current small staff will require help, and this addition will also be part of succession planning as some members of the current staff are near retirement.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve changes to the Job Description for Full-time Design Engineer (#2305).

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – PERMISSION TO ADVERTISE – DESIGN ENGINEER #2305

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise for the position of Full-time Design Engineer (#2305). This position will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES - SERVICE CONTRACT AGREEMENT – AUBURN FENCE CORPORATION

Department of Water Resources Doug Bowen stated that regarding the next several items, it is that time of the year again to put standard service contracts in place with the 25-30 vendors that we know we will be spending money with next year at some level. These contracts are put in place now in case we have an immediate need, but generally we only use 25-50 percent of the overall contract amount in a given year. The first one is with Auburn Fence for fencing work that would need done at any of our 25 treatment plants; the next one is with Emery Electric for electrical work. Ohio Pump's contract covers emergency repairs for the approximately 25 plants we operate. The next two contracts with Yarnell Tree Company are put in place for both the water and wastewater operations, to handle cases of tree damage resulting from storms that hinders plant operation. The \$15,000.00 contract with Ayers Well Drilling is to cover any problems with the water wells we have at the county service center and the Scranton Woods subdivision community water system. We have both Water and Wastewater contracts with Bergren Associates for possible repairs to telemetry meter systems, and a contract with Tim Frank Septic to cover sludge hauling that we can't do ourselves. Mr. Bowen added that where needed, separate contracts are created for the separate Water and Wastewater Divisions to maintain better accountability. The Norhio Plumbing contract is in case we need any outside assistance on plumbing repairs, and the contract with Lake County Sewer is in place in case we have any emergency issues with our large sewer lines 16" or larger in diameter, or repairs needed in lines that are in fields some distance from accessibility by road. The contract with

Commissioners' Journal
January 9, 2014

Vallo Tree Service is for more storm damage tree removal. Fredebaugh Well Drilling is an additional well and pump repair resource for the county service center. The contracts with McDonald equipment are in place in case we have problems with any of the generators used at most water resource locations. Mr. Bowen referred to a spreadsheet that the department has on hand that documents actual contract usage over the last several years.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute a service Contract Agreement with Auburn Fence Corporation, to perform fence repairs, replacement, and installations as needed at various County buildings owned by the Department of Water Resources for Year 2014 in the amount of \$5,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES - SERVICE CONTRACT AGREEMENT – EMERY ELECTRIC

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute a service Contract Agreement with Emery Electric, Incorporated, to perform electrical repairs as needed at various locations within the county for Year 2014 in the amount of \$10,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES - SERVICE CONTRACT AGREEMENT – OHIO PUMP

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute a service Contract Agreement with Ohio Pump, to perform pump repair services at various wastewater treatment plants and lift stations owned and operated by the Department of Water Resources Year 2014 in the amount of \$10,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES - SERVICE CONTRACT AGREEMENTS – YARNELL TREE COMPANY

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute a service Contract Agreement with Yarnell Tree Company, to perform tree removal services as needed at various water treatment plants within the Department of Water Resources for Year 2014 in the amount of \$1,500.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute a service Contract Agreement with Yarnell Tree Company, to perform tree removal services as needed at various wastewater locations, including after storm damage for Year 2014 in the amount of \$1,500.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES - SERVICE CONTRACT AGREEMENT – AYERS WELL DRILLING

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute a service Contract Agreement with Ayers Well Drilling, to perform well

Commissioners' Journal
January 9, 2014

and well pump services as needed at various water facilities within the Department of Water Resources for Year 2014 in the amount of \$15,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES - SERVICE CONTRACT AGREEMENTS –
BERGREN ASSOCIATES, INCORPORATED**

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute a service Contract Agreement with Bergren Associates, Incorporated, to perform all maintenance service and installation of all telemetry and control systems, including meter calibration at various water facilities in the county for Year 2014 in the amount of \$10,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute a service Contract Agreement with Bergren Associates, Incorporated, to perform all maintenance service and installation of all telemetry and control systems, including meter calibration at various wastewater treatment facilities in the county for Year 2014 in the amount of \$10,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES - SERVICE CONTRACT AGREEMENT –
TIM FRANK SEPTIC TANK CLEANING**

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute a service Contract Agreement with Tim Frank Septic Tank Cleaning Company, to perform emergency sludge hauling and vactor services for Year 2014 in the amount of \$5,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES - SERVICE CONTRACT AGREEMENT –
NORHIO PLUMBING, INCORPORATED**

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute a service Contract Agreement with Norhio Plumbing, Incorporated, to perform emergency plumbing repairs when needed at various locations within the Department of Water Resources for Year 2014 in the amount of \$10,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES - SERVICE CONTRACT AGREEMENT –
LAKE COUNTY SEWER COMPANY**

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute a service Contract Agreement with Lake County Sewer Company, Incorporated, to perform general and emergency cleaning, televising, grouting and rehabilitation of sewer lines and manholes within the county for Year 2014 in the amount of \$20,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Commissioners' Journal
January 9, 2014

DEPARTMENT OF WATER RESOURCES - SERVICE CONTRACT AGREEMENT –
VALLO TREE SERVICE

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute a service Contract Agreement with Vallo Tree Service, to perform tree removal services at various locations, including after storm damage for Year 2014 in the amount of \$1,500.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES - SERVICE CONTRACT AGREEMENT –
FREDEBAUGH WELL DRILLING

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute a service Contract Agreement with Fredebaugh Well Drilling, Incorporated, to perform well and well pump services as needed at various water facilities within the Department of Water Resources for Year 2014 in the amount of \$5,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES - SERVICE CONTRACT AGREEMENTS –
MCDONALD EQUIPMENT COMPANY

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute a service Contract Agreement with McDonald Equipment Company, to perform generator services and repairs as needed at various county water facilities for Year 2014 in the amount of \$1,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute a service Contract Agreement with McDonald Equipment Company, to perform generator services and repairs as needed at various county wastewater treatment plants for Year 2014 in the amount of \$2,500.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – APPOINT COUNTY ENGINEER JOE CATTELL –
ALTERNATE FOR NORTHEAST OHIO AREWIDE COORDINATING AGENCY (NOACA)
BOARD OF DIRECTORS

Commissioner Blake Rear explained that this action was necessary to allow County Engineer Joe Cattell to attend tomorrow's NOACA meeting in Commissioner Rear's place, as Commissioner Rear will be traveling to Columbus tomorrow.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to appoint County Engineer Joe Cattell as Alternate for Commissioner Blake A. Rear to the Northeast Ohio Areawide Coordinating Agency (NOACA) Board of Directors.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Samide</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – RESOLUTION SUPPORTING CLEVELAND MUSEUM OF
NATURAL HISTORY'S CLEAN OHIO GRANT APPLICATION - KOELLIKER FEN
PROTECTION PROJECT – MUNSON TOWNSHIP

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #14-006 Supporting the Cleveland Museum of Natural

Commissioners' Journal
January 9, 2014

History's Clean Ohio Grant Application for the Koelliker Fen Protection Project in Munson Township.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	No
	Commissioner Samide	Aye

COMMISSIONERS' OFFICE – CANCEL SESSION - JANUARY 23, 2014

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to cancel session for Thursday, January 23, 2014 due to a lack of quorum.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Samide	Aye

OTHER-

Commissioner Ralph Spidalieri explained that he wanted to discuss the meeting schedule for this year today, prior to the reorganization meeting next Monday when the schedule will be established. Following discussion with County Administrator David Lair and Finance and Budget Administrator Heidi Delaney, Mr. Spidalieri recommended reducing normally scheduled daytime meetings to each Tuesday at 10 a.m., adding a monthly meeting on the second Thursday of each month at 6:30 p.m. to discuss issues that deserve public input or support, with the location of this meeting possibly being held at various village or township locations throughout the county, and eliminating all other Thursday meetings. He recommended these changes to help improve efficiency of management time, and realize reduced burden and increased efficiency for Commissioners' staff, as well as being more accountable to the public. Mr. Spidalieri added that if put in the position of Board President by his fellow commissioners, he wants to run the meeting with a little more structure, while providing citizen input, adding a section of time at each meeting allowing any audience member who desires to do so to provide input. He referred to the discussion at Tuesday's meeting (1/7) regarding the Koelliker Fen Protection Project as an example of a topic for which the commissioners should encourage more public input.

Commissioner Blake Rear said that he believes that by Ohio law commissioners have to attend a minimum of 50 meetings per year, and given the current practice in place that Tuesday meetings following a holiday are generally cancelled, the Board may need to have a replacement meeting to ensure the minimum meeting requirement is met. He added that in setting any meeting schedule the commissioners have to recognize the schedules of other entities, and we should plan to use Building 8 for any larger meetings. Commissioner Spidalieri responded that the evening meetings need to be "home-based," but if we have a sensitive issue it should be discussed at an evening meeting and in some cases travel to other locations in the county might make sense.

Commissioner Samide said that she likes this idea a lot, but she was concerned about the overall effect of missing meetings that are cancelled for various reasons, when only one daytime meeting a week is scheduled. In response to a question from Commissioner Spidalieri as to any issue that he could identify, Mr. Lair responded that the revised schedule could work well, as long as the authority currently granted him to execute financials due to lack of quorum on a regularly-scheduled day was modified to grant him authority to approve financials on Thursdays if processing of financials was required. Commissioner Rear stated that the Board needed to adopt some variation of Robert's Rules of Order, and also develop a public participation policy outlining guidelines to ensure orderly meetings and equal opportunity for all members of the audience to participate prior to individual participants addressing the Board multiple times. The idea of a six month trial was brought up by Commissioner Samide, but it was ultimately agreed that the Board has the power to modify whatever meeting schedule it adopts if it would appear necessary later in the year.

Audience member Ms. Diane Jones addressed the Board stating her concerns pertaining to inaccurate information that she has come across in connection to the Board of Election's website, regarding the act of an elected official stepping down while still having time remaining on an elected term of office. She noted that it appeared that in the case of Fiscal Officers stepping down from their terms of office in Auburn and Chester Townships, this event was described as a resignation, while in the case of Tracy Jemison stepping down during his current term as County Commissioner, it was described as a retirement. The commissioners responded

Commissioners' Journal
January 9, 2014

to Ms. Jones that this possible mis-categorization should be reviewed by the Board of Elections and corrected as necessary, but the Commissioners have no oversight in this process.

ACKNOWLEDGEMENTS

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending January 1, 2014 as required by O.R.C. 955.12.*

OTHER

The Board reviewed upcoming events.

MEETINGS

Fri., 1/10 NOACA Meeting, 10:00 a.m. in Cleveland

Fri., 1/10 Opening Ceremony to Celebrate 50 years of Knowledge Rising at Kent State University's Geauga Campus at 3:00 p.m. in the William T. and Margaret R. Clark Commons, 14111 Claridon Troy Road, Burton

1/10 – 1/12 The Agricultural Fair Board Convention in Columbus, Ohio

*Mon., 1/13 **The Commissioners will hold the Re-organizational meeting at 10:00 a.m.***

*Tues., 1/14 **The Regularly scheduled Commissioners' meeting is cancelled.***

Tues., 1/14 The Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room Bldg. #1C, 470 Center Street, Chardon

Thu., 1/16 The Commissioners will hold regular session.

*Tue., 1/21 **The Regularly scheduled Commissioners' meeting is cancelled.***

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER REAR ADJOURNED THE MEETING AT 10:53 A.M.

Gauga County Board of Commissioners

Mary E. Samide

Ralph Spidalieri

Blake A. Rear

Deborah Ashburn, Temporary Acting Commissioners' Clerk

Commissioners' Journal
January 9, 2014

THIS PAGE INTENTIONALLY LEFT BLANK