

Commissioners' Journal
May 19, 2015

The Geauga County Board of Commissioners met in session on May 19, 2015 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Walter M. Claypool opened the meeting at 9:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

FINANCIALS

County Administrator David Lair reported on financials from May 13, 2015, Resolution #15-067, including an Appropriation transfer from the Contingency account for appropriations for the Commissioners' Office for legal fees for Walter/Haverfield contract, as approved by the County Administrator pursuant to the motion approved December 30, 2014 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2015, as authorized by O.R.C. 305.30.

COMMISSIONERS' OFFICE – AMEND MOTION FROM MAY 12, 2015 – ENGAGEMENT LETTER – OUTSIDE LEGAL SERVICES - WALTER/HAVERFIELD, ATTORNEYS AT LAW

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to amend the motion from May 12, 2015 to read: approve and execute the Engagement Letter to Provide Outside Legal Services to the Geauga County Board of Commissioners with Walter/ Haverfield, Attorneys at Law for the remainder of the Year 2015 in an amount not to exceed \$50,000.00, without prior approval from the Board.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget and Finance Manager Heidi Delaney explained the financials for today as including a Supplemental Appropriation for the Senior Center Construction fund for reception area and kitchen improvement projects; Cash transfers out of the General Fund for the 1st Quarter 2015 interest transfers; a Contract for Walter/Haverfield LLP for outside legal services for the Commissioners' Office in the amount of \$25,000.00; a Travel request for the Public Defender's Office, and a payment to GPD Associates for engineering services for the Russell Wastewater Treatment Plant upgrade project for the Department of Water Resources in the amount of \$21,816.65.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #15-068 itemizing the financials for the meeting of May 19, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT ON AGING – RESCIND MOTION FROM MAY 12, 2015 – HOME CARE SERVICES: ASSISTANCE WITH DAILY LIVING

Director Jessica Boalt explained that the advertisement had not placed in the paper, so they needed to rescind the motion.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to rescind the motion from May 12, 2015 that read: grant permission to advertise for bids for Home Care Services: Assistance with Daily Living Program for Geauga County Residents Age 60 and over to be held on Wednesday, June 3, 2015 at 2:00 p.m. Notice of this bid opening will be advertised on May 14, 2015, May 21, 2015 and on the county website.

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Roll Call Vote: Commissioner Rear Aye
 Commissioner Spidalieri Aye
 Commissioner Claypool Aye

DEPARTMENT ON AGING – ADVERTISE BIDS – HOME CARE SERVICES: ASSISTANCE WITH DAILY LIVING PROGRAM

Ms. Boalt explained that some changes were made to the advertisement and that they would like submit the legal notice with a change to the dates and bid opening date.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise for bids for Home Care Services: Assistance with Daily Living Program for Geauga County Residents Age 60 and over to be held on Wednesday, June 10, 2015 at 2:30 p.m. Notice of this bid opening will be advertised on May 21, 2015, May 28, 2015 and on the county website.

Roll Call Vote: Commissioner Rear Aye
 Commissioner Spidalieri Aye
 Commissioner Claypool Aye

AIRPORT AUTHORITY – ADVERTISE BIDS – FAA AIP PROJECT – RECONSTRUCT ASPHALT APRON

Business Manager Patty Fulop asked the Board for permission to advertise for the reconstruction of the apron, that will include asphalt and concrete work that will be included as an alternate in the project, noting that the project will include grant funds from FAA and ODOT.

Discussion was held regarding the project area and the recent problem had during the winter months with the T-Hangars and the ideas being talked about in regards to repairs and the possibility of the requirement by FAA standards of having to take them down and replacing them in a different location so the revenues that are generated are not lost.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise for bids for FAA AIP Project #3-39-0054-1815 Reconstruct Asphalt Apron with the bids being opened on June 8, 2015 at 11:00 a.m. by the Airport Authority. Notice of the bid opening will be advertised on May 21, 2015, May 28, 2015, June 4, 2015 and on the county website.

Roll Call Vote: Commissioner Rear Aye
 Commissioner Spidalieri Aye
 Commissioner Claypool Aye

COUNTY ENGINEER'S OFFICE – EASEMENT FOR HIGHWAY PURPOSES – LASZLO AND SUSAN ZALA - HEATH ROAD BRIDGE PROJECT – CHESTER TOWNSHIP

County Engineer Joe Cattell and Deputy Engineer Andy Haupt explained the easement in connection with the Heath Road Bridge project, noting that the bids for the project had just been opened and that the estimate was \$300,000.00 and that the lowest came in around \$283,000.00.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute an Easement for Highway Purposes between the Geauga County Board of Commissioners and Laszlo I. and Susan C. Zala (Parcel #11-020860) for the Heath Road Bridge Project in Chester Township in the amount of \$1,037.00.

Roll Call Vote: Commissioner Rear Aye
 Commissioner Spidalieri Aye
 Commissioner Claypool Aye

COUNTY ENGINEER'S OFFICE – EASEMENT FOR HIGHWAY PURPOSES – VIRGINIA DILL - THWING ROAD PROJECT – CHARDON TOWNSHIP

Mr. Cattell stated that the Thwing Road project is for culvert work prior to the major project, noting that the estimate for that project was estimated at \$625,000.00 and the lowest bid came in around \$548,000.00.

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Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute an Easement for Highway Purposes between the Geauga County Board of Commissioners and Virginia A. Dill, Trustee (Parcel #06-012300 and #06-024100) for the Thwing Road Project in Chardon Township in the amount of \$250.00.

Roll Call Vote:

Commissioner Rear	Aye
Commissioner Spidalieri	Aye
Commissioner Claypool	Aye

**JOB AND FAMILY SERVICES – OHIO DEPARTMENT OF JOB AND FAMILY SERVICES
SUBGRANT AGREEMENT**

Executive Director Craig Swenson asked that the Board execute the subgrant agreement for the next two years for the Federal funds that are used to operate programs within the county. Mr. Swenson noted that this is the largest portion of their funding to operate and provide assistance to the residents in the county.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Ohio Department of Job and Family Services Subgrant Agreement (#G-1617-11-5515), upon the recommendation of the Executive Director, establishing the terms, conditions, and requirements governing the administration and use of federal funds by the Geauga County Job and Family Services for the period July 1, 2015 through June 30, 2017.

Roll Call Vote:

Commissioner Rear	Aye
Commissioner Spidalieri	Aye
Commissioner Claypool	Aye

**MAINTENANCE – ACCEPT RESIGNATION – CLIFFORD JAMES DAVIS – MAINTENANCE
WORKER**

Director Glen Vernick asked the Board to accept the resignation of Mr. Davis, explaining that he had accepted another position in Lake County. Mr. Vernick stated that Mr. Davis has been with the county for the last two years and has been a great asset to the department and will be missed.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to accept the resignation of Clifford James Davis, Full-time Maintenance Worker to be effective June 26, 2015.

Roll Call Vote:

Commissioner Rear	Aye
Commissioner Spidalieri	Aye
Commissioner Claypool	Aye

MAINTENANCE – ADVERTISE POSITION – FULL-TIME MAINTENANCE WORKER (#1904)

Mr. Vernick asked to them advertise to fill for his position of maintenance worker.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise for the position of Full-time Maintenance Worker (#1904). This position will remain posted until filled.

Roll Call Vote:

Commissioner Rear	Aye
Commissioner Spidalieri	Aye
Commissioner Claypool	Aye

**TRANSIT – APPROVE HIRING MIKE PERSIN AND CHRISTOPHER BLACK – PART-TIME
DRIVERS (#2210-1)**

Mr. Lair asked the Board to approve hiring Mr. Persin and Mr. Black as Part-time Drivers.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve hiring Mike Persin to the position of Part-time Driver (#2210-1) to be effective June 1, 2015 at a rate of \$12.64 per hour. After the successful completion of a 1,000 hour probationary period the rate will increase to \$13.30 per hour.

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Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Claypool *Aye*

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to approve hiring Christopher Black to the position of Part-time Driver (#2210-1) to be effective July 1, 2015 at a rate of \$12.64 per hour. After the successful completion of a 1,000 hour probationary period the rate will increase to \$13.30 per hour.*

Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Claypool *Aye*

COMMISSIONERS' OFFICE – WORKERS' COMPENSATION SERVICE AGENCY AGREEMENT – COMPMANAGEMENT, LLC – SEDGWICK CMS COMPANY

Human Resources Specialist Kathy Hostutler stated that there has been no increase in the cost of the contracts, briefly explaining what is covered. Ms. Hostutler noted that when she first started at the county the cost of premiums for workers compensation was about a million dollars a year, and the estimated invoice for 2016 is around \$366,000.00 with a refund of about \$84,000.00. Ms. Hostutler stated that she feels that CompManagement has really assisted with those savings.

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Workers' Compensation Service Agency Agreement with CompManagment, LLC, a Sedgwick CMS Company for the period May 1, 2015 through April 30, 2016 in the amount of 10,350.00.*

Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Claypool *Aye*

COMMISSIONERS' OFFICE – UNEMPLOYMENT COMPENSATION SERVICE AGENCY AGREEMENT – SEDGWICK CLAIMS MANAGEMENT SERVICES, INCORPORATED

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Unemployment Compensation Service Agency Agreement with Sedgwick Claims Management Services, Incorporated for the period May 1, 2015 through April 30, 2016 in the amount of \$1,205.00.*

Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Claypool *Aye*

LIQUOR LICENSE – WICKED WOODS BANQUET, LLC, CLUBHOUSE, PATIO, STORAGE BUILDING AND GOLF COURSE – NEWBURY TOWNSHIP

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to concur with Newbury Township Trustees in not requesting a hearing on the liquor license requested by Wicked Woods Banquet LLC, Clubhouse, Patio, Storage Building and Golf Course located at 14085 Ravenna Road, Newbury (C TRFO 9609990).*

Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Claypool *Aye*

COMMISSIONERS' OFFICE – LETTER TO COURT OF COMMON PLEAS JUDGES FORREST W. BURT AND DAVID L. FUHRY AND JEFFREY ORNDORFF, ESQ. CHAIRMAN OF GEAUGA COUNTY LAW LIBRARY RESOURCES BOARD

Mr. Lair explained that this letter is in regards to the space currently being occupied by the Law Library in the lower level of the Courthouse, to which the Common Pleas Court has requested the space being reconfigured for use by the Probation Department that is currently on the second floor of the opera house. Mr. Lair expressed that this letter respects what is handled by both agencies and that they both have valid issues that need to be addressed, and asked that a

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solution could be met that reaches the need of both sides and that a mediation service could be proposed to reach that conclusion.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to execute a letter to the Geauga County Court of Common Pleas Judges Forrest W. Burt and David L. Fuhry and Mr. Jeffrey Orndorff, Esq. Chairman of the Geauga County Law Library Resources Board.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Abstain</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – WAIVER OF NOTICE OF HEARING ON ACCOUNT

Mr. Lair explained that the Dog Warden was named as a possible recipient in a will and as part of the close out of the estate, the Board was asked to execute a form as procedure on a hearing of the estate.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Waiver of Notice of Hearing on Account.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

OTHER

Victim Witness Advocate Cindi Haycox-Wellman explained that they had two high school students from Berkshire shadowing the Prosecutor's Office for the last two weeks and felt that it was important that they also experience how county government works. Maple Leaf reporter Ann Wishart also introduced a student that will be shadowing at the Maple Leaf and Chester News for the next several weeks.

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to move into Executive Session for the purpose of discussing the employment of a public employee at the Department of Job and Family Services.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

It was noted that Mr. Lair, Mr. Swenson, Paul Rieman, Gina Schultz, Donna Brown Barrow and Director of Administrative Services Linda Burhenne would be joining the Board in executive session. The Board returned from executive session at 10:18 a.m. and as a result the following action was taken:

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve the termination of Andrea Wingfield as a probationary removal. The termination is effective immediately due to unsatisfactory performance during her probationary period. With this action, the Department of Job and Family Services has complied with the separation policy section of the Job and Family Services Personnel Policy and Procedure Manual.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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AKNOWLEDGEMENTS

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending May 6, 2015 as required by O.R.C. 955.12.*
- b) *The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of April, 2015, pursuant to ORC 135.35(L).*
- c) *Gauga County Public Library 2016 Annual Budget.*

OTHER

The Board reviewed upcoming events.

MEETINGS

- Mon., 5/25 **The County Offices will be closed in honor of the Memorial Day Holiday.***
- Tue., 5/26 **The Regularly scheduled Commissioners' meeting is cancelled.***
- Thu., 5/28 Community Corrections Board Meeting, 12:00 p.m.*
- Thu., 5/28 The Commissioners' will hold regular session at 6:30 p.m.*
- Tue., 6/2 The Commissioners' will hold regular session at 9:00 a.m. that will include an update by the Geauga County Agricultural Society*
- Tue., 6/9 The Commissioners' will hold regular session at 9:00 a.m.*
- Tue., 6/9 Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*
- Fri., 6/12 NOACA - Board of Directors, 9:00 a.m. Cleveland*
- Mon., 6/15 Family First Council, 2:00 p.m. Mental Health Offices*
- Tue., 6/16 The Commissioners' will hold regular session at 9:00 a.m.*
- Fri., 6/19 NOACA - Air Quality 9:00 a.m., Transportation 10:30 a.m., and Water Quality 12:00 p.m.*
- Mon., 6/22 Board of Revision, 9:00 a.m. Auditor's Office*
- Tue., 6/23 The Commissioners' will hold regular session at 9:00 a.m.*
- Thu., 6/25 The Commissioners' will hold regular session at 6:30 pm.*
- Mon., 6/29 Board of Revision, 9:00 a.m. Auditor's Office*
- Tue., 6/30 The Commissioners' will hold regular session at 9:00 a.m.*

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BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to adjourn the meeting at 10:18 a.m.

Geauga County Board of Commissioners

Walter M. Claypool

Ralph Spidalieri

Blake A. Rear

Christine Blair, Commissioners' Clerk

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