

**Commissioners' Journal**  
**April 9, 2019**

*The Geauga County Board of Commissioners met in session on April 9, 2019 at 9:30 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Timothy C. Lennon opened the meeting at 9:44 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

MEETING MINUTES

*Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute the minutes for the meeting of April 2, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*\*During the County Administrators report, Commissioner Spidalieri arrived at the meeting.*

COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT

*Mr. Morgan reported on the items approved April 3, 2019 by the County Administrator that included for the Airport Authority to acknowledge and approve Reimbursement Request #5 for FAA Grant project (#39-0054020-2018) to Install Runway 11/29 Lighting, Taxiway Connector Lighting, Install Runway 11/29 End Identifier Lights, Install Precision Approach Path Indicator and Install Beacon and Lighted Wind Cone in the amount of \$27,044.40 (\$24,340.00 FAA, 1,353.00 ODOT portion and \$1,351.40 Local County match; and on a Liquor License, concurred with Troy Township Trustees in not requesting a hearing on the Liquor License being requested by Blazing Ribs, Incorporated d.b.a. Blazin Bills located at 17800 Great Lakes Parkway, Hiram (C TRFL 0752874-0001); as authorized by Resolution #19-006 under the direction and supervision of the County Commissioners that was approved January 8, 2019 pursuant to O.R.C. 305.30.*

COMMISSIONERS' OFFICE – PUBLIC HEARING #1 – DEPARTMENT OF DEVELOPMENT (BUILDING) REGARDING THE UPDATE OF THE PERMIT FEE SCHEDULE, CONTRACTOR REGISTRATION AND LICENSING FEES, PURSUANT TO O.R.C. 307.37

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to waive the reading of the legal notice.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*Opened the Public Hearing at 9:46 a.m. and asked Director and Chief Building Official, Mike Mihalisin and Assistant Chief Building Official, Dan Spada to explain the proposed changes. Mr. Spada explained that are asking to re-adjust the building fees, noting that it has been about three years since there had been any increase. Mr. Spada stated that the base fees are remaining about the same, but an increase to the price per square footage which will mainly affect large projects where multiple inspections are required. There was a shortfall in the revenue to budget expenses and they are trying to cover that. Commissioner Lennon added that the larger projects where extra time is needed to be spent is not covering the expense at the current rates. Mr. Lennon inquired about residential fees, to which it was noted that residential fees are not really seeing any increase, but mainly the Commercial large scale projects. Being no further comments or questions, the Public Hearing was closed at 9:48 a.m. It was noted that a second hearing will be held on April 16<sup>th</sup> at 9:15 a.m.*

APPROVE FINANCIALS

*Budget and Finance Manager Adrian Gorton explained the financials for today as including a Cash transfer out of the General Fund to Family First for the 4<sup>th</sup> quarter SFY 2019 commitment; a Cash transfer out of the General Fund to Court Technology to pay a portion of their 2019 funding; a Cash transfer out of the General Fund to the Airport Construction Fund for the local*

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*grant match on the Runway Lighting; a Cash transfer out of the General Fund to the Law Enforcement Block Grant for the local County match on the OCJS grant for video camera replacements; a Then and Now for the Commissioner's Office to Manning & Manning LPA for Juvenile Court Appointed Counsel fees; Travel requests for Common Pleas, Department of Emergency Services, Job and Family Services and Water Resources; a Then and Now for the Juvenile Court to Timothy Schaefer d.b.a. Chelsea Flower Garden for vegetable plants for a community service garden; a payment from ADP to Zoho Corporation for annual subscription to Manage Engine IT service desk software in the amount of \$11,452.00; a payment to Ravenwood for 2<sup>nd</sup> quarter funding in the amount of \$104,105.00; and a payment for Water Resources to Valley Ford for a new 2019 F150 4x4 extended cab truck in the amount of \$33,347.00.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #19-046 itemizing the financials for the meeting of April 9, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*COUNTY ENGINEER'S OFFICE – RELEASE MAXIMUM LOAD LIMIT REDUCTION TO ALL COUNTY HIGHWAYS AND TOWNSHIP ROADS*

*Deputy Engineer Nick Gorris asked the Board to release the maximum load limit reduction effective April 15<sup>th</sup>.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to release the thirty-three percent (33%) maximum load limit reduction on all County Highways and Township Roads to be effective April 15, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*COUNTY ENGINEER'S OFFICE – HIGHWAY EASEMENT – HASKINS ROAD, BAINBRIDGE TOWNSHIP*

*Mr. Gorris asked the Board to execute a highway easement with the Morell's on Haskins Road in Bainbridge Township.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to accept and execute the Highway Easement (BR-0191-00.480 Easement #1) between the Geauga County Board of Commissioners and Michael A. and Donna M. Morell (Parcel #02-238670) being part of Original Lot 12, Tract 3 of Haskins Road in Bainbridge Township in the amount of \$650.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*COMMON PLEAS COURT – APPROVE SUBMISSION OF APPLICATION TO U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE COMPETITIVE GRANT – IMPLEMENTATION OF A DRUG COURT PROGRAM*

*Probation Officer Maureen Maruna asked the Board to approve the submission of an application for fiscal year 2019 which is a competitive grant for the implementation of a Drug Court program, called "New Leaf" that is for \$200,000.00 a year that includes a 25% match of \$50,000.00. Ms. Maruna noted that this program will be evidence based and is becoming a requirement from the State of Ohio, that will assist individuals with a severe substance abuse issue, and include the Court seeing them every week, giving opportunity for education and employment to continue to help the county. Mr. Lennon asked that this would give the individual the option of going through the program instead of going to jail. Ms. Maruna stated that there are six phases of the program, and the beginning three phases require them to meet with the Judge weekly and be subject to random drug testing twice a week. Ms. Maruna stated that there is pre-adjudication and post-conviction tract. The program is typically 18-24 months, and will initially be set up to serve 25 individuals and after certified can be increased to serve additional individuals. Currently 68 counties have some sort of drug program or specialized docket. Mr.*

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*Lennon expressed that he feels this program is for the individual that wants to get help. It was noted that the jail treatment currently in place will remain. Mr. Lennon inquired about the local match coming from the Court, to which it was explained that the treatment teams time can be used as the in-kind portion. Former Commissioner Skip Claypool expressed that he had looked into this and visited the Lake County drug court and inquired about what the other costs will be associated with this program and the expected recovery rate. Ms. Maruna explained that there have been several survey and information studies and that is why the program will be evidence based. The treatment will remain with Lake Geauga Recovery Services. Mr. Lennon questioned if the program didn't go the way they expect it to go, that they could stop the program. Mr. Lennon added that he feels that there is still control over the individual along with the incentive to go through the program instead of going through jail.*

*A local resident inquired about what type of AA/NA program they would be required to attend and how that would be tracked, to which Ms. Maruna stated that they would be required to attend a treatment program and because they have to agree to it, they will be tracking the attendance.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve the submission of an Application to the U.S. Department of Justice, Bureau of Justice Assistance, Adult Drug Court Discretionary Grant Program, FY 2019 Competitive Grant for the implementation of a Geauga County Drug Court Program, entitled New Leaf in the amount of \$200,000.00 per year for forty-eight (48) months, with \$150,000.00 from the U.S. Department of Justice and \$50,000.00 (In Kind) Local County match.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**COMMON PLEAS COURT – ACKNOWLEDGE MEMORANDUM OF UNDERSTANDING BETWEEN AGENCIES FOR THE DRUG COURT PROGRAM**

*Ms. Maruna asked the Board to acknowledge the Memorandum of Understanding between the agencies working together as a team for the program.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to acknowledge the Memorandum of Understanding between the Common Pleas Court, Prosecutor's Office, Public Defender's Office, Sheriff's Department, Family Pride Agency, Lake Geauga Recovery Center, Ravenwood Health and NEOCAP for the Geauga County Drug Court Program.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**DEPARTMENT ON AGING – ADVERTISE BIDS – HOME CARE SERVICES: ASSISTANCE WITH DAILY LIVING – GEAUGA RESIDENTS AGE 60 AND OVER**

*Director Jessica Boalt and Reba Dykes asked the Board to go out to Bid for the Assistance with Daily Living. Ms. Dykes explained that this program provides non-medical assistance in home for seniors that include bathing and light housekeeping for a little extra support to keep them in their homes. Ms. Dykes stated that they have started to prioritize the seniors needing care in the program so that clients that need certain assistance over housekeeping. This program period will change to being for personal care assistance. There is a maximum of 2 visits per week that are handled by home healthcare agencies. Ms. Boalt explained that the program is done through the Bid process and request documentation about policy and procedures from the agencies that are bidding on the program. Mr. Lennon expressed a concern over how the agencies are chosen to do the in home services. There is a cap on the amount being spent for the two year period, that includes 33,670 units which is about \$404,000.00 per year. Ms. Boalt added that there is a means test now that asks those that are able to assist with cost of the services and those that cannot are subsidized.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to grant permission to advertise for Bids for Home Care Services: Assistance with Daily Living for Geauga County Residents Age 60 and over to be held on Wednesday,*

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*May 15, 2019 at 2:00 p.m. Notice of this Bid Opening will be advertised on April 18, 2019, April 25, 2019 and on the county website.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*MAINTENANCE – APPROVE ADDITIONAL EMPLOYEES TO USE OF HOME DEPOT CREDIT CARD*

*Director Glen Vernick asked to include Mr. Ludlow, Custodian Supervisor and the Maintenance worker from Job and Family Services to use the Home Depot credit card.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve the addition of John Ludlow, Custodian Supervisor and Sean Butler, Job and Family Services Maintenance Worker II and permit the use of County Credit Cards, pursuant to O.R.C. 301.27 for the Home Depot Credit Card in an amount not to exceed \$1,000.00 per person per month.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*DEPARTMENT OF WATER RESOURCES – OHIO WATER DEVELOPMENT AUTHORITY TERM SHEET FOR LOAN – ACQUISITION OF PROPERTY*

*Director Steven Oluic explained that this is for the loan to acquire property to construct the treatment plant for the Henning Drive area project.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Ohio Water Development Authority Term Sheet for a Loan in the amount of \$81,000.00 for the acquisition of property to construct a Wastewater Treatment Plant for the Berkshire Heights Subdivision in Chardon Township.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*DEPARTMENT OF WATER RESOURCES – ACCEPT RESIGNATION OF JOHN D. ALDEN, OPERATOR II*

*Mr. Oluic asked the Board to accept the resignation of Mr. Alden.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to accept the resignation of John D. Alden, Operator II, to be effective March 29, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*DEPARTMENT OF WATER RESOURCES – APPROVE REVISED JOB DESCRIPTION – WASTE WATER OPERATOR II (#2313)*

*Mr. Oluic asked the Board to approve some minor changes to the job description.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve the revised job description for the position of Waste Water Operator II (#2313), to be effective April 9, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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DEPARTMENT OF WATER RESOURCES – ADVERTISE POSITION – WASTE WATER OPERATOR II (#2313) – INTERNAL 10 DAYS – IF NO CANDIDATE IS FOUND - THEN EXTERNAL UNTIL FILLED

*Mr. Oluic asked to then advertise the position. There was some brief discussion about the location of where the ads are published.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to grant permission to advertise for the position of Waste Water Operator II (#2313) at the McFarland Wastewater Treatment Plant, internally for a period of ten days in accordance with the Union contract and then if no qualified internal candidate is found, advertise externally until the position is filled.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – RESCIND MOTION REGARDING REIMBURSEMENT FOR TRAVEL FOR PLANNING COMMISSION MEMBER

*Mr. Morgan stated that we have been informed that we are not permitted to provide travel expenses and are asking to rescind the original motion.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to rescind the motion from January 8, 2019 regarding reimbursement for travel that read: to approve reimbursement for travel for Planning Commission member, Chester Miller effective January 1, 2019 through the length of his four year term in an amount not to exceed \$45.00 a month.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – RESOLUTION PROCLAIMING MAY 5 THROUGH MAY 11 PUBLIC SERVICE RECOGNITION WEEK FOR 2019

*Human Resources Administrator Kathy Hostutler explained that public service week has been being recognized since 1985 and that the County has done it for several years. Ms. Hostutler asked the Board to again permit the allowance for the Departments to honor employees. Human Resources Specialist Kelly Bidlack explained that since 2011 the county has been holding the Healthfair/EXPO for employees and are once again doing it this year. Ms. Bidlack explained that this year will include a fun and interactive experience for employees that include health and wellness tips, beverage and food samples, chair massages, and with the use of our wellness grant some giveaways. The Vendors donate their time during the event that will be Thursday, May 9 from 8 a.m. to 3 p.m. in Building #8.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #19-047 Proclaiming May 5 through May 11 as Public Service Recognition Week for 2019.*

*Board of County Commissioners, Geauga County, Ohio*

*Resolution: 19-047*  
*Date: April 9, 2019*

**RESOLUTION PROCLAIMING MAY 5 THROUGH MAY 11  
AS PUBLIC SERVICE RECOGNITION WEEK FOR 2019**

*WHEREAS, In honor of the men and women serve America daily as public servants at the federal, state, county and local levels. The vast array of services provided by government is an integral part of our lives. Every day of our lives we depend upon the work performed by public employees; and*

*WHEREAS, Public service is a public trust, a high calling and an expression of responsible citizenship. A job in public service will impact the lives of many people, through public policy, education, law enforcement, and the environment; and*

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*WHEREAS, Without these dedicated government employees at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials; and*

*WHEREAS, Public Service Recognition Week has been celebrated nationally the first week of May since 1985; and*

*WHEREAS, We, the Geauga County Board of Commissioners, do proclaim that annually the first full week of May will be Public Service Recognition Week in Geauga County and call upon all citizens to recognize the contributions made by public employees at all levels who help ensure the quality of our lives in this great country and in this great county in the state of Ohio; and*

*WHEREAS, O.R.C. 325.25 specifically authorizes employee recognition programs. Therefore, the Board of Commissioners of Geauga County, Ohio wish to utilize this authority to recognize the employees of Geauga County government on an annual basis during the first week of May during Public Service Recognition week by means of modest expenditures on tokens of appreciation to those employees not to exceed \$15.00 per employee and that such other expenditures may lawfully include providing of meals and non-alcoholic beverages, as one means of expressing this appreciation.*

*NOW, THEREFORE BE IT RESOLVED, that this Resolution become part of the permanent record of the Board of Commissioners of Geauga County, Ohio.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**ACKNOWLEDGEMENTS**

- a) The Monthly Financial Report from the County Building Department for the month of March, 2019.*
- b) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending March 20, 2019 and March 27, 2019 as required by O.R.C. 955.12.*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

- Tue., 4/9 Geauga Trumbull Solid Waste Board of Directors Meeting, 12:00 p.m. District Office, Warren*
- Tue., 4/9 ADP Meeting, 2:00 p.m. Auditor's Office*
- Wed., 4/10 Geauga County Township Association Dinner, 6:30 p.m. at Ledgemont Elementary School*
- Fri., 4/12 NOACA External Affairs 8:30 a.m., Policy 10:00 a.m., and Planning & Programming 11:30 a.m., Cleveland*
- Mon., 4/15 Family First Council, 1:30 p.m. at Mental Health Offices*
- Tue., 4/16 The Commissioners will hold regular session at 9:00 a.m.*
- Tue., 4/23 The Commissioners will hold regular session at 9:00 a.m.*
- Tue., 4/30 The Commissioners will hold regular session at 9:00 a.m.*

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***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to adjourn the meeting at 10:25 a.m.*

*Geauga County Board of Commissioners*

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*Timothy C. Lennon*

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*Ralph Spidalieri*

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*James W. Dvorak*

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*Christine Blair, Commissioners' Clerk*

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