

**Commissioners' Journal**  
**January 19, 2017**

*The Geauga County Board of Commissioners met in session on January 19, 2017 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Ralph Spidalieri opened the meeting at 9:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**COMMISSIONERS OFFICE- COUNTY ADMINISTRATOR'S REPORT**

*Ms. Blair reported on the items approved January 11, 2017 by the County Administrator, that included for the Airport Authority the acknowledgement and approval of Reimbursement Request #4 for FAA Grant# 3-39-0054-019-2016 Construct taxi lanes, crack seal runway, design airfield lighting system and PAPI Runway 29 in the amount of \$8,297.00 with no local match, and for Maintenance the approval and execution of two service contracts for Tyco Integrated Security to install at the Courthouse a Security System for \$2,936.00 and an Access Control System for \$7,653.00 during the Year 2017; #17-006 under the direction and supervision of the County Commissioners that was approved January 9, 2017 pursuant to O.R.C. 305.30.*

**FINANCIALS**

*Budget and Finance Administrator II Anne Rasic reported on financials from January 17, 2017, Resolution #17-007 that included a Cash transfer from the General Fund to Court Technology Fund for portion of 2017 funding, as approved by the County Administrator pursuant to the motion approved December 29, 2016 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2017, as authorized by O.R.C. 305.30.*

**MEETING MINUTES**

*Motion: by Commissioner Claypool, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of December 29, 2016.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Abstain*</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*\*Commissioner Lennon was not a Commissioner at the time of this meeting.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of January 5, 2017.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Abstain*</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*\*Commissioner Claypool was absent from this meeting.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of January 9, 2017.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Ms. Rasic explained the financials for today as including a Cash transfer from the General Fund to Community Development for portion of 2017 funding; a Travel request for the Department of Emergency Services, Payments to Tyler Technologies (new owner of New World Systems) for annual maintenance for the Auditor's Office in the amount of \$53,364.00 and \$85,000.00; a*

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*payment to Great Lakes Computer Corporation in the amount of \$15,462.00 for Equipment Maintenance Contract for ADP for 2017; a payment to Ravenwood Center in the amount of \$104,105.00 for 1<sup>st</sup> Quarter Youth Center Operations; a payment to Ohio Cat in the amount of \$128,550.00 for a conveyor for the County Engineer's Office; and a payment to Geauga Mechanical in the amount of \$25,150.00 for DES Central Plant Control Replacement.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #17-008 itemizing the financials for the meeting of January 19, 2017.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COMMISSIONERS OFFICE- DISTRIBUTE BALANCE IN DOMESTIC VIOLENCE FUND TO WOMENSAFE**

*Ms. Rasic asked the Board to distribute the balance from the Domestic Violence Fund to Womensafe, noting that this is done annually.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to request the County Auditor to distribute the balance in the Domestic Violence Fund (2070) to WomenSafe, the local agency designated by the Commissioners to receive such monies. This allocation is to be paid pursuant to Section 3113.34 of the O.R.C. for the 2016 year, in the amount of \$14,681.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**SHERIFF'S OFFICE – OHIO OFFICE OF CRIMINAL JUSTICE SERVICES STANDARD ASSURANCES PRE-AWARD CONDITIONS AND SUBGRANT AWARD AGREEMENT – VIDEO CAMERA REPLACEMENT**

*Chief Deputy Tom Rowan explained that this grant will used to replace 4 video cameras in the cruisers. Commissioner Claypool confirmed this was for the dash cams, to which Chief Deputy Rowan agreed.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Ohio Office of Criminal Justice Services (OCJS) Standard Assurances Pre-Award Conditions and Subgrant Award Agreement for the Video Camera Replacement (Grant #2011-JG-A02-V6468) in the amount of \$27,978.67, (\$20,984.00 from Ohio Office of Criminal Justice Services with a local match of \$6,994.67 from the Geauga County General Fund) for the period January 1, 2017 through September 30, 2017.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COMMON PLEAS COURT – AUTHORIZATION AND APPLICATION FOR CREDIT CARD USE – GEAUGA CREDIT UNION VISA**

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Application for Authorization to Permit the Use of County Credit Cards form (form – O.R.C. 301.27) for Geauga Credit Union Visa in the maximum amount of \$1,500.00 per month per person for Forrest W. Burt, Carolyn Paschke, and Joanne Monaco.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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COUNTY ENGINEER'S OFFICE – AUTHORIZATION AND APPLICATION FOR CREDIT CARD USE – PNC VISA AND GEAUGA CREDIT UNION VISA

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Application for Authorization to Permit the Use of County Credit Cards form (form- O.R.C. 301.27) for a PNC Visa in the maximum amount of \$1,000.00 per month for Frank Antenucci, Joseph Cattell, Katie Schaab, Nicholas Gorris, Robert Hagenbaugh, Shane Hajjar, Robert Hanck, Andrew Haupt, Richard Carlson and Trace Turnbull.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Application for Authorization to Permit the Use of County Credit Cards form (form- O.R.C. 301.27) for a Geauga Credit Union Visa in the maximum amount of \$1,000.00 per month for Frank Antenucci, Joseph Cattell, Katie Schaab, Nicholas Gorris, Keith Delfs, Shane Hajjar, Robert Hanck, Andrew Haupt, Richard Carlson, Trace Turnbull, Michael Donaldson, William Dudinsky, Nicholas Kovach, Paul Kucharski, David Loucka, Steven Markey, Alan Prescott, Joseph Prosser, Benjamin Shrock, and Scott Warner.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – OHIO DEPARTMENT OF TRANSPORTATION 2016 COUNTY HIGHWAY SYSTEM MILEAGE CERTIFICATION

*Deputy Engineer Shane Hajjar explained that this is the annual acceptance of the county highway mileage, noting that this is just the formal request of the 235.674 miles, with no changes from last year.*

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Ohio Department of Transportation Office of Technical Services, 2016 County Highway System Mileage Certification for 235.674 miles.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE - ACKNOWLEDGE RECEIPT OF PLANS – ASPHALT RESURFACING OF KIRTLAND ROAD – SET PUBLIC HEARING

*Mr. Hajjar stated that under Resolution #11-144 they were given permission to move forward with engineering and design of plans for the improvements of Kirtland Road (CH 17) Chardon Township, those plans are now on file with the Board of Commissioners, and since this project includes federal aid we are required to hold a public hearing to review those plans. Mr. Hajjar noted that this project will be completed in the summer of 2017.*

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to acknowledge receipt of plans for the Asphalt Resurfacing of Kirtland Road (CH 17) in Chardon Township per Resolution #11-144 approved on September 13, 2011. This will set a Public Hearing to review the plans and specifications as submitted to be held on Thursday, February 9, 2017 at 9:10 a.m. Notice of this Public Hearing will be advertised on January 26, 2017, February 2, 2017 and on the county website.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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*DEPARTMENT OF WATER RESOURCES – RESOLUTION TO ORDER IMPROVEMENT OF NELSON ROAD (CH2, SECTIONS A-C) PARKMAN TOWNSHIP – EXECUTE TITLE SHEET – SET BID OPENING*

*Mr. Hajjar explained Nelson Road will be all of Nelson from the Portage County line to State Route 88 in Parkman Township which includes resurfacing of 1.6 miles of road.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #17-009 to Order the Improvement of Nelson Road (CH 2, Sections A-C) in Parkman Township.*

*This resolution also requests the Board approve and execute the Title Sheet for the Specifications for the same.*

*Further this resolution sets a bid opening on Wednesday, February 15, 2017 at 2:00 p.m. Notice of this bid opening will be advertised on January 26, 2017 and on the county website.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: January 19, 2017*

*Resolution: 17 - 009*

*RESOLUTION TO ORDER THE IMPROVEMENT OF SECTIONS A – C OF NELSON ROAD (CH 2) IN PARKMAN TOWNSHIP*

*WHEREAS, the Geauga County Board of Commissioners has determined by Resolution 16-109 that the public convenience and welfare requires the improvement of Sections A-C of Nelson Road (CH 2) from the Portage County Line to McCall Road, SR 88 in Parkman Township by constructing and reconstructing culverts, performing drainage improvement, asphalt resurfacing and improving the shoulders as necessary in accordance with Section 5555.022 of the Ohio Revised Code; and*

*WHEREAS, no lands are needed to be taken relative for this improvement to Nelson Road; and*

*WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and*

*WHEREAS, the Geauga County Board of Commissioners, after reviewing the plans with the County Engineer in public session for the improvement of Street, is satisfied that the public convenience and welfare require that said improvement be made.*

*NOW THEREFORE, BE IT RESOLVED that the Geauga County Board of Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.*

*BE IT FURTHER RESOLVED that the Geauga County Board of Commissioners in accordance with Section 5555.022 of the Ohio Revised Code hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from local funding sources in accordance with Section 5555.43 of the Ohio Revised Code.*

*BE IT FURTHER RESOLVED that the Clerk of the Geauga County Board of Commissioners is hereby ordered to let this project for bids in accordance with Section 5555.61 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 1:45 P.M. and opened at 2:00 P.M. on Wednesday, February 15, 2017 at which time bids shall be read aloud.*

*BE IT FURTHER RESOLVED that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Parkman Township Boards of Trustees and the Geauga County Engineer.*

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Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER IMPROVEMENT OF THOMPSON ROAD (CH 7, SECTIONS F-H) THOMPSON TOWNSHIP – EXECUTE TITLE SHEET – SET BID OPENING

*Mr. Hajjar stated that the Thompson Road improvement includes milling and resurfacing from the Thompson Square to the Ashtabula County line.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #17-010 to Order the Improvement of Thompson Road (CH 7, Sections F-H) in Thompson Township.*

*This resolution also requests the Board approve and execute the Title Sheet for the Specifications for the same.*

*Further this resolution sets a bid opening on Wednesday, February 15, 2017 at 2:05 p.m. Notice of this bid opening will be advertised on January 26, 2017 and on the county website.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: January 19, 2017*  
*Resolution: 17 – 010*

**RESOLUTION TO ORDER THE IMPROVEMENT OF SECTIONS F - H OF THOMPSON ROAD (CH 7) IN THOMPSON TOWNSHIP**

*WHEREAS, the Geauga County Board of Commissioners has determined by Resolution # 16-110 that the public convenience and welfare requires the improvement of Sections F - H of Thompson Road (CH 7) from Madison Road (SR 528) to the Ashtabula County Line in Thompson Township by constructing and reconstructing culverts, performing drainage improvement, asphalt resurfacing and improving the shoulders as necessary in accordance with Section 5555.022 of the Ohio Revised Code; and*

*WHEREAS, no lands are needed to be taken relative for this improvement to Thompson Road; and*

*WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and*

*WHEREAS, the Geauga County Board of Commissioners, after reviewing the plans with the County Engineer in public session for the improvements, is satisfied that the public convenience and welfare require that said improvement be made.*

*NOW THEREFORE, BE IT RESOLVED that the Geauga County Board of Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.*

*BE IT FURTHER RESOLVED that the Geauga County Board of Commissioners in accordance with Section 5555.022 of the Ohio Revised Code hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from local funding sources in accordance with Section 5555.43 of the Ohio Revised Code.*

*BE IT FURTHER RESOLVED that the Clerk of the Geauga County Board of Commissioners is hereby ordered to let this project for bids in accordance with Section 5555.61 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 1:45 P.M. and opened at 2:05 P.M. on Wednesday, February 15, 2017 at which time bids shall be read aloud.*

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*BE IT FURTHER RESOLVED that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Thompson Township Board of Trustees and the Geauga County Engineer.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER IMPROVEMENT OF CLAY STREET (CH 37, SECTIONS M-N) THOMPSON TOWNSHIP – EXECUTE TITLE SHEET – SET BID OPENING*

*Mr. Hajjar explained that Clay Street improvement will include the section from Thompson Road to the Lake County line.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #17-011 to Order the Improvement of Clay Street (CH 37, Sections M-N) in Thompson Township.*

*This resolution also requests the Board approve and execute the Title Sheet for the Specifications for the same.*

*Further this resolution sets a bid opening on Wednesday, February 15, 2017 at 2:10 p.m. Notice of this bid opening will be advertised on January 26, 2017 and on the county website.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: January 19, 2017*

*Resolution: 17– 011*

***RESOLUTION TO ORDER THE IMPROVEMENT OF SECTIONS M - N OF CLAY STREET (CH 37) IN THOMPSON TOWNSHIP***

*WHEREAS, the Geauga County Board of Commissioners has determined by Resolution # 16-112 that the public convenience and welfare requires the improvement of Sections M - N of Clay Street (CH 37) from Thompson Road (CH 7) to the Lake County Line in Thompson Township by constructing and reconstructing culverts, performing drainage improvement, asphalt resurfacing and improving the shoulders as necessary in accordance with Section 5555.022 of the Ohio Revised Code; and*

*WHEREAS, no lands are needed to be taken relative for this improvement to Clay Street; and*

*WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and*

*WHEREAS, the Geauga County Board of Commissioners, after reviewing the plans with the County Engineer in public session for the improvements, is satisfied that the public convenience and welfare require that said improvement be made.*

*NOW THEREFORE, BE IT RESOLVED that the Geauga County Board of Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.*

*BE IT FURTHER RESOLVED that the Geauga County Board of Commissioners in accordance with Section 5555.022 of the Ohio Revised Code hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from local funding sources in accordance with Section 5555.43 of the Ohio Revised Code.*

*BE IT FURTHER RESOLVED that the Clerk of the Geauga County Board of Commissioners is hereby ordered to let this project for bids in accordance with Section 5555.61 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 1:45 P.M. and opened at 2:10 P.M. on Wednesday, February 15, 2017 at which time bids shall be read aloud.*

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*BE IT FURTHER RESOLVED that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Thompson Township Board of Trustees and the Geauga County Engineer.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER IMPROVEMENT OF CAVES ROAD (CH 30, SECTIONS A-F) CHESTER AND RUSSELL TOWNSHIPS – EXECUTE TITLE SHEET – SET BID OPENING*

*Mr. Hajjar stated that Caves Road improvements are for culvert replacements, noting that last year the department handled and completed minor drainage improvements but that these culvert improvements are not able to be done by the department. Mr. Hajjar briefly explained how the projects are chosen and when to be completed.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #17-012 to Order the Improvement of Caves Road (CH 30, Sections A-F) in Chester and Russell Townships.*

*This resolution also requests the Board approve and execute the Title Sheet for the Specifications for the same.*

*Further this resolution sets a bid opening on Wednesday, February 15, 2017 at 2:15 p.m. Notice of this bid opening will be advertised on January 26, 2017 and on the county website.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: January 19, 2017*  
*Resolution: 17- 012*

***RESOLUTION TO ORDER THE IMPROVEMENT OF SECTION A-F OF CAVES ROAD (CH 30) IN CHESTER AND RUSSELL TOWNSHIPS***

*WHEREAS, the Geauga County Board of Commissioners has determined by Resolution # 15-190 that the public convenience and welfare requires the improvement of Sections A-F of Caves Road (CH 30) from Kinsman Road (SR 87) to Wilson Mills Road (CH 8) in Chester and Russell Townships by constructing and reconstructing culverts and performing drainage improvements as necessary in accordance with Section 5555.022 of the Ohio Revised Code; and*

*WHEREAS, lands needed to be taken relative for the improvement to Caves Road are in the process of being secured; and*

*WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and*

*WHEREAS, the Geauga County Board of Commissioners, after reviewing the plans with the County Engineer in public session for the improvements, is satisfied that the public convenience and welfare require that said improvement be made.*

*NOW THEREFORE, BE IT RESOLVED that the Geauga County Board of Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.*

*BE IT FURTHER RESOLVED that the Geauga County Board of Commissioners in accordance with Section 5555.022 of the Ohio Revised Code hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from local funding sources in accordance with Section 5555.43 of the Ohio Revised Code.*

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*BE IT FURTHER RESOLVED that the Clerk of the Geauga County Board of Commissioners is hereby ordered to let this project for bids in accordance with Section 5555.61 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 1:45 P.M. and opened at 2:15 P.M. on Wednesday, February 15, 2017 at which time bids shall be read aloud.*

*BE IT FURTHER RESOLVED that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Chester and Russell Townships Boards of Trustees and the Geauga County Engineer.*

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

**PROBATE / JUVENILE COURT – OHIO DEPARTMENT OF YOUTH SERVICES, JUVENILE ACCOUNTABILITY BLOCK GRANT FOURTH QUARTER REIMBURSEMENT REPORT**

*It was noted that these was the final reimbursement report for the JABG grant from 2016.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Ohio Department of Youth Services, Juvenile Accountability Block Grant (JABG) #2013-JB-014-B226) fourth quarter (final) reimbursement report.*

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

**ARCHIVES / RECORDS CENTER – UNPAID LEAVE OF ABSENCE – MICHELLE POST**

*Director of Administrative Services Linda Burhenne explained that Ms. Post has not yet begun accruing vacation time, and sick time is not able to be used for a pet. She needed time off to care for her dog that had received an injury.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve an unpaid leave of absence for Michelle Post on January 10, 2017.*

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – OHIO DEVELOPMENT SERVICES AGENCY – CERTIFICATIONS OF DETERMINATION OF SUBSEQUENT EXEMPTION FOR CATEGORICAL EXCLUSIONS – GRANT #B-F-16-1AZ-1 – PLEASANT HILL COUNTY HOME, GEAUGA COUNTY BUILDINGS AND GROUNDS AND KIWANIS LAKE**

*Assistant Program Administrator Kelly Conrad stated that these reference no environmental impact on any of the projects to be completed and will allow for the release of funds in order to move forward with the projects. Commissioner Lennon inquired what will be completed with Kiwanis Lake, to which Ms. Conrad noted that it will include improvements to the Community Center that will include windows. There was a brief discussion regarding the process of the CDBG Allocation grant process and several of the previous projects that have been completed.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Ohio Development Services Agency, Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project under Grant #B-F-16-1AZ-1 in regards to the project for the Pleasant Hill County Home in the amount of \$21,400.00, the project for the Geauga County Building and Grounds in the amount of \$58,800.00 and the project for Kiwanis Lake in the amount of \$60,900.00.*

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye



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COUNTY HOME – ACCEPT RESIGNATION – LILLIAN VASAS – PART-TIME ATTENDANT

Director Karen DeCola asked the Board to accept Ms. Vasas resignation.

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to accept the resignation of Lillian Vasas, Part-time Attendant to be effective January 15, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY HOME – INCREASE CURRENT POSTING – PART-TIME ATTENDANT (#1504-1)

Ms. DeCola stated that this increase will bring the posting to two positions and then once one is filled, there will be one open position remaining.

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to increase the current posting for the position of Part-time Attendant (#1504-1) from one to two positions.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY HOME – APPROVE HIRING SANDRA GOODMAN – PART-TIME ATTENDANT (#1504-1)

Ms. DeCola asked the Board to approve hiring Ms. Goodman, noting that she is a relative of a current employee on another shift.

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve hiring Sandra Goodman to the position of Part-time Attendant (#1504-1) to be effective January 23, 2017 at the rate of \$11.24 per hour with a one year probationary period. This offer of employment is contingent upon successful completion of the required pre-employment conditions.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

MAINTENANCE – LEASE AGREEMENT – GEAUGA COMMUNITY ACTION, INCORPORATED – THREE YEARS

Director Glen Vernick explained the Lease Agreement for Community Action for space in Building #5 for a three year period.

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Lease Agreement between the Geauga County Board of Commissioners and Geauga Community Action, Incorporated for the rental of space located at 470 Center Street, Building #5D beginning January 1, 2017 for a three year period in the amount of \$2,120.40 for the first year (2017), \$2,184.00 for the second year (2018) and \$2,250.00 (2019) for the third year.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Abstain*</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*\*Mr. Claypool is a member of the Community Action Board.*

Mr. Claypool noted that the organization was still going through an approval process with the State.

TRANSIT – ADVERTISE INTERNALLY – FULL-TIME TRANSIT DRIVER (#2210)

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to grant permission to advertise for the position of Full-time Driver (#2210) internally for a period of five days, with applications accepted until 4:30 p.m. on January 24, 2017.

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<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**TRANSIT – OHIO MOTOR FUEL TAX REFUND CLAIM – TRANSIT BUSES**

*Motion:*        *by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Ohio Motor Fuel Tax Refund Claim for Transit Buses for the period October 1, 2016 through December 31, 2016 in the amount of \$2,938.14.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – AGREEMENT – UNIVERSITY HOSPITALS  
GEAUGA MEDICAL CENTER – EXPANSION OF SANITARY SEWER SERVICE**

*Director Gerard Morgan explained that University Hospitals purchased the Duangjak building and wanted to tie that property into the sewer system but didn't want to combine those properties, so this agreement will allow that to happen.*

*Motion:*        *by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Agreement between Geauga County, Ohio and University Hospitals Geauga Medical Center for the expansion of Sanitary Sewer Service to Parcel Numbers #21-036200 and #21-111560.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENTS**

*Mr. Morgan stated that these are annual service contracts that are put into place for the year, adding that quotes are still obtained for work to be performed. Mr. Morgan noted that a lot of work is completed within the department, but often they require larger equipment that the department has available.*

*Motion:*        *by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the service Contract Agreement with Workman Industrial Services, Incorporated to perform emergency rehabilitation and improvements as needed at various wastewater treatment plants within the department for three years 2017, 2018 and 2019 in an amount not to exceed \$45,000.00 (\$15,000.00 per year).*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion:*        *by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the service Contract Agreement with Platform Cement, Incorporated to perform excavating services as needed at various locations within the department for two years, 2017 and 2018 in an amount not to exceed \$30,000.00 (\$15,000.00 per year).*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion:*        *by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the service Contract Agreement with North Shore Pump and Equipment Company to perform HVAC services as needed at various locations within the department for three Years, 2017, 2018, and 2019 in an amount not to exceed \$15,000.00 (\$5,000.00 per year).*

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<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the service Contract Agreement with Auburn Heating, Plumbing and Air Conditioning to perform excavating services as needed at various locations within the department for two years, 2017 and 2018 in an amount not to exceed \$30,000.00 (\$15,000.00 per year).

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the service Contract Agreement with Bergren Associates, Incorporated to perform maintenance service and installation of all telemetry and control systems, including meter calibration, at various wastewater facilities within the department for the Year 2017 in an amount not to exceed \$5,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – ACCEPT RETIREMENT RESIGNATION – LISA FEIGLE – LABORATORY SUPERVISOR**

Mr. Morgan explained that Ms. Feigle will be retiring after thirty years at the end of April and he would like to advertise to hire a Supervisor. Mr. Morgan stated that the EPA has notified us that they will be coming in March 1<sup>st</sup> to certify our lab, if we do not get someone in prior to that we will have to pay for an additional trip by the EPA for the certification.

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to accept the Retirement Resignation of Lisa Feigle, Laboratory Supervisor (#2306) to be effective April 30, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – ADVERTISE LABORATORY SUPERVISOR (#2306) UNTIL FILLED**

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to grant permission to advertise for the position of Laboratory Supervisor (#2306). This position will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – DEPOSITORY APPLICATIONS – JP MORGAN CHASE BANK, NA AND HOME SAVINGS AND LOAN COMPANY**

Commissioners Clerk Christine Blair explained that these agreements are the last two from the seven designated in October, after receiving the documents necessary and the updated language these will complete the process until 2020.

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute (and / or authorize the President of the Board to execute) the depository applications from JPMorgan Chase Bank, NA (Continuing Deposit Security Agreement) and Home Savings and Loan Company (Memorandum of Agreement for Deposits of Public Funds) effective through October 11, 2020, pursuant to Resolution #16-139, approved October 4, 2016.

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Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

COMMISSIONERS' OFFICE – AGREEMENT – CHARDON TOMORROW - WINTERFEST

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Agreement between the Geauga County Board of Commissioners and Chardon Tomorrow for the use of the Parking Lots at the Courthouse and 208 E Park Street during the Winterfest Event on Saturday, January 21, 2017 from 10:00 a.m. until 8:00 p.m.

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

DEPARTMENT OF JOB AND FAMILY SERVICES – FAMILY FIRST COUNCIL MUTUAL FUNDING AGREEMENT

*It was noted that this agreement is done bi-annually and the amount is the same as last year.*

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Geauga County Family First Council Mutual Funding Agreement between the Geauga County Board of Commissioners, Geauga County Job and Family Services, Geauga County Board of Developmental Disabilities, and the Geauga County Board of Mental Health and Recovery Services for funding of the Geauga County Family First Council for the period January 1, 2017 through June 30, 2017. This Agreement commits the Board of County Commissioners to provide a support payment of \$42,484.00 from the General Fund.

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

EMPLOYEE PROBATION PERIODS

*Local resident Walter Leagan inquired about the difference in employees having different probationary periods to which Ms. Burhenne explained that the Board changed the policy creating a one year probation period for all new employees, those current employees on probation at that time were given the option of staying with the current period or moving to the year.*

COMMISSIONERS' OFFICE - NOACA

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to recommend the following appointments to NOACA for committees and subcommittees for the Year 2017:

Board of Directors:	Walter Claypool (alternate – Linda Burhenne)
	Tim Lennon (alternate – Shane Hajjar)
	Ralph Spidalieri (alternate – Joe Cattell)

Committees:	
Executive:	Tim Lennon (alternate – Shane Hajjar)

External Affairs:	Walter Claypool (alternate – Linda Burhenne)
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Finance and Audit:	Walter Claypool (alternate – Linda Burhenne)
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Governance:	Walter Claypool (alternate – Linda Burhenne)
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Planning and Programming:	Ralph Spidalieri (alternate – Joe Cattell)
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Policy:	Walter Claypool (alternate – Linda Burhenne)
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*Subcommittees:*

*Air Quality:* Walter Claypool (alternate – Linda Burhenne)

*Transportation:* Joe Cattell (alternate – Nicholas Gorris)

*Water Quality:* Walter Claypool (alternate – Linda Burhenne)

*Bicycle and Pedestrian Advisory:* Walter Claypool (alternate – Linda Burhenne)

*Business Advisory:* Steven Corso

*Community Advisory:* James Clements

*Rural Advisory:* Cathy Cotman  
Jon Ferguson  
John Oros  
Kevin O'Reilly

*Safety and Operations:* Joe Cattell (alternate – Nicholas Gorris)

*Transit:* Mike Kasper

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**DISCUSSION – PLANNING COMMISSION**

*There was a brief discussion regarding two applications that had been received and it was noted that one applicant had to be pulled due to residency being outside of the County. The consensus of the Board was to allow additional time to speak with the other applicant up for consideration.*

**BOARD OF MENTAL HEALTH APPOINTMENT**

*Mr. Claypool brought up Ms. Mikolay as a consideration for the Mental Health Board.*

**COMMISSIONERS' OFFICE – EXECUTIVE SESSION**

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to move into executive session for the purpose of discussing the employment of a public employee in the Commissioners' office.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*It was noted that Ms. Burhenne would be joining the Board in executive session. They entered at 9:45 a.m. with no expected action to be taken. The Board returned at 10:46 a.m. with no action.*

**ACKNOWLEDGEMENTS**

- a) The Monthly Financial Report from the County Building Department for the month of December, 2016.*
- b) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending January 4, 2017 as required by O.R.C. 955.12.*
- c) The Storm Water Engineer/Soil and Water District – Geauga County Storm Water Management Program Updated December, 2016.*
- d) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the prisoner transport for the month ending December, 2016 as required by O.R.C. 325.07.*

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- e) *The Annual Statement of Unpaid Fees for the calendar year 2014 filed by the Sheriff's Office of an accurate account of all fees, costs, penalties, percentages, allowances and prerequisites that have remained unpaid for more than one year pursuant to ORC 325.31.*
- f) *The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of December, 2016, pursuant to ORC 135.35(L).*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

- Tue., 1/24 Investment Advisory Board, 8:45 a.m. Chambers*
- Tue., 1/24 The Commissioners will hold regular session at 9:00 a.m.*
- Fri., 1/27 NOACA Board of Directors meeting, 9:00 a.m. Cleveland*
- Tue., 1/31 The Commissioners will hold regular session at 9:00 a.m.*
- 2/5 -2/7 Some of the Commissioners will attend the CCAO New Member Training, Columbus*
- Thu., 2/9 The Commissioners will hold regular session at 9:00 a.m.*
- Tue., 2/14 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*
- Tue., 2/14 The Commissioners will hold regular session at 9:00 a.m.*
- Fri., 2/17 Leadership Geauga Government Day*
- Mon., 2/20 **County offices will be closed for general business due to the President's Day holiday. Twenty-four hour operations will continue to operate as usual.***
- Thu., 2/23 The Commissioners will hold regular session at 9:00 a.m.*
- Mon., 2/27 Family First Council, 1:30 p.m. at Mental Health Offices*
- Tue., 2/28 The Commissioners will hold regular session at 9:00 a.m.*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to adjourn the meeting at 10:46 a.m.*

*Geauga County Board of Commissioners*

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*Ralph Spidalieri*

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*Walter M. Claypool*

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*Timothy C. Lennon*

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*Christine Blair, Commissioners' Clerk*

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