

**Commissioners' Journal**  
**July 17, 2018**

*The Geauga County Board of Commissioners met in session on July 17, 2018 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Ralph Spidalieri opened the meeting at 9:02 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**MEETING MINUTES**

*Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute the minutes for the meeting of June 26, 2018.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute the minutes for the meeting of July 3, 2018.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute the minutes for the meeting of July 10, 2018.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COMMISSIONERS OFFICE- COUNTY ADMINISTRATOR'S REPORT**

*Mr. Lair reported on the items approved July 11, 2018 for the Department of Water Resources was the acceptance of the resignation of Eric Peck, Operator II (#2313) to be effective July 31, 2018 and July 16, 2018 for the Department of Water Resources the acceptance of the resignation of Laura Weber, Sanitary Engineer to be effective August 24, 2018, for the Commissioners' Office he acknowledged the receipts from the employees at the County Pleasant Hill Home regarding the Abolishment and Layoff; and concurred with Munson Township Trustees in not requesting a hearing on a Liquor License requested by ARECO Golf, LLC dba The Mayfield Sand Ridge Club Golf Course and Clubhouse Complex located at 12150 Mayfield Road, Chardon (C TRFO 0258173-0005), by the County Administrator, authorized by Resolution #18-077 under the direction and supervision of the County Commissioners that was approved June 5, 2018 pursuant to O.R.C. 305.30.*

**APPROVE FINANCIALS**

*Budget and Finance Manager Adrian Gorton explained the financials for today as including an Appropriation transfer to the Coroner's Office for reimbursements deposited into the General Fund; a Cash transfer from various funds, including the General Fund for the June 2018 Windstream bill and a Cash transfer for Job and Family Services to Family First Council for the first quarter SFY 2019 commitment; Travel requests for the Department of Development (Building), Commissioners' Office, Job and Family Services and Maintenance; a payment to Logos Communication, Incorporated for the Auditor's Office for software licenses to operate and control our enterprise wireless access points in the amount of \$10,059.50; a payment for the Auditor the State of Ohio for the County's 2017 Financial Audit in the amount of \$23,062.50; a payment to Grade Line, Incorporated for the Engineer's Office for the Bundysburg Road Drainage Improvements in the amount of \$147,309.00; a payment for the Juvenile Court to the Portage Geauga Juvenile Detention Center for the 3<sup>rd</sup> Quarter Cost Sharing in the amount of \$143,937.25; and a payment to Parr Public Safety for the Sheriff's Office to fit seven marked Ford SUV vehicles in the amount of \$49,845.88.*

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*Commissioner Lennon inquired about the various funds for the Windstream bill, to which Mr. Gorton explained that they were working with ADP to look further at how this bill is paid, so that the departments can see what is being billed monthly. There was a brief discussion about the cost of the audit and to look at possible other options in the future.*

*Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-089 itemizing the financials for the meeting of July 17, 2018.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – OHIO PUBLIC WORKS COMMISSION PROJECT GRANT AGREEMENT – HASKINS ROAD BRIDGE REPLACEMENT**

*Deputy Engineer Nick Gorris asked the Board to execute the Ohio Public Works grant for the replacement of the Haskins Road Bridge, this a match of \$75,000.00 with a max up to fifty percent.*

*Motion: by Commissioner Claypool, seconded by Commissioner Lennon to authorize Timothy C. Lennon, Board member and Chief Executive Officer to execute the Ohio Public Works Commission Project Grant Agreement, Local Transportation Improvement Program for Haskins Road Bridge Replacement in Bainbridge Township in the amount of \$75,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – AWARD BID – ECLIPSE CO., LLC – REPLACEMENT OF HASKINS ROAD BRIDGE – BAINBRIDGE TOWNSHIP**

*Mr. Gorris asked the Board to award the Bid for the Haskins Road Bridge replacement to Eclipse Company as they were lowest and best bid. Mr. Gorris noted that the estimate on the project was \$200,000.00.*

*Motion: by Commissioner Claypool, seconded by Commissioner Lennon to award the Bid to Eclipse Co., LLC for the Replacement of the Haskins Road Bridge (Structure #191-00.48) in Bainbridge Township in the amount of \$205,420.00 as they represented the lowest and best bid.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**DEPARTMENT ON AGING – APPROVE REVISED ORGANIZATION CHART TO INCLUDE ONE FULL-TIME ADULT DAY SERVICE AIDE (#1008) – ADVERTISE INTERNALLY TO FILL POSITION**

*Director Jessica Boalt asked the Board to approve including a Full-time Adult Day Service Aide position, that they have been utilizing summer help through Job and Family Services and being fully staffed made them realize that when someone is sick or on vacation it requires them to pull staff from other places to keep the ratio at one staff member to six clients. Ms. Boalt asked to advertise internally for the position.*

*Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve the revised Organizational Chart to include a position of Full-time Adult Day Service Aide (#1008) to be effective July 17, 2018.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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*Motion:* by Commissioner Claypool, seconded by Commissioner Lennon to grant permission to advertise internally for the position of Full-time Adult Day Service Aide (#1008) with applications accepted from July 18, 2018 through July 22, 2018.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**ARCHIVES AND RECORDS CENTER – APPROVE UP TO THIRTY HOURS UNPAID LEAVE – CLAIR WILSON**

*Mr. Lair asked the Board to approve up to thirty hours for Ms. Wilson, as it was realized that she is going to be short on time while she is out this week.*

*Motion:* by Commissioner Claypool, seconded by Commissioner Lennon to approve up to thirty hours of an unpaid personal leave for Clair Wilson, Archives Supervisor for the period July 17, 2018 through July 20, 2018.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – ADVERTISE FOR BIDS – BERKSHIRE LOCAL SCHOOLS BOARD OFFICE ACCESSIBILITY UPGRADES PROJECT – SET BID OPENING**

*Assistant Director Kelly Conrad asked the Board to grant permission to advertise for bids for the Berkshire Local Schools Board Office Accessibility project that includes the ADA entryway, doorway and some ADA upgrades to the restrooms as well. Commissioner Claypool inquired about the cost for the project, to which Ms. Conrad replied about \$49,000.00, that includes demolishing the concrete steps and putting a ramp in place, making the doors ADA compliant and upgrades to the toilets and bars in the restrooms. Mr. Lennon asked that with the bond levy for the school passing, is the situation going to change. Ms. Conrad noted that she was not aware of any changes, but added that the building is used by the residents as a voting location and needs to be upgraded. Mr. Lennon asked for information on whether the Board Offices plan to stay before spending money on the building. This is the first step in the process and the Board felt comfortable moving forward with advertising with the ability to stop the process if they chose to.*

*Motion:* by Commissioner Claypool, seconded by Commissioner Lennon to grant permission to advertise for Bids for the Berkshire Local Schools Board Office Accessibility Upgrades Project, under Grant #B-F-17-1AZ-1 to be held on Wednesday, August 15, 2018 at 3:00 p.m. Notice of this Bid Opening will be advertised on July 19, 2018 and on the County website.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – CHANGE ORDER #2 – INCREASE CONTRACT – S.E.T. INCORPORATED – BAINBRIDGE TRUNK MAIN REALIGNMENT PROJECT**

*Sanitary Engineer Laura Weber asked the Board to approve change order #2, explained that when the project specs were done it did not include the safety features on the panel. Ms. Weber stated that this is a better protection system for the Operators and works in conjunction with the mission control SKADA system.*

*Motion:* by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Change Order #2, increasing the Contract with S.E.T, Incorporated for the Bainbridge Sanitary Trunk Main Realignment Project for pump station control panel updates and additional controls and safety features in the amount of \$979.00.

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Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

**DEPARTMENT OF WATER RESOURCES – OHIO PUBLIC WORKS COMMISSION PROJECT GRANT / LOAN AGREEMENT – CHARDON TOWNSHIP SEWER PROJECT**

Ms. Weber asked the Board to authorize Mr. Claypool to execute the Ohio Public Works grant / loan agreement for the Chardon Township Sewer project that is \$700,000.00 loan / \$300,000.00 grant. Ms. Weber stated that they are still working to obtain additional grant funding from USDA or possible OWDA. This is the public health nuisance on Henning Drive. The final step of the household income survey will be next week, which is a door to door survey. Ms. Weber stated that they had done two by mail. This is trying to capture the low to moderate income range in the area of the project. There was discussion on the need to have a third party administrator handle the survey which in turn could help them obtain additional funding to offset costs to the residents. There are 114 homes in the area and a review of average sales of the homes in the area was between \$90,000 - \$110,000.00. Mr. Lennon inquired about the many home owners that had done upgrades to their systems, to which Ms. Weber stated that the EPA has ordered that all of the homes be put onto the system by April of 2020, but once the permit to install is submitted to the EPA they may extend that deadline once installs begin to be completed. Ms. Weber stated that they tried to negotiate those homes that had already upgraded, but they ordered all the homes to be tied in. The total estimate of the project is \$3.3 million, the area being discussed is north of Thwing Road, west of Auburn Road, South of Route 6 and does not include Wilders Mobile Home Park so it stops at Henning Drive. Most of the lots in the area are less than an acre in size. Mr. Claypool expressed concern about the amount homeowners are going to have to pay, \$30,000.00 on top of the \$90,000.00 value of their home, that's a third of the cost of what they purchased the home for. Commissioner Spidalieri inquired if the lots were larger, if we would have this problem. Ms. Weber agreed that the EPA would probably work with them if the lots are larger, and originally the area was planned for a treatment plant and have sewers, and with the size of the lots just don't have room for a replacement system. Mr. Lennon inquired about Legend Lake Golf Course, to which Ms. Weber explained that they are in agreement for the property for the plant to be placed on. Ms. Weber explained that they had done a resampling of the area and the levels were still at the same levels as when EPA had done the initial testing. Realtors are contacting Water Resources regarding home sales in the area and what is happening, to which it was briefly discussed that the homeowners are essentially stuck, that they can't even sell the home due to the restrictions being placed. Ms. Weber explained that they are still working to obtain more funding to help offset the costs to the residents because they don't feel it is fair. Ms. Weber stated that the EPA doesn't or won't allow any NPDES systems, because they can still fail.

**Motion:** by Commissioner Claypool, seconded by Commissioner Lennon to approve and authorize Walter M. Claypool, Board Member and Chief Executive Officer to execute the Ohio Public Works Commission Project Grant /Loan Agreement, State Capital Improvement Program for the Chardon Township Sewer Project in the amount of \$1,000,000.00.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

**DEPARTMENT OF WATER RESOURCES – DISCUSSION ON BURTON LAKES DAM**

Mr. Lair noted that the Board has received an order from the ODNR that is requiring the dam to be breached, Ms. Weber added that construction needs to be finalized by the end of August. Ms. Weber stated that when dealing with a dam there is additional engineering work that needs to be completed. They are working on getting deadlines extended that were included in the order. Mr. Spidalieri stated that he is aware of the area that this is located, but if the dam fails what is the risk of flooding and damage. There has to be some studies done before making a decision. Ms. Weber stated that the goal is to not have the homeowners lose the aesthetics of their property.

Mr. Lair explained that in Burton Township there is an area called Burton Lakes and includes a treatment plant that the county owns that takes care of the homes in the area. There are issues to the dam and it needs to be updated which is costly, or it needs to be taken down because it causes a hazard to those downstream. Ms. Weber stated that we will most likely need an Army Corp of Engineer's permit which can take time, so we will need an extension.

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COMMISSIONERS' OFFICE – AGREEMENT – RICHARD L. BOWEN AND ASSOCIATES – PLANNING SERVICES TO GEAUGA COUNTY

*Mr. Lair stated that following the discussion with Bowen, this is the agreement that has been accepted by legal for both parties. The work is to be completed in a not to exceed \$67,000.00 amount, with the ability to move forward by steps as completed.*

*Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute the Agreement between the Geauga County Board of Commissioners and Richard L. Bowen and Associates, Incorporated for Planning Services to Geauga County in an amount not to exceed \$67,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – APPROVE UP TO SIXTY HOURS UNPAID LEAVE – DAVID FAVORITE

*It was noted that as a new employee you don't have any vacation for the first year, so they are asking for up to sixty hours of unpaid leave time.*

*Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve up to sixty (60) hours of unpaid personal leave for David Favorite, Executive Director for the Department of Development for the period July 17, 2018 through December 31, 2018.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – APPOINT RALPH SPIDALIERI AND TIMOTHY LENNON AND ALTERNATES TO THE OHIO PUBLIC WORKS COMMISSION INTEGRATING COMMITTEE, DISTRICT 7 – THREE YEAR TERM

*Motion: by Commissioner Claypool, seconded by Commissioner Lennon to appoint Ralph Spidalieri (Alternate – Gerard Morgan) and Timothy C. Lennon (Alternate – Shane Hajjar) to the Ohio Public Works (OPWC), Integrating Committee, District 7 for a three year term, July 21, 2018 through July 20, 2021.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – REVISED APPLICATION FOR AUTHORIZATION TO PERMIT THE USE OF COUNTY CREDIT CARDS

*Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the Revised Application for Authorization to Permit the Use of County Credit Cards, per O.R.C. 301.27 for a Geauga Credit Union Visa, not to exceed \$4,000.00 per month, including Walter Claypool, Ralph Spidalieri, Tim Lennon, David Lair, Gerry Morgan, Adrian Gorton, Kathy Hostutler, Christine Blair, Deborah Ashburn and Kelly Bidlack.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

MAINTENANCE / COMMISSIONERS' OFFICE – AUTHORIZE NATHAN MUNN – MAINTENANCE WORKER TO USE COMMISSIONERS CREDIT CARD FOR TRAVEL PURPOSES FOR TRAINING

*Director Glen Vernick asked the Board to allow Nathan Munn authorized to use the Commissioners credit card for the training in Texas.*

*Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and authorize Nathan Munn, Maintenance Worker to use the Commissioner's Office credit card, a Geauga Credit Union Visa for all expenses related to the training*

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*at Southern Folger Technical Center in San Antonio, Texas, during the period of August 13 – 17, 2018, and further approve and authorize the President of the Board to execute the Application for Authorization to Permit the Use of Credit Cards form, per O.R.C. 301.27.*

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

**COMMISSIONERS' OFFICE – RE-APPOINT JEFF KLINE – MENTAL HEALTH AND RECOVERY SERVICES BOARD – FOUR YEAR TERM**

*Mr. Lennon stated that we have a few positions still open that need to be filled, so if anyone has an interest or know someone willing, to please let us know.*

*Motion: by Commissioner Claypool, seconded by Commissioner Lennon to re-appoint Jeff Kline to the Mental Health and Recovery Services Board for a four year term ending June 30, 2022.*

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

**ACKNOWLEDGEMENTS**

- a) The Monthly Financial Report from the County Building Department for the month of June, 2018*
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the inmate meals for the month ending June 2018.*
- c) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the prisoner transport for the month ending June 2018 as required by O.R.C. 325.07.*

**OTHER**

*The Board reviewed upcoming events.*

**SOLID WASTE MANAGEMENT MEETING – DISCUSSION**

*There was a discussion about the Solid Waste meeting being held the next day regarding the recycling program to discuss problems with contamination, the center locations being monitored or limited to set hours. It was added that it is hard to recycle when 80% of what is being recycled is ending up in a landfill. Mr. Claypool talked about the topics that are planned to be discussed and brain storm about what they can do to clean up site locations and things they need to do to educate the public.*

**MEETINGS**

*Wed., 7/18 Geauga Trumbull Solid Waste Management Meeting, 9:00 a.m. District Office*

*Mon., 7/23 Board of Revision, 9:00 a.m. Auditor's Office*

*Tue., 7/24 The Commissioners will hold regular session at 9:00 a.m.*

*Tue., 7/31 The Commissioners will hold regular session at 9:00 a.m.*

*Tue., 8/7 The Commissioners will hold regular session at 9:00 a.m.*

*Fri., 8/10 NOACA, Finance & Audit 8:30 a.m., Governance 10:00 a.m., and Executive 11:30 a.m. Cleveland*

*Mon., 8/13 Board of Revision, 9:00 a.m. Auditor's Office*

*Tue., 8/14 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*

*Tue., 8/14 The Commissioners will hold regular session at 9:30 a.m.*

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*Wed., 8/15 Perry Nuclear Power Plant Drill – Dry Run, Department of Emergency Services*

*Fri., 8/17 NOACA – Advisory Councils, Cleveland*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion: by Commissioner Spidalieri, seconded by Commissioner Claypool to adjourn the meeting at 10:06 a.m.*

*Geauga County Board of Commissioners*

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*Ralph Spidalieri*

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*Timothy C. Lennon*

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*Walter M. Claypool*

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*Christine Blair, Commissioners' Clerk*

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