

**Commissioners' Journal**  
**March 6, 2018**

*The Geauga County Board of Commissioners met in session on March 6, 2018 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Ralph Spidalieri opened the meeting at 9:05 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**MEETING MINUTES**

*Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute the minutes for the meeting of February 22, 2018.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute the minutes for the meeting of February 27, 2018.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE- COUNTY ADMINISTRATOR'S REPORT**

*Mr. Lair reported on the items approved March 2, 2018 by the County Administrator, included for Job and Family Services the acknowledgement of their new hire appointments, that included Mandy Galloway, Social Services Worker II (replacement) effective December 11, 2017, Sherita Wren, Social Services Worker II (replacement) effective December 27, 2017, Alexis Lindenberer, Social Services Worker II (replacement) effective December 27, 2017, Robin Pavlic, Clerical Specialist II (replacement) effective January 29, 2018, Katherine Ostrosky, Social Services Worker I (replacement) effective February 9, 2018; authorized by Resolution #18-003 under the direction and supervision of the County Commissioners that was approved January 4, 2018 pursuant to O.R.C. 305.30.*

**APPROVE FINANCIALS**

*Budget and Finance Manager Adrian Gorton explained the financials for today as including a Revenue Certification for the ADP Board in the Computer Equipment Improvements Fund; 2 Then and Nows for the Auditor's Office for SHI International Corp for the purchase of monitors; a Contract from the Commissioners' Office for Mazanec, Raskin and Ryder Co., LPA; Travel requests from the Common Pleas Court, Job and Family Services and the Recorder's Office; a Purchase Order for Water Resources to Junction Buick for a 2018 GMC 3500 Ext Cab 4x4; a payment to Logicalis, Incorporated for the Auditor's Office for CISCO Network hardware and software support in the amount of \$95,755.62; a payment to Manatron for the Auditor's Office for maintenance and support of the property tax system in the amount of \$96,491.92; a payment to Latitude Geographics Group LTD for the Auditor's Office for GIS Pictometry support in the amount of \$7,050.00; a payment to the Sheriff's Office for the Common Pleas Court for transfer of TCAP funds in the amount of \$21,301.00; a payment to NITV Federal Services for the Sheriff's Office for two CVSA II Dell laptops in the amount of \$8,240.00; a payment to Foxster Solutions, Incorporated for Transit for vehicle scheduling software in the amount of \$26,880.75 and a payment to Junction Buick for Water Resources for a 2018 Ram Promaster Cargo Van in the amount of \$26,523.77.*

*Commissioner Claypool brought up the maintenance contract amounts for the IT department and questioned the review of them and suggested that they be reviewed before the contract amount is paid. Mr. Lair stated that you could approve the financials but hold the check until further information can be provided and reviewed.*

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*Motion:* by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-034 itemizing the financials for the meeting of March 6, 2018.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – RESOLUTION MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF CHARDON AND THE COMMISSIONERS FOR THE IMPROVEMENT OF THWING ROAD**

*Deputy Engineer Shane Hajjar asked the Board to enter into the Memorandum of Understanding with the City of Chardon for reimbursement of expenditures relating to the resurfacing of Thwing Road, as a portion is within the city limits.*

*Motion:* by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-035, Memorandum of Understanding between the City of Chardon and the Geauga County Board of Commissioners for the Improvement of Thwing Road (CH 27, Section C), in the City of Chardon, Chardon and Munson Townships.

RESOLUTION # 18-035

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN THE CITY OF CHARDON**  
**AND THE GEAUGA COUNTY BOARD OF COMMISSIONERS**  
**FOR THE IMPROVEMENT OF THWING ROAD (CH 27), SECTION C**  
**City of Chardon, Chardon and Munson Townships, Geauga County, Ohio**

**WHEREAS**, the public interest demands the improvement hereinafter described;

**WHEREAS**, approximately 1.0 mile of Thwing Road (CH 27) from Auburn Road (CH 4) to Wilson Mills Road (CH 8) in the City of Chardon, Chardon and Munson Townships, Geauga County is in need of improvement; and

**WHEREAS**, Geauga County Board of Commissioners intend to improve their portion of Thwing Road Road; and

**WHEREAS**, the public interest is to best served through by the cooperation between the Geauga County Board of Commissioners and the City of Chardon to improve Thwing Road.

**NOW THEREFORE, BE IT RESOLVED**, by the City of Chardon, Geauga County, Ohio, that:

**SECTION I.** The public interest demands the improvement and maintenance of the roadways situated in the Township, and funding is limited.

**SECTION II.** Geauga County Board of Commissioners, has offered to be the lead agent for a project to improve Thwing Road, a county road located in the City of Chardon, Chardon and Munson Townships.


**SECTION III.** The City of Chardon wishes to participate in the Project and the funds for the reimbursement shall come from funds available to the City to improve and repair roads and related items.

**SECTION IV.** The City of Chardon agrees to fund a portion of the total cost of the improvements performed in conjunction with the Thwing Road project. The division of funds will be based upon the straight line mileage of roadway work performed on the portion located in the City of Chardon. The County Engineer's estimate for the City portion is \$21,000, but final cost will be based upon bid unit prices and actual quantities installed. The funds will be reimbursed to the Geauga County Board of Commissioners within thirty (30) days after the completion of the project, but before payment to the Contractor by the Geauga County Board of Commissioners.

**SECTION V.** The Geauga County Board of Commissioners is hereby empowered and directed on behalf of City of Chardon to enter into contracts and agreements with the lowest, best and most qualified bidder to complete the construction of the improvement.

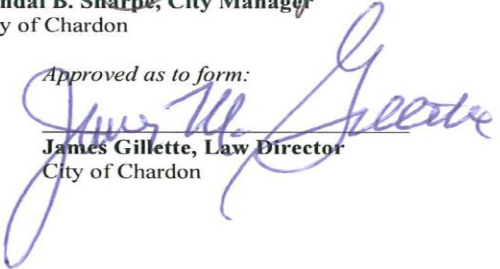
**BE IT FURTHER RESOLVED**, that the City of Chardon Law Director is hereby instructed to transmit three original signed copies of this resolution to the Geauga County Board of Commissioners for acceptance.

**AGREED AND APPROVED BY:**

  
Randal B. Sharpe, City Manager  
City of Chardon

Date: 2/22/18

*Approved as to form:*

  
James Gillette, Law Director  
City of Chardon

Date: 2/22/2018

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GEAUGA COUNTY OF BOARD OF COMMISSIONERS  
RESOLUTION # 18-035

The foregoing is accepted as a basis for proceeding with the improvement herein described:

Voting thereon:	Vote:
 Walter M. Claypool	 _____
 Timothy C. Lennon	 _____
 Ralph Spidalieri	 _____

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

COUNTY ENGINEER'S OFFICE – EXECUTE TITLE SHEET – RESURFACING OF CLARIDON TROY ROAD – BURTON TOWNSHIP

Mr. Hajjar asked the Board to approve the plans for the resurfacing of Claridon Troy Road in Burton Township and Auburn Road in Auburn Township. Mr. Hajjar noted that they had not yet received Federal funding approval to go out to bid on the projects and that once that was received he would be back for that approval.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute the Title Sheet for the Specifications for the Asphalt Resurfacing of Claridon Troy Road (CH 3, Sections A-C) in Burton Township.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute the Title Sheet for the Specifications for the Asphalt Resurfacing of Auburn Road (CH 4, Sections D-E) in Auburn Township.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

COMMISSIONERS' OFFICE – UNPAID PERSONAL LEAVE – KELLY BIDLACK

Clerk Christine Blair explained that Ms. Bidlack's step-daughter was graduating in Virginia and that she also had a vacation scheduled prior to her employment with the County.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve an unpaid personal leave of absence for Kelly Bidlack for June 1, 2018 (8 hours) and the period of June 11 through June 15, 2018 (forty hours). This will extend her probationary period by six days (48 hours).

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to move into Executive Session for the purpose of discussing the employment of a public employee.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

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**DISCUSSION – SAPPHIRE CREEK WINERY**

*Mr. Claypool brought up a tour that they attended at the new Sapphire Creek Winery in Bainbridge Township. Mr. Claypool stated that the County had loaned funding through the Revolving Loan Fund to help get the business started. This is exciting to get this business up and running, it was noted that Hungry Bee is handling the catering and that they have a private label out of the NAPA Valley. Mr. Lair noted that last year we had been presented a virtual tour and the end result came out much better. Commissioner Lennon noted that they already had 70 weddings booked and that they plan to officially open the end of March. There was brief discussion about the Commissioners working toward business outreach and the track record of the staff at Community Development and the success of the businesses that have received loans through the Local and State Revolving Loan Fund programs. Executive Director David Favorite added that the Ohio Valley Group, the parent company of the new winery, through the help of the county, has brought business and employment over many years in Geauga County.*

*The Board moved into Executive Session at 9:28 a.m. with Mr. Lair and Director of Administrative Services Linda Burhenne. The Board returned at 9:48 a.m. and as a result the following actions were taken:*

*Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve the creation, title and job description for the position of Assistant County Administrator (#1324) to be effective February 23, 2018.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve the revised Organizational Chart for the Commissioners' Office to include the position of Assistant County Administrator (#1324) and the revised County Organizational Chart to include the Department of Development and the Assistant County Administrator to be effective February 23, 2018.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve the promotion of Gerard Morgan to the position of Assistant County Administrator (#1324) to be effective March 26, 2018 at the rate of \$40.60 per hour (Grade E17, Step 8).*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE - EXECUTIVE SESSION**

*Motion: by Commissioner Claypool, seconded by Commissioner Lennon to move into Executive Session for the purpose of discussing the compensation of public employees.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*The Board moved into Executive Session at 9:50 a.m. with Mr. Lair and Ms. Burhenne. The Board returned at 11:20 a.m. and as a result no action was taken.*

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ADDITIONS

COMMISSIONERS' OFFICE – TERMINATE AGREEMENT – R. L. BOWEN AND ASSOCIATES – PROVIDE PROFESSIONAL CONSULTING SERVICES TO GEAUGA COUNTY

*Motion:* by Commissioner Claypool, seconded by Commissioner Lennon to terminate the Agreement with R.L. Bowen and Associates to Provide Professional Consulting Services to Geauga County, Ohio without cause, per Section 7 of the Agreement, to be effective March 14, 2018, and further execute a letter to R.L. Bowen and Associates to provide notification of the termination.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

COMMISSIONERS' OFFICE – PERMISSION TO ADVERTISE REQUEST FOR STATEMENTS OF QUALIFICATIONS FOR PROFESSIONAL DESIGN SERVICES

*Motion:* by Commissioner Claypool, seconded by Commissioner Lennon to grant permission to advertise to Request Statements of Qualifications for Professional Design Services related to the Current and Future Uses of Existing Geauga County Assets and the Potential Construction of New Office Facilities. These Statements of Qualifications will be received no later than 4:30 p.m. on Friday, March 23, 2018. Notice of this request will be advertised on March 7, 2018 on the county website and on March 8, 2018 in the Geauga County Maple Leaf.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

DISCUSSION

Commissioner Spidalieri inquired about posting an ad for applications for vacant positions of the Mental Health Board. Mr. Spidalieri noted the recent loss of the County Apiary Richard Manley unexpectedly and inquired about the process of finding his replacement. There was brief discussion about the Geauga Bee Keepers Association and the OSU Extension for possible contacts.

ACKNOWLEDGEMENTS

- a) Geauga County Board of Developmental Disabilities Board Minutes from January 17, 2018.
- b) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending February 22, 2018 as required by O.R.C. 955.12.

OTHER

The Board reviewed upcoming events.

MEETINGS

Wed.,	3/7	NOC COG, 12:00 p.m. 470 Center Street, Building 8
Fri.,	3/9	NOACA 2018 Legislative Meet and Greet, 8:30 a.m. Cleveland
Fri.,	3/9	NOACA Board of Directors Meeting, 9:30 a.m. Cleveland
Mon.,	3/12	Board of Revision, 9:00 a.m. Auditor's Office
Tue.,	3/13	Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon
Tue.,	3/13	The Commissioners' will hold regular session at <b>9:30 a.m.</b>
Thu.,	3/15	Leadership Geauga – Youth Government Day
Fri.,	3/16	NOACA Air Quality 9:00 a.m., Water Quality 12:00 p.m., Cleveland

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*Mon., 3/19 Family First Council, 1:30 p.m. at Job and Family Services*

*Tue., 3/20 Investment Advisory Board, 8:45 a.m. Chambers*

*Tue., 3/20 The Commissioners will hold regular session at 9:00 a.m.*

*Tue., 3/20 ADP Board meeting, 2:00 p.m. Auditor's Office*

*Mon., 3/26 Board of Revision, 9:00 a.m. Auditor's Office*

*Tue., 3/27 The Commissioners will hold regular session at 9:00 a.m.*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion: by Commissioner Claypool, seconded by Commissioner Lennon to adjourn the meeting at 11:27 a.m.*

*Geauga County Board of Commissioners*

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*Ralph Spidalieri*

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*Timothy C. Lennon*

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*Walter M. Claypool*

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*Christine Blair, Commissioners' Clerk*

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