

Commissioners' Journal
March 29, 2016

The Geauga County Board of Commissioners met in session on March 29, 2016 at 9:02 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Walter M. Claypool opened the meeting at 9:02 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

**Commissioner Spidalieri was absent from today's meeting.*

COMMISSIONERS' OFFICE – APPOINT DEBORAH ASHBURN ACTING COMMISSIONERS' CLERK – REGULAR SCHEDULED MEETING ON MARCH 29, 2016 AND DURING THE PERIOD OF MARCH 30, 2016 THROUGH JUNE 5, 2016 – APPOINT DAVID LAIR ACTING COMMISSIONERS' CLERK IN THE EVENT DEBORAH ASHBURN IS UNABLE OR UNAVAILABLE DURING PERIOD OF MARCH 30, 2016 THROUGH JUNE 5, 2016

Motion: by Commissioner Rear, seconded by Commissioner Claypool to appoint Deborah Ashburn as Acting Commissioners' Clerk for the regular scheduled Commissioners meeting on March 29, 2016 and to act as Acting Commissioners' Clerk in the event that Christine Blair, Commissioners' Clerk is unable or unavailable to perform those duties at any time during the period of March 30, 2016 through June 5, 2016, and further appoint David Lair, County Administrator, pursuant to O.R.C. 305.30, to act as Acting Commissioners' Clerk in the event that Deborah Ashburn is unable or unavailable to perform those duties during the period of March 30, 2016 through June 5, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent*</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

MEETING MINUTES

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of March 22, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget and Finance Manager Heidi Delaney explained the financials for today as including a Revenue Certification for the Water Resources Thompson WWTP Project fund; Appropriation transfers from the Contingency account to return appropriations to the Sheriff's Office and the Maintenance Department for expenses reimbursed and deposited into the General Fund; a Supplemental appropriation for the Sheriff's 800 communications Permanent Improvement Fund for the SALI system replacement project; A cash transfer out of the General fund for the 1st quarter 2016 payroll funding for the Office of Community and Economic Development; a Contract for Platform Cement Incorporated for excavating services for the Department of Water Resources in the amount of \$10,000.00; Travel requests for the Auditor's Office, the Office of Community and Economic Development and the Juvenile Court CASA program; and a payment to Ohio CAT for the purchase of a compact track loader, planer and trailer for the Engineer's Office in the amount of \$79,751.00.

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute Resolution #16-036 itemizing the financials for the meeting of March 29, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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COMMISSIONERS OFFICE- COUNTY ADMINISTRATOR'S REPORT

Mr. Lair reported on the items approved March 25, 2016 by the County Administrator, including service Contract Agreements for the Maintenance Department with Ohio Machinery Company dba Ohio Cat Power Systems and the Department of Water Resources with K. Jones, LLC dba Liberty Fabricating and Hannon Electric Company, as authorized by Resolution #16-005 under the direction and supervision of the County Commissioners that was approved January 11, 2016 pursuant to O.R.C. 305.30.

JOB AND FAMILY SERVICES - RESOLUTION RECOGNIZING APRIL 2016 AS CHILD ABUSE PREVENTION MONTH

Executive Director Craig Swenson thanked the Board and the public for their support with the passing of the renewal levy. Mr. Swenson was thankful that the county understands the work that Job and Family Services is doing and allows them the tools needed to be successful.

Mr. Swenson also explained that April is Child Abuse Prevention Month and is requesting the Board recognize that with a resolution. Program Specialist Gina Schultz explained that activities will take place with a Kick-off reception on April 1st, and invited all to attend. Ms. Schultz also wanted everyone to be aware that on April 13th the State is asking that everyone wear blue in support of preventing child abuse, and that the annual 5k run will be April 30th at Punderson. Mr. Swenson and Ms. Schultz are both hoping for a great turn out. Finally, Ms. Schultz stated that 476 pinwheels will be placed at Junction Auto once again this year, which represents each case JFS has investigated and that Junction Auto will again donate \$50.00 for each car sold in the month of April.

Mr. Claypool read the following Resolution:

Board of County Commissioners, Geauga County, Ohio

Resolution: 16-037

Date: March 29, 2016

RESOLUTION RECOGNIZING APRIL 2016 AS CHILD ABUSE PREVENTION MONTH

WHEREAS, We know that our children are our future and that it will someday fall to them to shape our community, our nation and the world for all future generations; and

WHEREAS, As a community Geauga County values the importance of providing a safe and supportive environment in which families can nurture, love and parent their children; and

WHEREAS, Children who are loved and nurtured grow to love and nurture others and to provide the love and care bestowed upon them to their children, their family and their community; and

WHEREAS, While as a community we are blessed to have many wonderful, nurturing families we must recognize that Geauga County is not immune from the reality that some children in our county endure abuse and neglect; and

WHEREAS, As a caring community we must not only respond to and stop abuse and neglect where it exists, we must also be diligent in our efforts to prevent child abuse and neglect and ensure that our community is aware of its role in recognizing and preventing child abuse and neglect; and

WHEREAS, Job and Family Services, in its role as the public children's services agency of Geauga County, will be sponsoring the Pinwheels for Prevention Campaign during the month of April which is recognized nationally as Child Abuse Prevention Month.

THEREFORE, BE IT RESOLVED that the Geauga County Board of County Commissioners recognize April 2016 as Child Abuse Prevention Month in Geauga County.

BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

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Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute the Resolution #16-037 itemizing the financials for the meeting of March 29, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

BUILDING DEPARTMENT – AGREEMENTS – ARCHITECTURAL REVIEWS OF COMMERCIAL STRUCTURES - JAMES R. DUBER, RICHARD K. SMITH AND L. NEAL HOFFMAN

Director Mike Mihalisin explained that every year there are commercial plan exams that are sub-contracted to registered architects on an hourly basis. The contracts are the same as previous years.

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute the Agreement with James R. Duber, Architect to perform architectural reviews for commercial and industrial structures for the period March 31, 2016 through March 31, 2017 at a rate of \$80.00 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute the Agreement with Richard J. Smith, Architect to perform architectural reviews for commercial and industrial structures for the period March 31, 2016 through March 31, 2017 at a rate of \$80.00 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute the Agreement with L. Neal Hoffman, Architect to perform architectural reviews for commercial and industrial structures for the period March 31, 2016 through March 31, 2017 at a rate of \$80.00 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COUNTY HOME – HIRE RUTH STEVENS – PART-TIME ATTENDANT (#1504-1)

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve hiring Ruth Stevens to the position of Part-time Attendant (#1504-1) to be effective April 4, 2016 at the rate of \$11.24 per hour with a one year probationary period.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – RELEASE THIRTY-THREE PERCENT (33%) LOAD LIMIT REDUCTION

Deputy Engineer Nick Gorris asked that the 33% load reduction be released on all county and township roads effective April 15, 2016.

Motion: by Commissioner Rear, seconded by Commissioner Claypool to release the thirty-three percent (33%) load limit reduction on all County Highways and Township roads to be effective April 15, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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COUNTY ENGINEER'S OFFICE – AWARD BIDS – RONYAK PAVING INCORPORATED – ASPHALT RESURFACING CLAY STREET – HUNTSBURG TOWNSHIP – GINGERICH ROAD – BURTON TOWNSHIP - CHARDON-WINDSOR ROAD – HUNTSBURG TOWNSHIP– HALE ROAD AND BUTTERNUT ROAD - BURTON TOWNSHIP – C.I.R., INCORPORATED – REPLACEMENT CUTTS ROAD BRIDGE –HAMB DEN TOWNSHIP - AERO-MARK, INCORPORATED – APPLICATION OF POYESTER PAVEMENT MARKINGS – VARIOUS ROADS – GEAUGA COUNTY – YEAR 2016

Mr. Gorris asked for the Board's approval in awarding the contracts. Commissioner Rear inquired if all projects will be completed this calendar year, to which Mr. Gorris responded that all projects will be completed this construction season and work will begin as early as May. Mr. Gorris noted that Cutts Road and Gingerich Road will be closed and a detour would be posted. Mr. Gorris stated that all other roads will be open during the resurfacings.

Commissioner Claypool mentioned having a conversation regarding ODOT and the possibility of new or changing laws when replacing a culvert. County Engineer Joe Cattell interjected that he was unaware of any laws changing, but that when ODOT has federal money involved there may be additional requirements.

Motion: by Commissioner Rear, seconded by Commissioner Claypool to award the Bid to Ronyak Paving, Incorporated for the Asphalt Resurfacing of Clay Street (CH 37, Sections A-B) in Huntsburg Township in the amount of \$636,384.26 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.

<i>Roll Call Vote:</i>	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

Motion: by Commissioner Rear, seconded by Commissioner Claypool to award the Bid to Ronyak Paving, Incorporated for the Asphalt Resurfacing of Gingerich Road (CH 34, Section A) in Burton Township in the amount of \$299,738.15 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.

<i>Roll Call Vote:</i>	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

Motion: by Commissioner Rear, seconded by Commissioner Claypool to award the Bid to Ronyak Paving, Incorporated for the Asphalt Resurfacing of Chardon-Windsor Road (CH 13, Sections I-J) in Huntsburg Township in the amount of \$518,361.20 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.

<i>Roll Call Vote:</i>	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

Motion: by Commissioner Rear, seconded by Commissioner Claypool to award the Bid to Ronyak Paving, Incorporated for the Asphalt Resurfacing of Hale Road (CH 15, Section A) and Butternut Road (CH 21, Section I-J) in Burton Township in the amount of \$430,181.50 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.

<i>Roll Call Vote:</i>	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

Motion: by Commissioner Rear, seconded by Commissioner Claypool to award the Bid to C.I.R., Incorporated for the Replacement of the Cutts Road Bridge (Structure #72-00.49 and Various Drainage Structures) in Hambden Township in the amount of \$220,392.62 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.

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Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Absent*
 Commissioner Claypool *Aye*

Motion: *by Commissioner Rear, seconded by Commissioner Claypool to award the Bid to Aero-Mark, Incorporated for the Application of Polyester Pavement Markings to Various Roads in Geauga County, Year 2016 in the amount of \$172,076.00 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.*

Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Absent*
 Commissioner Claypool *Aye*

SOIL AND WATER CONSERVATION DISTRICT AND COUNTY ENGINEER – 2015 OHIO EPA NPDES PHASE 2, SMALL MS4 GENERAL PERMIT REPORT

Soil and Water Conservation District Director/Engineer Carmella Shale submitted the annual report for NPDES MS4 Permit which includes the six (6) minimum control measures that the county is required to complete. The county holds a consolidated permit which includes the townships of Chester, Russell and Bainbridge. Ms. Shale specified that the six minimum control measures which are reported on include what has been done to meet all criteria, as well as what will be done the following year. Ms. Shale reported that all back-up information and documentation on all different sites that were inspected and plans reviewed are listed in the appendix. Mr. Claypool questioned if the county was on track with the number of incidents. Ms. Shale stated that they do see violations, but work with the people in violation to get them to comply without going to enforcement measures through the Prosecutor's Office. Mr. Claypool asked how we compare to other counties within this aspect, to which Ms. Shale indicated that Geauga County does very well due to the fact that years ago Geauga County had the foresight to say that they liked what they had, and wanted to keep what they had, adding that Geauga County was the first county to establish regulations in 1979. Mr. Rear asked if regulations or requirements change annually, to which Ms. Shale stated that minor changes may occur when five year permit terms are issued.

Motion: *by Commissioner Rear, seconded by Commissioner Claypool to review and acknowledge the Geauga County 2015 Ohio EPA NPDES, Small MS4 General Permit Annual Report.*

Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Absent*
 Commissioner Claypool *Aye*

MAINTENANCE DEPARTMENT – ACCEPT RESIGNATION COLLEEN CRAIG – PART-TIME GENERAL COMMUNICATIONS CLERK/SWITCHBOARD OPERATOR (#1912-1) - ADVERTISE POSITION

Director Glen Vernick asked the Board to accept the resignation of Colleen Craig and would like permission to advertise for the position of Communications Clerk/Switchboard Operator.

Motion: *by Commissioner Rear, seconded by Commissioner Claypool to accept the resignation of Colleen Craig Part-time General Communications Clerk/Switchboard Operator (#1912-1), to be effective Friday, April 8, 2016.*

Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Absent*
 Commissioner Claypool *Aye*

Motion: *by Commissioner Rear, seconded by Commissioner Claypool to grant permission to advertise for the position of Part-time General Communications Clerk/Switchboard Operator (#1912-1). This position will remain posted until filled.*

Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Absent*
 Commissioner Claypool *Aye*

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TRANSIT DEPARTMENT – HIRE JAMES RAMSEY AND NANCY MCSWEENEY – PART-TIME TRANSIT DRIVERS (#2210-1)

Director Mike Kasper asked the Board to hire James Ramsey and Nancy McSweeney as Part-time Transit Drivers (#2210-1).

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve hiring James Ramsey to the position of Part-time Transit Driver (#2210-1) to be effective April 4, 2016 at the rate of \$13.57 per hour with a one year probationary period.

<i>Roll Call Vote:</i>	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve hiring Nancy McSweeney to the position of Part-time Transit Driver (#2210-1) to be effective April 4, 2016 at the rate of \$13.57 per hour with a one year probationary period.

<i>Roll Call Vote:</i>	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

COMMISSIONERS' OFFICE – AMEND MOTION – CORRECTING STEP – KATE WEYBRECHT – BUDGET OFFICER II (#2204)

Mr. Lair explained that the promotion step for Budget Officer Kate Weybrecht was incorrect and was stated as Step 4, when it should have been Step 5.

Motion: by Commissioner Rear, seconded by Commissioner Claypool to amend the motion from March 22, 2016 correcting the step that read: approve the promotion of Kate Weybrecht to the position of Budget Officer II (#2204) to be effective March 28, 2016 at the rate of \$19.53 per hour (Grade 9, Step 5) with a 180 day probationary period.

<i>Roll Call Vote:</i>	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

COMMISSIONERS' OFFICE – AMEND MOTION – ADVERTISE SUMMER HELP (#0101)

Mr. Lair stated that the summer help rates have not been changed for a number of years and would like to raise the hourly rate to be comparable with other programs.

Motion: by Commissioner Rear, seconded by Commissioner Claypool to Amend the motion from March 15, 2016 that read: grant permission to advertise for Summer Help (#0101) for the approximate period of May 1, 2016 (or the end of the school year) through September 30, 2016 (or at the start of school – whichever comes first) for a maximum of twenty-one (21) weeks (840 hours) to be worked. This posting will remain posted until all positions are filled with the compensation to be set at \$8.50 per hour first year, \$8.75 second year, and \$9.00 third and subsequent years.

<i>Roll Call Vote:</i>	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

DEPARTMENT OF WATER RESOURCES – CALIN MCGHEE – PAID ADMINISTRATIVE LEAVE

Mr. Lair explained a situation has developed that requires Mr. McGhee to be placed on paid administrative leave.

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve the placement of Calin McGhee, Maintenance Technician on paid administrative leave effective March 29, 2016 until further notice.

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<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DISCUSSION

Local resident, Ed Buckles questioned the status of the McDonald property and the status of the USGS well monitoring and if any additional information has been received. Mr. Buckles also questioned the appointment of Mr. Oros with the NOACA Board along with his credentials.

DISCUSSION

A discussion took place between Mr. Claypool and Mr. Rear in regards to using the term "the Board", "us and we", during individual discussions that may have taken place outside Commissioners' Meetings.

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending March 16, 2016 as required by O.R.C. 955.12.*
- b) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of February, 2016, pursuant to ORC 135.35(L).*
- c) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the prisoner transport for the month ending February, 2016 as required by O.R.C. 325.07.*
- d) The Geauga County Engineer's Office 2015 Annual Report.*

OTHER

The Board reviewed upcoming events.

MEETINGS

- Tue., 3/29 State Auditor's Pre-engagement Meeting following regular session*
- Tue., 3/29 The Commissioners will hold a work session at 11:00 a.m. with CCAO and Palmer Energy*
- Fri., 4/1 JFS Child Abuse Prevention Month Kick-Off Reception, 2:00 p.m.*
- Tue., 4/5 The Commissioners' Meeting has been cancelled*
- Thu., 4/7 Thompson Community Center Open House Celebration, 6-7:30 p.m.*
- Fri., 4/8 NOACA, External Affairs 8:30 a.m., Policy 10:00 a.m., Planning and Programming 11:30 a.m., Cleveland*
- Tue., 4/12 The Commissioners will hold regular session at 9:00 a.m.*
- Tue., 4/12 Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*
- Wed., 4/13 The Geauga County Township Association Quarterly Dinner, Pleasant Hills Golf Club, 6:30 p.m.*
- Mon., 4/18 Board of Revision, 9:00 a.m. Auditor's Office*
- Mon., 4/18 Family First Council, 2:00 p.m. Mental Health Offices*
- Tue., 4/19 The Commissioners will hold regular session at 9:00 a.m.*

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Tue., 4/26 The Commissioners will hold regular session at 9:00 a.m. that will include a Public Hearing #1 at 9:30 a.m. for the Community Development Block Grant Small Cities Program

Thu., 4/28 The Commissioners will hold regular session at 6:30 p.m.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Rear, seconded by Commissioner Claypool to adjourn the meeting at 10:06 a.m.

Geauga County Board of Commissioners

Walter M. Claypool

Ralph Spidalieri

Blake A. Rear

Debbie Ashburn, Acting Commissioners' Clerk

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