

Commissioners' Journal
July 11, 2017

The Geauga County Board of Commissioners met in session on July 11, 2017 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 9:16 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

COMMISSIONERS OFFICE – PUBLIC HEARING – PROPOSAL TO VACATE THE EASEMENT UPON A PORTION OF WOODHILL DRIVE (TR 731) MONTVILLE TOWNSHIP

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to waive the reading of the legal notice.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Commissioner Spidalieri opened the Public Hearing at 9:16 a.m. and swore in Deputy Engineer Andy Haupt who presented information about the proposal to vacate. Mr. Haupt pointed out on a draft map what the changes will represent. Mr. Haupt stated the vacation is to extinguish the public highway easement over Sublot #18 and #19 of Woodhill Drive. Property owner Salvatore Lardomita Jr. was also sworn in to testify and questioned why Montville Township Trustees had submitted the Petition and what the urgency is to do this. Mr. Spidalieri provided a brief history of what had originally transpired when Montville Township Trustees had originally submitted their first petition in 2014. Mr. Spidalieri went on to state that the large parcel at the end of Woodhill Drive had gone to Sheriff's auction and that at the auction the purchaser was told he would be provided access off of Woodhill due to the wetlands on the property and the limited access off of Clay Street. The Montville Township Trustees then pulled their petition and the easement remained. It was noted that Mr. Lardomita owns both Sublot #18 and the large parcel at the end that will no longer be an issue since he now has access. Mr. Haupt agreed that this cleans up older records, adding that this record is from 1978.

Commissioners Clerk provided the following timeline for the current proposal to vacate as including:

On June 9, 2017 the Geauga County Commissioners received Resolution #6-6-2017(I) from the Montville Township Trustees Petitioning the Geauga County Board of Commissioners to Vacate the Easement upon a Portion of Woodhill Drive pursuant to Section 5553.045 of the Revised Code.

On June 13, 2017 the Commissioners acknowledged receipt of that Resolution and approved Resolution #17-075 of Convenience and Necessity and set a public hearing for today at said time of 9:10 a.m. Publication was made on June 22, 2017 and June 29, 2017 in the Maple Leaf and on the County Website, with written notification sent certified /return receipt to the abutting property owners, Salvatore J. and Kristy A. Lardomita (Parcel # 20-025800 and Parcel #20-064257) and Raymond C. and Michelle Marie Sudnick Parcel # 20-064258), along with the Montville Township Trustees and the County Engineer's Office via interoffice mail. For the record, all receipts were received from the property owners and the Trustees.

On June 15, 2017 the Commissioners received the Engineer's Report for Woodhill Drive (TR 731) in Montville Township and it was presented to the Board and the public during regular session on July 6, 2017 where it was read in its entirety.

It was noted that under this section of the code no viewing is required and was not scheduled.

Being no further comments or questions, the Public Hearing was closed at 9:24 a.m.

Commissioners' Journal
July 11, 2017

COMMISSIONERS OFFICE- COUNTY ADMINISTRATOR'S REPORT

Mr. Lair reported on the items approved July 10, 2017 by the County Administrator, that included for the Department on Aging accepting the Resignation of Tina Gonzales, Information and Referral Assistant, that was effective July 5, 2017 and for Transit, the Ohio Motor Fuel Tax Refund Claim for transit buses for April through June, 2017, authorized by Resolution #17-006 under the direction and supervision of the County Commissioners that was approved January 9, 2017 pursuant to O.R.C. 305.30.

APPROVE FINANCIALS

Fiscal Specialist Deborah Ashburn explained the financials for today as including a De-Certification of Revenue for the Auditor's Office due to Note payoff; a Cash transfer from the General Fund to the Airport Construction Fund for an FAA Grant local match; a Contract in the amount of \$11,950.00 for the Board of Developmental Disabilities with Concrete Contractors for sidewalks and ramps for the Intermediate Care Facility; a payment to Ravenwood Center in the amount of \$104,105.00 for the 3rd Quarter funding of the Youth Center Operations; a payment to Junction Buick for the Engineer's Office in the amount of \$35,908.38 for a 2017 GMC Sierra 3500; a payment to the Portage Geauga Juvenile Detention Center in the amount of \$191,923.95 for 3rd Quarter funding; a payment to Motorola Solutions for the Sheriff's Office in the amount of \$89,145.00 for 800 Communication Services; and a payment to Jack Gibson Construction for the Department of Water Resources in the amount of \$36,853.34 for the Russell Park Wastewater Treatment plant upgrades.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #17-084 itemizing the financials for the meeting of July 11, 2017.

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

DEPARTMENT ON AGING – SECOND ADDENDUM TO AGREEMENT FOR SERVICES – VILLAGE OF MIDDLEFIELD

Director Jessica Boalt explained that she would like to extend the termination date with the Village of Middlefield for the Senior Center lease. Ms. Boalt stated that staff had changed at the Village of Middlefield from whom she had held previous conversations about renovations and the costs associated with doing renovations to the existing facility would not be cost effective. Ms. Boalt stated Middlefield feels that there is a need for a community center in the area and, in time, there could be plans for a facility. Ms. Boalt stated that in the meantime they want to continue to use the current community center.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Second Addendum to Agreement for Services between the Geauga County Board of Commissioners, Geauga County Department on Aging and the Village of Middlefield to extend the termination date under the original agreement to provide programs and services to senior citizens at the Middlefield Senior Community Center through December 31, 2018.

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

DEPARTMENT OF EMERGENCY SERVICES – HYPER-REACH SERVICES AGREEMENT – SAM ASHER COMPUTING SERVICES, INCORPORATED

Director Roger Peterson explained that this service grants access to the FEMA IPAWS network, noting that if an emergency or alert happens we move to a single operating platform and can then splash out information through the emergency alert system or NOAA weather radio. This also includes geo fence text messaging, that can be used in a specific area for a wide range of things. Mr. Peterson stated that the cost is \$3,000.00 annually.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Hyper-Reach Services Agreement between the Geauga County Board of Commissioners on behalf of the Local Emergency Planning Committee (LEPC) and Sam Asher Computing

Commissioners' Journal
July 11, 2017

Services, Incorporated for an emergency response notification system for emergency responders and the general public that grants access to IPAWS/CMAS with mapping for a three year period in the amount of \$3,000.00 annually.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

MAINTENANCE – CHANGE ORDER #1 – INCREASE CONTRACT – PHIL MILLER CONSTRUCTION

Director Glen Vernick stated that during the concrete project behind Buildings 1, 2 and 3 they discovered there was no foundation, so they had to remove dirt, put in a base and then put the new concrete in, so this increase is to cover those additional costs.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Change Order #1 increasing the Contract with Phil Miller Construction for the Removal and Replacement of Concrete behind 470 Center Street, Buildings 1, 2, and 3 in the amount of \$2,190.00 due to poor sub soils that were replaced with #304 compacted stone and an unknown cleanout that was encountered and repaired.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – ACCEPT RESIGNATION – LAURI ZAMPINO, BUDGET OFFICER

Mr. Spidalieri stated that it is unfortunate, but Ms. Zampino has been was a very valuable employee and sometimes you need to do what is best for you.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to accept the Resignation of Lauri Zampino, Budget Officer to be effective August 4, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – MEETING SCHEDULE CHANGES – SCHEDULE WORK SESSION

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to cancel the regularly scheduled session for Tuesday, July 18, 2017 at 9:00 a.m. and reschedule it for Thursday, July 20, 2017 at 7:00 p.m.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to schedule a work session to be held on Thursday, July 20, 2017 at 6:00 p.m. with the Geauga County Airport Authority to discuss the Operating Agreement, O.R.C. 308 and FAA Grant Assurances.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to move the July 25, 2017 regularly scheduled meeting at 9:00 a.m. to be held at 6:00 p.m. at the 470 Center Street, Building #8 meeting room.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Commissioners' Journal
July 11, 2017

Mr. Spidalieri explained that the Planning Commission is going to be holding a meeting on Tuesday, July 25, 2017 at 7:00 p.m. in Building #8 following our regular meeting to continue the discussion on the U.S.G.S. Survey on well monitoring.

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to move into Executive Session for the purpose of discussing the employment of public employees at the Commissioners' Office.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

The Board moved into Executive Session at 9:41 a.m. with Mr. Lair and Director of Administrative Services Linda Burhenne. The Board returned at 10:26 a.m. and as a result the following actions were taken:

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the revised job description for the position of Accounts Payable Assistant (#1309) to be effective July 11, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the creation, title and job description for the position of Assistant County Administrator (#1323) to be effective July 11, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the revised Organizational Chart to include the positions of Assistant County Administrator (#1323) and Accounts Payable Assistant (#1309) to be effective July 11, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the revised County Organizational Chart that includes a change in Director reporting to the Assistant County Administrator to be effective July 11, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to grant permission to advertise for the position of Accounts Payable Assistant (#1309). This position will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to grant permission to advertise for the position of Assistant County Administrator (#1323). This position will remain posted until filled.

Commissioners' Journal
July 11, 2017

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- 1) *Geauga County Court of Common Pleas, Probate and Juvenile Division 2016 Annual Report.*

OTHER

The Board reviewed upcoming events.

MEETINGS

Tue., 7/11 Post Audit Meeting with State Auditor's, Conference Room, following session

Wed., 7/12 Geauga County Township Association Quarterly Dinner, 6:30 p.m. Patterson Fruit Farm

Fri., 7/14 NOACA, External Affairs 8:30 a.m., Policy 10:00 a.m., and Planning and Programming 11:30 a.m., Cleveland

Mon., 7/17 Family First Council, 1:30 p.m. Job and Family Services

*Tue., 7/18 The Commissioners will hold regular session at 9:00 a.m. – cancelled**

*Thu., 7/20 The Commissioners will hold a work session at 6:00 p.m. with the Airport Authority**

*Thu., 7/20 The Commissioners will hold regular session at 7:00 p.m.**

*Tue., 7/25 The Commissioners will hold regular session at 9:00 a.m. – changed to start at 6:00 p.m. and be held at the 470 Center Street, Building #8 meeting room**

**See motions above for changes made to the meeting schedule.*

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to adjourn the meeting at 10:28 a.m.

Geauga County Board of Commissioners

Ralph Spidalieri

Walter M. Claypool

Timothy C. Lennon

Christine Blair, Commissioners' Clerk

Commissioners' Journal
July 11, 2017

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