

Commissioners' Journal
October 21, 2014

The Geauga County Board of Commissioners met in session on October 21, 2014 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 10:03 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

FINANCIALS

The Commissioners' Office reported on financials from October 15, 2014, Resolution #14-160, a payment to Geauga County Transit for transportation services provided to the Department on Aging in the amount of \$24,484.08, as approved by the County Administrator pursuant to the motion approved January 16, 2014 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and /or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2014, as authorized by O.R.C. 305.30.

The Commissioners' Office reported on financials from October 16, 2014, Resolution #14-161, a Revenue Certification for the Board of Developmental Disabilities Construction fund to certify a transfer from the donation fund and a revenue de-certification for the Board of Mental Health to decertify the Commissioners' portion of the Youth Center funds; an Appropriation transfer for the Commissioners' Office to appropriate for a retirement payout and office reorganization; a Supplemental Appropriation for the Department on Aging construction fund for project contracts for the entry way, office, kitchen and sidewalk projects; Cash transfers out of the General Fund for portions of 2014 funding for the Family First Council, the Office of Community and Economic Development, Court Technology, and County Home as well as the 3rd quarter interest transfers, the 2014 principal debt payment for the Human Services building and the local match portion of the Airport FAA grant #3-39-0054-1714; Travel requests for the Maintenance Department and the Department of Water Resources; the 4th quarter payment for 2014 to the OSU Extension Office in the amount of \$68,566.25, and a payment to the Pattie Group, Incorporated for a local revolving loan disbursement for the Office of Community and Economic Development in the amount of \$52,671.71, as approved by the County Administrator pursuant to the motion approved January 16, 2014 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and /or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2014, as authorized by O.R.C. 305.30.

APPROVE MINUTES

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute the minutes for the meeting of October 7, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Abstain*</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

APPROVE MINUTES

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute the minutes for the meeting of October 9, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Abstain*</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**Commissioner Samide was absent from both of these meetings.*

APPROVE FINANCIALS

Budget and Finance Manager Heidi Delaney explained the financials for today as including Supplemental Appropriations for the Juvenile Recovery Fund for contract services and the Community Development Fund for the payment of cost allocation; Travel requests for the

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Auditor's Office, the Engineer's Office, the Department of Job and Family Services, and the Juvenile Court; a Purchase order for Myers Equipment Corp for the purchase of a replacement van for the Transit Department in the amount of \$128,480.00; a Contract for Hess and Associates for engineering services for the replacement of the Coy Lane Lift Station for the Department of Water Resources in the amount of \$18,000.00; a payment to CNC Holdings LLC for a Revolving Loan distribution for the Office of Community and Economic Development in the amount of \$410,000.00; and a payment to ETechnologies, Incorporated for the purchase of a UPS System for the Safety Center in the amount of \$41,157.00.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute Resolution #14-162 itemizing the financials for the meeting of October 21, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT ON AGING – PERMISSION TO ADVERTISE – ANCILLARY PROGRAMS COORDINATOR #1028

Director Jessica Boalt explained that this position has remained vacant since a retirement and after review of duties it has been discovered that this position is needed to assist with records retention and coordination of maintenance and outside contractors, and she is asking to advertise internally for the position.

Motion: by Commissioner Samide, seconded by Commissioner Rear to grant permission to advertise internally for the position of Ancillary Programs Coordinator (#1028) for a period of five days with applications accepted until 4:30 p.m. on October 31, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT ON AGING – PERMISSION TO RE-ADVERTISE – ASSISTANT SITE COORDINATOR #1005

Ms. Boalt stated that they advertised for this position and unfortunately after the first round of interviews she was not satisfied with the applications received and would to re-advertise for a longer period of time with hope to receive a larger amount of applications to review and interview for the position.

Motion: by Commissioner Samide, seconded by Commissioner Rear to grant permission to re-advertise for the position of Assistant Site Coordinator (#1005) with applications accepted until 4:30 p.m. on November 7, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT ON AGING – EQUIPMENT LEASE AGREEMENT – HCHOICES, LLC – WELLNESS STATION KIOSK – WEST GEAUGA SENIOR CENTER – CHAGRIN VALLEY SENIOR CENTER, MIDDLEFIELD SENIOR CENTER AND THE CHARDON SENIOR CENTER

Ms. Boalt stated they University Hospitals contacted them about placing wellness information kiosks at the senior centers. Ms. Boalt stated that the kiosks consist of a flat screen, ipad, blood pressure equipment and a scale so seniors can track their weight and blood pressure statistics with the addition of programs being able to be streamed at request via a webinar or a live person. This allows programs to be available at other centers. Commissioner Rear inquired about the statistics being tracked to which Ms. Boalt explained that the seniors would have their own user names and passwords that they will have to track on their own.

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Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute an Equipment Lease Agreement with HChoices, LLC for a Wellness Station Kiosk at the West Geauga Senior Center for a period of one year in an amount of \$1.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute an Equipment Lease Agreement with HChoices, LLC for a Wellness Station Kiosk at the Chagrin Falls Senior Center for a period of one year in an amount of \$1.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute an Equipment Lease Agreement with HChoices, LLC for a Wellness Station Kiosk at the Middlefield Senior Center for a period of one year in an amount of \$1.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute an Equipment Lease Agreement with HChoices, LLC for a Wellness Station Kiosk at the Chardon Senior Center for a period of one year in an amount of \$1.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

AIRPORT AUTHORITY – RE-APPOINT DAVID HOSTETLER – AIRPORT AUTHORITY BOARD – FOUR YEAR TERM

County Administrator David Lair stated that the airport was just asking the Board to re-appoint Mr. Hostetler to the Board.

Motion: by Commissioner Samide, seconded by Commissioner Rear to re-appoint David Hostetler to the Geauga County Airport Authority Board for a four year term, January 1, 2015 through December 31, 2018.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – ECONOMIC DEVELOPMENT REVOLVING LOAN FUND (RLF) SEMI-ANNUAL REPORT

Assistant Program Administrator Kelly Belconis explained that the semi-annual reports presented are required to be submitted showing the balance between the Auditor and State.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and authorize the President of the Board to execute the Economic Development Revolving Loan Fund (RLF) Semi-Annual Report for the period January 1, 2014 through June 30, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – OHIO COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM STATUS REPORT

Motion: by Commissioner Samide, seconded by Commissioner Rear to Board approve and authorize the President of the Board to execute the Ohio Community Development Block Grant Program Status Report (Grant #B-F-13-1AZ-1) for the period September 1, 2013 through September 11, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – HOUSING SEMI-ANNUAL PROGRAM INCOME REPORT

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and authorize the President of the Board to execute the Housing Semi-Annual Program Income Report for the period January 1, 2014 through June 30, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE - CHANGE ORDER #1 – FINAL – INCREASE CONTRACT – OGLESBY CONSTRUCTION, INCORPORATED – APPLICATION OF POLYESTER PAVEMENT MARKINGS TO VARIOUS COUNTY ROADS, YEAR 2014

Deputy Engineer Nick Gorris explained that this change order is the final and includes an increase of just over \$3,200.00 for additional striping and edge lines to improve some deficiencies.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute Change Order #1 and Final, increasing the Contract with Oglesby Construction, Incorporated for the Application of Polyester Pavement Markings to Various County Roads for the Year 2014, in the amount of \$3,260.75.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – ESTABLISH NEW STORM WATER (5020) MCFARLAND WOODS PHASE I FUND

Mr. Gorris stated that they would like to establish a new fund to track funds for the drainage management of McFarland Woods.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and authorize the Geauga County Auditor to establish a new Storm Water (5020) McFarland Woods Phase I Fund for tracking revenue and expenditures for McFarland Woods Phase I.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

OTHER – ROAD TOURS

Commissioner Samide explained that NOACA members have been doing Road Tours throughout different counties to view different road projects that ODOT has chosen to fund improvements. Ms. Samide expressed that it was hard to find any roads in Geauga County that were not at 90%. Ms. Samide mentioned the “lamb scape” in Cuyahoga County as a way to bring the country into the city. Ms. Samide thanked the Engineer’s Office for doing such a good job with maintaining our roads.

DEPARTMENT OF JOB AND FAMILY SERVICES - UPDATE PAYROLL AUTHORIZATION FORM AND ACCOUNTING FORMS AUTHORIZATION FORM

Mr. Lair stated that this was to update the forms from the recent changes in administrative personnel.

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Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and authorize the President of the Board to execute the updated Payroll Authorization Form.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Rear to Board approve and authorize the President of the Board to execute the updated Accounting Forms Authorization Form.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

PLANNING COMMISSION - U.S. DEPARTMENT OF THE INTERIOR GEOLOGICAL SURVEY JOINT FUNDING AGREEMENT – OHIO WATER SCIENCE

Director David Dietrich explained that this was a renewal of the agreement for the ground water network that includes 31 wells throughout the county that includes various depths and rock formation to give us a trend analysis of what has occurred from the mid 90's to today. Mr. Dietrich stated that results of the wells are monitored by U.S.G.S. with six wells instrumented and monitored continuously, with the balance of the wells done quarterly by personnel. Mr. Dietrich stated there is a link on the webpage to view the results, noting that 95%+ of the county is ground water dependent. A brief discussion took place about what is monitored, whether it includes carcinogens, to which Mr. Dietrich noted that quantity is ongoing, but about every ten years a quality study is completed. This information can be provided for businesses that show an interest in moving into the County for development. It was noted that the majority of the wells are private and that USGS has agreements in place for the monitoring.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute the U.S. Department of the Interior Geological Survey Joint Funding Agreement (#15EMOH022) for Ohio Water Science Center between the U.S. Geological Survey, United States Department of the Interior and the Geauga County Commissioners for the period October 1, 2014 through September 30, 2015 in the amount of \$21,500.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>No</i>

Commissioner Spidalieri stated that he voted no because he feels this is a waste of money.

SHERIFF'S OFFICE - VICTIM OF CRIME ACT (VOCA) AND STATE VICTIM OF CRIME ACT (SVAA) GRANT AWARD AND ACCEPTANCE

Sheriff Dan McClelland explained that the application for the Victim Witness program has been approved and is used to provide services to Victims of Crime. Sheriff McClelland stated that Ms. Jordan assists not only the Sheriff's Office, but local police departments including the State Highway Patrol to assist on scenes, and help families navigate the issues that they face as victims.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and authorize the President of the Board to execute the Victim of Crime Act (VOCA) and State Victim of Advocacy Act (SVAA) 2014-2015 Grant Award and Acceptance Form for the Geauga County Sheriff's Office Victims Services Program in the amount of \$46,086.44. As part of this grant \$32,123.00 is being requested from Federal VOCA funds #2015-VOCA-10202050 (#2015 VAGENE554) with a local match from the County General Fund of \$10,707.75 and \$3,255.69 from SVAA #2015-SVAA-10202053 (#2015 SAGENE554) with no local match. This grant is for the period October 1, 2014 through September 30, 2015.

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Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye

NOC COG – AREA 19 ANNUAL REPORT FOR PY2013-2014

Craig Sernik from the Northeast Ohio Consortium Council of Governments (NOC COG) presented the Board with the packet of information that was gone over at the annual meeting on October 8, 2014. Mr. Sernik explained that they have seen a lot of changes over the last year, mentioning some of those changes as implementing a different intergovernmental agreement, by-laws, fiscal and administrative agent and a different Board of Trustees. It was decided by the Counties to make these changes to go to the Local Council of Government. Mr. Sernik briefly went over the changes to their meeting schedule, the three streams of funding, youth programming, and how financials are handled through online banking. Mr. Sernik explained the new challenges they are facing with new changes in law, WIOA, future of workforce and business services and the ending of the Business Resource Network grant. Mr. Spidalieri inquired about the total annual budget, to which Mr. Sernik stated that it's about 2.4 million a year, citing that Geauga County's share is only about \$400,000.00 a year due to size and overall economic health. Mr. Spidalieri expressed concern over a duplication of services with Job and Family Services and Community Development. There was discussion about a portion of Job and Family Services funding being funding from them, due to services being directed to them and that their administrative expenses are about ten percent and that they are usually under budget, it was noted that the 2.4 million did not include other funding from additional grant sources. There was a brief discussion about the Governor's Office perhaps changing the Area 19 to include additional counties. Local resident Diane Jones inquired WIOA stood for, to which it was noted it was the Workforce Investment Opportunity Act.

COMMISSIONERS' OFFICE – APPROVE REVISED BUDGET HEARING SCHEDULE

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve the revised Budget Hearing Schedule, moving the Coroner from Tuesday, October 21, 2014 at 3:45 p.m. to Thursday, October 30, 2014 at 9:15 a.m.

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye

COMMISSIONERS' OFFICE – CANCEL SESSION

Motion: by Commissioner Samide, seconded by Commissioner Rear to cancel session for Thursday, November 27, 2014 due to the Thanksgiving Day holiday and offices will be closed.

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye

COMMISSIONERS' OFFICE – CLOSE OFFICES NOVEMBER 28, 2014

Mr. Lair stated that questions have been raised about the day after Thanksgiving and the Board discussed what had been done in the past. Commissioners Clerk Christine Blair stated that they had received notice that the Treasurer's Office and the Common Pleas Court would be closed the day after Thanksgiving and that the Courts will also close after Christmas and New Year's day. The Board agreed to the following:

Motion: by Commissioner Samide, seconded by Commissioner Rear to close the Geauga County Offices, under the hiring authority of the Board of Commissioners on Friday, November 28, 2014 in light of the Thanksgiving Day Holiday. Twenty-four hour operations will continue to operate as normal.

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye

OTHER

The Board reviewed upcoming events.

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ACKNOWLEDGEMENTS

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending October 8, 2014 as required by O.R.C. 955.12.*
- b) *A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the inmate meals for the month of September, 2014.*
- c) *A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the prisoner transport for the month of September, 2014 as required by O.R.C. 325.07.*

MEETINGS

Tue., 10/21 The Commissioners will hold Budget Hearings beginning at 1:00 p.m.

Tue., 10/21 ADP Board, 2:00 p.m. Auditor's Office

Thu., 10/23 The Commissioners will hold Budget Hearings beginning at 1:00 p.m.

Thu., 10/23 The Commissioners will hold regular session at 10:00 a.m. that will include a presentation on the NatureScopes program

Ms. Samide explained that through donations they teach kids how to use binoculars and that it is a neat program and asked them to come and talk about it.

Tue., 10/28 The Commissioners will hold a Budget Hearing beginning at 8:30 a.m.

Tue., 10/28 The Commissioners will hold regular session that will include a Public Hearing at the 10:30 a.m. on the proposed vacation of a portion of Woodhill Drive (TR 731) in Montville Township

It was noted that there is no viewing required under the section of the ORC being petitioned for the vacation.

Thu., 10/30 The Commissioners will hold a Budget Hearing beginning at 8:30 a.m.

*Tue., 11/4 **The Regularly scheduled Commissioners' meeting is cancelled.***

*Tue., 11/11 **County offices will be closed for general business in observance of Veteran's Day. Twenty-four hour operations will continue to operate as usual.***

The Regularly scheduled Commissioners' meeting is cancelled.

Wed., 11/12 Geauga County Township Association Meeting, Middlefield, 6:30 p.m.

Thu., 11/13 The Commissioners will hold regular session

Thu., 11/13 The Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

Fri., 11/14 NOACA: External Affairs 8:30 a.m., Policy 9:30 a.m., and Planning and Programming 11:00 a.m., Cleveland

Mon., 11/17 Family First Council, 2:00 p.m. at Job and Family Services

Tue., 11/18 The Commissioners will hold regular session

The Board briefly discussed the 4-H member and volunteer recognition ceremony luncheon and the Soil and Water Conservation Election and Dinner.

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Ms. Jones inquired about no meeting being scheduled for October 30, to which Ms. Blair noted that due to the meeting schedule approved in January to hold meetings on the Second and Fourth Thursday, that there is no meeting due to it being the fifth weeks in the month.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE MOVED TO ADJOURN, COMMISSIONER REAR SECONDED, ALL IN FAVOR TO ADJOURN AT 10:51 A.M.

Geauga County Board of Commissioners

Ralph Spidalieri

Blake A. Rear

Mary E. Samide

Christine Blair, Commissioners' Clerk

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