

Commissioners' Journal
September 25, 2018

The Geauga County Board of Commissioners met in session on September 25, 2018 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 9:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including Supplemental Appropriations for the Sheriff's Office 9-1-1 equipment account for the State mandated upgrades to the system; a Cash transfer to the Public Assistant Fund for the General Funds 2019 1st Quarter SFY mandated share; Travel requests for the Common Pleas Court and Probate Court; a payment to Board of Mental Health for Job and Family Services for 3rd Quarter 2018 therapeutic services in the amount of \$32,000.00; and a payment to Concord Road Equipment for Water Resources for a 10 ½ foot Dump Truck Body, installed in the amount of \$33,901.97. Mr. Gorton also noted a Supplemental Appropriation for the Clerk of Courts, Title Office to transfer funds to cover payroll, Medicare, hospitalization and OPERS.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-128 itemizing the financials for the meeting of September 25, 2018.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – RONYAK PAVING, INCORPORATED – ASPHALT RESURFACING OF BUNDYSBURG ROAD

Deputy Engineer Nick Gorris asked the Board to execute the contract for the Bundysburg Road resurfacing with Ronyak Paving, as the project had previously been awarded.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute the Unit Price Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Bundysburg Road (CH 38, Sections A-C) in Parkman Township in the amount of \$620,000.00. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – ADVERTISE PUBLIC HEARING FOR AMENDMENT #1 TO 2017 CDBG ALLOCATION GRANT #B-F-17-1AZ-1

Assistant Director Kelly Conrad asked the Board to allow advertising for Public Hearing for an Amendment #1 to the B-F-17 Allocation grant, that will delete the County Home project, add the Planning project for the updated Economic Plan for the County and increase the DDC paving Project. . Ms. Conrad noted that the cost of asphalt has increased from the original estimate of the project, so having the extra funds from the prior project at County Home, they can use them on the parking lot.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to grant permission to advertise to hold a Public Hearing for Amendment No. 1 to the 2017 CDBG Allocation Grant, #B-F-17-1AZ-1 to be held on Thursday, October 11, 2018 at 9:45 a.m. Notice of this Public Hearing will be advertised on September 27, 2018 and on the county website.

Commissioners' Journal
September 25, 2018

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

Commissioner Spidalieri explained that a company that had received a Revolving Loan Fund loan ended up in a financial distress situation and ultimately bankruptcy and placed the County in a position of losing over \$450,000.00 in funds. Mr. Spidalieri expressed gratitude to Executive Director Dave Favorite and Ms. Conrad for staying on top of the situation and due to the diligence of them and the Prosecutor's Office, along with outside counsel the County was able to recover the full amount of the loan.

MAINTENANCE – SERVICE CONTRACT AGREEMENT – INDUSTRIAL RACK AND SHELVING, INCORPORATED D.B.A. RDT CONCEPTS

Director Glen Vernick explained that a rolling shelf at the Health Department is being moved to the Clerk of Courts Title section in Building #8, adding that the majority of the cost is going to the platform that will need to be redone when installed. It was noted that it could be moved to a new location.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute the service Contract Agreement with Industrial Rack and Shelving, Incorporated d.b.a. RDT Concepts to install a high density storage system at the Title Department during the Year 2018 in an amount not to exceed \$2,730.00.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

MAINTENANCE – ADVERTISE SEASONAL HELP (#0101)

Mr. Vernick asked the Board to advertise for up to five seasonal positions, to assist with pressure washing, flower beds and shoveling snow. Mr. Vernick add that they hoped some of the young adults in Next Step program apply that will help them move in the right direction.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to grant permission to advertise for Seasonal Help (#0101) up to five (5) positions, for the approximate period of October 1, 2018 through April 30, 2019 for a maximum of thirteen weeks (520 hours) at the rate of \$10.00 per hour for the first year, \$10.25 per hour for the second year and \$10.50 per hour for the third and subsequent years. These positions will remain posted until filled.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

AUDITOR'S OFFICE – RESOLUTION ACCEPTING THE AMOUNTS AND RATES DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

Clerk Christine Blair explained that this resolution is done annually to accept the amounts and rates determined by the Budget Commission and authorize the necessary tax levies to the Auditor.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-129 Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and certifying them to the County Auditor.

Board of County Commissioners, Geauga County, Ohio

Date: September 25, 2018
Resolution: #18-129

Commissioners' Journal
September 25, 2018

Tax Year 2018 (2019 Collection Year)

*'RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND
CERTIFYING THEM TO THE COUNTY AUDITOR*

(BOARD OF COUNTY COMMISSIONERS)
Revised Code, Secs. 5705.34, 5705.35

The Board of County Commissioners of Geauga County, Ohio, met in regular session on the 25th day of September, 2018 at the office of the Board of County Commissioners, with the following members present:

Ralph Spidalieri Timothy C. Lennon Walter M. Claypool

Commissioner Claypool moved the adoption of the following Resolution:

WHEREAS, This Board of County Commissioners in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing on January 1, 2019; and

WHEREAS, The Budget Commission of Geauga County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill tax limitation; and

THEREFORE BE IT RESOLVED, By the Board of County Commissioners of Geauga County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and

BE IT FURTHER RESOLVED, That there be and is hereby levied on the tax duplicate of said County the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

Commissioners' Journal
September 25, 2018

SCHEDULE A										
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITORS ESTIMATED TAX RATES										
FUND	Amount to Be Derived from Levies Inside 10 Mill Limitation				Amount Approved by Budget Commission Outside 10 Mill Limitation				County Auditor's Estimate of Tax Rate to Be Levied	
									Inside 10 Mill Limit	Outside 10 Mill Limit
	Column II				Column IV				V	VI
General Fund (A)	7	793	467	00					2.50	
Road & Bridge Fund (D)					3	299	305	00		2.50
District Board of Health (E)						607	832	00		0.20
General Bond Retirement (O1G)										
Senior Citizens Special Levy Fund (T88)					3	039	163	00		1.00
Child Welfare Services Special Levy Fund (SS)					3	653	659	00		1.20
Mental Health & Clinics Special Levy Fund (AA)					3	646	994	00		1.20
Mental Retardation Special Levy (Metzenbaum) (S03)					12	550	029	00		4.30
Geauga County Public Library Special Levy Fund					5	606	442	00		2.00
Geauga County Library Bond Fund					1	438	933	00		0.50
Fund										
Fund										
Fund										
Fund										
Fund										
Fund										
TOTAL	7	793	467	00	33	842	357	00	2.50	12.90

Commissioners' Journal
September 25, 2018

SCHEDULE B LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES						
FUND	Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)				
General Fund: Current expense levy authorized by voters on not to exceed _____ years						
General Fund: Current expense levy authorized by voters on not to exceed _____ years						
General Fund: Current expense levy authorized by voters on not to exceed _____ years						
General Fund: Current expense levy authorized by voters on not to exceed _____ years						
Total General Fund outside 10 mill Limitation						
Childrens Services Fund: Levy authorized by voters on March 15, 2016 not to exceed _____ 5 _____ years	0.70	2	127	413	00	
Childrens Services Fund: Levy authorized by voters on November 3, 2015 not to exceed _____ 5 _____ years	0.50	1	526	246	00	
Road & Bridge Fund: Levy authorized by voters on March 15, 2016 not to exceed _____ 5 _____ years	2.50	3	299	305	00	
Metzenbaum DD Fund: Levy authorized by voters on November 4, 2008 not to exceed _____ continuing _____ years	3.30	9	497	536	00	
Metzenbaum DD Fund: Levy authorized by voters on November 3, 2015 not to exceed _____ 5 _____ years	1.00	3	052	493	00	
Mental Health Fund: Levy authorized by voters on November 6, 2012 not to exceed _____ 5 _____ years	0.50	1	519	581	00	
Mental Health Fund: Levy authorized by voters on May 6, 2014 not to exceed _____ 5 _____ years	0.70	2	127	413	00	
Senior Citizens Fund: Levy authorized by voters on November 4, 2014 not to exceed _____ 5 _____ years	1.00	3	039	163	00	
Health District Fund: Levy authorized by voters on November 5, 2013 not to exceed _____ 5 _____ years	0.20		607	832	00	
Geauga County Library Fund: Levy authorized by voters on November 5, 2007 not to exceed _____ continuing _____ years	1.00	2	803	221	00	
Geauga County Library Fund: Levy authorized by voters on November 2, 2010 not to exceed _____ continuing _____ years	1.00	2	803	221	00	
Geauga Library Bond Fund: Levy authorized by voters on November 7, 2017 not to exceed _____ 30 _____ years	0.50	1	438	933	00	

and be it further RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Roll Call Vote: Commissioner Claypool Aye
 Commissioner Lennon Aye
 Commissioner Spidalieri Aye

COMMISSIONERS' OFFICE – APPROVE AND ADOPT INDIGENT BURIAL POLICY
Ms. Blair asked the Board to adopt an Indigent Burial Policy pursuant to O.R.C. 9.15. There was a brief discussion about the Board making the determination of a person being indigent based on an application and specific determinations under the ORC. Ms. Blair explained that a person was found to be indigent and his family member made arrangements for his cremation through the Heritage Cremation Society and that family member cannot cover the cost so it was referred to the County. Ms. Blair stated that she could not send the family member an application to determine indigence until a policy was put into place. Ms. Blair noted that the Coroner had contacted her when this initially took place. Commissioner Claypool inquired about the Townships responsibilities, to which it was noted that they have separate requirements under the ORC and this policy was created by referencing Montville Townships policy, and was reviewed by the Prosecutor's Office, along with assistance from Assistant County Administrator Gerard Morgan in the process. Ms. Blair noted that she had also been in contact with Chief Rowan from the Sheriff's Office on working to determine contact with the family member. There was discussion on once the remains are received back they would be placed in the cemetery at the County Home, to which it was noted that there had been two done prior to this. This policy allows the Board to place a cap on the amount for the services.

Commissioners' Journal
September 25, 2018

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and adopt the Indigent Burial Policy, pursuant to O.R.C. 9.15, and add as an addendum to the Policy and Procedure Manual to be effective September 25, 2018 and further accept the Best Funeral Home fee for cremation services in the amount of \$995.00.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – PUBLIC HEARING – TRANSIT – CY2019 RURAL TRANSIT PROGRAM GRANT

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to waive the reading of the legal notice.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Commissioner Spidalieri opened the Public Hearing at 9:18 a.m. Director Mike Kasper noted that bright blue Transit Bus that was parked in front of the Building, that this is a new bus not yet in service and that they had to save funding up to purchase the blue color. A new addition to the buses is the wording of “public transportation” to raise more awareness of the type of service they provide.

Mr. Kasper explained that Geauga County Transit, as in years past, is once again requesting both Federal and State funding for continued operation, adding that these funds are Section 5339 and 5311 types of funding. However, one difference is that ODOT has not yet granted any funds at this time to any rural transit organization across the state, that they are waiting until all funding requests have been received from other rural agencies before making any decisions. Mr. Kasper stated that he could only review what any funds received will be earmarked for.

Mr. Kasper explained that the Federal Capital Request will be used to replace two vehicles and the lettering on them. The two vehicles being replaced have exceeded the replacement requirements for ODOT, which includes six years of age and 150,000 miles. They do have two other vehicles that they could replace as they meet these requirements but Geauga Transit does not have the funds to replace them at this time. Mr. Kasper stated that he was notified that the local share for new vehicles for next year will be increased to twenty percent, up from ten percent last year. Mr. Kasper stated that it costs \$66,000.00 per bus to purchase off the State contract, this year the 10% share was about \$6,500.00 per bus. That funding comes from the vehicles taken out of service are sold on Gov Deals and that the proceeds from those sales go towards the local share portion of the new vehicle or replacement, which usually has been between half or all of the local cost. Mr. Kasper noted that next year the local share will be around \$13,000.00 for each bus, so they will have to look to the budget to find the amount for the second bus.

Mr. Kasper explained that the Federal Capitalized Maintenance request is used to cover the salaries and benefits of the Maintenance Staff as well as one third of the salaries and benefits for the Operations Manager. This request also includes the cost of parts and tires for the vehicles. This is an 80% reimbursement that is generally for rolling stock only. Generally they get about \$185,000.00 and don't anticipate anything less than that for this year, but it is undetermined at this time.

Mr. Kasper explained the Federal Operating funds are used for the overall costs associated with the day to day operations of the department, including driver and dispatcher salaries, utilities, fuel and general maintenance. This is the largest portion of the grant that is awarded and is done through a drawdown of funds. Mr. Kasper stated they are tasked by ODOT to turn in invoices and receive 50% reimbursement each month.

The State portion of funding is a contribution from ODOT to be used as local cash in addition to any other local cash sources including farebox, elderly and disabled fares that are reimbursed by the State, small local contracts, and a small amount from the general fund that is reimbursed back through cost allocation.

Commissioners' Journal
September 25, 2018

Mr. Kasper explained that the reimbursement of funds is based on only what is spent. A carryover of around \$60,000.00 is held for the beginning of the year and are usually stretched until the state reimbursement for December and Federal funds for January.

Mr. Kasper briefly explained the restrictions on the grant that include, no expenditures from offshore services are permitted, that copies of all documents relating to contracts, including bids and financial reports are required to be submitted to ODOT, they have to maintain a complete and up to date inventory, monthly. Mr. Kasper stated that about every four years or if requested to submit a Four Year Capital plan. They are required to submit copies of purchase orders for capital items. Written approval from ODOT before implementing any system changes, which includes fares, hours. Mr. Kasper stated that they have not any changes to their fares since 2008. The monthly invoices submitted must be reflective of actual expenses. They have three ways to make sure they are accurate, Quick books, New World and Black Cat grant management system. Must maintain required insurance coverage; comply with drug free workplace laws, EEO practices, the required Drug and Alcohol testing and all ODOT required training for employees. Mr. Kasper stated that they have to adhere to mandated compliance with procurement policies, the ODOT grant program, and Black Cat.

Mr. Lennon inquired how many miles are on the new bus, to which it was noted about 1,000 since it is driven from the plant. All the buses are ADA complaint. There was a brief discussion about utilizing grant funds from NOACA, to which it was noted that Transit declined NOACA's plan due to utilizing ODOT's plan. Mr. Kasper added that they hope to have the additional funds for the urban area of the County from the 5310 fund through LAKETRAN.

Mr. Claypool added that Mr. Kasper has done a great job since coming on Board and making changes to improve Transit. Mr. Kasper thanked him but added that it is mostly in part to the great staff.

Being no further comments or any questions, the Public Hearing was closed at 9:33 a.m.

COMMISSIONERS' OFFICE – AMEND THE 2018 BUDGET HEARING SCHEDULE

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to amend the 2018 Budget Hearing schedule to include changes to the Common Pleas Court / IT, Municipal Court and the Law Library.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – HEALTH DISTRICT ADVISORY COUNCIL - ALTERNATE

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to appoint Walter Claypool as alternate for the Health District Advisory Council to attend the meeting tonight, on September 25, 2018.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to move into Executive Session for the purpose of considering the employment of public employees.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

The Board moved into Executive Session at 9:35 a.m. with County Administrator David Lair and Assistant County Administrator Gerard Morgan. The Board returned at 10:37 a.m. with no action.

Commissioners' Journal
September 25, 2018

COMMISSIONERS' OFFICE – ANNOUNCE HOLIDAY CLOSURES

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to announce that in light of the Thanksgiving, Christmas and New Year's Day Holidays, Geauga County Offices under the hiring authority of the Board of Commissioners will be closed on Friday, November 23, 2018, Monday, December 24, 2018 and Monday, December 31, 2018. Twenty-four hour operations will continue to operate as normal.

Further, in order to maintain operations, the employees under the hiring authority of the Board of Commissioners required to work on Friday, November 23, 2018, Monday, December 24, 2018 and Monday, December 31, 2018 will be entitled to overtime rate in lieu of their regular pay for actual time worked. (Bargaining unit employees are governed by provision of their collective bargaining agreement).

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending August 29, 2018, September 5, 2018 and September 12, 2018 as required by O.R.C. 955.12.*
- b) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of July, 2018, pursuant to ORC 135.35(L).*

OTHER

The Board reviewed upcoming events.

MEETINGS

Tue., 9/25 Budget Hearing, Treasurer, 8:15 a.m.

Investment Advisory Board, 8:45 a.m. Commissioners Chambers

Tue., 9/25 The Commissioners will hold Budget Hearings from 12:00 p.m. through 4:30 p.m.

<i>12:00 p.m. Recorder</i>	<i>12:15 p.m. Veterans</i>	<i>12:30 p.m. Planning</i>
<i>12:45 p.m. Transit</i>	<i>1:00 p.m. Public Defender</i>	<i>1:15 p.m. OSU Extension</i>
<i>1:30 p.m. Dog Warden</i>	<i>1:45 p.m. Coroner</i>	<i>2:00 p.m. Clerk of Courts</i>
<i>2:15 p.m. DES</i>	<i>2:30 p.m. Bd. of Elections</i>	<i>3:00 p.m. Bd. of DD</i>
<i>3:30 p.m. Engineers</i>		

Thu., 9/27 The Commissioners will hold Budget Hearings from 8:30 a.m. through 4:30 p.m.

<i>8:30 a.m. JFS</i>	<i>9:30 a.m. Maintenance</i>	<i>10:00 a.m. Airport</i>
<i>11:00 a.m. Mental Health</i>	<i>12:00 p.m. Auditor/ADP</i>	<i>1:00 p.m. Sheriff</i>
<i>2:00 p.m. Law Library</i>	<i>2:30 p.m. Municipal Court</i>	<i>3:00 p.m. Aging</i>
<i>3:30 p.m. Prosecutor</i>		

Tue., 10/2 The Commissioners will hold regular session at 9:00 a.m.

Tue., 10/2 The Commissioners will hold budget hearings from 12:00 p.m. through 4:00 p.m.

<i>12:30 p.m. Dept. of Development – Com Dev & Bldg.</i>	
<i>1:30 p.m. Soil & Water</i>	<i>2:00 p.m. Water Resources</i>
<i>2:30 p.m. BOCC / Archives</i>	<i>3:00 p.m. Maintenance - Projects</i>

Mon., 10/8 County offices will be closed for general business due to Columbus Day.
Twenty-four hour operations will continue to operate as usual.

Thu., 10/11 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

Thu., 10/11 The Commissioners will hold regular session at 9:30 a.m.

Commissioners' Journal
September 25, 2018

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: *by Commissioner Claypool, seconded by Commissioner Lennon to adjourn the meeting at 10:39 a.m.*

Geauga County Board of Commissioners

Ralph Spidalieri

Timothy C. Lennon

Walter M. Claypool

Christine Blair, Commissioners' Clerk

Commissioners' Journal
September 25, 2018

THIS PAGE INTENTIONALLY LEFT BLANK