

Commissioners' Journal
September 11, 2014

The Geauga County Board of Commissioners met in session on September 11, 2014 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 10:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

**GEAUGA COUNTY AIRPORT AUTHORITY – US DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION GRANT AGREEMENT**

Business Manager Patty Fulop explained that they had pre-applied and applied for the grant for to install an obstruction light just off the runway at Woodwork Industries and the Aeronautical Survey. Ms. Fulop stated that FAA had issued mandates to the airport regarding obstructions that need to be removed, and upon reviewing those mandates the data that was used was incorrect. Ms. Fulop stated that FAA pays for the program but does require a ten percent match of the total grant. Commissioner Rear asked that for clarification the obstruction is a flashing light for notification.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and authorize the President of the Board to execute the U.S. Department of Transportation Federal Aviation Administration (FAA) Grant Agreement Documents (AIP #3-39-0054-017-2014) to Install Obstruction Light on Existing Stack and Conduct Aeronautical Survey in the amount of \$90,500.00 (\$81,450.00 FAA Portion and \$9,050.00 Local Match).

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – SNOW AND ICE CONTROL AGREEMENT – CHESTER TOWNSHIP

County Engineer Joe Cattell and Deputy Engineer Andy Haupt asked the Board to execute the snow and ice control agreement with Chester Township, noting that the agreement shows an increase of about \$12,000.00 to \$54,697.00, strictly due to the cost of salt. Mr. Cattell stated that last year they paid about \$24.00 a ton and this year they are paying \$55.00 a ton, adding that several other counties have contacted him to find out how he was able to obtain the price he did, since they are looking at over \$100.00 a ton. There was a brief discussion on the prices of salt and the reasons being cited for the increase in prices. Mr. Cattell noted that the agreement that was signed last year with Bainbridge was for three years. Mr. Rear inquired about the increase of salt and how any additional cost of salt is handled with the multi-year agreement, to which Mr. Cattell stated that some fluctuation was negotiated and that Bainbridge had been using a piece of equipment that they asked to purchase.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute the Snow and Ice Control Agreement between the Geauga County Board of Commissioners, the Geauga County Engineer and the Chester Township Board of Trustees for the winter season of 2014 through 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE –ACKNOWLEDGE LETTER FROM RUSSELL TOWNSHIP TRUSTEES – PETITION TO ASSIST WITH DEDICATION PLAT FOR STILLWATER DRIVE – REQUEST COUNTY ENGINEER TO PREPARE DESCRIPTION OF LANDS AND PLAT

Mr. Cattell explained that the road currently exists with a turn around that the Township has been plowing, maintaining and using to turn snow plow trucks around, however it was discovered that they don't own the last several hundred feet so it cannot be improved or paved. Mr. Cattell stated that the Township is petitioning the Commissioners to assist with the

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dedication. The property owners are in agreement and are willing to give the property to the Township at no cost. There was a brief discussion about whether a hearing and viewing were required to which it was noted that the language had been approved by the Prosecutor and that today is to acknowledge receipt of the letter and to ask the Engineer to prepare the plat.

Motion: by Commissioner Samide, seconded by Commissioner Rear to acknowledge receipt of a letter from Russell Township Trustees dated August 21, 2014 stating that the Russell Township Trustees voted to petition the County Commissioners for assistance with a dedication plat for road purposes for Stillwater Drive in Russell Township, pursuant to O.R.C. 5553.31 and further request the County Engineer to prepare a description of the lands to be dedicated with a plat of such lands thereto for approval and acceptance by the Board of County Commissioners.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Mr. Cattell noted that Monday the department would be starting on the Fowlers Mill Road Bridge.

MAINTENANCE DEPARTMENT – SERVICE CONTRACT AGREEMENT – PETERSEN CONSTRUCTION AND CONTRACTING – SIDEWALKS AND PADS AT SAFETY CENTER

Director Glen Vernick explained that he was asking the Board to execute a service contract to install a sidewalk on the perimeter of the safety center. Chief Deputy Scott Hildenbrand stated that a requirement of ICE is to patrol the outside of the building at least once a day, and this will make it easier and safer to do. Mr. Rear asked for clarification of what ICE was, to which Chief Deputy Hildenbrand explained that ICE refers to the immigration inmates that are housed, which have a separate set of standards that are required to be followed. Chief Deputy Hildenbrand also stated that a storage bin from BCI as a holding place for clean-up of meth labs, and will require a cement pad for it to sit on. Chief Deputy Hildenbrand explained that surrounding counties are able to access this bin, where cleaning supplies are held, and then if they clean-up a meth lab they can bring the chemicals and materials from the clean-up and once full BCI will come and clear it all out and re-stock all the supplies that were used.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute a service Contract Agreement with Petersen Construction and Contracting to install sidewalks and pads at the Geauga County Safety Center in an amount not to exceed \$12,448.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

MAINTENANCE DEPARTMENT – SERVICE CONTRACT AGREEMENT – TYCO INTEGRATED SECURITY, LLC – INSTALL VIDEO RECORDING SYSTEM AT SAFETY CENTER

Mr. Vernick explained that this will replace all the video recording systems in the Safety Center, which protects both the deputies and clarifies any issues with the inmates. Mr. Vernick stated that the new system allows all footage to be downloaded into one cd and that will allow that cd to be opened on any computer without additional software needs. Chief Deputy Hildenbrand expressed that technology has changed in the last nine years and it is crucial to have a record of events. Chief Deputy Hildenbrand stated that the next step will be to replace all the cameras that have the ability to zoom. There was a discussion about the system having the ability to record up to 132 cameras off the four devices.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute a service Contract Agreement with Tyco Integrated Security, LLC for the purchase and installation of Video Recording System at the Geauga County Safety Center in an amount not to exceed \$45,732.00 and further approve and authorize the President of the Board to initial and execute the Tyco Integrated Security Commercial Sales Agreement, Additional Terms and Conditions and Amendment to Tyco Commercial Sales Agreement e-Form 2881-E07 (10/2009),

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Rider for Additional Equipment and / or Services and Additional Terms and Conditions.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

OFFICE OF COMMUNITY DEVELOPMENT – RE-ALLOCATE PROGRAM INCOME FUNDS – THOMPSON SQUARE PROJECT

Program Administrator Joni Stusek explained that the Board applied for allocation and set aside funds in June; part of the allocation funds were for improvements to the Thompson Community Center and the set aside funds were for the remainder of the improvements. Ms. Stusek stated that the State has approved the allocation portion and they have asked Geauga to use the Revolving Loan Funds for the remainder of the project since the balance is so high. Ms. Stusek stated in 2010 the Commissioners had approved allocation funds to the infrastructure and demolition lines and both of those programs have gone by the wayside, and they are now asking to re-allocate the funds for the infrastructure of septic systems and wells line, along with the demolition line that will no longer be done, to the Thompson Square improvement project. Ms. Stusek stated that the area is a 77% LMI and could use a leg up. There was discussion about how the State looks at grant approvals and income funds and due to hard work the Revolving Loan fund has a high balance that they would like to see used.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve the re-allocation of Program Income Funds from the existing Septic Infrastructure and Demolition Project Activity Lines to the Thompson Square Project Line in the amount of \$230,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

OFFICE OF COMMUNITY DEVELOPMENT – LETTER OF COMMITMENT – CNC PRECISION MACHINE, INCORPORATED - \$75,000.00 REVOLVING LOAN FUND LOAN

Director Anita Stocker expressed that Commissioner Samide's concern regarding the interest rate was correct that it was 4% interest for the three years. Ms. Stocker noted that this is for architectural services.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute the Letter of Commitment to CNC Precision Machine, Incorporated / CNC Holdings, LLC for the Revolving Loan Fund (RLF) loan for architectural services for the improvements required to property located at 18360 Industrial Circle, Parkman Township in the amount of \$75,000.00 for three (3) years (36 months) at four percent (4%) interest.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

OFFICE OF COMMUNITY DEVELOPMENT – OHIO DEPARTMENT OF DEVELOPMENT REVOLVING LOAN FUND GRANT / LOAN REVIEW REPORT – CNC PRECISION MACHINE, INCORPORATED

Ms. Stocker stated that this is a standard report that the State has previewed.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and authorize the President of the Board to execute the Ohio Department of Development Office of Housing and Community Partnerships RLF Grant / Loan Review Report Form for a Community Development Block Grant (CDBG) Revolving Loan Fund loan to CNC Precision Machine, Incorporated for the purchase of land and building to be located at 18360 Industrial Circle, Parkman Township in the amount of \$410,000.00.

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Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye

**OFFICE OF COMMUNITY DEVELOPMENT – LETTER OF COMMITMENT – CNC
PRECISION MACHINE, INCORPORATED – REVOLVING LOAN FUND LOAN \$410,000.00**

Ms. Stocker expressed that this is for the same company, CNC Precision to purchase the land and building, noting that this is a husband and wife machine shop that started in Garrettsville that is very hard working and has been profitable.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute the Letter of Commitment to CNC Precision Machine, Incorporated / CNC Holdings, LLC for the Revolving Loan Fund (RLF) loan to purchase land and building located at 18360 Industrial Circle, Parkman Township in the amount of \$410,000.00 for fifteen (15) years (180 months) at three and one quarter percent (3.25%) interest.

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye

APPROVE FINANCIALS

Budget and Finance Manager Heidi Delaney explained the financials for today as including a contract for CNC Precision Machine, Incorporated for a Local Revolving Loan for the Office of Community and Economic Development in the amount of \$75,000.00.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute Resolution #14-139 itemizing the financials for the meeting of September 11, 2014.

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye

**COMMISSIONERS' OFFICE – REVISED JOB DESCRIPTION – EXECUTIVE DIRECTOR –
JOB AND FAMILY SERVICES**

County Administrator David Lair expressed that the job description for the Executive Director position had not been revised since 1982, and felt that it should be updated to include some additional responsibilities that Mr. Taylor currently handles.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve the Revised Job Description for the position of Executive Director, Department of Job and Family Services to be effective October 4, 2014.

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye

**COMMISSIONERS' OFFICE – APPOINT NICK GORRIS – ALTERNATE FOR NOACA
MEETING**

Motion: by Commissioner Samide, seconded by Commissioner Spidalieri to appoint Nick Gorris as Alternate for Blake A. Rear for the NOACA meeting on Friday, September 12, 2014.

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye

COMMISSIONERS' OFFICE – CEBCO / STAYWELL TIER LEVEL WELLNESS PROGRAM
Human Resources Specialist Kathy Hostutler presented the following information regarding the new CEBCO Wellness initiatives required for all thirty-two counties in the healthcare program.

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Ms. Hostutler explained that she wanted to briefly talk about where the county currently stands in regards to the wellness area and how the county got there. In the last ten years, wellness has come a long way in Geauga County, that it went from offering a program and some lunch and learns with low participation to offering a Health and Wellness Expo that this year had 458 employees attend.

Ms. Hostutler stated that Geauga County has faced some major issues with rising healthcare costs and shopping for new healthcare providers every year. The provider would bid low to get our business and then jack up the cost the following year, noting that the year they faced a 35-40% increase in premium rates was the year the county chose to get more serious about wellness issues. Ms. Hostutler stated that it was the only recourse to combat rising costs and to be a good steward of taxpayer dollars.

Ms. Hostutler explained that the wellness committee was formed at the directive of the commissioners where 10-13 hard-working public servants of various positions in various departments served on the committee taking on the task of incentivizing employees to take better care of themselves. We offered walking, nutrition, stress relief, weight loss, and the fitness benefit program. Unfortunately, participation levels were initially very low and dollars for more substantial programs were non-existent.

In 2008, the county joined the CEBCO consortium for a three-year agreement, noting that Geauga was the fifteenth county to join and to date there are thirty-two counties. The wellness efforts continued and were encouraged by CEBCO and in 2009 the county contracted with the Cleveland Clinic Employee Assistance Program which is an excellent wellness program that offers free counseling to the employee and those living in their household. The county took a major stand on wellness in 2011 when the decision was made to tie employee healthcare contribution rates to wellness activities. The first year was very simple, employees had to know their numbers for cholesterol, glucose, BMI and blood pressure and were required to attend a healthcare consumer class to be better informed. Ms. Hostutler went on to say that in the following years employees were required to provide proof that they visited their doctor for their annual physical and participated in three activities as outlined by the Commissioners' wellness committee.

Ms. Hostutler explained that these efforts had a major impact in wellness participation, noting that approximately 90% of the employees participated voluntarily in the wellness program and CEBCO has openly stated that they believe our low premium renewals have been impacted by these wellness initiatives. Ms. Hostutler noted that employees that started with the changes have since gotten on the wellness train and really have started to take better care of themselves. Ms. Hostutler stated that to encourage wellness efforts even further, citing CEBCO believing that prevention is the key to preventing catastrophic claims, CEBCO began offering wellness grant dollars in 2011 to every county in the consortium. Ms. Hostutler stated that Geauga receives approximately \$12,800.00 and we were then able to offer more substantial programs and provide equipment and tools to aid in our wellness efforts. Ms. Hostutler stated that the wellness committee was ecstatic to finally be able to take wellness to another level and very seriously took the responsibility of using these dollars wisely knowing full well that public perception, even when not using tax payer dollars, was extremely important. Ms. Hostutler stated that since 2011 the wellness committee has held an annual Health and Wellness Expo that offered blood pressure, cholesterol, glucose, BMI, skin cancer screenings, exercise demonstrations, information booths regarding nutrition, holistic medicine, acupuncture and more, noting that each year attendance has grown and this year was the largest group that has attended to date. The committee purchased physician level scales, blood pressure cuffs, Vitamix machines to encourage healthy eating and AED's, along with wellness informational guides and books to aid employees with their quest for healthier lifestyles. Ms. Hostutler thanked the departments for providing an employee to be designated as the wellness person that keeps track of all their employees information in regards to wellness activities and submits that information to make sure those employees participating receive the wellness rate.

Ms. Hostutler stated that CEBCO has introduced new Wellness Initiatives for 2015, explaining that CEBCO has contracted with a third party wellness firm, called Staywell. Ms. Hostutler stated that CEBCO believes that wellness and prevention is the key to healthcare cost containment and they are requiring all counties in the consortium to follow the new wellness program, noting that while employees don't necessarily have to participate, the county does. Ms. Hostutler stated that the program is an on-line, self-reporting program where the employee

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must complete a health risk assessment and have a blood screening. Staywell will come out and conduct these screenings or the employee will have the option of downloading a form to take to their doctor or lab, noting that Quest and Labcorp are covered under the insurance plan and are at no cost to the employee. Ms. Hostutler stated that employees can then participate in other activities as outlined to reach their incentive number of points. Staywell will be keeping track of the points and next October will inform the county of who has achieved their incentive points. The county will not see any information nor will we track this information. This will all be done by Staywell.

Ms. Hostutler stated that the county must choose the tier level for the employees, adding that being that this is a brand new wellness initiative and it is an on-line self-reporting program and change is always difficult, the recommendation is to go with the tier one for the first year. Ms. Hostutler expressed that it is self-reporting and online which can sometimes be difficult and that we want to keep it as fair as possible. Employees will have to accumulate 125 points by attending lunch and learns, doctors' visits, and even 5k races. If the employee meets their incentive, they will receive the county wellness rate and also a \$100 cash incentive from CEBCO.

She continued by saying that will have the ability to choose a different tier next year, but we feel that for the first year, during the transition period, we keep it simple. The program runs from January 1 through September 30, 2015. CEBCO still intends to award us grant dollars to continue the effort to provide useful tools and presentations to employees. Ms. Hostutler talked about the Healthcare rates over the years, citing a 8.8% increase in 2009, a 14.5% increase in 2010, which caused the Board to take a serious look at wellness, and instituted the differential and saw a 9.8% increase in 2011, a -1% increase in 2012, a 5.6% increase in 2013 and for 2014 with the Affordable Care Act the county saw a 6.9% increase. Ms. Hostutler noted that while she'd love to say it was all wellness, the County saw rebates from prescription coverage, and with any healthcare plan, large claims hurt your experience. Ms. Hostutler stated that at all the meetings she has attended she hears CEBCO credit the change in Geauga County as being due to wellness. There was discussion about employees that have attended the EXPO, received the screenings and have had several that have been referred to the Doctor for follow up and in a couple instances it has headed off some serious health problems and experience claims.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve the CEBCO/ Staywell Tier I Level Wellness Program for County Employees for the Year 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending September 3, 2014 as required by O.R.C. 955.12.*
- b) The 2013-2014 Criminal Report filed by County Prosecutor James R. Flaiz as required by O.R.C. 309.16.*
- c) The annual report filed by the Geauga County Sheriff's Office regarding all fines and costs in criminal prosecutions collected and paid as required by O.R.C. 311.16.*

OTHER

The Board reviewed upcoming events.

MEETINGS

Thu., 9/11 The Commissioners' will hold Budget Hearings beginning at 1:00 p.m.

Fri., 9/12 NOACA Finance and Audit at 8:00 a.m., Governance at 9:00 a.m. and Executive at 10:00 a.m., and the Annual Meeting at 11:30 a.m. at the Cleveland Convention Center

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Tue., 9/16 The Commissioners' will hold regular session that will include a Public Hearing at 10:30 a.m. for the Ohio Department of Transportation (ODOT) Rural Transportation CY2015 Operating and Capital Grant Programs for the Transit Department.

Tue., 9/16 The Commissioners' will hold Budget Hearings beginning at 1:00 p.m.

Wed., 9/17 The Department on Aging Annual Meeting Luncheon, 11:30 a.m., Notre Dame Education Center Auditorium

*Thu., 9/18 **The Regularly Schedule Commissioners meeting is cancelled.***

*Tue., 9/23 **The Regularly Schedule Commissioners meeting is cancelled.***

Tue., 9/23 Perry Nuclear Power Plant Drill

*Thu., 9/25 **The Regularly Schedule Commissioners meeting is cancelled.***

*Tue., 9/30 **The Regularly Schedule Commissioners meeting is cancelled.***

Tue., 10/7 The Commissioners will hold regular session

Thu., 10/9 The Commissioners will hold regular session

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SPIDALIERI ADJOURNED THE MEETING AT 10:50 A.M.

Geauga County Board of Commissioners

Ralph Spidalieri

Blake A. Rear

Mary E. Samide

Christine Blair, Commissioners' Clerk

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