

Commissioners' Journal
December 29, 2016

The Geauga County Board of Commissioners met in session on December 29, 2016 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Walter M. Claypool opened the meeting at 9:03 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

MEETING MINUTES

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the minutes for the work session of December 8, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Abstain*</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**Commissioner Rear was absent from this meeting.*

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of December 13, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Abstain*</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**Commissioner Spidalieri was absent from this meeting.*

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of December 20, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

FINANCIALS

County Administrator David Lair reported on financials from December 21, 2016, Resolution #16-168 that included Appropriation transfers for the Juvenile Court, Board of Elections, Jury Commission, Common Pleas and Engineer for yearend payroll and OPERS payments, as approved by the County Administrator pursuant to the motion approved January 5, 2016 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2016, as authorized by O.R.C. 305.30.

APPROVE FINANCIALS

Budget and Finance Administrator II Anne Rasic explained the financials for today as including Supplemental de-appropriations for various funds for yearend compliance requirements; Cash transfers out of the General Fund for debt and capital project funding; and a payment to Dominion East Ohio Gas in the amount of \$6,849.81 for the Maintenance Department.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #16-169 itemizing the financials for the meeting of December 29, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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COMMISSIONERS OFFICE – AUTHORIZE COUNTY ADMINISTRATOR TO APPROVE FINANCIALS DURING YEAR 2017

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to authorize the County Administrator the authority to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2017, as authorized by O.R.C. 305.30, and which duties shall be performed under the direction and supervision of the commissioners.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – GAS MILEAGE REIMBURSEMENT 2017

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to establish the gas mileage reimbursement at the current Internal Revenue Service (IRS) rate of \$0.535, to be effective January 1, 2017 for the departments under the direction of the Geauga County Board of Commissioners.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMON PLEAS COURT – REVISED ACCOUNTING FORMS AUTHORIZATION FORM O INCLUDE JUDGE CAROLYN PASCHKE

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the revised Accounting Forms Authorization Form authorizing the listed individuals to sign their name and or the Elected Official's name or Department Head's name on the Department Head line on all accounting forms for the Common Pleas Court for Judge Forrest W. Burt, Judge Carolyn Paschke, and Joanne Monaco effective January 2, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT ON AGING – LEGAL SERVICES AGREEMENT – PARTRICIA J. SCHRAFF, ESQ. OF SCHRAFF AND KING COMPANY, LPA

Director Jessica Boalt explained that last year they went out for bid to see what was available in the area and Schraff and King had the most qualifications in the area and are asking to continue to use them for legal services. Ms. Boalt stated that Schraff and King works with Western Reserve Area Agency on Aging to receive funding to provide these services for seniors, so the hourly rate is only \$100.42 per hour. Ms. Boalt noted that this year they will be making a change, that will include a modified means test and begin requesting a \$25.00 fee to meet with the attorney if they are not receiving assistance or services for low income, adding that we respect the tax payers, but asking for 25% of the cost if you are able is not too much to ask.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Legal Services Agreement between the Geauga County Board of Commissioners, the Geauga County Department on Aging and Patricia J. Schraff, Esq. of Schraff and King Company, LPA for legal services that include advice, counsel and representation of clients for the period January 1, 2017 through December 31, 2017 in the amount of \$100.42 per hour for up to six hundred fifty-five (655) hours and up to an additional one hundred twenty (120) hours in the amount of \$125.00 per hour, for a maximum of seven hundred seventy-five (775) total hours.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Abstain*</i>

**Commissioner Claypool uses them for personal business and abstained from the vote.*

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DEPARTMENT ON AGING – CONTRACT AGREEMENT – PAIGE FOOD SERVICES, INCORPORATED – ELDERLY NUTRITION PROGRAM PREPARATION AND DELIVERY OF CATERED MEALS

Ms. Boalt asked the Board to move forward with the contract for the Elderly Nutrition Program, the Home Delivered and Congregate Meals, that includes Diabetic and Renal Meals, noting that the Performance Bond will need to be accepted once received.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Contract Agreement with Paige Food Services, Incorporated for the Elderly Nutrition Program Preparation and Delivery of CATERED MEALS according to federal guidelines for the period January 1, 2017 through December 31, 2018 in the amount of \$4.23-\$4.58 per meal for Group A and \$5.50 per meal for Group B for a total contract amount of \$760,964.00. These Meal Groups include home delivered and congregate meal programs, emergency shelf stable, box lunches, and renal and diabetic therapeutic weekday and weekend meals.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT ON AGING – LEASE FOR SENIOR CENTER - FAMILY AND COMMUNITY SERVICES, INCORPORATED D.B.A. CHAGRIN FALLS PARK COMMUNITY CENTER

Ms. Boalt explained that this lease is to continue use of the Chagrin Falls Community Center for the Senior Center, which includes over 9,000 square feet of space and will be able to provide Home Delivered Meals to that end of the County at no charge. Ms. Boalt stated that the attendance is up at that center through the end of the third quarter and remains at the same cost.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Lease between the Geauga County Board of Commissioners and the Family and Community Services, Incorporated d.b.a. Chagrin Falls Park Community Center Corporation for the Senior Center for a two year term, January 1, 2017 through December 31, 2018 in the amount of \$48,000.00 (\$2,000.00 per month).

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT ON AGING – UPDATE

Ms. Boalt updated the Board some issues that they had been having with staff, contractors and vendors doing work at some of their clients homes and that they were working on a policy to handle these types of situations.

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT - CHANGE ORDER #1 – INCREASE CONTRACT WITH AM DOOR AND SUPPLY – GEAUGA COUNTY BUILDINGS AND GROUNDS ADA ENTRYWAY PROJECT AND EXTEND DATE OF COMPLETION

Program Administrator Joni Stusek explained that last year the Board chose three projects and at the end of completion there were funds left and are asking the Board to approve a change order to one of the projects that will include the addition of another ADA door. Director Glen Vernick noted that a double door was chosen in Building #2, as currently an employee in that building is in a wheel chair.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute Change Order No. 1, increasing the Contract with AM Door and Supply for the Geauga County Buildings and Grounds ADA Entryway project, Grant #B-F-15-1AZ-1 in the amount of \$3,850.00 and increasing the contract time, extending the date of completion by fourteen (14) calendar days through December 30, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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JOB AND FAMILY SERVICES – ACKNOWLEDGE NEW HIRE APPOINTMENTS

Human Resources Officer Donna Brown-Barrow stated that Ms. Guarniere is a re-hire and Ms. Petrey is a new employee in their offices and briefly explained their experience.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to acknowledge the following new hire appointments, as the Director of Job and Family Services has complied with the Board of Commissioners' recruitment and hiring procedures:

<i>Ashley Guarniere, Social Services Worker 2 (replacement)</i>	<i>effective November 1, 2016</i>
<i>Rebecca Petrey, Social Services Worker 2 (replacement)</i>	<i>effective December 19, 2016</i>

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

MAINTENANCE – CONTRACT AGREEMENT – JAMES W. ROSS, INCORPORATED
D.B.A.SWIFT FIRST AID

Mr. Vernick explained that this is for the first aid boxes located at the Departments throughout the County, including the oxygen bottles and AED batteries. This is for a three year period and hopefully will not come near the \$10,000.00 dollar amount.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Contract Agreement with James W. Ross, Incorporated d.b.a. Swift First Aid to supply Geauga County Offices with First Aid Supplies for a three year period in an amount not to exceed \$10,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

MAINTENANCE – CONTRACT AGREEMENT – GABLE ELEVATOR

Mr. Vernick stated that this agreement is just for the Opera House, noting that it typically runs around \$2,000.00 per year but included additional for any repairs necessary.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Contract Agreement with Gable Elevator to Lubricate and Survey Services for the Elevator at the Opera House for a three year period in an amount not to exceed \$15,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

TRANSIT – OHIO DEPARTMENT OF TRANSPORTATION RURAL TRANSIT PROGRAM 2017
GRANT CONTRACT

Director Mike Kasper explained that this is the grant agreement with ODOT for the 5311 funding for 2017, noting that \$702,000.00 is for general operating costs and the \$156,000.00 is for Capital costs. Mr. Kasper stated that this does not include the funding for vehicles as ODOT has not decided on that funding.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Ohio Department of Transportation Rural Transit Program 2017 Grant Contract between the Geauga County Board of Commissioners and the State of Ohio Department of Transportation for the period January 1, 2017 through December 31, 2017 in the amount of \$866,500.00 for eligible operating and capital items.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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**DEPARTMENT OF WATER RESOURCES – EXECUTE PLAT – VILLAS OF GATES LANDING
SUBDIVISION – BAINBRIDGE TOWNSHIP**

Director Gerard Morgan explained that this subdivision, Villas of Gates Landing, is located in Canyon Lakes, and because this is a private road and Water Resources is handling the easements and will include the acceptance of the sewer and water lines.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Plat for Villas of Gates Landing Subdivision in Bainbridge Township, this approval shall also constitute the acceptance of the sewer and water lines.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye.03</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – CONTRACT AGREEMENT – ALTERNATIVE DEFENSE
STRATEGIES, LLC**

Mr. Lair explained that there had been discussions held regarding a non-lethal defense response in the Commissioner's office, and because the agency will be coming on site to provide training, the contract is required.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Contract Agreement with Alternative Defense Strategies, LLC to provide Safe Zone CM MK-9 Pepper Gel and Contractor shall conduct training exercises with County personnel in the proper use of the Pepper Gel in the amount of \$1,210.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – 2017 CEBCO WELLNESS GRANT AGREEMENT

Human Resources Specialist Kathy Hostutler stated that CEBCO was once again offering Wellness Grant dollars to the counties in the consortium, adding that this year includes \$13,776.00 and \$4,000.00 for administration. Ms. Hostutler explained that over the last twelve years that she has been the County she has watched the wellness program evolve, from getting a committee together and finding ways to help reduce the rising healthcare costs. Ms. Hostutler briefly explained how they have used the wellness dollars since CEBCO has offering these funds. How these dollars are spent is important and will come to the Board with the ideas on how it will be used, that will be the best choice and make the biggest impact. Mr. Claypool expressed his personal opinion, that he has expressed before regarding wellness, adding that he supports Ms. Hostutler and will agree to bring the funding to the county, but that he is not a big fan of the program.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the 2017 CEBCO Wellness Grant Agreement to promote employee health and wellness lifestyles in the amount of \$13,776.00 and \$4,000.00 in Administrative funds.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – APPOINT JOHN ROWLAND - AIRPORT AUTHORITY

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to re-appoint John Rowland to the Geauga County Airport Authority until another Board member can be appointed.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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Business Manager Steve Tucker explained that today was his last day with Geauga County, as he is going to be the Superintendent in Henry County, which is located near the Indiana / Michigan borders. Mr. Tucker stated that he really enjoyed being here and thanked everyone for all the help he received from everyone. Mr. Tucker introduced his replacement, John Bonko and comes to Geauga from Lorain County with twenty-five years' experience in developmental disabilities.

COMMISSIONERS' OFFICE – RE-APPOINT MARK JACKSON AND MARTIN MILLER – BOARD OF DEVELOPMENTAL DISABILITIES

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to re-appoint Mark Jackson to the Board of Developmental Disabilities Board for a four year term ending December 31, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to re-appoint Martin Miller to the Board of Developmental Disabilities Board for a four year term ending December 31, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMISSIONERS' OFFICE - PLANNING COMMISSION

The Commissioners will have three open Board seats on the Planning Commission at the end of the year, with Ms. Caterina Cocca-Fulton expressing an interest. It was noted that Ms. Gaeta had also expressed an interest in serving on the Commission and submitted her resume through Mr. Dietrich. Mr. Claypool asked for additional time to speak with Ms. Gaeta and choose to move forward with Ms. Cocca-Fulton.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to appoint Caterina Cocca-Fulton, Esq. to the Planning Commission for a three year term ending December 31, 2019.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Mr. Claypool suggested posting the remaining positions for applications to be accepted. There was a brief discussion regarding how they wanted to post, if a press release is submitted or posted on the website there is no cost, but if they wanted to advertise in the paper we would need approval to cover the cost of the ad. Posting the website would be fine.

TOPIC FOR DISCUSSION –RESIDENT

Munson Township resident Jack Smith brought items before the Board he wanted to discuss and presented a packet of information to Mr. Claypool to review regarding the creation of a large number of new jobs in Northeast Ohio. Mr. Smith was asked to discuss these items at another time, on a one on one basis with the Commissioners, instead of during their regular business meeting.

OATH OF OFFICE

Commissioner Claypool administered the Oath of Office of Re-Elected Commissioner Ralph Spidalieri.

Commissioner Spidalieri congratulated Commissioner Rear on his time here at the County and wished him well. Commissioner Claypool agreed.

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ACKNOWLEDGEMENTS

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending December 7, 2016 and December 14, 2016 as required by O.R.C. 955.12.*
- b) *The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of November, 2016, pursuant to ORC 135.35(L).*

OTHER

The Board reviewed upcoming events.

MEETINGS

*Mon., 1/2 **The County Offices will be closed for general business due to the New Year's Day Holiday. Twenty-four hour operations will continue to operate as normal.***

Thu., 1/5 The Commissioners will hold regular session at 9:00 a.m.

Mon., 1/9 The Commissioners will hold regular session at 9:00 a.m. that will include their Annual Re-Organization Meeting.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to adjourn the meeting at 10:03 a.m.

Geauga County Board of Commissioners

Walter M. Claypool

Ralph Spidalieri

Blake A. Rear

Christine Blair, Commissioners' Clerk

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