

Commissioners' Journal
August 25, 2015

The Geauga County Board of Commissioners met in session on August 25, 2015 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Walter M. Claypool opened the meeting at 9:02 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of August 11, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Abstain*</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of August 18, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Abstain*</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**Commissioner Spidalieri was absent from these meetings.*

DEPARTMENT ON AGING – SERVICE CONTRACT AGREEMENT – BOWERS HOME MAINTENANCE

Director Jessica Boalt explained that this service contract with Bowers Home Maintenance is for renovations to the reception area on the administrative wing of the building. This will allow for privacy when speaking with seniors.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with Bowers Home Maintenance to perform renovation work at the Department on Aging during the Year 2015 in an amount not to exceed \$25,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT ON AGING – ADVERTISE REQUEST FOR PROPOSALS – LEASE SPACE FOR WEST GEAUGA SENIOR CENTER

Ms. Boalt explained that the lease for the West Geauga Senior Center will be up at the end of January and would like to get ahead on the Request for Proposals.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise a Request for Proposals to Lease Space for use as the West Geauga Senior Center to be held on Wednesday, October 7, 2015 at 2:00 p.m. Notice of this Request for Proposals will be advertised on August 27, 2015, September 3, 2015 and on the county website.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Commissioner Spidalieri commended the Department on Aging for assisting with a friend that had recently had a stroke. Mr. Spidalieri stated that they had put a ramp in for him, and expressed his appreciation for everything that they do, that he was not previously aware that they handled this type of project.

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DEPARTMENT ON AGING – PLACEMENT OF KATHY HARTZ – PAID ADMINISTRATIVE LEAVE

Ms. Boalt asked the Board to approve paid administrative leave for Ms. Hartz.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve the placement of Kathy Hartz, Assistant Site Coordinator on paid administrative leave effective August 24, 2015 until further notice.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT MAINTENANCE FORM #1 – INCREASE CONTRACT WITH BERGREN ASSOCIATES, INCORPORATED

Director Gerard Morgan explained that they needed to increase a service contract with Bergren Associates due to some additional work with touch screens and variable frequency drives at Parkman. Mr. Morgan noted that once the expense of that work is paid, they will still have a remaining balance of about \$3,000.00 on that service contract for the remainder of the year if needed.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Service Contract Maintenance Form #1, increasing the contract with Bergren Associates, Incorporated to perform additional telemetry, control work and the replacement of touch screens and cables for VFD at the Parkman Wastewater Treatment Plant in the amount of \$4,250.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – CHANGE ORDER #1 – INCREASE CONTRACT B AND CHANGE ORDER #2 – INCREASE CONTRACT A - ENVIROCOM CONSTRUCTION, INCORPORATED – THOMPSON TOWNSHIP SEWER PROJECT

Mr. Morgan stated that the next two items are relating to Contract A and Contract B for the Thompson Township Sewer project with EnviroCom. Mr. Morgan explained that they need to make adjustments for the sewer lines, including additional boring to save trees for homeowners and to go under the monument in front of the Town Hall that they did not want disturbed. The additional increase on Contract A is for additional work at the vacuum station for an I-beam to pull the pumps out of the well, but needed to make a 90 degree turn of the vacuum equipment, along with the SCADA system to match the rest of the plants in the county. There was a brief discussion about how far the project had been expanded in each direction. Mr. Morgan noted that the final paving and lawn repair has not been completed due to some leaks being discovered.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute Change Order #1, increasing Contract B with EnviroCom Construction, Incorporated for the Thompson Township Sewer Project for sewer quantity adjustments in the amount of \$38,683.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute Change Order #2, increasing Contract A with EnviroCom Construction, Incorporated for the Thompson Township Sewer Project for vacuum station changes and mission SCADA system installation in the amount of \$13,986.94.

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Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT –HAZEN CONTRACTING, INCORPORATED

Mr. Morgan explained that this service contract with Hazen is to do asphalt repair for some work that had to be done inside the right of way.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with Hazen Contracting, Incorporated to perform paving services for a six month period in an amount not to exceed \$1,975.00.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

DEPARTMENT OF WATER RESOURCES – RE-ADVERTISE BIDS – HAWKSMOOR WAY SANITARY SEWER REALIGNMENT

Mr. Morgan stated that they need to re-advertise for bids for the relocation of the sanitary sewer on Hawksmoor Way. Mr. Morgan explained that this line needs to be moved to the opposite side of the roadway. An adjustment was made to the Engineer's estimate since real numbers were received and they have to re-bid the project.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to re-advertise for bids for the Hawksmoor Way Sanitary Sewer Realignment to be held on Wednesday, September 16, 2015 at 2:30 p.m. Notice of this bid opening will be advertised on August 28, 2015, September 4, 2015 and on the county website.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

APPROVE FINANCIALS

Budget and Finance Manager Heidi Delaney explained the financials for today as including Appropriation Transfers from the Contingency account for legal fees and additional appropriations for the Public Defender's Office; an Appropriation transfer and Supplemental Appropriations for the Juvenile Court for salary and benefit expenses; a Contract for Precise Boring of Ohio LLC for the Troy Oaks Force Main project for the Department of Water Resources in the amount of \$695,213.00; a payment to Business Smarts for the replacement of (2) document imaging servers for the Department of Job and Family Services in the amount of \$25,024.28; and a payment to Southeaster Equipment for the state term purchase of a 2015 CASE 521FXT Wheel loader for the Department of Water Resources in the amount of \$112,508.55.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #15-120 itemizing the financials for the meeting of August 25, 2015.

Roll Call Vote:	Commissioner Rear	Aye*
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

**Commissioner Rear noted that he wanted to be on record as voting No to the Appropriation and Supplemental Appropriation transfers for the Juvenile Court relating to Financial #2015-00002629.*

COMMON PLEAS COURT – ADULT PROBATION – OHIO DEPARTMENT OF REHABILITATION AND CORRECTION SUBSIDE GRANT AGREEMENT FOR SMART OHIO PILOT FUNDING

Chief Probation Officer Ryan Franklin stated that this is for the SMART Ohio Pilot Funding grant for 2016-2017 agreement. Mr. Franklin stated that they receive incentive for placing

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someone on supervision or terminating someone from supervision without a prison commitment. This grant will be provided in seven installment payments. Mr. Franklin explained that this is a new program that included several models that Counties could choose from; Geauga chose model one. Mr. Franklin stated that they use GPS units which are provided at no cost, along with expanding treatment options for indigent clients. Mr. Franklin answered a question from Commissioner Claypool regarding success rates, that Geauga's rate is 70%, which is much higher than other counties. There is no cost to the county, and any unused funds will be returned to the state of Ohio.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Ohio Department of Rehabilitation and Correction Subsidy Grant Agreement for SMART Ohio Pilot Funding for FY2016 and FY2017 for the period ending June 30, 2017 in an amount up to \$200,000.00, to be paid in seven installments with no local match.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – STATE OF OHIO
DEVELOPMENT SERVICES AGENCY REQUEST FOR RELEASE OF FUNDS – SHEPP
PROJECT**

Assistant Program Administrator Kelly Conrad explained that this request is for a release of funds from the State for the project for Shepp Electric for a Revolving Loan Fund loan.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the State of Ohio Development Services Agency Office of Community Development Request for Release of Funds (RROF) and Certification for Federally Funded State Projects in regards to the CDBG Program Income for the Shepp Project.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**COUNTY HOME – AMEND MOTION TO CORRECT START DATE – HIRE ARIEL LEHMAN –
PART-TIME ATTENDANT (#1504-1) - HIRE CHELSEA OCCHUNZZI – PART-TIME
ATTENDANT (#1504-1)**

Director Karen DeCola explained that both Ms. Lehman and Ms. Occhunzzi have worked for her this summer under the Summer Youth program through Job and Family Services and that the program has been extended through the end of September. Ms. DeCola is now asking the Board to adjust the start date of Ms. Lehman and to hire Ms. Occhunzzi as a part-time attendant.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to amend the motion from August 11, 2015 changing the start date to read: approve hiring Ariel Lehman to the position of Part-time Attendant (#1504-1) to be effective October 1, 2015 at a rate of \$9.39 per hour. After the successful completion of a 1,000 hour probationary period the rate will increase to \$9.89 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve hiring Chelsea Occhunzzi to the position of Part-time Attendant (#1504-1) to be effective October 1, 2015 at a rate of \$9.39 per hour. After the successful completion of a 1,000 hour probationary period the rate will increase to \$9.89 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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DEPARTMENT OF JOB AND FAMILY SERVICES – OHIO DEPARTMENT OF JOB AND FAMILY SERVICES IV-D CONTRACT – GEAUGA COUNTY CHILD SUPPORT ENFORCEMENT AGENCY AND COMMON PLEAS COURT – MAGISTRATE SERVICES AND GEAUGA COUNTY PROSECUTOR'S OFFICE – LEGAL SERVICES

Assistant Director Paul Reiman explained that these are the annual IV-D contracts with the Common Pleas Court for magistrate services and the Prosecutor's Office for legal services. Mr. Reiman stated that they are able to use funds from the State Allocation incentives and administrative fees to pay for those services.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Ohio Department of Job and Family Services IV-D Contract between the Geauga County Child Support Enforcement Agency and the Geauga County Common Pleas Court for Magistrate Services for the period July 1, 2015 through June 30, 2016 in the amount of \$103.87 per hour.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Ohio Department of Job and Family Services IV-D Contract between the Geauga County Child Support Enforcement Agency and the Geauga County Prosecutor's Office for legal services for the period July 1, 2015 through June 30, 2016 in the amount of \$53.48 per hour.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

COMMISSIONERS' OFFICE – CONTRACT AGREEMENT – SACS CONSULTING AND INVESTIGATIVE SERVICES, INCORPORATED

County Administrator David Lair explained the contract agreement with SACS consulting, for Timothy Dimoff to provide a security overview of the Courthouse Annex, both physical and the parking lot and alley way. Mr. Lair expressed that the Commissioner's Office felt it necessary to engage an outside professional based upon the concerns of several Elected Officials and agencies.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Contract Agreement with SACS Consulting and Investigative Services, Incorporated to provide a security survey, review and vulnerability analysis of designated area and buildings during the Year 2015 in an amount not to exceed \$2,200.00.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Abstain*
	Commissioner Claypool	Aye

*Mr. Spidalieri noted that he did not have enough information to make a decision.

DISCUSSION

Mr. Rear stated that the Probate / Juvenile Court and other agencies are in disagreement over several things, continuing that almost daily correspondence is received from the Court telling the Board what they need to do and suggesting that it needs to be done quickly, adding that many of the physical constraints of the Annex do not allow them to be implemented to benefit the Court when it jeopardizes someone else within the building. Mr. Rear then made a motion to have appropriate personnel look into what is required to move the Probate/ Juvenile Court from the Courthouse Annex to 470 Center Street, Building #8, expressing that he felt the Board could not make the current area on the square able to accommodate all the suggestions made by the court to the Commissioners. It is his understanding that by the law the Commissioners are required to provide the Court safe, suitable space and proposed the use of building #8, which is in the open, with plenty of parking.

Mr. Claypool stated that the option catches him off guard and he was not prepared to second

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Mr. Rear's motion, agreeing that he is open to discussion on the idea. Mr. Claypool expressed that he is sensitive to the challenges they have been facing from the Court. Mr. Lair noted recent correspondence from the court regarding a proposed meeting. Mr. Claypool noted that a letter had been sent regarding an allegation regarding a violation of the sunshine law to which an opinion from the Prosecutor has been provided, adding that the Commissioners are allowed to be in the same place at the same time as long as they don't discuss county business matters amongst themselves. Mr. Claypool stated that while yes they both were in the parking lot at the same time they did not engage in conversation with each other, but did hold individual private conversations with the gentleman that was there regarding security. Mr. Claypool noted that the Prosecutor was present and if anyone has any questions they can contact him. Mr. Claypool stated that they are trying to accommodate the requests made in the letter from the Court, however one item affects others that use that parking lot, and the Commissioners are doing their best to handle this situation.

Auditor Frank Gliha stated that he was happy that the Board approved the security analysis, adding that he is concerned as a resident, an employee of the county and as the County Auditor that there is no security in any of the offices that his staff sits in or any other office in the Annex, except for the second floor. Mr. Gliha added that anyone can walk in and do harm to the staff, or residents and their children that are in those offices. Mr. Gliha expressed that the Annex has never been secure except for the second floor, noting that the Commissioners office is also not secure. Mr. Gliha expressed that security needs to be thought about for all county offices, not just one department. Mr. Claypool expressed appreciation to Mr. Gliha for his statement, and given the world we live in today we need to accommodate with reasonable security measures, and expressed hope that employees don't feel at risk. Mr. Claypool expressed that bad things do happen and that there are bad people out there. Mr. Claypool stated that this does raise the issues and that they are worth looking at and into, and that there is value in doing that. The area we are discussing is very public and will be extremely hard to secure. Mr. Claypool stated that from his perspective they need to approach this in a reasonable fashion and ensure reasonable security. Mr. Gliha noted that none of the elected officials have advanced the idea that we are in an unsafe environment.

Mr. Rear addressed the recent request from the Probate/Juvenile Court to attend a meeting in the judge's chambers, to which Mr. Rear expressed concern about giving notice for a meeting that they would attend that would be controlled by someone else and not the Board of Commissioners. Mr. Rear brought up the issue of scheduling a special meeting to enter into an executive session. Mr. Rear expressed that he would not attend a meeting on this issue unless it was held in the Commissioners' office. Mr. Claypool added that the Court had requested the Board to be in the judge's chambers for a meeting on Friday, but that the Commissioners are unable to meet together unless in public session. Mr. Claypool expressed that he would be willing to invite the judge here to go into executive session to discuss security. Mr. Spidalieri stated that he would not be able to attend on Friday.

COMMISSIONERS' OFFICE – SPECIAL MEETING

Motion: by Commissioner Claypool, seconded by Commissioner Rear to schedule a special meeting to be held on Friday, August 28, 2015 at 12:00 p.m. for the purpose of an executive session to discuss security matters and details to be held at the Commissioners' Office.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Abstain</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending August 5, 2015 and August 12, 2015 as required by O.R.C. 955.12.*

OTHER

The Board reviewed upcoming events.

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MEETINGS

Thu., 8/27 The Commissioners will hold regular session at 6:30 p.m. at the Department of Emergency Services

Tue., 9/1 The Commissioners will hold regular session at 9:00 a.m.

Thu., 9/3 The Commissioners will hold regular session at 10:00 a.m. at the Great Geauga County Fair, Junior Fair Stage. (Note Start Time and Location of Meeting)

Thu., 9/3 – Mon. 9/7 Great Geauga County Fair, Burton

*Mon., 9/7 **County offices will be closed for general business due to the Labor Day holiday.***

*Tue., 9/8 **The Regularly scheduled Commissioners' meeting is cancelled.***

Tue., 9/8 Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

Fri., 9/11 NOACA Board of Directors, 9:00 a.m. in Cleveland

Mon. 9/14 Board of Revision, 9:00 a.m. Auditor's Office

Tue., 9/15 The Commissioners will hold regular session at 9:00 a.m. that will include a Public Hearing at 9:30 a.m. for the Ohio Department of Transportation Program CY2016 Operating and Capital Grant Proposals

Wed., 9/16 Department on Aging Annual Meeting and Luncheon, 11:30 a.m. at Notre Dame Education Center Auditorium

Fri., 9/18 NOACA – Air Quality 9:00 a.m., Transportation 10:30 a.m., and Water Quality 12:00 p.m. Cleveland

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Rear to adjourn the meeting at 9:57 a.m.

Geauga County Board of Commissioners

Walter M. Claypool

Ralph Spidalieri

Blake A. Rear

Christine Blair, Commissioners' Clerk

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