

Commissioners' Journal
January 4, 2018

The Geauga County Board of Commissioners met in session on January 4, 2018 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 9:03 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

MEETING MINUTES

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of December 14, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

FINANCIALS

County Administrator David Lair reported on financials from December 29, 2017, Resolution #17-162, that included Appropriation and Supplemental Appropriation Transfers from Water Resources for debt retirement, as approved by the County Administrator pursuant to the motion approved December 29, 2016 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2017, as authorized by O.R.C. 305.30.

APPROVE FINANCIALS

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the encumbrances to be considered by the Board of Commissioners at their first meeting in January 2018 to be effective January 1, 2018.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Budget and Finance Manager Adrian Gorton explained the financials for today as including a Cash transfer from the General Fund to the County Home to pay a portion of their 2018 funding; Contracts and Purchase Orders for various departments for the new year; Travel requests from the Clerk of Courts, Commissioners' Office and Recorder's Office; a payment to Cargill Incorporated Salt Division for the County Engineer's Office in the amount of \$73,849.81, a payment to Gradeline for the County Engineer's Office for culvert extensions in the amount of \$60,415.00; and a payment to Glaus, Pyle, Schomer, Burns and Dehaven Incorporated for the Department of Water Resources for engineering expenses for the Troy Oaks Force Main and Auburn Corners Expansion Project in the amount of \$21,684.83.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #18-001 itemizing the financials for the meeting of January 4, 2018.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

AUDITOR'S OFFICE / ADP BOARD – APPROVE SUBMISSION OF CREDIT CARD APPLICATION – GEAUGA CREDIT UNION – ITEM TABLED

The following motion was presented to the Board.

The Auditor's Office / ADP Board is requesting the Board approve the submission of a credit card application to the Geauga Credit Union for a VISA that will be used for allowable expenses per the O.R.C.

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No one from the Auditor's Office was present to answer any questions. There was a brief discussion about the Auditor's Office / ADP Board wishing to apply for a credit card to be used for allowable expenses. The Board tabled the action until further information about the request could be obtained. The ADP Board is scheduled to meet on Monday, January 8, 2018.

COUNTY ENGINEER'S OFFICE – RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO UNDERTAKE PROJECTS USING FORCE ACCOUNT IN CERTAIN CASES IN YEAR 2018

Deputy Engineer Nick Gorris explained that this is the annual resolution that allows the Engineer to use force account to perform work in certain instances during the year without having to go to bid.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #18-002 Authorizing the County Engineer to Undertake Projects using Force Account in Certain Cases for Year 2018.

Board of County Commissioners, Geauga County, Ohio

Date: January 4, 2018

Resolution: #18 – 002

RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO UNDERTAKE PROJECTS USING FORCE ACCOUNT IN CERTAIN CASES FOR YEAR 2018

WHEREAS, the Board of County Commissioners of Geauga County desires to allow the Geauga County Engineer to improve, repair and maintain county highways and improve, repair and reconstruct county bridge projects in the most efficient and cost effective manner; and,

WHEREAS, the County Engineer may, when authorized by the Board of County Commissioners and not required by law to use competitive bidding, employ such laborers and vehicles, use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement, maintenance, or repair of roads by force account; and,

WHEREAS, the County Engineer may, when authorized by the Board of County Commissioners and not required by law to use competitive bidding, employ such laborers and vehicles, use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement, maintenance, or repair of bridges and culverts by force account.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Geauga County does hereby authorize the Geauga County Engineer to proceed with the construction or reconstruction, including widening and resurfacing, of roads by force account. In determining whether he may undertake road construction work by force account, when not required by section 5543.19 or other law to use competitive bidding, the Geauga County Engineer shall first cause to be made an estimate of the cost of such work using the force account project assessment form developed by the auditor of state under section 117.16 of the Revised Code. When the total estimated cost of the work exceeds thirty thousand dollars per mile, the county commissioners shall invite and receive competitive bids for furnishing all the labor, materials, and equipment necessary to complete the work in accordance with sections 307.86 to 307.92 of the Revised Code.

BE IT FURTHER RESOLVED that the Board of Commissioners of Geauga County does hereby authorize the Geauga County Engineer to proceed with the construction, reconstruction, improvement, maintenance, or repair of bridges or culverts by force account. In determining whether he may undertake bridge or culvert work by force account when not required by section 5543.19 or other law to use competitive bidding, the Geauga County Engineer shall first cause to be made an estimate of the cost of such work using the force account project assessment form. When the total estimated cost of the work exceeds one hundred thousand dollars, the Board of County Commissioners shall invite and receive competitive bids for furnishing all the labor, materials, and equipment necessary to complete the work, in accordance with sections 307.86 to

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307.92 of the Revised Code. The County Engineer shall obtain the approval required by section 5543.02 of the Revised Code.

BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners of Geauga County is hereby instructed to transmit a certified copy of this resolution to the Geauga County Engineer.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

TRANSIT – APPROVE HIRING SAM MISSEI – PART-TIME DRIVER (#2210-1)

Director Mike Kasper asked the Board to approve hiring Mr. Misseri as a Part-time Driver.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve hiring Sam Misseri to the position of Part-time Driver (#2210-1) to be effective January 8, 2018 at the rate of \$13.57 per hour with a one year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – APPROVE PROMOTION OF SAMANTHA HARRIS – FISCAL SPECIALIST (#2337)

Director Gerard Morgan asked the Board to approve the promotion of Ms. Harris to Fiscal Specialist to help with the replacement of Mr. Gorton.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the promotion of Samantha Harris to the position of Fiscal Specialist (#2337) to be effective December 31, 2017 at the rate of \$18.73 per hour with a 180 day probationary period.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – ADVERTISE POSITION – ADMINISTRATIVE SECRETARY (#2319)

Mr. Morgan asked the Board to approve advertising for the position of Administrative Secretary that will cover the promotion of Ms. Harris.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to grant permission to advertise for the position of Administrative Secretary (#2319). This position will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – MEMORANDUM OF UNDERSTANDING – CITY OF CLEVELAND – 10TH EXPANSION OF SERVICE AREA – MASTER METER AGREEMENT – BAINBRIDGE WATER

Mr. Morgan explained this expansion for Bainbridge that will go from Bainbridge Road down to State Route 306 and then back to Chagrin Road that will create a loop in hopes of getting water to the police and fire stations.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Memorandum of Understanding between the City of Cleveland and Geauga County regarding the 10th Expansion of Service Area of the Master Meter Agreement for the Bainbridge Water Service Area.

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Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

COMMISSIONERS' OFFICE – ESTABLISH GAS MILEAGE REIMBURSEMENT - 2018

It was noted that this is an increase of 1 cent from last year.

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to establish the gas mileage reimbursement at the current Internal Revenue Service (IRS) rate of \$0.545, to be effective January 1, 2018 for the departments under the direction of the Geauga County Board of Commissioners.*

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

COMMISSIONERS' OFFICE – UPDATED ACCOUNTING FORMS AUTHORIZATION FORM

It was noted that this change updates to include Ms. Wilson on the accounting forms.

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Updated Accounting Forms Authorization Form for the Commissioners/Archives and Records Center.*

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

COMMISSIONERS' OFFICE – AMEND MOTION FROM DECEMBER 28, 2017 – RE-APPOINT TRACY ENGLE TO PLANNING COMMISSION

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to amend the motion from December 28, 2017 to correct the term to read: re-appoint Tracy Engle to serve on the Planning Commission for the term January 1, 2018 through December 31, 2020.*

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

ANNUAL ORGANIZATIONAL MEETING

PRESIDENT/VICE PRESIDENT FOR 2018

Motion: *by Commissioner Claypool, seconded by Commissioner Lennon to appoint Ralph Spidalieri as President of the Geauga County Board of Commissioners for 2018.*

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

Motion: *by Commissioner Claypool, seconded by Commissioner Spidalieri to appoint Timothy C. Lennon as Vice President of the Geauga County Board of Commissioners for 2018.*

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

MEETING SCHEDULE FOR 2018

It was noted that the change for this year is for the second meeting of the month to begin at 9:30 a.m. to accommodate the Planning Commission meeting.

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to adopt the Geauga County Commissioners' meeting schedule for 2018:*

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GEAUGA COUNTY BOARD OF COMMISSIONERS MEETING SCHEDULE FOR 2018:

1. Sessions will be held in the Geauga County Commissioners' chambers, or alternate location as necessary, with legally-required notice of changed location provided:
2. Every Tuesday at 9:00 a.m., except for the second Tuesday of the month that will start at 9:30 a.m. to accommodate for the Planning Commission meetings.
3. Adjustments made to add a Thursday meeting at 9:00 a.m. due to Holidays, or to schedule any additional regular meetings as needed to meet the required number of meetings for the year
4. Requests for reasonable advance notification of all Commissioners meetings at which any specific type of public business is to be discussed may be requested of the Commissioners' Clerk, provisions for advance notification may include, but are not limited to, emailing the agenda of meetings to all subscribers on a distribution list or by self-addressed stamped envelope provided by the person requesting the information.
5. The Board may have additional meetings, as required, at the time and place designated.
6. Any meeting called by Geauga County officeholders, department heads, County Administrator or the county's legal counsel.
7. Any meetings of the Geauga County Township Trustees and Clerks' Association
8. Any meetings of the County Commissioners' Association of Ohio (CCAO).
9. Any regular or special meetings of the following Boards or Councils at which a quorum of the Board of Commissioners is or may be present:
 - a. Any township Board of Trustees meeting & City and Village Council
 - b. Geauga County Board of Health
 - c. Geauga County Health Advisory Council
 - d. Geauga-Trumbull Solid Waste Management District
 - e. Geauga Soil and Water Conservation District meetings
 - f. Planning Commission
 - g. Northeast Ohio Areawide Coordinating Agency (NOACA)
 - h. Northeast Ohio Consortium Council of Governments (NOC COG)
 - i. Community Improvement Corporation (CIC) meetings
 - j. Portage / Geauga Juvenile Detention Center Joint Board
 - k. Investment Advisory Committee
 - l. Ohio Public Works Commission (OPWC) District 7 Integrating Committee (Issue I)
 - m. Geauga County Agricultural Society (Fair Board meetings)
 - n. Meetings to honor any invitations received by the Geauga County Commissioners to attend ground breakings, openings, celebrations, memorial services and/or parades
 - o. Meetings with any organization or other political entities to discuss items of mutual concern

The time, place and purpose of all special meetings in addition to regularly scheduled meetings, will be given at least twenty-four hours in advance of such meeting to the news media that have requested notification except in the event of an emergency requiring immediate official action. In the event of an emergency, the Board member or Board members calling the meeting shall notify the news media that have requested notification immediately of the time, place and purpose of the meeting.

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

BOARDS AND COMMITTEE APPOINTMENTS FOR 2018

Mr. Claypool asked to remain on the Solid Waste Policy committee, which both Mr. Lennon and Mr. Spidalieri agreed would be a good idea to continue with as he has been very involved with the District since Mr. Villers' retirement. Mr. Lennon commended Mr. Claypool on the effort he has put in and appreciates the work that they have been doing with the District.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the appointments of members of the Board of County Commissioners to boards and committees for 2018 as follows:

*Board President – Ralph Spidalieri
Board Vice President – Timothy C. Lennon*

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* Board President required being the Primary

	<u>Primary</u>	<u>Alternate</u>
1. ADP Board	Claypool	Lennon
2. Board of Revision	Lennon	Claypool
3. Community Corrections	Claypool	Lennon
4. Community Improvement Corporation (CIC)	All three Commissioners	
5. Courthouse Security Advisory Committee	Lennon	Claypool
6. Family First	Lennon	Claypool
7. Financial Review and Report Committee(FRRC)*	President	Lennon
8. Geauga County Agricultural Society	All three Commissioners	
9. Geauga-Trumbull Solid Waste - Policy *	President	Claypool
Gauga-Trumbull SW- Board of Directors	All three Commissioners	
10. Health District Advisory Board*	President	Lennon
11. Investment Advisory Committee (2 commissioners)	Spidalieri	Lennon
12. Microfilming Board	Lennon	Claypool
13. NOACA (Three Commissioner And / or County Engineer	Spidalieri Claypool	Joe Cattell Linda Burhenne
14. NOC COG (Formerly GAPP)	Lennon	Shane Hajjar
15. Planning Commission Board	Claypool	Lennon
16. Portage / Geauga Juvenile Detention Center	All three Commissioners	
17. Records Commission *	President	Lennon
18. Revolving Loan and Local Revolving Loan	Lennon	Claypool

Roll Call Vote: Commissioner Lennon Aye
 Commissioner Claypool Aye
 Commissioner Spidalieri Aye

STAFF APPOINTMENTS

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to appoint David Lair, County Administrator.

Roll Call Vote: Commissioner Lennon Aye
 Commissioner Claypool Aye
 Commissioner Spidalieri Aye

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to appoint Linda Burhenne, Director of Administrative Services.

Roll Call Vote: Commissioner Lennon Aye
 Commissioner Claypool Aye
 Commissioner Spidalieri Aye

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to appoint Christine Blair as the Clerk to Commissioners' (#1306).

Roll Call Vote: Commissioner Lennon Aye
 Commissioner Claypool Aye
 Commissioner Spidalieri Aye

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the following staff appointments:

<u>Position</u>	<u>Appointment</u>
Chief Building Enforcement Official	Michael Mihalisin
Director, Department on Aging	Jessica Boalt
Director, Community and Economic Development & Fair Housing	Anita Stocker
Director, Department of Emergency Services	Roger Peterson
Director, Job and Family Services (124.11 (A) 22)	Craig Swenson
Director, Maintenance	Glen Vernick
Director, Transportation (124.11(A)25)	Michael Kasper
Director, Water Resources & Sanitary Engineer	Gerard Morgan

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*Director, County Home Superintendent
Dog Warden*

*Karen DeCola
Matt Granito*

and acknowledge those staff appointments as placed in the unclassified service pursuant to O.R.C. 124.11 (A) (3) (b) and who are provided an Unclassified Service Explanation and Acknowledgement Form.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Mr. Claypool added that they were very fortunate to have the staff they have and wanted to recognize them as they are approving them to remain, and hope they stay.

ACTING COUNTY ADMINISTRATOR

Ms. Blair briefly explained that after the recent emergency meeting that was necessary to approve financials while the County Administrator was out of town, Ms. LaChapelle asked if Ms. Burhenne had ever been appointed to act as Acting County Administrator, and then made the suggestion to do that and the Assistant County Administrator once that position is filled. These actions are to have back up staff in place in case of emergencies.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to appoint Linda Burhenne to act as Acting County Administrator in the event that David Lair, County Administrator is unable or unavailable to perform those duties at any time during the Year 2018, pursuant to O.R.C. 305.30.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

ACTING COMMISSIONERS' CLERK

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to appoint Deborah Ashburn to act as Acting Commissioners' Clerk in the event that Christine Blair, Commissioners' Clerk is unable or unavailable to perform those duties at any time during the Year 2018, and further appoint David Lair, County Administrator, pursuant to O.R.C. 305.30, to act as Acting Commissioners' Clerk in the event that Deborah Ashburn is unable or unavailable to perform those duties at any time during the Year 2018.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DELEGATED POWERS TO COUNTY ADMINISTRATOR

It was noted that this is the same resolution as last year, that no changes had been made, and of course is always under direction and supervision of the Board.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #18-003 Authorizing the County Administrator to Exercise Powers Delegated hereby under the O.R.C. 305.30.

Board of County Commissioners, Geauga County, Ohio

Resolution: #18-003

Date: January 4, 2018

**A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXERCISE
POWERS DELEGATED HEREBY UNDER THE O.R.C. 305.30**

WHEREAS, Ohio Revised Code 305.30 provides that the Board may delegate certain of its powers to be exercised by the County Administrator; and

WHEREAS, the Geauga County Board of Commissioners desire to delegate certain powers to the County Administrator to be performed under their direction and supervision; and

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NOW, THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners do hereby authorize the County Administrator to execute on their behalf within limitation and guidelines set forth below:

1. Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project
2. Certification of Categorical Exclusion Project not subject to 58.5
(but required to comply with 24 CFR 58.6)
3. Certification of Exempt Project
4. Ohio Development Service Agency Office of Community Development Request for Release of Funds (RROF) and Certification for Federally funded State projects – CDBG Program Income
5. Office of Housing and Community Partnerships RLF Grant / Loan Review Report form
6. Housing Semi-Annual Program Income Report
7. ED RLF Semi-Annual Report
8. Office of Housing and Community Partnerships, Ohio Small Cities CDBG Program Job Certification Summary
9. Ohio Community Development Block Grant (CDBG) Program Status Report
10. Notice to Public of Finding of No Significant Impact on Environment (FONSI) and Notice of Intent to Request Release of Funds (NOI/RROF) Combined Notice – CDBG Program Income / RLF Loan
11. Notice to Proceed / Notice of Commencement
12. Satisfaction of Mortgage
13. Approve the Hiring of Personnel under the Commissioners Hiring Authority, excluding the Commissioners' Office
14. Accept Personnel Resignations
15. Permission to advertise to fill employment positions under the Board's hiring authority, following the acceptance of a resignation
16. Acknowledge new hire appointments by the Department of Job and Family Services
17. Concur with the Township in Not Requesting a Hearing on a Liquor License
18. Ohio Motor Fuel Tax Refund Claims for the Transit Department
19. Acknowledge Requests for Release of Funds for the Airport Authority
20. Farm Market Agreements for the Department on Aging
21. Agreements for the use of County Parking Lots and County Property
22. Service Contract Agreements that are in the amount of \$10,000.00 per year or less, up to and including Multi-year Service Contracts that do not exceed the \$10,000.00 per year limit
23. In the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2018.

BE IT FURTHER RESOLVED, that this Resolution become part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

DRAINAGE ENGINEER

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to appoint Joe Cattell as Drainage Engineer and set the compensation at a bi-weekly rate of \$397.67 effective with pay #2 through pay #25 and pay #26 at \$397.62, per the Memorandum of Understanding dated January 29, 2013.

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

APIARIST

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to appoint Richard Manley as County Apiarist and further approve and execute the 2018 Ohio Department of Agriculture Appointment for County Apiary Inspector form to be effective January 1, 2018 at an hourly rate of \$12.36 per hour and a mileage reimbursement rate of \$0.545.

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Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

It was noted that Mr. Manley had been in this position for about three years and has done a good job with the inspection of the hives in Geauga County. There was a brief discussion about the European White Faced Hornet being a predator of the honey bee.

PREVAILING WAGE COORDINATORS

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to appoint Gerard Morgan to serve as a Prevailing Wage Coordinator for Geauga County for 2018.*

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to appoint Nicholas Gorris to serve as a Prevailing Wage Coordinator for Geauga County for 2018.*

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

COPY CHARGES

There was a brief discussion about including flash drives as an option but a cost would have to be researched. Mr. Claypool inquired about copy charges only being approved when a change is made as a way to stream line the organization meeting even further.

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to establish the copy charge at \$.05 per black and white letter or legal copy, with no charge until the total reaches a minimum amount of \$1.00 for the year 2018 for the departments under the direction of the Geauga County Commissioners.*

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to establish the copy charge at \$.20 per color letter or legal copy, with no charge until the total reaches a minimum amount of \$1.00 for the year 2018 for the departments under the direction of the Geauga County Commissioners.*

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to establish the copy charge at \$1.00 per compact disk for the year 2018 for the departments under the direction of the Geauga County Commissioners.*

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

BOARD APPOINTMENTS

COMMUNITY AND ECONOMIC DEVELOPMENT

Local Revolving Loan and Revolving Loan Committees

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to re-appoint the following members to the Geauga County Local Revolving Loan Committee for a two year term ending December 31, 2019:*

Derrick Adams Debbie Mack Lois Danku Dave Dietrich
Caroline Mansfield (Alternate – Chris Hitchcock)

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

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Motion: by Commissioner Lennon, seconded by Commissioner Claypool to acknowledge the following Community Improvement Corporation (CIC) appointees to the Local Revolving Loan Committee including John Solich and Caterina Cocca-Fulton.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to re-appoint the following members to the Geauga County Revolving Loan Committee for a two year term ending December 31, 2019:

<i>Debbie Mack</i>	<i>Lois Danku</i>	<i>Caroline Mansfield</i>	<i>Derrick Adams</i>
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<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to acknowledge the following Community Improvement Corporation (CIC) appointees to the Revolving Loan Committee including John Solich and Caterina Cocca-Fulton.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Tax Incentive Review Council and Reinvestment Housing Council (CRA)

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to appoint Ralph Spidalieri (Alternate – Linda Burhenne), Walter Claypool (Alternate – David Lair), and Timothy Lennon (Alternate – Adrian Gorton) to the Tax Incentive Review Council for a three year term ending December 31, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to acknowledge the following appointments to the Tax Incentive Review Council: Frank Gliha, Auditor, Dr. Brian Bontempo (Auburn Representative), Gerald Mitchell (Troy Representative), Beth McCaffrey (Berkshire Local School District Representative), and Ken Zwolinski (Troy Representative) for a three year term ending December 31, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to appoint Ralph Spidalieri (Alternate - Linda Burhenne), Walter Claypool (Alternate – David Lair) and Timothy Lennon (Alternate – Adrian Gorton) to the Reinvestment Housing Council for a three year term ending December 31, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to acknowledge the following appointments to the Reinvestment Housing Council: Dan Whiting and Ken Burnett (Burton Representatives), Dave Dietrich and Colleen Sharpe (Planning Commission Representatives) for a three year term ending December 31, 2020.

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Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

CREDIT CARD AUTHORIZATION

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to approve the addition of Jim Anspach and Josh Burton to the Maintenance Department Home Depot Commercial Credit Account.*

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to approve the addition of Jessica Boalt, Robert Debevits and Edward Shortridge to the Maintenance Department Home Depot Commercial Credit Account.*

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to approve the addition of Karen DeCola to the Maintenance Department Home Depot Commercial Credit Account.*

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to approve the use of Credit Cards for the 2018 year and further authorize the President of the Board to execute the Applications for Authorization to Permit Use per O.R.C. 301.27 for the Department on Aging, Building Department, Commissioners' Office, Community and Economic Development, County Home, Department of Emergency Services, Job and Family Services, Maintenance Department, Transit, the County Engineer's Office, the Common Pleas Court, the Probate/ Juvenile Court and the Sheriff's Office with not to exceed monthly amounts and for specific individuals. (listed as such in the attached sheets).*

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

Department on Aging

<i>PNC / Giant Eagle</i>	<i>\$2,000.00</i>
<i>Marc's (Marc Glassman)</i>	<i>\$2,000.00</i>
<i>BP</i>	<i>\$2,000.00</i>
<i>Centerra Cooperative (Gas)</i>	<i>\$2,000.00</i>

PNC Giant Eagle / Marc's

<i>Chris Anspach</i>	<i>Christine Bacon</i>	<i>Jessica Boalt</i>
<i>Millissa Brosch</i>	<i>David Craig</i>	<i>Natalie Dolezal</i>
<i>Karen Fueger</i>	<i>Vicki Krueger</i>	<i>Lorina Mast</i>
<i>Sandy McLeod</i>	<i>Becky O'Reilly</i>	<i>Peggy Peters</i>
<i>Kathy Petrella</i>	<i>Karen Stone</i>	<i>Teddi Wallace</i>
<i>Amber Weinhart</i>	<i>Melissa Wheeler</i>	

BP / Centerra

<i>Chris Anspach</i>	<i>Christine Bacon</i>	<i>Kristen Bibby</i>
<i>Jessica Boalt</i>	<i>Rudy Breunig</i>	<i>Millissa Brosch</i>
<i>David Craig</i>	<i>Bob Debevits</i>	<i>Reba Dykes</i>
<i>Kathy Hartz</i>	<i>Silvana Kostura</i>	<i>Vicki Krueger</i>
<i>Tom McGrew</i>	<i>Sandy McLeod</i>	<i>Becky O'Reilly</i>
<i>Kathy Petrella</i>	<i>Ed Shortridge</i>	<i>Karen Stone</i>
<i>Jeff Thomas</i>	<i>Melissa Wheeler</i>	

Building Department

<i>Staples</i>	<i>\$250.00</i>
<i>WEX (Wright Express) Gas Card</i>	<i>\$500.00</i>
<i>Geauga Credit Union Visa</i>	<i>\$2,000.00</i>
<i>Centerra Cooperative (Western Reserve)</i>	<i>\$1,500.00</i>

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Staples / Geauga Credit Union

Mike Mihalisin Dan Spada Lisa Moriarity

WEX / Centerra (Western Reserve)

Mike Mihalisin Dan Spada Larry Heiden Jerry Blakey

Commissioners Office

Visa \$4,000.00

Geauga Credit Union Visa

Walter Claypool Ralph Spidalieri Tim Lennon David Lair
Linda Burhenne Adrian Gorton Kathy Hostutler Christine Blair
Deborah Ashburn Kelly Bidlack

Community Development

Staples \$1,500.00

Geauga Credit Union Visa \$1,500.00

Staples & Geauga Credit Union Visa

Kelly Conrad Anita Stocker Joni Stusek Jessica Lane

County Home

WalMart Community Card \$1,200.00

Karen DeCola Barb Warren

Department of Emergency Services

PNC Giant Eagle \$1,000.00

Geauga Credit Union Visa \$2,000.00

PNC Giant Eagle / Geauga Credit Union Visa

Judith Oberstar Roger Peterson Tom Vencel Michael Austin Rice

Job and Family Services

Geauga Credit Union Visa \$7,500.00

Walmart Community \$3,000.00

PNC Giant Eagle \$1,000.00

WEX (Wright Express) Gas Card \$4,000.00

WalMart Community Card

Melanie Lacy Rebecca Johnston Rachael Brown

WEX Gas Card

Heidi Abrams James Anspach Jillian Barth Dawn Bates
Brooke Bourdeau Donna Brown-Barrow Josh Burton Lauren Burton
Elizabeth Campbell Matt Cebron Scott Christopher Kelly Cinadr
Rachel Crittle Allie Eastburn Jenna Ellis Amy Fazi
Haley Filko Ashly Guarniere Gina Gubanyor Mike Heino
Rebecca Johnston Melanie Lacy Pete Medved Lisa Milgate
Jodi Miller Kristina Miller Kim Mullet Alyssa Parnaby
Rachel Patterson Paul Reiman Natalie Roncagli Melesa Sharif
Tracy Sindelar Angelia Smith Patricia Spisak Craig Swenson
Katie Troha Hallie Vollmar Brad Welch Lauren Welch
Jennifer Wineberg Allison Wojtonek

Geauga Credit Union Visa

Craig Swenson Paul Reiman Gina Gubanyor Lisa Milgate

PNC Bank – Giant Eagle

Becky Sedivy Amy Fazi James Anspach

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Maintenance

Home Depot:

<i>Glen Vernick</i>	<i>\$5,000.00</i>
<i>Richard Newsome</i>	<i>\$5,000.00</i>
<i>Rik Wareham</i>	<i>\$1,000.00</i>
<i>Bob Anderson</i>	<i>\$1,000.00</i>
<i>Ken Kovach</i>	<i>\$1,000.00</i>
<i>Patrick Vlach</i>	<i>\$1,000.00</i>
<i>Don Wilk</i>	<i>\$1,000.00</i>
<i>Jim Anspach (JFS)</i>	<i>\$1,000.00</i>
<i>Josh Burton (JFS)</i>	<i>\$1,000.00</i>
<i>Jessica Boalt (Aging)</i>	<i>\$1,000.00</i>
<i>Bob Debevits Aging)</i>	<i>\$1,000.00</i>
<i>Edward Shortridge (Aging)</i>	<i>\$1,000.00</i>
<i>Karen DeCola (Co Home)</i>	<i>\$1,000.00</i>

Transit

<i>Geauga Credit Union Visa</i>	<i>\$4,000.00</i>
<i>Staples</i>	<i>\$1,000.00</i>

Geauga Credit Union Visa & Staples

<i>Mike Kasper</i>	<i>Kate Weybrecht</i>	<i>Jack Jackson</i>	<i>Joanna Santilli</i>
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County Engineer

<i>Geauga Credit Union Visa</i>	<i>\$1,000.00</i>
<i>PNC</i>	<i>\$1,000.00</i>

Geauga Credit Union Visa

<i>Frank Antenucci</i>	<i>Joseph Cattell</i>	<i>Katie Schaab</i>	<i>Nicholas Gorris</i>
<i>Keith Delfs</i>	<i>Shane Hajjar</i>	<i>Andrew Haupt</i>	<i>Rick Carlson</i>
<i>Trace Turnbull</i>	<i>Michael Donaldson</i>	<i>William Dudinsky</i>	<i>Nicholas Kovach</i>
<i>Paul Kucharski Jr.</i>	<i>David Loucka</i>	<i>Steven Markey</i>	<i>Alan Prescott</i>
<i>Joseph Prosser</i>	<i>Benjamin Schorck</i>	<i>Scott Warner</i>	<i>Thomas Ross Jr.</i>
<i>Robert Weigle</i>			

PNC – Giant Eagle

<i>Frank Antenucci</i>	<i>Joseph Cattell</i>	<i>Katie Schaab</i>	<i>Nicholas Gorris</i>
<i>Michael Martin</i>	<i>Shane Hajjar</i>	<i>Andrew Haupt</i>	<i>Rick Carlson</i>
<i>Trace Turnbull</i>			

Common Pleas Court

Visa

<i>Forrest W. Burt</i>	<i>\$1,500.00</i>
<i>Carolyn J. Paschke</i>	<i>\$1,500.00</i>
<i>Joanne Monaco</i>	<i>\$1,500.00</i>

Probate/Juvenile

Bank of America - Master Card:

<i>Timothy J. Grendell</i>	<i>\$2,000.00</i>
<i>Kimberly Laurie</i>	<i>\$4,000.00</i>

Sheriff's Office

First National Bank Visa *\$2,000.00 / month per card (6 cards total)*

<i>Scott Hildenbrand</i>	<i>Thomas Rowan</i>	<i>Gary Gribbons</i>	<i>Brandon Reed</i>
<i>Kathy Rose</i>	<i>John Hiscox, Jr.</i>	<i>Christine Kennedy</i>	<i>Tracey Georskey</i>
<i>Mitchell Kelly</i>	<i>James Falb</i>	<i>James Bartlett</i>	<i>Ted Sloan</i>

ACKNOWLEDGEMENTS

- a) *Geauga County Board of Developmental Disabilities Board Minutes from November 15, 2017.*

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- b) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending December 20, 2017 and December 27, 2017 as required by O.R.C. 955.12.*

OTHER

The Board reviewed upcoming events.

MEETINGS

- Fri. 1/5 – Sun. 1/7 Some of the Commissioners will attend the Annual Fair Managers Convention, Columbus, Ohio*
- Mon., 1/8 Board of Revision, Organizational meeting, 9:00 a.m. Auditor's Office*
- Mon., 1/8 ADP Board Organizational Meeting, 11:00 a.m. Auditor's Office*
- Tue., 1/9 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*
- Tue., 1/9 The Commissioners' will hold regular session at **9:30 a.m.** which will include a Public Hearing at 9:45 a.m. regarding the Road Name Change of Northview Drive to Clayton Trail in Bainbridge Township.*
- Thu., 1/11 Special Work Session, Richard L. Bowen and Associates to discuss Feasibility Analysis, Phase 1 Final Report, 9:00 a.m. 470 Center St. Bldg #8, Chardon*
- Fri. 1/12 NOACA Board of Directors Meeting, 9:00 a.m. Cleveland*
- Mon., 1/15 **County offices will be closed for general business due to Martin Luther King Jr. holiday. Twenty-four hour operations will continue to operate as usual.***
- Thu., 1/18 The Commissioners' will hold regular session at 9:00 a.m.*

Mr. Lennon noted that there will be a special work session with Richard L. Bowen and Associates to discuss the findings of the Feasibility Study, Phase 1 Final Report. There was a brief discussion about anyone being able to attend, noting that the security and safety portion is being removed from the presentation.

VARIANCE REQUEST

Mr. Spidalieri inquired about the response for a Variance Request, and suggested a change or modification to the code of regulations so that if this issue comes up again it can be easily handled. Mr. Spidalieri was concerned about the time deadline for the response.

BUILDING #5

Mr. Lair explained that the OSU extension has moved out of a portion of Building #5 and the Probate / Juvenile Court has requested CASA to be able to expand into the area that OSU has vacated. Mr. Lair noted that 2 of the offices are being left open for possible future use, and that no physical changes will be done to modify the current space.

NOCCOG

There was a brief discussion on what the outcome was on the BRN being handled by Community Development and whether they are able to increase the grant amount. It was noted that they had a meeting on the 10th and will be discussing it.

OPIATE

There was a brief discussion on speaking with the Prosecutor and outside Attorneys regarding joining in with the lawsuit regarding the Opiate Issue.

NOACA

Local resident Jim Fincham expressed that he feels that Geauga County should get out of NOACA since it appears we can't win. The long term is that NOACA is up to no good and he feels that Geauga shouldn't be a part of it.

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Mr. Fincham is part of the Red Tulip Project and discussed the building that they are working on renovating.

Mr. Lennon added that NOACA bylaws weren't discussed last week. He noted that if the Board voted to agree to the proposed changes that will remove the ratification (veto) ability. Mr. Claypool stated that this change affects all counties and paves the way for future things to be changed without ratification. Mr. Claypool added that we need to protect the interest of Geauga County and that declining to ratify the new bylaws does that to the extent they can.

Mr. Fincham added that NOACA and NGOs have an agenda to promote the UN Agenda 21 that in his research includes prophecies' in Daniel that say that in the end a covenant made with many that will last one week. (One week in Hebrew is 49 years). Agenda 21 was started in 1972 and matures in 2021 and the objective is to control the population through water. Riparian setbacks was the beginning to control, and eventually they plan to control private water wells by making you obtain a permit. Mr. Fincham expressed that his opinion is that these MPO's are a large part of that and if we can keep a power of veto at NOACA we should do that.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to adjourn the meeting at 10:10 a.m.

Geauga County Board of Commissioners

Ralph Spidalieri

Walter M. Claypool

Timothy C. Lennon

Christine Blair, Commissioners' Clerk

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