

**Commissioners' Journal**  
**December 3, 2019**

*The Geauga County Board of Commissioners met in session on December 3, 2019 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Timothy C. Lennon opened the meeting at 9:08 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**FINANCIALS**

*County Administrator Gerard Morgan reported on financials from November 26, 2019, Resolution #19-171 that included an Appropriation transfer for Mental Health to move funds from Salaries to OPERS account; as approved by the County Administrator pursuant to Resolution #19-006 approved January 8, 2019 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2019, as authorized by O.R.C. 305.30.*

**COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT**

*County Administrator Gerard Morgan reported on the items approved by the County Administrator on December 2, 2019 that included for Transit to approve hiring John Zarack to the position of Part-time Transit Driver (#2210-1) to be effective December 9, 2019 at the rate of \$14.54 per hour with a one year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions; as authorized by Resolution #19-006 under the direction and supervision of the County Commissioners that was approved January 8, 2019 pursuant to O.R.C. 305.30.*

**APPROVE FINANCIALS**

*Budget and Finance Manager Adrian Gorton explained the financials for today as including an Appropriation transfer to the Sheriff for reimbursement of web checks and miscellaneous reimbursement checks deposited into the General Fund; a Travel request for Job and Family Services; a Then and Now for Transit to Geauga Door for door repairs not previously encumbered; a payment for Water Resources to Valley Ford Truck for a new 2019 Ford F750 cab and chassis in the amount of \$118,511.00; and a Revenue Certification for the ADP Board in Contract Services for additional revenue they received this year.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #19-172 itemizing the financials for the meeting of December 3, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**AUDITOR'S OFFICE – RESOLUTION – AMENDED, ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE AUDITOR**

*Clerk, Christine Blair noted that this is an amended resolution due to recent levies passed on the November ballot.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #19-173 AMENDED, Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor.*

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*Board of County Commissioners, Geauga County, Ohio*

*Date: December 3, 2019*  
*Resolution: #19-173*

**AMENDED**

*Tax Year 2019 (2020 Collection Year)*

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***<sup>1</sup>RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE  
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND  
CERTIFYING THEM TO THE COUNTY AUDITOR***

***(BOARD OF COUNTY COMMISSIONERS)***  
***Revised Code, Secs.5705.34, 5705.35***

*The Board of County Commissioners of Geauga County, Ohio, met in regular session on the 3<sup>rd</sup> day of December, 2019 at the office of the Board of County Commissioners, with the following members present:*

*Timothy C. Lennon      Ralph Spidalieri      James W. Dvorak*

*Commissioner Dvorak moved the adoption of the following Resolution:*

*WHEREAS, This Board of County Commissioners in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing on January 1, 2020; and*

*WHEREAS, The Budget Commission of Geauga County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill tax limitation; and*

*THEREFORE BE IT RESOLVED, By the Board of County Commissioners of Geauga County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and*

*BE IT FURTHER RESOLVED, That there be and is hereby levied on the tax duplicate of said County the rate of each tax necessary to be levied within and without the ten mill limitation as follows:*

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<b>SCHEDULE A</b> <b>SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY</b> <b>BUDGET COMMISSION, AND COUNTY AUDITORS ESTIMATED TAX RATES</b>										
<b>FUND</b>	Amount to Be Derived from Levies Inside 10 Mill Limitation				Amount Approved by Budget Commission Outside 10 Mill Limitation				County Auditor's Estimate of Tax Rate to Be Levied	
									Inside 10 Mill Limit	Outside 10 Mill Limit
	Column II				Column IV				V	VI
General Fund (A)	7	884	072	00					2.50	
Road & Bridge Fund (D)					3	352	489	00		2.50
District Board of Health (E)						614	868	00		0.20
General Bond Retirement (O1G)										
Senior Citizens Special Levy Fund (T88)					3	074	349	00		1.00
Child Welfare Services Special Levy Fund (SS)					3	695	929	00		1.20
Mental Health & Clinics Special Levy Fund (AA)					3	733	135	00		1.20
Mental Retardation Special Levy (Metzenbaum) (S03)					12	697	496	00		4.30
Geauga County Public Library Special Levy Fund					5	669	520	00		2.00
Geauga County Library Bond Fund					1	455	221	00		0.50
Fund										
Fund										
Fund										
Fund										
Fund										
Fund										
<b>TOTAL</b>	<b>7</b>	<b>884</b>	<b>072</b>	<b>00</b>	<b>34</b>	<b>293</b>	<b>007</b>	<b>00</b>	<b>2.50</b>	<b>12.90</b>

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<b>SCHEDULE B</b>						
<b>LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES</b>						
<b>FUND</b>	<b>Maximum Rate Authorized to Be Levied</b>	<b>County Auditor's Estimate of Yield of Levy</b> <small>(Carry to Schedule A, Column II)</small>				
General Fund: Current expense levy authorized by voters on not to exceed _____ years						
General Fund: Current expense levy authorized by voters on not to exceed _____ years						
General Fund: Current expense levy authorized by voters on not to exceed _____ years						
General Fund: Current expense levy authorized by voters on not to exceed _____ years						
<b>Total General Fund outside 10 mill Limitation</b>						
Childrens Services Fund: Levy authorized by voters on March 15, 2016 not to exceed _____ 5 _____ years	0.70	2	152	042	00	
Childrens Services Fund: Levy authorized by voters on November 3, 2015 not to exceed _____ 5 _____ years	0.50	1	543	887	00	
Road & Bridge Fund: Levy authorized by voters on March 15, 2016 not to exceed _____ 5 _____ years	2.50	3	352	489	00	
Metzenbaum DD Fund: Levy authorized by voters on November 4, 2008 not to exceed _____ continuing _____ years	3.30	9	609	719	00	
Metzenbaum DD Fund: Levy authorized by voters on November 3, 2015 not to exceed _____ 5 _____ years	1.00	3	087	777	00	
Mental Health Fund: Levy authorized by voters on November 07, 2017 not to exceed _____ 5 _____ years	0.50	1	537	174	00	
Mental Health Fund: Levy authorized by voters on November 5, 2019 not to exceed _____ 5 _____ years	0.70	2	195	961	00	
Senior Citizens Fund: Levy authorized by voters on November 4, 2014 not to exceed _____ 5 _____ years	1.00	3	074	349	00	
Health District Fund: Levy authorized by voters on November 6, 2018 not to exceed _____ 5 _____ years	0.20		614	868	00	
Geauga County Library Fund: Levy authorized by voters on November 5, 2007 not to exceed _____ continuing _____ years	1.00	2	834	760	00	
Geauga County Library Fund: Levy authorized by voters on November 2, 2010 not to exceed _____ continuing _____ years	1.00	2	834	760	00	
Geauga Library Bond Fund: Levy authorized by voters on November 7, 2017 not to exceed _____ 30 _____ years	0.50	1	455	221	00	

*and be it further RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.*

*Commissioner Spidalieri seconded the motion and the roll being called upon its adoption the vote resulted as follows:*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – SNOW AND ICE CONTROL AGREEMENTS – 2019-2020  
SEASON - BAINBRIDGE TOWNSHIP, CHESTER TOWNSHIP AND RUSSEL TOWNSHIP**

*Administrator Frank Antenucci asked the Board to execute the Snow and Ice Control Agreements with Bainbridge, Chester and Russell Townships. These are the county roads located in the Townships, so since they are already driving on them, it makes sense for them to handle them.*

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*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Snow and Ice Control Agreement among the Geauga County Board of Commissioners, Geauga County Engineer and Bainbridge Township Board of Trustees to provide snow and ice control on 14 miles of county roads (Chagrin Road, Bainbridge Road and Washington Street) for the winter season of 2019-2020 in the amount of \$54,810.31.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Snow and Ice Control Agreement among the Geauga County Board of Commissioners, Geauga County Engineer and Chester Township Board of Trustees to provide snow and ice control on 15.09 miles of county roads (Wilson Mills Road, Sperry Road, Mulberry Road and Caves Road) for the winter season of 2019-2020 in the amount of \$59,077.68.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Snow and Ice Control Agreement among the Geauga County Board of Commissioners, Geauga County Engineer and Russell Township Board of Trustees to provide snow and ice control on 8.628 miles of county roads (Fairmount Road, Russell Road and Caves Road) for the winter season of 2019-2020 in the amount of \$33,778.81.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**PROSECUTOR'S OFFICE / SHERIFF'S OFFICE – RE-APPOINT SHERIFF SCOTT  
HILDENBRAND AND AUDITOR CHARLES WALDER – VOLUNTEER PEACE OFFICERS'  
DEPENDENTS FUND BOARD**

*There was a brief discussion about re-appointment of the Sheriff and the Auditor to the Volunteer Peace Officers Dependents Fund Board.*

*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to re-appoint Sheriff Scott Hildenbrand to the Volunteer Peace Officers' Dependents Fund Board for the term ending December 31, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to re-appoint Auditor Charles Walder to the Volunteer Peace Officers' Dependents Fund Board for the term ending December 31, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**DEPARTMENT ON AGING – WESTERN RESERVE AREA AGENCY ON AGING (CONTRACT)  
PURCHASE OF SERVICE AGREEMENT – OLDER AMERICANS ACT / SENIOR  
COMMUNITY SERVICES FUNDING FOR TRANSPORTATION AND EVIDENCE BASED  
DISEASE PREVENTION AND HEALTH PROMOTION PROGRAMS**

*Director Jessica Boalt explained that this agreement is for us to cover transporting seniors to the Adult Day Service program and senior centers as well as evidence based programming, including the matter of balance and diabetes programs.*

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*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Western Reserve Area Agency on Aging (Contract) Purchase of Service Agreement with the Geauga County Board of Commissioners for the Department on Aging for the Older Americans Act / Senior Community Services Funding for Transportation and Evidence Based Disease Prevention and Health Promotion Programs for the period January 1, 2020 through December 31, 2020 in the amount of \$276,015.15.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**DEPARTMENT OF EMERGENCY SERVICES – RESOLUTION ADOPTING THE UPDATED GEAUGA COUNTY NATURAL HAZARD MITIGATION PLAN FY2020**

*Director Roger Peterson explained that the Natural Hazard Mitigation Plan, this is a required plan that gets updated every five years. The plan identifies any natural hazards of Geauga County and plans on how to mitigate any issues if any natural hazards occur. The plan is sent to the State, the Townships fall under the plan, and allows us to qualify for FEMA funding.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #19-174 Adopting the Updated Geauga County Natural Hazard Mitigation Plan, FY2020.*

*Board of County Commissioners, Geauga County, Ohio*

*Resolution: 19-174*  
*Date: December 3, 2019*

**A RESOLUTION ADOPTING THE UPDATED GEAUGA COUNTY  
NATURAL HAZARD MITIGATION PLAN, FY2020**

*WHEREAS, the Geauga County Department of Emergency Services desires to be compliant with the Disaster Mitigation Act of 2000 (DMA2K0 (Public Law 106-390), said DMA2K Act requires that a Natural Hazards Mitigation Plan meeting program criteria be developed in order that the participating Geauga County communities and townships will be eligible for future pre-disaster and post-disaster mitigation program funds; and*

*WHEREAS, Federal Emergency Management Agency (FEMA) approved local mitigation plans are a requirement in order for communities to be eligible for most federal mitigation grant programs. These plans must be updated, approved by FEMA, and adopted locally every five years to maintain eligibility for mitigation project grant funding for the purpose to significantly reduce or permanently eliminate future risk to lives and property from natural hazards; and*

*WHEREAS, the Geauga County Natural Hazards Mitigation Plan Update was prepared and submitted to the Ohio Emergency Management Agency for review and/or comments; recommendations by the state have been met and the Mitigation Plan Updated submitted to FEMA, which has advised the county that said plan meets the required criterial in 44 CFR 201.6 for a local multi-jurisdictional hazard mitigation plan and approved the plan, pending adoption; and*

*WHEREAS, the Geauga County Department of Emergency Services Director has requested the Board of Commissioners to adopt the Geauga County Natural Hazard Mitigation Plan including updates and accept said document for County Mitigation Activities; and*

*WHEREAS, the Board of Geauga County Commissioners shall provide for the monitoring, evaluation and updating of the plan within a five year cycle and shall be responsible for the execution and provisions of the Plan through the Director of the Geauga County Department of Emergency Services;*

*WHEREAS, the Board of Commissioners adopt the Geauga County Natural Hazard Mitigation Plan Updated FY2020, as attached and incorporated herein; and accepted as the*

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*County working document for Mitigation activities for areas unincorporated within Geauga County, Ohio; and*

*NOW THEREFORE BE IT RESOLVED, adoption of said plan by this resolution shall take effect and be in full force from and after its passage by the Board, and its adoption by the respective legislative bodies of the other Political Subdivisions (City and Villages) of Geauga County, Ohio*

*BE IT FURTHER RESOLVED that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – AMEND MOTION TO CORRECT FUND PAYMENT – OHIO WATER DEVELOPMENT AUTHORITY PAYMENT REQUEST #6 – BAINBRIDGE TRUNK MAIN RELOCATION PROJECT**

*Director Steven Oluic asked the Board to amend a motion from November that corrects the amount of the Ohio Water Development Authority payment request due to the final figures as this is the final payment on the project.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to amend the motion from November 14, 2019 to correct the amount of the fund payment request to read: approve and authorize the President of the Board to execute the Ohio Water Development Authority Fund Payment Request #6 and Contractors Estimate for the Bainbridge Trunk Main Relocation Project in the amount of \$9,880.52.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – OHIO PUBLIC WORKS COMMISSION APPENDIX E – DISBURSEMENT REQUEST FORM AND CERTIFICATION #6 – BAINBRIDGE TRUNK MAIN RELOCATION PROJECT**

*Dr. Oluic asked that Mr. Lennon execute the OPWC disbursement request for the Bainbridge Trunk Main project.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Ohio Public Works Commission, Appendix E – Disbursement Request Form and Certification #6 for the Bainbridge Trunk Main Relocation Project in the amount of \$12,315.29.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – RESOLUTION AUTHORIZING STEVEN OLUIC, PHD, DIRECTOR TO EXECUTE ALL INSTRUMENTS AND INDEMNIFY FOR THE BOND POSTED TO OHIO DEPARTMENT OF HEALTH, BEH PRIVATE WATER SYSTEMS – PRIVATE WATER SYSTEMS INSTALLERS LICENSE**

*Dr. Oluic asked the Board to approve the resolution for him to sign any instruments related to the bond for the private water systems installers license to the Ohio Department of Health.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #19-176 Authorizing Steven Oluic, PhD, Director for the Department of Water Resources to execute any and all instruments and indemnify for the Bond posted to the Ohio Department of Health, BEH Private Water Systems for a Private Water Systems Installers License regarding Water Treatments and Distribution Operations.*

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*Board of County Commissioners, Geauga County, Ohio*

*Date: December 3, 2019*

*Resolution: #19-176*

***RESOLUTION AUTHORIZING STEVEN OLUIC, PhD, DIRECTOR FOR THE DEPARTMENT OF WATER RESOURCES TO EXECUTE ANY /ALL INSTRUMENTS AND INDEMNIFY FOR THE GEAUGA COUNTY DEPARTMENT OF WATER RESOURCES REGARDING THE BOND POSTED TO THE OHIO DEPARTMENT OF HEALTH, BEH PRIVATE WATER SYSTEMS FOR A PRIVATE WATER SYSTEMS INSTALLERS LICENSE REGARDING WATER TREATMENTS AND DISTRIBUTION OPERATIONS***

*WHEREAS, be it hereby resolved that Steven Oluic, PhD, Director for the Department of Water Resources, is hereby authorized to execute any and all instruments and indemnify for the Geauga County Department of Water Resources in order to obtain a bond being posted to the Ohio Department of Health, BEH Private Water Systems regarding the application for a Private Water Systems Installers License to cover activities of the Department regarding water treatments and distribution operations; and*

*BE IT FURTHER RESOLVED, that this resolution authorizes the Director of the Department of Water Resources to use funds to cover and pay the bond premium.*

*IN WITNESS THEREOF, in Geauga County, Ohio, the Geauga County Board of Commissioners, has caused this instrument to be executed this December 3, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

***JOB AND FAMILY SERVICES – ACKNOWLEDGE RECEIPT OF CERTIFICATE OF ESTIMATED PROPERTY TAX REVENUE – RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION TO PROVIDE FOR NECESSARY REQUIREMENTS OF JOB AND FAMILY SERVICES, O.R.C. 5705.07 AND 5705.24***

*Director Craig Swenson asked the Board to approve the second step that allows their levy to get placed on the ballot on March 17<sup>th</sup>. Ms. Blair explained that there are two steps today, to acknowledge receipt of the revenue to be generated from the Auditor and the resolution which actually then places the levy on the ballot. Commissioner Spidalieri inquired about combining the two levies, to which Mr. Swenson explained that the .7 mill levy costs the tax payers less because there is a payback that comes from the State, whereas the new .5 mill levy came after changes in the law. Mr. Swenson stated that he wouldn't say he can't combine them but doesn't know if that is beneficial to the residents. There was discussion about costs for child placements, as well as several drugs that are making a comeback, and the numbers shift from month to month. There are just fewer than 90 employees. Diane Jones inquired if this was a continuous levy, to which Mr. Swenson stated that it cannot be a continuous levy, and that he doesn't feel that it's right to the taxpayers anyway and that they assess at each expiration to evaluate what they would need to do.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to acknowledge receipt of the Certificate of Estimated Property Tax Revenue in regards to the renewal of a .5 Mill necessary requirements levy.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #19-177 Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation to Provide for the Necessary Requirements of the Geauga County Department of Job and Family Services, O.R.C. 5705.07 and 5705.24.*

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*Board of County Commissioners, Geauga County, Ohio*

*Resolution: #19-177*

*Date: December 3, 2019*

*RESOLUTION NO. 19-177*

*A RESOLUTION DECLARING IT NECESSARY TO LEVY A  
TAX IN EXCESS OF THE TEN MILL LIMITATION TO  
PROVIDE FOR THE NECESSARY REQUIREMENTS OF THE  
GEAUGA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES  
O.R.C. §§5705.07 and 5705.24*

*The Board of County Commissioners of the County of Geauga, State of Ohio, met in regular session on the 3<sup>rd</sup> day of December, 2019, commencing at 9 o'clock a.m. at the Chambers of the Geauga County Board of Commissioners, 470 Center Street, Building 4, Chardon, Ohio, with the following members present:*

*Timothy C. Lennon*

*Ralph Spidalieri*

*James W. Dvorak*

*The Clerk advised the Board of County Commissioners that the notice requirements of R.C. 121.22 and the implementing rules adopted by the Board thereto were complied with for the meeting.*

*Commissioner Dvorak moved for the adoption of the following resolution:*

*WHEREAS, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of the Geauga County Department of Job and Family Services, Geauga County, Ohio.*

*NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of the County of Geauga, State of Ohio, two-thirds of all members elected thereto concurring, that:*

*Section 1. It is necessary to levy a tax in excess of the ten mill limitation for the benefit of the Geauga County Department of Job and Family Services for the purpose of providing the Geauga County Department of Job and Family Services with sufficient funds for providing preventative services to abused, neglected and abandoned children, for the care and placement of children in foster and adoptive homes by the Geauga County Department of Job and Family Services and for any operating or capital improvement expenditure necessary for the support of children services and the care and placement of children, at a rate not exceeding five tenths (0.5) mills for each One Dollar (\$1.00) of valuation, which amounts to five cents (\$0.05) for each One Hundred Dollars (\$100.00) of valuation, for a period of five (5) years.*

*Section 2. Said levy shall be for a period of five (5) years and is a renewal of an existing tax of five tenths (0.5) mills and shall be submitted to the entire territory of Geauga*

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*County and levied upon the entire territory of Geauga County. Said levy is to be placed upon the tax list of the tax year 2020 and collected in 2021 if a majority of the electors voting thereon vote in favor thereof.*

*Section 3. The Board of Elections is hereby directed to submit the question of levying the tax pursuant to this resolution and O.R.C. §§5705.07, 5705.24 and 5705.25 to the electors of Geauga County at the primary election to be held on March 17, 2020.*

*Section 4. The Clerk of the Board of Commissioners of Geauga County is directed to deliver a certified copy of this resolution to the Board of Elections not less than ninety (90) days before the primary election to be held on March 17, 2020 and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.*

*Section 5. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberation of this Board and of any committees that resulted in those formal actions were in meetings open to the public, in compliance with the law, including O.R.C. 121.22.*

*Commissioner Spidalieri seconded the motion.*

*Upon roll call on the adoption of the resolution, the vote was as follows:*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – RE-APPOINT TO PLANNING COMMISSION – CATERINA COCCA-FULTON, GARY NEOLA, JR. AND JIM MCCASKEY – THREE YEAR TERM**

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to re-appoint Caterina Cocca-Fulton to the Planning Commission for a three year term, January 1, 2020 through December 31, 2022.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to re-appoint Gary Neola, Jr. to the Planning Commission for a three year term, January 1, 2020 through December 31, 2022.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to re-appoint Jim McCaskey to the Planning Commission for a three year term, January 1, 2020 through December 31, 2022.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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*Ms. Blair briefly mentioned the remaining upcoming Board appointments. Mr. Lennon inquired about the rural advisory council for NOACA; they have two vacant seats that they really should get filled.*

**COMMISSIONERS' OFFICE – PUBLIC HEARING – PROPOSED VACATION OF PUBLIC RIGHT OF WAY UPON A PORTION OF DOTY ROAD (TR – 0532) PARKMAN TOWNSHIP**

*Assistant Prosecutor Laura LaChapelle asked that anyone wishing to speak during the hearing please be sworn in and state their name for the record.*

*The Public Hearing was opened at 9:31 a.m.*

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to waive the reading of the legal notice.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*Deputy Engineer Andy Haupt explained that we are at the finish line, again, that after the public viewing last week, he feels that it was very clear of what was happening. Mr. Lennon asked for any comments from the audience, there was none.*

*Clerk, Christine Blair read a notarized letter received on November 25, 2019 from Kyle Wagamon, abutting property owner that read:*

*I am writing in regards to the newly proposed vacation of the portion of Doty Road (TR-0532) beginning at a point located sixty feet east of the intersection of the centerline of Doty Road and the westerly lines of Lots 2 and 5 and extending easterly approximately 613 feet in length. As I am unable to attend the public hearing and at the advice of the County Engineer's Office, I am writing this letter to support this vacation proposal.*

*Sincerely,  
Kyle Wagamon*

*Mr. Haupt asked for the signed copy of the Engineer's Report, to which Ms. Blair noted it was not in the file, so Mr. Haupt read the following report that had been submitted.*

*Office of the Geauga County Engineer  
Engineer's Report (ORC 5553.06)  
Proposed Vacation of the Public Right of Way Upon a Portion of Doty Road (TR 0532) in  
Parkman Township, Geauga County, Ohio*

*Tuesday, November 26, 2019*

*On October 1, 2019, the Parkman Township Board of Trustees passed Resolution #19-204 petitioning the Geauga County Board of Commissioners to vacate the public right of way upon a portion of Doty Road, Tr-532, pursuant to section 5553.045 of the Ohio Revised Code.*

*The location of the public right of way portion of Doty Road proposed to be vacated begins approximately sixty (60) feet east of the intersection of the centerline of Doty Road and the westerly lines of Lots 2 and 5, Section 23 in Parkman Township, to the east approximately 613 feet in length along its centerline, following the line between original Lots 2 and 5, Section 23, Parkman Township. This portion of Doty Road to be vacated, has never been physically constructed and has never been used as a public highway, for a period greater than 21 years, and under Section 5553.042, Revised Code, Parkman Township has lost all rights in and to the same.*

*The portion of said Doty Road at issue is not used to calculate distributions of the auto registration distribution fund.*

*Upon vacation of the approximately 613 foot long public right of way portion of Doty Road, the public right of way is extinguished over the parcels #25-023900 and #25-004400.*

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*The abutting property owners are identified as follows:*

- 1. PPN #25-023900; Richard A. Gates, Trustee, 18491 Nelson Parkman Road Garrettsville, Ohio 44231, whose property lies on the north side of the existing Doty Road*
- 2. PPN #25-004400; Kyle Loren Wagamon and Sharon Sanborn Wagamon Trustees, 19151 Nelson Parkman Road Garrettsville, Ohio 44231, whose property lies on the south side of Doty Road.*

*The intent of this vacation action is to:*

- 1. Vacate the portion of the public right of way of Doty Road from 60 (sixty) feet east of the point where Doty Road intersects the westerly line of Lot Number 5, in Section 23, also being the westerly property line of PPN #25-004400 now or formerly owned by Kyle and Loren Wagamon by deed recorded in Volume 2029, Page 2092 of the Geauga County Record of Deeds.*
- 2. Not extinguish the rights of ingress and egress reserved under the law, if any, to the abutting property owners named herein.*

*All public utilities retain ingress and egress rights, or easement rights within the vacated right of way limits resulting from a road vacation, per state law.*

*All abutting property owners were notified and notice of the hearing was published in accordance of Ohio law.*

*Based on the above facts, the Office of the Geauga County Engineer believes the vacation requested would be for the public convenience and necessity.*

*Prepared by:*

*Andrew W. Haupt, P.E., P.S.  
Deputy County Engineer*

*Joe Cattell, P.E., P.S.,  
Gauga County Engineer*

*Ms. LaChapelle noted that the Board can vacate a road if it's in the public convenience and welfare to do so, and the County Engineers have indicated that it was never put in.*

*Parkman Township Trustee Henry Duchscherer, stated that the Trustees were in favor of the vacation.*

*Rick Gates, Trustee, son of the landowner to the north, stated that he was in agreement of the vacation.*

*Being no further comments or questions, the Public Hearing was closed at 9:38 a.m. and as a result the following action was taken:*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #19-175 to Order the Vacation of Public Right of Way upon a Portion of Doty Road (TR-0532) in Parkman Township and further execute the Final Plat.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: December 3, 2019  
Resolution: 19-175*

**RESOLUTION TO ORDER THE VACATION OF PUBLIC RIGHT OF WAY UPON A PORTION  
OF DOTY ROAD, TR-0532 IN PARKMAN TOWNSHIP, GEAUGA COUNTY, OHIO**

*WHEREAS, the Parkman Board of Township Trustees in Resolution #19-204 petitioned the Geauga County Board of Commissioners on November 4, 2019 for the vacation of the public right-of-way upon a portion of Doty Road, (TR-532) beginning at a point located approximately sixty (60) feet east of the intersection of the centerline of Doty Road and the westerly lines of Lots 2 and 5, extending easterly, approximately 613 feet in length, its centerline following the*

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*line between original Lots 2 and 5, Tract 23, Parkman Township, to its terminus; and*

*WHEREAS, on November 26, 2019, the County Engineer issued to the Geauga County Board of Commissioners a written report similar in content to reports required under Ohio Revised Code Section 5553.06 stating that the Engineer believes the vacation of the public right of way on a portion of Doty Road, (TR-532) is for the public convenience and welfare; and*

*WHEREAS, the Geauga County Board of Commissioners held a public viewing on November 26, 2019, regarding the vacation of the public right-of-way on a portion of Doty Road, (TR-532); and*

*WHEREAS, the Geauga County Board of Commissioners held a public hearing on December 3, 2019, regarding the vacation of the public right-of-way on a portion of Doty Road, (TR-532) and gathered input from affected persons; and*

*WHEREAS, the public right-of-way of a portion of Doty Road, (TR-532), under consideration for vacation, is not used to calculate distributions of the auto registration funds under division (E) of Section 4501.04 of the Ohio Revised Code; and*

*NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 5553.08 of the Ohio Revised Code, the Board of Commissioners have determined to proceed with the vacation of the public right-of-way on a portion of Doty Road (TR-532); and*

*BE IT FURTHER RESOLVED by the Geauga County Board of Commissioners that the vacation of the public right-of-way on a portion of Doty Road (TR-532) is in the public convenience and welfare and both are hereby ordered vacated in accordance with Section 5553.045 of the Ohio Revised Code.*

*BE IT FURTHER RESOLVED that the public right-of-way on a portion of Doty Road (TR-532) has been abandoned and not used by Parkman Township for a period of twenty-one years and shall pass, in fee, to the abutting landowners, as provided by law, subject to any existing rights-of-way, in, over, or under the road as provided in R.C. 5553.042(B)(1)-(4), R.C. 5553.043, R.C. 5553.045 and other applicable law.*

*BE IT FURTHER RESOLVED that the abutting properties and owners shall be identified as: Kyle and Loren Wagamon 19151 Nelson Parkman Road Garrettsville Ohio 44231; and Richard A. Gates, Trustee, 18491 Nelson Parkman Road Garrettsville Ohio 44231*

*BE IT FURTHER RESOLVED that the order of this Board shall not extinguish the rights of ingress and egress, if any, reserved to the abutting property owners under the law.*

*BE IT FURTHER RESOLVED that the Engineer shall prepare a survey, plat and accurate and detailed description of the rights-of-way to be vacated as described herein as well as the remaining roadways and to record same in the Recorder's Office and in the proper road records of the County.*

*BE IT FURTHER RESOLVED that the Clerk of the Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this Resolution to the Parkman Township Board of Trustees, the Geauga County Recorder, the Geauga County Auditor and the Geauga County Engineer.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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*COMMISSIONERS' OFFICE – 2020 PERMANENT ANNUAL APPROPRIATION*  
*Budget and Finance Manager Adrian Gorton presented the following information:*



2020 Permanent Appropriations  
December 3, 2019

Gerard Morgan, County Administrator  
Adrian Gorton, Budget & Finance Manager



2020 Permanent Appropriations  
General Fund Certified Resources

Minimum Estimated	
Carryover Balance	\$ 5,000,000
2020 Revenues	<u>\$30,307,018</u>
Total Resources	\$35,307,018

*Mr. Gorton stated that in August the Budget Commission certifies the revenues expected to be received and along with the cash balance is in the funds become part of the total resources to budget with. The Board then approve Appropriations to the Departments through this process and by fund cannot exceed the certified resources as determined by the Budget Commission. Ideally they'd like to not have all the resources utilized, we did attempt make some steps toward what they'd like to see.*



2020 Permanent Appropriations  
Budget Process

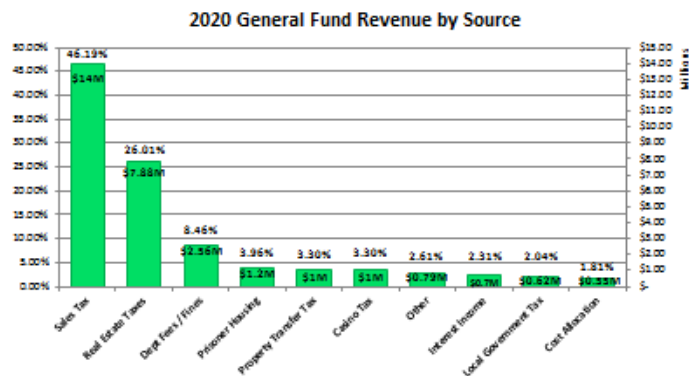
- Budget Commission certifies the revenues expected to be received for the year, along with the unencumbered fund balance identified at the beginning of the year. Together, revenues + beginning balance = Resources
- County Commissioners appropriate funds to county departments. The total amount of the appropriations by fund cannot exceed the certified amount of resources as determined by the Budget Commission.

2

Mr. Gorton explained that the 2020 Permanent Appropriations, the Budget Commission certified \$35,307.018 of resources to the General Fund.



2020 Permanent Appropriations  
General Fund Revenue Sources



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Mr. Gorton stated that the 2020 General Fund Revenue is estimated at \$35.3 Million. The chart above shows the breakdown of this amount. A majority (\$14 Million, a little over 46%) of the revenue is estimated to come from Sales Tax. This is the 1% county portion of the 6.75% Sales Tax paid in Geauga County. Average rate in the State of Ohio is 7.13%. Ohio law allows Counties to option up to 2.25%. There are only three (out of 88) Counties in the State with lower sales tax rates than Geauga (6.50%).

Commissioner Lennon inquired about the sales tax rates against other counties, to which Mr. Gorton replied that we are among about ten counties at the level we are at, and the rest above us, with Cuyahoga the highest. Mr. Morgan added that the sales tax is not only Geauga residents, that does come from residents in surrounding counties that shop here.

Just over a quarter (\$7.88 Million, about 26%) of the revenue is coming from the 2.5 mils county general fund portion of the real estate taxes paid.

Department fees and fines have gone up due to recent fee increases by some departments. Prisoner Housing has been consist at over million so we did increase it to \$1.2 million. Mr. Gorton noted that they have remained conservative because it has fluctuated. A lot is ICE and we may see a decrease next year.

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*Department Fees/Fines are estimated at about 8.46% or \$2.56 Million for 2020. Included in these fees are those charged by the Auditor, Building Department, Courts, Recorder, Treasurer and Board of Elections for the services they provide to the residents.*

*Prisoner Housing is the revenue generated from housing inmates at the county jail from other areas. This has taken a significant jump for next year, increasing by \$450,000.00. The increase was permitted due to the Sheriff's department prisoner housing revenue line consistently outperforming the budgeted numbers for several years now.*

*Property Transfer Tax is 3.3% or \$1 Million. These are the fees paid when a property transfers to a new owner.*

*The Casino Tax is the tax on the gross earnings of a casino. 51% of the casino tax is set aside for counties, and the amount received is allocated to the counties based on the population. For 2020, that amount is \$1 Million.*

*Other encompasses several items including rents, gas well proceeds, insurance and other reimbursements, miscellaneous grants and County auction proceeds.*

*Interest income if being held at \$700K for 2020.*

*Local Government Tax is a revenue sharing tax that comes back to the counties from the State. This continues to be a sore spot for the political subdivisions of the State as it used to be a much larger % of the General Fund revenue but was reduced significantly. The Casino tax was expected to make up the difference but the casino tax is not considered a stable revenue source.*

*Cost Allocation is the chargeback to County departments outside of the General Fund for services provided by the General Fund.*



## 2020 Permanent Appropriations

Total Appropriations, All Funds	\$121,150,729
Total Appropriations, General Fund	\$34,317,030
General Fund Line Item Requests *	\$36,470,992

\*Does not include additional requests for transfers from the General Fund to Non-General Fund line items

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*Mr. Gorton explained that the total budget for 2020 is a little over \$121 million, county wide. This is up a little less than a million of the 2019 adopted budget, with about \$615,000.00 which is due to 27 pays in 2020, the funding of 4 vehicles to the Sheriff's Department and some personnel increases in Archives and Planning departments which are in the General Fund.*

*This includes all funds including General Fund (\$34.3 Million), Special Revenue (\$65.7 million), Debt Service (\$2.1 million), Capital Projects (\$4.7 million), Enterprise Funds (\$11.2 million), Fiduciary Funds (\$2.4 million) and Internal Service Funds (\$0.7 million). The General Fund Permanent Appropriations are submitted at \$34.3 million. The requests received from the departments were almost \$36.5 million.*

*Largest items waiting for funding include:*

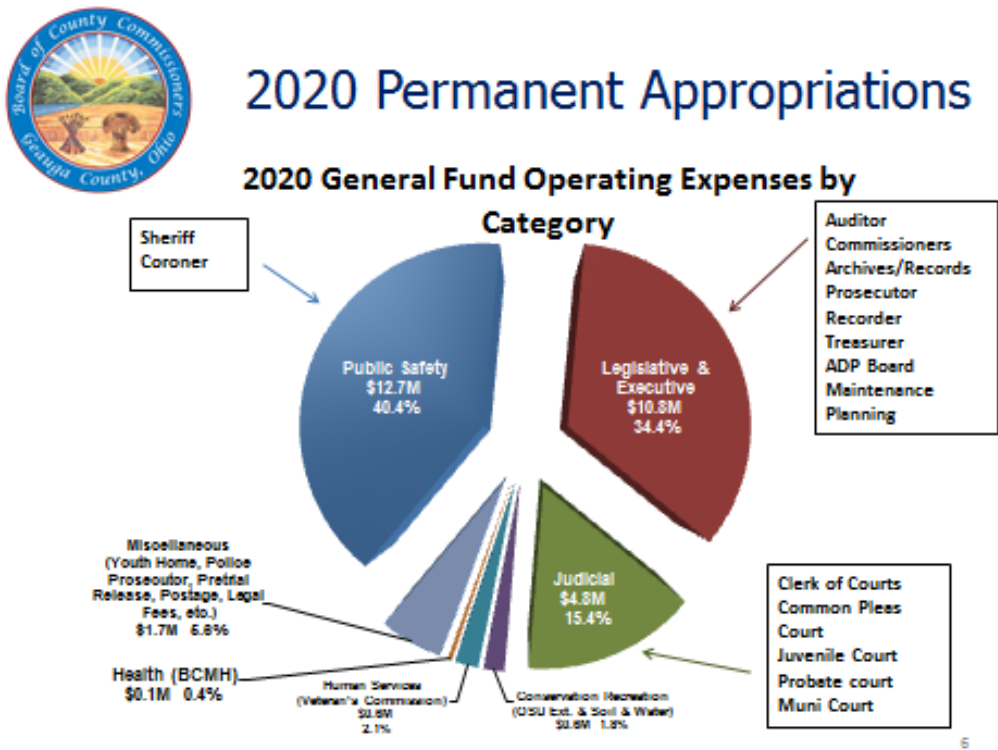
*\$343,000.00 for Sheriff for payroll and benefits*

*\$352,000.00 for Auditor and ADP requests including payroll, contract and repair services, material and supplies and training*

*\$650,000.00 Operating transfers, Special Counsel, BCMH and Insurance*

*\$1.21 million for Board of Elections for Equipment*

Mr. Gorton explained that they did review spending and some line items were decreased based on use in previous years. The Board of Elections equipment will be implemented after the presidential election.



Mr. Gorton reviewed what departments making up the operating expenses by category.

**2020 Permanent Appropriations**  
**Supplemental Appropriation Process**  
**February, 2020**

Description	Estimated Amount
Estimated 1/1/20 Cash Balance	\$11,693,000
Reduce for Carryover Encumbrances	(\$ 950,000)
Net Resources Available as Certified by Budget Commission 1/2020	\$10,743,000
Plus Certified Revenue for 2020	\$30,317,018
Less 2020 Appropriations	(\$34,317,018)
Actual General Fund Unappropriated Balance	\$6,742,988
Pending General Fund Reqs.(incl. Operating, Capital Transfers & Elections equip.)	(\$6,775,000)
Estimated Unappropriated General Fund Balance remaining	(\$32,012)

Mr. Gorton explained that currently we are estimating that the cash balance on January 1<sup>st</sup> will be \$11.7 million dollars. We are estimating our carryover encumbrance at around \$950,000.00, leaving \$10.7 million. The certified revenue for 2020 is \$30.3 million less appropriations of \$34.3 million, leaving \$6.7 million above that for unfunded requests, restoration of the contingency account and capital transfers in the amount of \$2.5 million which we have set aside to provide the funds necessary for the new County Buildings project.



## 2020 Permanent Appropriations Pending Requests for Funding

Department	Requests
ADP Board	\$310,800
Auditor	\$167,010
Board of Elections	\$1,210,000
Clerk of Courts	\$88,720
Common Pleas	\$37,300
Commissioners	\$667,200
Coroner	\$20,000
Court Technology	\$29,225
Juvenile/Probate (Detention Home)	\$806,140
Maintenance	\$40,000
Recorder	\$5,200
Sheriff	\$343,500
Total Requests*	\$3,529,838
*Includes requests for funding transferred from GF to other funds and does not include capital transfers	

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Mr. Gorton explained that the pending requests above include transfers from the General Fund to other funds. Mr. Gorton noted that the ADP Board amount includes a request from Court Technology. The Auditor’s Office included contract services, tax expenses, salary and training. Mr. Lennon inquired about the Juvenile Probate Court amount for \$806,000.00, to which Mr. Gorton stated that the Juvenile Court did not budget in 2020 to fund the Portage Geauga Detention Center, if they are not going to pay that, and we going to still utilize the center, those funds have to land somewhere. If they don’t budget it, the funds will become part of the Commissioners. Mr. Gorton stated they didn’t request it, Mr. Lennon noted that maybe it should not be included in the list. Mr. Lennon inquired about the Sheriff amount, and if it was salary for the proposed 2020 pay raises, to which it was all payrolls related. Mr. Gorton noted that Clerk of Courts is salary and materials and supplies that was decreased. In the past we receive the notice from the State for the BCMH and except for 1 year we haven’t reached the maximum, so instead of having the balance sitting there he did not appropriate the full amount until we need to. Once the actual amounts are known after the start of the New Year these requests will be evaluated in light of the available resources and considered for possible funding. The Board of Elections request includes new scanners and voter registration software system.



## 2020 Permanent Appropriations General Fund Debt

- General Fund is currently debt free

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Mr. Gorton noted that we do not want to layer debt; we want to pay it off before adding to any new debt.

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2020 Permanent Appropriations  
Future Items

- New buildings
- Retirements & turnover
- Maintenance of old buildings
- Sale of old buildings and property

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2020 Permanent Appropriations

Questions ?

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*Commissioner Dvorak inquired about a comparison about the top five counties per capita for sales tax and those counties that are contiguous to Geauga County. Commissioner Spidalieri stated that 8 years ago we were about 7 million in debt and we are turned that around to be debt free and have money in the bank. Kudo's to the Commissioners, Department Heads and Staff for working towards this and getting here. Direction is key, and appreciates everything everyone has done.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #19-178 Adopting the 2020 (Permanent) Annual Appropriation Resolution in Accordance with O.R.C. 5705.38 and 5705.40.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: December 3, 2019*

*Resolution: #19-178*

**GEAUGA COUNTY BOARD OF COMMISSIONERS  
(PERMANENT) ANNUAL APPROPRIATION RESOLUTION  
IN ACCORDANCE WITH O.R.C. SECTIONS 5705.38, and 5705.40**

*The Board of County Commissioners of Geauga County, Ohio met in regular session on the 3<sup>rd</sup> day of December, 2019 at the office of the Board of County Commissioners with the following members present:*

*Timothy C. Lennon      Ralph Spidalieri      James W. Dvorak*

*Commissioner Dvorak presented the following resolution and moved the adoption, which motion was duly seconded by Commissioner Spidalieri:*

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**BE IT RESOLVED**, by the Board of County Commissioners of Geauga County, Ohio, that to provide for the current expenses and other expenditures of said County, during the fiscal year ending December 31, 2020, the following sums be and the same hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz:

**NOW, THEREFORE BE IT RESOLVED** that this resolution become part of the permanent record of the Board of County Commissioners of Geauga County, Ohio.

Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

*\*\*A Complete Copy of the Annual Appropriation will follow these minutes.*

**COMMISSIONERS' OFFICE – SELECT FOUR CONSTRUCTION MANAGER AT RISK FIRMS AS MOST QUALIFIED TO PROVIDE REQUIRED CONSTRUCTION MANAGEMENT SERVICES FOR THE GEAUGA COUNTY ADMINISTRATIVE OFFICES CONSTRUCTION PROJECT AND PROVIDE THE FIRMS SELECTED WITH INFORMATION REQUIRED UNDER O.R.C. 9.334 (B) AND (C)**

Mr. Morgan explained that we had requested Statement of Qualifications for CMR, and that 4 had been received from Donley, Dunlop and Johnston, Panzica and Icon and after reviewing them he recommends to send out a request for proposal to all four and once received we will interview them and chose one to move forward on the project. Mr. Lennon added that he was pleased with the firms that submitted and that he wanted to make sure that it is made clear that we want the County on the front burner of all projects. Discussion took place about moving forward, keep in contact and on a calendar in within our budget, the opportunity in the corridor where the Commissioners hold property. There was a brief discussion about the final agreement with TDA and hope to get those signed about the same time, but currently the time of the year is causing a delay regarding how financials are handled.

**Motion:** by Commissioner Dvorak, seconded by Commissioner Spidalieri to select the following four construction manager at risk firms as the most qualified to provide the required construction management services for the Geauga County Administrative Offices Construction Project, pursuant to O.R.C. 9.334 (A), including Donley, Dunlop and Johnston, Panzica and Icon and further provide each construction management at risk firm selected with the information required under O.R.C. 9.334 (B) and (C).

Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

**COMMISSIONERS' OFFICE – ACKNOWLEDGE UNDER O.R.C. 709.032 ANNEXATION HEARING THAT AN OFFICIAL COURT REPORTER CAN BE REQUESTED TO RECORD THE HEARING IF THE REQUEST IS MADE IN WRITING AND A DEPOSIT TO PAY COSTS ASSOCIATED BE FILED WITH THE REQUEST – FURTHER SET THE DEPOSIT AMOUNT AT \$250.00 WITH ADDITIONAL COSTS INCURRED PAID BY THE REQUESTOR**

Mr. Morgan explained that Jim Gillette, the Attorney for Demko, the Petitioner has requested a Court Reporter for the Public Hearing on December 10<sup>th</sup>.

**Motion:** by Commissioner Dvorak, seconded by Commissioner Spidalieri to acknowledge that under O.R.C. 709.032 Annexation Hearing (B) that an official court reporter can be requested to record the hearing and that a request is made in writing that a deposit to pay the costs associated is to be filed with that request, and further request that the Board set the deposit amount at \$250.00 with any additional costs incurred to be paid by the requestor.

Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

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**ACKNOWLEDGEMENTS**

- a) *Geauga County Board of Developmental Disabilities Board Minutes from October 16, 2019.*
- b) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending November 20, 2019 as required by O.R.C. 955.12.*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

*12/4 – 12/6 CCAO Winter Conference*

*Tue., 12/10 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*

*Tue., 12/10 The Commissioners will hold regular session at 9:30 a.m. with a Public Hearing at 10:00 a.m. for the proposed Petition for Annexation of the Demko property into the Village of Burton*

*Wed., 12/11 NOC COG meeting, 10:00 a.m. Chardon Office*

*Fri., 12/13 NOACA Board of Directors, 9:00 a.m. Cleveland*

*Tue., 12/17 The Commissioners will hold regular session at 9:00 a.m.*

*Tue., 12/17 ADP Board meeting, 2:00 p.m. Auditor's Office*

*Thu., 12/19 Portage Geauga Juvenile Detention Center meeting, 10:30 a.m. Portage County Offices*

*Thu., 12/19 Geauga Trumbull Solid Waste Management District Board of Directors meeting / luncheon, 1:00 p.m. at the Welshfield Inn*

*Tues., 12/24 **County offices under the hiring authority of the Board of Commissioners will be closing at Noon for general business. Twenty-four hour operations will continue to operate as usual.***

*Wed., 12/25 **County Offices will be closed for general business in observance of Christmas. Twenty-four hour operations will continue to operate as normal.***

*Tue., 12/31 The Commissioners will hold regular session at 9:00 a.m.*

*Local resident Diane Jones inquired about the Demko property, to which it was explained that Mr. Demko is the property owner that petitioned the Commissioners to annex the property into the Village from the Township. Reporter Amy Patterson explained that due to issues involving the school a decision was not reached between the two and the owner then petitioned the Commissioners to make the decision.*

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***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion:*            *by Commissioner Dvorak, seconded by Commissioner Spidalieri to adjourn the meeting at 10:20 a.m.*

*Geauga County Board of Commissioners*

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*Timothy C. Lennon*

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*Ralph Spidalieri*

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*James W. Dvorak*

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*Christine Blair, Commissioners' Clerk*

**Commissioners' Journal**  
**December 3, 2019**

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