

**Commissioners' Journal**  
**May 9, 2017**

*The Geauga County Board of Commissioners met in session on May 9, 2017 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Ralph Spidalieri opened the meeting at 10:04 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**FINANCIALS**

*County Administrator David Lair reported on financials from May 3, 2017, Resolution #17-057 that included a Travel request for the Department on Aging, as approved by the County Administrator pursuant to the motion approved December 29, 2016 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2017, as authorized by O.R.C. 305.30.*

**COMMISSIONERS OFFICE- COUNTY ADMINISTRATOR'S REPORT**

*Mr. Lair reported on the items approved May 5, 2017 by the County Administrator, that included approving and executing a service Contract Agreement for the Department of Water Resources with Insight Pipe Contracting, LLC to perform CCTV inspections, LETS inspection and cleaning of storm and sanitary sewer lines at various locations within the department during the Year 2017 in an amount not to exceed \$6,000.00, authorized by Resolution #17-006 under the direction and supervision of the County Commissioners that was approved January 9, 2017 pursuant to O.R.C. 305.30.*

**MEETING MINUTES**

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of May 2, 2017.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget Director Anne Rasic explained the financials for today as including a Contract to Total Comfort Heating for HVAC Installation and Removal of old unit for the Board of Developmental Disabilities in the amount of \$35,000.00 and a payment to Workman Industrial Services for the Department of Water Resources Coy Lane Lift Station Replacement Project in the amount of \$91,787.00.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #17-058 itemizing the financials for the meeting of May 9, 2017.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**VETERAN'S SERVICE COMMISSION – APPLICATION FOR AUTHORIZATION TO PERMIT USE OF COUNTY CREDIT CARD – GEAUGA CREDIT UNION VISA**

*It was noted that this is a new card that they had just received to use for travel.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Application for Authorization to Permit the Use of County Credit Cards, under O.R.C. 301.27 for a Geauga Credit Union VISA with a not to exceed per month amount for the following:*

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<i>Michele Pemberton</i>	<i>\$3,000.00</i>	<i>Charles Boehnlein</i>	<i>\$500.00</i>
<i>John Brickman</i>	<i>\$3,000.00</i>	<i>Paul Newman</i>	<i>\$500.00</i>
<i>Randy McVicker</i>	<i>\$3,000.00</i>	<i>Blake Rear</i>	<i>\$500.00</i>
<i>Dawn Richards</i>	<i>\$3,000.00</i>	<i>John Riha</i>	<i>\$500.00</i>
<i>Michael Blair</i>	<i>\$500.00</i>		

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**DEPARTMENT ON AGING – REJECT ALL BIDS – RE-ADVERTISE BIDS – HOME CARE SERVICES: ASSISTANCE WITH DAILY LIVING FOR GEAUGA RESIDENTS AGE 60 AND OVER**

*Director Jessica Boalt explained that last week we had opened the bids for the Home Care Services Assistance with Daily Living and are asking to reject all the bids due to being very short on the number of units bid. Ms. Boalt asked to then re-advertise with hopes that the companies that did bid would consider increasing the number of units that were bid.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to reject all Bids for the Home Care Services: Assistance with Daily Living for Geauga County Residents Age 60 and over.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to grant permission to re-advertise for Bids for the Home Care Services: Assistance with Daily Living for Geauga County Residents Age 60 and over to be held on Wednesday, May 31, 2017 at 2:15 p.m. Notice of this Bid Opening will be advertised on May 11, 2017, May 18, 2017 and on the County Website.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**DEPARTMENT ON AGING – WAIVE MAXIMUM VACATION ACCRUAL – SHERRI DAVIS**

*Ms. Boalt explained that Ms. Davis had previous service hours and wasn't aware that when she received 25 years of public service that she would receive additional vacation hours and is asking to waive the accrual maximum so she is able to take it instead of losing it.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to waive the maximum vacation accrual of two hundred hours for Sherri Davis, Information and Referral Assistant for a six month period effective with payroll period #10.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – NOTICE OF AWARD – CONTRACT AGREEMENT – NOTICE TO PROCEED – NOTICE OF COMMENCEMENT - JADCO CONSTRUCTION SERVICES, INCORPORATED – PLEASANT HILL COUNTY HOME FLOORING PROJECT**

*Assistant Program Administrator Kelly Conrad explained that JADCO Construction came in the lowest and best on the request for proposal for the County Home Flooring project, noting that they have been doing the flooring in phases. Ms. Conrad asked the Board to execute the Notice of Award, the Contract Agreement, the Notice to Proceed and the Notice of Commencement.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Notice of Award to JADCO Construction Services, Incorporated for the Geauga County Pleasant Hill County Home Flooring Project, under Grant #B-F-16-1AZ-1 in the amount of \$6,700.00.*

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*Roll Call Vote:*        *Commissioner Lennon*        *Aye*  
                                 *Commissioner Claypool*        *Aye*  
                                 *Commissioner Spidalieri*        *Aye*

*Motion:*        *by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Contract Agreement with JADCO Construction Services for the Geauga County Pleasant Hill Home Flooring Project, under Grant#B-F-16-1AZ-1 in the amount of \$6,700.00.*

*Roll Call Vote:*        *Commissioner Lennon*        *Aye*  
                                 *Commissioner Claypool*        *Aye*  
                                 *Commissioner Spidalieri*        *Aye*

*Motion:*        *by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Notice to Proceed for JADCO Construction Services for the Geauga County Pleasant Hill Home Flooring Project, under Grant #B-F-16-1AZ-1.*

*Roll Call Vote:*        *Commissioner Lennon*        *Aye*  
                                 *Commissioner Claypool*        *Aye*  
                                 *Commissioner Spidalieri*        *Aye*

*Motion:*        *by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Notice of Commencement for JADCO Construction Services for the Geauga County Pleasant Hill Home Flooring Project, under Grant #B-F-16-1AZ-1 in the amount of \$6,700.00.*

*Roll Call Vote:*        *Commissioner Lennon*        *Aye*  
                                 *Commissioner Claypool*        *Aye*  
                                 *Commissioner Spidalieri*        *Aye*

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – ADVERTISE BIDS –  
GEAUGA COUNTY BUILDINGS AND GROUNDS ADA RESTROOMS RENOVATIONS**

*Ms. Conrad asked the Board to advertise for Bids for the Buildings and Grounds ADA restroom renovations project for the bathrooms in Building #5.*

*Motion:*        *by Commissioner Lennon, seconded by Commissioner Claypool to grant permission to advertise for Bids for the Geauga County Buildings and Grounds ADA Restrooms Renovations to be held Wednesday, May 31, 2017 at 2:00 p.m. Notice of this Bid Opening will be advertised on May 11, 2017 and on the County Website.*

*Roll Call Vote:*        *Commissioner Lennon*        *Aye*  
                                 *Commissioner Claypool*        *Aye*  
                                 *Commissioner Spidalieri*        *Aye*

**DEPARTMENT OF EMERGENCY SERVICES – UPDATED ACCOUNTING FORMS  
AUTHORIZATION FORM**

*It was noted that this is to just update the accounting forms.*

*Motion:*        *by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Updated Accounting Forms Authorization Form.*

*Roll Call Vote:*        *Commissioner Lennon*        *Aye*  
                                 *Commissioner Claypool*        *Aye*  
                                 *Commissioner Spidalieri*        *Aye*

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**DEPARTMENT OF WATER RESOURCES – CONTRACT MAINTENANCE FORM #1 –  
INCREASE CONTRACT – LAKE COUNTY SEWER**

*Director Gerard Morgan explained that when they looked at Fox Hill Drive with the camera they discovered a lot of infiltration that caused buildup in the pipe, and would rather have Lake County Sewer handle the clean out, so this increase is to handle the project.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Contract Maintenance Form #1 increasing the Contract with Lake County Sewer for additional sewer cleaning, televising, grouting and rehab in the amount of \$20,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – UPDATED ACCOUNTING FORMS  
AUTHORIZATION FORM**

*Mr. Morgan stated that this updates their accounting forms to include Ms. Weber to be able to sign off on financials.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Updated Accounting Forms Authorization Form.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – APPROVE PROMOTION OF JACOB MERKLE  
AND JOHN OMERZA – MAINTENANCE TECHNICIAN (#2328)**

*Mr. Morgan asked the Board to approve promoting Mr. Merkle and Mr. Omerza to Maintenance Technician. Mr. Morgan stated that they are both excellent hard workers that have been a great addition to the department and have followed the union guidelines.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the promotion of Jacob Merkle to the position of Maintenance Technician (#2328) at the rate of \$18.33 per hour to be effective May 7, 2017 with a 180 day probationary period.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the promotion of John Omerza to the position of Maintenance Technician (#2328) at the rate of \$18.33 per hour to be effective May 7, 2017 with a 180 day probationary period.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – UPDATED ACCOUNTING FORMS AUTHORIZATION  
FORMS AND UPDATED PAYROLL AUTHORIZATION FORMS**

*It was noted this was to update the accounting and payroll authorization forms to include Ms. Ashburn and Ms. Zampino.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Updated Accounting Forms Authorization Form for the Commissioner's Office and the Archives and Records Center.*

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Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Updated Payroll Authorization Form for the Department on Aging, Archives and Records Center, Building Department, Commissioner's Office, Community and Economic Development, County Home, Department of Emergency Services, Dog Warden, Maintenance and Transit.

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

**COMMISSIONERS' OFFICE – LETTER TO AUDITOR REGARDING PAY OFF OF COMMUNICATION SYSTEM NOTES**

*Mr. Lair explained that the Auditor had previously come before the Board in regards to paying off the Note balance in August and inquired as to whether they wanted to leave a portion or pay it off. This letter is to put in writing the Boards wish to pay off the remaining balance.*

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Letter to the Geauga County Auditor advising that the remaining Note balance of \$2,000,000.00 for the Communication System Note, Series 2016 will be paid in full at the time the Note matures in August 2017.

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

*There was a brief discussion in regards to Monday, July 3<sup>rd</sup> due to the Holiday on Tuesday July 4<sup>th</sup>.*

**PROBATE / JUVENILE COURT – FOURTH AMENDMENT TO FY2017 OHIO DEPARTMENT OF YOUTH SERVICES RECLAIM GRANT**

*There was a brief discussion in regards to the amendments on the DYS grant. Commissioner Claypool explained that the Board had chosen to not allow the Judge to approve the amendments as a way to keep an eye on what was happening with the grant. Commissioner Lennon asked if the Court sent someone to explain their items, and it was noted that previously the Court did, but that they had stopped sending someone.*

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the fourth amendment to the FY2017 Ohio Department of Youth Services (DYS) RECLAIM Grant, Attachment A, Page 2 to adjust funds for travel, supplies, work detail program, drug tests and personnel.

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Abstain*

*\*Due to Commissioner Spidalieri moving to Abstain, the motion was read and voted on again as follows:*

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the Vice President of the Board to execute the fourth amendment to the FY2017 Ohio Department of Youth Services (DYS) RECLAIM Grant, Attachment A, Page 2 to adjust funds for travel, supplies, work detail program, drug tests and personnel.

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Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Abstain

**ACKNOWLEDGEMENTS**

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending April 26, 2017 as required by O.R.C. 955.12.*
- b) *The Monthly Financial Report from the County Building Department for the month of April 2017.*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

*Fri., 5/12 NOACA, Finance & Audit 8:30 a.m., Governance 10:00 a.m., and Executive 11:30 a.m.*

*Mon., 5/15 Family First Council, 1:30 p.m. at Job and Family Services*

*Tue., 5/16 The Commissioners will hold regular session at 9:00 a.m.*

*Thu., 5/18 Community Improvement Corporation (CIC) 47<sup>th</sup> Annual Salute to Business and Industry, 5:30 p.m., St. Denis Party Center*

*Fri., 5/19 NOACA, Advisory Councils – Transit 8:00 a.m., Bicycle 10:30 a.m., and Safety 1:00 p.m.*

*Tue., 5/23 Investment Advisory Committee, 8:45 a.m., Chambers*

*Tue., 5/23 The Commissioners will hold regular session at 9:00 a.m.*

*Mon., 5/29 **The County Offices will be closed in honor of Memorial Day. Twenty-four Hour Operations will continue to operate as usual.***

*Thu., 6/1 The Commissioners will hold regular session at 9:00 a.m.*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to adjourn the meeting at 10:23 a.m.*

*Geauga County Board of Commissioners*

\_\_\_\_\_  
*Ralph Spidalieri*

\_\_\_\_\_  
*Walter M. Claypool*

\_\_\_\_\_  
*Timothy C. Lennon*

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*Christine Blair, Commissioners' Clerk*

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