

**Commissioners' Journal**  
**August 9, 2016**

*The Geauga County Board of Commissioners met in session on August 9, 2016 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Walter M. Claypool opened the meeting at 9:02 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*\*Commissioner Rear was absent from today's meeting.*

**MEETING MINUTES**

*Motion: by Commissioner Spidalieri, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of July 26, 2016.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Absent*</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*Motion: by Commissioner Spidalieri, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of August 2, 2016.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget and Finance Administrator II Anne Rasic explained the financials for today as including Revenue Certifications for the Community Development Revolving Loan Fund in the amount of \$210,000.00 and for the Engineer's Maintenance and Road Fund in the amount of \$66,108.00; Supplemental Appropriations for Mental Health for additional contract services with Ravenwood and for Water Resources to pay on the Parkman debt; Travel requests for the Auditor's Office and Job and Family Services; a payment of \$26,600.00 to Tyler Technologies for the ADP Board for My Community for software for the use of tablets by the Building Department; a payment of \$62,184.46 to Ronyak Paving for the Engineer's Office for resurfacing of Clay Street; a payment of \$46,654.71 to John Deere for the Engineer's Office for a 5100M Utility Tractor; a payment of \$260,059.75 to Ronyak Paving for the Engineer's Office for resurfacing; a payment of \$32,343.00 to North Coast Paving for the Board of Developmental Disabilities for underdrain and asphalt work; and a payment of \$29,776.00 to Nolan Door for Courthouse doors.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Claypool to approve and execute Resolution #16-105 itemizing the financials for the meeting of August 9, 2016.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**DISCUSSION – BUDGET SCHEDULE**

*County Administrator David Lair went over the summary that Ms. Rasic prepared of available dates as a tentative schedule beginning the end of September and having them done mid-October by doing more in one day versus doing them twice a week in the afternoons. Mr. Lair added that the idea is to have an agenda for the hearing to keep the timing on track. Commissioner Spidalieri inquired about scheduling issues with Solid Waste or Juvenile Detention Center. Commissioners Clerk Christine Blair added that those agencies call and schedule meetings around availability and can be scheduled accordingly to the budget schedule. Ms. Rasic added that this schedule has extra time slots versus what was used to allow for some variances.*

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COMMISSIONERS OFFICE- COUNTY ADMINISTRATOR'S REPORT

Mr. Lair reported on the items approved August 5, 2016 and August 8, 2016 by the County Administrator, that included on August 5<sup>th</sup> for the Maintenance Department a service Contract with Gillmore Security to do annual fire and panic inspections for a two year period in the amount of \$20,000.00 and accepting the resignation of Kyle Spear, Summer Help that was effective July 27, 2016. On August 8<sup>th</sup> Mr. Lair accepted the resignation of Brian Guarniere, Summer Help effective August 12, 2016 for the Maintenance Department and the Retirement Resignation of Sam Carmigiano, Engineering Technician, effective November 30, 2016, for the Department of Water Resources and for the Commissioner's Office the Agreement with Chardon Community Action Team for use of the parking lot for the Car and Motorcycle Show on August 14, 2016 as authorized by Resolution #16-097 under the direction and supervision of the County Commissioners that was amended and approved July 12, 2016 pursuant to O.R.C. 305.30.

BUILDING DEPARTMENT – REVISED PAYROLL AUTHORIZATION FORM

It was noted that this revision is to just include Dan Spada on the form.

*Motion:* by Commissioner Spidalieri, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the revised Payroll Authorization Form.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

BUILDING DEPARTMENT – ADVERTISE TO HOLD PUBLIC HEARINGS REGARDING THE UPDATING OF PERMIT FEE SCHEDULE AND CONTRACTOR REGISTRATION AND LICENSING FEES

Director Mike Mihalisin asked the Board to consider taking a look at updating the fees for permits and contractor registration and licensing fees. Mr. Mihalisin asked the Board to advertise for public hearings that are required. It was noted that the fees for septic inspections will need to be approved, but do include those we are required to follow the same process, so we are going to consider the rest while doing the process. There was discussion about the fees that Geauga County charges versus surrounding counties, along with flood determination which relates to flood zones and restrictions on building in those areas.

*Motion:* by Commissioner Spidalieri, seconded by Commissioner Claypool to grant permission to advertise to hold Public Hearings pertaining to updating the Permit Fee Schedule and Contractor Registration and Licensing Fees to be held on Tuesday, August 16, 2016 at 9:15 am. And Tuesday, August 23, 2016 at 9:15 a.m. Notice of these Public Hearings will be advertised on August 11, 2016, August 18, 2016 and on the County Website.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – PUBLIC HEARING – AMENDMENT #1 – 2015 CDBG ALLOCATION GRANT

*Motion:* by Commissioner Claypool, seconded by Commissioner Spidalieri to waive the reading of the legal notice.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Commissioner Claypool opened the Public Hearing at 9:21 a.m. and Director Anita Stocker explained that anytime we make a change in the grant we need to bring it before the Board and notify the public that the outcomes will be changed from what initially was stated to be completed. Mr. Claypool explained that the proposals and bids for the projects came in much higher than the estimates which were even higher than expected. Ms. Stocker stated that the change to the grant is to reduce the number being completed on each activity. Mr. Claypool expressed concern regarding the costs to the taxpayers on these projects. Assistant Program Administrator Kelly Conrad explained that we are unable to award projects that are 50% over

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*the estimates, so the hope is to reduce the number completed this year and go out again next year and hope that we can complete the projects next year. Ms. Stocker explained that process involved against the timing constraints, and that they noticed this year that the number of available contractors and trades people is much lower, and now that there are jobs there are not enough contractors to handle the work available. Ms. Stocker noted that the labor costs are much higher because the wages being paid are higher, with hopes that things will work out and next year will be much better. Being no further comments or any questions, the Public Hearing was closed at 9:28 a.m.*

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – LETTER TO OHIO DEVELOPMENT SERVICES AGENCY – OFFICE OF COMMUNITY DEVELOPMENT**

*Ms. Conrad explained that this letter requests the number of items to be completed on each Activity be reduced, with no change to the dollar amounts, and once approved the paperwork for the amendment will be sent to be executed.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute a letter to Mike Hiler, Office Chief of the Ohio Development Services Agency, Office of Community Development requesting Amendment #1 to Grant #B-F-15-1AZ-1.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – LETTER OF COMMITMENT – P & G CAPITAL LLC / EEI ACQUISITION CORP / ENGINEERED ENDEAVORS, INCORPORATED – REVOLVING LOAN FUND LOAN**

*Ms. Stocker stated that we had made application to the State of Ohio for RLF funds of \$500,000.00, and since June we have been going back and forth with them, so due to some early pay offs we are going to re-do the loan using funds already in the fund. Ms. Stocker stated that this is a non-binding agreement and allows the legal documents to move forward.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Claypool to approve and execute the Letter of Commitment to P & G Capital LLC / EEI Acquisition Corp. / Engineered Endeavors, Incorporated for the CDBG Revolving Loan Fund (RLF) loan for the purchase of land, machinery and equipment, and construction of building on the property located at 15175 Kinsman Road, Burton Township in the amount of \$470,000.00 for twenty (20) years (240 months) at three percent (3%) interest.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – EASEMENT FOR HIGHWAY PURPOSES – CITY OF AKRON – IMPROVEMENTS TO GINGERICH ROAD**

*Deputy Engineer Andy Haupt stated that this easement has been being worked on for a while and being that the City of Akron is another public entity, they have executed their portion of the easement and have asked that once the Board executes their portion they will then release the original executed pages.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Claypool to accept and execute the Easement for Highway Purposes between the Geauga County Board of Commissioners and the City of Akron, a political subdivision of the State of Ohio (Parcel #04-027400) for safety improvements to Gingerich Road (CH 34, Section A) in Burton Township in the amount of \$500.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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**JOB AND FAMILY SERVICES – ACKNOWLEDGE NEW HIRE APPOINTMENTS**

*Human Resources Officer Donna Brown-Barrow briefly explained the backgrounds of the new hires that were all replacement positions.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Claypool to acknowledge the following new hire appointments of the Director of Job and Family Services, as Job and Family Services has complied with the Board of Commissioners recruitment and hiring procedures:*

<i>Lauren Welch, Social Service Worker I (replacement)</i>	<i>Effective May 23, 2016</i>
<i>Alexandria Eastburn, Social Service Worker II (replacement)</i>	<i>Effective May 23, 2016</i>
<i>Ola Girardi, Social Service Worker I (replacement)</i>	<i>Effective June 6, 2016</i>

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**MAINTENANCE – PROMOTE HANNA GORTON – FULL-TIME OFFICE COORDINATOR (#1914)**

*Maintenance Supervisor Richard Newsome asked the Board to approve promoting Hanna Gorton to Office Coordinator.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Claypool to approve the promotion of Hanna Gorton to the position of Full-time Office Coordinator #1914 to be effective August 15, 2016 at the rate of \$13.57 per hour with a one year probationary period.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**TRANSIT – HIRE RAY BONTRAGER – PART-TIME TRANSIT DRIVER**

*Director Mike Kasper asked the Board to approve hiring Mr. Bontrager as a Part-time Driver, adding that he had retired and is looking for something to do.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Claypool to approve hiring Ray Bontrager to the position of Part-time Transit Driver (#2210-1) to be effective August 15, 2016 at the rate of \$13.57 per hour with a one year probationary period.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – PUBLIC DEPOSITORY**

*Motion: by Commissioner Spidalieri, seconded by Commissioner Claypool to grant permission to advertise for "Application of Public Depository" to accept applications from eligible institutions to be a public depository for the County of Geauga. Notice of this "Application of Public Depository" will be advertised on August 18, 2016.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**ACKNOWLEDGEMENTS**

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending July 27, 2016 as required by O.R.C. 955.12.*
- b) The Monthly Financial Report from the County Building Department for the month of July, 2016.*

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OTHER

*The Board reviewed upcoming events.*

MEETINGS

*Tue., 8/9 Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*

*Fri., 8/12 NOACA Finance and Audit 8:30 a.m. Governance 10:00 a.m., Executive 11:30 a.m., Cleveland*

*Mon., 8/15 Family First Council, 2:00 p.m. Mental Health Offices*

*Tue., 8/16 The Commissioners will hold regular session at 9:00 a.m.*

*Wed., 8/17 Perry Nuclear Power Plant Practice Drill*

*Thu., 8/18 Pre-Fair Pot Luck, School Building, Fairgrounds*

*Mon., 8/22 Board of Revision, 9:00 a.m. Auditor's Office*

*Tue., 8/23 The Commissioners will hold regular session at 9:00 a.m.*

*Tue., 8/30 The Commissioners will hold regular session at 9:00 a.m.*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion: by Commissioner Spidalieri, seconded by Commissioner Claypool to adjourn the meeting at 9:43 a.m.*

*Geauga County Board of Commissioners*

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*Walter M. Claypool*

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*Ralph Spidalieri*

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*Blake A. Rear*

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*Christine Blair, Commissioners' Clerk*

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