

Commissioners' Journal
January 12, 2015

The Geauga County Board of Commissioners met in session on January 12, 2015 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 10:02 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Claypool, seconded by Commissioner Rear to approve and execute the minutes for the meeting of January 6, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget and Finance Manager Heidi Delaney explained the financials for today as including a Cash transfer out of the General Fund for the local match for reimbursement #3 for the FAA Grant #3-39-0054-0017-2014 obstruction light and aeronautical survey in the amount of \$1,292.00; a Contract for Zestive, Incorporated for a revolving loan fund loan for working capital in the amount of \$45,000.00; a Contract for the GPD Group for maintenance form #1 for additional engineering for the Russell Park WWTP upgrades in the amount of \$122,750.00; Travel requests for the Office of Community and Economic Development, the Department of Job and Family Services, and the Juvenile Court; a payment to Manatron for annual maintenance for property tax software for the Auditor's and Treasurer's Offices in the amount of \$90,164.53; and a payment to Lebanon Ford for the State bid purchase of a 2014 Ford SUV for the Department of Emergency Services in the amount of \$23,966.80.

There was a brief discussion regarding the annual maintenance and support of software for the ADP and GIS items.

Motion: by Commissioner Claypool, seconded by Commissioner Rear to approve and execute Resolution #15-004 itemizing the financials for the meeting of January 12, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – OHIO PUBLIC WORKS COMMISSION APPENDIX E – DISBURSEMENT REQUEST FORM AND CERTIFICATION #1 – REPLACEMENT OF FOWLERS MILL ROAD BRIDGE

Deputy Engineer Nick Gorris explained that this was to execute the OPWC Disbursement for the Fowlers Mill Bridge replacement.

Motion: by Commissioner Claypool, seconded by Commissioner Rear to approve and authorize Ralph Spidalieri, Board Member/ Chief Executive Officer, to execute the Ohio Public Works Commission Appendix E – Disbursement Request Form and Certification #1 and Final in order to release funds from the State portion of our OPWC agreement for the Replacement of the Fowlers Mill Road Bridge (Structure # 108-0.18) in the amount of \$100,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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WATER RESOURCES – SERVICE CONTRACT AGREEMENTS – YEAR 2015

Sanitary Engineer Gerry Morgan explained the service contract agreements are done annually to have in place so that any issues that come up during the year can be handled in a more timely manner. Mr. Morgan stated that if a large problem arises they still contact several companies for quotes before scheduling the repair. There was a brief discussion about having some of the service contracts placed on a two year rotation, with it noted that the landscaping contracts have been done in that manner, but that the general service contracts are done annually to capture changing hourly rates and prices based on use and competition. Mr. Morgan stated that those companies that we have trouble with can be dropped off or not used, adding that only about 50% of the contracts are used during the year and any not used are closed out. Commissioner Claypool inquired about exit clauses in the agreements and it was discussed that most often the contract is just not used and not put into place the following year.

Motion: by Commissioner Claypool, seconded by Commissioner Rear to approve and execute a service Contract Agreement with Ohio Pump to perform pump repair services at various wastewater treatment plants and lift stations for the Year 2015 in an amount not to exceed \$5,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Claypool, seconded by Commissioner Rear to approve and execute a service Contract Agreement with Yarnell Tree Company to perform tree removal services at various locations, including after storm damage for the Year 2015 in an amount not to exceed \$1,500.00.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Claypool, seconded by Commissioner Rear to approve and execute a service Contract Agreement with United Survey, Incorporated to perform general and emergency cleaning, televising, grouting and rehabilitation of sewer lines and manholes at various locations for the Year 2015 in an amount not to exceed \$10,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Claypool, seconded by Commissioner Rear to approve and execute a service Contract Agreement with McDonald Equipment Company to perform generator services and repairs as needed in the wastewater section for the Year 2015 in an amount not to exceed \$2,500.00.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Claypool, seconded by Commissioner Rear to approve and execute a service Contract Agreement with Lake County Sewer Company, Incorporated to perform general and emergency cleaning, televising, grouting and rehabilitation of sewer lines and manholes for the Year 2015 in an amount not to exceed \$20,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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TRANSIT – ACCEPT RESIGNATION – FRANK PERTZ – FULL-TIME TRANSIT DRIVER

Director Mike Kasper explained that Mr. Pertz has taken another position in a different department within the county.

Motion: by Commissioner Claypool, seconded by Commissioner Rear to accept the resignation of Frank Pertz, Full-time Transit Driver to be effective January 16, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

ORGANIZATIONAL MEETING 2015

PRESIDENT AND VICE PRESIDENT

Mr. Claypool expressed that Mr. Spidalieri had done a great job as President over the last year and that he had struggled with a decision based upon conversation he had held with the other two Commissioners prior to taking office and nominated himself to sit as President for 2015. Mr. Claypool stated that we have an energized Board that really cares about this county, of which we all come with different perspectives that can bring real opportunity.

Motion: by Commissioner Claypool, seconded by Commissioner Spidalieri to appoint Walter M. Claypool, as President of the Geauga County Board of Commissioners for 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Mr. Claypool continued by nominating Mr. Spidalieri as Vice President.

Motion: by Commissioner Claypool, seconded by Commissioner Spidalieri to appoint Ralph Spidalieri, as Vice President of the Geauga County Board of Commissioners for 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>No</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

The Commissioners' Office is requesting the Board adopt the Geauga County Commissioners' meeting schedule for 2015:

GEAUGA COUNTY BOARD OF COMMISSIONERS MEETING SCHEDULE FOR 2015:

- 1. Sessions will be held in the Geauga County Commissioners' chambers, or alternate location as necessary, with legally-required notice of changed location provided:*
- 2. Every Tuesday at 10:00 a.m.*
- 3. The second Thursday of each month at 10:00 a.m.*
- 4. The fourth Thursday of each month at 6:30 p.m.*

County Administrator David Lair explained that he had heard several options regarding the meeting schedule and that the feeling was to eliminate the Thursday meeting except the evening meeting that would remain on the fourth Thursday. Mr. Lair added that normally following a Monday holiday session was cancelled the next day and with a change to only Tuesdays you might consider not cancelling those meetings. Commissioner Rear expressed concern over the elimination of Thursdays due to the requirement of holding fifty (50) regular meetings during the year, to which discussion continued on what is considered a regular meeting versus the calling of a meeting that would be considered a special meeting. Discussion continued regarding the number of Monday holidays throughout the year, Election Day and if meetings are cancelled along with the idea of asking for additional input from departments on the schedule and if there is anything that would need to be adjusted. There was agreement in trying to eliminate some confusion regarding the meeting schedule and having it located on the county website. Mr. Spidalieri inquired about the start time of the meeting being changed to 9:00 a.m. from the current 10:00 a.m., to which it was noted the earlier start might allow for additional meetings

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during the day. After additional discussion about issues with those needing to be present to discuss their session items but the time change may pose a problem with the Auditor's office and the financials. The following motion was approved:

Motion: by Commissioner Claypool, seconded by Commissioner Spidalieri to approve

GEAUGA COUNTY BOARD OF COMMISSIONERS MEETING SCHEDULE FOR 2015:

1. Sessions will be held in the Geauga County Commissioners' chambers, or alternate location as necessary, with legally-required notice of changed location provided:
2. Every Tuesday at 9:00 a.m.
3. The fourth Thursday of each month at 6:30 p.m.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Rear	No
	Commissioner Spidalieri	Aye

PROSECUTOR'S OFFICE – EXECUTIVE SESSION

It was noted that Mr. Lair, Prosecutor Jim Flaiz and Director of Administrative Services, Linda Burhenne would be joining the Board in executive session.

Motion: by Commissioner Claypool, seconded by Commissioner Rear to move into Executive Session for the purpose of discussing imminent litigation.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye

The Board returned from Executive Session at 10:50 a.m. and no action was taken as a result.

2015 MEETING SCHEDULE CONTINUED

Motion: by Commissioner Claypool, seconded by Commissioner Rear to adopt the remainder of the Geauga County Commissioners' meeting schedule for 2015:

5. Requests for reasonable advance notification of all Commissioners meetings at which any specific type of public business is to be discussed may be requested of the Commissioners' Clerk, provisions for advance notification may include, but are not limited to, emailing the agenda of meetings to all subscribers on a distribution list or by self-addressed stamped envelope provided by the person requesting the information.
6. The Board may have additional meetings, as required, at the time and place designated.
7. Any meeting called by Geauga County officeholders, department heads, County Administrator or the county's legal counsel.
8. Any meetings of the Geauga County Township Trustees and Clerks' Association
9. Any meetings of the County Commissioners' Association of Ohio (CCAO).
10. Any regular or special meetings of the following Boards or Councils at which a quorum of the Board of Commissioners is or may be present:
 - a. Any township Board of Trustees meeting & City and Village Council
 - b. Geauga County Board of Health
 - c. Geauga County Health Advisory Council
 - d. Geauga-Trumbull Solid Waste Management District
 - e. Geauga Soil and Water Conservation District meetings
 - f. Planning Commission
 - g. Northeast Ohio Areawide Coordinating Agency (NOACA)
 - h. Northeast Ohio Consortium Council of Governments (NOC COG)
 - i. Community Improvement Corporation (CIC) meetings
 - j. Portage / Geauga Juvenile Detention Center Joint Board
 - k. Investment Advisory Committee
 - l. Ohio Public Works Commission (OPWC) District 7 Integrating Committee (Issue I)
 - m. Geauga County Agricultural Society (Fair Board meetings)
 - n. Chagrin River Watershed Partners
 - o. Meetings to honor any invitations received by the Geauga County Commissioners to attend ground breakings, openings, celebrations, memorial services and/or parades

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- p. Meetings with any organization or other political entities to discuss items of mutual concern*
- q. Board of Mental Health and Recovery Services, Board of Developmental Disabilities, and any other Board to which the Commissioners may appoint Board members*

The time, place and purpose of all special meetings in addition to regularly scheduled meetings, will be given at least twenty-four hours in advance of such meeting to the news media that have requested notification except in the event of an emergency requiring immediate official action. In the event of an emergency, the Board member or Board members calling the meeting shall notify the news media that have requested notification immediately of the time, place and purpose of the meeting.

A brief discussion took place on using the website for notifications along with question on what violates the sunshine law if all three Commissioners are in attendance at a meeting, to which it was noted that the Board could all be present but that they could not interact in discussion with each other during that other Board's meeting. Mr. Rear asked for additional clarification from a legal standpoint.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' BOARD APPOINTMENTS - 2015

The Commissioners went down through the list of Boards and chose who would sit as follows:

Motion: by Commissioner Claypool, seconded by Commissioner Rear to approve the appointments of members of the Board of County Commissioners to boards and committees for 2015 as follows:

Board President – Walter M. Claypool

Board Vice President – Ralph Spidalieri

** Board President required being the Primary*

	<u><i>Primary</i></u>	<u><i>Alternate</i></u>
<i>1. ADP Board</i>	<i>Claypool</i>	<i>Spidalieri</i>
<i>2. Board of Revision</i>	<i>Claypool</i>	<i>Rear</i>
<i>3. Chagrin River Watershed Partners</i>	<i>All three Commissioners</i>	
<i>4. Community Corrections</i>	<i>Rear</i>	<i>Spidalieri</i>
<i>5. Community Improvement Corporation (CIC)</i>	<i>All three Commissioners</i>	
<i>6. Courthouse Security Advisory Committee</i>	<i>Rear</i>	<i>Spidalieri</i>
<i>7. Family First</i>	<i>Rear</i>	<i>Claypool</i>
<i>8. Farmland Preservation Committee (2 comm)</i>	<i>Claypool</i>	<i>Spidalieri</i>
<i>9. Financial Review and Report Committee(FRRC)*</i>	<i>Claypool</i>	<i>Rear</i>
<i>10. Geauga County Agricultural Society</i>	<i>All three Commissioners</i>	
<i>11. Geauga Growth Partnership</i>	<i>Rear</i>	<i>Claypool</i>
<i>12. Geauga-Trumbull Solid Waste - Policy *</i>	<i>Claypool</i>	
<i>Geauga-Trumbull SW- Board of Directors</i>	<i>All three Commissioners</i>	
<i>13. Health District Advisory Board*</i>	<i>Claypool</i>	<i>Spidalieri</i>
<i>14. Investment Advisory Committee (2 commissioners)</i>	<i>Claypool</i>	<i>Spidalieri</i>
<i>15. Microfilming Board</i>	<i>Claypool</i>	<i>Rear</i>
<i>16. NOACA (Three Commissioner</i>	<i>Claypool</i>	<i>Linda Burhenne</i>
<i>And / or County Engineer</i>	<i>Rear</i>	<i>Mary Samide</i>
	<i>Spidalieri</i>	<i>Kim Laurie</i>
<i>17. NOC COG (Formerly GAPP)</i>	<i>Rear</i>	<i>Spidalieri</i>
<i>18. Planning Commission Board</i>	<i>All three Commissioners</i>	
<i>19. Portage / Geauga Juvenile Detention Center</i>	<i>All three Commissioners</i>	
<i>20. Records Commission *</i>	<i>Claypool</i>	<i>Spidalieri</i>
<i>21. Revolving Loan and Local Revolving Loan</i>	<i>Rear</i>	<i>Claypool</i>
<i>22. Stormwater Task Force</i>	<i>Spidalieri</i>	<i>Claypool</i>
<i>23. Tax Incentive Review Brd & CRA Reinvestment</i>	<i>Claypool</i>	<i>David Lair</i>
	<i>Rear</i>	<i>Heidi Delaney</i>
	<i>Spidalieri</i>	<i>Linda Burhenne</i>

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24. Wetland Mitigation Bank Sub Committee Claypool Spidalieri

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye

STAFF APPOINTMENTS

Motion: by Commissioner Claypool, seconded by Commissioner Rear to appoint David Lair, County Administrator.

Motion: by Commissioner Claypool, seconded by Commissioner Rear to appoint Linda Burhenne, Director of Administrative Services.

Motion: by Commissioner Claypool, seconded by Commissioner Rear to appoint Christine Blair as the Clerk to Commissioners' (#1306).

Motion: by Commissioner Claypool, seconded by Commissioner Rear to list the following personnel exemptions with the Ohio Department of Administrative Services in compliance with Section 124.11 (A) 9 of the Ohio Revised Code: David Lair, County Administrator, Linda Burhenne, Director of Administrative Services and Christine Blair, Commissioners' Clerk.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye

Mr. Spidalieri read the following Ohio Unclassified Service Explanation and Acknowledgement Form:

Nature of Employment in the Unclassified Civil Service

- 1. Employees in the unclassified Ohio civil service do not have a property interest in their positions.*
- 2. Employees in the unclassified Ohio civil service will never gain a property interest in their unclassified positions regardless of the amount of time they remain in their unclassified positions.*
- 3. Employees in the unclassified Ohio civil service serve at the pleasure of the appointing authority and may be removed from their unclassified position at any time and for any legal reason.*
- 4. Employees who are removed from positions in the unclassified Ohio civil service do not have appeal rights to the State Personnel Board of Review.*

I (employee name) acknowledge the following:

- 1. I have read and understand the information provided above about the nature of employment in the unclassified Ohio civil service.*
- 2. I acknowledge that the position (employee position) that I occupy in the (Department / Office) is in the unclassified service per section of the ORC*
- 3. I sign this form and accept appointment to this position in the unclassified service knowingly and voluntarily, and I acknowledge that I serve at the pleasure of my appointing authority, and that I have no protection under the Ohio civil service laws.*

Motion: by Commissioner Claypool, seconded by Commissioner Rear to approve the following staff appointments:

<u>Position</u>	<u>Appointment</u>
Chief Building Enforcement Official	Michael Mihalisin
Director, Department on Aging	Jessica Boalt
Director, Community and Economic Development & Fair Housing	Anita Stocker
Director, Department of Emergency Services	Dale Wedge
Director, Job and Family Services	Craig Swenson
Director, Maintenance	Glen Vernick
Director, Transportation	Michael Kasper
Director, Water Resources & Sanitary Engineer	Douglas Bowen

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*Sanitary Engineer
County Home Superintendent
Dog Warden*

*Gerard Morgan
Karen DeCola
Matt Granito*

and acknowledge those staff appointments as placed in the unclassified service pursuant to O.R.C. 124.12 and who are provided an Unclassified Service Explanation and Acknowledgement Form.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DRAINAGE ENGINEER

Motion: by Commissioner Claypool, seconded by Commissioner Rear to appoint Joe Cattell as Drainage Engineer and set the compensation at bi-weekly rate of \$346.82 to be effective with pay #2.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

APIARIST

Motion: by Commissioner Claypool, seconded by Commissioner Rear to appoint Richard Manley as County Apiarist and further approve and execute the 2015 Ohio Department of Agriculture Appointment for County Apiary Inspector form to be effective January 1, 2015 at an hourly rate of \$11.64 per hour and a mileage reimbursement rate of \$.575.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

PREVAILING WAGE COORDINATORS

Motion: by Commissioner Claypool, seconded by Commissioner Rear to appoint Gerard Morgan to serve as a Prevailing Wage Coordinator for Geauga County for 2015.

Motion: by Commissioner Claypool, seconded by Commissioner Rear to appoint Frank Antenucci to serve as a Prevailing Wage Coordinator for Geauga County for 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

There was a brief discussion on the need for the prevailing wage coordinators and that the position is done with no compensation.

CREDIT CARD AUTHORIZATION

The Department of Job and Family Services is requesting the Board approve the addition of Jim Anspach to the Maintenance Department Home Depot Commercial Credit Account.

The Department on Aging is requesting the Board approve the addition of Jessica Boalt and Bob Debevits to the Maintenance Department Home Depot Commercial Credit Account.

Motion: by Commissioner Claypool, seconded by Commissioner Rear to approve the use of credit cards for the 2015 year (per month) for the following:

Department on Aging

<i>Giant Eagle – Grocery</i>	<i>\$2,000.00</i>
<i>Giant Eagle - Fleet Services</i>	<i>\$2,000.00</i>
<i>BP</i>	<i>\$2,000.00</i>
<i>Western Reserve Farm Cooperative</i>	<i>\$2,000.00</i>

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Commissioners Office

<i>Visa</i>	<i>\$4,000.00</i>
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Community Development

<i>Staples</i>	<i>\$1,500.00</i>
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<i>Geauga Credit Union Visa</i>	<i>\$1,500.00</i>
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County Home

<i>Tractor Supply</i>	<i>\$750.00</i>
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<i>Wal-Mart</i>	<i>\$500.00</i>
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Department of Emergency Services

<i>PNC Giant Eagle</i>	<i>\$1,500.00</i>
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Job and Family Services

<i>Visa</i>	<i>\$4,000.00</i>
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Maintenance

Home Depot:

<i>Glen Vernick</i>	<i>\$5,000.00</i>
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<i>Richard Newsome</i>	<i>\$5,000.00</i>
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<i>Joe Mukics</i>	<i>\$1,000.00</i>
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<i>Rik Wareham</i>	<i>\$1,000.00</i>
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<i>Brian Smith</i>	<i>\$1,000.00</i>
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<i>Mike Tvergyak</i>	<i>\$1,000.00</i>
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<i>Bob Anderson</i>	<i>\$1,000.00</i>
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<i>Clifford Davis</i>	<i>\$1,000.00</i>
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<i>Andy Hunt</i>	<i>\$1,000.00</i>
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<i>Jim Anspach (JFS)</i>	<i>\$1,000.00</i>
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<i>Jessica Boalt (Aging)</i>	<i>\$1,000.00</i>
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<i>Bob Debevits Aging)</i>	<i>\$1,000.00</i>
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Transit

<i>Visa</i>	<i>\$4,000.00</i>
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<i>Staples</i>	<i>\$1,000.00</i>
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County Engineer

<i>Visa</i>	<i>\$4,000.00</i>
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<i>PNC Giant Eagle</i>	<i>\$1,000.00</i>
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<i>Wal-Mart</i>	<i>\$8,000.00</i>
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<i>Home Depot</i>	<i>\$5,000.00</i>
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Probate/Juvenile

Master Card:

<i>Michele Schroeder</i>	<i>\$ 500.00</i>
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<i>Karla Murray</i>	<i>\$1,000.00</i>
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<i>David Lubecky</i>	<i>\$1,000.00</i>
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<i>Kimberly Herrman Berry</i>	<i>\$ 500.00</i>
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<i>Judge Timothy Grendell</i>	<i>\$1,000.00</i>
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<i>Charlotte Zimmerman</i>	<i>\$ 500.00</i>
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<i>Beth Williams</i>	<i>\$ 500.00</i>
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Probate/Juvenile –CASA

<i>Visa</i>	<i>\$1,000.00</i>
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<i>Mastercard</i>	<i>\$ 500.00</i>
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Sheriff

<i>Visa</i>	<i>\$1,500.00</i>
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Discussion took place regarding the limit of \$8,000.00 per month for the County Engineer's Office for the Wal-Mart card along with the checks and balances in place for the auditing of the purchases on these cards by these individuals.

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<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: *by Commissioner Claypool, seconded by Commissioner Rear to approve and authorize the President of the Board to execute the Application for Authorization to Permit the Use of County Credit Cards form (Personnel Policy 7.11 form- ORC 301.27) per month for the following:*

Department on Aging

BP & Western Reserve Farm Cooperative

Jessica Boalt
JoAnna Brace
Rudy Breunig
Miliissa Brosch
David Craig
Marianne Deatsch
Kathy Delaney
Bernadette Gliha
Kathy Hartz
Vicki Krueger
Thomas McGrew
Sandy McLeod
Kathy Petrella
Becky Samardge
Bobby Seagraves
Adam Van Boxel
Mariann VanPelt
Amber Weinhart

PNC Giant Eagle - Grocery

Chris Anspach
Jessica Boalt
Beth Perko
Karen Fueger
Becky Samardge
Karen Stone

Giant Eagle – Fleet Services

Jessica Boalt
JoAnna Brace
Rudy Breunig
Kathy Petrella

Commissioners' Office

Geauga Credit Union Visa

Walter Claypool
Blake Rear
Ralph Spidalieri
David Lair
Heidi Delaney
Linda Burhenne
Kathy Hostutler
Christine Blair
Deborah Ashburn

Building

WEX Gas Card

Michael Mihalisin
Dan Spada

Staples Convenience Card

Lisa Moriarity
Michael Mihalisin

Western Reserve Farm Cooperative

Michael Mihalisin
Dan Spada
James Urankar

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Community Development

Staples & Geauga Credit Union Visa

*Anita Stocker
Joni Stusek
Kelly Belconis*

County Home

Tractor Supply

Karen DeCola

WalMart

*Karen DeCola
Barbara Warren
Wendy Halstrom
Sheryl Spencer*

Department of Emergency Services

PNC Giant Eagle

*Judith Oberstar
Dale Wedge
Ken Folsom*

Job and Family Services

Geauga Credit Union Visa

*Craig Swenson
Paul Reiman
Gina Gubanyor*

Maintenance

Home Depot

*Glen Vernick
Richard Newsome
Joe Mukics
Brian Smith
Mike Tvergyak
Rik Wareham
Bob Anderson
Clifford Davis
Andy Hunt
Jim Anspach (JFS)
Jessica Boalt (Aging)
Bob Debevits (Aging)*

Transit

Geauga Credit Union Visa & Staples

*Mike Kasper
Kate Weybrecht
Jack Jackson*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

County Engineer's Office

Motion: by Commissioner Claypool, seconded by Commissioner Rear to approve the Application for Authorization to Permit the Use of County Credit Cards form (form- ORC 301.27) for the Engineer's Office for Home Depot For Frank Antenucci, Joseph Cattell, Keith Delfs, Michael Donaldson, William Dudinsky, Kristy Filppi, Nicholas Gorris, Robert Hagenbaugh, Shane Hajjar, Robert Hanck, Andrew Haupt, Nicholas Kovach, Paul Kucharski, Jr., Hugh Mason, Carl Matthews, Brian Phillips, Alan Prescott, Joseph Prosser, Peter Sseliskar, Benjamin Shrock, Trace Turnbull, and Scott Warner.

Motion: by Commissioner Claypool, seconded by Commissioner Rear to approve the Application for Authorization to Permit the Use of County Credit Cards form (form- ORC 301.27) for the Engineer's Office for Wal-Mart for Frank Antenucci, Joseph Cattell, Michael Donaldson, William Dudinsky, Kristy Filppi, Nicholas Gorris, Robert Hagenbaugh, Shane Hajjar, Robert Hanck, Andrew Haupt, Nicholas Kovach, Paul Kucharski, Jr., Hugh Mason, Carl Matthews, Brian Phillips, Joseph Prosser, Trace Turnbull, and Scott Warner.

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Motion: by Commissioner Claypool, seconded by Commissioner Rear to approve the Application for Authorization to Permit the Use of County Credit Cards form (form- ORC 301.27) for the Engineer's Office for PNC Giant Eagle for Frank Antenucci, Joseph Cattell, Kristy Filppi, Nicholas Gorris, Robert Hangenbaugh, Shane Hajjar, Robert Hanck, Andrew Haupt, Brian Phillips, and Trace Turnbull.

Motion: by Commissioner Claypool, seconded by Commissioner Rear to approve the Application for Authorization to Permit the Use of County Credit Cards form (form- ORC 301.27) for the Engineer's Office for VISA for Frank Antenucci, Joseph Cattell, Keith Delfs, Michael Donaldson, William Dudinsky, Kristy Filppi, Nicholas Gorris, Shane Hajjar, Robert Hanck, Andrew Haupt, Nicholas Kovach, Paul Kucharski, Steven Markey, Hugh Mason, Carl Matthews, Brian Phillips, Alan Prescott, Joseph Prosser, Peter Seliskar, Benjamin Shrock, Trace Turnbull, and Scott Warner.

Probate / Juvenile Court

Motion: by Commissioner Claypool, seconded by Commissioner Rear to approve the Application for Authorization to Permit the Use of County Credit Cards form (form- ORC 301.27) for the Juvenile / Probate Court for MasterCard for Karla Murray, Charlotte Zimmerman, Beth Williams, David Lubecky, Kimberly Herrman Berry, Timothy Grendell, and Michele Schroeder.

Probate / Juvenile Court – CASA for Kids

Motion: by Commissioner Claypool, seconded by Commissioner Rear to approve the Application for Authorization to Permit the Use of County Credit Cards form (form- ORC 301.27) for CASA for Kids VISA for Christine Steigerwald, Charlene Wolff, Karlyn Squire, and Susan Ebersbacher.

Motion: by Commissioner Claypool, seconded by Commissioner Rear to approve the Application for Authorization to Permit the Use of County Credit Cards form (from –ORC 301.27) for CASA for Kids for MasterCard for Julie Weese.

Sheriff's Office

Motion: by Commissioner Claypool, seconded by Commissioner Rear to approve the Application for Authorization to Permit the Use of County Credit Cards form (form – ORC 301.27) for the Sheriff's Office VISA for Daniel C. McClelland, Scott A. Hildenbrand, Gary M. Gribbons, Brandon M. Reed, Kathy A. Rose, John Hiscox, Jr., Christine Kennedy and Nancy Farrow.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

BOARD APPOINTMENTS

Mr. Spidalieri expressed that he wished to table the appointments until they can be reviewed further. Mr. Lair expressed that a conversation be held with a Commissioner and the Director about these appointments, to which Mr. Claypool expressed concern over a delay in the appointments. Ms. Boalt stated that there are no new members being appointed to the Advisory Board, but rather a weeding out process to slim down the board as a way to meet quorum to hold a meeting. Ms. Boalt added that each of the Board members has a seat and can attend or appoint someone to attend on their behalf. Mr. Claypool brought up the idea of developing a procedure for reviewing those individuals presented to be appointed to Boards, whether that includes applications, resumes, and interviews. Mr. Spidalieri agreed that a process needs to be used, adding that it had been discussed before when other members were seated on the Board. A brief discussion was held regarding how that process of gathering this information was going to be handled. Mr. Rear commented that based on what he had heard from the other two members was that they needed to hold discussions with these applicants to decide whether they met the same ideals, line of thinking and philosophies that they hold and expressed his opinion that was not the way an appointment should be made. Both Mr. Claypool and Mr. Spidalieri disagreed and that they should have additional time to review the Boards before making any appointments, adding that while they don't always agree, that they need to work together to make the best appointment based on qualifications for the Board they are being appointed to serve on.

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Motion: by Commissioner Claypool, seconded by Commissioner Rear to table the appointments for the following until further information was obtained:

The re-appointment of the following members to the 2015 Aging Advisory Board for a two (2) year term expiring December 31, 2017:

Boris Bubnow, Edna Davis, Alma Faroo, Gerald Hornick, Kelly Schlereth, Jim Jimison and Barbara Kahn.

The adjustment to the length of term based on By-Law Revision for the following members to the Aging Advisory Board for an additional year expiring December 31, 2015:

Richard Doerr, Donald Trask, Sue Fazekas, and Barbara Rakes-Mullett.

The re-appointment of Betty Kimbrew and Agnes Stewart to the Community Development Fair Housing Committee for a two year term ending December 31, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

The Board agreed with the making the following Board appointments, citing that they knew most of the people being appointed and had no concerns.

Motion: by Commissioner Claypool, seconded by Commissioner Rear to appoint the following members to the DES Terrorism, Mitigation and Planning Group for a one (1) year term expiring December 31, 2015:

<i>Fire Service:</i>	<i>Scott Hildenbrand - (primary) – Hambden Fire Department</i>
	<i>John Frazier - (alternate) - Russell Fire Department</i>
<i>Emergency Medical:</i>	<i>Larry Gaspar - (primary) – Chardon Fire Department</i>
	<i>Mark S. Lynn - (alternate) – Munson Fire Department</i>
<i>Police Department:</i>	<i>Mark Purchase - Police Department – Chester Police</i>
<i>Sheriff's Office:</i>	<i>Dan McClelland - Sheriff's Office</i>
<i>Emergency Management:</i>	<i>Dale Wedge - (primary) - DES</i>
	<i>Ken Folsom – (alternate) - DES</i>
<i>Public Works:</i>	<i>Doug Bowen - Water Resources</i>
<i>Public Health:</i>	<i>Bob Weisdack –(primary) - Health Commissioner</i>
	<i>Jay Becker – (alternate)- Health District</i>
<i>Township:</i>	<i>James Dvorak - Burton Township Trustee</i>
<i>Mayor's Office:</i>	<i>Randal Sharpe- Chardon City Manager</i>
<i>Commissioners':</i>	<i>David Lair – Geauga County Commissioners</i>

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

The Commissioners agreed to table until conversations could be held with Mr. Miller.

Motion: by Commissioner Claypool, seconded by Commissioner Rear to table the appointment of Martin Miller to the Board of Developmental Disabilities to fill the unexpired term of Erwin Kuhns, ending December 31, 2016 until further information is obtained.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COPY CHARGES

Motion: by Commissioner Claypool, seconded by Commissioner Rear to establish the copy charge at \$.05 per black and white letter or legal copy, with no charge until the total reaches a minimum amount of \$1.00 for the year 2015 for the departments under the direction of the Geauga County Commissioners.

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Motion: by Commissioner Claypool, seconded by Commissioner Rear to establish the copy charge at \$.20 per color letter or legal copy, with no charge until the total reaches a minimum amount of \$1.00 for the year 2015 for the departments under the direction of the Geauga County Commissioners.

Motion: by Commissioner Claypool, seconded by Commissioner Rear to establish the copy charge at \$1.00 per compact disk for the year 2015 for the departments under the direction of the Geauga County Commissioners.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) The Monthly Financial Report from the County Building Department for the month of December, 2014.*
- a) Correction from 1/8/2015 - monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the prisoner transport for the month ending December, 2014 as required by O.R.C. 325.07.*

OTHER

The Board reviewed upcoming events.

MEETINGS

Mon., 1/12 ADP Board meeting, 1:00 p.m., Auditor's Office

Mon., 1/12 Board of Revision, 3:00 p.m., Auditor's Office

Mon., 1/12 Century Farm Program Kick-Off, 4:00 p.m., Recorder's Office

Tue., 1/13 The Regularly Scheduled Commissioners' meeting is cancelled

Tues., 1/13 Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

*Mon., 1/19 **County offices will be closed for general business due to Martin Luther King Jr. holiday. Twenty-four hour operations will continue to operate as usual.***

Tues., 1/20 The Commissioners' will hold regular session at 9:00 a.m.

Thu., 1/22 Geauga County Township Association meeting, 6:30 p.m., Parkman Congregational Church

Fri., 1/23 NOACA, Board of Directors, 9:00 a.m. – 1:00 p.m., Cleveland

Mon., 1/26 Family First Council, 2:00 p.m., Job and Family Services

Tues., 1/27 The Commissioners' will hold regular session at 9:00 a.m.

Thu., 1/29 The Commissioners' will hold regular session, beginning at 6:30 p.m.

Fri., 1/30 NOACA – Subcommittee meetings, Air Quality 9:00 a.m., Transportation 10:30 a.m., and Water Quality 12:00 p.m., Cleveland

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BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: *by Commissioner Rear, seconded by Commissioner Claypool to adjourn the meeting at 11:58 a.m.*

Geauga County Board of Commissioners

Ralph Spidalieri

Blake A. Rear

Walter M. Claypool

Christine Blair, Commissioners' Clerk

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