

Commissioners' Journal
March 12, 2019

The Geauga County Board of Commissioners met in session on March 12, 2019 at 9:30 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Timothy C. Lennon opened the meeting at 9:31 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

MEETING MINUTES

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of March 5, 2019.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the minutes for the special meeting of March 8, 2019.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Abstain*</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**Commissioner Spidalieri was absent from this meeting.*

COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT

Mr. Morgan reported on the items approved March 4, 2019 by the County Administrator that Included for the Department of Development to approve hiring Jessica Kaluga to the position of Program Administrator (#1402) to be effective March 25, 2019 at the rate of \$20.33 per hour with a one year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions; as authorized by Resolution #19-006 under the direction and supervision of the County Commissioners that was approved January 8, 2019 pursuant to O.R.C. 305.30.

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including an Appropriation transfer out of the General Fund to the Board of Elections for Grant Reimbursement payment deposited for the improvement of cyber security; a Cash transfer out of the General Fund to the Department of Development (Community & Economic) for 4th quarter payroll 2018 administration costs; a Cash transfer out of the General Fund to the Airport Construction Fund for the local county match on the FAA grant for Runway Lighting and for Safety Improvement projects; Cash transfers from various funds including the General Fund for the February 2019 Windstream Bill; a Contract Purchase Order from Aging to Senior Excursions, Incorporated for a trip for the Seniors planned in June and fully reimbursed by the participants to the department; Then and Now for the Commissioners' Office for Attorneys Mark Obrien, Sheila Sexton and Jeffrey Orndorff for Appointed Counsel Fees for the Juvenile Court from 2018; Travel Requests from the Common Pleas Court and Department of Emergency Services; a payment to the City of Chardon for Police Prosecutor and Pretrial Release Officer for the 1st quarter 2019 in the amount of \$20,361.11; payments from the County Engineer's Office for 2018-2019 snow and ice control to Bainbridge \$43,848.10, Chester \$47,261.99 and Russell \$27,123.18 totaling \$118,233.27 and a payment from Water Resources to ADP for the Utility Management portion of software support for 2019 to Tyler Technologies NWS in the amount of \$27,666.48.

Commissioner Spidalieri questioned the amounts of the Then and Now and why we are doing them, to which Mr. Gorton replied they were relatively small, \$100.00, \$325.00 and \$377.00 and explained that there has been several meetings and discussions, adding that the Auditor's Office was not allowing us to pay the invoice in 2019 that included services in 2018 and the carryover from 2018 has been used. Mr. Gorton stated that the State Auditor's Office made us aware of a

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SUPER blanket that could be opened and used during the year, not carried over, but could be used to pay the invoice in 2019 that would include those services from a previous year. Mr. Gorton noted that we had been court ordered to handle the appointed counsel fees for the Juvenile Court and we were not being made aware when an Attorney was appointed to a case and depending on that case could be for an extended time. Mr. Gorton added that they were working on trying to get the Court to make us aware so financials could be handled to cover the expense. It was noted that Common Pleas handles all of their own appointed counsel fees.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #19-040 itemizing the financials for the meeting of March 12, 2019.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – RELEASE OF MORTGAGE AND MORTGAGE DEED FOR SUBLOTS IN CANYON LAKES COLONY SUBDIVISION

Deputy Engineer Nick Gorris explained that the mortgage that was being held as maintenance guaranty has a buyer for the parcel and we are asking to release that mortgage for subplot #304 and accept the mortgage deed for subplot #309 to hold as the maintenance guaranty. Mr. Gorris stated that we needed to be holding about \$74,000.00 and the Auditor's Office has the valuation of \$104,000.00.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Release of Mortgage for Canyon Lakes Colony Subdivision, Sublot #304 (PPN #02-421184) in Bainbridge Township.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Mortgage Deed for Canyon Lakes Colony Subdivision, No. #13A, Sublot #309 (PPP #2-421309) to be held as the ten percent Maintenance Guaranty for the Engineer's Office and the ten percent Maintenance Bond for the Department of Water Resources, for Canyon Lakes Colony Subdivision No. #14A, Clayton Trail (Extension) (TR 1071) in Bainbridge Township.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT ON AGING – APPROVE HIRING SHAUNNA GYORKI – RECLASSIFY DAVID CRAIG JR – RECREATION AND EDUCATION ASSISTANT (#1005) – ADVERTISE POSITION OF ASSISTANT ADULT DAY SERVICE COORDINATOR (#1030)

Director Jessica Boalt explained that they had been advertising to fill two vacant positions of Recreation and Education Assistant. Ms. Boalt asked the Board to approve hiring Shaunna Gyorki and Reclassify David Craig Jr from within the Department to those positions. Ms. Boalt asked the Board to then allow her to advertise for the position of Assistant Adult Day Service Coordinator until filled.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve hiring Shaunna Gyorki to the position of Full-time Recreation and Education Assistant (#1005) to be effective March 25, 2019 at the rate of \$14.25 per hour with a one year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to reclassify David Craig, Jr. to the position of Recreation and Education Assistant (#1005) to be effective April 28, 2019 at his current rate of pay of \$17.25 per hour with a 180 day probationary period.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to grant permission to advertise for the position of Full-time Assistant Adult Day Service Coordinator (#1030). This position will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

MAINTENANCE – FIRST ADDENDUM – FACILITYDUDE AGREEMENT FOR CORSA PREVENTATIVE MAINTENANCE

Director Glen Vernick asked the Board to approve the Addendum to the FacilityDude Agreement, noting that this program is used for trouble tickets as well as preplanning reminders. Mr. Vernick stated that it costs the County about \$1,000.00 and CORSA covers the remaining costs.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the First Addendum to the FacilityDude Agreement for CORSA Preventive Maintenance Program with Dude Solutions, Incorporated d.b.a. Facility Dude.com to extend the agreement for an additional four (4) years in an amount not to exceed \$10,000.00, with all remaining terms and conditions of the original contract in full force and effect.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – APPROVE PROMOTIONS – JOHN OMERZA TO OPERATOR I (#2326) AND JEROME REYNOLDS TO ELECTRICIAN II (#2339)

Director Steven Oluic asked the Board to approve the promotions of Mr. Omerza to Operator I and Mr. Reynolds to Electrician II. Mr. Oluic added that these positions were posted internally within the department.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve the promotion of John Omerza to the position of Operator I (#2326) to be effective March 10, 2019 at the rate of \$21.36 per hour with a 120 day probationary period.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve the promotion of Jerome Reynolds to the position of Electrician II (#2339) to be effective March 10, 2019 at the rate of \$24.90 per hour with a 120 day probationary period.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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COMMISSIONERS' OFFICE – PUBLIC HEARING #1 – OHIO DEVELOPMENT SERVICES AGENCY, OFFICE OF COMMUNITY DEVELOPMENT FY2019 COMMUNITY DEVELOPMENT BLOCK GRANT, SMALL CITIES PROGRAM

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to waive the reading of the legal notice.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

Commissioner Lennon opened the Public Hearing at 9:46 a.m. and asked Executive Director Dave Favorite to explain. Mr. Favorite explained that this is the first Public Hearing for the Community Development Block Grant Small Cities Program for FY2019. Geauga County is eligible to apply for funding providing the project meets the applicable requirements for five programs. Mr. Favorite stated that those programs include the Allocation, Targets of Opportunity (Downtown Revitalization), Neighborhood Revitalization, Critical Infrastructure, residential Public Infrastructure and Economic Development. Mr. Favorite stated that the applications are available on the website, they can be submitted, will be vetted and a request will be presented for a second hearing. Being no further comments or questions, the Public Hearing was closed at 9:48 a.m.

COMMISSIONERS' OFFICE – SCHEDULE WORK SESSION DURING REGULAR MEETING – MARCH 19TH – MEET WITH FIRMS REGARDING PROFESSIONAL DESIGN SERVICES

Mr. Morgan asked the Board to schedule a work session during the meeting next week to meet with three firms to discuss the hiring of one of them for the building project.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve a work session during the regular meeting on Tuesday, March 19, 2019 to meet with Then Design Architecture at 10:00 a.m., Richard L. Bowen and Associates at 11:00 a.m. and GPD Group at 12:00 p.m. regarding the Professional Design Services related to the Design and Construction of New County Office Facilities.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) The Monthly Financial Report from the County Building Department for the month of February, 2019.*
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Inmate meals for the month ending February 2019.*
- c) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Prisoner Transport for the month ending February 2019 as required by O.R.C. 325.07.*

OTHER

The Board reviewed upcoming events.

MEETINGS

<i>Thu., 3/14</i>	<i>Gauga Trumbull Solid Waste Management District, Board of Directors Meeting, 9:00 a.m. Warren, District Office</i>
<i>Thu., 3/14</i>	<i>Leadership Geauga Youth Government Day, includes Luncheon at St. Mary's Banquet Hall*</i>
<i>Fri., 3/15</i>	<i>NOACA Air Quality 9:00 a.m., Transportation 10:30 a.m., Water Quality 12:00 p.m., Cleveland</i>
<i>Mon., 3/18</i>	<i>Board of Revision, 9:00 a.m. Auditor's Office</i>

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Mon., 3/18 Family First Council, 1:30 p.m. at Job and Family Services

Tue., 3/19 The Commissioners will hold regular session at 9:00 a.m.

Tue., 3/19 ADP Board meeting, 1:00 p.m. Auditor's Office

Wed., 3/20 CRA meeting, 9:00 a.m., Building #1B meeting room

Tue., 3/26 The Commissioners will hold regular session at 9:00 a.m.

It was mentioned that there may be a Planning Commission meeting scheduled for interviews next Tuesday at 1:00 p.m. but that it hadn't been voted on or confirmed.

**After the meeting ended it was discovered that this will be held at Joey's.*

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to adjourn the meeting at 9:52 a.m.

Geauga County Board of Commissioners

Timothy C. Lennon

Ralph Spidalieri

James W. Dvorak

Christine Blair, Commissioners' Clerk

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