

**Commissioners' Journal**  
**July 22, 2014**

*The Geauga County Board of Commissioners met in session on July 22, 2014 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Ralph Spidalieri opened the meeting at 10:02 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**APPROVE MINUTES**

*Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute the minutes for the meeting of July 1, 2014.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**APPROVE MINUTES**

*Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute the minutes for the meeting of July 8, 2014.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**APPROVE MINUTES**

*Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute the minutes for the meeting of July 10, 2014.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**APPROVE MINUTES**

*Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute the minutes for the meeting of July 15, 2014.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget and Finance Administrator Heidi Delaney explained the financials for today as including a Revenue certification for the Board of Mental Health Construction fund to certify grant funding for the apartment construction; a Supplemental Appropriation for the County Engineer Building fund for the Engineer's Office addition; an Appropriation transfer from the Contingency account to return appropriations to the Sheriff's Office for expenses reimbursed and deposited into the General Fund; a Cash transfer out of the General Fund for the 1<sup>st</sup> Quarter SFY15 funding for the Family First Council; an Purchase Order for Junction Auto Sales for the purchase of a 2014 Ram CV vehicle for the Dog Warden's Office in the amount of \$20,582.50; a Purchase Order for Burton Carpet Shoppe for carpet replacement for the lobbies and hallways of the Job and Family Services building for the Maintenance Department in the amount of \$32,363.07; a Purchase Order for Geauga Mechanical Company for the removal and installation of two annex boilers in the data room for the Maintenance Department in the amount of \$48,110.00; a Travel request for the Office of Community and Economic Development; and a payment to Envirocom for pay request #1 for the Thompson Township Sewer Project: Contract A in the amount of \$23,070.75.*

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*Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute Resolution #14-123 itemizing the financials for the meeting of July 22, 2014.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**BOARD OF ELECTIONS**

*Director Roberta Halford and Chairman Janet Carson explained that in order to continue to have excellent elections and in preparation to purchase new equipment, under O.R.C. 3501.17(l) (the County Commissioners may establish an election revenue fund at the request of a majority of the Board of Election members to accumulate funds received from chargebacks for election expenses). Commissioner Samide inquired about the cost, to which Ms. Halford stated that since the 2010 Primary the total amount of chargebacks to the General Fund is \$432,407.55, and had that fund been already in place they would already be over half way to having the funds needed to purchase the equipment. Ms. Halford noted that the current equipment is nine years old, and that the life expectancy of equipment is about ten years, or twelve to fifteen years if taken care of, but you can't count on it making it that long. Ms. Halford added that this would be a continuing fund and that it would not go back to the General Fund. Ms. Halford noted that even years' chargebacks are less, but odd years are more. Commissioner Rear inquired if there would be a requirement that the equipment be changed to which it was then discussed that it would be up to the Secretary of State, and that Geauga County uses optical scanners. Ms. Halford stated that she had been working with optical scanners since 1993 and feel that they are the most efficient and accurate to use. Ms. Halford explained that numbers don't change on re-counts and the paper ballots are kept so if needed they could count by hand. Ms. Carson and Ms. Halford explained that the E-Poll Books are an electronic format of signatures to vote, and would cost \$50,000.00 to put those in place in the whole county. If we would need to go to touch screen or the DRE equipment, we would need 386 units to do the county and would require additional storage in an electronic safe location, no longer in a garage. Ms. Carson presented a proposal for the equipment with the addition of an additional absentee ballot and maintenance which would bring a cost to around \$800,000.00 to do the replacement. There was a brief discussion about a trade in value on the old machines, or foreign countries showing an interest in purchasing them.*

**DEPARTMENT ON AGING – UNPAID LEAVE OF ABSENCE – MARGARET DUNCAN**

*County Administrator David Lair explained that Ms. Duncan had a health issue that exhausted her sick and vacation time and would like to have the Board approve the remainder of her time off.*

*Motion: by Commissioner Samide, seconded by Commissioner Rear to approve an unpaid leave of absence of 21.2 hours for Margaret (Maggi) Duncan for the period July 7, 2014 through July 11, 2014.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**DEPARTMENT OF JOB AND FAMILY SERVICES - ACKNOWLEDGE NEW HIRE APPOINTMENTS**

*Human Resources Officer Donna Brown-Barrow explained some brief background information on each of the following new hire appointments.*

*Motion: by Commissioner Samide, seconded by Commissioner Rear to acknowledge the following new hire appointments of the Director of Job and Family Services, as they have complied with the Board of Commissioners recruitment and hiring procedures:*

<i>Jeri Ray, Part-time Youth Summer Employment Coordinator (new)</i>	<i>Effective: May 13, 2014</i>
<i>Susan Stamey, Part-time Eligibility Specialist I (replacement)</i>	<i>Effective: May 27, 2014</i>
<i>Melissa Newport, Full-time Social Service Worker II (replacement)</i>	<i>Effective: June 30, 2014</i>
<i>Elizabeth Heckman, Full-time Child Support Case Manager (replacement)</i>	<i>Effective: July 14, 2014</i>

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*Nicole Murphy, Full-time Social Service Worker II (replacement)*  
*Ashley Hart, Full-time Social Service Worker I (replacement)*

*Effective: July 14, 2014*  
*Effective: July 14, 2014*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Abstain</i>

**DEPARTMENT OF JOB AND FAMILY SERVICES –AMENDED CLASSIFICATION AND COMPENSATION POLICY**

*Executive Director Tim Taylor explained the changes included deleting language regarding the implementation to the classification and pay study from 2009, clarified language on how employees are placed on steps on the pay plan, updated classifications and adjustments to the social services staff.*

*Motion:*        *by Commissioner Samide, seconded by Commissioner Rear to approve and execute the amended Classification and Compensation Policy at the recommendation of the Executive Director of Job and Family Services that remove unnecessary language, update classifications, job titles and related designations of pay grades for the classifications to be effective July 22, 2014.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Abstain</i>

**DEPARTMENT OF JOB AND FAMILY SERVICES – INCREASE COMPENSATION OF EMPLOYEES**

*Mr. Taylor stated that this increase will bring all staff on the correct step, adding that this will also adjust classifications and pay grades to the social services staff. There was a discussion about a difference of \$23,000.00 over the three percent that had been allocated.*

*Motion:*        *by Commissioner Samide, seconded by Commissioner Rear to approve the recommendation of the Executive Director and grant increases in the compensation of employees as specified in the 2014/2015 JFS Employee Hourly Compensation Schedule to be effective June 22, 2014 (first day of #14 pay period).*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Abstain</i>

*Commissioner Rear asked that an item from the original agenda that was sent out be read.*

**COMMISSIONERS' OFFICE – ADJUSTMENT OF COMPENSATION FOR GEORGE (TIM) TAYLOR**

*Motion:*        *by Commissioner Samide, seconded by Commissioner Rear to approve an adjustment of compensation for George (Tim) Taylor, Executive Director to Grade 22, Step 2 (\$37.25 per hour) to be effective June 22, 2014 (first day of #14 pay period).*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>No*</i>

*\*Commissioner Spidalieri noted that this was never discussed during the executive session that was held last week. It was added that this was not discussed because Mr. Taylor did not include any increase for himself in the request, to which County Administrator David Lair stated that he saw that Mr. Taylor was not included and did his job to include him like all others that had received an increase this year.*

**DEPARTMENT OF WATER RESOURCES – DUAL OBLIGEE RIDER – THOMPSON TOWNSHIP SANITARY SEWER VACUUM SYSTEM**

*Director Doug Bowen explained that this Performance Bond was originally included in the bid book, adding that this is the official form for ODOT.*

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*Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and authorize the President of the Board to execute the Dual Oblige Rider to Performance Bond for EnviroCom Construction, Incorporated in connection to the Thompson Township Sanitary Sewer Vacuum System.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – AGREEMENT – CT CONSULTANTS, INCORPORATED – BAINBRIDGE WATER SYSTEM**

*Mr. Bowen explained that requests for proposals have been received that included presentations with CT Consultants being chosen to complete the analysis.*

*Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute the Agreement between Geauga County Board of Commissioners and CT Consultants, Incorporated for Engineering Services to Geauga County to perform system modeling and master planning for the Bainbridge Water System in an amount not to exceed \$31,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**BOARD OF DEVELOPMENTAL DISABILITIES – ADVERTISE BIDS – LABOR TO INSTALL ROOF REPLACEMENT ON ADULT WORKSHOP AND ADMINISTRATION BUILDING**

*Business Manager Steve Tucker introduced John Staley, the Consultant working on the project before explaining that two buildings had been analyzed for any repair work needed on the roofs. Mr. Tucker noted that cost to do repair was very high so the Developmental Disabilities Board chose to have both roofs replaced with a budget of \$1 million. Mr. Tucker explained that the materials would be purchased through state contract pricing and bid out the labor to have those materials installed. The current vendor will remove and reinstall the HVAC units once the roof has been completed. There was discussion about the age of the roofs being original and having been in place about twenty-seven years.*

*Motion: by Commissioner Samide, seconded by Commissioner Rear to grant permission to advertise for bids for the Labor to Install the Bessie Benner Metzenbaum Center 2014 Adult Workshop and Administration Building Roof Replacement Project to be held on Wednesday, August 13, 2014 at 2:00 p.m. Notice of this bid opening will be advertised on July 25, 2014, August 1, 2014 and on the county website.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Commissioner Samide asked to have item seventeen from the original agenda read, adding that she had reviewed both Mr. Scott's resume along with another that had been received and felt that Mr. Scott would make a good addition to the Mental Health Board. Mr. Rear added that he also had read both, but added concern about not having a vetting process policy for Board appointments that relate to taxing authority. Mr. Rear stated that he had spoken with the Prosecutor regarding getting a policy into place.*

**COMMISSIONERS' OFFICE – APPOINT CHE SCOTT – BOARD OF MENTAL HEALTH AND RECOVERY SERVICES**

*Motion: by Commissioner Samide, seconded by Commissioner Rear to appoint Che Scott to the Geauga County Board of Mental Health and Recovery Services for a four year term ending June 30, 2018.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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COMMISSIONERS' OFFICE – APPOINT CASEY GAYHART WITH MANCAN,  
INCORPORATED TO THE NOC COG AREA 19 WORKFORCE INVESTMENT BOARD (WIB)

*Mr. Lair stated that Ms. Gayhart is willing to sit on the Board, adding that the office had contacted Mancan Incorporated after another employment agency had provided a staff member also willing to sit on the Board. There was a brief discussion regarding additional vacant seats on this Board that will also need to filled.*

*Motion: by Commissioner Samide, seconded by Commissioner Rear to appoint Casey Gayhart with Mancan, Incorporated to the NOC COG Area 19 Workforce Investment Board (WIB) to serve as a business representative for the term ending June 30, 2015.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Mr. Rear also asked that item sixteen on the original agenda be read regarding a re-appointment to the Library Board. There was a discussion about the item being put on hold due information that had been received regarding questions that were raised by some things that the library board had done, to which it was noted that a response had been received. Mr. Rear expressed his feeling regarding the information being sent to the board anonymously to which Mr. Spidalieri stated that he never saw the response, noting that under the whistleblower clause an individual is not required to put their name on something due to fear of exposure, fear, and retaliation, adding that improprieties that are brought to the public eye, should be reviewed and addressed. Mr. Spidalieri expressed that he does not have a problem with the candidate, but showed concern over the process, that if a policy is going to established it should be followed for all Boards and appointments. Mr. Rear asked that the item be read, Mr. Spidalieri disagreed, to which Mr. Rear added he disagreed but that asked that the item be read, to which Mr. Spidalieri stated that he doesn't have all the information and in the eyes of the public and that it should be looked into further, to which Mr. Rear stated was why Mr. Spidalieri could vote no and asked that the item be read.*

COMMISSIONERS' OFFICE – RE-APPOINT RAYMOND RUNDELLI – GEAUGA COUNTY  
PUBLIC LIBRARY BOARD

*Motion: by Commissioner Samide, seconded by Commissioner Rear to re-appoint Raymond Rundelli to the Geauga County Public Library Board for the term ending June 30, 2021.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>No</i>

LIBRARY BOARD

*Director Deborah O'Connor stated that the response to the anonymous allegations was mailed to each of them via mail and that this response was done by members of the Library Board. Ms. O'Connor stated that when they have a vacancy on the library board they advertise for it, interview people and share information. Ms. O'Connor continued by explaining that the response to the document was mailed to them and that it answered all of the questions. Ms. O'Connor stated that she did not like the tone of the conversation that automatically that the library is doing something wrong because allegations were made, adding that this is disagreement about how the library board should be run and what should be done for the public. Ms. O'Connor addressed several items in the document with explanations and noted that the Prosecutor had approved the expenditures referenced in the document. Ms. O'Connor expressed that they could continue to go over those items or come back and have another discussion at a meeting in public regarding those issues. The library board is not trying to hide anything, everything that you need to review is there. Ms. O'Connor stated that she was unhappy with coming to meetings and finding out that the item had been pulled for the appointment. Mr. Rear asked if the library board's process for vetting members could be shared. There was discussion about trying to get the Board more involved in the appointments to the Library Board.*

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COMMISSIONERS' OFFICE – RESOLUTION ESTABLISHING THE LOCATION AND TIME OF AUGUST 28, 2014 REGULAR MEETING – TO BE HELD AT GREAT GEAUGA COUNTY FAIR TO BEGIN AT 10:00 A.M.

*Commissioners' Clerk Christine Blair noted that this would normally be the evening meeting, but that due to the fair it will be held at 10:00 a.m. instead.*

*Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute Resolution #14-124 Establishing the location and time of the August 28, 2014 regular meeting of the Board of County Commissioners be held at the Great Geauga County Fair and begin at 10:00 a.m.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: July 22, 2014*

*Resolution: 14-124*

**RESOLUTION ESTABLISHING THE LOCATION AND TIME OF THE AUGUST 28, 2014  
REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS  
BE HELD AT THE GREAT GEAUGA COUNTY FAIR**

*WHEREAS, The Geauga County Board of Commissioners would like to recognize the Great Geauga County Fair, as Ohio's Oldest County Fair; and*

*WHEREAS, it is the intent of the Board to increase public awareness and access to the meetings of the Board of Commissioners;*

*NOW, THEREFORE, BE IT RESOLVED, that the Board hereby establishes the location of the Thursday, August 28, 2014 meeting of the Geauga County Board of Commissioners be held at the Great Geauga County Fair, located at 14373 North Cheshire Street, Burton, at the site of the Junior Fair Four-H stage and will begin at 10:00 a.m.*

*BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.*

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**ACKNOWLEDGEMENTS**

- a) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of June, 2014, pursuant to ORC 135.35(L).*
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the inmate meals for the month ending June, 2014.*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

*Thu., 7/24 The Commissioners' will hold regular session beginning at 6:30 p.m. in Building #8 and will include a discussion regarding Gas Tax with the Ohio Department of Transportation (ODOT) and the Northeast Ohio Areawide Coordinating Agency (NOACA).*

*Tue., 7/29 The Commissioners' will hold regular session.*

*Tue., 8/5 The Commissioners' will hold regular session which will include a Public Hearing at 10:20 a.m. regarding the Proposed Amendment to the Standard Specifications and Procedures for the Design and Construction of Subdivision Roads in Geauga County.*

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*Wed., 8/6 Preventing Employment Claims Before They Occur (Training), 2:00 p.m. 470 Center St. Building #8*

*Fri., 8/8 NOACA – External Affairs, 8:30 a.m.; Policy, 9:30 a.m.; and Planning and Programming 11:00 a.m., Cleveland*

*Tue., 8/12 The Commissioners' will hold regular session.*

*Tue., 8/12 Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*

*Thu., 8/14 The Commissioners' will hold regular session.*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 10:56 A.M.***

*Geauga County Board of Commissioners*

\_\_\_\_\_  
*Ralph Spidalieri*

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*Blake A. Rear*

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*Mary E. Samide*

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*Christine Blair, Commissioners' Clerk*

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