

**Commissioners' Journal**  
**July 19, 2016**

*The Geauga County Board of Commissioners met in session on July 19, 2016 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Walter M. Claypool opened the meeting at 9:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*\*Commissioner Spidalieri was absent from today's meeting.*

**FINANCIALS**

*County Administrator David Lair reported on financials from July 13, 2016, Resolution #16-098, which included a correction of Appropriation transfer 2016-00002230, as this original item was entered incorrectly in the system and was reversed with 2016-00002270 and re-entered correctly as 2016-00002271, as approved by the County Administrator pursuant to the motion approved January 5, 2016 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2016, as authorized by O.R.C. 305.30.*

**COMMISSIONERS OFFICE- COUNTY ADMINISTRATOR'S REPORT**

*Mr. Lair reported on the items approved July 18, 2016 by the County Administrator, included for the Office of Community and Economic Development the acceptance of the resignation of Donna Weber, Administrative Secretary to be effective July 22, 2016, granted permission to advertise for the position of Administrative Secretary to be posted until filled; and for Transit the Ohio Motor Fuel Tax Refund Claim for Transit buses for the period April through June, 2016 in the amount of \$3,004.29; authorized by Resolution #16-097 under the direction and supervision of the County Commissioners that was amended and approved July 12, 2016 pursuant to O.R.C. 305.30.*

**MEETING MINUTES**

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of June 28, 2016.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent*</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of July 7, 2016.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget and Finance Administrator II Anne Rasic explained the financials for today as including a Supplemental Appropriation for Common Pleas SMART Grant fund in the amount of \$5,000.00; a Supplemental Appropriation for Water Resources in the amount of \$78,000.00 for various account; Cash transfer from Job and Family Services children's services to public assistance for SFY 2016 child welfare administrative expenses; Travel requests for the Commissioners' Office and Job and Family Services; a Contract with Raftelis Financial Consultants in the amount of \$50,440.00 for rate study and evaluation for the Department of Water Resources county sewer improvements fund; payments to Schraff and King for third quarter legal services for the Department on Aging in the amount of \$23,176.02; payment to Ohio State University for the third quarter for the OSU Extension in the amount of \$68,566.25; payment to Ronyak Paving for asphalt resurfacing for the County Engineer's Office in the amount of \$421,725.65; payment to Industrial Services Sealing for sealcoating the Board of Developmental Disabilities in the amount of \$11,463.00; payment to Philip Miller for concrete*

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work the Maintenance department in the amount of \$30,333.00; and a payment to Precise Boring of Ohio for the Troy Oaks Force Main project for the Department of Water Resources in the amount of \$123,717.32.

*Motion:* by Commissioner Rear, seconded by Commissioner Claypool to approve and execute Resolution #16-099 itemizing the financials for the meeting of July 19, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – JOB CERTIFICATION SUMMARY – SHEOGA HARDWOOD FLOORING – REVOLVING LOAN FUND LOAN

Program Administrator Joni Stusek stated that Sheoga Hardwood has created the required number of jobs as a requirement for their revolving loan fund loan. Ms. Stusek stated that they are required to create them within two years, and they have fulfilled that with 23 new jobs.

*Motion:* by Commissioner Rear, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Office of Housing and Community Partnerships Ohio Small Cities Community Development Block Grant Program Job Certification Summary for Sheoga Hardwood Flooring, as they have fulfilled the job creation portion of their Revolving Loan Fund loan.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DOG WARDEN – TEMPORARY REDUCTION IN ADOPTION FEES – CLEAR THE SHELTER DAY

Dog Warden Matt Granito explained that they have partnered with Channel 3 and on Saturday, July 23 they are holding a Clear the Shelter event and ask that they reduce or eliminate the adoption fee. Mr. Granito stated that he was asking to reduce the fees from \$105.00 and \$115.00 plus license fee down to \$25.00 including the license just for the event. There was discussion in regards to the number of dogs currently being housed at the shelter, what the costs are associated with them, and that the coverage from Channel 3 will give good exposure for the shelter.

*Motion:* by Commissioner Rear, seconded by Commissioner Claypool to approve a temporary reduction in Adoption Fees for Dogs (\$105.00) and Puppies (\$115.00) to \$25.00 including license in conjunction with "Clear the Shelter" Day sponsored by Channel 3 on Saturday, July 23, 2016 from 10:00 a.m. until 3:00 p.m.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1 FINAL – DECREASE CONTRACT – RONYAK PAVING, INCORPORATED – RESURFACE OF CHARDON WINDSOR ROAD

Deputy Engineer Nick Gorris asked the Board to approve the adjusted change order for the resurfacing of Chardon Windsor Road, noting the cost of the decrease of around \$9,000.00 was mainly due to quantities.

*Motion:* by Commissioner Rear, seconded by Commissioner Claypool to approve and execute Change Order #1 Final, decreasing the Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Chardon Windsor Road (CH 13, Sections I-J) in Huntsburg Township, in the amount of \$9,384.90.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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COUNTY ENGINEER'S OFFICE – EQUIPMENT CONTRACT AND SALES AGREEMENT – OHIO CAT – SALT CONVEYOR

Administrator Frank Antenucci thanked the Board for their support. Mr. Antenucci asked that the Board approve the contract with Ohio CAT as the final step in this process. Commissioner Rear inquired about the time frame for receiving the conveyor to which Mr. Antenucci estimated to be around October.

*Motion:* by Commissioner Rear, seconded by Commissioner Claypool to approve and execute the Equipment Contract with Ohio CAT for one (1) Current Model Salt Conveyor capable of stacking snow and ice material at least thirty-five feet high in the amount of \$128,550.00, and further authorize the President of the Board to execute the Equipment Sales Agreement.

<i>Roll Call Vote:</i>	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

SHERIFF'S OFFICE – OFFICE OF CRIMINAL JUSTICE - EQUIPMENT INVENTORY REPORT – JAG LE GRANT (#2015-JG-LLE-5108)

Chief Deputy Scott Hildenbrand explained that they have been working to getting all the MDT's replaced, and this is an equipment report for the grant through the Office of Criminal Justice. Deputy Hildenbrand noted that this report is a requirement for reimbursement on the grant.

*Motion:* by Commissioner Rear, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Office of Criminal Justice Services JAG LE Grant (#2015-JG-LLE-5108) Equipment Inventory Report for MDT replacements to receive reimbursement and complete grant requirements. This grant is for the period February 1, 2016 thru August 31, 2016.

<i>Roll Call Vote:</i>	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

DEPARTMENT OF WATER RESOURCES – CHANGE ORDER #3 FINAL – DECREASE CONTRACT A – ENVIROCOM CONSTRUCTION, INCORPORATED – THOMPSON TOWNSHIP SEWER PROJECT

Director Gerard Morgan explained that this is a reduction to the contract for the Thompson Township Sewer project as it relates to the contractor's trespass issue that was paid out in the form of a settlement with the property owner in the amount of \$40,000.00.

*Motion:* by Commissioner Rear, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute Change Order #3 Final, decreasing Contract A with EnviroCom Construction, Incorporated for the Thompson Township Sewer Project in the amount of \$40,000.00.

<i>Roll Call Vote:</i>	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

DEPARTMENT OF WATER RESOURCES - OHIO WATER DEVELOPMENT AUTHORITY TERM SHEET SCHEDULE I – RUSSELL PARK WASTEWATER TREATMENT PLANT UPGRADES – TROY OAKS WASTEWATER TREATMENT PLANT CONVERSION

Mr. Morgan stated that these schedule sheets are the for the loans through OWDA to cover the cost of the projects for the Russell Park Wastewater Treatment Plant upgrade and the Troy Oaks Wastewater Treatment Plant conversion.

*Motion:* by Commissioner Rear, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Ohio Water Development Authority (OWDA) Term Sheet Schedule I as it relates to the loan for the construction of the Russell Park Wastewater Treatment Plant upgrades in the amount of \$1,699,829.00.

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*Roll Call Vote:*            *Commissioner Rear*            *Aye*  
                                  *Commissioner Spidalieri*        *Absent*  
                                  *Commissioner Claypool*        *Aye*

*Motion:*            *by Commissioner Rear, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Ohio Water Development Authority (OWDA) Term Sheet Schedule I as it relates to the loan for the construction of the Troy Oaks Wastewater Treatment Plant Conversion in the amount of \$699,440.00.*

*Roll Call Vote:*            *Commissioner Rear*            *Aye*  
                                  *Commissioner Spidalieri*        *Absent*  
                                  *Commissioner Claypool*        *Aye*

*DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT MAINTENANCE FORM #1 – INCREASE CONTRACT – C.U.E. EXCAVATING CONTRACTORS, LLC – 6826 MADISON ROAD*

*Mr. Morgan asked to increase an annual contract with CUE for \$7,500.00 to complete work on a property in Thompson that needs to include a buffer tank in order to complete the tie in to the system.*

*Motion:*            *by Commissioner Rear, seconded by Commissioner Claypool to approve and execute service Contract Maintenance Form #1 increasing the contract with CUE Excavating Contractors LLC to perform additional excavation at 6826 Madison Road in the amount of \$7,500.00.*

*Roll Call Vote:*            *Commissioner Rear*            *Aye*  
                                  *Commissioner Spidalieri*        *Absent*  
                                  *Commissioner Claypool*        *Aye*

*DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT MAINTENANCE FORM #1 – INCREASE CONTRACT – YARNELL TREE COMPANY, INCORPORATED – TREE CLEARING AT RUSSELL PARK WASTEWATER TREATMENT PLANT*

*Mr. Morgan explained that this increase for \$4,500.00 is an increase to annual service contract to complete tree clearing at the Russell Park treatment plant in order to do electrical work for the upgrades at the plant.*

*Motion:*            *by Commissioner Rear, seconded by Commissioner Claypool to approve and execute service Contract Maintenance Form #1 increasing the contract with Yarnell Tree Company, Incorporated to perform additional tree clearing services at the Russell Park Wastewater Treatment Plant in the amount of \$4,500.00.*

*Roll Call Vote:*            *Commissioner Rear*            *Aye*  
                                  *Commissioner Spidalieri*        *Absent*  
                                  *Commissioner Claypool*        *Aye*

*DEPARTMENT OF WATER RESOURCES – CONTRACT – JACK GIBSON CONSTRUCTION COMPANY – RUSSELL PARK WASTEWATER TREATMENT PLANT UPGRADES*

*Mr. Morgan asked the Board to execute the contract with Jack Gibson Construction for the upgrades to the Russell Park Wastewater Treatment Plant.*

*Motion:*            *by Commissioner Rear, seconded by Commissioner Claypool to approve and execute the Contract with Jack Gibson Construction Company, for the Russell Park Wastewater Treatment Plant Upgrades project in the amount of \$1,543,900.00. The Bid Bond shall be held to serve as the Performance Bond for this project.*

*Roll Call Vote:*            *Commissioner Rear*            *Aye*  
                                  *Commissioner Spidalieri*        *Absent*  
                                  *Commissioner Claypool*        *Aye*

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DISCUSSION – MEDICAL MARIJUANA

Commissioner Rear brought up a concern over changes coming in the State law regarding medical marijuana that come into effect in September. Discussion took place over the concern in making sure our policy is being worked on to make sure the County will remain protected.

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

Motion: by Commissioner Rear, seconded by Commissioner Claypool to move into Executive Session for the purpose of discussing the discipline of a public employee at the County Home.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

The Board went into executive session at 9:40 a.m. with Mr. Lair, Director of Administrative Services Linda Burhenne, Director Karen DeCola and Assistant Prosecutor Laura LaChapelle. The Board returned at 10:02 a.m. and as a result the following action was taken:

Motion: by Commissioner Rear, seconded by Commissioner Claypool to accept the disciplinary recommendation of the hearing officer, Lt. Gary Gribbons, to remove from administrative leave and to terminate Wendy Hallstrom, Senior Cook at the County Home effective immediately for violation of Geauga County Personnel Policy and Procedure Manual Section 3, page 3.2 and 3.3, and further approve and execute the Order of Removal, Reduction, Suspension, Involuntary Disability Separation form per O.R.C. 124.34 for the termination.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending July 6, 2016 as required by O.R.C. 955.12.
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the prisoner transport for the month ending June, 2016 as required by O.R.C. 325.07.
- c) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of June, 2016, pursuant to ORC 135.35(L).
- d) Annual Stewardship visit to the Mayer East Conservation Easement Property

OTHER

The Board reviewed upcoming events.

MEETINGS

- Tue., 7/26 The Commissioners will hold regular session at 9:00 a.m.
- Thu., 7/28 Geauga Trumbull Solid Waste Management District Board of Directors Meeting, 1:30 p.m. Warren
- Thu., 7/28 **The Commissioners meeting scheduled for 6:30 p.m. has been cancelled.**
- Tue., 8/2 The Commissioners will hold regular session at 9:00 a.m.
- Wed., 8/3 NOC COG meeting, Building #8, 1:30 p.m.
- Mon., 8/8 Board of Revision, 9:00 a.m. Auditor's Office
- Tue., 8/9 The Commissioners will hold regular session at 9:00 a.m.

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- Tue., 8/9 Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*
- Fri., 8/12 NOACA Finance and Audit 8:30 a.m. Governance 10:00 a.m., Executive 11:30 a.m., Cleveland*
- Mon., 8/15 Family First Council, 2:00 p.m. Mental Health Offices*
- Tue., 8/16 The Commissioners will hold regular session at 9:00 a.m.*
- Wed., 8/17 Perry Nuclear Power Plant Practice Drill*
- Mon., 8/22 Board of Revision, 9:00 a.m. Auditor's Office*
- Tue., 8/23 The Commissioners will hold regular session at 9:00 a.m.*
- Tue., 8/30 The Commissioners will hold regular session at 9:00 a.m.*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to adjourn the meeting at 10:06 a.m.*

*Geauga County Board of Commissioners*

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*Walter M. Claypool*

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*Ralph Spidalieri*

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*Blake A. Rear*

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*Christine Blair, Commissioners' Clerk*

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