

Commissioners' Journal
January 24, 2017

The Geauga County Board of Commissioners met in session on January 24, 2017 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 9:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

THOUGHTS AND PRAYERS - CLEVELAND POLICE OFFICER

Commissioner Spidalieri asked that everyone keep the family of the Cleveland Police Officer who had been killed this morning in an accident.

APPROVE FINANCIALS

Budget and Finance Administrator II Anne Rasic explained the financials for today as including an Appropriation transfer from the General Fund Contingency to Maintenance for an equipment purchase (zero turn mowers from Water Resources); Cash transfers out of the General Fund for the 4th Quarter 2016 Gas Well Allotment proceeds and 4th Quarter 2016 interest; Cash transfer out of the General Fund for the local match on the Sheriff's VOCA grant; Travel requests for the Commissioners' Office, the Common Pleas Court, Community Development, Job and Family Services and the Department of Water Resources; Payments to Integrity Appraisal for the 2017 revaluation project for the Auditor's Office totaling the amount of \$26,685.00; a payment Trumbull County Treasurer's Office in the amount of \$36,731.08 for the pro rata share of 2016 Court of Appeals expenses; and a payment to the Portage Geauga Juvenile Detention Center in the amount of \$191,923.25 for the 1st Quarter 2017.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #17-013 itemizing the financials for the meeting of January 24, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

SOIL AND WATER CONSERVATION DISTRICT – INFORMATION REGARDING THE CLEAN OHIO FUND – LOCAL AGRICULTURAL EASEMENT PURCHASE PROGRAM

Soil and Water Conservation District Director / Engineer Carmella Shale explained that the Board of Commissioners had applied to be a local sponsor of the program and that through an MOU with Soil and Water they would work with Planning to ensure compliance on any easement that may be approved through the program. Ms. Shale briefly explained how the program will work, indicating the funds approved for Geauga County were just over \$161,000.00 and that some interest has been received. Ms. Shale stated that there is a cap of \$2,000.00 per acre and it must be a minimum of forty (40) acres, and if multiple parcels they must be done under one application per owner and that the parcels needed to be contiguous. Ms. Shale also noted that any costs associated with the processing of the application would be deducted from the amount being received by the homeowner.

It was stated that any resident expressing interest needed to submit an application to their office by Friday, February 17, 2017, in order for documentation and site surveys to be completed prior to the submission deadlines in April and May. The application competition is within the local applicants that have applied. Once a project is selected, additional legal paperwork must be completed.

It was noted that currently there are two easements in the County that are held by a local sponsor and several others held by Western Reserve Land Conservancy.

Applications received will be forwarded to the Board for review, and then depending on the number received priority can be determined by a point system for purchase amount.

Commissioners' Journal
January 24, 2017

SHERIFF'S OFFICE – AUTHORIZATION AND APPLICATION FOR USE OF COUNTY CREDIT CARD

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Application for Authorization to Permit the Use of County Credit Cards form (form – O.R.C. 301.27) for a Visa issued by First National Bank in the maximum amount of \$2,000.00 per month per card (6 cards total) for Scott A. Hildenbrand, Thomas J. Rowan, Gary M. Gribbons, Brandon M. Reed, Kathy A. Rose, John Hiscox, Jr., Christine Kennedy, Nancy Farrow, Mitchell Kelly, James Falb, James Bartlett, and Ted Sloan.

<i>Roll Call Vote:</i>	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

BOARD OF ELECTIONS - MEMORANDUM OF UNDERSTANDING WITH OHIO DEPARTMENT OF ADMINISTRATIVE SERVICES AND BOARD OF ELECTIONS FOR REIMBURSEMENT OF THE PURCHASE OF ELECTRONIC POLLBOOKS

Directory Deborah Reiter and Dorothy Stange came and explained that this has been being worked on for several years, that the Commissioners had approved the funds in 2016 budget for the electronic pollbooks and that 85% will be reimbursed through Ohio DAS. The Board of Elections Board made the decision to go with KNOWINK and placed the order in December, and while we have a little time to complete the MOU, we choose to move forward and not wait. There was brief discussion regarding what these will be replacing, which it was noted the old sign in book will now be done through these electronic pollbooks. These do not have anything to do with the voting equipment, that will be coming in the future. Commissioner Claypool expressed his concern and his own opinion regarding the electronic pollbooks and the possibility of hacking. Commissioner Lennon inquired about paper and pen for ballots going away, to which it was noted that this county will probably never move away from that, but will move to a new scanning system for the ballots.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Memorandum of Understanding between the Ohio Department of Administrative Services, the Geauga Board of Elections and the Geauga County Commissioners regarding the reimbursement of funds for the purchase of electronic pollbooks as provided by Section 207.63 of Amended Substitute House Bill 64, the State Operating Budget.

<i>Roll Call Vote:</i>	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

DEPARTMENT ON AGING – WESTERN RESERVE AREA AGENCY ON AGING CONTRACT – OLDER AMERICANS ACT / SENIOR COMMUNITY SERVICES

Director Jessica Boalt explained the contract between the Department and Western Reserve Area Agency on Aging, noting that an RFP was done in 2015 and for each year of the two year period a new contract is executed. Ms. Boalt noted that this year includes a reduction of 2.5% in funds. Ms. Boalt stated that the contract is split into two categories and each program has their own requirements for the agreement.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Western Reserve Area Agency on Aging Contract with Geauga County Board of Commissioners for the Geauga County Department on Aging for the Older Americans Act / Senior Community Services for the period January 1, 2017 through December 31, 2017 in the amount of \$250,540.46.

<i>Roll Call Vote:</i>	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

Commissioners' Journal
January 24, 2017

DEPARTMENT ON AGING – ACCEPT PERFORMANCE BOND – RELEASE BID BOND – PAIGE FOOD SERVICES, INCORPORATED – ELDERLY NUTRITION PROGRAM

Ms. Boalt stated that we had finally received the Performance Bond from Paige Food Services for the Elderly Nutrition Program.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to accept the Performance Bond from Paige Food Services, Incorporated for the Elderly Nutrition Program Preparation and Delivery of Catered Meals according to federal guidelines, and further release the bid bond.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – SATISFACTIONS OF MORTGAGE – CRAIG ALLEN AND MARIANNE B. PUTNEY

Program Administrator Joni Stusek stated that this client had been eligible under the 99 CHIP grant for assistance and has paid back the mortgage loans.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute a Satisfaction of Mortgage for Craig Allen and Marianne B. Putney for property located at 497 Myra Drive, Chardon, under Grant #B-C-99-026-2, as the mortgage in the original amount of \$6,396.00 has been satisfied and the mortgage is no longer necessary to secure the County's interests.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute a Satisfaction of Mortgage for Craig Allen and Marianne B. Putney for property located at 497 Myra Drive, Chardon, under Grant #B-C-99-026-1, as the mortgage in the original amount of \$6,800.00 has been satisfied and the mortgage is no longer necessary to secure the County's interests.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY HOME – APPROVE UNPAID MEDICAL LEAVE OF ABSENCE – ARLENE BALL – PART-TIME COOK

County Administrator David Lair stated that Ms. Ball does not have enough sick time and needs to be off, so this is just granting the time off unpaid.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve an unpaid medical leave of absence for Arlene Ball, Part-time Cook, effective January 10, 2017 through March 27, 2017, or upon return to work, pursuant to the Geauga County Personnel Policy Section 6, other Leaves of Absence. This will extend her probationary period by the number of days absent.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF EMERGENCY SERVICES – ACCEPT RESIGNATION OF DALE WEDGE, DIRECTOR OF EMERGENCY SERVICES

Deputy Director Roger Peterson apologized for Mr. Wedge being absent, as he was under the weather. Originally the motion was stated as a Retirement, however this is just a resignation.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to accept the Resignation of Dale B. Wedge, Director of the Department of Emergency Services to be effective April 22, 2017.

Commissioners' Journal
January 24, 2017

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

DEPARTMENT OF EMERGENCY SERVICES – APPOINT ROGER PETERSON, DIRECTOR OF EMERGENCY SERVICES

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to appoint Roger Peterson to the position of Director, Department of Emergency Services to be effective April 23, 2017 at the rate of \$26.90 per hour (Grade 15E, Step 1).*

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

Mr. Spidalieri explained that Mr. Peterson was hired several years ago with the plan of him moving into the position when Mr. Wedge decided to retire.

DEPARTMENT OF JOB AND FAMILY SERVICES – APPOINT MEMBERS TO FAMILY SERVICES PLANNING COMMISSION

Director Craig Swenson asked the Board to appoint four new members to the Family Services Planning Committee; noting that they are leaders in the community and work with the population that they would be working with. Mr. Swenson noted that this committee meets four times a year.

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to appoint the following members to the Family Services Planning Committee for a one year term ending December 31, 2017:*

Jennifer Felker Susan Stocker Jenn Bartone Andrea Pollock

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

COMMISSIONERS' OFFICE – ADDENDUM TO MANCAN CREDIT AND SERVICE FORM

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Addendum to the Mancan Credit and Service Form to include an additional labor category.*

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

COMMISSIONERS' OFFICE – CORRECTION TO MOTION LANGUAGE – WATER RESOURCES SERVICE CONTRACT AGREEMENTS

It was noted that these are to just correct language from the previous meeting, as the motions were incorrect when approved the first time.

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to amend (correction) the motion from January 19, 2017 to read: approve and execute the service Contract Agreement with North Shore Pump and Equipment Company to perform pump maintenance within the department the Year 2017 in an amount not to exceed \$5,000.00.*

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Claypool *Aye*
 Commissioner Spidalieri *Aye*

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to amend (correction) the motion from January 19, 2017 to read: approve and execute the service Contract Agreement with Auburn Heating, Plumbing and Air Conditioning to perform HVAC services as needed at various locations within the*

Commissioners' Journal
January 24, 2017

department for three years, 2017, 2018 and 2019 in an amount not to exceed \$15,000.00 (\$5,000.00 per year).

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – EXECUTIVE SESSION – DISCIPLINE OF PUBLIC EMPLOYEE AT DEPARTMENT OF JOB AND FAMILY SERVICES

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to move into Executive Session for the purpose of discussing the discipline of a public employee at the Department of Job and Family Services.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Commissioner Spidalieri noted that County Administrator David Lair, Director of Administrative Services Linda Burhenne, Director Craig Swenson and Melissa Osbourne would be joining them in executive session. The Board went in at 9:38 a.m. and returned at 9:52 a.m. and took the following action:

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to accept the disciplinary recommendation of the Director of Job and Family Services, as contained in the "Notice to Employee of Proposed Discipline" dated January 10, 2017, to suspend Michele Brentar, Eligibility Specialist II for two working days (sixteen hours) for violation of Section 3 of the Geauga County Job and Family Services Personnel Policy and Procedure Manual. Michele Brentar is required to report to work to serve the suspension with pay pursuant to O.R.C. 124.34. The disciplinary action shall be recorded in the employee's personnel file in the same manner as other disciplinary actions and has the same effect as a suspension without pay for the purpose of recording disciplinary actions.*

And further approve and authorize the Board to execute the Order of Removal, Reduction, Suspension, Involuntary Disciplinary Separation form per O.R.C. 124.34 for two working days (sixteen hours).

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – EXECUTIVE SESSION

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to move into Executive Session for the purpose of discussing ongoing collective bargaining negotiations.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Mr. Spidalieri noted that Mr. Lair, Ms. Burhenne and Director Gerard Morgan would be joining them in executive session. The Board went in at 9:55 a.m. and returned at 10:40 a.m. with no action taken.

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to move into Executive Session for the purpose of discussing the employment of a public employee in the Commissioner's Office.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Commissioners' Journal
January 24, 2017

Mr. Spidalieri noted that Mr. Lair, Ms. Burhenne and the three applicants would be joining the Board in executive session. The Board went in at 10:42 a.m. and returned at 1:38 p.m. with no action taken.

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending January 11, 2017 as required by O.R.C. 955.12.

OTHER

The Board reviewed upcoming events.

MEETINGS

- Tue., 1/24 Investment Advisory Board, 8:45 a.m. Chambers
- Tue., 1/24 Geauga County Airport Authority, Board of Directors Special Meeting, 6:00 p.m. Pilots Lounge
- Fri., 1/27 NOACA Board of Directors meeting, 9:00 a.m. Cleveland
- Tue., 1/31 The Commissioners will hold regular session at 9:00 a.m.
- 2/5 -2/7 Some of the Commissioners will attend the CCAO New Member Training, Columbus
- Thu., 2/9 The Commissioners will hold regular session at 9:00 a.m.
- Tue., 2/14 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon
- Tue., 2/14 The Commissioners will hold regular session at 9:00 a.m.
- Fri., 2/17 Leadership Geauga Government Day
- Mon., 2/20 **County offices will be closed for general business due to the President's Day holiday. Twenty-four hour operations will continue to operate as usual.**
- Thu., 2/23 The Commissioners will hold regular session at 9:00 a.m.
- Mon., 2/27 Family First Council, 1:30 p.m. at Mental Health Offices
- Tue., 2/28 The Commissioners will hold regular session at 9:00 a.m.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to adjourn the meeting at 1:38 p.m.

Gauga County Board of Commissioners

Ralph Spidalieri

Walter M. Claypool

Timothy C. Lennon

Christine Blair, Commissioners' Clerk

Commissioners' Journal
January 24, 2017

THIS PAGE INTENTIONALLY LEFT BLANK