

Commissioners' Journal
January 3, 2019

The Geauga County Board of Commissioners met in session on January 3, 2019 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 9:05 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Spidalieri welcomed in coming new Commissioner Jim Dvorak and noted that today is County Administrator David Lair's last meeting.

COMMISSIONERS' OFFICE – APPROVE ENCUMBRANCES – JANUARY 2019

Budget and Finance Manager Adrian Gorton explained that encumbrances aren't approved until today but approval is effective January 1st so there is no break in the time we pay bills, and that any expenses incurred between the first and the third can be paid.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve the encumbrances to be considered by the Board of Commissioners at their first meeting in January 2019 to be effective January 1, 2019.

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| <i>Roll Call Vote:</i> | <i>Commissioner Dvorak</i> | <i>Aye</i> |
| | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |

DEPARTMENT ON AGING – CONTRACT AGREEMENT – PAIGE FOOD SERVICES, INCORPORATED – ELDERLY NUTRITION PROGRAM, PREPARATION AND DELIVERY OF CATERED MEALS TO GEAUGA RESIDENTS AGE 60 AND OVER – ACCEPT PERFORMANCE BOND – RELEASE BID BOND

Director Jessica Boalt explained that this project was bid in October, and that again it is with Paige Food Services, which was the same vendor as the last two years. Ms. Boalt also asked the Board to accept the Performance Bond for the contract period and release the bid bond.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute the Contract Agreement with Paige Food Services, Incorporated for the Elderly Nutrition Program, Preparation and Delivery of Catered Meals to Geauga County residents Age 60 and over for the period January 1, 2019 through December 31, 2020 in the total contract amount of \$953,980.00 (\$4.23 per congregate, \$4.55 per home delivered meal, \$4.20 per frozen/ holiday meal and \$5.45 per therapeutic meal).

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| <i>Roll Call Vote:</i> | <i>Commissioner Dvorak</i> | <i>Aye</i> |
| | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to accept the Performance Bond for Paige Food Services, Incorporated for the Elderly Nutrition Program, Preparation and Delivery of Catered Meals and further release the Bid Bond.

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| <i>Roll Call Vote:</i> | <i>Commissioner Dvorak</i> | <i>Aye</i> |
| | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |

DEPARTMENT ON AGING – TRANSPORTATION SERVICES AGREEMENT – GEAUGA TRANSIT

Ms. Boalt explained that they contract with Transit for services to the senior center and adult day care programs, but annually check the mileage rates. It was noted that the Prosecutor's Office authorized Mr. Lair as County Administrator to execute the contract on behalf of Transit.

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Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the Transportation Services Agreement between Geauga County Transit and the County Department on Aging to provide transportation for Geauga Seniors Age 60 and over, to our senior centers and Adult Day Service programs for the period January 1, 2019 through December 31, 2019 in the amount of \$2.92 per mile for transportation services and \$2.92 per mile for outings to be billed bi-monthly.

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| <i>Roll Call Vote:</i> | <i>Commissioner Dvorak</i> | <i>Aye</i> |
| | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |

DEPARTMENT ON AGING – AGREEMENT FOR SERVICES – VILLAGE OF MIDDLEFIELD – SENIOR CENTER – 2 YEAR LEASE

Ms. Boalt asked the Board to execute the lease with the Village of Middlefield for the lease for the senior center, noting that this is for a two year term at \$8,750.00 per year.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute the Agreement for Services between the Geauga County Board of Commissioners, Geauga County Department on Aging and the Village of Middlefield for the Middlefield Village Senior Center for a two year term, January 1, 2019 through December 31, 2020 in the amount of \$17,500.00 (\$8,750.00).

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| <i>Roll Call Vote:</i> | <i>Commissioner Dvorak</i> | <i>Aye</i> |
| | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |

SHERIFF'S OFFICE – PURCHASED SERVICES AGREEMENT – UNIVERSITY HOSPITALS HEALTH SYSTEM, INCORPORATED

Sheriff Scott Hildenbrand explained that the current Jail Doctor is an employee and is looking at either retiring or for an increase in pay. Sheriff Hildenbrand asked the Board to execute an agreement with University Hospitals as by law they need to keep a physician but can also utilize the Physician's Assistants when the medical needs require more than the nurses on staff.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the Purchased Services Agreement between the Geauga County Board of Commissioners and University Hospitals Health System, Incorporated to provide Physician Services to the Inmates at the Geauga County Safety Center for the period of one year beginning January 1, 2019 in an amount not to exceed \$30,000.00.

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| <i>Roll Call Vote:</i> | <i>Commissioner Dvorak</i> | <i>Aye</i> |
| | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including Contracts and Purchase Orders for various departments for the New Year 2019; and Travel requests for the Clerk of Courts, Job and Family Services and the Commissioner's Office.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute Resolution #19-001 itemizing the financials for the meeting of January 3, 2019.

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| <i>Roll Call Vote:</i> | <i>Commissioner Dvorak</i> | <i>Aye</i> |
| | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |

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COUNTY ENGINEER'S OFFICE – RESOLUTION AUTHORIZING COUNTY ENGINEER TO UNDERTAKE PROJECTS USING FORCE ACCOUNT IN CERTAIN CASES FOR YEAR 2019

Deputy Engineer Nick Gorris asked the Board to execute the Resolution to authorize the Engineer to undertake projects by force account, this allows them to do work if it falls within limits or in an emergency.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute Resolution #19-002 Authorizing the County Engineer to Undertake Projects using Force Account in Certain Cases for Year 2019.

Board of County Commissioners, Geauga County, Ohio

Date: January 3, 2019

Resolution: 19 – 002

RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO UNDERTAKE PROJECTS USING FORCE ACCOUNT IN CERTAIN CASES FOR YEAR 2019

WHEREAS, the Board of County Commissioners of Geauga County desires to allow the Geauga County Engineer to improve, repair and maintain county highways and improve, repair and reconstruct county bridge projects in the most efficient and cost effective manner; and,

WHEREAS, the County Engineer may, when authorized by the Board of County Commissioners and not required by law to use competitive bidding, employ such laborers and vehicles, use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement, maintenance, or repair of roads by force account; and

WHEREAS, the County Engineer may, when authorized by the Board of County Commissioners and not required by law to use competitive bidding, employ such laborers and vehicles, use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement, maintenance, or repair of bridges and culverts by force account.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Geauga County does hereby authorize the Geauga County Engineer to proceed with the construction or reconstruction, including widening and resurfacing, of roads by force account. In determining whether he may undertake road construction work by force account, when not required by section 5543.19 or other law to use competitive bidding, the Geauga County Engineer shall first cause to be made an estimate of the cost of such work using the force account project assessment form developed by the auditor of state under section 117.16 of the Revised Code. When the total estimated cost of the work exceeds thirty thousand dollars per mile, the county commissioners shall invite and receive competitive bids for furnishing all the labor, materials, and equipment necessary to complete the work in accordance with sections 307.86 to 307.92 of the Revised Code.

BE IT FURTHER RESOLVED that the Board of Commissioners of Geauga County does hereby authorize the Geauga County Engineer to proceed with the construction, reconstruction, improvement, maintenance, or repair of bridges or culverts by force account. In determining whether he may undertake bridge work by force account when not required by section 5543.19 or other law to use competitive bidding, the Geauga County Engineer shall first cause to be made an estimate of the cost of such work using the force account project assessment form. When the total estimated cost of the work exceeds one hundred thousand dollars, the Board of County Commissioners shall invite and receive competitive bids for furnishing all the labor, materials, and equipment necessary to complete the work, in accordance with sections 307.86 to 307.92 of the Revised Code. The County Engineer shall obtain the approval required by section 5543.02 of the Revised Code.

BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners of Geauga County is hereby instructed to transmit a certified copy of this resolution to the Geauga County Engineer.

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| Roll Call Vote: | Commissioner Dvorak | Aye |
| | Commissioner Lennon | Aye |
| | Commissioner Spidalieri | Aye |

COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1 FINAL – DECREASE CONTRACT – KARVO COMPANIES, INCORPORATED – RESURFACING OF CLARIDON TROY ROAD – BURTON TOWNSHIP

Mr. Gorris asked the Board to execute the final change order with Karvo Companies for the resurfacing of Claridon Troy Road that is a decrease of about \$22,000.00.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute Change Order #1 Final, decreasing the Contract with Karvo Companies, Incorporated for the Asphalt Resurfacing of Claridon Troy Road (CH 3, Sections A-C) in Burton Township in the amount of \$21,965.62.

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| Roll Call Vote: | Commissioner Dvorak | Aye |
| | Commissioner Lennon | Aye |
| | Commissioner Spidalieri | Aye |

DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – CHANGE ORDER #2 – INCREASE CONTRACT – MARKS BUILDING COMPANY – AIRPORT TOILET ROOMS RENOVATION

Program Administrator Jessica Gillenwater asked the Board to approve the change order for the Airport Toilet Rooms Renovation for an increase due to mold being found. Ms. Gillenwater added that even with this increase she is still under the allocated amount of the grant.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute Change Order #2, increasing the Contract with Marks Building Company for the Geauga County Airport Toilet Rooms Renovation under Grant #B-F-17-1AZ-1 due to change in the scope of work in the amount of \$1,345.00.

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| Roll Call Vote: | Commissioner Dvorak | Aye |
| | Commissioner Lennon | Aye |
| | Commissioner Spidalieri | Aye |

DEPARTMENT OF EMERGENCY SERVICES – RADIOLOGICAL EMERGENCY RESPONSE PLAN, REVISION 26, DATED JANUARY 2019

Director Roger Peterson asked the Board to approve Revision 26 for the Geauga County Radiological Emergency Response Plan that includes clarification on service animals, corrections on potassium, removed the Pleasant Hill County Home and included a cross walk for FEMA.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute, and further authorize the Director of Emergency Services to execute the Radiological Emergency Response Plan (for an emergency at the Perry Nuclear Power Plant), Revision 26, dated January 2019.

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| Roll Call Vote: | Commissioner Dvorak | Aye |
| | Commissioner Lennon | Aye |
| | Commissioner Spidalieri | Aye |

DEPARTMENT OF JOB AND FAMILY SERVICES – RE-APPOINT MEMBERS TO FAMILY SERVICES PLANNING COMMITTEE

County Administrator David Lair explained that this committee meets quarterly with the staff at Job and Family where they review the programs and services offered and approve any requests for additional services they want to add or changes to current services. Mr. Lair noted who the committee members are in the community, including that he was willing to remain on the committee for the next year.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to re-appoint the following members to serve on the Family Services Planning Committee for a one year term, January 1, 2019 through December 31, 2019: Jenn Bartone, Jessica

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Boalt, Nan Burr, Vicki Clark, Jennifer Felker, Julie Gorenc, Scott Hildenbrand, Dave Lair, Teri Malnar, Andrea Pollock, Nancy Seelbach and Angela Spalsbury.

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| Roll Call Vote: | Commissioner Dvorak | Aye |
| | Commissioner Lennon | Aye |
| | Commissioner Spidalieri | Aye |

COMMISSIONERS' OFFICE – RESOLUTION HONORING ANDREW JAMES DWYER ON ACHIEVING THE RANK OF EAGLE SCOUT

Clerk Christine Blair briefly explained what Mr. Dwyer's Eagle Scout project consisted of.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute Resolution #19-003 Honoring Andrew James Dwyer on achieving the rank of Eagle Scout, the highest achievement in Boy Scouting.

Board of County Commissioners, Geauga County, Ohio

Resolution: #19-003
Date: January 3, 2019

A RESOLUTION HONORING ANDREW JAMES DWYER FOR ACHIEVING EAGLE SCOUT THE HIGHEST AWARD OF ADVANCEMENT BESTOWED UPON A BOY SCOUT

WHEREAS, the Boy Scouts is a nationally acclaimed organization known for training young men to build character, citizenship, and leadership; and

WHEREAS, each scout must progress through the ranks in order, earn twenty-one (21) merit badges (that include first aid, citizenship in the community, nation and world, communication, environmental science, fitness, camping, family life, management, emergency preparedness or lifesaving, and cycling, hiking or swimming), serve six months in a leadership position within in the troop, plan and complete a service project, participate in a scoutmaster conference and complete an Eagle Scout Board of Review; and

WHEREAS, the Eagle Scout Rank is the highest advancement and an accomplishment that only around five percent of all those who start Boy Scouting ever attain; and

WHEREAS, Andrew James Dwyer is a member of Boy Scout Troop #91, Munson Township, Geauga County, and has excelled in his search for knowledge, leadership, planning and community support; and

WHEREAS, Andrew James Dwyer provided leadership at meetings, on campouts and has done an excellent job in all aspects of scouting; and

WHEREAS, Andrew James Dwyer's Eagle Scout project was completed on the trails of the Scenic River Retreat located in Munson Township, where he helped plan for and built four wooden platforms to improve accessibility on the trails in the low lying areas that were often muddy and held standing water; and

NOW, THEREFORE BE IT RESOLVED, that the Geauga County Board of Commissioners salutes Andrew James Dwyer for service to his community and to the Boy Scouts of America;

BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

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| Roll Call Vote: | Commissioner Dvorak | Aye |
| | Commissioner Lennon | Aye |
| | Commissioner Spidalieri | Aye |

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COMMISSIONERS' OFFICE – ESTABLISH GAS MILEAGE REIMBURSEMENT RATE –
CURRENT IRS RATE – EFFECTIVE JANUARY 1, 2019

There was a brief discussion on this year's rate including an increase of 3.5 cents from last year.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to establish the gas mileage reimbursement at the current Internal Revenue Service (IRS) rate of \$0.58, to be effective January 1, 2019 for the departments under the direction of the Geauga County Board of Commissioners.

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| <i>Roll Call Vote:</i> | <i>Commissioner Dvorak</i> | <i>Aye</i> |
| | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |

COMMISSIONERS' OFFICE – RESOLUTION HONORING DAVID LAIR FOR HIS
DEDICATION AND COMMITMENT TO THE RESIDENTS OF GEAUGA COUNTY

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute Resolution #19-004 Honoring David Lair for his dedication and commitment to the residents of Geauga County.

Commissioner Lennon read the following resolution:

Board of County Commissioners, Geauga County, Ohio

Resolution: 19-004
Date: January 3, 2019

*RESOLUTION HONORING COUNTY ADMINISTRATOR DAVID LAIR FOR HIS
DEDICATION AND COMMITMENT TO THE RESIDENTS OF GEAUGA COUNTY*

WHEREAS, David Lair was born August 1, 1951 and has lived his most of his life in Geauga County and currently resides in Newbury Township with his lovely wife Landa; and

WHEREAS, David Lair served in the U.S. Army from October 1969 through June 1972, serving in Vietnam, earning the rank of Specialist 5 and receiving the National Defense Service Medal, the Vietnam Campaign Medal, the Vietnam Service Medal, the Army Commendation Medal and the Good Conduct Medal; and

WHEREAS, David Lair earned his BSBA from Lake Erie College in 1978 and his MBA from John Carroll University in 1987; and

WHEREAS, David Lair served as Clerk / Chief Financial Officer for Newbury Township for 23 years; and

WHEREAS, David Lair came to work for the Geauga County Commissioners on April 13, 2004 as Director of Special Projects; and

WHEREAS, David Lair was appointed County Administrator on January 10, 2005. Dave Lair initially retired on December 31, 2008 and was re-appointed as County Administrator on January 6, 2009; and

WHEREAS, David Lair has made the big decision to move onto the next stage of his life and will retire effective January 4, 2019; and

WHEREAS, David Lair looks forward to enjoying his retirement with his wife, children, grandchildren and his dogs Remington and Hunter; and

NOW THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners wishes to honor and thank David Lair for his dedication and commitment to the residents of Geauga County.

BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

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| Roll Call Vote: | Commissioner Dvorak | Aye |
| | Commissioner Lennon | Aye |
| | Commissioner Spidalieri | Aye |

Mr. Spidalieri presented Mr. Lair with a tackle box that included a vice grip that they often had to give you a little squeeze now and then, a level because some of the situations they have been in he kept a level head, and a bottle of glue since he was the glue that helped keep up together.

Mr. Lair thanked the Board, adding that this has been an honor to do work in the community where he grew up. Mr. Lair said he wouldn't be far away if they need his help. Originally Mr. Lair was hired by Mr. Repke, Mr. Hofstetter and Mr. Young to be the Director of Special Projects as the Board had taken away the Data Board from the Auditor's Office. In January of 2005 they appointed him as County Administrator. The job at times can be like drinking out of a firehose, has it challenges but is a lot of fun. Former DES Director Dale Wedge added that he had started in 1973 and knew all the County Administrators but that Mr. Lair was the best that he worked with. Human Resources Administrator Kathy Hostutler noted that she and Dave had started the same year, it's been great. Mr. Spidalieri added that this County has seen a lot of change in the last few years and we and the residents are fortunate, that we have a lot of good people.

Commissioner Spidalieri moved to recess before the work session at 9:37 a.m.

The Board returned and reconvened at 10:00 a.m. and opened the work session.

COMMISSIONERS' OFFICE – WORK SESSION

The Commissioners' reviewed the upcoming items for the Annual Organizational meeting that included appointing the President, Vice President, meeting schedule, Boards and Committee appointments, Staff Appointments, County Administrator duties, Drainage Engineer compensation, Apiarist and Prevailing Wage Coordinators.

The work session completed at 10:29 a.m.

There was a brief discussion about a few vacant board positions that will need to be filled including the NOACA Rural Advisory and the Airport Authority.

Mr. Lair updated the Board on some upcoming meetings. The Board briefly talked about the condition of the buildings and that they need to continue to move forward with the new buildings. The Board discussed several topics with new Commissioner Dvorak.

ACKNOWLEDGEMENTS

- a) Geauga County Board of Developmental Disabilities Board Minutes from November 14, 2018.*

OTHER

The Board reviewed upcoming events.

MEETINGS

Tue., 1/8 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

Tue., 1/8 The Commissioners will hold regular session at 9:30 a.m., this will include their Annual Organization meeting.

Wed., 1/9 Geauga County Township Association Dinner 6:30 p.m. at the Parkman Community House

Fri., 1/11 NOACA Board of Directors, 9:00 a.m. Cleveland

Mon., 1/14 Board of Revision, 9:00 a.m. Auditor's Office

Tue., 1/15 The Commissioners will hold regular session at 9:00 a.m.

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BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: *by Commissioner Spidalieri, seconded by Commissioner Lennon to adjourn the meeting at 10:50 a.m.*

Geauga County Board of Commissioners

Ralph Spidalieri

Timothy C. Lennon

James W. Dvorak

Christine Blair, Commissioners' Clerk

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