

Commissioners' Journal
June 5, 2018

The Geauga County Board of Commissioners met in session on June 5, 2018 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 9:08 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT

Mr. Lair reported on the items approved June 1, 2018 by the County Administrator that included for the County Home the approval of hiring Susan Riter to the position of Part-time Attendant (#1504-1) to be effective June 7, 2018 at the rate of \$11.81 per hour with a one year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions; and for the Department of Job and Family Services the acknowledgement of a new hire appointment, as the Director of Job and Family Services complied with the Board of Commissioners' recruitment and hiring procedures for, Meighan Mills, Social Services Worker I (Replacement), effective May 14, 2018; authorized by Resolution #18-003 under the direction and supervision of the County Commissioners that was approved January 4, 2018 pursuant to O.R.C. 305.30.

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including a Cash transfer to the Court Technology Fund for a portion of 2018 funding; an increase to the encumbrance for the special Prosecutor, McGlinchey Stafford; an increase to the encumbrance to Great Lakes Truck Driving School for Job and Family Services for the CDL training class; and Travel requests for the Common Pleas Court and Job and Family Services.

Commissioner Claypool expressed that the special prosecutor needs to come and give us an update and find out when this is going to end. Commissioner Lennon added that it is tough to budget for, but we do need to have an idea on where this is going.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-076 itemizing the financials for the meeting of June 5, 2018.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

LAKE GEAUGA RECOVERY CENTERS – ANNUAL UPDATE

President and CEO of Lake Geauga Recovery Centers, Melanie Blasko and Chief Financial Officer Thomas Tuttle came before the Board to provide their annual update on the Jail Treatment Program and Aftercare Programs. Ms. Blasko noted that the program has been in existence since 1999. Ms. Blasko went over the information on the report that was provided. There was discussion on levels of success and that opiates need a longer period of time with the program, and the treatment houses give those the extra support once they complete the program, and they can stay in the house as long as they need to. Ms. Blasko stated that the treatment house on Water Street, is a house for men and is the only one in Geauga County, that they are looking for a house for women but haven't found the right place yet. A treatment house holds 5 adults and a house manager, that there is no minimum or maximum length of stay, it's however long they need to be there. Mr. Claypool asked about the number of people that have drug related issues and if we were spitting in the ocean or if we are really making a difference. Ms. Blasko noted that over 2,000 people go through Lake Geauga Recovery Centers every year, and that the number of people suffering has not declined. This information today is strictly for the Jail Treatment Program and at the Safety Center. Mr. Lennon added that drug manufacturers have dropped a huge burden on County's to clean up from them, noting that the lawsuit that was filed with the state was just one slice of the pie that is costing taxpayers for the opiate crisis. There was a brief discussion on where they receive funding, and it was noted that in Geauga County they get funding from the Mental Health Board, the Commissioners and the Chardon

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Municipal Court that is roughly \$115,000.00 annually. Mr. Tuttle stated that they are asking the Board for the same amount as last year, \$44,150.00 and that the amount goes to cover a full-time person with benefits that is a supervisor and a counselor for four days a week. The following information was provided to the Board:



Prepared for Geauga County Commissioners
June 1, 2018 / Treatment Outcomes

Geauga County Jail Treatment Program Utilization:

Number of inmates served per service per quarter year to date total FY2018 (7/1/17-5/31/18*)

Services	First Quarter	Second Quarter	Third Quarter	Fourth Quarter*	2018 YEAR TO DATE TOTALS*
Assessments	38	43	35	33	149
Group Counseling*	22 (16M / 6F)	26 (17M / 8F)	22 (13M / 9F)	21 (15M / 6F)	91 61M (67%) / 29F (33%)

FY 2018 (7/1/16 – 5/31/18): **68%** of men and women that participated in JTP met treatment plans' goals, average length of stay of 3.9 weeks

JTP Aftercare Group: Aftercare Group specifically for JTP clients only*. (*Clients completing JTP may participate in LGRC's Intensive Outpatient Program (IOP), regular Aftercare Group or residential treatment (Lake or Oak House))

- o 18 clients have participated in our JTP Aftercare Group so far in FY18 (7/1/17 – 5/31/18)
- o 5 out of the 10 (**50%**) clients discharged from JTP Aftercare met their treatment plans' goals.
- o 8 clients are currently active in our JTP Aftercare as of 6/1/18.

Number of inmates served per service per quarter year to date total FY2017 (7/1/16-6/30/17)

Services	First Quarter	Second Quarter	Third Quarter	Fourth Quarter*	Fiscal Year 2017 TOTALS
Assessments	56	49	51	47	203
Group Counseling*	14 (10M / 4F)	30 (18M / 12F)	38 (21M / 17F)	14 (8M / 6F)	96 57M (60%) / 39F (40%)

FY 2017 (7/1/16 – 6/30/17): **78%** of men and women that participated in JTP met treatment plans' goals, average length of stay of 4.1 weeks

JTP Aftercare Group: Aftercare Group specifically for JTP clients only*. (*Clients completing JTP may participate in LGRC's Intensive Outpatient Program (IOP), regular Aftercare Group or residential treatment (Lake or Oak House))

- o 17 clients participated in our JTP Aftercare Group in FY17 (7/1/16 – 6/30/17)
- o 9 out of the 17 (**54%**) clients discharged from JTP Aftercare met their treatment plans' goals.

Geauga County Jail Treatment Program: Six Months Follow-up Report

Number of Clients, Number Contacted*	Reported Relapse*	Reported Sober*	Reported Re-arrests*
Since Inception 1/99: 1169 (77%) clients contacted out of 1535 former clients who completed treatment during this period.	399 (34%) former clients (12 former clients deceased, 60 unknown)	749 (64%) former clients	236 (20%) former clients

Referrals: Over the past several years, 75% - 80% of clients participating in JTP were referred by Chardon Municipal Court, 15% - 20% were referred by Common Pleas Court, and 3% - 5% were referred by Juvenile Court.

Residential Treatment (Lake House, men residential and Oak House, women residential treatment)

- FY17, 52% of women and 61% of men completed residential treatment and met all of the treatment milestones, exceeding the national average of 40-44%.
- FY18, (as of 3/31/18) 56% of women and 63% of men completed residential treatment and met all of the treatment milestones, exceeding the national average of 40-44%.
- One year after completing residential treatment, 50% of men and 56% of women were still sober and reported an improved quality of life. (For those residents completing treatment in FY16).
- Six months after completing residential treatment, 48% of men and 50% of women were still sober and reported an improved quality of life. (For those residents completing treatment in FY17, one year is not completed yet).
- Welcomed the 15th drug-free baby born to residents at Oak House and Nevaeh Ridge.

Water Street (Recovery House):

Recovery Housing for men seeking a safe, sober and healthy living environment following the completion of treatment has been offered at Water Street in Chardon since November 2015, and the Bill Horvath House, located in Painesville, since October 2016. Recovery Housing for women is offered at Nowlen Manor, located in Mentor since December 2016. All recovery houses can accommodate up to 5 individuals who not only share a home, but also share a common bond, a commitment to sobriety and an abstinent lifestyle. A Recovery House in Geauga County helps promote long term recovery, and facilitates individual's transition back into the community while remaining in a safe, sober environment.

- Since opening Water Street recovery house, 20 residents have been admitted and the average length of stay has been 182 days (6 months).
- 8 residents have stayed 6 months or longer in Water Street (2 residents still in Water Street), and 6 of these residents successfully transitioned on into the community after meeting all of their recovery goals during their stay.
- Water Street recovery house over operated at near full capacity (all 5 beds occupied) this past year. In May 2018, one resident successfully transitioned into the community and two residents left within a few weeks of admission. ; We are currently reviewing new applicants for Water Street.

Future Goals for FY 19:

- Continue our efforts to improve treatment outcomes for participants in our Geauga County Jail Treatment program by working collaboratively with our county resources (e.g. other behavioral health care agencies, jail personnel, job and family services, and court system) to better address the case management needs of inmates leaving the jail and expand use of medication assisted (Vivitrol, naltrexone) treatment services to opiate addicts.
- Continued monitoring, evaluating, refining and growing the new services and programs implemented in last few years including: Ambulatory Detox, Medication Assisted Treatment, Adult AoD and Gambling Prevention, Grief Support Group, Recovery Housing.
- In April 2018, in order to eliminate any wait time and to improve accessibility to services at LGRC Chardon office, we expanded our Intensive Outpatient Program by adding a daytime group. This has greatly improved accessibility for our clients that cannot attend our evening Intensive Outpatient Program. In addition, beginning July 2018, we will begin offering a Family Program at our Chardon office. The program is open to any Geauga County resident at no charge, and you do not have to have a loved one participating in treatment services in order to attend the Family Program. We also will expand our dual-diagnosis treatment services at our Chardon office beginning July 2018.
- Open a women's recovery house in Geauga County once a suitable location can be identified.
- Prepare for Medicaid Managed Care carve-in July 2018. (Implemented new Medicaid Behavioral Health Re-design services and services codes in January 2018.)
- Assist Program Assistants in residential treatment to complete training and become Certified Peer Supporters.
- Become a Tricare Medicare provider for military and their dependents.
- Organize and coordinate Peer Recovery Support throughout LGRC programs and services, and possibly coordinate a county-wide network of Peer Recovery Supporters.
- Expand residential treatment and recovery housing.

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DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – AMEND MOTION TO ADJUST DATE – PROMOTE KELLY CONRAD - ASSISTANT DIRECTOR

Executive Director Dave Favorite stated that Ms. Conrad was eligible for the merit increase but it was not included due to this promotion, but since she is currently been doing the position, he asked the Board to adjust the start to June 4th.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to amend the motion from May 31, 2018 to adjust the effective date to read: approve the promotion of Kelly Conrad to the position of Assistant Director (#1408) at the rate of \$22.76 per hour (Grade 13E, Step 1) to be effective June 4, 2018.

<i>Roll Call Vote:</i>	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

MAINTENANCE – SERVICE CONTRACT AGREEMENTS – GABLE ELEVATOR – DEPARTMENT ON AGING, LIFT AT PATTERSON AND DUMBWAITER AT COUNTY HOME

Director Glen Vernick asked the Board to approve the service contracts to do annual inspection on the elevator at the Department on Aging, the Lift at the Patterson Center and the Dumbwaiter at the County Home. The cost for the inspection is about \$1,200.00 and these contracts are for two years and includes extra for any repairs that may need to be handled based on the inspection.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute a service Contract Agreement With Gable Elevator, Incorporated to perform the Quarterly Preventative Maintenance, Lube, Survey Services and Annual Testing for the Elevator at the Department on Aging, located at 12555 Ravenwood Drive, Chardon for the period June 5, 2018 through August 31, 2020 in an amount not to exceed \$5,000.00.

<i>Roll Call Vote:</i>	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve an execute a service Contract Agreement with Gable Elevator, Incorporated to perform the Semi-Annual Preventative Maintenance, Lube, Survey Services and Annual Testing for the Lift at the Patterson Center located at 14269 Claridon Troy Road, Burton and the Dumbwaiter at the County Home located at 13211 Aquilla Road, Chardon for the period June 5, 2018 through August 31, 2020 in an amount not to exceed \$5,000.00.

<i>Roll Call Vote:</i>	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

MAINTENANCE – UNPAID LEAVE OF ABSENCE – JOHN LUDLOW – LEAD CUSTODIAN

Mr. Vernick stated that Mr. Ludlow had a prior scheduled vacation before being hired as the Lead Custodian.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve an unpaid leave of absence for John Ludlow, Lead Custodian for the period June 7, 2018 through June 15, 2018. This will extend his probationary period by seven days (56 hours).

<i>Roll Call Vote:</i>	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

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DEPARTMENT OF WATER RESOURCES – ADVERTISE POSITION – ASSISTANT SANITARY ENGINEER

Assistant Sanitary Engineer Gerard Morgan asked the Board to allow them to advertise for an Assistant Sanitary Engineer that requires the requirement of a PE license. Mr. Morgan explained that Ms. Weber, current Sanitary Engineer will be leaving to go to another County but with no definitive date and with the Director position still open we are looking to fill the Assistant position until we can get into a position to allow her to make the move.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to grant permission to advertise for the position of Assistant Sanitary Engineer (#2303). This position will remain posted until filled.

<i>Roll Call Vote:</i>	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

COMMISSIONERS' OFFICE – AMEND MOTION TO ADJUST DATE OF LEAVE – UNPAID LEAVE OF ABSENCE – KELLY BIDLACK

It was noted that in March Ms. Bidlack asked for one day and a week, this amendment changes the request to just cover the initial one day taken.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to amend the motion from March 6, 2018 to adjust the dates of leave to read: approve an unpaid personal leave of absence for Kelly Bidlack for June 1, 2018 (8 hours). This will extend her probationary period by the one day (8 hours).

<i>Roll Call Vote:</i>	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

COMMISSIONERS' OFFICE – APPOINT SHANE HAJJAR – ALTERNATE FOR RALPH SPIDALIERI – NOACA BOARD OF DIRECTORS MEETING

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to appoint Shane Hajjar as Alternate for Ralph Spidalieri for the NOACA Board of Directors meeting on June 8, 2018.

<i>Roll Call Vote:</i>	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

There was a brief discussion about who was attending and if additional alternates needed to be Assigned. It was determined that no other appointments needed to be made.

COMMISSIONERS' OFFICE – RESOLUTION AUTHORIZING COUNTY ADMINISTRATOR TO EXERCISE POWERS DELEGATED HEREBY UNDER THE O.R.C. 305.30 – REVISED TO INCLUDE ASSISTANT COUNTY ADMINISTRATOR

Clerk, Christine Blair explained that this resolution has been revised to include the assignment of Assistant County Administrator in the event that the County Administrator is not here, again these actions are under the direction and supervision of the Board.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-077 Authorizing the County Administrator to exercise powers delegated hereby under the O.R.C. 305.30 (revised to include the Assistant County Administrator) to be effective June 5, 2018.

Board of County Commissioners, Geauga County, Ohio

Resolution: #18-077
Date: June 5, 2018

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*A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXERCISE POWERS
DELEGATED HEREBY UNDER THE O.R.C. 305.30*

WHEREAS, Ohio Revised Code 305.30 provides that the Board may delegate certain of its powers to be exercised by the County Administrator; and

WHEREAS, the Geauga County Board of Commissioners desire to delegate certain powers to the County Administrator to be performed under their direction and supervision; and

WHEREAS, in the event the County Administrator is absent by reason of illness, death, vacation, resignation or removal, the President of the Board of County Commissioners designates the Assistant County Administrator as the person who shall perform all duties of such office, and the duties set forth herein, until such time as the County Administrator returns to his duties.

NOW, THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners do hereby authorize the County Administrator to execute on their behalf within limitation and guidelines set forth below:

- 1. Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project*
- 2. Certification of Categorical Exclusion Project not subject to 58.5
(but required to comply with 24 CFR 58.6)*
- 3. Certification of Exempt Project*
- 4. Ohio Development Service Agency Office of Community Development Request for Release of Funds (RROF) and Certification for Federally funded State projects – CDBG Program Income*
- 5. Office of Housing and Community Partnerships RLF Grant / Loan Review Report form*
- 6. Housing Semi-Annual Program Income Report*
- 7. ED RLF Semi-Annual Report*
- 8. Office of Housing and Community Partnerships, Ohio Small Cities CDBG Program Job Certification Summary*
- 9. Ohio Community Development Block Grant (CDBG) Program Status Report*
- 10. Notice to Public of Finding of No Significant Impact on Environment (FONSI) and Notice of Intent to Request Release of Funds (NOI/RROF) Combined Notice – CDBG Program Income / RLF Loan*
- 11. Notice to Proceed / Notice of Commencement*
- 12. Satisfaction of Mortgage*
- 13. Approve the Hiring of Personnel under the Commissioners Hiring Authority, excluding the Commissioners' Office*
- 14. Accept Personnel Resignations*
- 15. Permission to advertise to fill employment positions under the Board's hiring authority, following the acceptance of a resignation*
- 16. Acknowledge new hire appointments by the Department of Job and Family Services*
- 17. Concur with the Townships on Liquor License – Request a Hearing to be held in County Seat or Not Request a Hearing*
- 18. Ohio Motor Fuel Tax Refund Claims for the Transit Department*
- 19. Acknowledge Requests for Release of Funds for the Airport Authority*
- 20. Farm Market Agreements for the Department on Aging*
- 21. Agreements for the use of County Parking Lots and County Property*
- 22. Service Contract Agreements that are in the amount of \$10,000.00 per year or less, up to and including Multi-year Service Contracts that do not exceed the \$10,000.00 per year limit*
- 23. In the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2018.*

BE IT FURTHER RESOLVED, that this Resolution become part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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COMMISSIONERS' OFFICE – EXECUTIVE SESSION

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to move into Executive Session for the purpose of discussing the employment of public employees.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

The Board moved into Executive Session at 9:44 a.m. with Mr. Lair, Mr. Morgan, Director of Administrative Services Linda Burhenne, Prosecutor Jim Flair, Assistant Prosecutor Laura LaChapelle, Director Jessica Boalt, Reba Dykes and Karen Stone from the Department on Aging. The Board returned at 10:33 a.m. and no action was taken.

COMMISSIONERS' OFFICE – WORK SESSION

Work session to discuss items of General Matter that may include the request for Professional Design Services related to the current and future uses of existing Geauga County Assets and the Potential Construction of New Office Facilities with R. L. Bowen and Associates.

The board held a discussion about the proposal from R. L. Bowen and Associates regarding the price breakdown of services to be included and provided by the Contract. Mr. Claypool stated that this pricing breakdown is negotiable and can be modified to remove some of the detail that may not be necessary. Mr. Lennon stated that it is still important to get the three options, along with the potential of the JFS Building and the 470 Center Complex, and will be based on what we can do in the budget. Mr. Claypool stated that if we have to spend \$85,000.00 based on the decision we need to make, he was ok with that, but doesn't feel that it's necessary to spend it. The Board concluded that they would like to have a meeting with them to discuss the options in person. Mr. Lair stated that you're looking at what you want to build and where, but energy cost isn't a priority. Mr. Lennon stated, option 1, 2 and 3 and 10 – because he wanted to see some financing options. Mr. Lennon stated again, that is a good investment to know where we stand. Mr. Lennon stated that 470 Center Street is not the future and needs to be addressed. Mr. Lair added that number 11 might be another option to consider. Mr. Claypool stated that we need to figure out the what we need to and can do, then figure out the options how to do it before worrying about getting it done. Mr. Morgan added that the contract could be written to include some of the items can be non-complete, giving the option to eliminate so they didn't have to re-negotiate the contract. Local resident Diane Jones inquired about how long the Board had the proposed breakdown, to which it was noted it is dated May 3, 2018.

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to move into Executive Session for the purpose of obtaining legal advice from their Attorney to discuss pending imminent litigation.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

The Board moved into Executive Session at 10:51 a.m. with Mr. Lair, Mr. Morgan, Prosecutor Flaiz and outside counsel. The Board returned at 12:44 p.m. and no action was taken.

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending May 23, 2018 as required by O.R.C. 955.12.*

OTHER

The Board reviewed upcoming events.

MEETINGS

Thu., 6/7 Geauga Trumbull Solid Waste Policy Meeting, 9:30 a.m. Warren, District Office

Thu., 6/7 Elder Abuse Awareness Reception, 2:00 p.m., Job and Family Services

Fri., 6/8 NOACA, Board of Directors Meeting, 9:00 a.m., Cleveland

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- Mon., 6/11 Board of Revision, 9:00 a.m. Auditor's Office*
- Tue., 6/12 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*
- Tue., 6/12 The Commissioners will hold regular session at 9:30 a.m.*
- Fri., 6/15 NOACA Air Quality at 9:00 a.m., Transportation at 10:30 a.m. and Water Quality at 12:00 p.m.*
- Mon., 6/18 Family First Council, 1:30 p.m. at Mental Health Office*
- Tue., 6/19 Investment Advisory Board, 8:45 a.m. Chambers*
- Tue., 6/19 The Commissioners will hold regular session at 9:00 a.m., and will include a Public Hearing at 9:30 a.m. for the 2019 Tax Budget*
- Mon., 6/25 Board of Revision, 9:00 a.m. Auditor's Office*
- Tue., 6/25 The Commissioners will hold regular session at 9:00 a.m.*

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to adjourn the meeting at 12:44 p.m.

Geauga County Board of Commissioners

Ralph Spidalieri

Timothy C. Lennon

Walter M. Claypool

Christine Blair, Commissioners' Clerk

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