

Commissioners' Journal
August 2, 2016

The Geauga County Board of Commissioners met in session on August 2, 2016 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Walter M. Claypool opened the meeting at 9:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

FINANCIALS

County Administrator David Lair reported on financials from July 26, 2016, Resolution #16-102, included a correction to journal entry #2016-2377 that was entered incorrectly, reversed out (#2016-2431) and re-entered (#2016-2432), as approved by the County Administrator pursuant to the motion approved January 5, 2016 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2016, as authorized by O.R.C. 305.30.

COMMISSIONERS OFFICE- COUNTY ADMINISTRATOR'S REPORT

Mr. Lair reported on the items approved July 28, 2016 by the County Administrator, which included an Agreement with Emerald Rose Corporation for the use of the Parking Lots during the recent Zucchini Festival on the square, authorized by Resolution #16-097 under the direction and supervision of the County Commissioners that was amended and approved July 12, 2016 pursuant to O.R.C. 305.30.

APPROVE FINANCIALS

Budget and Finance Administrator II Anne Rasic explained the financials for today as including Supplemental Appropriations for Common Pleas SMART grant fund; Mental Health for New Claims System and CY16 shortfall based on SFY17 resolution, Mental Health Construction Fund for Board Office Driveway and new drive extension, Community Development Infrastructure Loan, and Job and Family Services Public Assistance Fund for additional travel for the remainder of the year; a Cash transfer out of the General Fund to the Public Assistance Admin Fund for the 1st Quarter mandated share; a Contract with CCAO for the Commissioner's Office for the Workers Comp Group Retro premium in the amount of \$9,053.00; a Contract increase for North Coast Paving for the Board of Developmental Disabilities in the amount of \$10,477.00; Travel requests for the County Engineer and the Department of Job and Family Services; and a payment to Ronyak Paving for the County Engineer's Office in the amount of \$508,976.30.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #16-103 itemizing the financials for the meeting of August 2, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

AUDITOR'S OFFICE – INTEREST RATE FOR NOTES

Auditor Frank Gliha presented the Board with a brief history on the bids for NOTES since 2009.

In 2009, 1 bid was received for \$3 million notes, net interest rate was 1.4432 and we paid \$44,296 back in interest.

In 2010, 8 bids were received for \$2.5 million notes, net interest rate was 0.739 and we paid \$18,475.00 back in interest.

In 2011, 7 bids were received for \$2 million notes, net interest rate was 0.644 and we paid \$12,884 back in interest.

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In 2012, 4 bids were received for \$5.5 million notes, \$1.5 million on safety center debt and \$4 million for new public communication system, new net interest rate was 0.488 and we paid \$28,160.00 back in interest.

In 2013, 5 bids were received for \$4 million notes, \$750,000.00 on safety center debt and \$3.25 million on the public communication system, net interest rate was 0.400 and we paid \$24,000.00 back in interest.

In 2014, 7 bids were received for \$3 million notes, for the communication system, net interest rate was 0.316 and we paid \$9,480.00 back in interest.

In 2015, 5 were bids received for \$3.3 million notes, for the communication system and short term paybacks, net interest rate was 0.585 and we paid \$19,305.00 back in interest.

In 2016, 4 bids were received for \$2 million notes, for the communication system, net interest rate came in at 0.977 and we will pay back \$19,540.00 back in interest.

Mr. Gliha stated that last week we went out to the bid for the \$2 million for the communication system, and that 4 bids had been received. Mr. Gliha stated that the interest came in just under 1% and given the market he is happy with it. Mr. Gliha stated that it is good to shop for the rates and is a good opportunity for the county to save money on interest expense.

COMMISSIONERS OFFICE – SIGNATURE AND NO-LITIGATION CERTIFICATE AND NOTE – FOR THE \$2 MILLION DOLLAR COMMUNICATION SYSTEM NOTES, SERIES 2016

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Signature and No-Litigation Certificate in connection with the \$2,000,000.00 Communication System Notes, Series 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Communication System Notes, Series 2016 in the amount of \$2,000,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT ON AGING – AMEND MOTION CORRECTION DATE OF RETIREMENT RESIGNATION – BETH PERKO, FOOD SERVICES AIDE

Director Jessica Boalt asked the Board to amend the motion for Beth Perko due to benefit enrollment as of September so we are asking to correct the date to August 31st.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to amend the motion approved by the County Administrator on July 8, 2016 to correct the effective date, to read: accepted the retirement resignation of Beth Perko, Food Services Aide, to be effective August 31, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT ON AGING – UNPAID LEAVE OF ABSENCE – MELISSA CARDINA, RECREATION AND EDUCATION ASSISTANT

Ms. Boalt stated that Ms. Cardina started in February and is preparing for a wedding and has asked for some leave, adding that it will extend her probationary period.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve an unpaid leave of absence for Melissa Cardina, Recreation and Education Assistant on August 5, 2016 (8 hours), and September 8th and 9th, 2016 (16 hours). This will extend her probationary period three days (24 hours).

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Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Claypool *Aye*

AGING - DISCUSSION

A brief discussion was held regarding the attendance at the West Geauga Senior Center in Chesterland and that the center had recently started a boxing class for Parkinson's patients.

COUNTY HOME – REVISE ORGANIZATION CHART, REVISE JOB DESCRIPTION FOR COOK AND ADVERTISE FOR PART-TIME COOK UNTIL FILLED

Mr. Lair explained that recently the Senior Cook position became vacant, and in review of the positions, Ms. DeCola has decided to remove the Senior Cook position and advertise for a Part-time Cook. Mr. Lair stated that in review of organizational charts we discovered that they were not uniform throughout the departments and are working towards making some changes to include additional information.

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to approve the revised organizational chart that removes the position of Senior Cook (#1507) and includes additional information regarding the positions, to be effective August 2, 2016.*

Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Claypool *Aye*

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to approve the revised job description for the position of Cook (#1503), by removing the reference to the number of hours, to be effective August 2, 2016.*

Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Claypool *Aye*

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise for the position of Part-time Cook (#1503-1). This position will remain posted until filled.*

Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Claypool *Aye*

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – APPROVE CREATION, TITLE AND JOB DESCRIPTION – FULL-TIME OFFICE COORDINATOR (#1405) – REVISE ORGANIZATIONAL CHART – ADVERTISE POSITION UNTIL FILLED

Program Administrator Joni Stusek explained that they reviewed the workload in their office and are asking to advertise for an Office Coordinator that would be more specific to performing the duties within the department.

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to approve the creation, title and job description for the position of Full-time Office Coordinator (#1405) to be effective August 2, 2016.*

Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Claypool *Aye*

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to approve the revised organizational chart that removes the position of Administrative Secretary (#1404) and the addition of Office Coordinator (#1405) to be effective August 2, 2016.*

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Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Claypool *Aye*

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise for the position of Full-time Office Coordinator (#1405). This position will remain posted until filled.*

Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Claypool *Aye*

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – SATISFACTION OF MORTGAGE – SVETLANA V. GARD

Ms. Stusek stated that under the terms of older grants we were able to issue emergency grant funds without the funds being returned. Ms. Stusek stated that while no funds have been returned they have met their requirement of the five years and this allows this mortgage to be closed out.

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Satisfaction of Mortgage for Svetlana V. Gard as the conditions of the mortgage under the Community Development Block Grant, Program Income funds in the amount of \$8,000.00 has been satisfied.*

Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Claypool *Aye*

DOG WARDEN – APPROVE HIRING PARTICIA EVANS – PART-TIME SHELTER ATTENDANT (#1607-1)

It was noted that Ms. Evans previously held this position and left due to a move out of state, and since has returned, applied and the Dog Warden is now asking to hire her back to that position.

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to approve hiring Patricia Evans to the position of Part-time Shelter Attendant (#1607-1) to be effective August 9, 2016 at the rate of \$11.24 per hour with a one year probationary period.*

Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Claypool *Aye*

COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1 FINAL – DECREASE CONTRACT – C.I.R. INCORPORATED – REPLACEMENT OF CUTTS ROAD BRIDGE

Deputy Engineer Nick Gorris stated that this was the final change order for the replacement of the Cutts Road Bridge, which includes a decrease of about \$6,800.00, adding that C.I.R. had done a wonderful job.

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Change Order #1, Final, decreasing the Contract with C.I.R. Incorporated for the Replacement of the Cutts Road Bridge (Structure #72-00.49) in Hambden Township in the amount of \$6,805.25.*

Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Claypool *Aye*

MAINTENANCE DEPARTMENT – UNPAID LEAVE – TERESA MCKINSTRY, PART-TIME GENERAL COMMUNICATIONS CLERK / SWITCHBOARD OPERATOR

Director Glen Vernick stated that Ms. McKinstry is still on probation and had vacation scheduled before she was hired and will need the time off. Mr. Vernick added that this will extend her probation.

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Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve an unpaid leave of absence for Teresa McKinstry, Part-time General Communications Clerk/Switchboard Operator for the period September 27 through September 30, 2016 and October 3 through October 7, 2016. This will extend her probationary period forty and one half hours (40.5).

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

MAINTENANCE – RESOLUTION HONORING GREAT LAKES CHEESE COMPANY

Mr. Vernick stated that last week he had updated the Board about the freezer that went down at the Safety Center. Mr. Vernick explained that events that took place regarding getting the large shipment of food that was in the freezer over to the County Home and into the reefer trailer that Great Lakes Cheese brought out and let the County use until the repair was made. Mr. Vernick expressed gratitude to Great Lakes Cheese and all the County agencies, Sheriff's Office, County Home and the Department of Emergency Services for working together to save the County money by not losing the almost \$5,000.00 worth of food that was moved.

Commissioner Claypool read the following resolution:

Board of County Commissioners, Geauga County, Ohio

Resolution: 16-104
Date: August 2, 2016

A RESOLUTION HONORING GREAT LAKES CHEESE COMPANY

WHEREAS, on Sunday, July 25, 2016 the Geauga County Safety Center freezer started to have problems and was no longer freezing, causing great concern as a large food delivery of around \$5,000.00 had just been received; and

WHEREAS, the Geauga County Maintenance department contacted the County Home and began moving as much as they could to the freezer space there but it was not enough. Department of Emergency Services contacted Great Lakes Cheese Company to see if they may have a freezer that could be used; and

WHEREAS, Great Lakes Cheese Company offered a forty-nine (49) foot refer tractor trailer unit and delivered it to the Safety Center, where kitchen staff and Maintenance workers moved all the remaining food into the unit before any loss; and

WHEREAS, Great Lakes Cheese Company's unit allowed for the freezer to be repaired and once brought to temperature all the food was put back into place and back to normal operations; and

NOW, THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners do hereby honor and recognize Great Lakes Cheese Company, owner John Epprecht, and employees Ken MacLeish, Rick Sokolowski, Paul Armen, Dan Knippenberg, Sr., Dan Knippenberg, Jr. and Noel Ilenin for their outstanding effort in working together with County Agencies on a time sensitive situation and providing a positive outcome and savings to Geauga County; and

BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #16-104 Honoring Great Lakes Cheese Company.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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DOG WARDEN

Commissioner Rear inquired about the recent "Clear the Shelter" event, to which Mr. Granito stated that it had gone great and that 6 of the ten dogs available had been adopted out that day.

SHERIFF'S OFFICE – AGREEMENT FOR BOARD OF PRISONERS – CITY OF BEACHWOOD

Sheriff Dan McClelland asked the Board to approve the agreement for the boarding of prisoners with the City of Beachwood. There was discussion in regards to the limitations placed within the agreement in regards to who they can accept, reasons for them be removed from our center and how expenses are covered. Sheriff McClelland noted that they recently had an inmate that needed to be transported to the hospital for medical treatment, and that any of the expenses incurred will be billed back to the location that the inmate had come from. Currently they have occupation of 130 of the 182 beds that are available.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Agreement for Board of Prisoners By and Between the Geauga County Board of Commissioners and the City of Beachwood.

<i>Roll Call Vote:</i>	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

TRANSIT – ADVERTISE PUBLIC HEARING – OHIO DEPARTMENT OF TRANSPORTATION RURAL TRANSPORTATION PROGRAM CY2017 OPERATING AND CAPITAL GRANT PROPOSALS

Director Mike Kasper asked the Board to advertise to hold a Public Hearing for the yearly grant application to ODOT, for the Capital and Operating expenses for 2017.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise to hold a Public Hearing for the Ohio Department of Transportation (ODOT) Rural Transportation Program CY2017 Operating and Capital Grant Proposals to be held Thursday, September 8, 2016 at 9:30 a.m. Notice of this Public Hearing will be advertised on August 4, 2016 and on the county website.

<i>Roll Call Vote:</i>	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending July 13, 2016 and July 20, 2016 as required by O.R.C. 955.12.
- b) Geauga County Board of Developmental Disabilities Board Minutes from June 15, 2016.
- c) Geauga County Court of Common Pleas Probate and Juvenile Division, 2015 Annual Report

OTHER

The Board reviewed upcoming events.

MEETINGS

Tue., 8/2 Investment Advisory Board meeting, 8:45 a.m., Chambers

Wed., 8/3 NOC COG meeting, Building #8, 1:30 p.m.

Mon., 8/8 Board of Revision, 9:00 a.m. Auditor's Office

Tue., 8/9 The Commissioners will hold regular session at 9:00 a.m.

Tue., 8/9 Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

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- Fri., 8/12 NOACA Finance and Audit 8:30 a.m. Governance 10:00 a.m., Executive 11:30 a.m., Cleveland*
- Mon., 8/15 Family First Council, 2:00 p.m. Mental Health Offices*
- Tue., 8/16 The Commissioners will hold regular session at 9:00 a.m.*
- Wed., 8/17 Perry Nuclear Power Plant Practice Drill*
- Mon., 8/22 Board of Revision, 9:00 a.m. Auditor's Office*
- Tue., 8/23 The Commissioners will hold regular session at 9:00 a.m.*
- Tue., 8/30 The Commissioners will hold regular session at 9:00 a.m.*

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to adjourn the meeting at 9:39 a.m.

Geauga County Board of Commissioners

Walter M. Claypool

Ralph Spidalieri

Blake A. Rear

Christine Blair, Commissioners' Clerk

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