

**Commissioners' Journal**  
**April 7, 2015**

*The Geauga County Board of Commissioners met in session on April 7, 2015 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Walter M. Claypool opened the meeting at 9:03 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*\*Commissioner Spidalieri was absent from today's meeting.*

**FINANCIALS**

*County Administrator David Lair reported on the financials from April 1, 2015, Resolution #15-040, a Travel request for the Department of Job and Family Services, as approved by the County Administrator pursuant to the motion approved December 30, 2014 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2015, as authorized by O.R.C. 305.30.*

**APPROVE MINUTES**

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of March 26, 2015.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent*</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of March 31, 2015.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget and Finance Manager Heidi Delaney explained the financials for today as including a Supplemental Appropriation for the Sheriff's Office Law Enforcement Block Grant fund for the grant funded purchase of MDT's and the Juvenile Court Care and Custody Fund for contracted services; Cash transfers out of the General Fund for portions of 2015 funding for the County Home and Court Technology; a Cash Transfer for the 2015 Workers Compensation premium payment and Departmental Credits; a Purchase order for Keystone US Management for the purchase of closed circuit TV equipment for the Safety Center in the amount of \$32,987.00; and a Payment to Lakeland Management Systems, Incorporated for payment #7 for the County Engineer's new office building project in the amount of \$58,466.00.*

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute Resolution #15-041 itemizing the financials for the meeting of April 7, 2015.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – AGREEMENT AND NOTICE TO PROCEED - STEPHEN CICIRETTO, A.I.A. ARCHITECT – PROFESSIONAL SERVICES FOR BURTON AMERICAN LEGION HALL ADA BATHROOM AND ENTRYWAY RENOVATIONS**

*Assistant Program Administrator Kelly Belconis stated that this agreement was for Ciciretto to create the plans for the Burton American Legion Hall bathroom and entryway ADA renovation*

**Commissioners' Journal**  
**April 7, 2015**

*and the compliance certificate that states he is qualified to prepare ADA plans. Ms. Belconis stated that they are also asking to approve the notice to proceed so that he may begin to work on the project.*

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute the Agreement between the Geauga County Board of Commissioners and Stephen Ciciretto, A.I.A. Architect for Professional Services to Geauga County for the creation of architectural plans for the Burton American Legion Hall ADA Bathroom and Entryway Renovations, under Grant #B-F-14-1AZ-1 in the amount of \$5,250.00, and further approve and authorize the President of the Board to execute the Architect's Certification Compliance with Minimum Standards for Accessibility by the Physically Disabled.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Notice to Proceed for Stephen Ciciretto, A.I.A. Architect for the creation of architectural plans for the Burton American Legion Hall ADA Bathroom and Entryway Renovations, under Grant #B-F-14 -1AZ-1.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – RESOLUTION TO ENTER INTO REVOLVING LOAN FUND ADMINISTRATION AGREEMENT AND ADMINISTRATION AGREEMENT – STATE OF OHIO DEVELOPMENT SERVICES AGENCY**

*Program Administrator Joni Stusek stated that this is the administrative agreement for the Revolving Loan Fund that is done every three years, and the resolution is the first step that is then included in the agreement.*

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute Resolution #15-042 to enter into the Revolving Loan Fund Administration Agreement with the State of Ohio, Development Services Agency.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: April 7, 2015*

*Resolution: 15-042*

*This Resolution, made by Geauga County, Ohio, a County government with its main offices at 470 Center Street, Building 4, Chardon, Ohio (herein referred to as the "County"),*

**WITNESSETH:**

*WHEREAS, the County through its Community & Economic Development Department administers the Federal Community Development Block Grant (CDBG) program for the State of Ohio, specifically the Program Income program known as the Revolving Loan Fund program;*

*WHEREAS, the County wishes to continue to operate this fund to benefit the County's expansion of its economic base and encourage increased employment opportunities, particularly in low to moderate income areas;*

*THEREFORE BE IT RESOLVED, that the County will adopt and abide by the terms of administration as set forth by the State of Ohio in the Revolving Loan Fund Administration Agreement effective January 1, 2015 through December 31, 2017.*

*IN WITNESS THEREOF, in Geauga County, Ohio, the Geauga County Board of Commissioners has caused this instrument to be executed this 7<sup>th</sup> day of April, 2015.*

**Commissioners' Journal**  
**April 7, 2015**

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

*Motion:* by Commissioner Rear, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Revolving Loan Fund Administration Agreement between the State of Ohio, Development Services Agency and the Geauga County Board of Commissioners to be effective January 1, 2015 through December 31, 2017.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – OHIO COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM – STATUS REPORT – B-F-14-1AZ-1**

*Ms. Belconis stated that this is a status report for the B-F-14 grant, showing that no funds have been received but that some funds have been expended.*

*Motion:* by Commissioner Rear, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Ohio Community Development Block Grant Program Status Report for Grant #B-F-14-1AZ-1 for the period September 1, 2014 through March 17, 2015.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – HOUSING SEMI-ANNUAL PROGRAM INCOME REPORT**

*Ms. Belconis stated that there is currently no activity for the housing report, due to the programs not being utilized anymore, and that unless a current client pays off a loan, and we recapture funds there will not be any activity.*

*Motion:* by Commissioner Rear, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Housing Semi-Annual Program Income Report for the period July 1, 2014 through December 31, 2014.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

**COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1 – FINAL – DECREASE CONTRACT – ECLIPSE COMPANY LLC – IMPROVE INTERSECTION OF MUNN ROAD WITH TAYLOR MAY ROAD – AUBURN TOWNSHIP**

*Deputy Engineer Nick Gorris explained that this was the final change order with Eclipse for the Munn Road and Taylor May Road intersection improvement project that is a decrease on the project.*

*Motion:* by Commissioner Rear, seconded by Commissioner Claypool to approve and execute Change Order #1 and Final, decreasing the contract with Eclipse Company, LLC for the Improvement of the Intersection of Munn Road with Taylor May Road in Auburn Township in the amount of \$8,373.60.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

**COUNTY ENGINEER'S OFFICE – AWARD BID – RONYAK PAVING, INCORPORATED – RESURFACE OLD STATE ROAD – MIDDLEFIELD AND PARKMAN TOWNSHIP**

*County Engineer Joe Cattell explained that they were asking to award the bids for Old State Road, Ravenna Road and Chagrin Road, and that all three are asphalt resurfacing projects with traffic maintained. Mr. Cattell explained that the Old State Road project came in \$180,000.00*

**Commissioners' Journal**  
**April 7, 2015**

*under the estimate, Ravenna Road came in \$20,000.00 under estimate and Chagrin Road came in \$80,000.00 under estimate which will now allow him to do some bridge work on Heath Road. Mr. Cattell explained that there are two bridges that currently have wooden boxes and need to be replaced. Commissioner Claypool inquired about additional road work needing to be completed due to the weather conditions, to which Mr. Cattell stated that they did order additional crack seal and that the maintenance crews will be working on some repairs. Commissioner Rear inquired about the projects coming in so much under the estimates and what could be the cause of that, to which Mr. Cattell stated that Rapids Road was done first as a feeler project and that the bid on that project came in approximately \$119,000.00 under the estimate, and that it could be contractors needing work, and you will see eventually the cost will increase. There was a brief discussion about the current costs of fuel and the process used to make asphalt.*

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to award the Bid to Ronyak Paving, Incorporated for the Asphalt Resurfacing of Old State Road (CH 6, Sections B-H) in Middlefield and Parkman Townships in the amount of \$712,217.40 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – AWARD BID – RONYAK PAVING, INCORPORATED – RESURFACE RAVENNA ROAD – CHARDON TOWNSHIP**

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to award the Bid to Ronyak Paving, Incorporated for the Asphalt Resurfacing of Ravenna Road (CH 601, Sections A-D) in Chardon Township in the amount of \$742,475.16 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – AWARD BID – RONYAK PAVING, INCORPORATED – RESURFACE CHAGRIN ROAD – BAINBRIDGE TOWNSHIP**

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to award the Bid to Ronyak Paving, Incorporated for the Asphalt Resurfacing of Chagrin Road (CH 9, Sections C-E) in Bainbridge Township in the amount of \$416,624.02 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**PROBATE / JUVENILE COURT – CASA FOR KIDS – VOCA/SVAA GRANT AWARD AND ACCEPTANCE – GRANT #2015-VOCA-12385230 AND #2015-VOCA-12431764**

*CASA for Kids Director Julie Weese explained that there are two separate VOCA and SVAA grant award acceptances for reimbursements, noting that the first is to send three staff members to the Attorney General's conference in May. Ms. Weese stated that the second grant is for the purchase of training materials and a new manuals.*

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the VOCA and SVAA Grant Award and Acceptance Form (Grant #2015-VOCA-12385230) for CASA for Kids for reimbursement of training expenses for three (3) CASA staff members to attend the Ohio Attorney General's training conference in May in the amount of \$1,747.23. This grant is for the period of October 1, 2014 through September 30, 2015.*

**Commissioners' Journal**  
**April 7, 2015**

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

*Motion:* by Commissioner Rear, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the VOCA and SVAA Grant Award and Acceptance Form (Grant #2015-VOCA-12431764) for CASA for Kids in the amount of \$706.84 for the purchase of DVD Training Materials for CASA Volunteers (\$603.90) and a copy of the DSM V Manual (\$102.94). This grant is for the period October 1, 2014 through September 30, 2015.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

**JOB AND FAMILY SERVICES – REVISED COMPENSATION POLICY – CARE OF PEOPLE IN EMERGENCIES (COPE)**

Program Specialist Gina Schultz and Assistant Director Paul Reiman stated that Job and Family Services is responsible for providing both child protective services and resource coverage and this change in the policy allows them to double the amount for staff and supervisors to be on call on Holidays. Mr. Reiman stated that staff is paid \$35.00 to be on call for the holiday and then if they are called out they get time and a half and supervisors are currently paid \$25.00 on a holiday. Mr. Reiman asked that they would like to double that amount, noting that non-family oriented holidays are busier since agencies are open on those days. Mr. Reiman stated that the supervisors are on call for a week at a time and are paid \$100.00 a week and they would like to increase that to \$150.00 a week, since the supervisors are now covering additional responsibilities. Ms. Schultz explained what being on call means, stating that when you are on call you must make yourself available for staff to contact you regarding decisions that need to be made regarding a case and how it is handled. Ms. Schultz stated that staff is required to be on call so many days a month for a set amount of hours, whereas the supervisors are on call for a week at a time.

*Motion:* by Commissioner Rear, seconded by Commissioner Claypool to approve the revised Compensation Policy for the Care of People in Emergencies (COPE) at the recommendation of the Executive Director to be effective April 12, 2015.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

**JOB AND FAMILY SERVICES – REVISED COMPENSATION POLICY – OVERTIME/COMPENSATORY TIME**

Mr. Reiman stated that revision to the overtime/compensatory time is to bring their policy in line with the same policy that the Commissioners just made changes to, and in doing so, no longer include sick, vacation, comp time in the figuration of overtime, except for holiday time.

*Motion:* by Commissioner Rear, seconded by Commissioner Claypool to approve the revised Compensation Policy for Overtime/Compensatory Time at the recommendation of the Executive Director to be effective April 12, 2015.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

**TRANSIT – ACCEPT RESIGNATION – DAVID TRASK – PART-TIME DRIVER**

Director Mike Kasper asked the Board to accept the resignation of Mr. Trask, noting that he had an opportunity become available to him for a full-time position that he has accepted. Mr. Kasper stated that Mr. Trask was a good driver and they were sad to see him leave. There was a brief discussion on the training that is given to drivers and what the requirements are for the buses that Geauga County drives.

**Commissioners' Journal**  
**April 7, 2015**

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to accept the resignation of David Trask, Part-time Driver to be effective April 1, 2015.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**TRANSIT – ADVERTISE TWO – PART-TIME DRIVERS (#2210-1)**

*Mr. Kasper stated that he would like to advertise for two part-time driver positions, one to replace Mr. Trask and that the second position was previously discussed in terms of giving them more flexibility to eliminate lag times in the afternoons.*

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to grant permission to advertise for two Part-time Drivers (#2210-1) positions. These positions will remain posted until filled.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**ACKNOWLEDGEMENTS**

- a) The Monthly Financial Report from the County Building Department for the month of March, 2015.*
- b) Geauga County Board of Developmental Disabilities Board Minutes from February 18, 2015.*
- c) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending March 25, 2015 as required by O.R.C. 955.12.*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

- |                    |   |
|--------------------|---|
| <i>Wed., 4/8</i>   | <i>Gauga County Township Association Dinner meeting, 6:30 p.m. Ledgemont School Cafeteria</i>                                       |
| <i>Fri., 4/10</i>  | <i>NOACA, External Affairs 8:30 a.m., Policy 10:00 a.m., and Planning &amp; Programming 11:30 a.m.</i>                              |
| <i>Tue., 4/14</i>  | <i>The Commissioners' will hold regular session at 9:00 a.m. that includes a presentation by Destination Geauga (Gauga Tourism)</i> |
| <i>Tue., 4/14</i>  | <i>Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon</i>      |
| <i>Wed., 4/15</i>  | <i>County Budget Summit, 8:30 a.m. Building #8 meeting room</i>   |
| <i>Mon., 4/20</i>  | <i>Board of Revision, 9:00 a.m. Auditor's Office</i>  |
| <i>Mon., 4/20</i>  | <i>Family First Council, 2:00 p.m. at Mental Health</i>   |
| <i>Tue., 4/21</i>  | <i>The Commissioners' will hold regular session at 9:00 a.m.</i>  |
| <i>Thu., 4/23</i>  | <i>The Commissioners' will hold regular session at 6:30 p.m.</i>  |
| <i>4/23 – 4/26</i> | <i>Maple Festival, Chardon Square</i>   |
| <i>Tue., 4/28</i>  | <i>The Commissioners' will hold regular session at 9:00 a.m.</i>  |

**Commissioners' Journal**  
**April 7, 2015**

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion:*            *by Commissioner Rear, seconded by Commissioner Claypool to adjourn the meeting at 9:36 a.m.*

*Geauga County Board of Commissioners*

\_\_\_\_\_  
*Walter M. Claypool*

\_\_\_\_\_  
*Ralph Spidalieri*

\_\_\_\_\_  
*Blake A. Rear*

\_\_\_\_\_  
*Christine Blair, Commissioners' Clerk*

**Commissioners' Journal**  
**April 7, 2015**

*THIS PAGE INTENTIONALLY LEFT BLANK*