

Commissioners' Journal
November 21, 2017

The Geauga County Board of Commissioners met in session on November 21, 2017 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The Vice President of the Board, Walter M. Claypool opened the meeting at 9:10 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

**Commissioner Spidalieri was absent from today's meeting.*

MEETING MINUTES

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of November 14, 2017.

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| <i>Roll Call Vote:</i> | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Absent*</i> |

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the minutes for the work session of November 14, 2017.

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| <i>Roll Call Vote:</i> | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Absent</i> |

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including a De-Certification for Common Pleas Court on their state revenue account; an Appropriation transfer from the General Fund Contingency to the Sheriff to cover year end salaries; a Supplemental Appropriation for DES for the purchase of a drone; and a Supplemental Appropriation for Certificate of Title Admin for yearend payroll; an Encumbrance for Community and Economic Development in the amount of \$100,000.00 for an RLF Loan to 15332 Old State Road Properties, LLC for purchase of equipment; a payment to Gottschalk Building Company for the Board of Developmental Disabilities for an interior remodel in the amount of \$26,000.00; a payment to NOACA for the Commissioners and County Engineer's Offices for dues through June 2018 in the amount of \$25,418.00; a payment to OD Security North America for the Sheriff's Department for the purchase of equipment for the Commissary in the amount of \$83,125.00; and a payment to Dean's Truck Body for the Department of Water Resources for repairs to a tanker truck in the amount of \$44,494.25.

There was a brief discussion regarding the transfer for the Sheriff's Office year end transfer for Salaries, noting that based on their policies, when they have employees retire, the payout from a retirement can be expensive, and this year they had 5 retire and requested \$110,000.00 to cover. Commissioner Lennon expressed some frustration about yearend surprises and brought up the idea of discussing with them a vacation cap on hours that might prevent this from happening. Commissioner Claypool made the suggestion that the Sheriff should set aside funds from his budget into a fund for these payouts. Discussion continued about the Commissioners changing policy to limit the vacation accrual amount to 200 hours (5 weeks).

There was a brief discussion about the Drone and a program that is being worked to implement the Drone to assist the Sheriff's Office along with other departments within the County.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #17-143 itemizing the financials for the meeting of November 21, 2017.

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| <i>Roll Call Vote:</i> | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Absent</i> |

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***Included in today's financials were Cash transfers into the General Fund from Pre-Sentence Investigation and Pre-trial Release Supervision for repayment of the payroll advance received in 2017.*

NOC COG – AREA 19- WORKFORCE PROGRAM

NOC COG Area 19 Executive Director Craig Sernik provided the Board with the Annual Workforce Report, for the Area 19 Workforce Development Board regarding recipients of the Workforce Innovation Opportunity Act (WIOA) for Ashtabula, Geauga and Portage Counties Area. These are Federal funds that are received for Workforce, noting that the all in Geauga Budget is about \$350,000.00 – 400,000.00 in straight WIOA funds and an additional \$250,000.00 that goes directly to Job and Family Services. The \$350,000.00 - \$400,000.00 is used to cover salaries of 2 full-time employees at Job and Family Services and Auburn Career Center assists with our resource room. Funds left over are used for youth programming, schooling and for businesses to do incumbent workforce training. Mr. Sernik stated that over the last year we have been transitioning into the governor's new program that has involved a lot of blending of TANF funding in with the workforce funding and changes of vendors for programming. Mr. Sernik stated that most of the individuals in the program have barriers either in or out of school, and are working to try and break these individuals out of poverty, as participants must be below or at the poverty line to be in the program. Mr. Sernik talked about the summer work program for individuals ages 14-18 that it provided income for them but also work experience. They feel this program will produce results over the next number of years. Mr. Sernik stated that right now we are at full employment, noting that Geauga is usually in the top for being low on unemployment out of the 88 counties in the state. This is the number one challenge we have, to figure out how to get those that have dropped out of the workforce or don't have the drive to work, back working again.

Mr. Sernik stated that they are working to try and introduce the graduating workforce to employers, noting the job fair they held last year with Auburn, an actual reverse job fair. Mr. Sernik stated that they had 150 employers represented and received great feedback and will be doing it again this year. They will be doing a job fair at the schools for some juniors and seniors in April, noting that only 1/3 of high school grads know what they will do after graduation. NOC COG is working on trying to increase that number.

Mr. Sernik stated that Ms. Reda has been working on a logistics (cdl) class for county residents and currently has 50 people interested in going to obtain that license. We will be working on doing an RFP to get a dedicated company to do this program. Mr. Sernik noted that since we have a small pool of funds, it needs to be invested strategically and asked the Board if they had an industry that they need to be looking at for workforce development.

There was discussion about the job fair at Auburn and the data being compiled on the results of that, along with the numbers of the individuals that the programs touch under the funding amount annually. Mr. Sernik explained that he didn't have those numbers today, but could bring them back in the New Year and go over the Performance Measures that they need to follow and report for these dollars.

Mr. Sernik explained that a number of years ago, 16 counties in Ohio received an Innovation grant for Business Research Network to unify workforce development with economic development. In workforce development, we are talking to employers about educating their workforce and finding employees. In economic development, groups in the county are talking to businesses so why we are not working together. With the small budget that we have, we cannot afford to hire someone, to call upon businesses, but we have assembled through the grant a network of groups in all 3 counties to assist employers for free as educational groups. The idea is to pay one organization to be the face of workforce and economic development and agencies that have something to offer to businesses that are expanding or contracting. In the past NOC COG did have an employee, but she has retired. Over the last year we have rethought through the program, and now have a budget, and want to pay a group to basically feed us the intelligence of the needs of business in the County. Of the 3 Counties, we are the only one that has our own Economic Development department and would like to see if this might be a way to partner with them to share the information that they are already receiving from businesses and employers. County Administrator David Lair inquired about the dollars and time commitment of doing this as this may help the Board in making the decision on this. Mr. Sernik stated that Ms. Stocker would need to provide that information, adding that they work with the 501C3 groups that have been developed in the other counties. The investment would be \$20,000.00 for the

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remainder of this fiscal year that would take them through June. What is required for these funds is for them to share the information they have with employers and produce a challenges and opportunities form that is then sent to the partners. The Partners then can come back and say this is how we can help. Required are at least 4 new calls a month, we share the information, follow up and then connect an employer with a hiring need to direct them to Job and Family Services so we can work together to fill open positions. Reports would need to be generated from the information that is gathered. Ashtabula Growth is handling this, and Geauga Growth has declined twice.

Mr. Sernik stated that Portage has expressed the desire to leave our Area and that they need to discuss whether or not they want to pursue other counties and forming another Area.

COUNTY HOME – PLACE ROBERT KOETH, FULL-TIME ATTENDANT ON UNPAID ADMINISTRATIVE LEAVE

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the placement of Robert Koeth, Full-time Attendant, on unpaid administrative leave effective November 20, 2017 until further notice.

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| Roll Call Vote: | Commissioner Lennon | Aye |
| | Commissioner Claypool | Aye |
| | Commissioner Spidalieri | Absent |

DEPARTMENT OF EMERGENCY SERVICES – GRANT AGREEMENT – FIRSTENERGY NUCLEAR OPERATING COMPANY (FENOC) FOR 2018 AND 2019

Director Roger Peterson explained that this grant agreement is the bi-annual agreement with FirstEnergy for 2018 and 2019. The grant amounts are a little higher than the previous years. Mr. Peterson expressed that the unofficial word is that Perry is the only plant that really producing a profit and if the plant does shut down there is a clause in the agreement that funding will be re-negotiated.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Grant Agreement between the Geauga County Commissioners and FirstEnergy Nuclear Operating Company (FENOC) in connection to the emergency planning and preparedness with the Perry Nuclear Power Plant for the period January 1, 2018 through December 31, 2019 in the amount of \$213,760.00 in 2018 and \$220,718.00 in 2019.

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| Roll Call Vote: | Commissioner Lennon | Aye |
| | Commissioner Claypool | Aye |
| | Commissioner Spidalieri | Absent |

DOG WARDEN – APPROVE HIRING DANIELLE ALLISON – PART-TIME SHELTER ATTENDANT (#1607-1)

Mr. Lair asked the Board to approve Ms. Allison as a Part-time Shelter Attendant to fill the vacancy from a previous promotion.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve hiring Danielle Allison to the position of Part-time Shelter Attendant (#1607-01) to be effective November 27, 2017 at the rate of \$11.58 per hour with a one year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions.

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| Roll Call Vote: | Commissioner Lennon | Aye |
| | Commissioner Claypool | Aye |
| | Commissioner Spidalieri | Absent |

DEPARTMENT OF WATER RESOURCES – RESOLUTION AUTHORIZING WATER RESOURCES DIRECTOR TO EXECUTE INSTRUMENTS AND INDEMNIFY FOR THE DEPARTMENT REGARDING THE BOND POSTED TO OHIO DEPARTMENT OF HEALTH, BEH PRIVATE WATER SYSTEMS FOR INSTALLERS LICENSE – WATER TREATMENTS AND DISTRIBUTION OPERATIONS

Director Gerard Morgan stated that this is the annual approval for the Director to execute the application and post bond for the private water systems with the State Board of Health.

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Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #17-144 Authorizing the Director, Department of Water Resources to execute any and all instruments and indemnify for the Geauga County Department of Water Resources regarding the Bond posted to the Ohio Department of Health, BEH Private Water Systems for a Private Water Systems Installers License regarding Water Treatments and Distribution Operations.

Board of County Commissioners, Geauga County, Ohio

Date: November 21, 2017

Resolution: #17-144

RESOLUTION AUTHORIZING THE DIRECTOR, DEPARTMENT OF WATER RESOURCES TO EXECUTE ANY /ALL INSTRUMENTS AND INDEMNIFY FOR THE GEAUGA COUNTY DEPARTMENT OF WATER RESOURCES REGARDING THE BOND POSTED TO THE OHIO DEPARTMENT OF HEALTH, BEH PRIVATE WATER SYSTEMS FOR A PRIVATE WATER SYSTEMS INSTALLERS LICENSE REGARDING WATER TREATMENTS AND DISTRIBUTION OPERATIONS

WHEREAS, be it hereby resolved that Gerard Morgan, Director of the Department of Water Resources, is hereby authorized to execute any and all instruments and indemnify for the Geauga County Department of Water Resources in order to obtain a bond being posted to the Ohio Department of Health, BEH Private Water Systems regarding the application for a Private Water Systems Installers License to cover activities of the Department regarding water treatments and distribution operations; and

BE IT FURTHER RESOLVED, that this resolution authorizes the Director of the Department of Water Resources to use funds to cover and pay the bond premium.

IN WITNESS THEREOF, in Geauga County, Ohio, the Geauga County Board of Commissioners, has caused this instrument to be executed this November 21, 2017.

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| <i>Roll Call Vote:</i> | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Absent</i> |

COMMISSIONERS' OFFICE – UPDATED ACCOUNTING FORMS AUTHORIZATION AND PAYROLL AUTHORIZATION FORMS

Mr. Lair stated that this is to just update the accounting and payroll forms due to a change in personnel.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the Vice President of the Board to execute the updated Accounting Forms Authorization Forms for the Commissioners' Office, Archives and Records Center, Community and Economic Development and Department of Emergency Services.

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| <i>Roll Call Vote:</i> | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Absent</i> |

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the Vice President of the Board to execute the updated Payroll Authorization Forms for the Commissioners' Office, Archives and Records Center, Department on Aging, Building Department, Community and Economic Development, County Home, Department of Emergency Services, Dog Warden, Maintenance and Transit.

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| <i>Roll Call Vote:</i> | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Absent</i> |

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COMMISSIONERS' OFFICE – RE-APPOINT ROBERT ZULANDT – PUBLIC DEFENDER COMMISSION

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to re-appoint Robert Zulandt to the Public Defender Commission for a four year term ending October 3, 2021.

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| <i>Roll Call Vote:</i> | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Absent</i> |

COMMISSIONERS' OFFICE – BAINBRIDGE TOWNSHIP RETENTION OF PARCELS FOR PUBLIC USE

Mr. Lair explained that these parcels were in the Townships' land bank and they are asking to retain these parcels for public use. These are very little parcels and this just helps their road department maintain the roads.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the approval for Bainbridge Township's Retention of Parcels for Public Use that includes Parcel #02-312500, #02-312400, #02-167400, #02-167300, #02-312600, #02-312700, #02-048200, #02-048300, #02-048400, #02-121600, and #02-159300.

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| <i>Roll Call Vote:</i> | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Absent</i> |

COMMISSIONERS' OFFICE – ACKNOWLEDGE RECEIPT OF RESOLUTION FROM PARKMAN TOWNSHIP - PETITION TO VACATE PUBLIC RIGHT OF WAY UPON A PORTION OF DOTY ROAD AND AN UN-NAMED NON-NUMBERED ROAD IN PARKMAN TOWNSHIP – RESOLUTION #17-145 OF CONVENIENCE AND NECESSITY FOR THAT VACATION AND TO SET A PUBLIC VIEW AND PUBLIC HEARING

Deputy Engineer Andy Haupt stated that they were asking to approve the Resolution of Convenience and Necessity to vacate the public right of way upon a portion of Doty Road and an Un-named, Non-numbered Road in Parkman Township as the request of the Parkman Township Trustees. Mr. Haupt, using the map, briefly illustrated the area they are asking to be vacated, noting that it was dedicated in 1835 and a portion of Doty was previously vacated. The un-named non-numbered Road was dedicated in 1825. Mr. Haupt stated that they had been working on trying to figure out where Doty Road ends and came across this other road. There are similar roads that pop up from time to time. The Engineer's Report and survey will provide more detail.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to acknowledge receipt of Resolution No. 186-2017 from the Parkman Township Board of Trustees dated November 7, 2017 Petitioning the Geauga County Board of County Commissioners to Vacate the Public Right of Way upon a portion of Doty Road, TR-532, and an Un-named, Non-numbered Road pursuant to O.R.C. 5553.045 and further request the Board approve and execute Resolution #17-145 of Convenience and Necessity for the Vacation of the Public Right of Way upon a Portion of Doty Road (TR 532) and an Un-named, Non-numbered Road in Parkman Township and set a Public Viewing to be held on Thursday, December 14, 2017 at 3:00 p.m. and set a Public Hearing to be held on Tuesday, December 19, 2017 at 9:10 a.m. Notice of the Public Viewing and Public Hearing will be advertised on November 30, 2017 and December 7, 2017 and on the county website.

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Board of County Commissioners, Geauga County, Ohio

Date: November 21, 2017

Resolution: #17-145

**RESOLUTION OF CONVENIENCE AND NECESSITY FOR THE
PROPOSED VACATION OF THE PUBLIC RIGHT OF WAY UPON A PORTION OF DOTY
ROAD (TR532) AND AN UN-NAMED, NON-NUMBERED ROAD IN PARKMAN TOWNSHIP,
GEAUGA COUNTY, OHIO**

WHEREAS, Doty Road (TR532) was dedicated the first Monday of March 1835 by petition of the Geauga County Board of Commissioners, recorded in Volume C, Pages 166 to 168 of the Geauga County Original Road Records, commenced at the intersection of U.S. 422 (Main Market Road), and terminated at State Route 88 (McCall Road); and

WHEREAS, In 1869, a portion of the previously referenced Road dedicated the first Monday of March 1835, was vacated in 1869 by petition of the Geauga County Board of Commissioners recorded in Volume D, Page 448 of the Geauga County Original Road Records from what is now known as U.S. Route 422 (Main Market Road) to “near the center of Lot number 5 in Tract 23 at the Junction of a North and South Road...” ; and

WHEREAS, on June 17th, 1825, an un-named, non-numbered “road leading from the Village of Parkman to Nelson...” was dedicated by petition of the Geauga County Board of Commissioners, recorded in Book B, Pages 246 to 249 of the Geauga County Original Road Records; and

WHEREAS, the Commissioners received a resolution from the Parkman Board of Township Trustees on or about November 14, 2017, petitioning the Commissioners to initiate the vacation of the public right of way upon the unimproved portion of Doty Road (TR532) beginning at a point located approximately 1345 feet east of the intersection of said Doty Road and Nelson Road, east to its terminus, and the vacation of, in its entirety, the unimproved un-named, non-numbered road, as described in Volume B, Page 246 of the Geauga County Engineers Road Records, in Parkman Township, beginning at the easterly terminus of Doty Road, TR 532 to its southerly terminus at the Portage County Line, pursuant to Section 5553.045 of the Ohio Revised Code; and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners that the public convenience and welfare may require the vacation of the public right of way, upon the unimproved portion of Doty Road (TR532) beginning at a point located approximately 1345 feet east of the intersection of said Doty Road and Nelson Road, east to its terminus, and the vacation of, in its entirety, the unimproved un-named, non-numbered road, as described in Volume B, Page 246 of the Geauga County Engineers Road Records, in Parkman Township, beginning at the easterly terminus of Doty Road, TR 532 to its southerly terminus at the Portage County Line, in accordance with Section 5553.045 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that the Commissioners shall hold a public viewing on the proposed vacation on the 14th day of December, 2017 at 3:00 p.m.

BE IT FURTHER RESOLVED that the Commissioners shall hold a public hearing on the proposed vacation on the 19th day of December, 2017 at 9:10 a.m.

BE IT FURTHER RESOLVED that the Clerk of the Commissioners is hereby instructed to give notice of the time and place of the aforementioned hearing by publication once a week for two consecutive weeks in a newspaper of general circulation in Geauga County.

BE IT FURTHER RESOLVED that the Clerk of the Commissioners is hereby instructed to send written notice of said public hearing by regular mail to all abutting property owners at least twenty (20) days in advance of said hearing

BE IT FURTHER RESOLVED that the Clerk of the Commissioners is hereby instructed to transmit a certified copy of this resolution to the Parkman Township Board of Trustees and the Geauga County Engineer.

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| Roll Call Vote: | Commissioner Lennon | Aye |
| | Commissioner Claypool | Aye |
| | Commissioner Spidalieri | Absent |

Commissioner Claypool gave a brief update on the recent Geauga Trumbull Solid Waste Management District Policy Committee regarding the possibility of bringing a waste management facility in Geauga County. It will be bringing it up before the full Joint Board.

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending November 8, 2017 as required by O.R.C. 955.12.*
- a) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of October, 2017, pursuant to ORC 135.35(L).*

OTHER

The Board reviewed upcoming events.

MEETINGS

*Thu., 11/23 **County offices will be closed for general business in observance of Thanksgiving Day. Twenty-four hour operations will continue to operate as usual.***

*Fri., 11/24 **County offices under the hiring authority of the Board of Commissioners will be closed for general business. Twenty-four hour operations will continue to operate as usual.***

Tue., 11/28 Investment Advisory Board meeting, 8:45 a.m. Chambers

Tue., 11/28 The Commissioners' will hold regular session at 9:00 a.m.

Tue., 11/28 Work Session with Richard L. Bowen & Associates for Feasibility Study at 10:30 a.m.

Tue., 12/5 The Commissioners' will hold regular session at 9:00 a.m.

12/10 – 12/12 Some of the Commissioners will attend the CCAO Winter Conference in Columbus, Ohio

Thu., 12/14 Investment Advisory Board meeting, 8:45 a.m. Chambers

Thu., 12/14 The Commissioners' will hold regular session at 9:00 a.m.

Thu., 12/14 Work Session with Richard L. Bowen & Associates for Feasibility Study at 10:30 a.m.

Thu., 12/14 Community Improvement Corporation (CIC) Luncheon Meeting, 12:00 p.m. Guido's Generations Reception and Event Center

Mon., 12/18 Family First Council, 1:30 p.m. at Mental Health Offices

Tue., 12/19 The Commissioners' will hold regular session at 9:00 a.m.

*Mon., 12/25 **The County Offices will be closed for general business due to the Christmas Holiday. Twenty-four hour operations will continue to operate as normal.***

Thu., 12/28 The Commissioners' will hold regular session at 9:00 a.m.

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BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to adjourn the meeting at 10:13 a.m.*

Geauga County Board of Commissioners

Ralph Spidalieri

Walter M. Claypool

Timothy C. Lennon

~~*Acting Clerk, Deborah Ashburn*~~
Christine Blair, Commissioners' Clerk

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