

Commissioners' Journal
March 28, 2017

The Geauga County Board of Commissioners met in session on March 28, 2017 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 9:04 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

COMMISSIONERS OFFICE- COUNTY ADMINISTRATOR'S REPORT

Mr. Lair reported on the items approved March 23, 2017, accepting the resignation of Jamie Shenker, Part-time Attendant to be effective March 16, 2017 and March 27, 2017, approved hiring Timothy Shea as Part-time Transit Driver to be effective April 3, 2017 at the rate of \$13.97 per hour with a one year probationary period, noting that this offer of employment is contingent upon the successful completion of the required pre-employment conditions, by the County Administrator, authorized by Resolution #17-006 under the direction and supervision of the County Commissioners that was approved January 9, 2017 pursuant to O.R.C. 305.30.

MEETING MINUTES

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the minutes for the special meeting of March 11, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of March 14, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of March 21, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget Director Anne Rasic explained the financials for today as including a Revenue Certification for the Sheriff 800 Communications Fund; Appropriation transfer from the General Fund Contingency to the Prosecutor's Equipment Account; a Cash transfer from the General Fund to the County Home for 2nd Quarter funding; a Cash transfer from the General Fund to 800 Communications Fund for upgrade agreement; Travel requests for the Department on Aging, Coroner, Job and Family Services and the Juvenile Court; 2 Then and Now's for the Coroner from 2015 and 2016 for Lab Services; a payment to Integrity Appraisal in the amount of \$37,570.00 for the Auditor's Office for the 2017 Revaluation; payments to APEX Construction in the amount of \$54,769.88 and \$4,592.00 for the Courthouse Basement Renovations; and a payment to Jack Gibson Construction in the amount of \$240,249.32 for the Department of Water Resources for the Russell Park Wastewater Treatment Plant Upgrades.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #17-042 itemizing the financials for the meeting of March 28, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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**SHERIFF'S OFFICE – OHIO OFFICE OF CRIMINAL JUSTICE SERVICES SUBGRANT
AWARD AGREEMENT – CELL PHONE TECHNOLOGY**

Sheriff Scott Hildenbrand asked the Board to execute the Subgrant Award Agreement for the cell phone technology grant.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Ohio Office of Criminal Justice Services Subgrant Award Agreement (Grant #2016-JG-LLE-5108) for Cell Phone Technology in the amount of \$17,275.00 (\$15,547.50 from the Office of Criminal Justice Services with a local match of \$1,727.50 from the Geauga County General Fund). This grant is for the period February 1, 2017 through August 31, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**SHERIFF'S OFFICE – TOWER LEASE AGREEMENT – LOJACK CORPORATION – SPACE
ON CHARDON TOWER**

Sheriff Hildenbrand stated that this agreement is for space on the 800 mhz radio phone tower in Chardon with LoJack, noting that the amount is based upon a formula used in relation to the location of the equipment on the tower.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Tower Lease Agreement with LoJack Corporation for space on the Chardon Tower for a period of five years in the amount of \$5,400.00 per year with automatic renewal for three subsequent periods of five years each period.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**DEPARTEMENT ON AGING – ADVERTISE POSITION – FULL-TIME SOCIAL WORKER
(#1022)**

Director Jessica Boalt asked the Board to advertise for the position of a Social Worker, either Licensed or a Licensed Clinical Counselor.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to grant permission to advertise for the position of Full-time Social Worker (#1022). This position will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT ON AGING – UNPAID PERSONAL LEAVE – TINA GONZALEZ

Ms. Boalt asked the Board to approve an unpaid leave for Ms. Gonzalez who needs to take some personal leave.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve an unpaid personal leave of absence for Tina Gonzalez, Information and Referral Specialist for up eighty hours (80) during the period of March 29 through April 11, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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BUILDING DEPARTMENT – AGREEMENTS – ARCHITECTURAL REVIEWS FOR COMMERCIAL AND INDUSTRIAL STRUCTURES – DUBER ARCHITECTURAL AND CONSULTING SERVICES, LLC, RICHARD J. SMITH, ARCHITECT AND L. NEAL HOFFMAN AND ASSOCIATES

Director Mike Mihalisin asked the Board to approve the annual agreements with the Architects that help with the plan reviews for commercial and industrial structures, noting that the cost is remaining the same. Mr. Mihalisin noted that it is getting harder and harder to be able to find someone that can do this work.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Agreement with Duber Architectural and Consulting Services, LLC to perform architectural reviews for commercial and industrial structures for the period March 31, 2017 through March 31, 2018 at a rate of \$80.00 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Agreement with Richard J. Smith, Architect to perform architectural reviews for commercial and industrial structures for the period March 31, 2017 through March 31, 2018 at a rate of \$80.00 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Agreement with L. Neal Hoffman and Associates to perform architectural reviews for commercial and industrial structures for the period March 31, 2017 through March 31, 2018 at a rate of \$80.00 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

There was a brief discussion about the current projects being worked on within the County.

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – REVOLVING LOAN FUND – JOB CREATION SUMMARY – BARKING DOG /PERSISTENCE OF VISION

Program Administrator Joni Stusek asked the Board to execute the report for the job creation portion of the Revolving Loan Fund loan that was made to Barking Dog / Persistence of Vision. Ms. Stusek noted that job certifications are required to be provided that are signed by each the employees for the positions that were created.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Office of Housing and Community Partnerships, Ohio Small Cities Community Development Block Grant Program, Job Certification Summary for Barking Dog / Persistence of Vision as they have fulfilled the Job Creation portion of their Revolving Loan Fund loan.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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DEPARTMENT OF EMERGENCY SERVICES – UNPAID LEAVE OF ABSENCE – AC MCMILLION

Deputy Director Roger Peterson asked the Board to approve an unpaid leave for AC McMillion due to a funeral within the family.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve an unpaid leave of absence for AC McMillion for the period March 22 through March 24, 2017. This will extend his probationary period by the three days (24 hours).

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF JOB AND FAMILY SERVICES – RESOLUTION RECOGNIZING APRIL 2017 AS CHILD ABUSE PREVENTION MONTH

Executive Director Craig Swenson and Gina Schultz asked the Board to approve the Resolution Recognizing April as Child Abuse Prevention Month. Mr. Swenson noted that their kick-off reception is next Monday afternoon. Ms. Schultz explained that as in previous years there will be some but fewer pinwheels on the hill with the sign at Junction Auto, but that the State felt that the pinwheels were being used in a negative way rather than a positive. Mr. Swenson stated that for 2016 there were 518 cases screened in. There will not be a 5K Run this year at Punderson due to construction, but they are planning to hold a Golf Outing later in the year. Ms. Schultz stated that the Ohio Trust Fund had provided funds in the past and this year with the regional kick off the funds are not there to do the 5K. Mr. Swenson stated that they were looking at these changes as an opportunity to do something fresh and new. Commissioner Claypool read the following resolution:

Board of County Commissioners, Geauga County, Ohio

Resolution: #17-043

Date: March 28, 2017

**RESOLUTION RECOGNIZING APRIL 2017
AS CHILD ABUSE PREVENTION MONTH**

WHEREAS, We know that our children are our future and that it will someday fall to them to shape our community, our nation and the world for all future generations; and

WHEREAS, As a community Geauga County values the importance of providing a safe and supportive environment in which families can nurture, love and parent their children; and

WHEREAS, Children who are loved and nurtured grow to love and nurture others and to provide the love and care bestowed upon them to their children, their family and their community; and

WHEREAS, While as a community we are blessed to have many wonderful, nurturing families we must recognize that Geauga County is not immune from the reality that some children in our county endure abuse and neglect; and

WHEREAS, As a caring community we must not only respond to and stop abuse and neglect where it exists, we must also be diligent in our efforts to prevent child abuse and neglect and ensure that our community is aware of its role in recognizing and preventing child abuse and neglect.

THEREFORE, BE IT RESOLVED that the Geauga County Board of County Commissioners recognize April 2017 as Child Abuse Prevention Month in Geauga County.

BE IT FURTHER RESOLVED that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

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Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #17-043 Recognizing April 2017 as Child Abuse Prevention Month.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

MAINTENANCE – LEASE AGREEMENT – JIM TIMMONS – FARMING / CROPPING ACTIVITIES AND COUNTY PARCELS – AQUILLA ROAD AND RAVENWOOD DRIVE

Director Glen Vernick explained that there are 4 parcels by the hospital on Ravenwood Drive and a portion of a parcel on the property on Aquilla Road that Mr. Timmons uses for farming. Mr. Vernick stated that currently the taxes are around \$9,000.00 a year but we have applied for CAUV and that will drop the cost of the taxes to \$1,270.00 and the lease is for \$1760.00 which will cover the taxes and provide some additional revenue.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute a Lease Agreement between the Geauga County Board of Commissioners and Jim Timmons to perform farming/cropping activities on Sections 3 and 4 of the parcel of land located at 13211 Aquilla Road (Parcel #13-705200 and #13-015313) and four parcels on Ravenwood Drive (Parcel #13-015512, #13-015513, #13-015514, #13-015515) for a period of three (3) years from May 1, 2017 through April 30, 2020 in the amount of \$55.00 per acre per year for farming a total of 32 acres (\$1,760.00 per year).

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

TRANSIT – AMENDMENT TO OHIO DEPARTMENT OF TRANSPORTATION (ODOT) 2017 SECTION 5311: FORMULA GRANT

Director Mike Kasper asked the Board to execute an amendment of the ODOT Grant, explaining that when the State wrote the grant they used the wrong dollar amount for the local cash available for the local match, that it does not change any portion of the grant, just fixing a dollar amount.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Ohio Department of Transportation (ODOT) 2017 Section 5311: Formula Grants for Other than Urbanized Areas Grant Amendment, correcting the total local cash requirement to match allocated federal funds.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

GEAUGA COUNTY PUBLIC LIBRARY – DISCUSS POTENTIAL BUILDING PROJECT

Executive Director Ed Worso introduced the Library Board of Trustees present today that included Gordon Burgess, Raymond Rundelli and Kate Pitrone, along with Assistant Director Chris Carolyn and Fiscal Officer Lisa Hadley. Mr. Worso explained that back in August of 2016 the Board of Trustees started a review of the facilities, and after six months have determined that they need to do work on several of the buildings. Mr. Worso stated that they had done an interior renovation on Chardon but that the building is still too small for the community it is serving. Mr. Worso noted that he had a power point on his computer from 1999 that said the Bainbridge location is too small and it has only gotten worse since, so they are going to look at putting on a .5 mill bond issue in November for improvements to the facilities throughout the county. This information will be in the Lines and Links magazine and they wanted to give the Board a heads up before hearing about it from their constituents. Mr. Worso stated that they are looking at Bainbridge first, noting that they had purchased the adjacent property with plans to increase the facility from the current 10,000 square foot to a 25-30,000 square foot facility. Mr. Worso stated that they would also like to make a dedicated facility in Thompson instead of the station that is currently there. Mr. Worso also stated that plans would include improvements at all the locations including the admin center on Ravenwood Drive to make it truly a public library and not just a public building.

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Commissioner Lennon inquired about libraries still being in high demand considering the current trend in electronic media. Mr. Worso responded that electronic circulation is steady but the material collection is good, heavily used and in high demand. Commissioner Spidalieri asked if the building would be a design towards giving kids a location and a place to go, giving the example of the larger book stores with a coffee shop, where people can go, meet and serve as a general community place. Mr. Claypool asked if the library had done a study that provides for the demand of what they want to build and improve. Mr. Worso stated that Bainbridge has a high demand for tutoring and study rooms, not only during the year but especially in the summer time. The meeting room has a high demand for use and is always at capacity and booked between story time and public use, so an additional meeting room and study space is a priority. There was a discussion about targeting a community that is requesting the demand for the facility, citing Middlefield as the last one that was done that way. During the review the list of improvements needed included windows, carpeting, and some of the facilities needing additional space, and that Geauga West could use more children's space. Mr. Worso expressed that they also want to have conversation with the communities to see what they want as well.

COMMISSIONERS' OFFICE – RESOLUTION IN SUPPORT OF THE ADOPTION OF THE ROTH 457 OPTION – EXPANDED PORTFOLIO CHOICE - CCAO DEFERRED COMPENSATION PROGRAM

Mr. Lair explained that there was a change in the law that allows public employees if they choose to use the Roth 457 option as a means for saving for the future. Currently the deferred compensation program is available which is tax sheltered, noting that for some situations an advantage is that the Roth is funded with after tax dollars and is tax sheltered, and the interest earnings are not taxable. Mr. Lair stated that some advisors suggest a mixture and this resolution just gives that option to the employees.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #17-044 In Support of the Adoption of the Roth 457 Option as an Expanded Portfolio Choice within the CCAO Deferred Compensation Program, pursuant to SB 220 effective March 19, 2017.

Board of County Commissioners, Geauga County, Ohio

Resolution: #17-044

Date: March 28, 2017

**RESOLUTION IN SUPPORT OF THE ADOPTION OF THE ROTH 457 OPTION
AS AN EXPANDED PORTFOLIO CHOICE
WITHIN THE CCAO DEFERRED COMPENSATION PROGRAM**

WHEREAS, CCAO Service Corporation ("CCAOSC"), a subsidiary of the County Commissioners' Association of Ohio ("CCAO"), operates a CCAO DEFERRED COMPENSATION PROGRAM available to employees in Geauga County; and

WHEREAS, the General Assembly passed Senate Bill 220, effective March 19, 2017, to allow Roth options within public employee deferred compensation programs. The Roth 457 option has been identified as an additional benefit that can assist county employees to save for retirement by expanding their portfolio options to include additional possible tax advantages; and

WHEREAS, the adoption of the Roth option as a portfolio choice of the CCAO DEFERRED COMPENSATION PROGRAM has been duly considered, analyzed and recommended by the CCAO Deferred Compensation Committee, CCAO Service Corporation Advisory Board, and this Board is satisfied with the CCAO's Deferred Compensation Committee's recommendation to include a Roth 457 option within the portfolio option lineup and fully support and endorse the addition of the Roth 457 option into the CCAO Deferred Compensation Plan.

NOW, THEREFORE, BE IT RESOLVED that in order to assist Empower Retirement, the administrator of the CCAO Deferred Compensation Plan, with its need to communicate with Geauga County officials and employees regarding the law change and the expansion of allowed plans within the CCAO Deferred Compensation Plan to include the Roth 457 option, the Geauga County Board of Commissioners hereby:

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Authorizes and supports the expansion of the CCAO Deferred Compensation Plan in Geauga County to include the Roth 457 option pursuant to Ohio law.

Directs Empower Retirement to contact county staff and employees regarding the new Roth 457 plan option so employees may become fully informed of their retirement options.

Certifies that this Resolution was adopted in a regular or special session of the Board in full compliance with the Ohio Public Records Act.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to move into Executive Session to discuss the compensation of public employees.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

The Board went in to Executive Session at 9:43 a.m. It was noted that Mr. Lair, Ms. Rasic, and Human Resources Specialist Kathy Hostutler would be joining them to discuss what should be put into the budget next year for health care and that depending on what the Board chooses to do it will affect employee compensation. The Board returned at 10:22 a.m. and as a result no action was taken.

ACKNOWLEDGEMENTS

- a) Geauga County Board of Developmental Disabilities Board Minutes from February 15, 2017.*
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the prisoner transport for the month ending February, 2017 as required by O.R.C. 325.07.*

OTHER

The Board reviewed upcoming events.

MEETINGS

<i>Mon., 4/3</i>	<i>Job and Family Services Child Abuse Prevention Kickoff, 2:00 p.m.</i>
<i>Tue., 4/4</i>	<i>The Commissioners will hold regular session at 9:00 a.m.</i>
<i>Wed., 4/5</i>	<i>NOC COG Meeting, OMJ Center, Ashtabula, 1:30 p.m.</i>
<i>Thu., 4/6</i>	<i>Gauga Trumbull Solid Waste Board of Directors, 1:00 p.m. District Office, Warren</i>
<i>Tue., 4/11</i>	<i>Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon</i>
<i>Tue., 4/11</i>	<i>The Commissioners will hold regular session at 9:00 a.m.</i>
<i>Wed., 4/12</i>	<i>Gauga County Township Association Dinner, 6:30 p.m. Munson Town Hall</i>
<i>Fri., 4/14</i>	<i>NOACA External Affairs at 8:30 a.m., Policy at 10:00 a.m., and Planning and Programming at 11:30 p.m., Cleveland</i>
<i>Mon., 4/17</i>	<i>Family First Council, 1:30 p.m. at Mental Health</i>

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Tue., 4/18 The Commissioners will hold regular session at 9:00 a.m.

Tue., 4/25 The Commissioners will hold regular session at 9:00 a.m.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to adjourn the meeting at 10:22 a.m.

Geauga County Board of Commissioners

Ralph Spidalieri

Walter M. Claypool

Timothy C. Lennon

Christine Blair, Commissioners' Clerk

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