

**Commissioners' Journal**  
**November 7, 2017**

*The Geauga County Board of Commissioners met in session on November 7, 2017 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Ralph Spidalieri opened the meeting at 9:26 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**MEETING MINUTES**

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of October 31, 2017.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the minutes for the work session of October 31, 2017.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Commissioner Claypool inquired about an item on the financials, noting that it was an invoice for NOACA Dues for Water Resources department and whether we should hold it or move forward with payment. Discussion continued about the time period the dues covers and that the Board could approve the financials including this and just hold the check for payment until they choose to release the payment.*

*Fiscal Specialist Deborah Ashburn explained the financials for today as including a Cash transfer from the General Fund to Water Resources for reimbursement of receipts from vehicle insurance for the VAC truck; Travel requests for the County Engineer and the Public Defender; a payment to Gottschalk Building Company for Community Development in the amount of \$11,500.00 on the B-F-16-1AZ-1 Kiwanis Lake Project; and a payment to Preston Ford for the County Engineer's Office in the amount of \$22,215.00 for a 2018 Ford Escape.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #17-141 itemizing the financials for the meeting of November 7, 2017.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – STATE OF OHIO – COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM – GRANT AGREEMENT #B-F-17-1AZ-1**

*Assistant Program Administrator Kelly Conrad asked the Board to execute the grant agreement for the CDBG allocation, noting that this amount is a little higher as it is the first two year grant.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the State of Ohio State Community Development Block Grant (CDBG) Program, Grant Agreement (#B-F-17-1AZ-1) for the period September 1, 2017 through October 31, 2019 in the amount of \$273,000.00.*

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Roll Call Vote:           Commissioner Lennon           Aye  
                                  Commissioner Claypool       Aye  
                                  Commissioner Spidalieri      Aye

DOG WARDEN – PROMOTE PATRICIA EVANS – FULL-TIME DEPUTY DOG WARDEN (#1602)

*Dog Warden Matt Granito asked the Board to approve promoting Ms. Evans, explaining that she had worked for a year, moved and came back. Ms. Evans knows the job, is very reliable and will have no problem learning the law enforcement side of the position.*

*Motion:           by Commissioner Lennon, seconded by Commissioner Claypool to approve the promotion of Patricia Evans to the position of Full-time Deputy Dog Warden (#1602) to be effective November 5, 2017 at the rate of \$12.78 per hour with a 180 day probationary period.*

Roll Call Vote:           Commissioner Lennon           Aye  
                                  Commissioner Claypool       Aye  
                                  Commissioner Spidalieri      Aye

*Mr. Granito briefly discussed a wolf hybrid sanctuary that is in the process of getting approval to move into the Thompson area. Mr. Granito stated that they are working on the regulations that will be required.*

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – GEAUGA COATINGS

*Director Gerard Morgan stated that this service contract with Geauga Coatings is to do sand blasting and coat the rapid sand filter at the Kimberly wastewater treatment plant.*

*Motion:           by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the service Contract Agreement with Geauga Coatings to perform sand blasting, coatings, and repairs of the sand filter inside the rapid sand filter building at the Kimberly Wastewater Treatment Plant in Newbury Township for a period of three months in an amount not to exceed \$19,885.00.*

Roll Call Vote:           Commissioner Lennon           Aye  
                                  Commissioner Claypool       Aye  
                                  Commissioner Spidalieri      Aye

DEPARTMENT OF WATER RESOURCES – ADVERTISE POSITION – BUSINESS MANAGER (#2308)

*Mr. Morgan asked the Board to approve advertising for the position of Business Manager. There was a brief discussion about going external versus internal since an internal posting only includes the Commissioners' hiring authority.*

*Motion:           by Commissioner Lennon, seconded by Commissioner Claypool to grant permission to advertise for the position of Business Manager (#2308). This position will remain posted until filled.*

Roll Call Vote:           Commissioner Lennon           Aye  
                                  Commissioner Claypool       Aye  
                                  Commissioner Spidalieri      Aye

COMMISSIONERS' OFFICE – AMEND MOTION – CORRECT GRADE AND EFFECTIVE DATE – PROMOTE ADRIAN GORTON – BUDGET AND FINANCE MANAGER

*County Administrator David Lair explained that this cleans up the action the Board approved last week to correct the pay grade and update the effective date to the beginning of the pay period.*

*Motion:           by Commissioner Lennon, seconded by Commissioner Claypool to amend the motion from October 31, 2017 correcting the Grade and effective date, to read: approve the promotion of Adrian Gorton to the position of Budget and Finance Manager, Grade 18E, Step 6 at the rate of \$33.40 per hour to be effective November 5, 2017 with a 180 day probationary period.*

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Roll Call Vote:       Commissioner Lennon       Aye  
                              Commissioner Claypool     Aye  
                              Commissioner Spidalieri   Aye

COMMISSIONERS OFFICE – EXECUTIVE SESSION

Motion:       by Commissioner Lennon, seconded by Commissioner Claypool to move into Executive Session for the purpose of discussing the employment of a public employee.

Roll Call Vote:       Commissioner Lennon       Aye  
                              Commissioner Claypool     Aye  
                              Commissioner Spidalieri   Aye

The Board moved into Executive Session with Mr. Lair and Director of Administrative Services Linda Burhenne at 9:42 a.m. The Board returned at 10:55 a.m. and as a result took the following action:

Motion:       by Commissioner Lennon, seconded by Commissioner Claypool to approve hiring Susan Drucker to the position of Assistant County Administrator, Grade E17, Step 8 with an hourly rate of \$40.60 per hour to be effective December 4, 2017.

Roll Call Vote:       Commissioner Lennon       Aye  
                              Commissioner Claypool     Aye  
                              Commissioner Spidalieri   Aye

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending October 25, 2017 as required by O.R.C. 955.12.

OTHER

The Board reviewed upcoming events.

MEETINGS

- Wed., 11/08 Geauga County Township Association Dinner meeting, 6:30 p.m. Kent State Geauga Campus
- Fri., 11/10 **County offices will be closed for general business in observance of Veteran's Day. Twenty-four hour operations will continue to operate as usual.**
- Tue., 11/14 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon
- Tue., 11/14 The Commissioners' will hold regular session at 9:00 a.m.
- Tue., 11/14 Work Session with Richard L. Bowen & Associates for Feasibility Study at 10:30 a.m.
- Fri., 11/17 NOACA, Transportation at 9 am, Bicycle and Pedestrian at 10:30 am and Safety and Operations at 1:00 pm, Cleveland
- Mon., 11/20 Family First Council, 1:30 p.m. at Job and Family Services
- Tue., 11/21 The Commissioners' will hold regular session at 9:00 a.m.
- Thu., 11/23 **County offices will be closed for general business in observance of Thanksgiving Day. Twenty-four hour operations will continue to operate as usual.**
- Fri., 11/24 **County offices under the hiring authority of the Board of Commissioners will be closed for general business. Twenty-four hour operations will continue to operate as usual.**

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*Tue., 11/28 The Commissioners' will hold regular session at 9:00 a.m.*

*Tue., 11/28 Work Session with Richard L. Bowen & Associates for Feasibility Study at 10:30 a.m.*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion: by Commissioner Spidalieri, seconded by Commissioner Claypool to adjourn the meeting at 10:57 a.m.*

*Geauga County Board of Commissioners*

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*Ralph Spidalieri*

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*Walter M. Claypool*

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*Timothy C. Lennon*

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*Christine Blair, Commissioners' Clerk*

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