

Commissioners' Journal
August 16, 2016

The Geauga County Board of Commissioners met in session on August 16, 2016 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Walter M. Claypool opened the meeting at 9:03 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

MEETING MINUTES

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of August 9, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Abstain*</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**Commissioner Rear was absent from this meeting.*

APPROVE FINANCIALS

Budget and Finance Administrator II Anne Rasic explained the financials for today as including an Appropriation transfer from Contingency to return appropriations to the Sheriff's Office for reimbursements deposited into the General Fund; Supplemental Appropriations for CASA Fund and the Probate Juvenile Court Care and Custody Fund; Cash transfer out of the General Fund for the Family First Council 1st Quarter SFY2017 Commitment; Travel requests for the Commissioner's Office and Juvenile Court – CASA; a Contract for P & G Capital LLC for Community Development RLF Fund in the amount of \$470,000.00; a Contract for Gillmore Security for Maintenance for Annual Fire Inspections and Repairs in the amount of \$10,000.00; a payment to Dry-More Construction in the amount of \$10,700.00 for the Board of Developmental Disabilities for concrete work; and a payment to Statewide Ford in the amount of \$158,124.00 for the Sheriff's Office for six Ford Utility Interceptor K8A vehicles*.*

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #16-106 itemizing the financials for the meeting of August 16, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**There was a brief discussion on the contract for Maintenance for safety, which it was noted that in this amount is half of the two year contract amount for fire inspections and repairs. A brief discussion took place regarding the six interceptor vehicles the Sheriff's Office purchased, and where they can be purchased from.*

COMMISSIONERS OFFICE- COUNTY ADMINISTRATOR'S REPORT

Mr. Lair reported on the items approved August 11, 2016 by the County Administrator, including Agreement with Chardon Tomorrow for the use of the parking lots during the BREWFEST event Saturday, August 13, 2016, authorized by Resolution #16-097 under the direction and supervision of the County Commissioners that was amended and approved July 12, 2016 pursuant to O.R.C. 305.30.

DEPARTMENT ON AGING – APPROVE HIRING MAGALY RIOS AND COLLEEN PROKOP – PART-TIME RECREATION AND EDUCATION ASSISTANT (#1005-1)

Director Jessica Boalt explained that they had made some changes to the organizational chart which included moving the food service from the West Geauga site to the Chardon site and will be replacing those positions with two Part-time Recreation and Education Assistants because they have more versatility at the sites. Ms. Boalt noted that Ms. Rios has worked with the Department on Aging for the last three years through the Summer Youth TANF program, and Ms. Prokop currently works at the Lake County Department of Aging and is also excited to come

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to Geauga County.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve hiring Magaly Rios to the position of Part-time Recreation and Education Assistant (#1005-1) to be effective August 23, 2016 at the rate of \$13.57 per hour with a one year probationary period.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve hiring Colleen Prokop to the position of Part-time Recreation and Education Assistant (#1005-1) to be effective September 12, 2016 at the rate of \$13.57 per hour with a one year probationary period.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

TRANSIT – PROBATIONARY FAILURE – AUSTIN EVERHART – PART-TIME DRIVER (#2210-1)

Director Mike Kasper asked the Board to approve the Probationary Failure of Austin Everhart.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve the probationary failure of Austin Everhart, Part-time Transit Driver (#2210-1) to be effective August 11, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

TRANSIT – ADVERTISE – THREE (3) PART-TIME DRIVERS (#2210-1)

Mr. Kasper asked the Board to advertise for a Part-time Driver, adding that originally it was for one position and now asked for it be increased at this time to three (3) and the Board had no issue; the motion was made to include the three positions.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise for three (3) positions of Part-time Driver (#2210-1). These positions will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Commissioner Spidalieri inquired about the reduction in State funding and how that will affect Geauga County, to which Mr. Kasper stated that we are being cut about \$100,000.00, which brings us close to our 2015 funding level, and he feels fairly confident that we can operate at that budget and will not have to request any funding. Mr. Lair inquired if there would be any chance of additional advertising, which currently is around \$22,000.00 a year in revenues. Mr. Kasper briefly talked about revenues from contracts and the new competition that seems to be in the area, offering alternative transportation options.

COMMISSIONERS - PUBLIC HEARING – UPDATING BUILDING DEPARTMENT PERMIT FEE SCHEDULES AND CONTRACTOR REGISTRATION AND LICENSING FEES

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to waive the reading of the legal notice.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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Commissioner Claypool opened the public hearing at 9:20 a.m. and Director Mike Mihalisin explained that they would like to discuss increasing the fees for building permits and registration along with the addition of line items for septic system inspections. Assistant Chief Building Official Dan Spada stated that one of the first things he reviewed upon hire was the fee schedule and that the last increase was done in 2013. Currently about 5,000 inspections are done a year, with an annual budget of around \$500,000.00, which equates to about \$100.00 per inspection and they have been falling short about \$50,000.00 to cover department costs. Mr. Spada stated that they are also looking to make adjustments, giving an example of the Storm Damage and the Illuminating Company which requires an inspection before they will restore power to a residence. Mr. Spada stated that they did do a rate study from surrounding Counties and with the proposed increases, we will still be the lowest in the area. Mr. Claypool inquired about why the Building department is being involved in septic systems, to which Mr. Spada explained that the new systems are requiring more electrical lines to power the aerator pumps and to have to respond to service shut offs. Mr. Claypool inquired about the residents being charged multiple times for the same service. Mr. Spada noted that for new construction it will be included with the regular permit since we will already be on site doing the rest of the inspections. Mr. Claypool inquired about a demolition permit, to which Mr. Mihalisin added that the items need to be removed and disposed of properly and that they are not just digging a hole and burying it, and then they are given a ticket to present to the Auditor and it is removed from the taxes. Commissioner Rear mentioned what the increases appear to be for a new dwelling. Mr. Spada provided a sheet that shows fees for the surrounding areas, and used an example of a 5,000 square foot home, and current rates would be around \$672.00 and with the proposed increases it would be around \$725.00 for permits from the Building Department for a new house. Mr. Claypool inquired about a residential plan review charge, which Mr. Mihalisin explained that sometimes a set of plans are submitted for review and then it doesn't get built, so we are charging for the time of the review. This will not be charged if the plans are used to pull an actual permit to build. Mr. Rear inquired about how new construction is going for this year. Mr. Mihalisin stated that they are about where they were last year; around 100, and housing starts, additions, alterations have all increased. Being no further comments or questions, the Public Hearing was closed at 9:35 a.m.

DEPARTMENT OF WATER RESOURCES – UNPAID MEDICAL LEAVE OF ABSENCE –
GALE KNIGHT, II – MAINTENANCE WORKER

Director Gerard Morgan stated that Mr. Knight has to have some procedures done and will not yet have enough accumulated sick time to cover it and are therefore asking for approval of unpaid time.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve an unpaid medical leave of absence, for Gale Knight, II, Maintenance Worker (#2330) under Section 6.12 Leaves, of the Personnel Policy and Procedure manual, beginning August 18, 2016 for eighty (80) hours, extending his probationary period.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – ADVERTISE INTERNALLY TEN DAYS – THEN
EXTERNAL UNTIL FILLED – CONSTRUCTION INSPECTOR (#2322)

Mr. Morgan stated that Mr. Carmigiano will be retiring after 30 years at the end of November and would like to hire someone that will have as much time with him as possible to learn as much as they can before he leaves.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise internally for the position of Construction Inspector (#2322) for a period of ten days in accordance with the union contract. In the event no qualified candidate is found the position will be advertised externally until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1 FINAL – DECREASE CONTRACT WITH AERO-MARK, INCORPORATED – APPLICATION OF POLYESTER PAVEMENT MARKINGS, YEAR 2016

Deputy Engineer Nick Gorris stated that this is the final change order for the annual pavement marking project that includes a decrease of around \$2,400.00.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Change Order #1 Final, decreasing the Contract with Aero-Mark, Incorporated for the Application of Polyester Pavement Markings to Various Roads, Geauga County for the Year 2016 in the amount of \$2,416.09.

<i>Roll Call Vote:</i>	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

COUNTY ENGINEER'S OFFICE – CANYON LAKES COLONY SUBDIVISION - ACCEPT MORTGAGE DEED FOR SUBLLOT #310 – 13C, POPLAR WAY AND SUBLLOT #309 – 13B, QUARRY CIRCLE – RELEASE MORTGAGE DEEDS FOR SUBLLOT #20 AND #21 IN EDWARDS LANDING – EXECUTE FINAL PLAT FOR 13C, POPLAR WAY – BAINBRIDGE TOWNSHIP

Mr. Gorris explained that we would ask the Board to accept mortgage deeds for performance and maintenance guaranty for both the Engineer's Office and with the Department of Water Resources. Mr. Gorris also asked that we release two mortgage deeds that were previously held for subplot #20 and #21 as the parcels are looking to be sold. Mr. Gorris asked the Board to then execute the final plat for Poplar Way which will be TR 1070.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve, accept and execute the Mortgage Deed for Sublot #310 (Parcel #02-421130) in Canyon Lakes Colony Subdivision, 13B to be held as the Performance Guaranty and Maintenance Guaranty for the Engineer's Office and the Department of Water Resources for the Canyon Lakes Colony Subdivision, 13C, Poplar Way (TR 1070) in Bainbridge Township.

<i>Roll Call Vote:</i>	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve, accept and execute the Mortgage Deed for Sublot #309 (Parcel #02-421309) in Canyon Lakes Colony Subdivision, 13B to be held as the Performance Guaranty and Maintenance Guaranty for the Engineer's Office for the Canyon Lakes Colony Subdivision, 13B Quarry Circle (TR 1068) in Bainbridge Township.

<i>Roll Call Vote:</i>	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the two (2) Mortgage Releases for Sublot #20 (Parcel #02-421114) and Sublot #21 (Parcel #02-421115) in the Edwards Landing Subdivision in Bainbridge Township.

<i>Roll Call Vote:</i>	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the final plat for Canyon Lakes Colony Subdivision 13C, Poplar Way (TR 1070) in Bainbridge Township.

<i>Roll Call Vote:</i>	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

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COMMISSIONERS' OFFICE – CANCEL SESSION – SEPTEMBER 13, 2016

A brief discussion took place regarding the need to add a regular meeting on Thursday, September 15th due to the cancelling of the meeting scheduled for the 13th which is being cancelled due to the drill for the Perry Nuclear Power Plant. At this time they chose to wait on scheduling any additional meetings for that week.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to cancel session on Tuesday, September 13, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

OTHER

The Board reviewed upcoming events.

MEETINGS

Wed., 8/17 Perry Nuclear Power Plant Practice Drill

Thu., 8/18 Pre-Fair Pot Luck, School Building, Fairgrounds

Tue., 8/23 The Commissioners will hold regular session at 9:00 a.m. that will include a Public Hearing at 9:15 a.m. regarding the Building Departments Permit Fee Schedule and Contractor Registration and Licensing Fees

Tue., 8/30 The Commissioners will hold regular session at 9:00 a.m.

Tue., 8/30 Geauga Trumbull Solid Waste District, Board of Directors meeting, 1:30 p.m., Warren

Thu., 9/1 The Commissioners will hold regular session at 10:00 a.m. at the Great Geauga County Fair, Junior Fair Stage, Burton

9/1 – 9/5 Great Geauga County Fair, Burton

Mon., 9/5 **County offices will be closed for general business due to the Labor Day holiday.**

Thu., 9/8 The Commissioners' will hold regular session at 9:00 a.m. that will include a Public Hearing at 9:30 a.m. for the Ohio Department of Transportation (ODOT) Rural Transportation Program CY2017 Operating and Capital Grant Proposals

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to adjourn the meeting at 9:48 a.m.

Geauga County Board of Commissioners

Walter M. Claypool

Ralph Spidalieri

Blake A. Rear

Christine Blair, Commissioners' Clerk

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