

**Commissioners' Journal**  
**January 9, 2017**

*The Geauga County Board of Commissioners met in session on January 9, 2017 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Walter M. Claypool opened the meeting at 9:08 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**APPROVE FINANCIALS**

*Budget and Finance Administrator II Anne Rasic explained the financials for today as including Supplemental Appropriation transfer for the Mental Health Construction Fund; Travel requests for Community Development and Job and Family Services; a payment to Manatron for the annual MVP maintenance contract for the Auditor's Office in the amount of \$92,780.69; payments to Itersource in the amount of \$42,500.00 and \$25,000.00 for the Auditor's Office for GIS and Core S/W; and payments to Stephanie Stewart in the amount of \$34,500.00 and \$24,000.00 for the ADP Board for SMCS Network and SMCS Security.*

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute Resolution #17-004 itemizing the financials for the meeting of January 9, 2017.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO UNDERTAKE PROJECTS USING FORCE ACCOUNT IN CERTAIN CASES FOR YEAR 2017**

*Deputy Engineer Andrew Haupt explained they are responsible for maintenance of roads and Bridges; the first priority is to plow snow and ice, then after that is maintenance; the force Accounts process sets limitations on what they can do, and sets limits on what they are able to do. Mr. Haupt stated that they estimate the project and if it falls within these limits we can handle the project, and it exceeds the limit then that project must be go to bid.*

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute Resolution #17-005 Authorizing the County Engineer to undertake projects using Force Account in certain cases for Year 2017.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: January 9, 2017*

*Resolution: 17 – 005*

**RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO UNDERTAKE PROJECTS USING FORCE ACCOUNT IN CERTAIN CASES FOR YEAR 2017**

*WHEREAS, the Board of County Commissioners of Geauga County desires to allow the Geauga County Engineer to improve, repair and maintain county highways and improve, repair and reconstruct county bridge projects in the most efficient and cost effective manner; and,*

*WHEREAS, the County Engineer may, when authorized by the Board of County Commissioners and not required by law to use competitive bidding, employ such laborers and vehicles, use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement, maintenance, or repair of roads by force account; and,*

*WHEREAS, the County Engineer may, when authorized by the Board of County Commissioners and not required by law to use competitive bidding, employ such laborers and*

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*vehicles, use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement, maintenance, or repair of bridges and culverts by force account.*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Geauga County does hereby authorize the Geauga County Engineer to proceed with the construction or reconstruction, including widening and resurfacing, of roads by force account. In determining whether he may undertake road construction work by force account, when not required by section 5543.19 or other law to use competitive bidding, the Geauga County Engineer shall first cause to be made an estimate of the cost of such work using the force account project assessment form developed by the auditor of state under section 117.16 of the Revised Code. When the total estimated cost of the work exceeds thirty thousand dollars per mile, the county commissioners shall invite and receive competitive bids for furnishing all the labor, materials, and equipment necessary to complete the work in accordance with sections 307.86 to 307.92 of the Revised Code.*

*BE IT FURTHER RESOLVED that the Board of Commissioners of Geauga County does hereby authorize the Geauga County Engineer to proceed with the construction, reconstruction, improvement, maintenance, or repair of bridges or culverts by force account. In determining whether he may undertake bridge work by force account when not required by section 5543.19 or other law to use competitive bidding, the Geauga County Engineer shall first cause to be made an estimate of the cost of such work using the force account project assessment form. When the total estimated cost of the work exceeds one hundred thousand dollars, the Board of County Commissioners shall invite and receive competitive bids for furnishing all the labor, materials, and equipment necessary to complete the work, in accordance with sections 307.86 to 307.92 of the Revised Code. The County Engineer shall obtain the approval required by section 5543.02 of the Revised Code.*

*BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners of Geauga County is hereby instructed to transmit a certified copy of this resolution to the Geauga County Engineer.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*Sheriff Scott Hildenbrand introduced Chief Deputy Tom Rowan.*

**SHERIFF'S OFFICE – OHIO OFFICE OF CRIMINAL JUSTICE SERVICES STANDARD ASSURANCES AND PRE-AWARD CONDITIONS FOR THE STOP VIOLENCE AGAINST WOMEN ACT (VAWA) GRANT #2016-WF-VA2-8214 AND GRANT #2016-WF-VA2-8214A**

*Sheriff Hildenbrand stated that these are the pre-award conditions for the VAWA grant, and that they will have to come back before the Board once again for the actual award. Sheriff Hildenbrand stated that this grant covers the salary of one deputy who primarily handles the domestic violence cases. There was a brief discussion on the VOCA and the VAWA grants.*

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Ohio Office of Criminal Justice Services Standard Assurances and Pre-Award Conditions for the STOP Violence Against Women Act (VAWA) Grant #2016-WF-VA2-8214 in the amount of \$68,447.65 (\$51,335.73 from Ohio Office of Criminal Justice Services with a local match of \$17,111.92 from the Geauga County General Fund, and \$1,525.00 from the Law Enforcement Trust Fund) for the period January 1, 2017 through December 31, 2017.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Ohio Office of Criminal Justice Services Standard Assurances and Pre-Award Conditions for the STOP Violence Against Women Act (VAWA) Grant #2016-WF-VA2-8214A in the amount of \$11,489.72 (\$8,617.29 from Ohio Office of Criminal Justice Services with a local match of \$2,872.43 from the Geauga County General Fund. This grant is for the period January 1, 2017 through March 31, 2017.*

*Roll Call Vote:           Commissioner Lennon           Aye  
                                  Commissioner Spidalieri       Aye  
                                  Commissioner Claypool       Aye*

*COUNTY HOME – APPROVE HIRING PAMELA PACE – PART-TIME ATTENDANT (#1504-1)*  
*Director Karen DeCola asked the Board to approve hiring Ms. Pace as a Part-time Attendant.*

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve hiring Pamela Pace to the position of Part-time Attendant (#1504-1) to be effective January 17, 2017 at the rate of \$11.24 per hour with a one year probationary period. This offer of employment is contingent upon successful completion of the required pre-employment conditions.*

*Roll Call Vote:           Commissioner Lennon           Aye  
                                  Commissioner Spidalieri       Aye  
                                  Commissioner Claypool       Aye*

**VIDEO**

*Local resident Walter Leagan inquired as to what transpired that caused the meetings to no longer be video-taped and put out on the website. Commissioner Spidalieri stated that the easiest thing to say is that we are no longer doing it. It is not required and we have been paying a County Administrator to upload it and take time out of his day to handle the process. If someone wants to see the meeting, Mr. Spidalieri suggested that they come to a meeting.*

**RE-ORGANIZATION MEETING**  
**PRESIDENT / VICE PRESIDENT**

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to appoint Ralph Spidalieri as President of the Geauga County Board of Commissioners for 2017.*

*Roll Call Vote:           Commissioner Lennon           Aye  
                                  Commissioner Spidalieri       Aye  
                                  Commissioner Claypool       Aye*

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to appoint Walter M. Claypool as Vice President of the Geauga County Board of Commissioners for 2017.*

*Roll Call Vote:           Commissioner Lennon           Aye  
                                  Commissioner Spidalieri       Aye  
                                  Commissioner Claypool       Aye*

**MEETING SCHEDULE FOR 2017**

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to adopt the Geauga County Commissioners' meeting schedule for 2017:*

**GEAUGA COUNTY BOARD OF COMMISSIONERS MEETING SCHEDULE FOR 2017:**

- 1. Sessions will be held in the Geauga County Commissioners' chambers, or alternate location as necessary, with legally-required notice of changed location provided:*
- 2. Every Tuesday at 9:00 a.m.*
- 3. Adjustments made to add a Thursday meeting at 9:00 a.m. due to Holidays, or to schedule any additional regular meetings as needed to meet the required number of meetings for the year*
- 4. Requests for reasonable advance notification of all Commissioners meetings at which any specific type of public business is to be discussed may be requested of the Commissioners' Clerk, provisions for advance notification may include, but are not*

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limited to, emailing the agenda of meetings to all subscribers on a distribution list or by self-addressed stamped envelope provided by the person requesting the information.

5. The Board may have additional meetings, as required, at the time and place designated.
6. Any meeting called by Geauga County officeholders, department heads, County Administrator or the county's legal counsel.
7. Any meetings of the Geauga County Township Trustees and Clerks' Association
8. Any meetings of the County Commissioners' Association of Ohio (CCAO).
9. Any regular or special meetings of the following Boards or Councils at which a quorum of the Board of Commissioners is or may be present:
  - a. Any Township Board of Trustees meeting & City and Village Council
  - b. Geauga County Airport Authority
  - c. Geauga County Board of Health
  - d. Geauga County Health Advisory Council
  - e. Geauga-Trumbull Solid Waste Management District
  - f. Geauga Soil and Water Conservation District meetings
  - g. Planning Commission
  - h. Northeast Ohio Areawide Coordinating Agency (NOACA)
  - i. Northeast Ohio Consortium Council of Governments (NOC COG)
  - j. Community Improvement Corporation (CIC) meetings
  - k. Portage / Geauga Juvenile Detention Center Joint Board
  - l. Investment Advisory Committee
  - m. Ohio Public Works Commission (OPWC) District 7 Integrating Committee (Issue I)
  - n. Geauga County Agricultural Society (Fair Board meetings)
  - o. Meetings to honor any invitations received by the Geauga County Commissioners to attend ground breakings, openings, celebrations, memorial services and/or parades
  - p. Meetings with any organization or other political entities to discuss items of mutual concern

The time, place and purpose of all special meetings in addition to regularly scheduled meetings, will be given at least twenty-four hours in advance of such meeting to the news media that have requested notification except in the event of an emergency requiring immediate official action. In the event of an emergency, the Board member or Board members calling the meeting shall notify the news media that have requested notification immediately of the time, place and purpose of the meeting.

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

**BOARD APPOINTMENTS**

The Board reviewed the list that was provided, made a few slight adjustments and approved the following:

*Motion:* by Commissioner Lennon, seconded by Commissioner Spidalieri to approve the appointments of members of the Board of County Commissioners to boards and committees for 2017 as follows:

Board President – Ralph Spidalieri

Board Vice President – Walter M. Claypool

\* Board President required being the Primary

		<u>Primary</u>	<u>Alternate</u>
1.	ADP Board	Claypool	Spidalieri
2.	Board of Revision	Lennon	Claypool
3.	Community Corrections	Claypool	Lennon
4.	Community Improvement Corporation (CIC)	All three Commissioners	
5.	Courthouse Security Advisory Committee	Lennon	Claypool
6.	Family First	Lennon	Claypool
7.	Financial Review and Report Committee(FRRC)*	Spidalieri	Claypool
8.	Gauga County Agricultural Society	All three Commissioners	
9.	Gauga-Trumbull Solid Waste - Policy *	Spidalieri	
	Gauga-Trumbull SW- Board of Directors	All three Commissioners	

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- |     |   |   |  |
|-----|---|---|--|
| 10. | <i>Health District Advisory Board*</i>                        | <i>Spidalieri</i>                                     | <i>Claypool</i>  |
| 11. | <i>Investment Advisory Committee (2 commissioners)</i>        | <i>Spidalieri</i>                                     | <i>Claypool</i>  |
| 12. | <i>Microfilming Board</i>                                     | <i>Claypool</i>                                       | <i>Lennon</i>  |
| 13. | <i>NOACA (Three Commissioner<br/>And / or County Engineer</i> | <i>Claypool</i><br><i>Lennon</i><br><i>Spidalieri</i> | <i>Linda Burhenne</i><br><i>Shane Hajjar</i><br><i>Joe Cattell</i> |
| 14. | <i>NOC COG (Formerly GAPP)</i>                                | <i>Claypool</i>                                       | <i>Lennon</i>  |
| 15. | <i>Planning Commission Board</i>                              | <i>All three Commissioners</i>                        |  |
| 16. | <i>Portage / Geauga Juvenile Detention Center</i>             | <i>All three Commissioners</i>                        |  |
| 17. | <i>Records Commission *</i>                                   | <i>Spidalieri</i>                                     | <i>Claypool</i>  |
| 18. | <i>Revolving Loan and Local Revolving Loan</i>                | <i>Lennon</i>   | <i>Claypool</i>  |

*Roll Call Vote:*      *Commissioner Lennon*      *Aye*  
                                  *Commissioner Claypool*      *Aye*  
                                  *Commissioner Spidalieri*      *Aye*

**STAFF APPOINTMENTS**

*Motion:*      *by Commissioner Lennon, seconded by Commissioner Claypool to appoint David Lair, County Administrator.*

*Roll Call Vote:*      *Commissioner Lennon*      *Aye*  
                                  *Commissioner Claypool*      *Aye*  
                                  *Commissioner Spidalieri*      *Aye*

*Motion:*      *by Commissioner Lennon, seconded by Commissioner Claypool to appoint Linda Burhenne, Director of Administrative Services.*

*Roll Call Vote:*      *Commissioner Lennon*      *Aye*  
                                  *Commissioner Claypool*      *Aye*  
                                  *Commissioner Spidalieri*      *Aye*

*Motion:*      *by Commissioner Lennon, seconded by Commissioner Claypool to appoint Christine Blair as the Clerk to Commissioners' (#1306).*

*Roll Call Vote:*      *Commissioner Lennon*      *Aye*  
                                  *Commissioner Claypool*      *Aye*  
                                  *Commissioner Spidalieri*      *Aye*

*Motion:*      *by Commissioner Lennon, seconded by Commissioner Claypool to list the following personnel exemptions with the Ohio Department of Administrative Services in compliance with Section 124.11 (A) 9 of the Ohio Revised Code: David Lair, County Administrator, Linda Burhenne, Director of Administrative Services and Christine Blair, Commissioners' Clerk.*

*Roll Call Vote:*      *Commissioner Lennon*      *Aye*  
                                  *Commissioner Claypool*      *Aye*  
                                  *Commissioner Spidalieri*      *Aye*

*Motion:*      *by Commissioner Lennon, seconded by Commissioner Claypool to approve the following staff appointments:*

<u>Position</u>	<u>Appointment</u>
<i>Chief Building Enforcement Official</i>	<i>Michael Mihalisin</i>
<i>Director, Department on Aging</i>	<i>Jessica Boalt</i>
<i>Director, Community and Economic Development &amp; Fair Housing</i>	<i>Anita Stocker</i>
<i>Director, Department of Emergency Services</i>	<i>Dale Wedge</i>
<i>Director, Job and Family Services (124.11 (A) 22)</i>	<i>Craig Swenson</i>
<i>Director, Maintenance</i>	<i>Glen Vernick</i>
<i>Director, Transportation (124.11(A)25)</i>	<i>Michael Kasper</i>
<i>Director, Water Resources &amp; Sanitary Engineer</i>	<i>Gerard Morgan</i>
<i>Director, County Home Superintendent</i>	<i>Karen DeCola</i>
<i>Dog Warden</i>	<i>Matt Granito</i>

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*and acknowledge those staff appointments as placed in the unclassified service pursuant to O.R.C. 124.11 (A) (3) (b) and who are provided an Unclassified Service Explanation and Acknowledgement Form.*

*Roll Call Vote:           Commissioner Lennon           Aye*  
*Commissioner Claypool       Aye*  
*Commissioner Spidalieri     Aye*

**DRAINAGE ENGINEER**

*Motion:           by Commissioner Lennon, seconded by Commissioner Claypool to appoint Joe Cattell as Drainage Engineer and set the compensation at bi-weekly rate of \$381.34 to be effective with pay #2.*

*Roll Call Vote:           Commissioner Lennon           Aye*  
*Commissioner Claypool       Aye*  
*Commissioner Spidalieri     Aye*

**APIARIST**

*Motion:           by Commissioner Lennon, seconded by Commissioner Claypool to appoint Richard Manley as County Apiarist and further approve and execute the 2017 Ohio Department of Agriculture Appointment for County Apiary Inspector form to be effective January 1, 2017 at an hourly rate of \$12.00 per hour and a mileage reimbursement rate of \$0.535.*

*Roll Call Vote:           Commissioner Lennon           Aye*  
*Commissioner Claypool       Aye*  
*Commissioner Spidalieri     Aye*

**PREVAILING WAGE COORDINATORS**

*Motion:           by Commissioner Lennon, seconded by Commissioner Claypool to appoint Gerard Morgan to serve as a Prevailing Wage Coordinator for Geauga County for 2017.*

*Roll Call Vote:           Commissioner Lennon           Aye*  
*Commissioner Claypool       Aye*  
*Commissioner Spidalieri     Aye*

*Motion:           by Commissioner Lennon, seconded by Commissioner Claypool to appoint Nicholas Gorris to serve as a Prevailing Wage Coordinator for Geauga County for 2017.*

*Roll Call Vote:           Commissioner Lennon           Aye*  
*Commissioner Claypool       Aye*  
*Commissioner Spidalieri     Aye*

**DELEGATED POWERS TO COUNTY ADMINISTRATOR**

*Motion:           by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #17-006 Authorizing the County Administrator to Exercise Powers Delegated hereby under the O.R.C. 305.30.*

*Board of County Commissioners, Geauga County, Ohio*

*Resolution:    17-006*  
*Date:           January 9, 2017*

**A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXERCISE  
POWERS DELEGATED HEREBY UNDER THE O.R.C. 305.30**

*WHEREAS, Ohio Revised Code 305.30 provides that the Board may delegate certain of its powers to be exercised by the County Administrator; and*

*WHEREAS, the Geauga County Board of Commissioners desire to delegate certain powers to the County Administrator to be performed under their direction and supervision; and*

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*NOW, THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners do hereby authorize the County Administrator to execute on their behalf within limitation and guidelines set forth below:*

- 1. Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project*
- 2. Certification of Categorical Exclusion Project not subject to 58.5  
(but required to comply with 24 CFR 58.6)*
- 3. Certification of Exempt Project*
- 4. Ohio Development Service Agency Office of Community Development Request for Release of Funds (RROF) and Certification for Federally funded State projects – CDBG Program Income*
- 5. Office of Housing and Community Partnerships RLF Grant / Loan Review Report form*
- 6. Housing Semi-Annual Program Income Report*
- 7. ED RLF Semi-Annual Report*
- 8. Office of Housing and Community Partnerships, Ohio Small Cities CDBG Program Job Certification Summary*
- 9. Ohio Community Development Block Grant (CDBG) Program Status Report*
- 10. Notice to Public of Finding of No Significant Impact on Environment (FONSI) and Notice of Intent to Request Release of Funds (NOI/RROF) Combined Notice – CDBG Program Income / RLF Loan*
- 11. Notice to Proceed / Notice of Commencement*
- 12. Satisfaction of Mortgage*
- 13. Approve the Hiring of Personnel under the Commissioners Hiring Authority, excluding the Commissioners' Office*
- 14. Accept Personnel Resignations*
- 15. Permission to advertise to fill employment positions under the Board's hiring authority, following the acceptance of a resignation*
- 16. Acknowledge new hire appointments by the Department of Job and Family Services*
- 17. Concur with the Township in Not Requesting a Hearing on a Liquor License*
- 18. Ohio Motor Fuel Tax Refund Claims for the Transit Department*
- 19. Acknowledge Requests for Release of Funds for the Airport Authority*
- 20. Farm Market Agreements for the Department on Aging*
- 21. Agreements for the use of County Parking Lots and County Property*
- 22. Service Contract Agreements that are in the amount of \$10,000.00 per year or less, up to and including Multi-year Service Contracts that do not exceed the \$10,000.00 per year limit*
- 23. In the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2016*

*BE IT FURTHER RESOLVED, that this Resolution become part of the permanent record of the Board of Commissioners of Geauga County, Ohio.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COPY CHARGES**

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to establish the copy charge at \$.05 per black and white letter or legal copy, with no charge until the total reaches a minimum amount of \$1.00 for the year 2017 for the departments under the direction of the Geauga County Commissioners.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to establish the copy charge at \$.10 per color letter or legal copy, with no charge until the total reaches a minimum amount of \$1.00 for the year 2017 for the departments under the direction of the Geauga County Commissioners.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to establish the copy charge at \$1.00 per compact disk for the year 2017 for the departments under the direction of the Geauga County Commissioners.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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CREDIT CARD AUTHORIZATION

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the addition of Jessica Boalt, Robert Debevits, and Edward Shortridge to the Maintenance Department Home Depot Commercial Credit Account.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the addition of Karen DeCola to the Maintenance Department Home Depot Commercial Credit Account.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the addition of Jim Anspach and Josh Burton to the Maintenance Department Home Depot Commercial Credit Account.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the use of credit cards for the 2017 year (per month) for the following:*

**Department on Aging**

<i>PNC Giant Eagle – Grocery/Supplies</i>	<i>\$2,000.00</i>
<i>BP Gas</i>	<i>\$2,000.00</i>
<i>Western Reserve Farm Cooperative</i>	<i>\$2,000.00</i>

**Building Department**

<i>Staples</i>	<i>\$250.00</i>
<i>Wex Gas Card – Sheriff's Office</i>	
<i>Western Reserve Farm Cooperative</i>	<i>\$1,800.00</i>

**Commissioners Office**

<i>Visa</i>	<i>\$4,000.00</i>
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**Community Development**

<i>Staples</i>	<i>\$1,500.00</i>
<i>Geauga Credit Union Visa</i>	<i>\$1,500.00</i>

**County Home**

<i>Tractor Supply</i>	
<i>Karen DeCola</i>	<i>\$1,200.00</i>
<i>Wal-Mart Community:</i>	
<i>Karen DeCola</i>	<i>\$1,200.00</i>
<i>Barbara Warren</i>	<i>\$1,200.00</i>
<i>Rose Carver</i>	<i>\$1,200.00</i>
<i>Arlene Ball</i>	<i>\$1,200.00</i>
<i>Sheryl Spencer</i>	<i>\$1,200.00</i>
<i>Ashley Clark</i>	<i>\$1,200.00</i>

**Department of Emergency Services**

<i>PNC Giant Eagle</i>	<i>\$1,000.00</i>
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**Job and Family Services**

<i>Geauga Credit Union Visa</i>	<i>\$7,500.00</i>
<i>Walmart Community</i>	<i>\$3,000.00</i>
<i>PNC Giant Eagle</i>	<i>\$1,000.00</i>
<i>Wex – Gas</i>	<i>\$4,000.00</i>

**Maintenance**

<i>Home Depot:</i>	
<i>Glen Vernick</i>	<i>\$5,000.00</i>
<i>Richard Newsome</i>	<i>\$5,000.00</i>
<i>Rik Wareham</i>	<i>\$1,000.00</i>
<i>Bob Anderson</i>	<i>\$1,000.00</i>

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<i>Ken Kovach</i>	\$1,000.00
<i>Patrick Vlach</i>	\$1,000.00
<i>Don Wilk</i>	\$1,000.00
<i>Jessica Boalt (Aging)</i>	\$1,000.00
<i>Robert Debevits (Aging)</i>	\$1,000.00
<i>Edward Shortridge (Aging)</i>	\$1,000.00
<i>Jim Anspach (JFS)</i>	\$1,000.00
<i>Josh Burton (JFS)</i>	\$1,000.00
<i>Karen DeCola (Co Home)</i>	\$1,000.00

**Transit**

<i>Visa</i>	\$4,000.00
<i>Staples</i>	\$1,000.00

**Probate/Juvenile**

*Bank of America - Master Card:*

<i>Timothy J. Grendell</i>	\$2,000.00
<i>David Lubecky</i>	\$1,500.00
<i>Kimberly Laurie</i>	\$2,500.00

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**APPLICATION FOR CREDIT CARD USE**

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Application for Authorization to Permit the Use of County Credit Cards form (Personnel Policy 7.11 form- ORC 301.27) per month for the following:

**Department on Aging**

*PNC Giant Eagle - Grocery*

*Chris Anspach*  
*Christine Bacon*  
*Kristen Bibby*  
*Jessica Boalt*  
*Rudy Breunig*  
*Millissa Brosch*  
*David Craig*  
*Reba Dykes*  
*Natalie Dolezal*  
*Karen Fueger*  
*Kathy Hartz*  
*Vicki Krueger*  
*Silvana Kostura*  
*Lorina Mast*  
*Sandy McLeod*  
*Becky O'Reilly*  
*Peggy Peters*  
*Kathy Petrella*  
*Jeff Thomas*  
*Teddi Wallace*  
*Amber Weinhart*  
*Melissa Wheeler*

*BP Gas*

*Chris Anspach*  
*Christine Bacon*  
*Kristen Bibby*  
*Jessica Boalt*  
*Christine Bacon*  
*Rudy Breunig*  
*Millissa Brosch*  
*David Craig*

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*Reba Dykes*  
*Natalie Dolezal*  
*Kathy Hartz*  
*Silvana Kostura*  
*Vicki Krueger*  
*Lorina Mast*  
*Sandy McLeod*  
*Becky O'Reilly*  
*Peggy Peters*  
*Kathy Petrella*  
*Jeff Thomas*  
*Amber Weinhart*  
*Melissa Wheeler*  
*Ed Shortridge*

*Western Reserve Farm Cooperative*

*Chris Anspach*  
*Christine Bacon*  
*Kristen Bibby*  
*Jessica Boalt*  
*Rudy Breunig*  
*Millissa Brosch*  
*Robert Debevits*  
*Reba Dykes*  
*Kathy Hartz*  
*Silvana Kostura*  
*Sandy McLeod*  
*Becky O'Reilly*  
*Peggy Peters*  
*Kathy Petrella*  
*Ed Shortridge*  
*Jeff Thomas*  
*Melissa Wheeler*

***Building***

*Staples Convenience Card*

*Michael Mihalisin*  
*Lisa Moriarity*  
*Dan Spada*  
*Michael Mihalisin*  
*Dan Spada*  
*Jerry Blakey*  
*Larry Heiden*

*WEX Gas Card & Western Reserve  
Farm Cooperative*

***Commissioners' Office***

*Walter Claypool*  
*Ralph Spidalieri*  
*Tim Lennon*  
*David Lair*  
*Linda Burhenne*  
*Anne Rasic*  
*Christine Blair*  
*Kathy Hostutler*  
*Deborah Ashburn*  
*Lauri Zampino*

***Community Development***

*Staples & Geauga Credit Union Visa*

*Anita Stocker*  
*Joni Stusek*  
*Kelly Conrad*

***County Home***

*Tractor Supply*  
*WalMart*

*Karen DeCola*  
*Karen DeCola*  
*Barbara Warren*  
*Rose Carver*

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*Arlene Ball*  
*Sheryl Spencer*  
*Ashley Clark*

***Department of Emergency Services***  
*PNC Giant Eagle*

*Dale B. Wedge*  
*Judith Oberstar*  
*Roger Peterson*  
*A.C. McMillion*

***Job and Family Services***  
*Geauga Credit Union Visa*

*Craig Swenson*  
*Paul Reiman*  
*Gina Gubanyor*  
*Lisa Milgate*  
*Melanie Lacy*  
*Rebecca Johnston*  
*Rachael Brown*  
*Becky Sedivy*  
*Amy Fazi (Buresch)*  
*James Anspach*  
*James Anspach*  
*Jillian Barath*  
*Dawn Bates*  
*Brooke Bourdeau*  
*Donna Brown-Barrow*  
*Josh Burton*  
*Lauren Burton*  
*Marisa Campbell*  
*Matt Cebron*  
*Scott Christopher*  
*Kelly Cinadr*  
*Allee Eastburn*  
*Jenny Ellis*  
*Amy Fazi*  
*Ola Girardi*  
*Ashley Guarniere*  
*Gina Gubanyor*  
*Mike Heino*  
*Ashley Higgenbotham*  
*Amy Howell*  
*Rebecca Johnston*  
*Melanie Lacy*  
*Erica McKelvey*  
*Peter Medved*  
*Lisa Milgate*  
*Jodi Miller*  
*Kristina Miller*  
*Cheryl Mullet*  
*Kim Mullet*  
*Paul Reiman*  
*Natalie Roncagli*  
*Tracy Sindelar*  
*Robert Stuart*  
*Craig Swenson*  
*Katie Troha*  
*Ann Walden*  
*Brad Welch*  
*Lauren Welch*  
*Jennifer Wineberg*  
*Allison Wojtonek*

*WalMart Community*

*PNC Giant Eagle*

*Wex Gas Card*

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**Maintenance**

*Home Depot*

*Glen Vernick  
Richard Newsome  
Rik Wareham  
Bob Anderson  
Ken Kovach  
Patrick Vlach  
Don Wilk  
Jessica Boalt (Aging)  
Robert Debevits (Aging)  
Edward Shortridge (Aging)  
Jim Anspach (JFS)  
Josh Burton (JFS)  
Karen DeCola (Co Home)*

**Transit**

*Geauga Credit Union Visa & Staples*

*Michael M. Kasper  
Jack Jackson  
Kate Weybrecht  
JoAnna Brace*

*Roll Call Vote:           Commissioner Lennon           Aye  
                                  Commissioner Claypool       Aye  
                                  Commissioner Spidalieri      Aye*

*Motion:           by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Application for Authorization to Permit the Use of County Credit Cards form (form- ORC 301.27) for the Juvenile / Probate Court for Bank of America MasterCard for Timothy J. Grendell, David Lubecky, and Kimberly Laurie.*

*Roll Call Vote:           Commissioner Lennon           Aye  
                                  Commissioner Claypool       Aye  
                                  Commissioner Spidalieri      Aye*

**BOARD APPOINTMENTS**

**DEPARTMENT OF EMERGENCY SERVICES – TERRORISM, MITIGATION AND PLANNING GROUP**

*Before Approval the Board there was a brief discussion regarding the Township Trustee position, it was noted that Mr. Dvorak has been in that position because he is President of the Township Association, and it was requested that Mr. Dvorak be removed from the Township position until another Trustee could be chosen, so that others could have an opportunity to serve.*

*Motion:           by Commissioner Spidalieri, seconded by Commissioner Lennon to appoint the following members to the DES Terrorism, Mitigation and Planning Group for a one (1) year term expiring December 31, 2017:*

*Fire Service:           John Frazier - (primary) – Russell Fire Department  
                                  John Wargelin - (alternate) - Chester Fire Department*  
*Emergency Medical:   Larry Gaspar - (primary) – Chardon Fire Department  
                                  Mark S. Lynn - (alternate) – Munson Fire Department*  
*Police Department:   Mark Purchase - Police Department – Chester Police*  
*Sheriff's Office:       Scott Hildenbrand - Sheriff's Office*  
*Emergency Management: Dale Wedge - (primary) - DES  
                                  Roger Peterson – (alternate) - DES*  
*Public Works:         Gerard Morgan - Water Resources*  
*Public Health:         Bob Weisdack - Health Commissioner*  
*Township:*  
*Mayor's Office:        Randal Sharpe- (primary) City of Chardon  
                                  Paul Hornyak – (alternate) City of Chardon*  
*Commissioners':       David Lair – Geauga County Commissioners*

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*Roll Call Vote:*      *Commissioner Lennon*      *Aye*  
                                 *Commissioner Claypool*      *Aye*  
                                 *Commissioner Spidalieri*      *Aye*

DEPARTMENT OF JOB AND FAMILY SERVICES – FAMILY SERVICES PLANNING COMMITTEE

*Motion:*      *by Commissioner Lennon, seconded by Commissioner Claypool to re-appoint the following members to the Family Services Planning Committee for a one year term ending December 31, 2017:*

<i>Jessica Boalt</i>	<i>Nan Burr</i>	<i>Vicki Clark</i>
<i>Scott Hildenbrand</i>	<i>Dave Lair</i>	<i>Teri Malnar</i>
<i>Nancy Seelbach</i>	<i>Julie Weese</i>	

*Roll Call Vote:*      *Commissioner Lennon*      *Aye*  
                                 *Commissioner Claypool*      *Aye*  
                                 *Commissioner Spidalieri*      *Aye*

NOACA COMMITTEE / SUBCOMMITTEE APPOINTMENTS

*Commissioner Claypool brought up for discussion the committee and subcommittees at NOACA, and that Geauga County needs to have representation, and asked for other Board members to choose what they also would like to sit on. Commissioner Lennon expressed that he would like to attend a meeting and get more familiar with the organization. It was noted that Medina County will hold the President seat this year on the Executive Board. It was noted that suggestions can be submitted, but the President chooses the committee members. Commissioner Spidalieri noted that he would like to get Mr. Lennon in position to be able in three years' time to be President. Discussion continued and they agreed to discuss it further next week before the next NOACA Board meeting.*

ACKNOWLEDGEMENTS

- a) Monthly reports filed by the County Home for the months of June through November 2016.*
- b) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending December 28, 2016 as required by O.R.C. 955.12.*
- c) Appointment by Judge Timothy Grendell of Charles Butters as a Park Board Member to the Russell Township Park District, for the term January 1, 2017 through December 31, 2019.*
- d) Appointment by Judge Timothy Grendell of John Ralph to the Geauga County Sewage Treatment System Appeals Board for the term January 1, 2017 through December 31, 2018.*

OTHER

*The Board reviewed upcoming events.*

MEETINGS

- Mon., 1/9      Planning Commission meeting, 8:00 a.m. Building 1C*
- Mon., 1/9      The Commissioners will hold regular session at 9:00 a.m. that will include their Annual Re-Organization Meeting.*
- Mon., 1/9      ADP Organizational meeting, 1:00 p.m. Auditor's Office*
- Tue., 1/10      Board of Revision, 3:00 p.m. Auditor's Office*
- Thu., 1/12      Records Commission / Microfilm Board meetings, 10:00 a.m. Archives and Records Center*

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*Mon., 1/16*    **County offices will be closed for general business due to Martin Luther King Jr. holiday. Twenty-four hour operations will continue to operate as usual.**

*Thu., 1/19*    *The Commissioners will hold regular session at 9:00 a.m.*

*Mon. 1/23*    *Family First Council, 1:30 p.m. at Job and Family Services*

*Tue., 1/24*    *Investment Advisory Board, 8:45 a.m. Chambers*

*Tue., 1/24*    *The Commissioners will hold regular session at 9:00 a.m.*

*Fri., 1/27*    *NOACA Board of Directors meeting, 9:00 a.m. Cleveland*

*Tue., 1/31*    *The Commissioners will hold regular session at 9:00 a.m.*

**BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD**

*Motion:*        *by Commissioner Lennon, seconded by Commissioner Spidalieri to adjourn the meeting at 9:54 a.m.*

*Geauga County Board of Commissioners*

\_\_\_\_\_  
*Ralph Spidalieri*

\_\_\_\_\_  
*Walter M. Claypool*

\_\_\_\_\_  
*Timothy C. Lennon*

\_\_\_\_\_  
*Christine Blair, Commissioners' Clerk*

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