

Commissioners' Journal
November 27, 2018

The Geauga County Board of Commissioners met in session on November 27, 2018 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 9:04 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

COMMISSIONERS OFFICE- COUNTY ADMINISTRATOR'S REPORT

Assistant County Administrator Gerard Morgan reported on the items approved by David Lair, County Administrator on November 20, 2018 that included concurring with the Hambden Township Trustees in not requesting a hearing on the Liquor License requested by Dolgen Midwest d.b.a. Dollar General Store #19340 located at 13995 Rock Creek Road, Chardon, Ohio (C NEW 2234815-3075) and on November 26, 2018 included acknowledging the new hire appointment, as the Director of Job and Family Services complied with the Board of Commissioners' recruitment and hiring procedures for Michelle Cmun, Clerical Specialist III (replacement) to be effective October 10, 2018, by the County Administrator, authorized by Resolution #18-077 under the direction and supervision of the County Commissioners that was approved June 5, 2018 pursuant to O.R.C. 305.30.

ARCHIVES AND RECORDS CENTER – CONTRACT AGREEMENT – SHRED RITE, LLC

Mr. Morgan stated that this is a ninety day contract for shredding with Shred Rite.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute the Contract Agreement with Shred Rite, LLC to dispose of eligible records for a period of ninety days from this date of execution, in an amount not to exceed \$1,500.00.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including a Cash transfer from the General Fund to the 800 Communications Fund for monies received from CORSA for the storm damage repair of the Bainbridge 800 MHz tower; a Purchase order for the Department on Aging to Junction Buick for the purchase of a 2019 GMC Terrain being paid for using advertising money; a Then and Now for the Sheriff's Office for inmate medical bills not previously encumbered; a payment to the State of Ohio for the Children with Medical Handicaps expenditures for October in the amount of \$32,013.80; payments for the County Engineer's Office to Chagrin Valley Paving and Ronyak Paving for road resurfacing projects in the amount of \$251,367.25; a payment for Water Resources to S.E.T., Incorporated for the Bainbridge Force Main Relocation Project; and a Revenue Certification for the Sheriff's Office Concealed Carry Fund for additional monies received in 2018.

There was a brief discussion about a storm in the spring that damaged some of the equipment on the tower in Bainbridge, with about \$34,000.00 in total repairs. Commissioner Lennon inquired about the vehicle for Aging. Mr. Gorton stated that this is the second vehicle they have purchased that will include advertising that will generate the funding to pay for the cost of them. Director Jessica Boalt stated that they entered into an advertising campaign with UH Geauga, the revenue will be to advertise on the vehicle and that revenue affords them to purchase two four wheel drive vehicles. It was noted that they reviewed State Bid dealerships and they consider Junction Auto a State Bid assist.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-155 itemizing the financials for the meeting of November 27, 2018.

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Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

DEPARTMENT ON AGING – WESTERN RESERVE AREA AGENCY ON AGING PURCHASE SERVICE AGREEMENT (CONTRACT) FOR TITLE IIIE, TITLE IIIB AND TITLE IIID PROGRAM FUNDING

Ms. Boalt explained that this agreement is with Western Reserve Area Agency on Aging. Last year a two year RFP was done for transportation services that allows them to attend the Adult Day Services. This agreement also covers the three Evidence Based Health Programs that includes chronic disease, diabetes and falls prevention through the community.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the Western Reserve Area Agency on Aging Purchase Service Agreement (Contract) with the Geauga County Board of Commissioners for the Geauga County Department on Aging for Older Americans Act /Senior Community Services for Title IIIE and IIIB for Transportation and Title IIID for Evidence Based Health Programs for the period January 1, 2019 through December 31, 2019 in the amount of \$250,540.46.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – CHANGE ORDER #1 – INCREASE CONTRACT – MARKS BUILDING COMPANY – AIRPORT TOILET ROOMS RENOVATION – EXTEND DATE OF COMPLETION

Office Coordinator Jessica Gillenwater asked the Board to approve the change order with Marks Building Company to increase the contract for the Airport Toilet renovations that will extend the date of completion at the request of the Airport.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute Change Order #1, increasing the Contract with Marks Building Company for the Geauga County Airport Toilet Rooms Renovation under Grant #B-F-17-1AZ-1, extending the date of completion by thirty-one calendar days, through January 21, 2019.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – APPROVE PROMOTION OF JESSICA GILLENWATER – PROGRAM ADMINISTRATOR

Executive Director Dave Favorite asked the Board to promote Ms. Gillenwater to Program Administrator effective December 3rd.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the promotion of Jessica Gillenwater to the position of Program Administrator (#1402) to be effective December 3, 2018 at the rate of \$20.33 per hour with a 180 day probationary period.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

DEPARTMENT OF JOB AND FAMILY SERVICES – RESOLUTION REQUESTING TO ESTABLISH A NEW GCJFS CHILD ADVOCACY CENTER FUND

Director Craig Swenson explained that today they were asking to establish a fund to receive the grant funding for a new Child Advocacy Center. Mr. Swenson stated that in 2017 they investigated 150 cases that involved interviews of children and suspects of sexual or physical abuse that involved a forensic interview. This has often been outsourced to other counties, and sometimes in our building but it is not optimal. They are looking to establish a smaller, kid friendly office that where a social worker can conduct a child focused interview that is not

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first criminal in nature. Mr. Swenson explained that this facility will allow for interviews to be recorded that may not require a child to have to testify. Mr. Swenson stated that they had applied for a grant through the Attorney General's office, through VOCA. They are looking to rent/lease to get started in hopes that it can become a model that will help sustain the grant funding. Mr. Swenson noted that they have been working with the Prosecutor's Office. Commissioner Spidalieri asked for clarification that this would not be a twenty-four hour operation, to which Mr. Swenson stated that no one would be sleeping there, that it would be used for interviews. They received over \$200,000.00 in grant funding to get the center established. Mr. Morgan added that this is not being mandated, and if funding goes away it would not be something you are obligated to continue to do. Mr. Swenson added that this is something they want to bring back home and own for our kids in Geauga County.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-156 Requesting to Establish a New GCJFS Child Advocacy Center Fund.

Board of County Commissioners, Geauga County, Ohio

Date: November 27, 2018

Resolution: #18-156

**RESOLUTION REQUESTING TO ESTABLISH
A NEW GCJFS CHILD ADVOCACY CENTER FUND**

WHEREAS, Geauga County Job and Family Services (GCJFS) is requesting that a new fund be established and called the GCJFS Child Advocacy Center Fund; and

WHEREAS, the establishment of this new fund is for the establishment and development of a Child Advocacy Center (CAC) in Geauga County; and

WHEREAS, the CAC will provide a neutral and child-focused environment to conduct forensic interviews of child victims of physical, sexual, and emotional abuse; and

WHEREAS, within this new GCJFS Child Advocacy Center Fund, a Revenue line item is being requested for Federal, State, Other, Donations, Transfers In, and Reimbursement; and an Expense line item is being requested for Transfers Out, Salaries, Hospitalization, Medicare, PERS, Workers Comp, Unemployment, Contract Services, Equipment, Other, Other-Therapy Dog, Travel, Training, Supplies, Cellular Service, Rent, Utilities, Membership Dues, Licenses, Subscription; and

WHEREAS, after the fund is established, any current funds on hand will be transferred into the appropriate line items; and

NOW THEREFORE BE IT RESOLVED, the Board of County Commissioners does hereby request the Geauga County Auditor to establish a new fund entitled: GCJFS Child Advocacy Center Fund.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

TRANSIT – APPROVE UNPAID LEAVE – MICHAEL KASPER

Director Michael Kasper asked the Board to approve up to 100 hours of unpaid leave through March. There was a brief discussion on what Mr. Kasper would be doing with the unpaid time.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve up to one hundred hours of unpaid personal leave for Director Michael Kasper, during the period December 2, 2018 through March 9, 2019.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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DEPARTMENT OF WATER RESOURCES – GRANT VARIANCE – COUNTY 208 PLAN – STEWARDSHIP VISIONS, LLC - MIDDLEFIELD

Director Steven Oluic asked the Board to approve a variance to the 208 plan for Stewardship Visions, LLC that includes two parcels in Middlefield. They are requesting to tie in a couple of other buildings into the existing system, subject to deed restrictions. Mr. Morgan stated that this is not an expansion, it is one site location with deed restriction, so that in the future if the property is subdivided that portion would have to disconnect from the system. Mr. Morgan stated that this protects the County for the future from another small plant.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to grant a variance to the County 208 Plan of “one lot/one building/one treatment system” requirement for Stewardship Visions, LLC (Parcel #18-066850 and 18-066860) located at 15864 Nauvoo Road, Middlefield as subject to the recording of the Declaration of Deed Restriction.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

DEPARTMENT OF WATER RESOURCES – RESOLUTION AUTHORIZING GERARD MORGAN, SANITARY ENGINEER TO EXECUTE ALL INSTRUMENTS AND INDEMNIFY FOR THE BOND POSTED FOR PRIVATE WATER SYSTEMS INSTALLERS LICENSE

Mr. Oluic asked the Board to approve the resolution authorizing the Sanitary Engineer, Gerard Morgan to execute and indemnify for the bond posted to the Department of Health, BEH Private water systems and installers license. Mr. Oluic noted that this is an annual license.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-157 Authorizing Gerard Morgan, Sanitary Engineer for the Department of Water Resources to execute any and all instruments and indemnify for the Bond posted to the Ohio Department of Health, BEH Private Water Systems for a Private Water Systems Installers License regarding Water Treatments and Distribution Operations.

Board of County Commissioners, Geauga County, Ohio

Date: November 27, 2018
Resolution: #18-157

RESOLUTION AUTHORIZING GERARD MORGAN, SANITARY ENGINEER FOR THE DEPARTMENT OF WATER RESOURCES TO EXECUTE ANY /ALL INSTRUMENTS AND INDEMNIFY FOR THE GEAUGA COUNTY DEPARTMENT OF WATER RESOURCES REGARDING THE BOND POSTED TO THE OHIO DEPARTMENT OF HEALTH, BEH PRIVATE WATER SYSTEMS FOR A PRIVATE WATER SYSTEMS INSTALLERS LICENSE REGARDING WATER TREATMENTS AND DISTRIBUTION OPERATIONS

WHEREAS, be it hereby resolved that Gerard Morgan, Sanitary Engineer for the Department of Water Resources, is hereby authorized to execute any and all instruments and indemnify for the Geauga County Department of Water Resources in order to obtain a bond being posted to the Ohio Department of Health, BEH Private Water Systems regarding the application for a Private Water Systems Installers License to cover activities of the Department regarding water treatments and distribution operations; and

BE IT FURTHER RESOLVED, that this resolution authorizes the Director of the Department of Water Resources to use funds to cover and pay the bond premium.

IN WITNESS THEREOF, in Geauga County, Ohio, the Geauga County Board of Commissioners, has caused this instrument to be executed this November 27, 2018.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

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DEPARTMENT OF WATER RESOURCES – UPDATED ACCOUNTING FORMS
AUTHORIZATION FORM AND PAYROLL AUTHORIZATION FORMS

Mr. Oluic asked the Board to approve the updated forms for payroll and accounting, that includes him as the Director.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the updated Accounting Forms Authorization Form and Payroll Authorization Forms.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

FOLLOW UP DISCUSSION – GREAT LAKES TRUCKING PROGRAM

Mr. Lennon explained that he had heard comments from people regarding the program for truck driving school that private businesses are working to get something together as a loan program that helps people attend the school. Mr. Claypool added that he knows of other companies that cover the cost to send employees but that it includes a return by requiring a time frame of their employment. There was a brief discussion about getting this contact in touch with the NOC COG and that this could go beyond trucking. The Board discussed the types of job demand for certain positions, noting the welding program at Auburn. Mr. Spidalieri added that they are feeling pain of the tariff, but in reality there is always pain before a gain, and with this will bring jobs back here, and a need for people working again. There is nothing wrong welding, being able to learn mechanical skills, because if we don't have that we will be in trouble. Mr. Lennon added that in addition to the tariff they need to cut the corporate tax rate as a way to give an incentive to bring it back. Mr. Claypool mentioned something about a plan that China has in play, and expressed some concern.

ACKNOWLEDGEMENTS

- a) Geauga County Board of Developmental Disabilities Board Minutes from October 17, 2018.*
- b) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending November 7, 2018 as required by O.R.C. 955.12.*
- c) Western Reserve Land Conservancy, Annual Stewardship visit report on the Irwin Farm Conservation Easement Property*

OTHER

The Board reviewed upcoming events. There was some discussion about the meetings on the 29. Mr. Spidalieri mentioned that he has a meeting at 11:00 at the Prosecutor's Office. Mr. Claypool stated that he would contact Mr. Kovalchick about moving up the start to 9:00 a.m. There was note of property on Merritt Road as a potential location for the recycling center.

MEETINGS

Thu., 11/29 Geauga Trumbull Solid Waste Management District Board of Directors Meeting, 10:00 a.m. Warren, District Office

Thu., 11/29 Portage Geauga Juvenile Detention Center Meeting, 1:00 pm. Portage County Commissioners' Office

Tue., 12/4 The Commissioners will hold regular session at 9:00 a.m.

Dec. 9-11 CCAO Winter Conference, Columbus, Ohio

Tue., 12/11 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

Thu., 12/13 The Commissioners will hold regular session at 9:30 a.m.

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- Fri., 12/14 NOACA, Board of Directors meeting, 9:00 a.m., Cleveland*
- Fri., 12/14 Community Improvement Corporation (CIC) Annual Luncheon, 12:00 p.m.
Guido's Generations Reception and Event Center*
- Mon., 12/17 Family First Council, 1:30 p.m. at Mental Health Offices*
- Tue., 12/18 The Commissioners will hold regular session at 9:00 a.m. that includes a public hearing on the Petition for Regular Annexation of the First United Methodist Church for acreage into the Village of Middlefield*
- Tue., 12/18 ADP Board meeting, 2:00 p.m. Auditor's Office*
- Mon., 12/24 County offices under the hiring authority of the Board of Commissioners will be closed for general business. Twenty-four hour operations will continue to operate as usual.*
- Tue., 12/25 The County Offices will be closed for general business due to the Christmas Holiday. Twenty-four hour operations will continue to operate as normal.*
- Thu., 12/27 The Commissioners will hold regular session at 9:00 a.m.*
- Mon., 12/31 County offices under the hiring authority of the Board of Commissioners will be closed for general business. Twenty-four hour operations will continue to operate as usual.*
- Tue., 1/1 The County Offices will be closed for general business due to the New Year's Day Holiday. Twenty-four hour operations will continue to operate as normal.*
- Thu., 1/3 The Commissioners will hold regular session at 9:00 a.m.*

COMMISSIONERS' OFFICE –AUTHORIZE COUNTY ADMINISTRATOR / ASSISTANT COUNTY ADMINISTRATOR TO EXECUTE FIRST ADDENDUM TO MANCAN CREDIT AND SERVICE FORM

Mr. Morgan brought up the Mancan Credit and Service Form that had been on the tentative agenda, but was removed due to some additional paperwork he was asking the Board to authorize signature of the addendum it will move the process along quicker.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to authorize the County Administrator / Assistant County Administrator to execute the First Addendum to the Mancan Credit and Service Form to provide temporary employment services on an as needed basis to the Departments under the Hiring Authority of the Board of Commissioners for the period ending December 31, 2019.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: *by Commissioner Claypool, seconded by Commissioner Lennon to adjourn the meeting at 9:51 a.m.*

Geauga County Board of Commissioners

Ralph Spidalieri

Timothy C. Lennon

Walter M. Claypool

Christine Blair, Commissioners' Clerk

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