

Commissioners' Journal
February 9, 2017

The Geauga County Board of Commissioners met in session on February 9, 2017 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 9:10 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

**Commissioner Claypool was absent from today's meeting.*

COMMISSIONERS' OFFICE – PUBLIC HEARING

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to waive the reading of the legal notice.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Commissioner Spidalieri opened the Public Hearing at 9:10 a.m. and asked Deputy Engineer Shane Hajjar to explain the project. Mr. Hajjar stated that this is for the resurfacing of Kirtland Road from the county line to State Route 6. Mr. Hajjar noted that we are holding the hearing to give the opportunity to hear any concerns or complaints, adding that there are no wetland or stream impacts and there is no right away takes or land acquisition. Mr. Hajjar stated that they had not heard any complaints. Commissioner Spidalieri asked what the next step was going to be, and Mr. Hajjar stated that he would ask the Board to execute the Resolution to order and set the bid opening. Being no further questions or comments, the Public Hearing was closed at 9:14 a.m.

MEETING MINUTES

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of January 31, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent*</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS OFFICE- COUNTY ADMINISTRATOR'S REPORT

Mr. Lair reported on the items approved February 1, 2017 that included two service Contract Agreements for the Department of Water Resources with Bergren Associates, Incorporated for maintenance and installation of telemetry control systems and meter calibrations for the Year 2017 in an amount not to exceed \$10,000.00 and with Trumbull Industries for valve insertions as needed throughout the water section for the Year 2017 in an amount not to exceed \$10,000.00 and February 7, 2017 that included for the County Home, the acceptance of two resignations of Part-time Attendants, Sandra Goodman effective January 27, 2017 and Pamela Pace effective February 1, 2017 and then increased the current posting to three positions to then fill these vacancies; and for the Maintenance Department for two service Contract Agreements with Advanced Mechanical Technologies for the Back Flow Devices, both for a two year period, one for the Safety Center not to exceed \$5,000.00 and one for the remaining devices throughout the county not to exceed \$15,000.00, by the County Administrator, authorized by Resolution #17-006 under the direction and supervision of the County Commissioners that was approved January 9, 2017 pursuant to O.R.C. 305.30.

APPROVE FINANCIALS

Budget and Finance Administrator II Anne Rasic explained the financials for today as including Supplemental Appropriations for the General Fund to appropriate the carryover balance; a Cash transfer from the General Fund to Public Assistance Fund for the 3rd Quarter SFY17 commitment; Travel requests for the Common Pleas Court, the Department of Emergency Services and the Recorder; a payment of \$108,995.00 to Logicalis, Incorporated for Annual CISCO Smartnet phone maintenance for ADP; and a payment of \$40,500.00 to Total Comfort

Commissioners' Journal
February 9, 2017

Heating for HVAC units for the Geauga County Board of Developmental Disabilities construction fund.

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute Resolution #17-015 itemizing the financials for the meeting of February 9, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

PROBATE / JUVENILE COURT – THIRD AMENDMENT – FY2017 OHIO DEPARTMENT OF YOUTH SERVICES RECLAIM GRANT

It was noted that this is just an amendment to move \$800.00 in funds from one line item to another.

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the third amendment to the FY2017 Ohio Department of Youth Services (DYS) RECLAIM Grant, Attachment A, Page 2 to adjust funds from monitoring to other (drug tests) within the 220 Parental Support/Guidance program.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – ADVERTISE TO HOLD PUBLIC HEARING #1 – COMMUNITY DEVELOPMENT BLOCK GRANT – SMALL CITIES PROGRAM

Assistant Program Administrator Kelly Conrad asked the Board to grant permission to advertise to hold Public Hearing #1 for the Community Development Block Grant, adding that they cover any projects that might be considered during this hearing so that if the Board wants to apply for something we don't have to hold an additional hearing first.

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to grant permission to advertise to hold Public Hearing #1 for the 2017 Community Development Block Grant (CDBG), Small Cities Program to be held on Tuesday, February 28, 2017 at 9:30 a.m. Notice of this Public Hearing will be advertised on February 16, 2017 and on the county website.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

MAINTENANCE – SERVICE CONTRACT AGREEMENTS – E-TECHNOLOGIES, INCORPORATED

Director Glen Vernick stated that these service contracts are for the UPS back up power supply at the Safety Center, noting that the maintenance is between \$8-9,000.00 and the rest is extra in case we need to purchase batteries. Mr. Vernick stated that the other contract is for the remaining units at the Annex, DES, and down here at 470.

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve, execute and initial the service Contract Agreement with E-Technologies, Incorporated to provide preventative maintenance for the Safety Center UPS unit located at 12450 Merritt Road, Chardon for a three year period in an amount not to exceed \$20,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Commissioners' Journal
February 9, 2017

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve, execute and initial the service Contract Agreement with E-Technologies, Incorporated to provide preventative maintenance for the Geauga County UPS units at the Courthouse Annex, DES, Prime Site Radio (out building at DES) and 470 Center Street, Building #2 for a three year period in an amount not to exceed \$40,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – CLOSE POSTING – OMBUDSMAN AND DEVELOPMENT COORDINATOR (#1322)

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to close the current posting for the position of Ombudsman and Development Coordinator (#1322), as the position will not be filled at this time.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE - APPOINT KRISTIN DAILEY – BOARD OF DEVELOPMENTAL DISABILITIES – FOUR YEAR TERM

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to appoint Kristin Dailey to the Developmental Disabilities Board for a four year term ending December 31, 2020.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Local resident Diane Jones inquired about the reason the Ombudsman was being closed. Mr. Spidalieri stated that during the interview process some things came to light that require the job description be modified to include additional responsibilities.

FOLLOW UP ON WEBSITE / NEWSLETTER

Mr. Lair briefly updated the Board on the items they requested regarding website design and the newsletter. It was noted that it could be done by RFP if the cost remains under the \$50,000.00 bid threshold. Commissioner Lennon noted that over the weekend he had attended the CCAO new member training and mentioned the conversation that was had in regards to social media.

Mr. Lair stated that he had spoken with Mr. Oros at the Park District, Ed Worso at the Public Library, Don Rice at Board of DD and Jessica Boalt at the Department on Aging in regards to the idea of putting out a newsletter together.

Mr. Lair added that in regards to social media, you have to be aware that having a social media presence would then be creating a public record and the question would arise as to how would we remain in compliance with the records retention requirements.

Mr. Spidalieri asked that the RFP be ready to take action on next week to get moving forward on getting the response. There was a brief discussion regarding a better name for the webpage to make it easier to get people there.

Mr. Lennon asked that the records retention issue be looked at to move forward with getting social media for their office as a way to get messages out quickly in an event or for updates. Mr. Lair stated that he would forward the information to them regarding the RFP and then be able to move forward on Tuesday.

ACKNOWLEDGEMENTS

- a) *Gauga County Board of Developmental Disabilities Board Minutes from December 21, 2016.*

Commissioners' Journal
February 9, 2017

- b) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending January 25, 2017 as required by O.R.C. 955.12.*
- c) *A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the inmate meals for the month ending December, 2016.*
- d) *The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of December, 2016, pursuant to ORC 135.35(L).*

OTHER

The Board reviewed upcoming events.

MEETINGS

- Fri., 2/10 NOACA Finance and Audit 8:30 a.m., Governance 10:00 a.m., and Executive 11:30 a.m. Cleveland*
- Tue., 2/14 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*
- Tue., 2/14 The Commissioners will hold regular session at 9:00 a.m.*
- Fri., 2/17 NOACA, Transit 9:00 a.m., Bicycle and Pedestrian 10:30 a.m., Safety and Operations 1:00 p.m. Cleveland*
- Fri., 2/17 Leadership Geauga Government Day*
- Mon., 2/20 **County offices will be closed for general business due to the President's Day holiday. Twenty-four hour operations will continue to operate as usual.***
- Wed., 2/22 Auburn Career Center Tour*
- Wed., 2/22 Special ADP Board meeting, 2:00 p.m. Auditor's Office*
- Thu., 2/23 The Commissioners will hold regular session at 9:00 a.m.*
- Mon., 2/27 Family First Council, 1:30 p.m. at Mental Health Offices*
- Tue., 2/28 The Commissioners will hold regular session at 9:00 a.m.*

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to adjourn the meeting at 9:34 a.m.

Gauga County Board of Commissioners

Ralph Spidalieri

Walter M. Claypool

Timothy C. Lennon

Christine Blair, Commissioners' Clerk

Commissioners' Journal
February 9, 2017

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