

Commissioners' Journal
October 30, 2014

The Geauga County Board of Commissioners met in session on October 30, 2014 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 10:04 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

FINANCIALS

The Commissioners' Office reported on financials from October 28, 2014, Resolution #14-163, as an Appropriation transfer to return appropriations to the Sheriff's Office for expenses reimbursed and deposited into the General Fund; a Supplemental Appropriation for the Sheriff's 911 program fund for a replacement copier for the dispatch center; Cash transfers out of the General Fund for the payment of 3rd Quarter gas well allotment proceeds to the Board of Developmental Disabilities and a payroll advance to the Transit Department for funding not yet received from the State; a Contract for Petersen Construction for senior center capital projects in the amount of \$25,000.00; Travel requests for the Commissioners' Office, Common Pleas Court, and the Treasurer's Office; a payment to Vista Solutions Group for the annual software maintenance contract for Court Technology in the amount of \$17,063.92, a payment to Envirocom for payment #3 on Contract A for the Thompson Sewer project for Community and Economic Development in the amount of \$18,949.74; a payment to Myers Equipment Corporation for the purchase of (2) Eldorado Aerotech replacement buses for the Transit Department in the amount of \$128,480.00; and pay request #13 to Gottschalk Building Company for the Bessie Benner Metzenbaum Center Residential Remodel / Downsizing project in the amount of \$138,507.50, as approved by the County Administrator pursuant to the motion approved January 16, 2014 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and /or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2014, as authorized by O.R.C. 305.30.

APPROVE MINUTES

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute the minutes for the meeting of October 23, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY TREASURER AND COUNTY AUDITOR – MONTHLY STATEMENT COUNTY FINANCES – SEPTEMBER 2014

Motion: by Commissioner Samide, seconded by Commissioner Rear to accept, execute and file the monthly Statement of County Finances filed by the County Auditor for the month of September, 2014 pursuant to O.R.C. 319.15.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Rear to accept, execute and file the monthly Statement of County Finances filed by the County Treasurer for the month of September, 2014 pursuant to O.R.C. 319.15.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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COMMISSIONERS' OFFICE – RE-SCHEDULE AND RE-ADVERTISE – PROPOSED VACATION OF A PORTION OF WOODHILL DRIVE (TR731) IN MONTVILLE TOWNSHIP

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve re-scheduling and re-advertisement of a Public Hearing for the Proposed Vacation of a Portion of Woodhill Drive (TR 731) in Montville Township to be held Thursday, November 13, 2014 at 10:30 a.m. Notice of this Public Hearing will be advertised on November 6, 2014 and on the county website.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – UNPAID PERSONAL LEAVE – DEBORAH ASHBURN

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve sixteen (16) hours of personal unpaid leave of absence for Deborah Ashburn per section 6.12 of the Geauga County Personnel and Procedure Manual for the period November 13, 2014 through November 14, 2014. This unpaid leave will extend her probationary period an additional sixteen (16) hours.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT ON AGING – RE-ADVERTISE BIDS – ELDERLY NUTRITION PROGRAM – GEAUGA RESIDENT AGE 60 AND OVER

Director Jessica Boalt explained that they had advertised for bids for the Elderly Nutrition Program that included a mandatory pre-bid meeting which no one attended, and yesterday no bids were received for the opening. Ms. Boalt stated that they would like to re-advertise, explaining that they had advertised the first time only in the Maple Leaf and on the county website. Ms. Boalt explained that the current vendor Valley Foods who has also been the vendor for the last several years is going out of business regarding home delivered meals, noting that a lot of places would be losing them as their vendor, so this time they would like to expand advertising to the Plain Dealer who will also keep it up on their website for thirty days. Commissioner Spidalieri inquired if there were a lot of vendors that do this type of thing that we could contact, to which Ms. Boalt explained that the contract is about \$300,000.00 a year and they are trying to obtain a supplier to provide meals through February, as the current vendor will not extend the current contract and they are in process of contacting several other vendors, but have found that the bid bond requirement seems to be holding several vendors back due to the amount. There was discussion about what would happen if no bids are received, to which it was noted that the Department was working on obtaining a food license and that they would work with a dietician at UH Hospitals to see what can be done temporarily, but given the amount of meals needed with only two people in the kitchen it is just not feasible. Ms. Boalt stated that Trumbull and Lake County are also both losing the same vendor so the three counties are working on options.

Motion: by Commissioner Samide, seconded by Commissioner Rear to grant permission to re-advertise for bids for the Elderly Nutrition Program for Geauga County Residents Age 60 and over, to be held Wednesday, December 17, 2014 at 2:00 p.m. Notice of this bid opening will be advertised in the Maple Leaf on November 6, 2014, November 20, 2014, in the Plain Dealer on November 2, 2014, November 19, 2014 and their website, along with on the county website.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT ON AGING - WESTERN RESERVE AREA AGENCY ON AGING CONTRACT – 2015 HEAP OUTREACH

Ms. Boalt explained that they have traditionally participated with the HEAP program by assisting with offering applications and assisting the seniors with filling them out for assistance. Ms. Boalt noted that the amount being received is to cover the amount of time staff is used with this program.

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Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and authorize the President of the Board to execute the Western Reserve Area Agency on Aging Contract with the Geauga County Board of Commissioners, Department on Aging for the SFY 2015 HEAP Outreach for the period September 1, 2014 through August 31, 2015 in the amount of \$3,695.72.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY HOME – RECLASSIFY SHERYL SPENCER – SENIOR ATTENDANT #1506

Director Karen DeCola explained that the reclassifications are a result of the change in the organizational chart and she is also asking to hire two new part-time attendants.

Motion: by Commissioner Samide, seconded by Commissioner Rear to reclassify Sheryl Spencer from Attendant (#1504) to Senior Attendant (#1506), First Shift, to be effective October 26, 2014 at her current rate of \$12.89 per hour. After the successful completion of a 180 day probationary period the rate will increase to \$13.33 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY HOME - RECLASSIFY MICAH KLINE – SENIOR ATTENDANT #1506

Motion: by Commissioner Samide, seconded by Commissioner Rear to reclassify Micah Kline from Attendant (#1504) to Senior Attendant (#1506), Second Shift, to be effective October 26, 2014 at a rate of \$10.47 per hour. After the successful completion of a 180 day probationary period the rate will increase to \$11.02 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY HOME – HIRE SHANNI BURICH – PART-TIME ATTENDANT #1504-1

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve hiring Shanni Burich to the position of Part-time Attendant (#1504-1) to be effective November 3, 2014 at a rate of \$9.39 per hour. After the successful completion of a 1000 hour probationary period, the rate will increase to \$9.89 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY HOME – HIRE KAITLYN KAUFMAN – PART-TIME ATTENDANT #1504-1

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve hiring Kaitlyn Kaufman to the position of Part-time Attendant (#1504-1) to be effective November 4, 2014 at a rate of \$9.39 per hour. After the successful completion of a 1000 hour probationary period, the rate will increase to \$9.89 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – EXTEND PROBATIONARY PERIOD – SHAWN MARUNA – MAINTENANCE TECHNICIAN (#2328)

Director Doug Bowen explained that Mr. Maruna has taken the class for his CDL and due to a double booking his test will not be taken until November 11th and his probationary period ends on the 1st, so they would like to extend his probation so he is able to take that test.

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Motion: by Commissioner Samide, seconded by Commissioner Rear to approve with the consent of the employee to extend the probationary period of Shawn Maruna, Maintenance Technician (#2328) an additional thirty (30) days allowing the opportunity to pass the CDL exam, which is a condition of continued employment.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – UNPAID FAMILY MEDICAL LEAVE – CALIN MCGHEE – MAINTENANCE WORKER (#2330)

Mr. Bowen explained that Mr. McGhee had surgery and is not yet able to return and has exhausted all of his sick and vacation time and is requesting an unpaid leave under FMLA.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve an unpaid Family Medical Leave Act (FMLA) leave of absence for Calin McGhee, Maintenance Worker (#2330) for the period October 27, 2014 through November 21, 2014 for a total of one hundred sixty (160) hours.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – LIST OF DELINQUENT SEWER USER FEES, WATER FEES, TAP-IN INSTALLMENTS AND CERTIFY TO COUNTY AUDITOR

Mr. Bowen stated that this is the annual certification of the list of outstanding sewer and water Bills; this year the total is around \$410,000.00 from 682 customers. Mr. Bowen stated that while the amount of customers has increased, the amount is less than the previous year. Mr. Bowen stated that once this is certified on the taxes we will receive about 96% of this amount back. It was explained that the Auditor will certify the amount on property taxes and we receive it back once the taxes are paid. There was some discussion about the remaining 4% that is not collected and if selling the debt was an option.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve the submission of the list of delinquent sewer user fees, water fees, tap-in installments and subsequent certification to the Geauga County Auditor, in accordance with O.R.C. 6117.02 and the Geauga County Department of Water Resources Rules and Regulations (Section F.501) in the total amount of \$459,407.68 (\$410,187.00 arrearage and \$49,220.68 penalty).

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

BOARD OF DEVELOPMENTAL DISIBILITIES – CHANGE ORDER #G-01 – DECREASE CONTRACT AND PURCHASE ORDER – GOTTSCHALK BUILDING COMPANY – BESSIE BENNER METZENBAUM CENTER PROJECT AND CERTIFICATE OF FINAL COMPLETION

Business Manager Steve Tucker explained that included in the contract there was an allowance for contingency for unforeseen conditions which included an electrical issue of a shared neutral line and some rot in the kitchen and bathroom areas. Mr. Tucker stated that even with the issues that they faced the contract is under budget and was also completed ahead of schedule. Mr. Tucker stated that the project will be reimbursed through the Medicaid program, so over the next twenty years they will receive the funds back. It was explained that they downsized from forty beds to twenty-five and that Maple Leaf Community Residences purchased four homes throughout the County and will receive state funds towards those property purchases of around \$619,000.00.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute Change Order #G-01 decreasing the Contract and Purchase Order with Gottschalk Building Company for the Residential Unit Remodeling / Downsizing Bessie Benner Metzenbaum Center Project in the amount of \$6,901.50.

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Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute the Certificate of Final Completion with Gottschalk Building Company for the Residential Unit Remodeling / Downsizing Bessie Benner Metzenbaum Center Project.

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye

BOARD OF DEVELOPMENTAL DISABILITIES – RELEASE PERFORMANCE BOND – GOTTSCHALK BUILDING COMPANY – BESSIE BENNER METZENBAUM CENTER PROJECT

Motion: by Commissioner Samide, seconded by Commissioner Rear to release the Performance Bond for Gottschalk Building Company for the Residential Unit Remodeling / Downsizing Bessie Benner Metzenbaum Center Project, as all specifications have been met.

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye

PROSECUTOR'S OFFICE – VICTIM/WITNESS – AMEND MOTION FROM OCTOBER 23, 2014 - VICTIM OF CRIME ACT (VOCA) AND STATE VICTIM OF CRIME ACT (SVAA) GRANT AWARD AND ACCEPTANCE

Commissioners Clerk Christine Blair explained that she noticed the Sheriff and CASA for Kids had received their SVAA funds but that it was missing from the Prosecutor's Office, so this is an amendment to the previous motion to include the award of SVAA funds and to execute the acceptance form that was missed when the paperwork was done on October 23, 2014.

Motion: by Commissioner Samide, seconded by Commissioner Rear to amend the motion from October 23, 2014 to read: approve and authorize the President of the Board to execute the Victim of Crime Act (VOCA) and State Victim of Advocacy Act (SVAA) 2014-2015 Grant Award and Acceptance Forms for the Geauga County Prosecutor Victim/Witness Program in the amount of \$68,453.00. As part of this grant \$47,992.00 is being requested from Federal VOCA funds #2015-VOCA-10202074 (#2015 VAGENE005) with a local match from the County General Fund of \$16,000.00 and \$4,461.00 from SVAA funds #2015-SVAA-10202080 (#2015 SAGENE005) with no local match. This grant is for the period October 1, 2014 through September 30, 2015.

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye

PROBATE/ JUVENILE COURT - CASA FOR KIDS – VOCA AND SVAA GRANT AWARD AND ACCEPTANCE FORMS

Julie Weese introduced herself to the Board and explained that this is to accept the VOCA and SVAA grant awards.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and authorize the President of the Board to execute the Victims of Crime Act (VOCA) and State Victims Assistance Act (SVAA) 2014-2015 Grant Award and Acceptance Forms for the Geauga County CASA for Kids in the amount of \$39,742.97. As part of this grant \$24,756.28 is being requested from Federal VOCA funds #2015-VOCA-10202167 (VOCA #2015VADSCE480) including \$8,252.09 local match from the Geauga County General Fund. The VOCA Grant will provide \$1,500.00 to cover fees for Legal Consultation, with a \$500.00 in-kind match in the form of volunteer hours, and includes \$4,734.60 in SVAA funds #2015-SVAA-10202173 (SVAA #2015SADCE480) with no local match. This

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grant is for the period of October 1, 2014 through September 30, 2015, and to further approve and authorize Christine Folz Steigerwald to electronically execute and submit the VOCA/SVAA grant conditions.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

CASA FOR KIDS – INTRODUCTION OF FUTURE DIRECTOR

Ms. Blair noted that Ms. Weese would be taking over the reins of Director when Ms. Folz-Steigerwald steps down in December, noting that the change was listed in the grant acceptance paperwork.

APPROVE FINANCIALS

Budget and Finance Manager Heidi Delaney explained the financials for today as including a Supplemental Appropriation for the Treasurer's Delinquent Tax Fund for payroll for the remainder of 2014.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute Resolution #14-164 itemizing the financials for the meeting of October 30, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) Geauga County Board of Developmental Disabilities Board Minutes for September 17, 2014.*
- b) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of September 2014, pursuant to ORC 135.35 (L).*
- c) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending October 15, 2014 and October 22, 2014 as required by O.R.C. 955.12.*

OTHER

The Board reviewed upcoming events.

MEETINGS

*Tue., 11/4 **The Regularly scheduled Commissioners' meeting is cancelled.***

Thu., 11/6 Geauga Soil and Water Conservation District Annual Dinner / Election, 6:00 p.m. Fairgrounds School Building

Sat., 11/8 Geauga 4-H Member and Volunteer Recognition Luncheon Ceremony, 11:00 a.m. at Chow Down in Middlefield

*Tue., 11/11 **County offices will be closed for general business in observance of Veteran's Day. Twenty-four hour operations will continue to operate as usual.***

The Regularly scheduled Commissioners' meeting is cancelled.

Wed., 11/12 Geauga County Township Association Meeting, Middlefield, 6:30 p.m.

Thu., 11/13 The Commissioners will hold regular session

Thu., 11/13 The Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

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Fri., 11/14 NOACA: External Affairs 8:30 a.m., Policy 9:30 a.m., and Planning and Programming 11:00 a.m., Cleveland

Mon., 11/17 Family First Council, 2:00 p.m. at Job and Family Services

Tue., 11/18 The Commissioners will hold regular session

Tue., 11/25 The Commissioners will hold regular session

Thu., 11/27 County offices will be closed for general business in observance of Thanksgiving Day. Twenty-four hour operations will continue to operate as usual.

The Regularly scheduled Commissioners' meeting is cancelled.

Fri., 11/28 County offices under the hiring authority of the Board of Commissioners will be closed for general business. Twenty-four hour operations will continue to operate as usual.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER REAR ADJOURNED THE MEETING AT 10:35 A.M.

Geauga County Board of Commissioners

Ralph Spidalieri

Blake A. Rear

Mary E. Samide

Christine Blair, Commissioners' Clerk

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