

**Commissioners' Journal**  
**August 13, 2019**

*The Geauga County Board of Commissioners met in session on August 13, 2019 at 9:30 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Timothy C. Lennon opened the meeting at 9:35 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**APPROVE FINANCIALS**

*Budget and Finance Manager Adrian Gorton explained the financials for today as including a Cash transfer out of the General Fund to the Sheriff's Office for the 2<sup>nd</sup> quarter 2019 funding for 9-1-1- operations; Travel requests for the Building Department and Job and Family Services; a Then and Now to Manning and Manning Company LPA for appointed counsel fees from 2018 previously not encumbered; a Then and Now for Common Pleas to Cory R. Hinton; a payment for the Auditor's Office to the State of Ohio for the 2018 Financial Audit in the amount of \$13,468.50; a payment for Water Resources to Liberty Ford, Incorporated for the purchase of a 2019 Ford Fusion in the amount of \$19,474.70; a Revenue Certification for Job and Family Services in the Family First Council Transfers In for additional commitment amounts received and a Revenue De-Certification for the County Home for revenue that had been budgeted for 2019 prior to the closing of the County Home.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve and execute Resolution #19-094 itemizing the financials for the meeting of August 13, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**COMMISSIONERS OFFICE – 2020 CEBCO INTERACTIVE HEALTH PERSONAL HEALTH ACTION PLAN (LEVEL 2)**

*Human Resources Specialist Kelly Bidlack explained that this is the employee Health and Wellness Plan that they voluntarily participate in to receive the incentive of reduced healthcare rates, ultimately for better health. Commissioner Lennon inquired if the participation helps with keeping the numbers down overall, to which Ms. Bidlack stated that last year the healthcare rate dropped 2%, and last year 70% of the 610 eligible employees participated. Ms. Bidlack stated that we have not required spouses to participate, if that changed it would impact the numbers as they do contribute.*

*There was a brief discussion regarding the current employee verification audit.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and accept the 2020 Geauga County CEBCO Interactive Health Personal Health Action Plan (Level 2) for Employee Health and Wellness for the period August 16, 2019 through August 14, 2020.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – CHAGRIN VALLEY PAVING, INCORPORATED – RESURFACING OF KILE ROAD**

*Deputy Engineer Nick Gorris asked the Board to execute the contract with Chagrin Valley Paving for the Asphalt Resurfacing of Kile Road, sections C-D.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Unit Price Contract with Chagrin Valley Paving, Incorporated for the Asphalt Resurfacing of Kile Road (CH 44, Sections C-D) in Claridon, Hambden, Huntsburg and Montville Townships in the amount of \$695,049.23.*

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Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – RONYAK PAVING, INCORPORATED – RESURFACING OF CAVES ROAD

Mr. Gorris asked the Board to execute the contract with Ronyak Paving for the Asphalt Resurfacing of Caves Road, sections E-F).

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Unit Price Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Caves Road (CH 30, Sections E-F) in Chester Township in the amount of \$278,745.00.

Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – RONYAK PAVING, INCORPORATED – RESURFACING OF WILSON MILLS ROAD

Mr. Gorris asked the Board to execute the contract with Ronyak Paving for the Asphalt Resurfacing of Wilson Mills Road, Sections A-C. Mr. Gorris noted that these projects had been previously awarded and include the OPWC funding.

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Unit Price Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Wilson Mills Road (CH 8, Sections A-C) in Chester Township in the amount of \$638,250.00.

Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

COUNTY ENGINEER'S OFFICE – MEMORANDUM OF UNDERSTANDING – GEAUGA NUISANCE CONTROL – REGARDING REMOVAL OF DECEASED DEER

Administrator Frank Antenucci asked the Board to execute the Memorandum of Understanding with Geauga Nuisance Control, Tim Albright, adding that we have a good relationship with them for the removal of the deceased deer. Mr. Antenucci noted that only 33 were removed last year, noting a drop in the numbers that were previously removed.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and authorize the President of the Board to execute the Memorandum of Understanding among the Geauga County Engineer, the Geauga Board of Commissioners and Geauga Nuisance Control Regarding the Removal of Deceased Deer within the county highway public right of way on Geauga County roads for the period June 1, 2019 through May 31, 2020. The Board of Commissioners will be responsible for any fees and reimbursements up to \$9,000.00 with the County Engineer being responsible for any amount exceeding that cost.

Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

DEPARTMENT OF EMERGENCY SERVICES – APPLICATIONS FOR APPOINTMENT – STATE EMERGENCY RESPONSE COMMISSION (SERC) AND LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

Director Roger Peterson explained that these are the appointments to the SERC for the LEPC that is made up of members in the community and municipalities. There are only a few changes in members due to changes of employees within the departments. Mr. Peterson noted that they had done several good exercises with LEPC this year.

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*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Applications for Appointment for the following individuals to the State Emergency Response Commission (SERC) for appointment/re-appointment to the Geauga County Local Emergency Planning Committee (LEPC) for the period August 15, 2019 through August 14, 2021:

<i>Aric Anderson</i>	<i>Other</i>	<i>Middlefield Fire Department</i>
<i>John Wargelin</i>	<i>Fire</i>	<i>Chester Fire Department</i>
<i>Richard Smigelski</i>	<i>Law</i>	<i>Burton Village Police Department</i>
<i>Scott Hildenbrand</i>	<i>Elected Official</i>	<i>Gauga County Sheriff</i>
<i>Roger Peterson</i>	<i>Emergency Management</i>	<i>Gauga County DES</i>
<i>Tom Vencl</i>	<i>Emergency Management</i>	<i>Gauga County DES</i>
<i>Michael "Austin" Rice</i>	<i>Emergency Management</i>	<i>Gauga County DES</i>
<i>Don Zimmerman</i>	<i>Hospital</i>	<i>UH Gauga Medical Center</i>
<i>Robert Magree</i>	<i>First Aid</i>	<i>American Red Cross</i>
<i>David Sage</i>	<i>Health</i>	<i>Gauga County Health District</i>
<i>Tammy Spencer</i>	<i>Media-PIO</i>	<i>Gauga County Health District</i>
<i>JoAnna Santilli</i>	<i>Transportation</i>	<i>Gauga County Transit</i>
<i>Casey McNicholas</i>	<i>Transportation</i>	<i>KKR Incorporated</i>
<i>Mike Bell</i>	<i>Industry</i>	<i>ETNA Products, Incorporated</i>
<i>Phil Pavick</i>	<i>Industry</i>	<i>Great Lakes Cheese</i>
<i>Jessica Boalt</i>	<i>Community Group</i>	<i>Gauga County, Dept. on Aging</i>

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**JOB AND FAMILY SERVICES – APPROVE REVISION TO PERSONNEL POLICY AND PROCEDURE MANUAL – INCLUDE ADDITION OF SECTION 2.13 – GENERAL AND FTI BACKGROUNDS CHECKS**

*Director Craig Swenson explained that IRS publication 1075 is requiring that anyone handling federal tax information be required to have all employees be background checked under a new code. Mr. Swenson stated that this policy will meet the new requirement. All current employees have to be checked by the end of September and all new employees going forward will need to be checked.*

*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to accept and approve a revision to the Job and Family Services Personnel Policy and Procedure Manual, to include the addition of Section 2.13 (General and FTI Backgrounds Checks) to be effective August 13, 2019.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**TRANSIT – RESOLUTION AUTHORIZING THE SUBMITTAL OF A PROPOSAL WITH THE OHIO DEPARTMENT OF TRANSPORTATION – GRANT THROUGH US DOT FEDERAL TRANSIT ADMINISTRATION (FTA) – FOR FINANCIAL ASSISTANCE**

*Driver /Dispatch Supervisor JoAnna Santilli asked the Board to approve the resolution allowing them to submit a proposal with ODOT for the 5311 (Operating) and 5339 (Buses) so they may keep operating. Ms. Santilli noted that she was waiting on the certs and assurances from the Prosecutor's office so they can submit the grant by Thursday.*

*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #19-095 Authorizing the Submittal of a Proposal with the Ohio Department of Transportation for Grants through the US DOT Federal Transit Administration (FTA) as authorized under Federal Transit Laws, as Codified, 49 USC Sections 5311, 5339 (CFDA 20.526), Financial Assistance for other than Urbanized Areas and Funds available from the Ohio Public Transportation Grant Program and executing a Contract with the Ohio Department of Transportation upon Grant Proposal Approval.

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*Board of County Commissioners, Geauga County Ohio*

*Date: August 13, 2019*

*Resolution: 19-095*

*RESOLUTION AUTHORIZING THE SUBMITTAL OF A PROPOSAL WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR GRANTS THROUGH THE US DOT FEDERAL TRANSIT ADMINISTRATION (FTA) AS AUTHORIZED UNDER FEDERAL TRANSIT LAWS, AS CODIFIED, 49 USC SECTION 5311, 5339 (CFDA 20.526), FINANCIAL ASSISTANCE FOR OTHER THAN URBANIZED AREAS AND FUNDS AVAILABLE FROM THE OHIO PUBLIC TRANSPORTATION GRANT PROGRAM AND EXECUTING A CONTRACT WITH THE OHIO DEPARTMENT OF TRANSPORTATION UPON GRANT PROPOSAL APPROVAL*

*WHEREAS, the Director of the Ohio Department of Transportation is authorized to make grants for a public transportation program;*

*WHEREAS, the contract for financial assistance will impose certain obligations upon the proposer, including the provision by it of the local share of the project costs in the program;*

*WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of a proposal for assistance under 49 USC Section 5311, 5339 (CFDA 20.526) the proposer give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and*

*WHEREAS, it is the goal of the Proposer that disadvantaged business enterprise be used to the fullest extent possible in connection with this/these project(s), and that definite procedures shall be established and administered to ensure that disadvantaged businesses shall have the maximum construction contracts, supplies, equipment contracts, or consultant and other services.*

*NOW, THEREFORE, BE IT RESOLVED BY the Geauga County Board of Commissioners*

*1. That the Director of Transportation is authorized to execute and submit (a) proposal(s) on behalf of the Geauga County Board of Commissioners with the Ohio Department of Transportation to aid in the financing of capital and operating assistance projects pursuant to 49 USC Section 5311, 5339 (CFDA 20.526) and the Ohio Public Transportation Grant Program.*

*2. The Director of Transportation is authorized to execute and file with such proposal and assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.*

*3. That the Director of Transportation is authorized to furnish such additional information as the Ohio Department of Transportation may require in connection with the proposal for the program of projects submitted to FTA.*

*4. That the Director of Transportation is authorized to set forth and execute affirmative disadvantaged business policies in connection to any procurement made as part of the project.*

*5. That the President of the Board is authorized to execute grant agreements on behalf of the Geauga County Board of Commissioners with the Ohio Department of Transportation for aid in the financing of operating and capital assistance projects.*

*6. That the Director of Transportation is authorized to sign and submit quarterly and capital reimbursement invoices on behalf of the Geauga County Board of Commissioners as they have already taken action during public session for all expenses incurred by Transit for the previous quarter.*

*BE IT FURTHER RESOLVED, that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to Geauga County Transit.*

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*Roll Call Vote:*            *Commissioner Dvorak*            *Aye*  
                                 *Commissioner Spidalieri*        *Aye*  
                                 *Commissioner Lennon*            *Aye*

*DEPARTMENT OF WATER RESOURCES – APPOINTMENT OF ESCROW AGENT –  
LAWYERS TITLE AGENCY OF CHARDON – WAIVE AND NOT ACCEPT OFFER OF  
CLOSING PROTECTION – CLOSING DOCUMENTS – REGARDING PURCHASE OF PPN  
#06-037100 LOCATED AT 11094 THWING ROAD –CHARDON TOWNSHIP*

*Director Steven Oluic introduced Ron Walker, new employee that was formerly with Lake County for twenty-four years with the waste collection department.*

*Dr. Oluic explained that last month we started the process to purchase the property on Thwing Road, that will be finalized with these documents today. Dr. Oluic noted that today they were asking to appoint the Escrow Agent of Lawyers Title, to waive the offer of closing protection and the final closing documents. Commissioner Spidalieri asked about the demolition of the house, to which Dr. Oluic stated that it was included in the agreement, and the garage will stay to be used as an office and storage and eventually will be removed, noting that a lot of the big trees on the property will remain.*

*Motion:*                    *by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Appointment of Escrow Agent Form with Lawyers Title Agency of Chardon regarding Permanent Parcel #06-037100, located at 11094 Thwing Road, Chardon, Ohio.*

*Roll Call Vote:*            *Commissioner Dvorak*            *Aye*  
                                 *Commissioner Spidalieri*        *Aye*  
                                 *Commissioner Lennon*            *Aye*

*Motion:*                    *by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Offer of Closing Protection Coverage, choosing to waive and not accept the offer of coverage.*

*Roll Call Vote:*            *Commissioner Dvorak*            *Aye*  
                                 *Commissioner Spidalieri*        *Aye*  
                                 *Commissioner Lennon*            *Aye*

*Motion:*                    *by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the closing documents regarding Permanent Parcel #06-037100, located at 11094 Thwing Road, Chardon, Ohio including the Buyer Title Commitment Approval, Contingency Release and Waiver, Privacy Policy and the American Land Title Association (ALTA) Settlement Statement.*

*Roll Call Vote:*            *Commissioner Dvorak*            *Aye*  
                                 *Commissioner Spidalieri*        *Aye*  
                                 *Commissioner Lennon*            *Aye*

*DEPARTMENT OF WATER RESOURCES –APPROVE PLACEMENT OF MICHAEL SIEBERT  
– PAID ADMINISTRATIVE LEAVE – ACCEPT RESIGNATION*

*Dr. Oluic asked the Board to approve the placement of Michael Siebert on paid administrative leave on then to accept his resignation.*

*Motion:*                    *by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve the placement of Michael Siebert, Operator III on Paid Administrative Leave, to be effective August 9, 2019 until further notice.*

*Roll Call Vote:*            *Commissioner Dvorak*            *Aye*  
                                 *Commissioner Spidalieri*        *Aye*  
                                 *Commissioner Lennon*            *Aye*

*Motion:*                    *by Commissioner Dvorak, seconded by Commissioner Spidalieri to accept the resignation of Michael Siebert, Operator III to be effective August 12, 2019.*

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Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

COMMISSIONERS' OFFICE – APPOINTMENT – LIBRARY BOARD OF TRUSTEES

*Mr. Lennon noted that he had reached out to a few of applicants that they had met with and thanked them for applying, noting that he felt the most comfortable with appointing Larry Pitorak, as he brings a lot of the things he's looking for regarding the current environment and the project that involves a lot of taxpayers money. Mr. Lennon stated that Mr. Pitorak has the background of what this Board feels to be of importance.*

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to appoint Larry Pitorak to the Geauga County Public Library Board of Trustees for a seven year term ending June 30, 2026.*

Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

*There was a brief discussion about the two remaining positions on the Mental Health Board.*

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to move into Executive Session for the purpose of discussing the employment and compensation of public employees.*

Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

*The Board moved into executive session at 9:57 a.m. with County Administrator Gerard Morgan. The Board returned at 11:20 a.m. and as a result the following actions were taken:*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve up to 160 hours of unpaid personal leave for Director, Michael Kasper for the period August 12, 2019 through September 9, 2019.*

Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to appoint JoAnna Santilli as Interim Director, Transit effective immediately at the rate of \$24.93 per hour (Grade 13, Step 3).*

Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve a Merit Increase (1 step) for individual employees in the Departments under their hiring authority to be effective with Payroll #18 (August 11, 2019).*

*Department on Aging (18), Department of Development (Building) (2), Dog Warden (1), Department of Emergency Services (2), Maintenance (9), Transit (6) and Water Resources (2)*

Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

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**ACKNOWLEDGEMENTS**

- a) *The Monthly Financial Report from the County Building Department for the month of May (Corrected), June (Corrected) and July, 2019.*
- b) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending July 31, 2019 as required by O.R.C. 955.12.*
- c) *A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the inmate meals for the month ending July 2019.*
- d) *A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the prisoner transport for the month ending July 2019 as required by O.R.C. 325.07.*

**OTHER**

*The Board reviewed upcoming events. Commissioner Dvorak noted that the Planning Commission scheduled a special meeting on Thursday, August 22, 2019 to vote on the plan. There was a brief discussion regarding adding either Mr. Favorite or Ms. Kaluga as an additional Board member. Mr. Morgan noted that it would have to be looked into to see if there was any conflict. Ms. Blair noted that next Tuesday, there will be individual meetings with the Veterans Service Commission members. There was discussion about the last week of August and a Post Audit meeting that needs scheduled with the State Auditor's Office and the meeting at the fair.*

**MEETINGS**

*Tue., 8/13 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*

*Tue., 8/13 Geauga Portage Detention Center Board of Trustees Meeting, 4:30 p.m. at the Detention Center, Infirmary Road, Ravenna*

*Mon., 8/19 Family First Council, 1:30 p.m. at Mental Health Offices*

*Tue., 8/20 The Commissioners will hold regular session at 9:00 a.m.*

*Fri., 8/23 NOACA Finance & Audit 8:30 a.m., Governance 10:00 a.m. and Executive at 11:30 a.m., Cleveland*

*Tue., 8/27 The Commissioners will hold regular session at 9:00 a.m.*

*Thu., 8/29 The Commissioners will hold regular session at 10:00 a.m. at the Junior Fair Stage at the Great Geauga County Fair*

*Thu. 8/29 – Mon., 9/2 – The Great Geauga County Fair, Burton (Fairgrounds)*

*Mon., 9/2 **County Offices will be closed in observance of the Labor Day Holiday. Twenty-four hour operations will continue to operate as usual.***

*Thu., 9/5 The Commissioners' will hold regular session at 9:00 a.m.*

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***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion:*            *by Commissioner Dvorak, seconded by Commissioner Spidalieri to adjourn the meeting at 11:28 a.m.*

*Geauga County Board of Commissioners*

\_\_\_\_\_  
*Timothy C. Lennon*

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*Ralph Spidalieri*

\_\_\_\_\_  
*James W. Dvorak*

\_\_\_\_\_  
*Christine Blair, Commissioners' Clerk*



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