

**Commissioners' Journal**  
**May 28, 2015**

*The Geauga County Board of Commissioners met in session on May 28, 2015 at 6:30 p.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Walter M. Claypool opened the meeting at 6:31 p.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**FINANCIALS**

*County Administrator David Lair reported on financials from May 28, 2015, Resolution #15-069, as including an Appropriation transfer from the Contingency account to the Sheriff's Office for web check expenses reimbursed and deposited into the General Fund; Supplemental Appropriations for the Emergency Management fund for anticipated equipment purchases and the repayment for security system and AC unit expenditures; a Cash transfer into the General Fund for the reimbursement of a portion of the 2014 payroll advance and 2<sup>nd</sup> quarter cost allocations for the Transit Department; Travel requests for the Common Pleas – ISP department, the Engineer's Office and the Department of Water Resources; payments to Logos communication DBA Black Box Network Services for Next Gen ASA maintenance and services for the ADP Board totaling \$24,377.04, payments to Itersource Corp for the upgrade to BGP for the ADP Board totaling \$16,500.00, a payment to the Treasurer of the State of Ohio for the reimbursement of unused Emergency HEAP Funds for the Department of Job and Family Services in the amount of \$43,014.00 and payments to EnviroCom Construction for pay request #10 for Contracts A and B for the Department of Water Resources Thompson Township Sewer project totaling \$158,963.50, as approved by the County Administrator pursuant to the motion approved December 30, 2014 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2015, as authorized by O.R.C. 305.30.*

**APPROVE MINUTES**

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of May 12, 2015.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of May 19, 2015.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**COMMON PLEAS COURT / COURT TECHNOLOGY – AWARD COMPETITIVE SEALED PROPOSAL – COURTVIEW JUSTICE SOLUTIONS**

*Court Technology IT Officer Deborah Urankar asked the Board to award the competitive sealed Proposal to CourtView Justice Solutions for the E Filing services in connection with the E Filing grant that was received earlier this month. Ms. Urankar explained that this will make the entire process of filing a case and follow up motions and activity from outside the courthouse electronic. This allows 24 hour access to file a case and have access to a case. Ms. Urankar stated that controls will be in place over what documents can be accessed and viewed. IT Officer Tom Huff stated that this program has longevity as long we remain with the current CourtView process. There was a brief discussion regarding the cost of maintenance ongoing forward.*

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*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to award the Competitive Sealed Proposal to CourtView Justice Solutions for the Electronic Filing System (E Filing) in the amount of \$125,694.00 as they represented the lowest and best proposal.*

*Roll Call Vote:            Commissioner Rear            Aye  
                                 Commissioner Spidalieri        Aye  
                                 Commissioner Claypool        Aye*

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – ADVERTISE BIDS – BURTON AMERICAN LEGION HALL ADA IMPROVEMENTS**

*Program Administrator Joni Stusek asked the Board to approve advertising for bids for the ADA improvements to the Burton American Legion Hall for two bathrooms and entryway. Ms. Stusek stated that the funds come from the Allocation Grant (old formula grant).*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise for bids for the Burton American Legion Hall ADA Improvements (under Grant #B-F-14-1AZ-1) to be held on Wednesday, June 24, 2015 at 2:30 p.m. Notice of this bid opening will be advertised on June 4, 2015 and on the county website.*

*Roll Call Vote:            Commissioner Rear            Aye  
                                 Commissioner Spidalieri        Aye  
                                 Commissioner Claypool        Aye*

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – SATISFACTION OF MORTGAGE – JOHN AND BETHANY ELLIS**

*Ms. Stusek stated that a client that was loaned funds under the infrastructure revolving loan assistance had reached the ten year mark and when they received the letter for that first loan they sent their check and it was noted that they had an additional small loan for \$1,000.00 and that will be brought in September and they will be paid in full.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Satisfaction of Mortgage for John and Bethany Ellis, for property located at 16667 Old State Road, Parkman under Infrastructure Revolving Loan Assistance, as the mortgage in the amount of \$11,175.00 has been satisfied.*

*Roll Call Vote:            Commissioner Rear            Aye  
                                 Commissioner Spidalieri        Aye  
                                 Commissioner Claypool        Aye*

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – RESOLUTION AUTHORIZING EXECUTION OF COMMUNITY REINVESTMENT AREA AGREEMENT – CNC PRECISION MACHINE, INCORPORATED – EXECUTE AGREEMENT**

*Ms. Stusek explained that the next items are for the resolutions and agreements for the CRA that is being done in Parkman with CNC Precision Machine and Parkman Properties #30 LLC.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #15-070 Authorizing the Execution of the Community Reinvestment Area Agreement between the Geauga County Board of Commissioners and CNC Precision Machine, Incorporated.*

*Board of County Commissioners, Geauga County, Ohio*

*Date:                    May 28, 2015  
Resolution:        #15-070*

**A RESOLUTION AUTHORIZING THE EXECUTION OF THE COMMUNITY REINVESTMENT AREA AGREEMENT BETWEEN THE GEAUGA COUNTY BOARD OF COMMISSIONERS AND CNC PRECISION MACHINE, INCORPORATED.**

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*WHEREAS, The Geauga County Board of Commissioners created the Community Reinvestment Area (CRA) in Parkman Township in order to provide appropriate development incentives to support economic development projects, and*

*WHEREAS, CNC Precision Machine, Incorporated, proposes to expand their current facility in the Parkman Township Community Reinvestment Area (CRA), and*

*WHEREAS, The proposed project is consistent with the Community Reinvestment Area (CRA) adopted by resolution 15-030 by the Geauga County Board of Commissioners on April 21, 2015.*

*NOW, THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners authorize the execution of the Community Reinvestment Area Agreement with CNC Precision Machine, Incorporated.*

*BE IT FURTHER RESOLVED that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Community Reinvestment Area Agreement with CNC Precision Machine Incorporated /CNC Holdings, LLC in regards to the Parkman Township Community Reinvestment Area.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – RESOLUTION  
AUTHORIZING EXECUTION OF COMMUNITY REINVESTMENT AREA AGREEMENT –  
PARKMAN PROPERTIES #30 LLC – EXECUTE AGREEMENT**

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #15-071 Authorizing the Execution of the Community Reinvestment Area Agreement between the Geauga County Board of Commissioners and Parkman Properties #30 LLC.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: May 28, 2015*

*Resolution: #15-071*

***A RESOLUTION AUTHORIZING THE EXECUTION OF THE COMMUNITY REINVESTMENT AREA AGREEMENT BETWEEN THE GEAUGA COUNTY BOARD OF COMMISSIONERS AND PARKMAN PROPERTIES #30 LLC.***

*WHEREAS, The Geauga County Board of Commissioners created the Community Reinvestment Area (CRA) in Parkman Township in order to provide appropriate development incentives to support economic development projects, and*

*WHEREAS, Parkman Properties #30 LLC proposes to construct a new facility in the Parkman Township Community Reinvestment Area (CRA), and*

*WHEREAS, The proposed project is consistent with the Community Reinvestment Area (CRA) adopted by resolution 15-030 by the Geauga County Board of Commissioners on April 21, 2015.*

*NOW, THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners authorize the execution of the Community Reinvestment Area Agreement with Parkman Properties #30 LLC.*

*BE IT FURTHER RESOLVED that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.*

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*Roll Call Vote:*            *Commissioner Rear*            *Aye*  
                                  *Commissioner Spidalieri*        *Aye*  
                                  *Commissioner Claypool*        *Aye*

*Motion:*            *by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Community Reinvestment Area Agreement with Parkman Properties #30 LLC in regards to the Parkman Township Community Reinvestment Area.*

*Roll Call Vote:*            *Commissioner Rear*            *Aye*  
                                  *Commissioner Spidalieri*        *Aye*  
                                  *Commissioner Claypool*        *Aye*

**JOB AND FAMILY SERVICES – OHIO DEPARTMENT OF JOB AND FAMILY SERVICES**  
**TITLE XX COUNTY PROFILE**

*Executive Director Craig Swenson explained that last winter he had come before the Board to discuss the initial county profiles for Title XX (Block Grant) Social Service funds, adding that a hearing was held in April and that there have been no changes to the initial profiles that were submitted.. Mr. Swenson stated that once executed we will submit them to the State and wait to hear what will be allocated. Mr. Swenson noted that some of the funds are used for Adult Protective Services, Chagrin Falls Park and WomenSafe.*

*Motion:*            *by Commissioner Rear, seconded by Commissioner Spidalieri to approve the recommendation of the Family Services Planning Committee for the proposed social services to be provided using Title XX funds and to further approve and authorize the President of the Board to execute the Ohio Department of Job and Family Services Title XX County Profiles for the period October 1, 2015 through September 30, 2017.*

*Roll Call Vote:*            *Commissioner Rear*            *Aye*  
                                  *Commissioner Spidalieri*        *Aye*  
                                  *Commissioner Claypool*        *Aye*

**DEPARTMENT OF WATER RESOURCES – AMEND CHESTER TOWNSHIP 208 WATER**  
**QUALITY MANAGEMENT PLAN**

*Sanitary Engineer Gerard Morgan explained that when the initial 208 plan was put into place in Chester Township, the parcel was only 200 feet deep and since then the parcel was joined with the parcel behind it to become a single parcel, and the commercial zone area goes back 500 feet, so this request amends the 208 plan changing the designation on the entire parcel to existing sewer and allows for the building to correspond with the zoning on commercial property.*

*Motion:*            *by Commissioner Rear, seconded by Commissioner Spidalieri to approve the amendment to the Chester Township 208 Water Quality Management Plan to change the designation of permanent parcel #11-242700 (8279 Mayfield Road). This amendment will expand the “Existing Sewer” Designation of this parcel from the front 200 feet of the parcel to 500 feet back from the centerline of Mayfield Road, and will correspond with the Township’s commercial zoning on the parcel.*

*Roll Call Vote:*            *Commissioner Rear*            *Aye*  
                                  *Commissioner Spidalieri*        *Aye*  
                                  *Commissioner Claypool*        *Aye*

**DEPARTMENT OF WATER RESOURCES – CLOSE CURRENT POSTING – FULL-TIME**  
**MAINTENANCE WORKER #2330**

*Mr. Morgan asked the Board to close the current posting for Maintenance Worker, briefly explaining that there were several internal personnel changes that now leaves an operator position open.*

*Motion:*            *by Commissioner Rear, seconded by Commissioner Spidalieri to close the current posting for a Full-time Maintenance Worker (#2330).*

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Roll Call Vote:           Commissioner Rear           Aye  
                                  Commissioner Spidalieri    Aye  
                                  Commissioner Claypool     Aye

DEPARTMENT OF WATER RESOURCES – ADVERTISE – PLANT OPERATOR I (#2326)  
INTERNALLY FOR TEN DAYS – THEN IF NO QUALIFIED CANDIDATE EXTERNALLY  
UNTIL FILLED

*Mr. Morgan asked the Board to grant permission to advertise for the now open Operator I position, internally first for the ten days in accordance with the union contract and then if they don't have a qualified candidate then it will be advertised externally.*

*Motion:           by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise for the position of Plant Operator I (#2326) internally for a period of ten days in accordance with the union contract, and in the event no qualified candidate is found, the position will be advertised externally until filled.*

Roll Call Vote:           Commissioner Rear           Aye  
                                  Commissioner Spidalieri    Aye  
                                  Commissioner Claypool     Aye

DEPARTMENT ON AGING – 2015 SENIOR FARMERS' MARKET NUTRITION PROGRAM  
DISTRIBUTION AGENT AGREEMENT – WESTERN RESERVE AREA AGENCY ON AGING

*Mr. Lair explained that the goal is to have seniors eat healthier, fresh foods. Mr. Lair stated that a senior that qualifies for the program will receive vouchers for \$50.00, which are paid for through the Western Reserve Area Agency on Aging. Commissioners Clerk Christine Blair noted that next week the agreements for the farm markets will be on the agenda for approval.*

*Motion:           by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the 2015 Senior Farmers' Market Nutrition Program Distribution Agent Agreement between Western Reserve Area Agency on Aging and Geauga County Board of Commissioners for the Department on Aging for 138 sets of coupons valued at \$6,900.00.*

Roll Call Vote:           Commissioner Rear           Aye  
                                  Commissioner Spidalieri    Aye  
                                  Commissioner Claypool     Aye

UPDATE – GEAUGA COMMUNITY ACTION

*Commissioner Claypool briefly explained that a meeting was held regarding Geauga County keeping our Geauga Community Action Incorporated group and bringing it up to the State of Ohio's new standards in order to comply with those new regulations for the Community Services Block Grant funds.*

ACKNOWLEDGEMENTS

- a) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the inmate meals for the month ending April, 2015.*
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the prisoner transport for the month ending April, 2015 as required by O.R.C. 325.07.*

OTHER

*The Board reviewed upcoming events.*

MEETINGS

*Tue., 6/2    The Commissioners' will hold regular session at 9:00 a.m. that will include an update by the Geauga County Agricultural Society*

*Tue., 6/9    The Commissioners' will hold regular session at 9:00 a.m.*

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- Tue., 6/9 Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*
- Fri., 6/12 NOACA - Board of Directors, 9:00 a.m. Cleveland*
- Mon., 6/15 Family First Council, 2:00 p.m. Mental Health Offices*
- Tue., 6/16 The Commissioners' will hold regular session at 9:00 a.m.*
- Fri., 6/19 NOACA - Air Quality 9:00 a.m., Transportation 10:30 a.m., and Water Quality 12:00 p.m.*
- Mon., 6/22 Board of Revision, 9:00 a.m. Auditor's Office*
- Tue., 6/23 The Commissioners' will hold regular session at 9:00 a.m.*
- Thu., 6/25 The Commissioners' will hold regular session at 6:30 pm.*
- Mon., 6/29 Board of Revision, 9:00 a.m. Auditor's Office*
- Tue., 6/30 The Commissioners' will hold regular session at 9:00 a.m.*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to adjourn the meeting at 7:02 p.m.*

*Geauga County Board of Commissioners*

\_\_\_\_\_  
*Walter M. Claypool*

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*Ralph Spidalieri*

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*Blake A. Rear*

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*Christine Blair, Commissioners' Clerk*

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