

**Commissioners' Journal**  
**October 18, 2016**

*The Geauga County Board of Commissioners met in session on October 18, 2016 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Walter M. Claypool opened the meeting at 9:01 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**COMMISSIONERS OFFICE- COUNTY ADMINISTRATOR'S REPORT**

*Mr. Lair reported on the items approved October 14, 2016 by the County Administrator, including the acceptance of the resignation of Adam Van Boxel, In Home Services Supervisor that was effective October 17, 2016 at 12:00 p.m., authorized by Resolution #16-097 under the direction and supervision of the County Commissioners that was amended and approved July 12, 2016 pursuant to O.R.C. 305.30.*

**APPROVE FINANCIALS**

*Budget and Finance Administrator II Anne Rasic explained the financials for today as including a Supplemental Appropriation for the Community Development Block Grant, Cash transfer from the General Fund to the Family First Council for 2<sup>nd</sup> Quarter SFY17 Commitment; Travel requests for the Department on Aging and the Clerk of Courts; a payment to Junction Auto in the amount of \$22,188.50 for the purchase of a RAM Promaster Cargo Van for the maintenance department; and a payment to McPhillips in the amount of \$30,585.00 for HVAC work for the Geauga County Board of Developmental Disabilities.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #16-141 itemizing the financials for the meeting of October 18, 2016.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**COMMISSIONERS OFFICE – REVISED 2016 BUDGET HEARING SCHEDULE**

*Ms. Rasic explained the changes include scheduling the Commissioners' Office hearing for October 25, 2016 at 11:30 a.m. and the need to re-schedule the Common Pleas Court from October 20, 2016 to a date yet to be determined.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve the revised 2016 Budget Hearing Schedule.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT - THREE-PARTY CONTRACT AND NOTICE TO PROCEED – PETERSEN CONSTRUCTION AND CONTRACTING, INCORPORATED – AIRPORT AUTHORITY ADA ENTRYWAY PROJECT**

*Assistant Program Administrator Kelly Conrad asked the Board to execute the Contract and Notice to Proceed for Petersen Construction and Contracting for the Airport ADA entryway project under Grant #B-F-15-1AZ-1.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Three-Party Contract between Petersen Construction and Contracting, Incorporated, the Geauga County Airport Authority and the County of Geauga for the Geauga County Airport ADA Entryway Project, under Grant #B-F-15-1AZ-1 in the amount of \$32,052.57.*

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<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*Motion:*        *by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute a Notice to Proceed for Petersen Construction and Contracting, Incorporated for the Geauga County Airport ADA Entryway Project, under Grant #B-F-15-1AZ-1.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – CONTRACT AND NOTICE TO PROCEED – AM DOOR AND SUPPLY COMPANY, INCORPORATED – BUILDINGS AND GROUNDS ADA DOOR IMPROVEMENTS**

*Ms. Conrad asked the Board to execute the Contract and Notice to Proceed for AM Door and Supply Company for the Buildings and Grounds ADA door improvements under Grant #B-F-15-1AZ-1.*

*Motion:*        *by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Contract with AM Door and Supply Company, Incorporated for the Geauga County Buildings and Grounds ADA Door Improvements, under Grant #B-F-15-1AZ-1 in the amount of \$49,950.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*Motion:*        *by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute a Notice to Proceed for AM Door and Supply Company, Incorporated for the Geauga County Buildings and Grounds ADA Door Improvements, under Grant #B-F-15-1AZ-1.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – SATISFACTIONS OF MORTGAGES – TONY DUNCAN**

*Program Administrator Joni Stusek asked the Board to execute the satisfaction of mortgages for down payment assistance and rehabilitation assistance under the CHIP grant, as they have been satisfied.*

*Motion:*        *by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Satisfaction of Mortgage for Tony Duncan for down payment assistance, under Grant #B-C-03-026-2 for property located at 16174 E. High Street, Middlefield as the mortgage in the amount of \$23,440.00 has been satisfied.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*Motion:*        *by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Satisfaction of Mortgage for Tony E. Duncan for rehabilitation assistance, under Grant #B-C-03-026-1 for property located at 16174 E. High Street, Middlefield as the mortgage in the amount of \$6,500.00 has been satisfied.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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COMMISSIONERS' OFFICE – RESOLUTION RE-APPOINTING MARNA DRUM –  
NORTHEAST OHIO COMMUNITY ALTERNATIVE PROGRAM (NEOCAP) FACILITY  
GOVERNING BOARD

*Commissioners Clerk Christine Blair noted that we had received resolutions from Portage, Lake and Ashtabula so far that have all agreed to re-appoint Ms. Drum.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #16-142 Re-Appointing Marna Drum to the Northeast Ohio Community Alternative Program (NEOCAP) Facility Governing Board for a three year term ending November 9, 2019.*

*Board of County Commissioners, Geauga County, Ohio*

*Resolution: 16-142*

*Date: October 18, 2016*

**RESOLUTION RE-APPOINTING MARNA DRUM TO THE NORTHEAST OHIO COMMUNITY  
ALTERNATIVE PROGRAM (NEOCAP) FACILITY GOVERNING BOARD**

*WHEREAS, the Northeast Ohio Community Alternative Program (NEOCAP) was established by the Common Pleas Judges of Portage, Geauga, Lake, Ashtabula and Trumbull counties in 1997 and serves as the Community Based Corrections Facility (CBCF); and*

*WHEREAS, Ohio Revised Code Section 2301.51(E) provides that the CBCF be governed by a Facility Governing Board to which the judicial advisory board of the CBCF shall appoint two-thirds of the members and the boards of county commissioners of the member counties of the CBCF shall appoint the remaining one-third of the members; and*

*WHEREAS, it is within the discretion of and has been mutually determined by the CBCF's member counties that the Facility Governing Board should be comprised of nine members which requires that boards of county commissions of the member counties of the CBCF shall appoint three of the members; and*

*WHEREAS, Marna Drum has expressed an interest in being reappointed to the board and it is now necessary to re-appoint Marna Drum as her term expires on November 9, 2016; and*

*NOW, THEREFORE BE IT RESOLVED, that the Geauga County Board of Commissioners, in agreement with all members of the CBCF, re-appoints Marna Drum to serve on the Facility Governing Board for a three year term to expire November 9, 2019; and*

*BE IT FURTHER RESOLVED, that the Commissioners' Clerk forwards a copy of this resolution to County Commissioners of Ashtabula, Lake, Portage and Trumbull counties and that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – PUBLIC DEPOSITORY APPLICATIONS

*Ms. Blair stated that the resolution previously approved designated these banks and these are the agreements, with the exception of two, for which we are waiting for some changes to be made and returned.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute (and / or authorize the President of the Board to execute) the depository applications from Huntington National Bank, First National Bank, Middlefield Banking Company, PNC Bank, NA and Fifth Third Bank, to be effective October 12, 2016 through October 11, 2020, pursuant to Resolution #16-139, approved October 4, 2016.*

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Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

DEPARTMENT OF WATER RESOURCES – EXHIBIT K, AMENDMENT #2 – EJCDC  
AMENDMENT TO OWNER-ENGINEER AGREEMENT – THOMPSON VACUUM SEWER AND  
WASTEWATER TREATMENT PLANT PROJECT

*Director Gerard Morgan explained the amendment to the agreement with URS for the Thompson project, as the project took additional time and this amendment will make the contract whole due to that extended time.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute Exhibit K, Amendment #2 of the EJCDC Amendment to Owner-Engineer Agreement for the inclusion of funds expended with URS Corporation for additional engineering and construction management for the Thompson Vacuum Sewer and Wastewater Treatment Plant Project in the amount of \$15,275.00, as approved by the Board on April 28, 2009.*

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT MAINTENANCE FORM #1  
– INCREASE – JACK GIBSON CONSTRUCTION – RUSSELL PARK WASTEWATER  
TREATMENT PLANT UPGRADES

*Mr. Morgan stated that there was some redesign work on the plans for the Russell Park Wastewater plant upgrades, and due to grade of the ground, this will allow the lines to stay in the building rather than dropping four feet down outside.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute service Contract Maintenance Form #1 increasing the contract with Jack Gibson Construction to perform a layout change to the filter building for the Russell Park Wastewater Treatment Plant Upgrades in the amount of \$1,923.91.*

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to move into Executive Session for the purpose of preparing for Collective Bargaining Negotiations within the Department of Water Resources.*

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

*The Board went into executive session at 9:18 a.m. with Mr. Lair and Mr. Morgan. The Board returned at 9:48 a.m. and as a result, no action was taken.*

COMMISSIONERS' OFFICE – LETTER TO OHIO DEPARTMENT OF TRANSPORTATION  
(ODOT) REGARDING INTERSECTION OF US 322 AND AUBURN ROAD

*Mr. Lair stated that he had drafted a letter for consideration to be sent to ODOT regarding the intersection of US 322 and Auburn Road, and that the lack of a turn lane causes congestion. Mr. Lair stated that if a car is waiting to turn left, it can easily back up the traffic. Commissioner Claypool stated that he had also heard from a few residents in regards the area of County Line and Wilson Mills.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute a Letter to Myron Pakush, Director of Ohio Department of Transportation (ODOT), District 12 regarding an improvement to the Intersection of US 322 and Auburn Road in Munson Township.*

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Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

**COMMISSIONERS' OFFICE – CLOSE COUNTY OFFICES – HOLIDAYS**

*Mr. Lair brought up the discussion regarding paid time off around the holidays, typically around Thanksgiving and the Christmas holiday. Mr. Claypool noted that regarding the Friday after Thanksgiving Friday he would say yes, because it has been past practice to grant that as a paid day off, but the Friday before Christmas would be left up to individual offices. Commissioner Rear stated that he didn't have a problem with either, noting that the places he had worked would do the day before and after and that he doesn't have a problem with giving Friday. Mr. Lair asked the Board if they wanted to split the difference and do a half day on Friday before Christmas.*

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to close the Geauga County Offices, under the hiring authority of the Board of Commissioners as a paid day off on Friday, November 25, 2016 in light of the Thanksgiving Holiday. Twenty-four hour operations will continue to operate as normal.*

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to close the Geauga County Offices, under the hiring authority of the Board of Commissioners as a paid half day off on Friday, December 23, 2016 in light of the Christmas Holiday. Twenty-four hour operations will continue to operate as normal.*

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

**ACKNOWLEDGEMENTS**

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending October 5, 2016 as required by O.R.C. 955.12.*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

*Thu., 10/20 Budget Hearing, 1:30 p.m.*

*Tue., 10/25 The Commissioners will hold regular session at 9:00 a.m.*

*Tue., 11/1 The Commissioners will hold regular session at 9:00 a.m.*

*Thu., 11/3 Soil and Water Conservation District Annual Dinner and Election, 6:00 p.m.  
Fairgrounds School Building*

*Tue., 11/8 The Commissioners will hold regular session at 9:00 a.m.*

*Tue., 11/8 Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*

*Fri., 11/11 **County offices will be closed for general business in observance of Veteran's Day. Twenty-four hour operations will continue to operate as usual.***

*Tue., 11/15 The Commissioners will hold regular session at 9:00 a.m.*

*Mon., 11/21 Family First Council, 1:30 p.m. at Job and Family Services*

*Tue., 11/22 The Commissioners will hold regular session at 9:00 a.m.*

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***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion:*            *by Commissioner Rear, seconded by Commissioner Spidalieri to adjourn the meeting at 9:55 a.m.*

*Geauga County Board of Commissioners*

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*Walter M. Claypool*

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*Ralph Spidalieri*

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*Blake A. Rear*

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*Christine Blair, Commissioners' Clerk*

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