

Commissioners' Journal
July 24, 2018

The Geauga County Board of Commissioners met in session on July 24, 2018 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 9:10 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

**Commissioner Claypool was absent from today's meeting.*

MEETING MINUTES

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of July 17, 2018.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent*</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

FINANCIALS

County Administrator David Lair reported on financials from July 19, 2018, Resolution #18-090, that included an Appropriations transfer for the County Engineer's Maintenance Road Fund from the Weight Enforcement Salaries account to the Medicare and OPERS accounts; as approved by the County Administrator pursuant to Resolution #18-077 approved June 5, 2018 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2018, as authorized by O.R.C. 305.30.

COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT

Mr. Lair reported on the items approved July 23, 2018 by the County Administrator, that included for the Maintenance Department two service contracts, one with Fire Protection Solutions to perform Sprinkler Systems testing and inspections at Geauga County Building locations for a two year period in an amount not to exceed \$8,000.00 and one with the Verdin Company to perform normal Maintenance and Repair as necessary for the Geauga County Clock Tower in Chardon Square for a two year period in an amount not to exceed \$5,000.00; as authorized by Resolution #18-077 under the direction and supervision of the County Commissioners that was approved June 5, 2018 pursuant to O.R.C. 305.30.

There was a brief discussion on the service contract with Fire Protection Services for the sprinkler system testing and what buildings are included and whether a request for bids or proposal was required, to which it was noted that due to the cost of the contract quotes were not required. This will include all the buildings for the two years.

APPROVE FINANCIALS

Fiscal Specialist Deborah Ashburn explained the financials for today as including Supplemental Appropriations for Job and Family Services from their Workforce Investment Contract Services and Transfers out accounts for additional funds being used for the CDL trainings; Cash transfers from the General Fund to the Department of Development (Community & Economic) and Metzenbaum for second quarter 2018 interest transfers; an Encumbrance (contract increase) for Richard L. Bowen and Associates for planning services to Geauga County; Travel requests for the County Engineer's Office and the Department of Water Resources; an Encumbrance (purchase order) for the Maintenance Department to Lebanon Ford for a 2019 Explorer; a payment to OSU Extension for the Third quarter commitment in the amount of \$65,673.31; a payment to Grade Line, Incorporated for the Engineer's Office for pay #2 on the Bundysburg Road Drainage Improvements in the amount of \$94,739.00; a payment to Geauga Mechanical for the Maintenance Department for HVAC repair at the Courthouse Annex in the amount of \$11,295.00; and a payment to Junction Buick for the Department of Water Resources for a 2018 GMC 3500 Cutaway Savana Van in the amount of \$47,749.50.

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There was a brief discussion about the HVAC unit repair done at the Courthouse Annex.

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute Resolution #18-091 itemizing the financials for the meeting of July 24, 2018.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS OFFICE – ENCUMBRANCE AND EXPENDITURES – LAKE GEAUGA RECOVERY CENTERS AND GEAUGA COUNTY AGRICULTURAL SOCIETY

It was noted that the amounts are the same as provided last year.

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve an encumbrance and expenditure to the Lake Geauga Recovery Centers to fund and Assistant for the Jail Treatment Program at the Geauga County Safety Center for the Year 2018 in an amount not to exceed \$44,150.00.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve an encumbrance and expenditure to the Geauga County Agricultural Society, pursuant to O.R.C. 1711.15 and 1711.16 for the Year 2018 in an amount not to exceed \$20,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

AUDITOR'S OFFICE / ADP BOARD – AUTHORIZATION TO PERMIT USE OF COUNTY CREDIT CARDS

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Application for Authorization to Permit the Use of County Credit Cards, per O.R.C. 301.27 for the Year 2018 for a Geauga Credit Union Visa, not to exceed \$5,000.00 per month, including Charles E. Walder, Ronald H. Leyde, Allan R. Vontorcik, Allen Keener, Katherine A. Jacob, Chris Greenawalt and Pamela McMahan.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – CHAGRIN VALLEY PAVING – PAVING OF SOUTH YARD

Deputy Engineer Nick Gorris asked the Board to execute the contract with Chagrin Valley Paving for the paving of the South Yard. It was noted that the estimate was \$150,000.00 and the bid came in just under.

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the Unit Price Contract with Chagrin Valley Paving, Incorporated for the Asphalt Paving of the County Engineer's South Yard in Claridon Township in the amount of \$137,385.00.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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COUNTY ENGINEER'S OFFICE – AUTHORIZE TIMOTHY LENNON TO EXECUTE - OHIO PUBLIC WORKS COMMISSION PROJECT GRANT AGREEMENTS – MENTOR ROAD AND MUNN ROAD RESURFACING

Mr. Gorris asked the Board to approve Mr. Lennon to execute the Ohio Public Works Agreements for project to be completed in 2019 construction year. They include Mentor Road from State Route 44 to the Lake County line and the other is Munn Road from East Washington Street to Stafford Road.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to authorize Timothy C. Lennon, Board member and Chief Executive Officer to execute the Ohio Public Works Commission Project Grant Agreement, State Capital Improvement Program for Mentor Road Resurfacing (Sections G-K) in the amount of \$300,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to authorize Timothy C. Lennon, Board member and Chief Executive Officer to execute the Ohio Public Works Commission Project Grant Agreement, State Capital Improvement Program for Munn Road Resurfacing (Section D) in the amount of \$200,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT ON AGING – AGREEMENT – METZENBAUM SHELTERED INDUSTRIES, INCORPORATED – CLEANING SERVICES AT CHARDON AND WEST GEAUGA SENIOR CENTERS

Director Jessica Boalt explained that the current cleaning contract expires at the end of the month and in looking around, they feel that the services offered by Sheltered Industries will cover what needs to be done at both the Chardon and West Geauga Centers.

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the Agreement with Metzenbaum Sheltered Industries, Incorporated to perform cleaning services for the Chardon Senior Center located at 12555 Ravenwood Drive, Chardon and the West Geauga Senior Center located at 12650 West Geauga Plaza, Chesterland for a period of twelve months, beginning August 1, 2018 in an amount not to exceed \$22,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – LEGAL BINDING DOCUMENTS – ARAS ONE CORPORATION D.B.A. RED, WINE AND BREW

Executive Director Dave Favorite and Assistant Director Kelly Conrad asked the Board to execute the legal binding documents for Aras One Corporation d.b.a. Red, Wine and Brew. Ms. Conrad explained that they are expanding retail into a restaurant, with a patio in the front and back of the building. There was discussion on the location being a lease, and that the equipment being purchased through the loan are property that can be moved if they do change locations. Mr. Favorite added that when the roof was damaged when the repairs were done, they updated in preparation of this expansion. Ms. Conrad stated that the county is a very small portion, being about 30% of the total project. It was noted that this location is being done to mimic the location in Mentor.

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the legal binding documents for the Revolving Loan Fund Loan to Aras One Corporation d.b.a. Red, Wine and Brew for machinery and equipment located at 8099 Mayfield Road, Chester Township, in the amount of \$230,000.00 for five years (sixty months) at four percent (4%) interest, including Promissory

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Note, Security Agreement, Participation Agreement, Personal Guaranty of Kalavita Shah and Anil Shah.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

MAINTENANCE – SERVICE CONTRACT AGREEMENT – NELSKI INCORPORATED D.B.A. PAUL DAVIS CLEVELAND METRO – PAINTING AT COURTHOUSE

Director Glen Vernick asked the Board to approve the service agreement for painting at the Courthouse. There was a discussion on the funds being used to which Mr. Vernick explained that this was being covered by Maintenance and the camera and security system would be covered by the Cy Pres funds.

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute a service Contract Agreement with Nelski Incorporated, d.b.a. Paul Davis Cleveland Metro to perform painting of various areas at the County Courthouse during the Year 2018 in an amount not to exceed \$11,878.56.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

MAINTENANCE – RESCIND MOTION TO HIRE – TAMMY HEAVNER - CUSTODIAN

Mr. Vernick explained that Ms. Heavner was approved but due to some unforeseen family medical issues she has withdrawn from the position.

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to rescind the motion from June 12, 2018 that was for the approval of hiring Tammy Heavner to the position of Custodian (#1906) to be effective June 24, 2018 at the rate of \$11.81 per hour with a one year probationary period.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF JOB AND FAMILY SERVICES – EXECUTIVE SESSION

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to move into Executive Session to consider the discipline of a public employee.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

The Board moved into Executive Session at 9:31 a.m. with Mr. Lair, Executive Director Craig Swenson and Assistant County Administrator Gerard Morgan. The Board returned at 9:54 a.m. and no action was taken.

DEPARTMENT OF WATER RESOURCES – ADVERTISE POSITION – OPERATOR I (#2326)

Mr. Morgan asked the Board to approve advertising for an Operator I position due to the resignation of Mr. Peck, and to follow the union contract it will be advertised internally for ten days and concurrently externally to fill the position.

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to grant permission to advertise for the position of Operator I (#2326) at the Merritt Road Garage, internally for a period of ten days in accordance with the union contract, and externally until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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DEPARTMENT OF WATER RESOURCES – EXECUTIVE SESSION

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to move into Executive Session for the purpose of discussing the employment and compensation of public employees.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

The Board moved into Executive Session at 9:55 a.m. with Mr. Lair and Mr. Morgan. The Board returned at 11:00 a.m. and as a result took the following action:

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and adopt the revised Water Resources Technical Pay Scale to include the additional grades, to be effective July 29, 2018.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending July 4, 2018 as required by O.R.C. 955.12.*

OTHER

The Board reviewed upcoming events.

MEETINGS

Tue., 7/31 The Commissioners will hold regular session at 9:00 a.m.

Tue., 8/7 The Commissioners will hold regular session at 9:00 a.m.

Fri., 8/10 NOACA, Finance & Audit 8:30 a.m., Governance 10:00 a.m., and Executive 11:30 a.m. Cleveland

Mon., 8/13 Board of Revision, 9:00 a.m. Auditor's Office

Tue., 8/14 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

*Tue., 8/14 The Commissioners will hold regular session at **9:30 a.m.***

Wed., 8/15 Perry Nuclear Power Plant Drill – Dry Run, Department of Emergency Services

Fri., 8/17 NOACA – Advisory Councils, Cleveland

Mon., 8/20 Board of Revision, 9:00 a.m. Auditor's Office

Mon., 8/20 Family First Council, 1:30 p.m. Mental Health Offices

Tue., 8/21 The Commissioners will hold regular session at 9:00 a.m.

Fri., 8/24 NOACA, Finance & Audit 8:30 a.m., Governance 10:00 a.m. and Executive 11:30 a.m., Cleveland

Mon., 8/27 Board of Revision, 9:00 a.m. Auditor's Office

Tue., 8/28 The Commissioners will hold regular session at 9:00 a.m.

8/30 – 9/3 The Great Geauga County Fair, Fairgrounds in Burton

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BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: *by Commissioner Lennon, seconded by Commissioner Spidalieri to adjourn the meeting at 11:00 a.m.*

Geauga County Board of Commissioners

Ralph Spidalieri

Timothy C. Lennon

Walter M. Claypool

Christine Blair, Commissioners' Clerk

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