

Commissioners' Journal
May 2, 2017

The Geauga County Board of Commissioners met in session on May 2, 2017 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 9:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Claypool stated that without objection he wished to read a prayer and asked everyone to stand as he read the following:

*Grant us, O Lord,
Light to our understanding,
Prudence in our investigating,
Foresight in our planning,
Sincerity in our deliberating,
The grace to follow truth in our judgement.
Help us to be moved in our decision,
Neither by fear nor by self-interest,
And to do our work faithfully.
May we respect the authority vested in us,
For Thou art the source of all authority
And may we use it in our directives
For the common good
And for Thy honor and glory.
Amen.*

COMMISSIONERS OFFICE- COUNTY ADMINISTRATOR'S REPORT

Mr. Lair reported on the items approved on April 24, 2017 included for Transit accepting the Resignation of Robert Csontos, Part-time Driver (#2210-1) to be effective April 21, 2017 and on May 1, 2017 for Community and Economic Development to approve and execute the State of Ohio Development Services Agency, Office of Community Development Request for Release of Funds (RROF) and Certification for Federally Funded State Projects form in regards to the Community Development Block Grant Program Income for the Montville Project in the amount of \$150,000.00; for the Commissioners' Office he approved and executed the Agreement with the Chardon Area Chamber of Commerce for the use of the County Parking Lots during their Annual Car Show on July 9, 2017 (Rain Date of July 16, 2017) and for a Liquor License that he concurred with the Munson Township Trustees in not requesting a hearing for a permit requested by 10700 Mayfield Road, LLC located at 10700 Mayfield Road, Chardon (C NEW 6548352) by the County Administrator, authorized by Resolution #17-006 under the direction and supervision of the County Commissioners that was approved January 9, 2017 pursuant to O.R.C. 305.30.

MEETING MINUTES

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of April 18, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of April 25, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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APPROVE FINANCIALS

Fiscal Specialist Deborah Ashburn explained the financials for today as including Travel requests for the Auditor's Office, Job and Family Services, Public Defender and the Recorder's Office; a Contract with Phillip Miller Construction for concrete work at the 470 Center Street parking area in the amount of \$35,714.00; a payment to Hershberger Roofing for the Department on Aging for pavilion roof repairs in the amount of \$7,970.00; payments to Junction Buick for Job and Family Services for new vehicles in the amount of \$19,128.50 and \$22,492.50; a payment to Jack Gibson Construction for the Department of Water Resources for the Russell Park Wastewater Treatment Plant upgrades in the amount of \$173,566.00; and a payment to Mission Communications for the Department of Water Resources for Mission Telemetry Units Service Plans in the amount of \$18,369.00.

There was a brief discussion on a reimbursement for Chardon in regards to a payment for the Chardon Tower.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #17-056 itemizing the financials for the meeting of May 2, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

SHERIFF'S OFFICE – ACKNOWLEDGE COMPLETION OF NEW COLLECTIVE BARGAINING AGREEMENT – OHIO PATROLMAN'S BENEVOLENT ASSOCIATION

Sheriff Scott Hildenbrand and Chief Deputy Tom Rowan explained that they had completed negotiations with the Union and asked the Board to acknowledge the contract for the next three years.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to acknowledge the completion of negotiations of a new Collective Bargaining Agreement between the Ohio Patrolman's Benevolent Association and the Sheriff's Office.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT ON AGING – APPROVE RECLASSIFICATION OF SIERRA SHORTRIDGE – FULL-TIME SUMMER HELP (#0101)

Director Jessica Boalt asked the Board to reclassify Ms. Shortridge from part-time Seasonal to Full-time Summer Help.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the reclassification of Sierra Shortridge from Part-time Seasonal Help to Full-time Summer Help (#0101) to be effective May 15, 2017 at the rate of \$10.25 per hour for up to thirteen weeks (maximum 520 hours).

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT ON AGING – APPROVE INCREASE OF HOURS – MAGALY RIOS, PART-TIME ASSISTANT SITE COORDINATOR

Ms. Boalt asked the Board to approve increasing Ms. Rios' hours for the summer to assist with coverage of vacations.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve increasing the hours of Magaly Rios, Part-time Assistant Site Coordinator for up to forty hours per week for the period May 21, 2017 through August 26, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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DEPARTMENT OF EMERGENCY SERVICES – APPROVE SUBMISSION OF CREDIT CARD APPLICATION FOR TRAVEL – GEAUGA CREDIT UNION

It was noted that the Department of Emergency Services was applying for a Visa to use for travel through the Geauga Credit Union, and that they were requesting an approval of the application from the Board of Commissioners in order to complete that application process.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the submission of a credit card application to the Geauga Credit Union for a VISA that will be used for travel purposes.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

MAINTENANCE – GOVDEALS ONLINE AUCTION MEMO OF UNDERSTANDING – INTERNET AUCTION SERVER

Office Coordinator Hannah Gorton explained that she was asking the Board to approve the Memo of Understanding with GovDeals for the online auction, noting that it had been started in the Commissioners' Office in 2006 and was moved to the Maintenance Department in 2008. Ms. Gorton stated that it is a great way to liquidate assets that are no longer needed within the county, but at the same time has saved money with transfers between departments. The items are sent via email to a distribution list and then, if they are not taken, will be put onto the auction for ten days with up to three listings. Ms. Gorton stated that any items not sold are returned, recycled or disposed of. Ms. Gorton stated that in 2016 the auction received over \$110,000.00 in sales and a total of over \$1 million since 2006. Ms. Gorton stated that the County pays no fees, as the 7.5% fee is paid by the bidder, which is paid to the County but reimbursed back to GovDeals. Mr. Lair explained that years ago the County used to hold a one day auction, then in 2006 Ms. Burhenne started what was called "G Bay" which was the local county auction. Eventually the auction was moved to GovDeals. By using GovDeals, people from across the states are able to view and bid on the items.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the GovDeals Online Auction Memo of Understanding between Geauga County and GovDeals, Incorporated for operation of an internet auction server for the period of May 2, 2017 through May 1, 2020 at the commission rate of seven and one half percent (7.5%) to be paid by the buyer under the conditions stated in Option A2.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – AMEND MOTION – CORRECT # OF CHANGE ORDER – JACK GIBSON CONSTRUCTION COMPANY

Director Gerard Morgan stated that this was simply to make a correction to the Change Order number that #4 had previously been approved and this should have been #5.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to amend the motion from April 25, 2017 correcting the change order number to #5 to read: approve and execute Change Order #5 increasing the Contract with Jack Gibson Construction Company for additional GFI breakers for the Russell Park Wastewater Treatment Plant Upgrade Project in the amount of \$5,034.19.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Commissioner Claypool thanked Mr. Glen Vernick for all of his hard work, including staff on the Float, for the parade for the Maple Festival over the weekend, saying it was a great success.

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COMMISSIONERS' OFFICE - APPROVE REVISION TO SICK LEAVE DONATION POLICY

Director of Administrative Services Linda Burhenne explained in order for a person to qualify for sick leave donation, they have had to exhaust all of their own paid time, but when the time is transferred they become active and can accrue time, so this revision allows the amount being transferred be the amount needed for the time off, to eliminate the banking of hours.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the revision to the Sick Leave Donation Policy, Pg. 6.16a of the Geauga County Personnel Policy and Procedure Manual to remove the phrase "a minimum of 8 hours" as requiring a minimum donation triggers banking of hours, which is not allowed elsewhere in the policy.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – COMMUNITY IMPROVEMENT CORPORATION (CIC)

Mr. Lair stated that several weeks ago an encumbrance was done for the CIC to transfer \$6,000.00. The CIC was started back in 1963 to promote economic development. Legally certain things need to be completed to continue to have an active CIC program. Mr. Lair stated that Ken Korosec has been associated with the CIC since the beginning. He is an Attorney and would like to work with an intern to put in writing how the CIC operates as well as future plans in order to keep the CIC as a viable organization and as a valuable tool. Mr. Lair asked the Board to approve that payment be transferred to them but asked for direction from the Board. Mr. Claypool expressed that the CIC is a separate Board that is not here asking to do this, and they should be coming to us and defend and justify how those funds will be spent. Mr. Claypool stated his concern over using an intern versus using a law firm, and that the Board should be working with them, but currently there is no one from the CIC coming to them. Mr. Spidalieri stated that he didn't want to go with a law firm, as he feels they wouldn't get anything done quickly and then can cost 6 times as much in the end. Commissioner Spidalieri stated that he was looking for a motion to move forward with giving them the funds. Commissioner Lennon stated that he too had spoken with Ms. Stocker, and in the end a legal review of the findings will need to be done, but didn't have any issue with allowing the intern to complete a study, that will create a template.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the expenditure of \$6,000.00 to the Community Improvement Corporation (CIC) to initiate a study.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DISCUSSION – CONCEALED CARRY

There was a brief discussion regarding concealed carry and the recent changes in the law that would allow the Board to take action to remove the sticker from door. Currently the Prosecutor's Office is working on getting an opinion from the Attorney General along with a response from John Eklund and Sarah LaTourette about what the intent actually was. It was noted that Medina County has recently taken action to adopt a policy that would allow the sticker to be removed and give their employees that hold a valid license permission to carry. Mr. Lennon expressed a concern over having employees carry and if something were to happen how law enforcement is supposed to know who the good guy verses the bad is. Mr. Lennon stated that he has not seen a huge demand of employees that say they want to carry. Mr. Spidalieri added that he was pro-gun but doesn't feel that we need to jump in right away and make a decision, and wait to see how things happen throughout the State. At this time the Board chose to not make any decision.

UPDATE – BUILDING DEPARTMENT PLOTTER / SCANNER

Mr. Lair asked the Board if they were ok with allowing the Building Department to move forward on the purchase of the scanner, adding that the Planning Commission is going utilize the unit at the Department of Water Resources and the new one at the Building Department, rather than purchasing their own machine.

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UPDATE – REQUEST FOR PROPOSALS

Mr. Spidalieri requested an update on the RFPs. Mr. Lair explained that a few had been received for the newsletter and media and that the feasibility study RFPs were due the following Monday.

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending April 19, 2017 as required by O.R.C. 955.12.*
- b) Geauga County Board of Developmental Disabilities Board Minutes from March 15, 2017.*
- c) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the prisoner transport for the month ending March 2017 as required by O.R.C. 325.07.*
- d) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of March, 2017, pursuant to ORC 135.35(L).*

OTHER

The Board reviewed upcoming events.

MEETINGS

- Wed., 5/3 NOC COG, Area 19 meeting, 1:30 p.m. Ohio Means Jobs – Ashtabula Center*
- Tue., 5/9 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*
- Tue., 5/9 The Commissioners will hold regular session at 9:00 a.m.*
- Fri., 5/12 NOACA, Finance & Audit 8:30 a.m., Governance 10:00 a.m., and Executive 11:30 a.m.*
- Mon., 5/15 Family First Council, 1:30 p.m. at Job and Family Services*
- Tue., 5/16 The Commissioners will hold regular session at 9:00 a.m.*
- Thu., 5/18 Community Improvement Corporation (CIC) 47th Annual Salute to Business and Industry, 5:30 p.m., St. Denis Party Center*
- Fri., 5/19 NOACA, Advisory Councils – Transit 8:00 a.m., Bicycle 10:30 a.m., and Safety 1:00 p.m.*
- Tue., 5/23 Investment Advisory Committee, 8:45 a.m., Chambers*
- Tue., 5/23 The Commissioners will hold regular session at 9:00 a.m.*
- Mon., 5/29 **The County Offices will be closed in honor of Memorial Day. Twenty-four Hour Operations will continue to operate as usual.***
- Thu., 6/1 The Commissioners will hold regular session at 9:00 a.m.*

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BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to adjourn the meeting at 9:50 a.m.*

Geauga County Board of Commissioners

Ralph Spidalieri

Walter M. Claypool

Timothy C. Lennon

Christine Blair, Commissioners' Clerk

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