

**Commissioners' Journal**  
**February 9, 2016**

*The Geauga County Board of Commissioners met in session on February 9, 2016 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Walter M. Claypool opened the meeting at 9:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**MEETING MINUTES**

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of February 2, 2016.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*County Administrator Dave Lair explained the financials for today as including a Supplemental Appropriation for the Sheriff's Office Commissary fund for inmate supplies and the Dog Warden fund for a vehicle purchase and payment to the State of Ohio; Supplemental appropriations for the Board of Developmental Disabilities (Metzenbaum) to adjust 2016 salary total permanent appropriations and to adjust Contract Services to Board approved totals; a Cash transfer from Job and Family Services Children's Services to Job and Family Services Public Assistance for SFY 2016 Child Welfare Administrative Expenses owed; Travel requests for the Common Pleas Court and the Maintenance Department; a payment to Micro Advantage, Incorporated for the purchase of a SIP based paging system for the Board of Developmental Disabilities in the amount of \$12,340.00; and a payment to Paul Molan M and M Home Improvements to perform demo and remodeling of Building #5 in the amount of \$17,738.00.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #16-011 itemizing the financials for the meeting of February 9, 2016.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**COMMISSIONERS OFFICE- COUNTY ADMINISTRATOR'S REPORT**

*Mr. Lair reported on the items approved February 3, 2016 by the County Administrator, including Ohio Motor Fuel Tax Refund Claim for the Transit Department, authorized by Resolution #16-005 under the direction and supervision of the County Commissioners that was approved January 11, 2016 pursuant to O.R.C. 305.30.*

**DEPARTMENT ON AGING – LEASE – WEST GEAUGA PLAZA, LLC – WEST GEAUGA SENIOR CENTER**

*Director Jessica Boalt explained that the proposed location and amount were approved in October and the lease has been being worked on since that time. Ms. Boalt stated that this is for a three year period, and is about 7,180 square feet with an open floor plan. Some renovations need to be made, including ADA bathrooms and in the kitchen area. Ms. Boalt stated that the anticipated move in date is April 1<sup>st</sup> and the current location is working with us to stay until that time. There was discussion regarding the floor plan and parking lot being level, and that there seems to be some excitement about the move, and the events that they use the area for are flexible to our programs. It was noted that snow removal, salting and trash removal are also included, along with onsite maintenance.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Lease between the Geauga County Board of Commissioners for the Department on Aging and West Geauga Plaza, LLC for the West Geauga Senior Center for a three year period April 1,*

**Commissioners' Journal**  
**February 9, 2016**

2016 through March 31, 2019 in the amount of \$3,900.00 per month (\$46,800.00 per year) which includes rent and utilities (excluding sewer).

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – OHIO DEVELOPMENT SERVICES AGENCY – CERTIFICATION OF EXEMPT PROJECT – DEPARTMENT ON AGING AND CERTIFICATIONS OF DETERMINATION OF SUBSEQUENT EXEMPTION FOR CATEGORICAL EXCLUSION PROJECTS – AIRPORT AUTHORITY, MAINTENANCE, AND MAPLE LEAF COMMUNITY RESIDENCES

Assistant Program Administrator Kelly Conrad stated that these items are required for the State in regards to the projects we will be doing this year under the B-F-15-1AZ-1 grant. Ms. Conrad stated that this document states that there are not any environmental or historical concerns or impacts with the projects. Ms. Conrad stated that we will be purchasing a vehicle for the Department on Aging that will be used to transport seniors to out of county doctors' appointments, siding two homes for the Maple Leaf Community residences, ADA restrooms and entry way at the Airport Authority, and ADA entryway doors for multiple doors for the Maintenance Department.

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Ohio Development Services Agency Certification of Exempt Project under Grant #B-F-15-1AZ-1 for the Department on Aging for a handicap accessible vehicle in the amount of \$40,000.00.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Ohio Development Services Agency Certifications of Determination of Subsequent Exemption for a Categorical Exclusion Project under Grant #B-F-15-1AZ-1 in regards to the project for the Airport Authority in the amount of \$31,300.00, the project for the Geauga County Maintenance Department in the amount of \$53,800.00 and the project for Maple Leaf Community Residences in the amount of \$12,500.00.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – RE-APPOINTMENTS AND APPOINTMENTS TO THE FAIR HOUSING COMMITTEE

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to re-appoint the following members to the Geauga County Fair Housing Committee for a two year term ending December 31, 2017:

Derrick Adams          Susan Fisher          Lucinda Sharp-Gates

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to appoint the following members to the Geauga County Fair Housing Committee for a two year term ending December 31, 2017:

Alfred Thompson          Ronald Webb          Nancy Leirer          Neva Rodgers

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

**Commissioners' Journal**  
**February 9, 2016**

DEPARTMENT OF EMERGENCY SERVICES – AGREEMENT – LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) – YEAR 2016

Director Dale Wedge explained that this is an annual agreement with LEPC that provides funding for services handled including: administrative support, response to emergency, information coordinator, plan development and exercises, grant applications, training and other services. Mr. Wedge noted that the amount had been reduced since Mr. Folsom left, but that Mr. Peterson has been completing training that will allow the amount to increase about mid-year.

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute an Agreement between the Department of Emergency Services, under the Geauga County Board of Commissioners and the Geauga County Local Emergency Planning Committee (LEPC) to provide the following services to LEPC: Administrative Support; Emergency Response Coordinator (if elected by the Geauga LEPC); Permanent Secretarial / Treasurer Responsibilities; Information Coordinator (if elected by the Geauga LEPC); Compliance; Plan Development and Exercising; Grant Applications; Training and the maintaining of all required chemical filing forms and records, in the amount of \$7,500.00 for the Year 2016.

<i>Roll Call Vote:</i>	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

SOLID WASTE

Commissioner Claypool expressed that he had asked Mr. Wedge to assist him with obtaining some additional information in regards to the hazardous waste collection site here in Geauga County. Mr. Claypool stated that Solid Waste is in agreement that the need is there, but wants to get the project moving forward.

COUNTY ENGINEER'S OFFICE – REDUCE MAXIMUM LOAD LIMIT BY 33% ON ALL COUNTY AND TOWNSHIP ROADS

Deputy Engineer Nick Gorris asked the Board to approve the load reduction on the county and township roads due to release of frost in the roads to help protect the road subbase. Mr. Gorris expressed that signage is placed along the roadways and due to current temperature ranges they were undecided on whether they were going to move forward with it this year, but after lengthy discussion agreed to move forward with it this year in order to protect the roads.

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to approve the reduction by 33% to the maximum load limit permitted on all County and Township roads effective February 16, 2016 in accordance with Section 5577.07 of the Ohio Revised Code. This reduction is necessary to minimize damage to the roads during periods of freeze and thaw and excessive moisture.

<i>Roll Call Vote:</i>	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

DEPARTMENT OF WATER RESOURCES – UNPAID LEAVE OF ABSENCE – ROB EDMONDS – MAINTENANCE WORKER

Director Gerard Morgan asked the Board to approve an unpaid leave for Mr. Edmonds, who will be off probation at the end of the month but will not have been here a year to be able to use vacation time.

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to approve an unpaid leave of absence for Rob Edmonds, Maintenance worker for up to forty (40) hours for the period May 30, 2016 through June 3, 2016.

<i>Roll Call Vote:</i>	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

**Commissioners' Journal**  
**February 9, 2016**

DEPARTMENT OF WATER RESOURCES – CONTRACT MAINTENANCE FORM #1 –  
INCREASE CONTRACT WITH GPD GROUP, INCORPORATED – ADDITIONAL  
ENGINEERING – UPGRADE AUBURN CORNERS WASTEWATER TREATMENT PLANT

Mr. Morgan explained that this is for the Troy Oaks replacement, converting it to a pump station with the force main crossing the causeway to the Auburn Corners plant. Mr. Morgan stated that the increase is for GPD group to do the Engineering for the design of the pump station and upgrade at the plant, noting that originally the agreement was only to do the force main, because we didn't want to do everything at once in case we ran into problems. Mr. Morgan stated that this cost is for the design, but also includes construction administration, EPA fees and inspections. There was a brief discussion regarding the boring under the Ladue Reservoir, and it was noted that while the boring portion is complete, the rest of the work across the causeway will be completed in the spring. Mr. Morgan stated that the pipe is six feet below the bottom, and when it was done, that it included two parallel lines of ten inch pipe with the six inch main contained inside for protection.

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Contract Maintenance Form #1 increasing the contract with GPD Group, Incorporated for additional engineering to upgrade Auburn Corners Wastewater Treatment Plant for the Troy Oaks Wastewater Treatment Plant conversion Project in the amount of \$265,600.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – CHANGE ORDER #2 – INCREASE CONTRACT  
WITH ENVIROCOM CONSTRUCTION, INCORPORATED – CONTRACT B – THOMPSON  
TOWNSHIP SEWER PROJECT

Mr. Morgan explained that this change order is a quantity change for additional vacuum pits in case we needed them as backups or as vacant land is developed they can be put in, and for some reductions in the number of valves that were not needed. Mr. Morgan stated that there will be an additional change order for the liquidated damages as they went past the deadline for completion. Five properties have been tied in, but everyone has until August 1<sup>st</sup> to have the tie in complete, and he doesn't anticipate any other properties being completed until later this year.

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute Change Order #2, increasing Contract B with EnviroCom Construction, Incorporated for the Thompson Township Sewer Project for additional vacuum pits and reduction of isolation valves in the amount of \$8,252.49.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) The 2015 Annual Inventory of all materials, machinery, tools and other county supplies pursuant to ORC 305.18 for the following: Department on Aging, Archives and Records Center, Auditor, Community Development, Commissioners' Office, County Home, Department of Emergency Services, County Engineer, Maintenance, Mental Health, Planning, Juvenile / Probate Court, Recorder, Transit, and Water Resources, and Chardon Municipal Court.
- b) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending January 27, 2016 as required by O.R.C. 955.12.
- c) The Monthly Financial Report from the County Building Department for the month of January 2016.

**Commissioners' Journal**  
**February 9, 2016**

UPDATE – PARKMAN TOWNSHIP REQUEST TO VACATE ROAD

*Commissioners' Clerk Christine Blair updated the Board on an agreement being reached between the Lodge and the property owner, Mr. Kristoff for access to do maintenance and that the Parkman Township Trustees want to move forward with the vacation as proposed.*

OTHER

*The Board reviewed upcoming events.*

MEETINGS

*Tue., 2/9 Planning Commission meeting has been cancelled*

*Fri., 2/12 NOACA Finance and Audit 8:30 a.m., Executive 11:30 a.m., Cleveland*

*Fri., 2/12 Leadership Geauga Government Day, 12:00 Noon, St. Mary's*

*Mon., 2/15 **County offices will be closed for general business due to the President's Day holiday. Twenty-four hour operations will continue to operate as usual.***

*Tue., 2/16 **The regularly scheduled Commissioners meeting has been cancelled.***

*Thu., 2/18 The Commissioners will hold regular session at 9:00 a.m.*

*Mon., 2/22 Family First Council, 2:00 p.m. Mental Health Offices*

**BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD**

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to adjourn the meeting at 9:33 a.m.*

*Geauga County Board of Commissioners*

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*Walter M. Claypool*

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*Ralph Spidalieri*

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*Blake A. Rear*

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*Christine Blair, Commissioners' Clerk*

**Commissioners' Journal**  
**February 9, 2016**

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