

**Commissioners' Journal**  
**March 19, 2019**

*The Geauga County Board of Commissioners met in session on March 19, 2019 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Timothy C. Lennon opened the meeting at 9:05 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

MEETING MINUTES

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of March 12, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT

*Mr. Morgan reported on the items approved March 14, 2019 by the County Administrator that included for the Department of Water Resources to approve and execute a service Contract Agreement with Hershberger Roofing and Siding, LLC to perform ceiling, roofing and siding repairs and installation at various locations within the department for a one year period in an amount not to exceed \$10,000.00; as authorized by Resolution #19-006 under the direction and supervision of the County Commissioners that was approved January 8, 2019 pursuant to O.R.C. 305.30.*

FINANCIALS

*County Administrator Gerard Morgan reported on financials from March 14, 2019, Resolution #19-041, that included a Travel request for the Clerk of Courts office and a Contract Purchase Order for the Planning Commission with the Portage County Planning Commission for planning services, as approved by the County Administrator pursuant to Resolution #19-006 approved January 8, 2019 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2019, as authorized by O.R.C. 305.30.*

APPROVE FINANCIALS

*Budget and Finance Manager Adrian Gorton explained the financials for today as including Appropriation transfers from Operating transfers to Reimbursements and Other to fund increased interest and gas well payments to departments and an operating transfer to Soil and Water; a Supplemental Appropriation for the Board of Elections to pay for new voter registration equipment; a Cash transfer to Soil and Water for their 2019 funding request; an Increase to a Travel request for the Auditor's Office to attend the Tyler Connect Conference, Travel requests for Common Pleas, Job and Family Services and Juvenile Court; a Purchase Order for Transit to the Treasurer State of Ohio for their share of a new Transit bus; a payment to Integrity Appraisal Services for the Auditor's Office for 2019 new construction valuation inspections in the amount of \$18,923.00; a payment to the Geauga County Airport for pay request #4 on the FAA runway lighting project in the amount of \$37,545.58; and Revenue Certifications for the County Engineer Road and Bridge Fund for ODOT reimbursements and Mental Health in the Adams fund for additional Federal Grant funding.*

*There was a brief discussion regarding the payment for equipment for Board of Elections.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #19-042 itemizing the financials for the meeting of March 19, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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SHERIFF'S OFFICE – OFFICE OF CRIMINAL JUSTICE SERVICES – STOP VIOLENCE AGAINST WOMEN ACT (VAWA) GRANTS #2018-WF-VA2-8214 AND #2017-WF-VA2-8214A  
Sheriff Scott Hildenbrand asked the Board to execute the VAWA grant awards which covers the salary of the deputy.

*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Office of Criminal Justice Services (OCJS) Subgrant Award Agreement for STOP Violence Against Women Act, VAWA Grant #2018-WF-VA2-8214 for the period January 1, 2019 through December 31, 2019 in the amount of \$62,246.82 (\$46,685.11 from OCJS and \$15,561.71 Local County match).

<i>Roll Call Vote:</i>	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Office of Criminal Justice Services (OCJS) Subgrant Award Agreement for STOP Violence Against Women Act, VAWA Grant #2017-WF-VA2-8214A for the period January 1, 2019 through June 30, 2019 in the amount of \$17,691.66 (\$13,268.74 from OCJS and \$4,422.92 Local County match).

<i>Roll Call Vote:</i>	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

DEPARTMENT ON AGING – ONE YEAR LEASE – WEST GEAUGA PLAZA – WEST GEAUGA SENIOR CENTER

Director Jessica Boalt explained that this is a one year lease extension for the West Geauga Senior Center. There was discussion about the location, how well the space is utilized. Commissioner Spidalieri expressed the idea of looking at purchasing or building something that would be a more permanent location that could be paid off and not continue to pay rent on. Commissioner Lennon inquired if the levy funding could be used for construction. There was discussion about Metzenbaum going through a transition and what could be looked at as potential. Ms. Boalt expressed that permanency is important. Commissioner Dvorak asked what the square footage was, to which Ms. Boalt confirmed that it is 7,180. Ms. Boalt noted that she had looked at locations that were for sale or other areas for lease and we have a good price per square footage.

*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Lease for West Geauga Plaza between West Geauga Plaza, LLC and the Geauga County Board of Commissioners for the Department on Aging to be used for the West Geauga Senior Center for a one year period, April 1, 2019 through March 31, 2020 in the amount of \$3,900.00 per month (\$46,800.00 per year) which includes rent and utilities (excluding sewer).

<i>Roll Call Vote:</i>	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye

DEPARTMENT OF WATER RESOURCES – UNPAID PERSONAL LEAVE OF ABSENCE – DIRECTOR STEVEN OLUIC

Mr. Morgan asked the Board to approve an unpaid personal leave for Mr. Oluic, noting that this is a trip for the Army.

*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve an unpaid personal leave of absence for Director Steven Oluic for the period April 25, 2019 through May 6, 2019.

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*Roll Call Vote:*            *Commissioner Dvorak*            *Aye*  
   *Commissioner Spidalieri*        *Aye*  
   *Commissioner Lennon*            *Aye*

COMMISSIONERS' OFFICE – GREAT GEAUGA COUNTY FAIR 2019 CONTRACT

*Motion:*            *by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Great Geauga County Fair 2019 Contract for the promotion of Geauga County during the period of August 29, 2019 through September 2, 2019.*

*Roll Call Vote:*            *Commissioner Dvorak*            *Aye*  
   *Commissioner Spidalieri*        *Aye*  
   *Commissioner Lennon*            *Aye*

COMMISSIONERS' OFFICE – CLOSE CURRENT POSTING – SEASONAL HELP

*Motion:*            *by Commissioner Dvorak, seconded by Commissioner Spidalieri to close the current posting for Seasonal Help.*

*Roll Call Vote:*            *Commissioner Dvorak*            *Aye*  
   *Commissioner Spidalieri*        *Aye*  
   *Commissioner Lennon*            *Aye*

COMMISSIONERS' OFFICE – ADVERTISE SUMMER HELP (#0101)

*Motion:*            *by Commissioner Dvorak, seconded by Commissioner Spidalieri to grant permission to advertise for Summer Help (#0101). These positions will remain posted until filled.*

*Roll Call Vote:*            *Commissioner Dvorak*            *Aye*  
   *Commissioner Spidalieri*        *Aye*  
   *Commissioner Lennon*            *Aye*

MAINTENANCE – EXEMPT BIDS FOR HVAC MAINTENANCE AND SERVICES FROM BID BOND REQUIREMENTS

*Clerk, Christine Blair explained that they were asking to exempt the bids from the bond Requirement for HVAC Maintenance services.*

*Motion:*            *by Commissioner Dvorak, seconded by Commissioner Spidalieri to exempt the bids for the HVAC Maintenance and Services as required at Geauga County Buildings, from the Bid Bond requirements of O.R.C. 153.54.*

*Roll Call Vote:*            *Commissioner Dvorak*            *Aye*  
   *Commissioner Spidalieri*        *Aye*  
   *Commissioner Lennon*            *Aye*

MAINTENANCE – ADVERTISE BIDS – HVAC MAINTENANCE AND SERVICES AS REQUIRED AT GEAUGA COUNTY BUILDINGS

*Mr. Morgan added that there is no designated project for these services, but that they would be used to do maintenance and repairs on the current systems as needed.*

*Motion:*            *by Commissioner Dvorak, seconded by Commissioner Spidalieri to grant permission to advertise for Bids for HVAC Maintenance and Services as required at Geauga County Buildings to be held on Wednesday, April 3, 2019 at 2:00 p.m. Notice of this Bid Opening will be advertised on March 21, 2019, March 28, 2019 and on the county website.*

*Roll Call Vote:*            *Commissioner Dvorak*            *Aye*  
   *Commissioner Spidalieri*        *Aye*  
   *Commissioner Lennon*            *Aye*

MAINTENANCE – CHANGE ORDER #1 – INCREASE – INDEPENDENT TREE

*Mr. Morgan asked the Board to approve the increase to the Contract with Independent Tree to do additional tree removal services.*

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*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Change Order #1, increasing the Contract with Independent Tree for additional tree removal in the amount of \$9,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*Mr. Lennon moved to recess the meeting at 9:25 a.m. until at or about 10:00 a.m.*

*The Board reconvened at 10:07 a.m. and opened the work session at 10:07 a.m.*

**WORK SESSION**

*The first firm, tda (then design architecture), which included Bob Fiala (founding partner), Brad Gellert (project manager), Chris Smith (managing partner) and Emily Danis (communication team) who presented the Board with information via a power point. That included information about their firm, that was founded in 1951, and became tda in 1989, and they are based in Lake County. Mr. Fiala stated that they have completed over \$1 Billion in public construction in the past ten years. They provided examples of the types of projects that they have completed or worked on for other companies, cities, local governments and schools along with the types of services they could provide to Geauga County. It was noted that they have a lot of Historic Preservation Experience and mentioned a competition they were apart of in 2001 for the Geauga County Courthouse. A few questions were answered regarding time frames, priority of the project within the firm, community outreach and familiarity with the project.*

*The Board moved to recess at 10:43 a.m.*

*The Board reconvened at 10:58 a.m.*

*The second firm, Richard L. Bowen and Associates, included Allan Renzi, Ken Emling, Robyn Wolf and Tim Pool from TEC, Incorporated. The firm presented a power point that included information about the firm, headquartered in NE Ohio since 1959, with experience in Office Design, Government and Justice. TEC, Incorporated is a company they collaborate with that was established in 1983, headquartered in Eastlake, adding that they have experience in MEPT Engineering and Lighting Design, Governmental and Justice. Examples of the types of projects that they have completed for Safety Service Centers, Courthouses, Police Station, City Halls and Federal Centers, including an FBI Field Office, along with Office Design for Corporate Headquarters. Ms. Wolf presented a recap on what the firm has completed for Geauga County, including Phase 1, the Feasibility Study, Phase 2, Site Options, Financing and Cost Estimates. Design and Building Processes were presented through the phases of Design, Planning, Exterior and Interior, Technology, Communication, County Involvement, Budget and Delivery methods. A few questions were answered regarding priority of the project within the firm, multiple areas included in the project and the ability to work with other firms if needed.*

*The Board moved to recess at 11:51 a.m.*

*The Board reconvened at 12:06 p.m.*

*The third firm, GPD Group included Daniel Klecha, Rodwell King, and Joseph Steines. Mr. Klecha talked about the company, noting that the company is employee owned, and when they have good projects, they make good profit and that all employees then share. GPD has done work in Geauga County for many years, including work with the Park District. They provided a power point that included projects that they have completed or currently working on, that include Courthouses and Local Government, work they have done on Maintenance Facilities, including private business. They explained the types of project delivery methods. Architect, Joseph Steines talked about Design Considerations and using the information that had been completed by Bowen, in which they pulled information from and presented some example options for the County including two site locations, using the 470 Center Complex and the site on Ravenwood Drive. They concluded that they are full service, have extensive experience, have a strong community engagement and are a successful team. A few questions were answered about office locations and about the example design building they presented on Ravenwood.*

*The work session was closed at 12:45 p.m.*

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ACKNOWLEDGEMENTS

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending February 27, 2019 and March 6, 2019 as required by O.R.C. 955.12.*

OTHER

*The Board reviewed upcoming events.*

MEETINGS

- Tue., 3/19 ADP Board meeting, 1:00 p.m. Auditor's Office*
- Wed., 3/20 CRA meeting, 9:00 a.m., Building #1B meeting room*
- Tue., 3/26 The Commissioners will hold regular session at 9:00 a.m.*
- Tue., 3/26 Geauga Trumbull Solid Waste Management District, Board of Directors meeting, 12:00 p.m. at Welshfield Inn*
- Wed., 3/27 Geauga County HDAC meeting, 7:30 p.m., Meeting Room, 470 Center St. Bldg. #8*
- Tue., 4/2 The Commissioners will hold regular session at 9:00 a.m.*
- Mon., 4/8 Board of Revision, Auditor's Office at 9:00 a.m.*
- Tue., 4/9 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*
- Tue., 4/9 The Commissioners will hold regular session at 9:30 a.m.*
- Wed., 4/10 Geauga County Township Association Dinner, 6:30 p.m. at Ledgemont Elementary School*
- Fri., 4/12 NOACA External Affairs 8:30 a.m., Policy 10:00 a.m., and Planning & Programming 11:30 a.m., Cleveland*
- Mon., 4/15 Family First Council, 1:30 p.m. at Mental Health Offices*
- Tue., 4/16 The Commissioners will hold regular session at 9:00 a.m.*

**BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD**

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to adjourn the meeting at 12:45 p.m.*

*Gauga County Board of Commissioners*

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*Timothy C. Lennon*

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*Ralph Spidalieri*

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*James W. Dvorak*

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*Christine Blair, Commissioners' Clerk*

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