

Commissioners' Journal
April 23, 2015

The Geauga County Board of Commissioners met in session on April 23, 2015 at 6:30 p.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Walter M. Claypool opened the meeting at 6:32 p.m. by leading the Board and audience in reciting the Pledge of Allegiance.

FINANCIALS

County Administrator David Lair reported on the financials from April 23, 2015, Resolution #15-053, that included Supplemental Appropriations for the Engineer's Maintenance Fund to appropriate for the Issue 2 road projects and the carryover balance and the Auditor's G.O. Note Retirement fund for the loan payment for the Engineer's Ohio Development Services Agency equipment loan; and a Cash transfer from the Engineer's Maintenance Fund to the Auditor's G.O. Note Retirement fund for the Engineer's loan payment in the amount of \$56,250.00; as approved by the County Administrator pursuant to the motion approved December 30, 2014 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2015, as authorized by O.R.C. 305.30.

APPROVE MINUTES

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the minutes for the Budget Summit of April 15, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COUNTY HOME – ACCEPT RESIGNATION – MICAH KLEIN – FULL-TIME SENIOR ATTENDANT

Mr. Lair explained that Mr. Klein had submitted his resignation, noting that he had originally started in the Maintenance department and then moved on to the County Home.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to accept the resignation of Micah Klein, Full-time Senior Attendant to be effective May 1, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COUNTY HOME – ADVERTISE POSITION – FULL-TIME ATTENDANT (#1504)

Mr. Lair stated that this is simply to fill Mr. Klein's position.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise for the position of Full-time Attendant (#1504), Third Shift. This position will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

There was a brief discussion about the possibility of allowing the County Administrator to accept resignations on behalf of the Board, noting that the Assistant Prosecutor was going to review the ORC to see what is allowable.

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Director Glen Vernick apprised the Board of a recent issue at the Safety Center regarding the backup power system, noting that it is under warranty and expects to have the new breaker tomorrow to get it back up and running.

MAINTENANCE – SERVICE CONTRACT AGREEMENT – PAUL DAVIS RESTORATION

Mr. Vernick explained that this contract is to remove the wallpaper and paint the first floor and about 30% of the second floor of the Courthouse. Mr. Vernick expressed that this will give the Courthouse a new bright feeling and that the work will be performed at night and on the weekends. Mr. Vernick added that the company has the proper equipment that will eliminate or reduce dust and fumes from the project.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute a service Contract Agreement with Paul Davis Restoration to remove wallpaper, restore and paint designated areas at the Geauga County Courthouse for the Year 2015 in an amount not to exceed \$25,305.76.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – SERVICES AGREEMENT – CLEVELAND CLINIC WELLNESS ENTERPRISE, LLC – LIFESTYLE EAP – EMPLOYEE ASSISTANCE PROGRAM

Human Resources Specialist Kathy Hostutler explained that this was the services agreement with Cleveland Clinic Wellness for the Lifestyle EAP – Employee Assistance Program, adding that this is a referral and counseling service for the employees and anyone living in their household. Ms. Hostutler explained that this service is used by Elected Officials, Directors and Supervisors for referrals and sometimes discipline for employees to receive 8 free sessions per issue, using the example of anger management, but noting that it can also be used for legal advice, financial planning, and family or marital counseling. Ms. Hostutler presented the Board with information specific to Geauga County's use of the program, along with case studies that have been done on the program. Ms. Hostutler stated that it is important because we want our employees to be happy and healthy and that it helps with the premiums for our health care coverage by reducing the number of mental health claims. Ms. Hostutler expressed that the use of the program is strictly confidential and that we never see who, just the numbers of actual use. Ms. Hostutler pointed out that the top four issues that employees are utilizing coverage from Lifestyle include Depression, Stress, Psychological Concerns, and Marital / Couples Counseling. It was noted that this program covers all employees, including the part-time employees, but they only charge us for the 589 full-time employees.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Services Agreement between Cleveland Clinic Wellness Enterprise, LLC and Geauga County for the Lifestyle Employee Assistance Program (Lifestyle EAP) for the period May 1, 2015 through April 30, 2016 in the amount of \$26.00 per covered employee per year based on 589 full-time employees.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

LIQUOR LICENSE – PP SMALL DOLLAR INCORPORATED D.B.A. CONVENIENT FOOD MART – CHESTER TOWNSHIP

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to concur with Chester Township Trustees in not requesting a hearing on the liquor license requested by PP Small Dollar, Incorporated d.b.a. Convenient Food Mart located at 12777 Chillicothe Road, Chesterland (C TRFO 6952590).

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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GEAUGA COUNTY HISTORICAL SOCIETY UPDATE

President of the Historical Society Board, Bill Jackson presented the following information to the Commissioners:

Mr. Jackson explained that originally the Society formed in 1873 and was revived in 1938, and this year, 2015 represents the 142nd year of existence and the 77th anniversary of the Society's revival. The Society's home, Century Village Museum was established in 1941 with the assistance of Congresswoman Frances Payne Bolton.

Operations – During the past two years and into this year, the Society has operated without an Executive Director. As such, the Board of Directors has conducted the business of the Society by not only performing the traditional roles and responsibilities, but also managing the day to day operations of the organization. There is no Executive Director, purely as a financial necessity.

Personnel – Currently the Society has two Full-time employees, a Business Office Manager, and a Facilities Supervisor, two Part-time employees that work twenty hours or more per week, an assistant to the Facilities Manager and a Store Manager. There are thirteen Part-time employees that include twelve interpreters / tour guides and a person that handles housekeeping. Mr. Jackson noted that these employees work seasonally and generally work less than eight hours per week. All other programs and activities are carried out by Volunteers, who numbered in excess of one hundred and twenty different people during 2014.

Many volunteers give a handful of hours of their time per year performing a variety of tasks, however the Society is blessed to have a group of very active volunteers that give as many as 50, 100, or more hours of service each year. During 2014, six volunteers each gave at least 500 hours of service to the Society.

Mr. Jackson stated that the Society is a 501(c)(3) non-profit, charitable corporation, that the Directors and Officers are not paid, and that the Board of Directors and the Executive Committees meet monthly, twelve times per year.

Mr. Jackson explained that the Society operates under an annual budget, and that the primary expenses after employees' wages and benefits are associated with utilities, event expenses, store expenses, insurance, farm operations, the maintenance of over twenty historic buildings (which almost all are over a century old), and the maintenance of the grounds.

The Society's primary revenue sources are from events, store receipts, membership fees, Heritage Partners support, and other donations, educational programs, support from the Geauga County Commissioners, rental income, (which includes one residential property, the Bond Building meeting facility, as well as the church and grounds for parties, weddings, and other events), maple syrup production and other farm income.

Community Activities from 2014 included Pancake Breakfasts, Wine Tasting, Rib Burn-off, Wedding Gown Exhibit, Pioneer School (42nd Annual), Antique Power Exhibition (45th Annual), Raccoon County Music Festival, Clam and Steak Bake, Apple Butter Festival (66th Annual), Speaker Series, School and Public Tours, Downton Abbey Tea and the Christmas Open House. Mr. Jackson noted that the Wedding Gown Exhibit, the Rib Burn-off, and the Downton Abbey Tea were all first time events.

2014 Accomplishments included the complete interior renovation and restaging of Boughton House; the complete interior renovation and restaging of Bainbridge Store; Complete exterior renovation and painting of Hitchcock House; completing the majority of the exterior renovation and painting of Cook House; on the corporate side, we revised the Constitution and By-Laws, updating Roles and Responsibilities of the working committees; making structural repairs to the White Barn, relocating Gas and Water lines; and completing the Maple Syrup Production Area of the Maple Museum. Mr. Jackson noted that they did boil this year in the new museum for syrup and that the Civil War encampment will be alternating each year to be held with Lake County.

Community Activities for 2015 include Pancake Breakfasts, Civil War Encampment, "A Night on the Town" Reception and Exhibit (which will highlight the textiles from the gay 90's and roaring 20's), Pioneer School (43rd Annual), Antique Power Exhibition (46th Annual), Raccoon County Music Festival, Clam and Steak Bake, Apple Butter Festival (67th Annual), Speaker Series,

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School and Public Tours, and the Christmas Open House. It was noted that this is the 150th Anniversary of the last year of the Civil War, and that the Encampment will be held Memorial Day Weekend, on Saturday and Sunday so that it does not interfere with services on Monday. Mr. Jackson added that they have a lot of artifacts from the Civil War, including information on the individual soldiers as well as a large collection of military guns that will be on display and available during the encampment. Mr. Jackson stated that during the Civil War the population in Geauga County was 15,000 and 2,000 residents served with over 300 that died in battle or from disease.

Mr. Jackson stated that the 2015 Objectives included the continuation of the Maple Museum of Geauga County project, the Cook House Cobblers Shed project, Apothecary project showcasing a medical office but also the equipment of Dr. Cory, attaining a balanced budget, increasing membership and program sponsorship, implementing the Traveling Trunk program, and increasing Public Awareness of Existence of the Museum and its offerings. Mr. Jackson stated that at one time the Society had over 700 members and is down to about half of that today.

Mr. Jackson requested on behalf of the Society the continued financial support of the Board of Commissioners in their dual mission of preserving Geauga County's history and educating its residents of that history.

A brief discussion took place regarding the number of Board members, of which they are allowed 21 and currently have 16 in place, and how they are appointed and the size of the property where the museum grounds resides being sixty-five acres, of which thirty acres are farmed. Mr. Jackson answered Mr. Lair's question regarding the working relationship with Destination Geauga (Tourism) and that they work extensively to get the message out regarding their events.

OTHER

The Board reviewed upcoming events.

MEETINGS

4/23 – 4/26 Maple Festival, Chardon Square

Tue., 4/28 The Commissioners' will hold regular session at 9:00 a.m.

Tue., 4/28 Portage Geauga Juvenile Detention Center Board Meeting, 2:00 p.m. at Portage County Offices

Tue., 5/5 The Commissioners' will hold regular session at 9:00 a.m.

Fri., 5/8 NOACA, Finance 8:30 a.m., Governance 10:00 a.m., and Executive 11:30 a.m.

Tue., 5/12 The Commissioners' will hold regular session at 9:00 a.m. that will include an update presentation by Lake Geauga Recovery Centers

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BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to adjourn the meeting at 7:12 p.m.*

Geauga County Board of Commissioners

Walter M. Claypool

Ralph Spidalieri

Blake A. Rear

Christine Blair, Commissioners' Clerk

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