

Commissioners' Journal
August 30, 2016

The Geauga County Board of Commissioners met in session on August 30, 2016 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Walter M. Claypool opened the meeting at 9:01 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

**Commissioner Spidalieri was absent from today's meeting.*

FINANCIALS

County Administrator David Lair reported on financials from August 25, 2016, Resolution #16-117, including an Appropriation transfer for the Auditor's Office and a Supplemental Appropriation for the CASA fund; as approved by the County Administrator pursuant to the motion approved January 5, 2016 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2016, as authorized by O.R.C. 305.30.

MEETING MINUTES

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of August 23, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent*</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMISSIONERS OFFICE- COUNTY ADMINISTRATOR'S REPORT

Mr. Lair reported on the items approved August 26, 2016 by the County Administrator, included accepting the resignation of Anna Carlson, Summer Help, to be effective August 12, 2016, as authorized by Resolution #16-005 under the direction and supervision of the County Commissioners that was approved January 11, 2016 pursuant to O.R.C. 305.30.

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – LEGAL BINDING DOCUMENTS – REVOLVING LOAN FUND LOAN – P & G CAPITAL, LLC / EEI ACQUISITION CORPORATION

Director Anita Stocker asked the Board to execute the legal binding documents for the Revolving Loan Fund loan to P & G Capital, LLC / EEI Acquisition to purchase the land to build a 56,000 square foot facility in Burton Township for \$470,000.00 for twenty years.

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute the legal binding documents for the Revolving Loan Fund (RLF) loan to P & G Capital, LLC / EEI Acquisition Corporation for the purchase of land located at 15175 Kinsman Road, Burton Township, in the amount of \$470,000.00 for twenty years (240 months) at 3% interest, including: Mortgage, Participation Agreement, Promissory Note, Corporate Guaranty of EEI Acquisition Corporation, and Personal Guaranty of Patrick H. Deloney and Gerry D. Truax.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – SATISFACTIONS OF MORTGAGE – BEAN COUNTER LTD – REVOLVING LOAN FUND LOAN AND NEECE, MALEC, SIEFERT AND VITAZ, INCORPORATED, BEAN COUNTER LTD – LOCAL REVOLVING LOAN FUND LOAN

Ms. Stocker explained that these are for Revolving Loan Fund loans that had mortgages placed on the property and they have now been paid off.

Commissioners' Journal
August 30, 2016

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute a Satisfaction of Mortgage for Bean Counter LTD as the Revolving Loan Fund Loan in the amount of \$100,000.00 has been satisfied.

Roll Call Vote:

<i>Commissioner Rear</i>	<i>Aye</i>
<i>Commissioner Spidalieri</i>	<i>Absent</i>
<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute a Satisfaction of Mortgage for Neece, Malec, Siefert and Vitaz, Incorporated, Bean Counter LTD as the Local Revolving Loan Fund Loan in the amount of \$68,000.00 has been satisfied.

Roll Call Vote:

<i>Commissioner Rear</i>	<i>Aye</i>
<i>Commissioner Spidalieri</i>	<i>Absent</i>
<i>Commissioner Claypool</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget and Finance Administrator II Anne Rasic explained the financials for today as including Revenue Certifications for the Board of Developmental Disabilities Metzenbaum and Construction Funds; Supplemental Appropriation for the Public Assistance Fund for materials and supplies, Travel requests for the Auditor's Office, Building Department, Job and Family Services and CASA; payment to P & G Capital LLC in the amount of \$470,000.00 for Community Development Revolving Loan Program; a payment to Southeastern Equipment in the amount \$103,592.25 for the Engineer's Office for Kobelco Equipment; a payment to AeroMark, Incorporated in the amount of \$169,659.91 for the Engineer's Office for pavement markings, and a payment to Armoured Resistance in the amount of \$35,666.00 for Job and Family Services Front Desk upgrades.

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute Resolution #16-118 itemizing the financials for the meeting of August 30, 2016.

Roll Call Vote:

<i>Commissioner Rear</i>	<i>Aye</i>
<i>Commissioner Spidalieri</i>	<i>Absent</i>
<i>Commissioner Claypool</i>	<i>Aye</i>

AIRPORT AUTHORITY - US DEPARTMENT OF TRANSPORTATION – FEDERAL AVIATION ADMINISTRATION GRANT AGREEMENT – AIP PROJECT #3-39-0054-019-2016
CONSTRUCT T-HANGAR TAXI LANES, CRACK SEAL RUNWAY, DESIGN ONLY FOR NEW AIRFIELD LIGHTING SYSTEM AND PAPI RUNWAY 29

Business Manager Patty Fulop asked the Board to accept the Federal grant for this year, 2016, that consists of construction work on the taxi lanes, east of the hangers. Ms. Fulop explained that they will be making some adjustments due to only 2" of asphalt base and the need to handle occasional truck traffic from Kraftmaid that misjudge the driveway access to that facility. Ms. Fulop explained that they will need to come out with some additional funds to make those adjustments along with areas near the hangars and the driveway for the work not covered under grant funding. Ms. Fulop continued by explaining that it also includes crack sealing the runway and for the design of new airfield lighting and the PAPI Runway lighting system at the end of 29. Ms. Fulop noted that ODOT is matching local contributions for FAA grants so the local match amount is lower and they will be coming to the Board to discuss use of the match funding not used from the budget for other maintenance use and repairs.

Commissioner Claypool inquired about the paving plan for the airport, to which Ms. Fulop replied that they do have a history and plan that was done in 2013, noting that they have done the sections in phases, along with a ten year airport construction and improvement plan.

There was a brief discussion about the Airport Day on September 17th and that in 2018 they will have a big celebration for the 50th Anniversary of the Airport, which was opened in 1968.

Commissioners' Journal
August 30, 2016

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the U.S. Department of Transportation of Federal Aviation Administration Grant Agreement for the FAA AIP Project (#3-39-0054-019-2016) Construct T-Hanger Taxi Lanes, Crack Seal Runway, design only for new Airfield Lighting System and PAPI Runway 29 in the amount of \$173,751.11 (\$156,376.00 FAA Portion, \$8,687.56 ODOT Portion, and \$8,687.55 Local County match).

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COUNTY HOME – APPROVE HIRING WILLIAM REINKER – PART-TIME ATTENDANT AND ARLENE BALL – PART-TIME COOK

Director Karen DeCola asked the Board to hire William Reinker as a Part-time Attendant on 2nd Shift to fill one of the vacant openings, and to hire Arlene Ball as a Part-time Cook. Ms. DeCola noted that Ms. Ball has previously worked with the current Cook at a previous facility.

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve hiring William Reinker to the position of Part-time Attendant (#1504-1) at the rate of \$11.24 per hour with a one year probationary period, which offer of employment is contingent upon the successful completion of the required pre-employment conditions, and will then be effective September 6, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve hiring Arlene Ball to the position of Part-time Cook (#1503-1) at the rate of \$11.24 per hour with a one year probationary period, which offer of employment is contingent upon the successful completion of the required pre-employment conditions, and will then be effective September 6, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT OF EMERGENCY SERVICES – APPLICATION FOR APPOINTMENT – STATE EMERGENCY RESPONSE COMMISSION (SERC) FOR APPOINTMENT TO LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) – TOM VENCL

Director Dale Wedge explained that Mr. Williams resigned due to a job change and would like to have Tom Vencl appointed to fill out the remaining term and asks to have the application executed in order to be submitted.

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Application for Appointment for Tom Vencl to the State Emergency Response Commission (SERC) for appointment to the Geauga County Local Emergency Planning Committee (LEPC) for the period ending August 14, 2017, to fill the unexpired term of Ron Williams as the Industry Reporting Facility Representative.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT OF EMERGENCY SERVICES – SALES ORDER AND V.I.P. MAINTENANCE PROTECTION – MT BUSINESS TECHNOLOGIES, INCORPORATED

Mr. Wedge stated that the copier in the operations room is ten years old and he would like to move a current copier to that room and place this new copier in the front office.

Commissioners' Journal
August 30, 2016

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the MT Business Technologies, Incorporated Sales Order and V.I.P. Maintenance Protection for the purchase of a RICOH Aficio MP C3003 Copier in the amount of \$6,793.00, with a cost of \$10.00 per month for 1,000 Black and White copies with an overage rate of \$0.0100 and \$49.00 per month for 1,000 Color copies with an overage rate of \$0.0490.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE - OHIO PUBLIC WORKS COMMISSION APPENDIX E – DISBURSEMENT REQUEST AND CERTIFICATION #1 – RESURFACING CLAY STREET – HUNTSBURG TOWNSHIP

Deputy Engineer Nick Gorris stated that this is the first disbursement on the Clay Street project. Mr. Gorris noted that the project has been completed and they are working through the final numbers, but that there will be two additional disbursements to come.

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and authorize Blake A. Rear, Board member to execute the Ohio Public Works Commission Appendix E – Disbursement Request Form and Certification #1, in order to release funds from the state portion for the Asphalt Resurfacing of Clay Street (CH 37, Sections A and B) in Huntsburg Township in the amount of \$57,401.04.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT OF JOB AND FAMILY SERVICES – APPROVE SUBMISSION OF PY2017 HOME ENERGY ASSISTANCE PROGRAM (HEAP) ADMINISTRATIVE OPERATING GRANT

Director Craig Swenson asked the Board to approve the submission for the Home Energy Assistance Program (HEAP) program for next year, adding that this is the administration portion, which supports the eligibility of the program. There was a brief discussion in regards to the HEAP program and the involvement of the Community Action group. Mr. Claypool inquired about cooling being considered as a critical need, to which it was noted that there are funds set aside during the hot summer season but there are strict parameters for cooling assistance compared to the winter season.

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve the submission of the PY2017 Home Energy Assistance Program (HEAP) Administrative Operating Grant and further approve and authorize the President of the Board to initial the Assurances for the HEAP program.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

TRANSIT – APPROVE HIRING MELISSA CANTRELL – PART-TIME DRIVER

Director Mike Kasper asked the Board to approve hiring Ms. Cantrell as a Part-time Driver, adding that they feel that she would be a good candidate for the position.

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve hiring Melissa Cantrell to the position of Part-time Driver (#2210-1) at the rate of \$13.57 per hour with a one year probationary period, which offer of employment is contingent upon the successful completion of the required pre-employment conditions, and will then be effective September 12, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Commissioners' Journal
August 30, 2016

**DEPARTMENT OF WATER RESOURCES – INCREASE CURRENT POSTING –
MAINTENANCE WORKER (#2330)**

Assistant Sanitary Engineer Laura Weber asked to increase the current posting to two.

Motion: by Commissioner Rear, seconded by Commissioner Claypool to increase the current posting for the position of Maintenance Worker (#2330) from one to two positions. These positions will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – APPROVE HIRING JACOB MERKLE –
MAINTENANCE WORKER (#2330)**

Ms. Weber asked the Board to hire Mr. Merkle as a Maintenance Worker, which will then fill one of the now two posted positions. It was noted that their probationary period differs from the rest of the hiring authority under the union contract.

Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve hiring Jacob Merkle to the position of Maintenance Worker (#2330) at the rate of \$16.67 per hour with a 180 day probationary period, which offer of employment is contingent upon the successful completion of the required pre-employment conditions, and will then be effective September 19, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – ADVERTISE POSITION – FULL-TIME DESIGN
ENGINEER (#2305)**

Ms. Weber asked the Board to advertise for a Design Engineer.

Motion: by Commissioner Rear, seconded by Commissioner Claypool to grant permission to advertise for the position of Full-time Design Engineer (#2305). This position will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending August 17, 2016 as required by O.R.C. 955.12.*
- b) Geauga County Board of Developmental Disabilities Board Minutes from July 20, 2016.*

MEETINGS

A brief discussion was held regarding the Solid Waste meeting and whether the meeting would be held. The agenda items for the meeting at the fair were briefly gone over.

Tue., 8/30 Geauga Trumbull Solid Waste District, Board of Directors meeting, 1:30 p.m., Warren

Thu., 9/1 The Commissioners will hold regular session at 10:00 a.m. at the Great Geauga County Fair, Junior Fair Stage, Burton

9/1 – 9/5 Great Geauga County Fair, Burton

Mon., 9/5 County offices will be closed for general business due to the Labor Day holiday.

Commissioners' Journal
August 30, 2016

Thu., 9/8 The Commissioners' will hold regular session at 9:00 a.m. that will include a Public Hearing at 9:30 a.m. for the Ohio Department of Transportation (ODOT) Rural Transportation Program CY2017 Operating and Capital Grant Proposals

Fri., 9/9 NOACA Board of Directors, 9:00 a.m. Cleveland

Mon. 9/12 Board of Revision, 9:00 a.m. Auditor's Office

*Tue., 9/13 **The Regularly scheduled Commissioners' meeting is cancelled.***

Tue., 9/13 Perry Nuclear Power Plant Evaluated Drill

Tue., 9/13 Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

Fri., 9/16 NOACA Air Quality 9:00 a.m., Transportation 10:30 a.m., Water Quality 12:00 p.m., Cleveland

Mon., 9/19 Family First Council, 1:30 p.m. at Job and Family Services

Tue., 9/20 The Commissioners will hold regular session at 9:00 a.m.

Tue., 9/20 ADP Meeting, 2:00 p.m. Auditor's Office

Wed., 9/21 Department on Aging Annual Meeting and Luncheon, 12:00 p.m. Notre Dame Auditorium

Mon., 9/26 Board of Revision, 9:00 a.m. Auditor's Office

Tue., 9/27 The Commissioners will hold regular session at 9:00 a.m.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to adjourn the meeting at 9:48 a.m.

Geauga County Board of Commissioners

Walter M. Claypool

Ralph Spidalieri

Blake A. Rear

Christine Blair, Commissioners' Clerk

Commissioners' Journal
August 30, 2016

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