

**Commissioners' Journal**  
**August 18, 2015**

*The Geauga County Board of Commissioners met in session on August 18, 2015 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Walter M. Claypool opened the meeting at 9:03 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*\*Commissioner Spidalieri was absent from today's meeting.*

**APPROVE FINANCIALS**

*Budget and Finance Manager Heidi Delaney explained the financials for today as including a Revenue Certification for the Common Pleas Smart Ohio Grant fund; an Appropriation transfer from the Contingency account to return appropriations to the Sheriff's Office for expenses reimbursed and deposited into the General Fund; Cash transfers out of the General Fund for the 4<sup>th</sup> Quarter SFY15 mandated share for the Department of Job and Family Services and the 2<sup>nd</sup> Quarter interest transfers; Contracts for H2O Towers LLC for water tower cleaning and painting for the Department of Water Resources totaling \$55,000.00; Travel requests for the Clerk of Courts, Engineer's Office, and the Department of Job and Family Services; Payment #7 to GPD Associates for engineering services for the Russell Township Wastewater Treatment Plant upgrade project for the Department of Water Resources in the amount of \$17,893.60; and Payment #1 to Johnson Controls for the McFarland Wastewater Treatment Plant upgrade project for the Department of Water Resources in the amount of \$295,365.00.*

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute Resolution #15-118 itemizing the financials for the meeting of August 18, 2015.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent*</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**GEAUGA COUNTY AIRPORT AUTHORITY – US DEPARTMENT OF TRANSPORTATION  
FEDERAL AVIATION ADMINISTRATION GRANT AGREEMENT DOCUMENTS #3-39-0054-  
018-2015**

*Business Manager Patty Fulop explained the final grant acceptance for the 3700 square yards of resurfacing to the terminal apron. Ms. Fulop explained that bids were received and applied for the amount necessary, which does include a local match.*

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the U.S. Department of Transportation Federal Aviation Administration Grant Agreement documents (#3-39-0054-018-2015) to Rehabilitate Terminal Apron, Phase 2 of 2 in the amount of \$277,400.00 (\$249,660.00 FAA Share, \$27,740.00 Local County match).*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**COUNTY HOME – MERITECH INCORPORATED TERMS, CONDITIONS AND AGREEMENT  
– MINOLTA C352**

*County Administrator David Lair explained the Black Lab division of Fairmount Minerals had donated a copier to the County Home, and Ms. DeCola inquired if the service provider that had been servicing the equipment would continue to service the machine. It was noted that this is for a one year period with an automatic renewal.*

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*Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute and initial the Meritech, Incorporated Terms, Conditions and Agreement for maintenance and coverage on a Minolta C352 for a one year period at a monthly per copy charge.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACTS – RONYAK PAVING, INCORPORATED – RESURFACING OF BURTON WINDSOR ROAD AND THWING ROAD*  
*Deputy Engineer Nick Gorris asked the Board to execute the Unit Price Contracts with Ronyak Paving for the resurfacing of Burton Windsor Road and Thwing Road, as the bids have already been awarded.*

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute the Unit Price Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Burton Windsor Road (CH 14, sections F and G) in Huntsburg Township in the amount of \$601,241.40.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute the Unit Price Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Thwing Road (CH 27, Sections A and B) in Chardon and Munson Townships in the amount of \$548,067.75.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*DEPARTMENT OF JOB AND FAMILY SERVICES – RESOLUTION ASSIGNING AUTHORITY TO CRAIG SWENSON, EXECUTIVE DIRECTOR TO ACT AS THE COMMISSIONERS DESIGNEE FOR APPROVING INTER-COUNTY ADJUSTMENTS TO ALLOCATED FUNDS*

*Mr. Lair explained that there is a provision in the law for county job and family service agencies to exchange funds with other counties if they are available for different programs. Mr. Lair stated that Geauga County had some Title XX funds available due to a retirement, and being aggressive on the summer youth employment, extending it through the end of September needed extra funding for their program, so the provision in the law allows us to trade the surplus Title XX funds for the extra funds needed for the youth employment programs. This resolution allows Mr. Swenson to sign those documents.*

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute Resolution #15-119 Assigning Authority to Craig Swenson, Executive Director of Geauga County Job and Family Services, to Act as the Geauga County Board of Commissioners' Designee for Approving Inter-County Adjustments of Allocated Funds.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: August 18, 2015*

*Resolution: #15-119*

**RESOLUTION ASSIGNING AUTHORITY TO CRAIG SWENSON, EXECUTIVE DIRECTOR OF GEAUGA COUNTY JOB AND FAMILY SERVICES, TO ACT AS THE GEAUGA COUNTY BOARD OF COUNTY COMMISSIONERS' DESIGNEE FOR APPROVING INTER-COUNTY ADJUSTMENTS OF ALLOCATED FUNDS**

*WHEREAS, Ohio Administrative Code Section 5101:9-6-82 provides for the inter-county adjustment of any state or federal county family services agency allocation; and*

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*WHEREAS, Counties have requested such adjustments to best meet the needs of their constituents, due to the limited allowable uses of each fund and the nuances of the random moment sampling process on a county's funding stream; and*

*WHEREAS, Any unspent allocations within a county at the end of a fiscal year revert back to the state for use by the State Department of Job and Family Services; and*

*WHEREAS, A county family services agency must make such inter-county adjustment request to the Ohio Department of Job and Family Services, and include with such request a resolution authorizing such from that county's board of county commissioners; and*

*WHEREAS, in accordance with Ohio Administrative Code Section 5101:9-6-82(F)(2)(a), a board of county commissioners may pass a resolution assigning authority to the director of the county family service agency to serve as their designee and therefore grant that party authority to sign the inter-county adjustment agreement on behalf of the county for a specific period of time; THEREFORE BE IT*

*RESOLVED, that the Geauga County Board of County Commissioners hereby assigns authority to Craig Swenson, Executive Director of Geauga County Job and Family Services, to serve as the Geauga Board of Commissioners' designee, and thereby grants Mr. Swenson the authority to sign inter-county adjustment agreements on behalf of Geauga County.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**MAINTENANCE – CHANGE ORDER #1 – INCREASE – PAUL DAVIS RESTORATION**

*Director Glen Vernick explained this change order with Paul Davis Restoration as an increase that was needed to do some repair work that was discovered when the old wallpaper was removed on the first floor of the Courthouse.*

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute Change Order #1, increasing the Contract with Paul Davis Restoration to include additional wall preparations and color change in the amount of \$10,650.84.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**MAINTENANCE – ADVERTISE BIDS – SNOWPLOWING, SALT AND / OR CINDERING OF GEAUGA COUNTY PARKING LOTS**

*Mr. Vernick asked the Board to grant advertisement for bids for the snowplowing, salting and cindering of the four areas of parking lots within the county. Mr. Vernick stated that they split it so the vendor can handle the snow load at the specified locations.*

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to grant permission to advertise for Bids for the Snowplowing, Salt and / or Cindering of the Geauga County parking lots for the 2015-2017 Seasons to be held on Wednesday, September 16, 2015 at 2:00 p.m. for Area #1 Chardon Square, 2:05 p.m. for Area #2 24 Hour Service Area, 2:10 p.m. for Area #3 470 Center Street, and 2:15 p.m. for Area #4 Safety Center. Notice of these bid openings will be advertised on August 27, 2015, September 3, 2015 and on the county website.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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**TRANSIT – HIRE THOMAS RUDAR – PART-TIME DRIVER (#2210-1)**

*Operations Manager Jack Jackson asked the Board to approve hiring Mr. Rudar as a Part-time Driver.*

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve hiring Thomas Rudar to the position of Part-time Driver (#2210-1) to be effective August 31, 2015 at a rate of \$12.64 per hour. After the successful completion of a 1,000 hour probationary period the rate will increase to \$13.30 per hour.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – CONTRACT AGREEMENT – PRECISE BORING OF OHIO – TROY OAKS FORCE MAIN PROJECT**

*Director Gerard Morgan asked the Board to execute the Contract for the Troy Oaks Force Main project across the 422 causeway at LaDue Reservoir.*

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and execute the Contract Agreement with Precise Boring of Ohio for the Troy Oaks Force Main Project in the amount of \$695,213.00. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – ADOPT POLICY UPDATES**

*Director of Administrative Services Linda Burhenne explained that after the recent unexpected death of an employee it was determined that the policy was not clear about the payout of sick leave upon death, so this adjustment will make that clarification. Ms. Burhenne stated that the other change is in regards to tuition reimbursement; currently the policy references an agency to check to see if the school is accredited and it was discovered that to use that agency it costs \$600.00 a year. With the limited use of this policy we found an alternative of databases that are free, and feel that this is a way to find out at no cost if the schools for reimbursement are accredited.*

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to approve and adopt updates to the Geauga County Personnel Policy and Procedure Manual, Section 6. Leaves – Sick Leave and Section 7. Training and Travel – Tuition Reimbursement to be effective August 18, 2015.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**LIQUOR LICENSE – CINIGA SAN MIGUEL LLC D.B.A. RANCHO LOS ALAZANES – CHESTER TOWNSHIP**

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to concur with Chester Township Trustees in not requesting a hearing on the liquor license requested by Ciniga San Miguel LLC d.b.a. Rancho Los Alazanes located at 8053 Mayfield Road, Chesterland (C STCK 1513689).*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – EXECUTIVE SESSION**

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to move into executive session for the purpose of discussing details of security arrangements, pursuant to O.R.C. 121.22 (G,6).*

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*The Board noted that County Administrator David Lair and Director Glen Vernick would be joining them in executive session.*

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Absent
	Commissioner Claypool	Aye

*The Board returned from executive session at 10:17 a.m. and no action was taken.*

**ACKNOWLEDGEMENTS**

- a) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the inmate meals for the month ending July, 2015.*
- b) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of July, 2015, pursuant to ORC 135.35(L).*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

*Tue., 8/25 The Commissioners will hold regular session at 9:00 a.m.*

*Thu., 8/27 The Commissioners will hold regular session at 6:30 p.m. at the Department of Emergency Services*

*Tue., 9/1 The Commissioners will hold regular session at 9:00 a.m.*

*Thu., 9/3 The Commissioners will hold regular session at 10:00 a.m. at the Great Geauga County Fair, Junior Fair Stage. (Note Start Time of Meeting)*

*Thu., 9/3 – Mon. 9/7 Great Geauga County Fair, Burton*

*Mon., 9/7 County offices will be closed for general business due to the Labor Day holiday.*

*Tue., 9/8 **The Regularly scheduled Commissioners' meeting is cancelled.***

**BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD**

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to adjourn the meeting at 10:17 a.m.*

*Gauga County Board of Commissioners*

\_\_\_\_\_  
*Walter M. Claypool*

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*Ralph Spidalieri*

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*Blake A. Rear*

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*Christine Blair, Commissioners' Clerk*

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