

**Commissioners' Journal**  
**April 15, 2016**

*The Geauga County Board of Commissioners met in special session on April 15, 2016 at 8:30 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*Vice President of the Board, Ralph Spidalieri opened the meeting at 8:30 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*\*Commissioner Claypool was absent from today's meeting.*

*County Administrator Dave Lair stated that he is functioning as Acting Commissioners' Clerk in place of Deborah Ashburn, due to a previously scheduled vacation day. Mr. Lair proceeded to read the following motions:*

*COMMISSIONERS' OFFICE – RESIGNATION OF HEIDI DELANEY – BUDGET AND FINANCE MANAGER*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to accept the resignation of Heidi Delaney, Budget and Finance Manager, to be effective May 13, 2016.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent*</i>

*COMMISSIONERS' OFFICE – NEW POSITION – JOB DESCRIPTION FOR BUDGET AND FINANCE ADMINISTRATOR II -*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve the new position and job description for Budget and Finance Administrator II (#1307) grade 16E, effective April 15, 2016.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>

*COMMISSIONERS' OFFICE – REVISED ORGANIZATIONAL CHART – BUDGET AND FINANCE ADMINISTRATOR II -*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve the revised Organizational Chart to include the position of Budget and Finance Administrator II (#1307) to be effective April 15, 2016.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>

*COMMISSIONERS' OFFICE – ADVERTISE POSITION – BUDGET AND FINANCE ADMINISTRATOR II -*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise for the position of Budget and Finance Administrator II (#1307). This position will remain posted until filled.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>

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MEETINGS

- Mon., 4/18 Board of Revision, 9:00 a.m. Auditor's Office*
- Mon., 4/18 Family First Council, 2:00 p.m. Mental Health Offices*
- Tue., 4/19 The Commissioners will hold regular session at 9:00 a.m.*
- Tue., 4/26 The Commissioners will hold regular session at 9:00 a.m. that will include Public Hearing #1 at 9:30 a.m. for the Community Development Block Grant Small Cities Program*
- Thu., 4/28 The Commissioners will hold regular session at 6:30 p.m.*

**BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD**

*Motion: by Commissioner Rear, seconded by Commissioner Claypool to adjourn the meeting at 8:33 a.m.*

*Geauga County Board of Commissioners*

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*Walter M. Claypool*

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*Ralph Spidalieri*

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*Blake A. Rear*

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*David Lair, Acting Commissioners' Clerk*

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