

Commissioners' Journal
July 10, 2014

The Geauga County Board of Commissioners met in session on July 10, 2014 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 10:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Mary Samide introduced Jarrod Tudor, Ph.D., the new interim Dean and Chief Administrative Officer of Kent State University, Geauga Campus. Mr. Tudor gave a brief overview of himself and his new responsibilities. Mr. Tudor will oversee the Twinsburg Regional Academic Center and the Burton Campus.

COUNTY ENGINEER'S OFFICE - OHIO PUBLIC WORKS COMMISSION PROJECT GRANT AGREEMENT – RESURFACING OF WOODIN ROAD

Deputy Engineer Nick Gorris explained that he was there for the signing of the Ohio Public Works Agreement by the Chief Executive Officer for the Woodin Road project. Commissioner Mary Samide stated that she received a call from a Woodin Road resident concerned about the state of his lawn to which Mr. Gorris responded that the lawn would be re-stabilized soon. Commissioner Spidalieri also received a call from a Woodin Road resident concerned about the replacement of a fence on his property in an area that the county utilized as a loading area. Mr. Gorris stated that he would check into it.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and authorize Ralph Spidalieri, Chief Executive Officer to execute the Ohio Public Works Commission Project Grant Agreement State Capital Improvement Program for the Asphalt Resurfacing of Woodin Road in Chardon and Hambden Townships in the amount of \$300,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE - AWARD BID – RONYAK PAVING, INCORPORATED – WIDENING AND RESURFACING OF WOODIN ROAD – CHARDON AND HAMBDEN TOWNSHIPS

Deputy Engineer Nick Gorris asked that the Board award the bid to Ronyak Paving for the Woodin Road project, as they represented the lowest and best bid. Mr. Gorris reiterated that this is in regard to the Ohio Public Works Commission project.

Motion: by Commissioner Samide, seconded by Commissioner Rear to award the bid to Ronyak Paving, Incorporated for the Widening and Asphalt Resurfacing of Woodin Road (CH 25) in Chardon and Hambden Townships in the amount of \$747,571.10 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE - AWARD BID – KOKOSING CONSTRUCTION COMPANY, INCORPORATED – RESURFACING OF BAINBRIDGE ROAD – SECTIONS A-G – BAINBRIDGE AND AUBURN TOWNSHIPS

Deputy Engineer Nick Gorris asked that the Board award the Bainbridge Road resurfacing project to Kokosing Construction as they represented the lowest and best bid. Mr. Gorris stated that federal dollars were received to aid with this project. Commissioner Ralph Spidalieri inquired as to the specific location of the project. Mr. Gorris explained that resurfacing would

Commissioners' Journal
July 10, 2014

run from Solon Road to Washington Street, both sides of Route 306, with exception of the section of road that has already been taken care of by ODOT.

Motion: by Commissioner Samide, seconded by Commissioner Rear to award the bid to Kokosing Construction Company, Incorporated for the Asphalt Resurfacing of Bainbridge Road (CH 11) Sections A-G in Bainbridge and Auburn Townships in the amount of \$957,545.90 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE - AWARD BID – RONYAK PAVING, INCORPORATED – RESURFACING OF PETTIBONE ROAD – SECTIONS A-D – BAINBRIDGE TOWNSHIP

Deputy Engineer Nick Gorris asked that the Board award the bid for the asphalt resurfacing of Pettibone Road in Bainbridge Township to Ronyak Paving as they submitted the lowest and best bid for this project. Mr Gorris stated that this project was also a federal aid project.

Commissioner Ralph Spidalieri inquired as to the specific location of the project. Mr. Gorris explained that resurfacing would run from Route 306 to Solon Road.

Motion: by Commissioner Samide, seconded by Commissioner Rear to award the bid to Ronyak Paving, Incorporated for the Asphalt Resurfacing of Pettibone Road (CH 607) Sections A-D in Bainbridge Township in the amount of \$589,938.94 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Acting Director of the Transit Department Mike Kasper stated that the next three motions are tied together and consist of creating a new position and job description of Budget Officer for the department per the suggestion of management and fiscal consulting firm, Clemans, Nelson and Associates, revising the Transit Department Organizational Chart to include the new Budget Officer position and reclassifying Kathryn Weybrecht from Administrative Assistant III to Budget Officer based on the change of responsibilities designated by the new job description.

TRANSIT DEPARTMENT - APPROVE NEW POSITION AND JOB DESCRIPTION – BUDGET OFFICER (#2203)

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve the new position and job description for Budget Officer (#2203) effective July 10, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

TRANSIT DEPARTMENT - APPROVE REVISED ORGANIZATIONAL CHART

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve the revised Transit Department Organizational Chart to include Budget Officer (#2203).

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

TRANSIT DEPARTMENT - RECLASSIFY KATHRYN WEYBRECHT – BUDGET OFFICER (#2203)

Motion: by Commissioner Samide, seconded by Commissioner Rear to reclassify Kathryn Weybrecht from Administrative Assistant III (#2209) to Budget Officer (#2203) to be effective July 20, 2014 with no change in compensation rate.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Commissioners' Journal
July 10, 2014

COMMISSIONERS' OFFICE – ADVERTISE FOR TRANSIT DEPARTMENT DIRECTOR (#2201)

Commissioner Ralph Spidalieri explained that they have been without a Transit Director for approximately five months; Michael Kasper has been filling the position as Acting Director. Commissioner Blake Rear commented that Michael Kasper, in his opinion has been doing a great job, but they have to do their due diligence and advertise the position publicly.

Motion: by Commissioner Samide, seconded by Commissioner Rear to grant permission to advertise for the position of Full-time Director, Transit Department (#2201). This position is an unclassified, exempt position and will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE - MANAGEMENT CONSULTANT AGREEMENT – CLEMANS, NELSON AND ASSOCIATES, INCORPORATED

Commissioner Ralph Spidalieri explained the county presently has an agreement with management and fiscal consulting firm, Clemans, Nelson and Associates to conduct a review of the Transit Department. Commissioner Spidalieri continued that the county proposes that we enter into an agreement with this same firm to conduct a study and audit procedure of the County Home to ensure that it is operating in an efficient and sufficient manner. The agreement is not to exceed \$7,000.00.

Commissioner Mary Samide commented that County Home Director Karen DeCola has operated well on a continually reduced, lean budget in a position with challenging conditions; thus does not see the necessity for the audit. Commissioner Spidalieri added that the audit of the County Home is being proposed only as a method of checks and balances as seen through a fresh set of eyes, to possibly improve the proficiency of the operation, not because there are suspected problems. Commissioner Blake Rear commented that the issue with the County Home is that it is a 24-hour continuous operation with one administrator. Commissioner Rear does not suspect problems either, but believes that it is the due diligence of the county to bring in a third party to assess the program and offer recommendations of improvement to a currently well-run operation. Commissioner Spidalieri added that liability is an important issue in any organization and this audit procedure will assure that there were proactive measures taken to resolve any issues that could result in litigation or liability issues down the road.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute a Management Consultant Agreement with Clemans, Nelson and Associates, Incorporated to provide management and/or fiscal consulting services in labor, employment, and other areas as requested for a study of the County Home for the period of one year in an amount not to exceed \$7,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>No</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Department of Water Resources Director Doug Bowen added comment that for the last ten years, these types of studies have been conducted in his department and have been very informative and beneficial regarding the internal operation of the department and in dealing with personnel issues.

DEPARTMENT OF WATER RESOURCES – PROMOTE GERARD MORGAN – SANITARY ENGINEER (#2306) – HIRE LAURA WEBER – DESIGN ENGINEER (#2305)

Director Doug Bowen stated that he will be retiring within the next year and is making departmental staffing preparations to cover his absence as well as a projected increase in work load. Mr. Bowen explained that five years ago two positions, Sanitary Engineer and Design Engineer were merged into one position; he asked that the position be returned to the original two positions and in doing so asked the Board to promote Gerard Morgan to the position of Sanitary Engineer. Mr. Bowen also asked the Board to approve hiring Laura Weber to the position of Design Engineer. Mr. Bowen explained that Ms. Weber is a P.E., has work

Commissioners' Journal
July 10, 2014

experience with the Ohio Environmental Protection Agency and is familiar with all of the water treatment plants in Geauga County as well as their operators. Mr. Bowen added that with these two actions taken, he will feel comfortable that there is a good team in place to take over once he's gone.

Mr. Bowen also explained that within the next year the Thompson Sewer Project will begin, which will result in a 25% increase in work load for all department personnel and the possibility of another treatment plant project may materialize this year as a result of the sewage issues that are occurring on Henning Drive. Commissioner Ralph Spidalieri inquired as to how many tie-ins there would be on Henning Drive. Assistant Sanitary Engineer Gerard Morgan responded that there are approximately 80 houses within the subdivision, with the possibility that the tie-in area may be extended all the way to the intersection of Auburn Road and Route 6, pending the results of the EPA study. When asked by Commissioner Spidalieri how the complaint arose, Mr. Morgan explained that the Chardon Township Road Department discovered the issue while cleaning ditches along Henning Drive and requested intervention from the Water Resources Department. Samples were collected and submitted for testing at which time it was determined that the E. coli level in the samples exceeded the allowable level. Commissioner Mary Samide asked if there have been any illnesses reported to which Mr. Bowen replied that they did not know as the issue still remains between the Health Department and the EPA. Commissioner Spidalieri stated that he will follow up with Health Commissioner Bob Weisdack to determine if this issue is an immediate health concern and if so start moving as quickly as possible to get it resolved.

Motion: by Commissioner Samide, seconded by Commissioner Rear to Board promote Gerard Morgan to the position of Sanitary Engineer (#2306) at a rate of \$33.39 per hour (Step 5, Grade E-16) to be effective July 20, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve hiring Laura Weber to the position of Design Engineer (#2305) at a rate of \$31.86 per hour (Step 7, Grade WR8) to be effective August 4, 2014 with a 180 day probationary period.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

OTHER

The Board reviewed upcoming events.

MEETINGS

Fri., 7/11 NOACA, Executive Committee Meeting, 9:00 a.m. Cleveland

Fri., 7/11 NOACA, Board of Directors, 10:00 a.m. Cleveland

Tue., 7/15 The Commissioners' will hold regular session.

Mon., 7/21 Family First Council, 2:00 p.m. at Job and Family Services

Tue., 7/22 The Commissioners' will hold regular session.

Thu., 7/24 The Commissioners' will hold regular session beginning at 6:30 p.m. in Building #8.

Tue., 7/29 The Commissioners' will hold regular session.

Commissioners' Journal
July 10, 2014

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 10:43 A.M.

Geauga County Board of Commissioners

Ralph Spidalieri

Blake A. Rear

Mary E. Samide

~~*Deborah Ashburn, Acting Commissioners' Clerk*~~
Christine Blair, Commissioners' Clerk

Commissioners' Journal
July 10, 2014

THIS PAGE INTENTIONALLY LEFT BLANK