

Commissioners' Journal
October 20, 2015

The Geauga County Board of Commissioners met in session on October 20, 2015 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Walter M. Claypool opened the meeting at 9:12 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Spidalieri asked for a moment of silence for Dennis Whaley. Sheriff Dan McClelland expressed that Dennis Whaley was an auxiliary member of the Sheriff's Office and had been battling cancer, noting that it had been the same cancer that had taken his son. Sheriff McClelland expressed gratitude for the countless hours that he volunteered with the Sheriff's office for many events and during the fair. Sheriff McClelland noted that calling hours will be held Thursday from 2-4 and 6-8 at the Fairgrounds school building and his service will be at 10:00 a.m. on Friday at the Main Grandstand followed by graveside services in Bainbridge.

CASA FUNDING

Judge Timothy Grendell presented the following press release to the Board and expressed that he wanted to share some good news regarding an increase in VOCA grant funding to the CASA for Kids program, expressing that it will be a cost savings to the taxpayers.

Gauga County Juvenile Court secures major grant funding for CASA for Kids of Gauga County

October 15, 2015, Chardon – The Gauga County Juvenile Court received word Friday that it will be awarded the 2016 Victims of Crime Assistance (VOCA) and State Victims Assistance Academy (SVAA) grants totaling nearly \$290,000.00 for the CASA for Kids of Gauga County program. This is a substantial increase over the previous year grant funding amount of approximately \$30,000.00. It is important to note that VOCA/SVAA grants are not funded by tax dollars: rather, they are funded by criminal fines, forfeitures, special assessments, and gifts or donations.

“Because the majority of the CASA program's budget was previously funded with local tax dollars, this additional grant funding will save Gauga County taxpayers over \$194,000.00 next year, and each subsequent year that this funding level remains available” said Kimberly Laurie, Gauga County Probate and Juvenile Court's Budget/Fiscal Director.

Through the Gauga County Juvenile Court, CASA for Kids provides trained Court Appointed Special Advocate (CASA) volunteers to represent the best interests of a child when family problems such as substance abuse, mental health issues and domestic violence result in child abuse and neglect. The program was able to fulfill the grant's entire local match requirement through volunteer hours, thanks to the dedication of CASA volunteers to the children of Gauga County (over 8,600 hours in 2014). This means that the Juvenile Court's CASA for Kids program will be fully funded with non-taxpayer dollars.

“It is truly an honor to be awarded this funding that will allow the CASA for Kids program of Gauga County to continue our mission to advocate for the best interests of abused, neglected, dependent and other children referred by the Court,” said Julie Weese, Program Director for CASA for Kids of Gauga County.

“Given the disagreements with the county commissioners over the Court's budget the last couple years, I couldn't be more pleased that the Court pursued and was awarded such a significant grant that will not only help ensure the viability of a valuable program that advocates for the children of Gauga County who may not have a voice during very difficult family situations, but will also save our county taxpayers \$194,000.00 in 2016.” said Judge Timothy Grendell. The Court made considerable changes this year to manage its budget as approved by the Commissioners, including the discontinuation of contracts and a reorganization of personnel. “Despite all those changes we haven't skipped a beat in providing high quality court services, and I thank my amazing Court staff who really stepped up to the plate. Especially noteworthy is

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the Court's Budget/Fiscal Director, Kim Laurie, who not only took on almost all of the responsibilities of a former staff member after the reorganization, but has also been able to secure these VOCA/SVAA grants of almost \$290,000.00. With these grants, Kim Laurie has saved Geauga County taxpayers more than four times her salary, and if the grants continue for three years as we have reason to believe they will those savings to taxpayers could multiply threefold. The residents of Geauga County are already receiving a significant return on investment from her service and I only expect that to increase as time goes on.

Judge Grendell expressed that in their 2016 budget request will note an adjustment that can be used to address respite care need for Geauga County. Judge Grendell credited Mr. Lair with his review of other county juvenile court funding that brought to his attention that Geauga had not been aggressively pursuing grant funding.

FINANCIALS

County Administrator David Lair reported on financials from October 8, 2015, Resolution #15-148, a payment to Shepp Electric for an Office of Community and Economic Development revolving loan disbursement for the purchase of land and buildings in the amount of \$225,000.00, as approved by the County Administrator pursuant to the motion approved December 30, 2014 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2015, as authorized by O.R.C. 305.30.

FINANCIALS

Mr. Lair reported on financials from October 15, 2015, Resolution #15-149, that included a Supplemental Appropriation for the Emergency Services fund for fence replacement and security camera upgrade; a Cash transfer out of the General Fund for the 2015 debt payment for the Human Services Building in the amount of \$65,000.00; a Purchase Order for Bergren Associates for the alarm system upgrade for the Department of Water Resources in the amount of \$27,766.00; a Payment to Ravenwood Center for the 4th Quarter 2015 funding for the Youth Center in the amount of \$104,105.00; Payment #11 to Lakeland Management Systems, Incorporated for the County Engineer's office addition building project in the amount of \$18,768.00; and a payment to Spillman Technologies for the 911 CAD annual maintenance contract in the amount of \$99,777.00; as approved by the County Administrator pursuant to the motion approved December 30, 2014 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2015, as authorized by O.R.C. 305.30.

APPROVE MINUTES

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of October 6, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the minutes for the special meeting of October 8, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget and Finance Manager Heidi Delaney explained the financials for today as including a Supplemental Appropriation for the Clerk of Courts Computerization fund for the purchase of CourtView Software and an appropriation transfer from the Contingency fund for additional appropriations for the Coroner's Office; a Travel request for the Juvenile Court – CASA program; the 4th Quarter 2015 payment to the OSU Extension Office in the amount of \$68,566.25; Payment #4 to Miller Builders for the salt storage building project for the Engineer's Office in the amount of \$131,452.50, and a payment to the City of Chardon for the

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use of the Engineer's Municipal Road Funds for construction funding assistance for the Fifth Avenue Pavement Repair Project in the amount of \$195,560.46.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #15-150 itemizing the financials for the meeting of October 20, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

ARCHIVES AND RECORDS CENTER – HIRE ELEANOR BEHM – ARCHIVES AND RECORDS CLERK (#2607)

Director of Administrative Services Linda Burhenne asked the Board to approve hiring Eleanor Behm as the Archives and Records Clerk, noting that Ms. Behm has experience with records management as she previously worked with the Canton City Health Department.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve hiring Eleanor Behm to the position of Archives and Records Clerk (#2607) to be effective November 9, 2015 at a rate of \$11.55 per hour. After the successful completion of a 180 day probationary period the rate will increase to \$12.16 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

TRANSIT – OHIO MOTOR FUEL TAX REFUND CLAIM

Director Mike Kasper explained that this item is the quarterly request for a refund of motor fuel tax for both their diesel and unleaded gasoline.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Ohio Motor Fuel Tax Refund Claim for Transit Buses for the period July 1, 2015 through September 30, 2015 in the amount of \$2,997.27.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

TRANSIT – SERVICE CONTRACT AGREEMENT – PORTMAN ELECTRIC

Mr. Kasper explained that this is a service contract for Portman Electric to provide and install new LED lights in the garage at the Transit Department. Mr. Kasper explained that the State is paying for 80% of the cost, which has been forwarded from next year. Currently they have 28 lights and they will be going down to 20 and expect to recoup the local match within the first two years of use through energy savings.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with Portman Electric to provide and install light fixtures for Geauga Transit during the Year 2015 in an amount not to exceed \$12,800.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT (GRANT #B-F-15-1AZ-1)

Program Administrator Joni Stusek explained that this is the Grant Agreement for the Community Development Block Grant.

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Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the State of Ohio, State Community Development Block Grant (CDBG) Program, Community Development Program Grant Agreement (Grant #B-F-15-IAZ-1) for the period September 1, 2015 through February 29, 2017 in the amount of \$172,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – NOTICE OF AWARD – ARCHITECT'S CERTIFICATION – THREE PARTY CONTRACT – NOTICE TO PROCEED – MARKS BUILDING COMPANY – THOMPSON TOWNSHIP COMMUNITY CENTER PARKING LOT IMPROVEMENTS

Ms. Stusek explained that the Commissioners approved a portion of waiver funds be given to the Thompson Township Community Center and the following four items are for the improvement of the Parking Lot. There was a brief discussion regarding the parking lot being shifted due to the installation of the new line connecting the building to the new Thompson sewer system.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Notice of Award to Marks Building Company for the removal of existing parking lot and installation of new parking lot at the Thompson Township Community Center, under Waived Revolving Loan Program Income funding in the amount of \$43,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Architect's Certification Compliance with Minimum Standards for Accessibility by the Physically Disabled for Smolen Engineering, in regards to the Thompson Township Community Center Parking Lot ensuring ADA compliance with the Architectural Barriers Act of 1968.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Three-Party Contract between the Geauga County Board of Commissioners, the Thompson Township Trustees, and Marks Building Company for the Thompson Township Community Center Parking Lot in the amount of \$43,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Notice to Proceed to Marks Building Company for the Thompson Township Community Center Parking Lot.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – CHANGE ORDER #3 – MARKS BUILDING COMPANY – THOMPSON TOWNSHIP COMMUNITY CENTER PHASE 2 REHABILITATION

Ms. Stusek explained that the contractor who has been awarded the parking lot improvements is the same contractor that is handling the improvements on the Community Center and in order to

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complete the project before the end of the year and the onset of bad weather we are asking to extend the date of completion for Phase 2, which is the interior portion of the renovation on the center.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute Change Order #3 extending the date of completion by sixty (60) calendar days for Marks Building Company for Phase 2 of the Thompson Township Community Center Rehabilitation project due to change in the scope of work on the project.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – AGREEMENT AND NOTICE TO PROCEED – ARTY AND PATRICIA SWIGER – AUBURN BAINBRIDGE EXCAVATING

Ms. Stusek explained that of the \$600,000.00 original funding that was applied for \$500,000.00 was to go towards the project and \$100,000.00 was held back to use for tie-ins of low to moderate income residents in Thompson and three have qualified and been approved. There was discussion about the whole total being about \$15,000.00 and that any remaining funds after any change orders that may take place will need to be returned to the state.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Agreement for Residential Public Infrastructure Grant and Contract for Housing Infrastructure / Rehabilitation between the Geauga County Board of Commissioners and Arty E. and Patricia G. Swiger and Auburn Bainbridge Excavating for tie-in of property located at 6737 Madison Road, Thompson to the Thompson Township Sewage Disposal System under Grant #B-W-13-1AZ-1 in the amount of \$4,025.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Notice to Proceed to Auburn Bainbridge Excavating to tie-in property located at 6737 Madison Road, Thompson to the Thompson Township Sewage Disposal System.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – AGREEMENT AND NOTICE TO PROCEED – HOWARD AND DEBRA MITTOWER – AUBURN BAINBRIDGE EXCAVATING

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Agreement for Residential Public Infrastructure Grant and Contract for Housing Infrastructure / Rehabilitation between the Geauga County Board of Commissioners, Howard E. and Debra K. Mittower, and Auburn Bainbridge Excavating for tie-in of property located at 6702 Madison Road, Thompson to the Thompson Township Sewage Disposal System under Grant #B-W-13-1AZ-1 in the amount of \$5,350.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Notice to Proceed to Auburn Bainbridge Excavating to tie-in property located at 6702 Madison Road, Thompson to the Thompson Township Sewage Disposal System.

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Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Claypool *Aye*

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – AGREEMENT AND NOTICE TO PROCEED – SALLY COE – AUBURN BAINBRIDGE EXCAVATING

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Agreement for Residential Public Infrastructure Grant and Contract for Housing Infrastructure / Rehabilitation between the Geauga County Board of Commissioners, Sally Coe and Auburn Bainbridge Excavating to tie-in property located at 16667 Thompson Road, Thompson to the Thompson Township Sewage Disposal System under Grant #B-W-13-1AZ-1 in the amount of \$5,250.00.*

Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Claypool *Aye*

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Notice to Proceed to Auburn Bainbridge Excavating to tie-in property located at 16667 Thompson Road, Thompson to the Thompson Township Sewage Disposal System.*

Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Claypool *Aye*

COUNTY HOME – AMEND MOTIONS TO ADJUST RATE OF PAY – ARIEL LEHMAN AND CHELSEA OCCHUNZZI – PART-TIME ATTENDANTS (#1504-1)

Ms. Burhenne explained that Ms. Lehman and Ms. Occhunzzi worked through the summer under the TANF funding and were hired to begin on October 1st, during which time the wage scale was changed, so we are asking to amend the hire motions to adjust their rates of pay.

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to amend the motion from August 25, 2015 adjusting the rate of pay to read: approve hiring Ariel Lehman to the position of Part-time Attendant (#1504-1) to be effective October 1, 2015 at a rate of \$10.47 per hour. After the successful completion of a 1,000 probationary period the rate will increase to \$11.02 per hour.*

Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Claypool *Aye*

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to amend the motion from August 25, 2015 adjusting the rate of pay to read: approve hiring Chelsea Occhunzzi to the position of Part-time Attendant (#1504-1) to be effective October 1, 2015 at a rate of \$10.47 per hour. After the successful completion of a 1,000 hour probationary period the rate will increase to \$11.02 per hour.*

Roll Call Vote: *Commissioner Rear* *Aye*
 Commissioner Spidalieri *Aye*
 Commissioner Claypool *Aye*

COUNTY HOME – AMEND MOTION TO ADJUST START DATE OF RE-ASSIGNMENT OF LORI WESTERFELD – FULL-TIME COOK

Ms. Burhenne explained that Ms. Westerfeld had been re-assigned to Full-time Cook, however due to staffing shortages she hasn't been able to move into that position and Ms. DeCola would like to adjust the date of actually starting that position until December 1, 2015 and start the probationary at that time.

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to amend the motion from August 11, 2015 to read: approve the re-assignment of Lori Westerfeld from Full-time Attendant (#1504) to Full-time Cook (#1503) to be*

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effective December 1, 2015 at her current rate of \$10.47 per hour. After the successful completion of a 180 day probationary period the rate will increase to \$11.02 per hour. Due to staffing shortages she has not been able to move into the position of Full-time Cook.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT OF JOB AND FAMILY SERVICES – AUTHORIZATION TO USE COUNTY CREDIT CARDS – WALMART COMMUNITY ACCOUNT AND WRIGHT EXPRESS FLEET CARDS FOR FUEL

Mr. Lair explained that previously the Board had approved the applications for these cards and Job and Family Services is now asking for the authorization of the staff to utilize those accounts for fuel and essentials needed for clients.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Application for Authorization to Permit the Use of County Credit Cards for a Wal-Mart Community Account with a monthly per month amount of \$1,000.00 for Jeanne Vernak, Melanie Becker, and Becky Sedivy.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Application for Authorization to Permit the Use of County Credit Cards for Wright Express Fleet Cards for the purchase of Fuel with a monthly per month amount of \$2,000.00 for Jim Anspach, Jillian Barath, Dawn Bates, Brooke Bourdeau, Micah Brindo, Lauren Burton, Marisa Campbell, Matt Cebren, Kelly Cinadr, Amy Fazi, Ashley Guarniere, Gina Gubanyor, Kami Harrison, Amy Howell, Katie Kimball, Melanie Lacy, Lisa Milgate, Jodi Miller, Kristina Miller, Cheryl Mullet, Kim Mullet, Paul Reiman, Natalie Roncagli, Tracy Sindelar, Cassie Swaffield, Craig Swenson, Joseph Tadiello, Ann Walden, Anne Wineberg, Allison Wojtonek, Mike Heino, and Peter Medved.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

MAINTENANCE – CONTRACT AGREEMENTS AND ACCEPTANCE OF PERFORMANCE BONDS – SNOWPLOWING, SALTING AND /OR CINDERING OF COUNTY PARKING LOTS – 2015-2017 SEASONS

Director Glen Vernick explained that this is the contract and performance bond for M & M Home Improvements for Area 1 – Chardon Square.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Contract Agreement with M & M Home Improvements, LLC for the Snowplowing, Salt and /or Cinderling of Geauga County Parking Lots Area #1 – Chardon Square for the period November 1, 2015 through March 31, 2017, 2015-2017 seasons, in the amount of \$7,900.00 per year, \$15,800.00 for the two year period (snowplowing), in an amount not to exceed \$25,800.00 (to include salt and spring cleanup).

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to accept the Performance Bond from M & M Home Improvements, LLC for the Snowplowing, Salt and /or Cindering of Geauga County Parking Lots Area #1 – Chardon Square, and further release the Bid Bond.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Mr. Vernick stated that this was the contract for Signature Lawns and Landscaping for Area #2 – 24 Hour Service Area which includes County Home, Youth Home, Dog Warden, and Transit.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Contract Agreement with Signature Lawns and Landscaping, Incorporated for the Snowplowing, Salt and /or Cindering of Geauga County Parking Lots Area #2 – 24 Hour Service Area for the period November 1, 2015 through March 31, 2017, 2015-2017 seasons, in the amount of \$13,142.00 per year, \$26,284.00 for the two year period (snowplowing) in an amount not to exceed \$46,284.00 (to include salt and spring cleanup).

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Mr. Vernick stated that this is the contract and performance bond for M & M Home Improvements for Area #3 – 470 Center Street.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Contract Agreement with M & M Home Improvements, LLC for the Snowplowing, Salt and /or Cindering of Geauga County Parking Lots Area #3 – 470 Center Street for the period November 1, 2015 through March 31, 2017, 2015-2017 seasons, in the amount of \$15,600.00 per year, \$31,200.00 for the two year period (snowplowing), in an amount not to exceed \$41,200.00 (to include salt and spring cleanup).

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to accept the Performance Bond from M & M Home Improvements, LLC for the Snowplowing, Salt, and / or Cindering of Geauga County Parking Lots Area #3 – 470 Center Street, and further release the Bid Bond.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Mr. Vernick stated that this is the contract with S.A.M. Landscaping for Area #4 – Safety Center.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Contract Agreement with S.A.M. Landscaping, Incorporated for the Snowplowing, Salt and /or Cindering of Geauga County Parking Lots Area #4 – Safety Center for the period November 1, 2015 through March 31, 2017, 2015-2017 seasons, in the amount of \$7,475.00.00 per year, \$14,950.00 for the two year period (snowplowing), in an amount not to exceed \$29,950.00 (to include salt and spring cleanup).

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Abstain</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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MAINTENANCE – CONTRACT AGREEMENT – GILLMORE SECURITY – ACCESS CONTROL SYSTEM AT JOB AND FAMILY SERVICES

Mr. Vernick explained that this will allow Gillmore Security to install an Access Control System at Job and Family Services which will include key card access. Mr. Vernick stated that this system allows them to shut off a card if an employee is asked to leave or if a card is lost. There was discussion about not having a master key card for all the departments and that several departments will be kept separate.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with Gillmore Security to Furnish and Install an Access Control System at the Department of Job and Family Services for the Year 2015 in an amount not to exceed \$19,365.00, and further approve and authorize the President of the Board to execute and initial the Gillmore Security Systems, Incorporated Purchase and Monitoring / Repair Service Agreement.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Abstain</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

MAINTENANCE – CONTRACT AGREEMENT – GILLMORE SECURITY – REPLACE AND UPGRADE FIRE ALARM SYSTEM AT OPERA HOUSE

Mr. Vernick explained that this is to replace and upgrade the fire alarm system at the Opera House, noting that the fire department has reviewed the plans and will include all the levels of the Opera House.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with Gillmore Security to Replace and Upgrade the Fire Alarm System at the Opera House for the Year 2015 in an amount not to exceed \$37,522.00, and further approve and authorize the President of the Board to execute and initial the Gillmore Security Systems, Incorporated Purchase and Monitoring / Repair Service Agreement.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Abstain</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

MAINTENANCE – ACCEPT RETIREMENT RESIGNATION – CONNIE SEACRIST – GENERAL COMMUNICATIONS CLERK/SWITCHBOARD OPERATOR (#1912-1)

Mr. Vernick asked the Board to accept the retirement resignation of Connie Seacrist since July of 2005 and Mr. Vernick noted that Ms. Seacrist has been a tremendous help, and will be missed.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to accept the retirement resignation of Connie Seacrist, Part-time General Communications Clerk / Switchboard Operator (#1912-1) to be effective December 1, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

MAINTENANCE – AMEND MOTION ADJUSTING PROBATIONARY PERIOD – HANNA GORTON – GENERAL COMMUNICATIONS CLERK/SWITCHBOARD OPERATOR (#1912-1)

Mr. Vernick asked the Board to amend the motion for Hanna Gorton to adjust her probationary period, noting that she has stepped in and been learning all the different parts of the department and since she has worked every day, he would like to take her off probation.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to amend the motion from March 10, 2015 changing the probationary period, to read: approve hiring Hanna Gorton to the position of General Communications Clerk / Switchboard Operator (#1912-1) to be effective March 30, 2015 at a rate of \$9.39 per hour. After the successful completion of a 180 day probationary period (ending September 26, 2015) the rate will increase to \$9.89 per hour.

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Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

**PROBATE/JUVENILE COURT – ACKNOWLEDGE CREDIT CARD POLICY – AUTHORIZE
USE OF COUNTY CREDIT CARD**

Commissioners' Clerk Christine Blair explained that at the beginning of the year their credit cards were approved but due to personnel changes within their department they are submitting a credit card policy that they have adopted and a request for authorization of use of a Visa credit card.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to acknowledge their new Credit Card Policy and approve and authorize the President of the Board to execute the Application for Authorization to Permit the use of County Credit Cards (O.R.C. 301.27) in a per month amount of \$2,000.00 for Timothy Grendell, \$1,500.00 a month for David Lubecky and \$3,000.00 a month for Kimberly Laurie.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

SHERIFF'S OFFICE – VOCA/SVAA GRANT AWARD AND ACCEPTANCE

Sheriff Dan McClelland explained that this is their VOCA and SVAA grant award that they have received for about twenty years, which does reflect an increase in the grant but no change in the local match. There was discussion regarding the idea of combining our VOCA grants to which Sheriff McClelland expressed that our Victims Advocate has a different role from the others, that she secures and then hands off to the other advocates as necessary.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute Victim of Crime Act (VOCA) and State Victim of Advocacy Act (SVAA) Grant Award and Acceptance Forms for Grant #2015-VOCA-19813047 in the amount of \$57,175.89 (\$43,136.52 Federal VOCA Funds, \$10,783.72 Local match from County General Fund) and Grant #2015-SVAA-19813065 in the amount of \$3,255.65 with no local match, for the period October 1, 2015 through September 30, 2016.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

SHERIFF'S OFFICE – VOCA GRANT AWARD AND ACCEPTANCE - TECHNOLOGY

Sheriff McClelland explained that this VOCA grant award is for technology that will allow for sharing of data and information through the computer system to the Courts and Prosecutor's Office. Sheriff McClelland expressed that this will assist the hand off with more updated information, while there is no local match, the match is in the form of in-kind hours.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Victim of Crime Act (VOCA) Grant Award and Acceptance Form for technology improvement for Grant #2015-VOCA-19813096 in the amount of \$37,330.62 (\$29,864.50 Federal VOCA Funds, \$7,466.12 In kind Volunteer Hours) for the period October 1, 2015 through September 30, 2016.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

Commissioner Rear expressed concern over having the discussion regarding Issue 3 on the 29th, as the media coverage will be out in the papers after the election is held. Mr. Rear expressed that getting the message out is important but keeping it on the 22nd would have brought more coverage. Mr. Spidalieri brought the idea of scheduling a meeting on another day, like Monday that could be an option to meet the media printing deadline. Mr. Rear expressed that the

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presenters might be available. Commissioner Claypool posed a motion for Monday and then depending on the availability of the presenters the Board could cancel one of the meetings. There was discussion on whether the Prosecutor had been contacted in regards to this and that at a previous forum that there were no problems.

COMMISSIONERS' OFFICE – CANCEL SESSION – SCHEDULE REGULAR SESSIONS

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to cancel session for Thursday, October 22, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to schedule a regular session for Monday, October 26, 2015 at 7:00 p.m. to be held at 470 Center Street, Building #8.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to schedule a regular session for Thursday, October 29, 2015 at 7:00 p.m. to be held at 470 Center Street, Building #8.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – CANCEL SESSION NOVEMBER 26, 2015 AND DECEMBER 24, 2015

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to cancel session for Thursday, November 26, 2015 due to the Thanksgiving Holiday.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to cancel session for Thursday, December 24, 2015 due to Christmas Eve.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – CLOSE GEAUGA COUNTY OFFICES UNDER THEIR HIRING AUTHORITY AS PAID DAYS OFF – NOVEMBER 27, 2015 AND DECEMBER 24, 2015

There was a brief discussion regarding the holidays and agreement that they should give both days as paid days off for both holidays to the employees.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to close the Geauga County Offices, under the hiring authority of the Board of Commissioners as a paid day off on Friday, November 27, 2015 in light of the Thanksgiving Holiday. Twenty-four hour operations will continue to operate as normal.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to close the Geauga County Offices, under the hiring authority of the Board of Commissioners as a paid day off on Thursday, December 24, 2015 in light of the Christmas Holiday. Twenty-four hour operations will continue to operate as normal.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) The Monthly Financial Report from the County Building Department for the month of September, 2015.*
- b) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending September 30, 2015 as required by O.R.C. 955.12.*
- c) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the inmate meals for the month ending September, 2015.*
- d) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the prisoner transport for the month ending September, 2015 as required by O.R.C. 325.07.*

OTHER

The Board reviewed upcoming events.

MEETINGS

Tue., 10/20 Budget Hearings, beginning at 1:00 p.m.

Thu., 10/22 Budget Hearings, beginning at 1:00 p.m.

Thu., 10/22 The Commissioners will hold regular session at 6:30 p.m.

Tue., 10/27 The Commissioners will hold regular session at 9:00 a.m.

Tue., 10/27 Geauga Trumbull Solid Waste District Board of Directors, 1:30 p.m. Warren, Ohio

Tue., 11/3 The Commissioners will hold regular session at 9:00 a.m.

Tue., 11/10 The Commissioners will hold regular session at 9:00 a.m.

Tue., 11/10 Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

*Wed., 11/11 **County offices will be closed for general business in observance of Veteran's Day. Twenty-four hour operations will continue to operate as usual.***

Fri., 11/13 NOACA Finance and Audit 8:30 a.m., Governance 10:00 a.m. and Executive 11:30 a.m., Cleveland, Ohio

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BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to adjourn the meeting at 10:30 a.m.

Geauga County Board of Commissioners

Walter M. Claypool

Ralph Spidalieri

Blake A. Rear

Christine Blair, Commissioners' Clerk

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