

Commissioners' Journal
June 23, 2015

The Geauga County Board of Commissioners met in session on June 23, 2015 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Walter M. Claypool opened the meeting at 9:02 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of June 16, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget and Finance Manager Heidi Delaney explained the financials for today as including a Supplemental Appropriation for the Job and Family Services Public Assistance Fund for TANF for social service clients and the Summer Youth Program; Cash transfers out of the General Fund for the OWDA debt payments for the water tower and the county water treatment plant and the local match portion of reimbursement #6 of the Airport FAA grant #3-39-0054-017-2014; a Purchase Order for Whitworth Bus Sales, Incorporated for the purchase of (2) 2015 Ford E350 12 passenger / 2 wheelchair location buses for the Transit Department in the amount of \$135,594.00; Travel requests for the Department of Job and Family Services; Payment #9 to Lakeland Management Systems, Incorporated for the County Engineer's Office addition building project in the amount of \$72,634.00, Payment #2 to Miller Builders for the salt storage building project for the Engineer's Office in the amount of \$129,780.00; and a payment to Bob Ross Buick GMC Truck for the state bid purchase of (3) GMC 2500HD 4WD pickup trucks with plows for the Department of Water Resources in the amount of \$97,382.50.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #15-079 itemizing the financials for the meeting of June 23, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT ON AGING – ACADEMIC AFFILIATION AGREEMENT – UNIVERSITY OF TOLEDO

Director Jessica Boalt explained that they would like to enter into an agreement with the University of Toledo that will allow a young woman who is working towards a physical therapy degree to do an internship at the Department on Aging, noting that this will be unpaid but she will receive compensation in the form of a grade. There was discussion about this being the first agreement of this type but the hope is to do more of these in the future.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Academic Affiliation Agreement between the Geauga County Board of Commissioners, the Department on Aging and the University of Toledo for the implementation of a Student Learning Experience Program (Internship) in a related field.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Ms. Boalt explained that the next five items are regarding the bid opening held for the Home Care Services: Assistance with Daily Living for Geauga County Residents Age 60 and over,

Commissioners' Journal
June 23, 2015

explaining that we had received five bids and are asking that the Board award the bid to 4 of the agencies and that 1 agency is being asked to be rejected because they failed to attend the mandatory bid meeting. Ms. Boalt expressed that this provider is an exceptional health care agency but after discussion with the advisory board they are recommending that we reject that bid, again because they did not complete all the components of the bidding process.

DEPARTMENT ON AGING – AWARD BID – HOME CARE SERVICES: ASSISTANCE WITH DAILY LIVING FOR GEAUGA RESIDENTS AGE 60 AND OVER – QUAL CARE, LLC, FAMILY TREE HOME CARE SERVICES, CHERISHED COMPANIONS HOME CARE LLC, AND MONTEFIORE HOME CARE

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to award the Bid to Qual Care, LLC d.b.a. Home Instead Senior Care Services, Incorporated for the Home Care Services: Assistance with Daily Living Program for Geauga residents Age 60 and over for the period August 15, 2015 through August 14, 2017 in the amount of 16,640 units of service for the two year period at a reimbursement rate of \$21.00 per unit, for a total amount of \$349,440.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to award the Bid to Family Tree Home Care Services, LLC for the Home Care Services: Assistance with Daily Living Program for Geauga residents Age 60 and over for the period August 15, 2015 through August 14, 2017 in the amount of 8,320 units of service for the two year period at a reimbursement rate of \$21.00 per unit, for a total amount of \$174,720.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to award the Bid to Cherished Companions Home Care LLC for the Home Care Services: Assistance with Daily Living Program for Geauga residents Age 60 and over for the period August 15, 2015 through August 14, 2017 in the amount of 8,320 units of service for the two year period at a reimbursement rate of \$21.00 per unit, for a total amount of \$174,720.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to award the Bid to Montefiore Home Care for the Home Care Services: Assistance with Daily Living Program for Geauga residents Age 60 and over for the period August 15, 2015 through August 14, 2017 in the amount of 5,200 units of service for the two year period at a reimbursement rate of \$21.00 per unit, for a total amount of \$109,200.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to reject the Bid from First Light Home Care for the Home Care Services: Assistance with Daily Living Program for Geauga Residents Age 60 and over, as they did not attend the mandatory bid meeting.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Commissioners' Journal
June 23, 2015

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – AWARD BID – MARKS BUILDING COMPANY – THOMPSON TOWNSHIP COMMUNITY CENTER REHABILITATION PROJECT

Program Administrator Joni Stusek explained that they were asking the Board to award the bid to Marks Building Company for the Thompson Township Community Center rehabilitation that includes Phase I and Phase II. Ms. Stusek noted that Phase III will be completed once they receive approval from ODOT for the parking lot.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to award the Bid to Marks Building Company for the Thompson Township Community Center Rehabilitation Project in the amount of \$234,338.00, \$66,830.00 for Phase I under Allocation Grant #B-F-14-1AZ-1 and \$167,508.00 for Phase II and Alternates under Revolving Loan Fund Waived Funds, as they represented the lowest and best bid, and further approve and authorize the President of the Board to execute the Notice of Awards.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – RESOLUTION AUTHORIZING PRESIDENT TO MAKE APPLICATION TO THE STATE OF OHIO DEVELOPMENT SERVICES AGENCY – COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FY2015 ALLOCATION

Assistant Program Administrator Kelly Conrad stated that the Resolution authorizes the Board to make application for the Allocation grant funds for 2015 and allows for the President to execute the department of housing and urban development disclosure form stating that we will not be assisting with any personal housing and that our allocation amount is under \$200,000.00, along with the environmental review that we are not required to do for the fair housing and administration portion of the grant. Commissioner Claypool stated that the projects chosen include Geauga County Building and Grounds in the amount of \$53,830.00, Geauga County Department on Aging in the amount of \$40,000.00, Geauga County Airport in the amount of \$31,270.00, Maple Leaf Residences in the amount of \$12,500.00 and General Administration in the amount of \$34,400.00. Mr. Claypool added Community Development scrutinizes the grants and the obligations are minimal that are taken by the County for these types of projects.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #15-080 Authorizing the President of the Board of Geauga County Commissioners to make application to the State of Ohio Development Services Agency, for financial assistance under the State of Ohio's Community Development Block Grant Program for the FY2015 Allocation Grant Program, and further approve and authorize the President of the Board to execute the U.S. Department of Housing and Urban Development Applicant / Recipient Disclosure /Update Form and Environmental Review Documentation and Certification Form.

Board of County Commissioners, Geauga County, Ohio

Date: June 23, 2015

Resolution: #15-080

A RESOLUTION AUTHORIZING THE PRESIDENT OF THE BOARD OF GEAUGA COUNTY COMMISSIONERS TO MAKE APPLICATION TO THE STATE OF OHIO DEVELOPMENT SERVICES AGENCY, FOR FINANCIAL ASSISTANCE UNDER THE STATE OF OHIO'S COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR THE FY2015 ALLOCATON GRANT PROGRAM.

WHEREAS, The State of Ohio, Development Services Agency, provides financial assistance to local governments for the purpose of addressing local needs; and

WHEREAS, The County of Geauga, Ohio desires to participate in the Program to receive financial assistance in the amount of \$172,000 under the Small Cities Community Development Block Grant 2015 Allocation Program; and

Commissioners' Journal
June 23, 2015

WHEREAS, The County of Geauga, Ohio has the authority to apply for financial assistance and to administer the amounts received from the State of Ohio, Development Services Agency, through its Small Cities Community Development Block Grant Allocation Program.

WHEREAS, The Board of Commissioners of Geauga County must direct and authorize the Department of Community & Economic Development, Director, Anita Stocker to act in connection with the application and to provide such additional information as may be required.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF GEAUGA COUNTY, OHIO:

SECTION I. *That the Geauga County Board of Commissioners authorizes Anita Stocker as the official representative of the Geauga County Board of Commissioners application to participate in the State of Ohio Development Services Agency, Small Cities Community Development Block Grant Allocation Program.*

SECTION II. *That the Geauga County Board of Commissioners hereby approves filing an application for financial assistance under the State of Ohio Development Services Agency Small Cities Community Development Block Grant Allocation for the following projects;*

*Gauga County Buildings and Grounds for \$53,830
Gauga County Department on Aging for \$40,000
Gauga County Airport for \$31,270
Maple Leaf Residences for \$12,500
General Administration for \$34,400*

SECTION III. *That the Geauga County Board of Commissioners hereby understands and agrees that participation in the Program will require compliance with program guidelines.*

SECTION IV. *That the Geauga County Board of Commissioners hereby commits itself to provide the local share funding as described in Section III and the application.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMON PLEAS COURT / COURT TECHNOLOGY – PROFESSIONAL SERVICES AGREEMENT, SOFTWARE LICENSE AGREEMENT AND SOFTWARE MAINTENANCE AGREEMENT – COURTVIEW JUSTICE SOLUTIONS – E-SERVICES FILING SYSTEM

Court Technology Officer Deborah Urankar asked the Board to execute the Professional Services Agreement, Software License and Software Maintenance Agreements with CourtView Justice Solutions for the E-Filing Systems for the Courts.

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Professional Services Agreement, Software License Agreement and Software Maintenance Agreement with CourtView Justice Solutions for the E-Services Filing System in the amount of \$125,694.00. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COUNTY HOME – ACCEPT RESIGNATION – CATHY HALL – PART-TIME ATTENDANT

Director Karen DeCola expressed sadness over another resignation, but explained that Ms. Hall accepted another position at a hospital.

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to accept the resignation of Cathy Hall, Part-time Attendant (3rd Shift) to be effective June 30, 2015.*

Commissioners' Journal
June 23, 2015

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COUNTY HOME – ADVERTISE TWO POSITIONS PART-TIME ATTENDANT (#1504-1)

Ms. DeCola stated that she would like to advertise to fill those positions. Ms. DeCola stated that she does have four summer youth employees that are helping them get through, and it is great having them.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise for two (2) positions of Part-time Attendant (#1504-1). These positions will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

TRANSIT – HIRE LEE STAFFORD – PART-TIME DRIVER #2210-1)

County Administrator David Lair asked the Board to approve hiring Mr. Stafford as a Part-time Driver.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve hiring Lee Stafford to the position of Part-time Driver (#2210-1) to be effective June 29, 2015 at a rate of \$12.64 per hour. After the successful completion of a 1,000 hour probationary period the rate will increase to \$13.30 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – AMEND BAINBRIDGE TOWNSHIP 208 WATER QUALITY MANAGEMENT PLAN

Sanitary Engineer Gerard Morgan explained a property on Washington Street that is having trouble with their septic system and would like tie in to the force main that runs from Auburn Lakes along Washington Street to the Tanglewood system that then goes to the McFarland plant and would like the property to be included in the “may be sewered” district, and that the 208 plan be amended.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and amend the Bainbridge Township 208 Water Quality Management Plan to change the designation of permanent parcel #02-288300 (9268 Washington Street) from “No Service” to “May Be Sewered”, as requested by the Bainbridge Township Trustees.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – CLASSIFY BERNARD PILARCZYK – PLANT OPERATOR I (#2326)

Mr. Morgan asked the Board to classify Mr. Pilarczyk as Operator I and that he is highly qualified for that position and it will help that he has the maintenance background.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to classify Bernard Pilarczyk to the position of Plant Operator I (#2326) to be effective June 22, 2015 at his current rate of pay.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Commissioners' Journal
June 23, 2015

DEPARTMENT OF WATER RESOURCES – ADVERTISE POSITION – MAINTENANCE WORKER (#2330)

Mr. Morgan asked the Board to advertise to then fill his position of maintenance worker.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise for the position of Maintenance Worker (#2330) at the Merritt Road Garage. This position will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – ADDENDUM TO LEASE – RAVENWOOD MENTAL HEALTH CENTER

Chief Executive Officer Vicki Clark asked the Board to approve the addendum to the lease with Ravenwood for the building located on Ravenwood Drive that would allow for a sublease of about 400 square footage to a pharmacy that will be used primarily for clients. Ms. Clark explained that those with mental illness have a life span that is about twenty-five years less than those that don't have mental illness, and this will help improve stability and provide a better quality of life. Mr. Claypool inquired about how they determined which pharmacy they were going to bring in, to which Ms. Clark stated that they chose Genoa, which specializes in this type of care and understands this type of client and gears their services towards them. Ms. Clark stated that she had spoken to several agencies in other counties, held interviews and chose them. It was noted that a fair market value was determined that they will pay Ravenwood for the use of space. Commissioner Rear inquired about the hours that they will be open and if it will be open to the public, to which Ms. Clark stated that they will be located inside the building and will be open during the hours of 8:30 to 5:00 with the possibility of one evening, and while it will not be advertised it will be available to the public and will be a full pharmacy.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Addendum to Lease between the Geauga County Board of Commissioners and Ravenwood Mental Health Center amending the conditions of use for a portion of the building located at 12557 Ravenwood Drive, Chardon.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – CONTRACT AGREEMENT – LB ARCHITECTS LLP

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Contract Agreement with LB Architects LLP to furnish Project Start Up, Programming and Space Planning for the existing Geauga County Courthouse Basement Renovation Project, and further approve and authorize the President of the Board to execute the Proposal in an amount not to exceed \$3,000.00.

Mr. Claypool briefly explained that the Courts have asked for the probation officers to be moved and included in the area where the Law Library is situated in the basement of the Courthouse and this is to move forward the process that will allow an architect to prepare designs of options.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – APPOINT COUNTY REPRESENTATIVES – OHIO PUBLIC WORKS COMMISSION (OPWC) DISTRICT 7

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to appoint Blake A. Rear (David Lair as Alternate) and Walter M. Claypool (Shane Hajjar as Alternate) as Ohio Public Works Commission (OPWC) District 7 County Representatives for a three year term, July 21, 2015 through July 20, 2018.

Commissioners' Journal
June 23, 2015

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

Deputy Engineer Shane Hajjar explained that meetings are only held once or twice a year and there will be one held in July once the new appointments are made by all the counties.

COMMISSIONERS' OFFICE – APPOINT AND RE-APPOINT INDIVIDUALS TO THE NOC COG AREA 19 WORKFORCE INVESTMENT BOARD

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to appoint Craig Swenson, Job and Family Services as the representative for TANF to the NOC COG Area 19 Workforce Investment Board for a one year term ending June 30, 2016.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to Re-Appoint the following individuals to the NOC COG Area 19 Workforce Investment Board for a one year term ending June 30, 2016:

*Karen DeCola, Pleasant Hill County Home – Community Organization
Janice Gathers, Mature Services – Title V
Danialle Lynce, UH Hospitals, Geauga Medical Center – Business
Lee Imhoff, Troy Chemical Industries, Incorporated – Business
Thomas Spann, Duramax Marine, LLC – Business*

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

OTHER

The Board reviewed upcoming events.

MEETINGS

Thu., 6/25 The Commissioners' will hold regular session at 6:30 pm., held at 470 Center St. Building #8 meeting room

Mon., 6/29 Board of Revision, 9:00 a.m. Auditor's Office

Tue., 6/30 Investment Advisory Board meeting, 8:45 a.m. Chambers

Tue., 6/30 The Commissioners' will hold regular session at 9:00 a.m. which will include a Public Hearing at 9:45 a.m. to discuss the Geauga County 2016 Tax Budget

*Fri., 7/3 **County offices will be closed for general business in observance of the Fourth of July holiday. Twenty-four hour operations will continue to operate as usual.***

Tue., 7/7 The Commissioners' will hold regular session at 9:00 a.m.

Wed., 7/8 Geauga County Township Association Dinner Meeting, 6:30 p.m. at Welshfield Inn Banquet Center, Troy Township

Mon., 7/13 Board of Revision, 9:00 a.m. Auditor's Office

Tue., 7/14 The Commissioners' Office will hold regular session at 9:00 a.m.

Tue., 7/14 Portage Geauga Juvenile Detention Center, Board meeting, 1:30 p.m. in Geauga County

Commissioners' Journal
June 23, 2015

Tue., 7/14 Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to adjourn the meeting at 9:38 a.m.

Geauga County Board of Commissioners

Walter M. Claypool

Ralph Spidalieri

Blake A. Rear

Christine Blair, Commissioners' Clerk

Commissioners' Journal
June 23, 2015

THIS PAGE INTENTIONALLY LEFT BLANK