

**Commissioners' Journal**  
**March 26, 2019**

*The Geauga County Board of Commissioners met in session on March 26, 2019 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Timothy C. Lennon opened the meeting at 9:11 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT**

*Mr. Morgan reported on the items approved March 20, 2019 by the County Administrator that included to concur with the Bainbridge Township Trustees in not requesting a hearing on the Liquor License being requested by Discount Drug Mart, Incorporated d.b.a. Discount Drug Mart located at 8459 E. Washington Blvd., Chagrin Falls (C TRFL 2197762-0231) and for the Department of Water Resources approved and executed two service contract agreements, the first with Geauga Door Sales and Service, Incorporated to perform door repair services as needed at various locations within the department for a three year period in an amount not to exceed \$6,000.00 (\$2,000.00 per year); and the second with Hannon Electric Company to perform electrical work including motor and blower service and repairs at various locations within the department for a one year period in an amount not to exceed \$5,000.00; as authorized by Resolution #19-006 under the direction and supervision of the County Commissioners that was approved January 8, 2019 pursuant to O.R.C. 305.30.*

**APPROVE FINANCIALS**

*Budget and Finance Manager Adrian Gorton explained the financials for today as including an Appropriation transfer to Maintenance for funds needed to increase a service contract and to the Public Defender to cover increases to the salary accounts; a Cash transfer to the Sheriff for VAWA grant local match, Travel requests from Common Pleas, Department of Development, Community & Economic and the County Engineer; Purchase order for Maintenance for Lingo Communications, LLC that bought Birch Communications, Incorporated opened for the amount remaining for 2019; Then and Now for Municipal Court for Appointed Counsel Fees and a Then and Now for Transit to MT Business Technology for copy usage charges from 2018; a payment to the Treasurer of State of Ohio for the Auditor's Office for a portion of the 2018 Audit in the amount of \$15,273.50; a payment to Ohio State University for first quarter 2019 funding of the extension office in the amount of \$67,499.00; a payment to the Geauga County Airport Authority for 2019 required safety improvements in the amount of \$30,000.00; and Revenue Certifications for the County Engineer's Office and Mental Health.*

*There was a brief discussion about a few items on the financials that included \$30,000.00 for the Airport Authority, the contract encumbrance for the lease of the West Geauga Senior Center and for the cost of placements of children at the Applewood center.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #19-043 itemizing the financials for the meeting of March 26, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**DEPARTMENT OF JOB AND FAMILY SERVICES – RESOLUTION RECOGNIZING APRIL 2019 AS CHILD ABUSE PREVENTION MONTH**

*Director Craig Swenson and Gina Schultz asked the Board to recognize April as Child Abuse and Neglect Prevention month. The kick off will be Monday, April 1<sup>st</sup> at 2:00 p.m. The kick off will include some information about the new child advocacy center. There was discussion about what the new child advocacy center will be used for and the number of cases investigated last year. Mr. Swenson mentioned what the new Governor has proposed increases for child advocacy in the budget and that he no longer wants Ohio to be last in the list.*

*Clerk Christine Blair read the following resolution:*

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*Board of County Commissioners, Geauga County, Ohio*

*Resolution: #19-044*

*Date: March 26, 2019*

*RESOLUTION RECOGNIZING APRIL 2019 AS CHILD ABUSE PREVENTION MONTH*

*WHEREAS, We know that our children are our future and that it will someday fall to them to shape our community, our nation and the world for all future generations; and*

*WHEREAS, As a community Geauga County values the importance of providing a safe and supportive environment in which families can nurture, love and parent their children; and*

*WHEREAS, Children who are loved and nurtured grow to love and nurture others and to provide the love and care bestowed upon them to their children, their family and their community; and*

*WHEREAS, While as a community we are blessed to have many wonderful, nurturing families we must recognize that Geauga County is not immune from the reality that some children in our county endure abuse and neglect; and*

*WHEREAS, As a caring community we must not only respond to and stop abuse and neglect where it exists, we must also be diligent in our efforts to prevent child abuse and neglect and ensure that our community is aware of its role in recognizing and preventing child abuse and neglect.*

*THEREFORE, BE IT RESOLVED that the Geauga County Board of County Commissioners recognize April 2019 as Child Abuse Prevention Month in Geauga County.*

*BE IT FURTHER RESOLVED that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #19-044 Recognizing April 2019 as Child Abuse Prevention Month.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*ARCHIVES / RECORDS CENTER – CONTRACT AGREEMENT – SHRED RITE, LLC*

*Mr. Morgan asked the Board to execute the contract with Shred Rite for shredding services for the next year.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve, execute and initial the Contract Agreement with Shred Rite, LLC to dispose of eligible records for a period of one year in an amount not to exceed \$1,800.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*BUILDING DEPARTMENT – AGREEMENT – COMMERCIAL PLAN REVIEWS – DUBER ARCHITECTURAL AND CONSULTING SERVICES, LLC, CODE CONSULTATION AND PLAN REVIEW SERVICES, LLC, ASSOCIATED CONSULTING SOLUTIONS, LLC AND HOFFMAN AND ASSOCIATE ARCHITECTS*

*Executive Director Dave Favorite and Director Mike Mihalisin asked the Board to execute the Agreements for Commercial Plan Reviews. Mr. Mihalisin explained that the hourly rate is charged within the permit so the cost of the review is covered by the permit fee. Mr. Mihalisin stated that this year we are adding two new firms to handle the reviews.*

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*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Agreement with Duber Architectural and Consulting Services, LLC to perform commercial plan review services at the rate of \$80.00 per hour for the period March 31, 2019 through March 31, 2022 (3 years).

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Agreement with Code Consultation and Plan Review Services, LLC to perform commercial plan review services at the rate of \$80.00 per hour for the period March 31, 2019 through March 31, 2022 (3 years).

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Agreement with Associated Consulting Solutions, LLC to perform commercial plan review services at the rate of \$80.00 per hour for the period March 31, 2019 through March 31, 2022 (3 years).

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Agreement with Hoffman and Associate Architects to perform commercial plan review services at the rate of \$80.00 per hour for the period March 31, 2019 through March 31, 2022 (3 years).

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**MAINTENANCE – ACCEPT RESIGNATION VINCENT PRIMER, CUSTODIAN I**

*Director Glen Vernick explained that Mr. Primer has resigned due to an issue with the hours of the position.*

*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to accept the resignation of Vincent Primer, Custodian I to be effective March 30, 2019.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**MAINTENANCE – ADVERTISE TWO POSITIONS – CUSTODIAN I (#1906) UNTIL FILLED**

*Mr. Vernick asked the Board to allow him to advertise for two positions, as the current two are handling the annex, the courts, the safety center and here at 470. Mr. Vernick agreed that it is going very well and there are areas they want to step up but they need to get a few more employees on board.*

*Motion:* by Commissioner Dvorak, seconded by Commissioner Spidalieri to grant permission to advertise for two (2) positions of Custodian I (#1906). These positions will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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DEPARTMENT OF WATER RESOURCES – OHIO WATER DEVELOPMENT AUTHORITY  
FUND PAYMENT REQUEST #5 – CONTRACTOR'S ESTIMATE – BAINBRIDGE TRUNK  
MAIN RELOCATION

*Director Steven Oluic asked the Board to execute the OWDA pay request #5 and contractors estimate for the Bainbridge Trunk Main Relocation project.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Ohio Water Development Authority Fund Payment Request #5 and Contractor's Estimate for the Bainbridge Trunk Main Relocation Project in the amount of \$17,741.12.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – OHIO PUBLIC WORKS COMMISSION  
APPENDIX E – DISBURSEMENT REQUEST FORM AND CERTIFICATION #5 –  
BAINBRIDGE TRUNK MAIN RELOCATION

*Mr. Oluic asked the Board to execute the OPWC disbursement request for the same amount for the Bainbridge Trunk Main Relocation project.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Ohio Public Works Commission Appendix E – Disbursement Request Form and Certification #5 for the Bainbridge Trunk Main Relocation Project in the amount of \$17,741.12.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – REVISED COUNTY 208 WATER QUALITY  
MANAGEMENT PLAN MAP – CLARIDON TOWNSHIP

*Mr. Oluic explained that this map is revised to reflect alignment of prescription areas with parcel boundaries in Claridon Township.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and executed the revised County 208 Water Quality Management Plan map for Claridon Township to reflect the alignment of Facility Planning Area prescription areas with parcel boundaries.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – VARIANCE TO COUNTY 208 PLAN – WR REAL  
ESTATE, LLC – LOCATED AT 10779 MAYFIELD ROAD, CHESTERLAND

*Mr. Oluic asked the Board to grant a variance for AquaDoc on Mayfield Road in Chesterland to tie in a building.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to grant a variance to the County 208 Plan of “one lot/one building/one treatment system” requirement for WR Real Estate, LLC (Parcel #21-049700) located at 10779 Mayfield Road, Chesterland as subject to the recording of the Declaration of Deed Restriction.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – ENGAGEMENT LETTER – OUTSIDE LEGAL SERVICES –  
WALTER HAVERFIELD ATTORNEYS AT LAW

*Mr. Morgan asked the Board to execute the engagement letter with Walter Haverfield for outside legal services for the year, not anticipating the need to use them, but this is more to have*

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*everything in place in case the need does arise.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Engagement Letter to Provide Outside Legal Services to the Geauga County Board of Commissioners for 2019 with Walter Haverfield Attorneys At Law in an amount not to exceed \$20,000.00 without prior approval from the Board.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – APPOINT JIM DVORAK (ALTERNATE GERARD MORGAN) VOTING REPRESENTATIVE – CEBCO ANNUAL MEETING**

*Ms. Blair asked the Board to appoint Mr. Dvorak with Mr. Morgan as alternate as the voting representatives for the CEBCO meeting in April.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to appoint Jim Dvorak (Alternate, Gerard Morgan) as voting representative for Geauga County at the CEBCO Annual Meeting to be held Friday, April 5, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – APPOINT JIM DVORAK AS ALTERNATE – HEALTH DISTRICT ADVISORY BOARD**

*Mr. Blair noted that Mr. Lennon and Mr. Spidalieri are not able to attend the Health District Advisory Board meeting and that she had set up for Mr. Dvorak to attend as alternate for the meeting.*

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to appoint Jim Dvorak as Alternate to the Health District Advisory Board meeting to be held on March 27, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – BEGIN NEGOTIATIONS – THEN DESIGN ARCHITECTURE (TDA) – PROFESSIONAL DESIGN SERVICES**

*Mr. Morgan explained that based on the interviews with the architects he would like to begin negotiations with Then Design for the county offices to continue moving forward. Mr. Lennon stated that he was looking forward to working with them, and the timing is aligned with their schedule. Mr. Morgan stated that this is nothing formal just to begin negotiations.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to move forward to begin negotiations with Then Design Architecture (tda) for Professional Design Services related to the Design and Construction of New County Office Facilities.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – EXECUTIVE SESSION**

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to move into Executive Session for the purpose of discussing the compensation of public employees.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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*The Board moved into Executive Session with Mr. Morgan at 9:39 a.m. The Board returned at 10:52 a.m. and as a result took the following action:*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to adjust the wage scales and compensation of non-bargaining unit employees under the hiring authority of the Board of Geauga County Commissioners, with the exception of the Department of Job and Family Services and the County Administrator, effective with 2019 payroll number eight (#8) by an increase of two percent (2%), rounding the adjusted hourly rate to the nearest penny.*

*Postings for current job openings will be revised to reflect this change.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**ACKNOWLEDGEMENTS**

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending March 13, 2019 as required by O.R.C. 955.12.*
- b) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of February 2019, pursuant to ORC 135.35(L).*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

- Tue., 3/26 Geauga Trumbull Solid Waste Management District, Board of Directors meeting, 12:00 p.m. at Welshfield Inn*
- Wed., 3/27 Geauga County HDAC meeting, 7:30 p.m., Meeting Room, 470 Center St. Bldg. #8*
- Tue., 4/2 The Commissioners will hold regular session at 9:00 a.m.*
- Mon., 4/8 Board of Revision, Auditor's Office at 9:00 a.m.*
- Tue., 4/9 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*
- Tue., 4/9 The Commissioners will hold regular session at 9:30 a.m.*
- Wed., 4/10 Geauga County Township Association Dinner, 6:30 p.m. at Ledgemont Elementary School*
- Fri., 4/12 NOACA External Affairs 8:30 a.m., Policy 10:00 a.m., and Planning & Programming 11:30 a.m., Cleveland*
- Mon., 4/15 Family First Council, 1:30 p.m. at Mental Health Offices*
- Tue., 4/16 The Commissioners will hold regular session at 9:00 a.m.*

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***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion:*        *by Commissioner Dvorak, seconded by Commissioner Spidalieri to adjourn the meeting at 10:53 a.m.*

*Geauga County Board of Commissioners*

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*Timothy C. Lennon*

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*Ralph Spidalieri*

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*James W. Dvorak*

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*Christine Blair, Commissioners' Clerk*

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