

Commissioners' Journal
May 17, 2016

The Geauga County Board of Commissioners met in session on May 17, 2016 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Walter M. Claypool opened the meeting at 9:02 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

MEETING MINUTES

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of April 19, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of April 26, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the minutes for the special meeting of April 29, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

APPROVE FINANCIALS

County Administrator Dave Lair explained the financials for today as including appropriation transfers from Contingency to the Prosecutor's Office for the Criminal Investigator and to ADP for a contribution toward the Building Department New World software update; A cash transfer from the General fund to the Court Technology Fund For apportion of 2016 funding; A cash transfer from the Children's Services Fund to the Public Assistance Fund for reimbursement of administrative expenses; A purchase order to Statewide Ford for a new Animal Control Vehicle for the Dog Warden; A purchase order to Preston Ford for a 2016 Ford Escape for JFS; A contract with LB Architects for architectural services for the Courthouse basement for Maintenance; A contract with Workman Industrial Service for the Coy Lane lift station for Water Resources; Travel encumbrances for the Commissioners' Office, Juvenile Court, and Prosecutors' Office; A payment of \$32,721.00 to Northwoods Consulting for annual imaging software maintenance for JFS; A payment of \$35,718.50 to Junction Auto for a 2015 GMC Savana truck for JFS.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #16-062 itemizing the financials for the meeting of May 17, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMISSIONERS' OFFICE- COUNTY ADMINISTRATOR'S REPORT

Ms. Ashburn read the following statement:

The Commissioners' Office will report on the items approved May 3, 2016, by the County Administrator, authorized by Resolution #16-005 under the direction and supervision of the County Commissioners that was approved January 11, 2016 pursuant to O.R.C. 305.30.

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Mr. Lair stated that under the authority granted to him by the Board he approved and executed the service contract agreement with Trumbull Industries, to perform valve insertions on the Laurel Springs Force Main in Bainbridge Township for the year 2016 in an amount not to exceed \$10,000.00 for the Department of Water Resources.

DEPARTMENT ON AGING – TERMINATE SERVICE CONTRACT – SEILER'S CLEANING
Director Jessica Boalt revealed that the department had a contract for cleaning services and has been inspecting the duties performed by that company monthly, and the company has been non-compliant.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to terminate the Service Contract Agreement between the Geauga County Board of Commissioners and Brenda Seiler, dba Seiler's Cleaning, effective May 13, 2016 for non-compliance of cleaning services.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

ARCHIVES AND RECORDS DEPARTMENT – APPROVE PAID LEAVE OF ABSENCE – ELEANOR BEHM

Mr. Lair stated that this is simply a request for the Board to approve a paid leave for Eleanor Behm, as she has been subpoenaed to appear as a witness in Cuyahoga County Court.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve a paid leave of absence for Eleanor Behm (per The Geauga County Personnel Policy and Procedure Manual page 6.12) as she has been subpoenaed to appear as a witness in Cuyahoga County Criminal Court.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMUNITY DEVELOPMENT – SATISFACTION OF MORTGAGES – JASON A. SZABO – DOWN PAYMENT ASSISTANCE – GRANT #B-C-03-026-1 – REHABILITATION ASSISTANCE – GRANT #B-C-03-026-2

Program Administrator Joni Stusek commented that both mortgages have been satisfied and would like the Board to sign off on this asset.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Satisfaction of Mortgage for Jason A. Szabo for down payment assistance under Grant #B-C-03-026-1 for property located at 14766 N. Thompson Avenue, Middlefield as the mortgage in the amount of \$10,000.00 has been satisfied.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Satisfaction of Mortgage for Jason A. Szabo for rehabilitation assistance under Grant #B-C-03-026-2 for property located at 14766 N. Thompson Avenue, Middlefield as the mortgage in the amount of \$21,835.00 has been satisfied.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

PROBATE/JUVENILE COURT – FY 2016 RECLAIM GRANT AMENDMENT

Mr. Lair stated that this is a copy of a re-statement on a grant document for Department of Youth Services.

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Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the FY2016 RECLAIM Grant Amendment, Attachment A, Page 2 to realign funds per DYS recommendations.

Roll Call Vote:

Commissioner Rear	Aye
Commissioner Spidalieri	Aye
Commissioner Claypool	Aye

MAINTENANCE DEPARTMENT – SERVICE CONTRACT – GEAUGA MECHANICAL – PROVIDE AND INSTALL ROOFTOP HVAC UNIT – BUILDING #8

Director Glen Vernick commented that the current rooftop HVAC unit for the 911 room is not functioning properly and they are currently using a portable unit to keep the computer equipment in this room from being affected by high temperatures, and they need to obtain a replacement rooftop unit.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with Geauga Mechanical to Provide and Install a Rooftop HVAC Unit over the 911 room, Building 8, at 470 Center Street, for the Year 2016 in an amount not to exceed \$14,750.00.

Roll Call Vote:

Commissioner Rear	Aye
Commissioner Spidalieri	Aye
Commissioner Claypool	Aye

MAINTENANCE DEPARTMENT – HIRE KYLE J. SPEAR – BRIAN T. GUARNIERE - FULL-TIME SUMMER HELP

Mr. Vernick mentioned that he has found well qualified summer help.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve hiring Kyle J. Spear to the position of Full-time Summer Help (#0101) to be effective May 25, 2016 at a rate of \$8.50 per hour for the period of twenty-one (21) weeks (maximum 840 hours).

Roll Call Vote:

Commissioner Rear	Aye
Commissioner Spidalieri	Aye
Commissioner Claypool	Aye

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve hiring Brian T. Guarniere to the position of Full-time Summer Help (#0101) to be effective May 25, 2016 at a rate of \$8.75 per hour for the period of twenty-one (21) weeks (maximum 840 hours).

Roll Call Vote:

Commissioner Rear	Aye
Commissioner Spidalieri	Aye
Commissioner Claypool	Aye

MAINTENANCE DEPARTMENT – APPROVE MEDICAL LEAVE OF ABSENCE - WITHOUT PAY – JOE MUKICS

Mr. Vernick stated that Mr. Mukics has exhausted all his sick and vacation days and would like approval of a medical leave of absence without pay.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve a medical leave of absence without pay (per The Geauga County Personnel Policy and Procedure Manual page 6.12) for Joe Mukics beginning May 2, 2016 and ending May 31, 2016.

Roll Call Vote:

Commissioner Rear	Aye
Commissioner Spidalieri	Aye
Commissioner Claypool	Aye

MAINTENANCE DEPARTMENT – ACCEPT RESIGNATION – CORY SHOOK – FULL-TIME MAINTENANCE WORKER (#1904)

Mr. Vernick reflected that Mr. Shook has been with the Maintenance Department just under a

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year and has found another job at a municipality in the Cleveland area closer to his home.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to accept the resignation of Cory W. Shook, Full-time Maintenance Worker (#1904) to be effective May 27, 2016.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

MAINTENANCE DEPARTMENT – PERMISSION TO ADVERTISE – FULL-TIME MAINTENANCE WORKER (#1904)

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise for the position of Full-time Maintenance Worker (#1904). This position will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

TRANSIT - HIRE EDWIN HAAG – PART-TIME TRANSIT DRIVER (#2201-1)

Operations Manager Jack Jackson stated that they are looking to fill the final part-time position of transit driver with Edwin Haag, a great candidate.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve hiring Edwin Haag to the position of Part-time Transit Driver (#2201-1) to be effective May 23, 2016 at a rate of \$13.57 per hour with a one year probationary period.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – APPOINT WALTER M. CLAYPOOL – ALTERNATE FOR RALPH SPIDALIERI – NOACA POLICY AND AIR QUALITY SUBCOMMITTEES

Mr. Lair conveyed that he had learned from conversations with individual Commissioners that the board would like to consider appointing Commissioner Claypool to be put on as Commissioner Spidalieri's NOACA alternate for the Policy and Air Quality subcommittees, in place of County Engineer Joe Cattell, who will remain Commissioner Spidalieri's alternate for the NOACA Board and other subcommittees to which Commissioner Spidalieri may be assigned.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to appoint Walter M. Claypool as NOACA Alternate for Ralph Spidalieri for the Policy and Air Quality subcommittees.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DISCUSSION – ANITA STOCKER – TAX ABATEMENT NEGOTIATING COMMITTEE MEETING – BURTON TOWNSHIP - EEI

Mr. Lair stated that Director of Community and Economic Development Anita Stocker had sent out an e-mail to the Board as she would like to schedule a meeting for the tax abatement negotiating committee meeting regarding Burton Township and EEI, a local business. The meeting needs to include representatives from Burton Township, Berkshire School District, and one County Commissioner. Mr. Claypool stated that as he sits on that committee he will be present.

DISCUSSION

Local resident, Ed Buckles questioned the status of the USGS well monitoring and if any additional information has been received. Commissioner Claypool responded that he had created a summary of findings which can be made available, and that the Board is awaiting

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written proposals from USGS for continuance of the previous monitoring program, either for the remainder of the federal fiscal year or through the end of the following federal fiscal year.

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending April 27, 2016 and May 4, 2016 as required by O.R.C. 955.12.

- b) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of April, 2016, pursuant to ORC 135.35(L).

OTHER

The Board reviewed upcoming events.

MEETINGS

- Tues., 5/17 The Commissioners will hold regular session at 9:00 a.m.

- Tues., 5/17 Notre Dame Village Preview Reception, 4:30 – 6:00 p.m., Notre Dame Educational Center

- Mon., 5/23 Board of Revision, 9:00 a.m. Auditor's Office

- Tue., 5/24 The Commissioners regular session, 9:00 a.m., Destination Geauga (Tourism) Update

- Tue., 5/24 NASA Glenn Technology Day, 8:30 a.m. - 5:00 p.m. NASA Glenn Research Center

- Thu., 5/26 The Commissioners will hold regular session, 6:30 p.m.

- Mon., 5/30 **The County Offices will be closed in honor of the Memorial Day Holiday.**

- Tue., 5/31 **The Regularly scheduled Commissioners' meeting is cancelled.**

- Thur., 6/2 The Commissioners will hold regular session at 9:00 a.m.

- Tues., 6/7 The Commissioners will hold regular session at 9:00 a.m.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to adjourn the meeting at 9:38 a.m.

Geauga County Board of Commissioners

Walter M. Claypool

Ralph Spidalieri

Blake A. Rear

Deborah Ashburn, Acting Commissioners' Clerk

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