

Commissioners' Journal
July 3, 2018

The Geauga County Board of Commissioners met in session on July 3, 2018 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 9:04 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including an Appropriations transfer to the Clerk of Courts for reimbursements of funds deposited into the General Fund; an Appropriation transfer for the Engineer's Office from transfers out to Infrastructure in the Road and Bridge fund; a Supplemental De-Appropriation for the County Home to reduce the available appropriations in their salary accounts due to a lack of sufficient financial resources; a Then and Now for the Auditor's Office to GFOA for AFCA Capital Asset Accounting Manuals; an Encumbrance increase for Job and Family Services for Ohio Guidestone to pay for the administration of the Summer Youth Employment Program; an Encumbrance increase for Job and Family Services for Signature Health, Incorporated to pay for residential placement services; an Encumbrance for the Board of Developmental Disabilities for the construction of a new gym entrance canopy; an Encumbrance for Maintenance to Garland DBS, Incorporated for needed repairs to the Safety Center Roof; Travel requests for the Department of Emergency Services, Job and Family Services and Water Resources; a payment to the Ravenwood Center for the County's Third Quarter 2018 share of the Youth Center operational costs in the amount of \$104,105.00; a payment to Skoda Minotti for Forensic Accounting Services for the Prosecutor's Office in the amount of \$33,776.90; and a Revenue Certification for Job and Family Services for the Workforce Investment Fund for increased federal grants for the Summer Youth Employment Programs.

There was a brief discussion on how many more invoices are expected yet from Skoda Minotti, and the total costs that are associated with the initial theft.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-086 itemizing the financials for the meeting of July 3, 2018.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – ITEMS RELATED TO THE CLOSURE OF THE COUNTY HOME

Mr. Lair explained that there was series of items that are related to the closure of the County Home and asked the Board if they had any questions regarding the steps in the process, with no questions the following actions were taken:

COMMISSIONERS OFFICE – ACKNOWLEDGE ACCEPTANCE BY INTERIM ACTING COUNTY HOME SUPERINTENDENT OF RETIREMENT RESIGNATIONS

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to acknowledge the acceptance by Interim Acting County Home Superintendent Jessica Boalt of the Retirement Resignations of Barb Warren and Sheryl Spencer to be effective August 3, 2018.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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COMMISSIONERS' OFFICE – RESOLUTION TO ABOLISH THE COUNTY HOME SUPERINTENDENT POSITION AT THE COUNTY PLEASANT HILL HOME

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-087 to Abolish the County Home Superintendent Position at the Geauga County Pleasant Hill Home, to be effective August 4, 2018.

Board of County Commissioners, Geauga County, Ohio

Resolution: #18-087
Date: July 3, 2018

**RESOLUTION OF THE GEAUGA COUNTY BOARD OF COMMISSIONERS
TO ABOLISH THE COUNTY HOME SUPERINTENDENT POSITION
AT THE GEAUGA COUNTY PLEASANT HILL HOME**

WHEREAS, the Geauga County Board of Commissioners ("Board") took action on June 12, 2018 to permanently close the Geauga County Pleasant Hill Home ("County Home"), effective August 4, 2018, for the reason that the population of the County Home is too small for economical and efficient operation of the County Home; and

WHEREAS, the Board of Commissioners took action on July 3, 2018 to permanently reduce the operating appropriation for the County Home to \$180,000.00, which remaining appropriation will only allow for minimal maintenance as well as final closing expenses.

WHEREAS, the reduction in the permanent operation appropriation decreased the appropriation for wages and benefits for employees such that the County Home will not be able to maintain its current staff and operations beyond the August 4, 2018 closing date.

NOW THEREFORE, BE IT RESOLVED that the Geauga County Board of Commissioners, as appointing authority for the County Home Superintendent, has determined for reasons of economy that the position of County Home Superintendent will be abolished and the employment of the Superintendent terminated, effective August 4, 2018:

BE IT FURTHER RESOLVED, that the estimated amount of savings with respect to salary, benefits and other matters associated with the abolishment of the County Home Superintendent position is expected to be in excess of \$100,000.00 annually.

BE IT FURTHER RESOLVED, that the estimated amount of overall savings to the General Fund taking into account the loss of revenue due to the closure of the County Home is expected to be in excess of \$450,000.00 annually.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – STATEMENT OF RATIONALE FOR ABOLISHMENT OF COUNTY HOME SUPERINTEDENT POSITION

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute the Statement of Rationale for Abolishment of the County Home Superintendent Position, to be effective August 4, 2018.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONER'S OFFICE – SET MINIMUM MONTHLY FEE FOR RESIDENTS AT COUNTY PLEASANT HILL HOME FOR JULY 1 – AUGUST 4, 2018

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to set the minimum monthly fee for the residents at the County Pleasant Hill Home to be \$0.00 for the period July 1, 2018 through August 4, 2018.

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Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

COUNTY ENGINEER'S OFFICE – EXECUTE VACATION PLAT FOR PUBLIC RIGHT OF WAY UPON PORTION OF UN-NAMED, UN-NUMBERED ROAD – PARKMAN TOWNSHIP

Deputy Engineer Andy Haupt asked the Board to execute the final plat, noting that other phase is currently being worked on.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to accept, approve and execute the Vacation Plat for the Public Right of Way upon a portion of an Un-named, Un-numbered Road located in Lot 5, Section 23, in the Township of Parkman.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

COUNTY ENGINEER'S OFFICE – APPROVE CONSTRUCTION PLANS FOR EXTENSION OF CLAYTON TRAIL FOR PUBLIC RIGHT OF WAY – IMPROVEMENTS ONLY

Deputy Engineer Nick Gorris asked the Board to accept and approve the plans for the extension of Clayton Trail. This subdivision falls under the old regulations and does not require the Boards signature but in following with the new regulations, they are still asking for the Boards approval. Mr. Gorris explained that the plans are to the current specs, and the Engineer's Office will provide all the inspections as required.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to accept and approve the Construction Plans for the Extension of Clayton Trail, for the Public Right of Way, Improvements only. These improvements are included in the Canyon Ridge Cluster Home Site Improvement Project.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

COUNTY ENGINEER'S OFFICE – AUTHORIZE MEMBER AND CHIEF EXECUTIVE OFFICER TIMOTHY LENNON TO EXECUTE OHIO PUBLIC WORKS COMMISSION PROJECT GRANT AGREEMENT – BUNDYSBURG ROAD RESURFACING

Mr. Gorris asked that Mr. Lennon, as CEO to execute the agreement from Ohio Public Works for the Bundysburg Road Resurfacing.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and authorize Timothy C. Lennon, Board Member and Chief Executive Officer to execute the Ohio Public Works Commission Project Grant Agreement, State Capital Improvement Program for the Bundysburg Road Resurfacing in the amount of \$300,000.00.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

COUNTY ENGINEER'S OFFICE – AWARD BID – RONYAK PAVING, INCORPORATED – RESURFACING OF BUNDYSBURG ROAD – PARKMAN TOWNSHIP

Mr. Gorris asked the Board to award the Bid to Ronyak Paving for the Asphalt Resurfacing of Bundysburg Road, noting the section from Nash Road to Swine Creek Road.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to award the Bid to Ronyak Paving, Incorporated for the Asphalt Resurfacing of Bundysburg Road (CH 38, Sections A-C) in Parkman Township in the amount of \$620,000.00 as they represented the lowest and best bid.

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Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

DEPARTMENT ON AGING – APPROVE PAID ADMINISTRATIVE LEAVE - THOMAS MCGREW – TRANSPORTATION DRIVER

Director Jessica Boalt asked the Board to approve placing Mr. McGrew on paid administrative leave.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve the placement of Thomas McGrew, Transportation Driver on paid administrative leave effective June 29, 2018 until further notice.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

DEPARTMENT OF EMERGENCY SERVICES – EMERGENCY OPERATIONS PLAN, PROMULGATION STATEMENT

Director Roger Peterson explained that Mr. Rice reviewed all 700+ pages, verifying every phone number and addresses. There are not any major changes, just minor things like spelling and grammar. Mr. Peterson asked the Board to execute the Statement and authorize himself to execute the letters.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute the Geauga County Emergency Operations Plan, Promulgation Statement and further authorize Director, Roger Peterson to execute the Geauga County Emergency Operations Plan, Promulgation Statement, Foreward and the 2018 Revisions, which are National Incident Management (NIMS) compliant, and authorizing submission to the State of Ohio and all agencies.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

DEPARTMENT OF JOB AND FAMILY SERVICES – LEASE AGREEMENT – WELLINGTON H. CHAPMAN BUILDING AND FACILITIES

Executive Director Craig Swenson asked the Board to execute the lease agreement for a three year period.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the Lease Agreement between the Geauga County Board of Commissioners and Job and Family Services in accordance with O.R.C. 133.07(c)(5) for the use of the Wellington H. Chapman Building, the parking lot facilities and all necessary appurtenances thereto located at 12480 Ravenwood Drive in order to house the offices, facilities and operations of Geauga County Job and Family Services for the term beginning July 1, 2018 for a period of three years, with the annual rent of \$63,465.00 plus any interest expense incurred by the County of Geauga associated with the financing cost of debt secured for the purpose of the construction or renovation of the building facilities on the property.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

DEPARTMENT OF JOB AND FAMILY SERVICES – FAMILY FIRST COUNCIL MUTUAL FUNDING AGREEMENT

Mr. Swenson and Nancy Seelback asked the Board to approve the funding agreement for continuing support of the Family First Council. Ms. Seelback thanked the Board for their support and explained that they have helped between 850-875 families. Mr. Swenson added that due to some increases in expenses, they have increased their portion of funding they provide.

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Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute the Geauga County Family First Council Mutual Funding Agreement between the Geauga County Board of Commissioners, Geauga County Job and Family Services, Geauga County Board of Developmental Disabilities and the Geauga County Board of Mental Health and Recovery Services for funding of the Geauga County Family First Council for the period July 1, 2018 through December 31, 2018. The agreement commits the Board of County Commissioners to providing a support payment of \$42,484.00 from the General Fund.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – CHANGE ORDER #1 – DECREASE – S.E.T., INCORPORATED – BAINBRIDGE SANITARY TRUNK MAIN REALIGNMENT PROJECT

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Change Order #1, decreasing the Contract with S.E.T, Incorporated for the Bainbridge Sanitary Trunk Main Realignment Project in the amount of \$8,526.00.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – CONTRACT MAINTENANCE FORM #1 – INCREASE – ROMANO IANIRO CONTRACTING, INCORORATED

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Contract Maintenance Form #1, increasing the contract with Romano Ianiro Contracting, Incorporated for additional concrete repairs at various locations in the amount of \$15,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – ACKNOWLEDGE RESOLUTION OF COUNTY HOME SUPERINTENDENT TO ABOLISH POSITIONS AT COUNTY HOME AND LAYOFF STAFF, STATEMENT OF RATIONALE FOR JOB ABOLISHMENT / LAYOFF – AND LAYOFF, RECALL AND RETENTION POINT LISTS

Interim Acting County Home Superintendent Ms. Boalt provided copies of the Resolution and Statement of Rationale the Board.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to acknowledge Resolution #18-001 of the County Home Superintendent to Abolish positions at the County Home and Layoff Staff, the Geauga County Pleasant Hill Home Statement of Rationale for Job Abolishment's / Layoffs, Layoff, Recall and Retention Point Lists executed by Interim Acting County Home Superintendent Jessica Boalt.

Resolution: #18 - 001

*RESOLUTION OF THE COUNTY HOME SUPERINTENDENT TO ABOLISH POSITIONS
AT THE COUNTY HOME AND LAYOFF STAFF*

WHEREAS, the Geauga County Board of Commissioners ("Board") took action on June 12, 2018 to permanently close the Geauga County Pleasant Hill Home ("County Home"), effective August 4, 2018, for the reason that the population of the County Home is too small for economical and efficient operation of the County Home; and

WHEREAS, the Board of Commissioners took action on July 3, 2018 2018 to permanently reduce the operating appropriation for the County Home to \$180,000.00, which remaining appropriation will only allow for minimal maintenance as well as final closing expenses.

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WHEREAS, the reduction in the permanent operation appropriation decreased the appropriation for wages and benefits for employees such that the County Home will not be able to maintain its current staff and operations beyond the August 4, 2018 closing date.

NOW THEREFORE, BE IT RESOLVED that the Acting Superintendent of the County Home, as appointing authority for the County Home, has determined for reasons of economy that all of the following positions will be abolished and the staff will be subject to layoff, effective August 4, 2018:

- *Full-time Residential Support Coordinator*
- *Part-time Cook*
- *Full-time Nurse*
- *Full-time Senior Attendant*
- *Full-time Attendants (all positions)*
- *Part-time Attendants (all positions)*

BE IT FURTHER RESOLVED, that the following employees must be and are hereby laid off from their respective employment, effective August 4, 2018:

*Ashley Clark
Emily Norris
Edward Hale
Sara Knife
Ariel Lehman*

*Andrea Moss
Rebecca Evanish
Susan Riter
Donna Sobelev*

*Karen Stone
William Reinker*

*(*Barbara Warren and Sheryl Spencer are not subject to layoff as they submitted letters of retirement resignation effective August 3, 2018)*

BE IT FURTHER RESOLVED, that the estimated amount of savings with respect to salary, benefits and other matters associated with the abolishment of the positions is expected to be in excess of \$550,000.00 annually.

BE IT FURTHER RESOLVED, that the estimated amount of overall savings to the General Fund taking into account the loss of revenue due to the closure of the County Home is expected to be in excess of \$450,000.00 annually.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – AUTHORIZE COUNTY ADMINISTRATOR TO
ACKNOWLEDGE NOTICE OF ABOLISHMENT AND LAYOFF RECEIPTS FROM
EMPLOYEES AT COUNTY PLEASANT HILL HOME**

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and authorize the County Administrator to acknowledge the Notice of Abolishment and Layoff Receipts from the employees at the County Pleasant Hill Home, pursuant to O.R.C. 305.30.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending June 13, 2018 as required by O.R.C. 955.12.*
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the inmate meals for the month ending May 2018.*

OTHER

The Board reviewed upcoming events.

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MEETINGS

Wed., 7/4 *Geauga County offices closed in observance of the 4th of July holiday. 24 hour operations will continue to operate as normal.*

Mon., 7/9 Board of Revision, 9:00 a.m. Auditor's Office

Tue., 7/10 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

*Tue., 7/10 The Commissioners will hold regular session at **9:30 a.m.***

Wed., 7/11 Geauga County Township Association Dinner Meeting, 6:30 p.m. St. Denis Golf Club

Fri., 7/13 NOACA, External Affairs 8:30 a.m., Policy 10:00 a.m., and Planning & Programming 11:30 a.m., Cleveland

Mon., 7/16 Family First Council, 1:30 p.m. at Job and Family Services

Tue., 7/17 The Commissioners will hold regular session at 9:00 a.m.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: *by Commissioner Claypool, seconded by Commissioner Lennon to adjourn the meeting at 9:33 a.m.*

Geauga County Board of Commissioners

Ralph Spidalieri

Timothy C. Lennon

Walter M. Claypool

Christine Blair, Commissioners' Clerk

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