

Commissioners' Journal
May 10, 2016

The Geauga County Board of Commissioners met in session on May 10, 2016 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Walter M. Claypool opened the meeting at 9:03 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

FINANCIALS

Acting Commissioners' Clerk Deborah Ashburn read the following statement:

The Commissioners' Office will report on financials from May 3, 2016, Resolution #16-059, as approved by the County Administrator pursuant to the motion approved January 5, 2016 to authorize the County Administrator to execute, in the case of a lack of quorum of commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2016, as authorized by O.R.C. 305.30.

County Administrator David Lair reported the financials as he approved under the Commissioners' authority included the following:

Supplemental appropriations for the Clerk of Court's computerization fund for the Courtview eServices maintenance contract and the Dept of Job & Family Services Public Assistance and Children's Services Funds for additional appropriations necessary for remainder of the year; Encumbrances included a contract for Callos Professional Resources for the summer youth program for the Dept of Job and Family Services and a travel request for the Treasurer's Office; Vouchers included a payment to the Portage-Geauga County Juvenile Detention Center for 2nd quarter 2016 in the amount of \$171,405

APPROVE FINANCIALS

Budget and Finance Manager Heidi Delaney explained the financials for today as including: Supplemental appropriations for the JFS Public Assistance fund for additional appropriations necessary for the remainder of 2016 and the Prosecutor's Victims Witness fund for travel expenses; A cash transfer into the General Fund from the Engineer's fund for the 2016 repayment amount for the salt structure; A cash transfer for the payment of the 2016-2017 Worker's Compensation premium; A contract for Keystone US Management for the purchase of a recording system at the courthouse in the amount of \$42,812.00; A Then & Now for the County Home; A travel request for the Public Defender's Office; A payment to Meyer Design for playground resurfacing for the Board of DD in the amount of \$49,992.00; Payments to Bainbridge, Chester and Russell Townships for the 2015-2016 snow and ice control contracts for the Engineer's Office.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #16-060 itemizing the financials for the meeting of May 10, 2016.

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| <i>Roll Call Vote:</i> | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |

COMMISSIONERS' OFFICE – RESOLUTION #16-061 – HONORING HEIDI DELANEY – TEN YEARS OF SERVICE TO GEAUGA COUNTY

Mr. Lair said that he would like to make an addition to today's meeting with Resolution #16-061 honoring Ms. Delaney.

Board of County Commissioners, Geauga County, Ohio

Resolution: 16-061
Date: May 10, 2016

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**RESOLUTION HONORING HEIDI DELANEY
FOR OVER TEN YEARS OF SERVICE TO GEAUGA COUNTY**

WHEREAS, Heidi Delaney is a native of Lake County who has chosen to make Geauga County her home, graduated from Lake Catholic High School, attended Lakeland Community College and Ohio University; and

WHEREAS, Heidi Delaney as a young and involved parent freely volunteered her time in overseeing the financial records of community organizations she was involved in; and

WHEREAS, Heidi Delaney entered the professional workforce in the accounting department at Sawyer Research Products in Eastlake, and subsequently entered the profession of public finance administration, first at the City of Kirtland and later at the City of Willoughby; and

WHEREAS, Heidi Delaney joined the Geauga County Commissioners' office staff in 2006 as a Budget Officer, and over the years in recognition of her technical excellence and outstanding work ethic was promoted into increasingly responsible roles overseeing the County budget and financials process; and

WHEREAS, Heidi Delaney, as the Geauga County Budget and Finance Manager has been recognized by all those she has worked with here over the years for her financial expertise, demonstrated knowledge and willingness to train anyone from any department on the intricacies of the New World Financial system, and the high degree of credibility she brought to this office in terms of the accuracy and completeness of the budget reports she generated, the well-organized budget hearings she conducted, and the comprehensive decision support data she has produced that has been so valued by the many Geauga County Commissioners she has served, and

WHEREAS, Heidi Delaney has been a wonderful personality for all to be associated with here, always willing to help anyone at any time, allowing herself to be interrupted from her important work during the day, freely giving of her time and frequently working beyond the end of her scheduled workday to compensate, in order to provide support and give good advice to the many who sought her counsel over the years; and

NOW THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners wish to recognize and honor Heidi Delaney for her dedicated service to Geauga County over the last ten years, and wish her and her family the very best as she moves on to her new role with the City of Chardon.

BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

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| <i>Roll Call Vote:</i> | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |

COMMISSIONERS' OFFICE- COUNTY ADMINISTRATOR'S REPORT

Ms. Ashburn read the following statement:

The Commissioners' Office will report on the items approved May 3, 2016, by the County Administrator, authorized by Resolution #16-005 under the direction and supervision of the County Commissioners that was approved January 11, 2016 pursuant to O.R.C. 305.30.

Mr. Lair stated that under the authority granted to him by the Board he approved the NOI/RROF Notice of Intent to Request the Release of Funds Certification for Federally Funded State Projects in regards to the EEI Acquisition Corporation Project, CDBG Economic Development Grant, and Revolving Loan Fund; Executed a corrected CDBG Status Report B-F-15-1AZ-1 for the period of September 1, 2015 thru March 31, 2016 for Community Development; and a Service Contract with Buckeye Power Sales, for generator services and repairs as needed for one year in an amount not to exceed \$10,000.00 for the Department of Water Resources.

DEPARTMENT ON AGING – AMEND MOTION FROM APRIL 19, 2016 – ADJUSTING RATE OF PAY – JEFF THOMAS - FULL-TIME TRANSPORTATION DRIVER (#1020)

Director Jessica Boalt made known that there was an adjustment in the pay tables for the position of Full-time Transportation Driver and asked that the motion be amended to accurately reflect the correct rate of pay for Jeff Thomas, who currently holds the position.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to amend the motion from April 19, 2016 adjusting the rate of pay to read: approve hiring Jeff Thomas to the position of Full-time Transportation Driver (#1020) to be effective May 2, 2016 at the rate of \$13.57 per hour with a one year probationary period.

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Roll Call Vote:

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| <i>Commissioner Rear</i> | <i>Aye</i> |
| <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| <i>Commissioner Claypool</i> | <i>Aye</i> |

DEPARTMENT ON AGING – HIRE ANNA R. CARLSON AND SIERRA SHORTRIDGE – FULL-TIME SUMMER HELP (#0101)

Ms. Boalt stated that she has found two great people for the position of Summer Help and would like them to start next week.

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to approve hiring Anna R. Carlson to the position of Full-time Summer Help (#0101) to be effective May 16, 2016 at a rate of \$8.50 per hour for the period of twenty-one (21) weeks (maximum 840 hours).*

Roll Call Vote:

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| <i>Commissioner Rear</i> | <i>Aye</i> |
| <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| <i>Commissioner Claypool</i> | <i>Aye</i> |

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to approve hiring Sierra R. Shortridge to the position of Full-time Summer Help (#0101) to be effective May 18, 2016 at a rate of \$8.50 per hour for the period of twenty-one (21) weeks (maximum 840 hours).*

Roll Call Vote:

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| <i>Commissioner Rear</i> | <i>Aye</i> |
| <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| <i>Commissioner Claypool</i> | <i>Aye</i> |

DEPARTMENT ON AGING – APPOINT CHRIS ANSPACH – GEAUGA COMMUNITY ACTION, INCORPORATED BOARD -

Ms. Boalt mentioned that Chris Anspach is the Department on Aging's Fiscal Officer and deals quite often with clients in need of assistance with finances. Ms. Boalt stated that Ms. Anspach would be a great fit on the Geauga Community Action Incorporated Board.

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to appoint Chris Anspach to the Geauga Community Action Incorporated Board.*

Roll Call Vote:

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| <i>Commissioner Rear</i> | <i>Aye</i> |
| <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| <i>Commissioner Claypool</i> | <i>Aye</i> |

DEPARTMENT ON AGING – WORKSITE AGREEMENT FOR SUPPORTED EMPLOYMENT TRAINING OPPORTUNITIES – SIFFRIN, INCORPORATED

Ms. Boalt touched upon how she has a great staff with wonderful skills that will benefit sharing their knowledge with Siffrin, a company that works with individuals with developmental disabilities to help them learn job skills. Ms. Boalt stated that Siffrin has approached them to be a worksite, and she would be pleased to do so. Ms. Boalt noted that this program is at no cost to the county and is just an educational learning program.

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to Board to execute the Worksite Agreement for Supported Employment Training Opportunities between the Geauga County Department on Aging and Siffrin, Incorporated for the period May 10, 2016 through December 31, 2016.*

Roll Call Vote:

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| <i>Commissioner Rear</i> | <i>Aye</i> |
| <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| <i>Commissioner Claypool</i> | <i>Aye</i> |

COMMUNITY AND ECONOMIC DEVELOPMENT – ADVERTISE PUBLIC HEARING #3 – 2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – ECONOMIC DEVELOPMENT ALLOCATION PROGRAM

Assistant Program Administrator Kelly Conrad asked for permission to advertise Public Hearing #3. Ms. Conrad stated that this public hearing will outline projects for the 2017 CDBG Grant

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Allocation.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise to hold Public Hearing #3 for the 2016 Community Development Block Grant (CDBG), Economic Development Allocation Program to be held on Tuesday, May 24, 2016 at 9:15 a.m. Notice of this Public Hearing will be advertised on May 12, 2016 and on the county website.

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| <i>Roll Call Vote:</i> | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |

AGRICULTURAL SOCIETY – PRESENTATION UPDATE 2016

President of the Geauga County Fair Board Mr. Sam Plants revealed that that there have been some changes within the officers of the Agricultural Society. Mr. Plants introduced Vice President David Parker, Secretary Paul Harris and Director Robert L. Phillips. Mr. Plants also noted that the Fair Board had one new Director, Mindy Anderson from Parkman, as well as mentioning that Cheri Measures was hired as the new Treasurer.

Mr. Plants commented on capital improvements of 2016, which included the painting of the structural steel at the grandstand, construction of a live stock sales office off the large arena, an electronic sign next to the main entrance of the fairgrounds, and finally, the venting of the draft horse barn. Mr. Plants reflected upon the antique market as the big event that took place during the year, as well as the largest fundraiser. Mr. Plants revealed that a notice was given by the ODA in August that eliminated poultry from all Ohio fairs for 2015, due to the bird flu. Mr. Harris researched and found a plan with bio-security that the state accepted and with which the kids could take their projects all the way through to completion. Mr. Plants stated that this year they are looking at asphalt projects, re-siding different structures throughout the grounds, and a Ducks Unlimited event. Mr. Plants disclosed that their biggest event this year will be hosting the replica of the Vietnam Wall, which has never before been in Geauga County, during the week immediately following the fair.

COUNTY ENGINEER – UNIT PRICE CONTRACT – RONYAK PAVING, INCORPORATED – ASPHALT RESURFACING OF CLAY STREET – HUNTSBURG TOWNSHIP

Deputy Engineer Nicholas Gorris stated that there are a total of 6 projects that have already been awarded and are ready to be assigned.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Unit Price Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Clay Street (CH 37, Sections A and B) in Huntsburg Township in the amount of \$636,384.26.

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| <i>Roll Call Vote:</i> | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |

COUNTY ENGINEER – UNIT PRICE CONTRACT – RONYAK PAVING, INCORPORATED – ASPHALT RESURFACING OF CHARDON-WINDSOR ROAD – HUNTSBURG TOWNSHIP

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Unit Price Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Chardon Windsor Road (CH 13, Sections I-J) in Huntsburg Township, Geauga County and Ashtabula County, in the amount of \$518,361.20.

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| <i>Roll Call Vote:</i> | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |

COUNTY ENGINEER – UNIT PRICE CONTRACT – RONYAK PAVING, INCORPORATED – ASPHALT RESURFACING OF HALE ROAD – BUTTERNUT ROAD - BURTON TOWNSHIP

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Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Unit Price Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Hale Road (CH 15, Section A) and Butternut Road (CH 21, Sections I-J) in Burton Township in the amount of \$430,181.50.

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| <i>Roll Call Vote:</i> | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |

COUNTY ENGINEER – UNIT PRICE CONTRACT – RONYAK PAVING,
INCORPORATED – ASPHALT RESURFACING OF GINGERICH ROAD - BURTON
TOWNSHIP

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Unit Price Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Gingerich Road (CH 34, Section A) in Burton Township in the amount of \$299,738.15.

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| <i>Roll Call Vote:</i> | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |

COUNTY ENGINEER – UNIT PRICE CONTRACT – C.I.R., INCORPORATED –
REPLACEMENT OF CUTTS ROAD BRIDGE - HAMBDEN TOWNSHIP

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Unit Price Contract with C.I.R., Incorporated for the Replacement of the Cutts Road Bridge (Structure #72-00.49) and Various Drainage Structures in Hambden Township in the amount of \$220,392.62.

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| <i>Roll Call Vote:</i> | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |

COUNTY ENGINEER – UNIT PRICE CONTRACT – AERO-MARK, INCORPORATED –
APPLICATION OF POLYESTER PAVEMENT MARKINGS – VARIOUS ROADS IN GEAUGA
COUNTY

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Unit Price Contract with Aero-Mark, Incorporated for the Application of Polyester Pavement Markings of Various Roads in Geauga County in the amount of \$172,076.00.

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| <i>Roll Call Vote:</i> | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |

COUNTY ENGINEER – VACATION PLAT OF AN UN-NAMED, NON-NUMBERED ROAD –
PARKMAN TOWNSHIP

Deputy Engineer Andrew Haupt stated that he had finalized the final plat for the Vacation of an Un-named, Non-numbered road in Parkman Township.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Vacation Plat of an Un-named, Non-numbered Road in Parkman Township.

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| <i>Roll Call Vote:</i> | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |

COUNTY ENGINEER – RE-ESTABLISHMENT PLAT – FOWLERS MILL ROAD – MUNSON
TOWNSHIP

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Mr. Haupt stated that he is presenting the re-establishment plat for Fowlers Mill Road.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Re-establishment Plat for Fowlers Mill Road (TR-108, Section D) and Fowlers Mill Road (CH 39, Section I) located in Munson Township.

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| <i>Roll Call Vote:</i> | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |

COMMISSIONERS' OFFICE – MEMORANDUM OF UNDERSTANDING – GEAUGA COUNTY ENGINEER - REMOVAL OF DECEASED DEER

County Engineer Administrator Frank Antenucci stated that the Engineer's Office along with the Commissioners' Office have been working on the MOU for a period of six months to a year and have finally come up with a solution for the removal of deceased deer found along county roads.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to execute the Memorandum of Understanding Among the Geauga County Engineer, the Geauga County Board of Commissioners and Geauga County Nuisance Control Regarding the Removal of Deceased Deer within the county highway public right-of-way on Geauga County roads for one (1) Year in an amount not to exceed \$9,000.00. Further, the Geauga County Engineer will pay Geauga Nuisance Control all fees exceeding the Commissioners' responsibility of \$9,000.00 annually.

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| <i>Roll Call Vote:</i> | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |

DEPARTMENT OF EMERGENCY SERVICES – WENS SERVICE AGREEMENT – - LOCAL EMERGENCY PLANNING COMMITTEE - SHERIFF'S OFFICE – INSPIRON LOGISTICS - EMERGENCY RESPONSE - NOTIFICATION SYSTEM

Director of Emergency Services Dale Wedge stated that they are requesting permission from the Commissioners for the agreement with Inspiron Logistics for the communication system. Sheriff Dan McClelland interjected that the system is used to make notifications to EMS, fire, law enforcement and emergency groups via their cell phones.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the WENS Service Agreement between the Department of Emergency Services (DES), Geauga County Local Emergency Planning Committee (LEPC), the Geauga County Sheriff's Office, Geauga County Board of Commissioners and Inspiron Logistics Software for an emergency response notification system for emergency responders and the general public for the period April 1, 2016 through March 31, 2017 in the amount of \$19,350.00 (\$6,450.00 paid by the Local Emergency Planning Committee (LEPC), \$6,450.00 paid by the Department of Emergency Services (DES), and \$6,450.00 paid by the Sheriff's Office).

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| <i>Roll Call Vote:</i> | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |

DEPARTMENT OF EMERGENCY SERVICES – RE-APPOINT DANGEROUS WILD ANIMAL RESPONSE TEAM (DWARD)

Mr. Wedge explained that this is a policy that was put in place three years ago regarding exotic animals in Geauga County. Mr. Wedge informed the Board that a response team is required by law and will eventually be submitted to the state after approval. It was noted that an application for appointment as the Local Elected Official on this team had been recently received from Bainbridge Township Trustee Lorrie Benza, and after some discussion the following appointments were made:

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Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to re-appoint a Dangerous Wild Animal Response Team (DWARD) in accordance with O.R.C. 935.28 and further approve and execute the Initial Dangerous Wild Animal Response Team Nomination Form authorizing the Director to submit the following list of individuals to the State of Ohio Dangerous Wild Animal Emergency Response Commission (DWAERC):

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| <i>Law Enforcement</i> | <i>Dan McClelland, Geauga County Sheriff</i> |
| <i>Fire/First Aid</i> | <i>Scott Hildenbrand, Hambden Fire Department</i> |
| <i>Emergency Management</i> | <i>Dale B. Wedge, Geauga County Department of Emergency</i> |
| <i>Health</i> | <i>Bob Weisdack, Geauga County Health District</i> |
| <i>Broadcast/Print Media</i> | <i>John Karlovec, Geauga County Maple Leaf</i> |
| <i>Elected Local Official</i> | <i>Lorrie Benza</i> |
| <i>Dangerous Wild Animal Owner</i> | <i>N/A, No Response</i> |
| <i>Veterinarian</i> | <i>N/A, No Response</i> |

JOB AND FAMILY SERVICES – NEW HIRE APPOINTMENTS

Human Resources Assistant Alyssa Parnaby asked the Board to acknowledge the following new hire appointments.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to acknowledge the following new hire appointments of the Director of Job and Family Services, as Job and Family Services has complied with the Board of Commissioners recruitment and hiring procedures.

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| <i>Roll Call Vote:</i> | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |

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| <i>Haley Filko, Social Service Worker II (replacement)</i> | <i>Effective January 11, 2016</i> |
| <i>Joshua Burton, Maint Repair Worker (replacement)</i> | <i>Effective February 22, 2016</i> |
| <i>Erica McKelvey, Clerical Special II (replacement)</i> | <i>Effective February 22, 2016</i> |
| <i>Ashley Higginbotham, Clerical Specialist II (replacement)</i> | <i>Effective February 29, 2016</i> |

MAINTENANCE DEPARTMENT – SERVICE CONTRACT AGREEMENT – LB ARCHITECTS, LLC – ARCHITECTURAL AND ENGINEERING SERVICES – COURTHOUSE BASEMENT – YEAR 2016

Maintenance Director Glen Vernick mentioned that he has been working with LB Architects on the courthouse basement renovation and is hopeful that total ultimately billed by the architect will be under the amount stated.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with LB Architects, LLC to perform Architectural and Engineering services for the Geauga County Courthouse Basement for the Year 2016 in an amount not to exceed \$14,000.00.

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| <i>Roll Call Vote:</i> | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |

MAINTENANCE DEPARTMENT – SERVICE CONTRACT AGREEMENTS – J.T.DILLARD, LLC, DBA JAN-PRO OF GREATER CLEVELAND

Mr. Vernick stated that he is proposing cleaning contracts for various county buildings.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with J.T. Dillard, LLC dba Jan-Pro of Greater Cleveland to perform Custodial services at 470 Center Street, Buildings 4, 5 and 6 for the period June 1, 2016 through May 31, 2018 in an amount not to exceed \$20,827.20.

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| <i>Roll Call Vote:</i> | <i>Commissioner Rear</i> | <i>Aye</i> |
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| Commissioner Spidalieri | Aye |
| Commissioner Claypool | Aye |

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with J.T. Dillard, LLC dba Jan-Pro of Greater Cleveland to perform Custodial services at the Department of Emergency Services for the period June 1, 2016 through May 31, 2018 in an amount not to exceed \$9,312.00.

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| Roll Call Vote: | Commissioner Rear | Aye |
| | Commissioner Spidalieri | Aye |
| | Commissioner Claypool | Aye |

SHERIFF'S OFFICE – MASTER CUSTOMER AGREEMENT – TELECOMMUNICATIONS SYSTEMS – REPLACEMENT OF 911 AUTOMATIC LOCATION INFORMATION (ALI) DATABASE

Sheriff McClelland stated that he is seeking the Board's approval for a new server for the 911 Communications system. Sheriff McClelland commented that this particular server supplies the department with valuable information. Sheriff McClelland made known that the current server is 10 years old and the technology has become dated. Sheriff McClelland commented that the next generation of technology has better accuracy.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Master Customer Agreement with TeleCommunications Systems, Incorporated for the replacement of the 9-1-1 Automatic Location Information (ALI) Database in an amount not to exceed \$57,909.00.

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| Roll Call Vote: | Commissioner Rear | Aye |
| | Commissioner Spidalieri | Aye |
| | Commissioner Claypool | Aye |

WATER RESOURCES – CHANGE ORDER #3 – FINAL – INCREASING THOMPSON SEWER PROJECT – ENVIROCOM CONSTRUCTION, INCORPORATED – ADDITIONAL DRIVEWAY RESTORATION

Director of Water Resources Gerry Morgan stated that change order #3 for the driveway replacement came in more than originally calculated based on the original plans.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to authorize the President of the Board to execute Change Order #3, Final, increasing the Thompson Sewer Project Contract B with EnviroCom Construction, Incorporated for additional driveway restoration in the amount of \$27,810.00.

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| Roll Call Vote: | Commissioner Rear | Aye |
| | Commissioner Spidalieri | Aye |
| | Commissioner Claypool | Aye |

WATER RESOURCES – SITE IMPROVEMENT PLANS – GATES LANDING PHASE 2 – BAINBRIDGE TOWNSHIP – SANITARY SEWER AND WATERLINE CONSTRUCTION – CANYON LAKES DEVELOPMENT

Mr. Morgan commented that County Engineer's Office normally constructs the sanitary sewer and waterlines, but the roads are all private in this area, so Water Resources will oversee the construction.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to accept and approve the Site Improvement Plans for Gates Landing Phase 2 in Bainbridge Township for Sanitary Sewer and Waterline Construction in the Canyon Lakes Development. The sanitary sewer and water lines will be installed as part of the development by the developer under the inspection of Geauga County Department of Water Resources personnel. Once completed and appropriate easements are granted, ownership, operation and maintenance of the sanitary sewer and water lines will be turned over to Geauga County.

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| Roll Call Vote: | Commissioner Rear | Aye |
| | Commissioner Spidalieri | Aye |
| | Commissioner Claypool | Aye |

WATER RESOURCES – AWARD BID – WORKMAN INDUSTRIAL SERVICES, INCORPORATED – COY LANE LIFT STATION REPLACEMENT – RUSSELL TOWNSHIP

Mr. Morgan stated that he would like to award the bid for the Coy Lane Lift Station Replacement Project, replacing equipment that had been in service for many years and had reached the end of its useful life.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to award the Bid to Workman Industrial Services Incorporated, for the Coy Lane Lift Station Replacement in Russell Township, in the amount of \$166,152.00 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.

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|-----------------|-------------------------|-----|
| Roll Call Vote: | Commissioner Rear | Aye |
| | Commissioner Spidalieri | Aye |
| | Commissioner Claypool | Aye |

WATER RESOURCES – PERMISSION TO ADVERTISE – RUSSELL PARK WASTEWATER TREATMENT PLANT UPGRADES

Mr. Morgan mentioned that the only bid that the department received at the previous bid opening for this project was well over the engineer's estimate, and it was rejected. Mr. Morgan stated that he went back and looked over the proposed design and took out some items that the department can do themselves and he would now like permission to advertise to solicit bids based on the revised design.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise for Bids for the Russell Park Wastewater Treatment Plant Upgrades to be held on Wednesday, June 1, 2016 at 2:00 p.m. Notice of this Bid Opening will be advertised on May 13, 2016, May 20, 2016 and on the County Website.

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|-----------------|-------------------------|-----|
| Roll Call Vote: | Commissioner Rear | Aye |
| | Commissioner Spidalieri | Aye |
| | Commissioner Claypool | Aye |

COMMISSIONERS' OFFICE – MAXIMUS CONSULTING SERVICES, INCORPORATED – COST ALLOCATION PLAN YEAR 2016

Mr. Lair explained that Maximus is a consulting service that the county has used for years to gather data on the amount of hours that are consumed by departments and agencies funded from sources outside of the General Fund, in terms of support provided by departments that are primarily funded by the General Fund, such as the Auditor, Treasurer, Prosecutor, Commissioners' Office, Records Center, and Department of Information Technology. This Cost Allocation Plan allows the General Fund to charge non-General Fund departments for the support they are provided. Mr. Lair noted that the contract fee of \$11,000 for the annual process has not changed for many years, and that while a competitor to Maximus has solicited the county's business at a lower price, they have not yet established a track record in preparing cost allocation plans for an Ohio county; once they have a track record they may be considered in the coming years.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Agreement to Provide Professional Consulting Services with Maximus Consulting Services Incorporated for services rendered in the development of the County's Central Services Cost Allocation Plan for Year 2016 in the amount of \$11,000.00.

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| Roll Call Vote: | Commissioner Rear | Aye |
| | Commissioner Spidalieri | Aye |
| | Commissioner Claypool | Aye |

COMMISSIONERS' OFFICE – SERVICE CONTRACT – CLEVELAND CLINIC WELLNESS ENTERPRISE, LLC – LIFESTYLE EMPLOYEE ASSISTANCE PROGRAM

Commissioners' Journal
May 10, 2016

Human Resources Specialist Kathy Hostutler stated that the county has been doing the Lifestyle EAP for 6 years and is a service that the Cleveland Clinic provides us for our employees, and is an excellent resource for the employer and employee alike. Ms. Hostutler explained that the program allows 8 free counseling sessions for each employee.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Services Agreement between Cleveland Clinic Wellness Enterprise, LLC and Geauga County for the Lifestyle Employee Assistance Program (Lifestyle EAP) for the period May 1, 2016 through April 30, 2017 in the amount of \$26.00 per covered employee per year based on 589 full-time employees.

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| <i>Roll Call Vote:</i> | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |

COMMISSIONERS' OFFICE - UNEMPLOYMENT COMPENSATION SERVICE AGENCY AGREEMENT – COMPMANAGEMENT, INCORPORATED – A SEDGWICK CMS COMPANY

Ms. Hostutler explained that the Unemployment Compensation Service Contract is entered into with CompManagement, which has extensive experience in helping the county administer unemployment claims.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Unemployment Compensation Service Agency Agreement between Geauga County and CompManagement, Incorporated, a Sedgwick CMS Company (CMI) for unemployment services for the period May 1, 2016 through April 30, 2017 in the amount of \$1,205.00.

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| <i>Roll Call Vote:</i> | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Abstain</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |

COMMISSIONERS' OFFICE – WORKERS' COMPENSATION SERVICE AGENCY AGREEMENT COMPMANAGEMENT, INCORPORATED – A SEDGWICK CMS COMPANY

Ms. Hostutler explained that the CompManagement also provides services as a third party administrator for Workers' Compensation claims management, and has done an excellent job with handicap reimbursements and claims.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Workers' Compensation Service Agency Agreement between Geauga County and CompManagement, Incorporated, a Sedgwick CMS Company (CMI) for Workers' Compensation services for the period May 1, 2016 through April 30, 2017 in the amount of \$10,350.00.

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| <i>Roll Call Vote:</i> | <i>Commissioner Rear</i> | <i>Aye</i> |
| | <i>Commissioner Spidalieri</i> | <i>Abstain</i> |
| | <i>Commissioner Claypool</i> | <i>Aye</i> |

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending April 20, 2016 as required by O.R.C. 955.12.*
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the prisoner transport for the month ending March, 2016 as required by O.R.C. 325.07.*
- c) The Monthly Financial Report from the County Building Department for the month of April, 2016.*

OTHER

The Board reviewed upcoming events.

Commissioners' Journal
May 10, 2016

MEETINGS

Tue., 5/10 The Commissioners will hold regular session at 9:00 a.m.

Tue., 5/10 Planning Commission, 7:00 p.m.

Fri., 5/13 NOACA Finance & Audit, 8:30 a.m. Governance, 10:00 a.m.

Mon., 5/16 Family First, 2:00 p.m. JFS

Tues., 5/17 The Commissioners will hold regular session at 9:00 a.m.

Mon., 5/23 Board of Revision, 9:00 a.m. Auditor's Office

Tue., 5/24 The Commissioners regular session, 9:00 a.m., Destination Geauga (Tourism) Update

Tue., 5/24 NASA Glenn Technology Day, 8:30 a.m. - 5:00 p.m. NASA Glenn Research Center

Thu., 5/26 The Commissioners will hold regular session, 6:30 p.m.

*Mon., 5/30 **The County Offices will be closed in honor of the Memorial Day Holiday.***

*Tue., 5/31 **The Regularly scheduled Commissioners' meeting is cancelled.***

Thur., 6/2 The Commissioners will hold regular session at 9:00 a.m.

Tues., 6/7 The Commissioners will hold regular session at 9:00 a.m.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to adjourn the meeting at 11:08 a.m.

Geauga County Board of Commissioners

Walter M. Claypool

Ralph Spidalieri

Blake A. Rear

Deborah Ashburn, Acting Commissioners' Clerk

Commissioners' Journal
May 10, 2016

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