

Commissioners' Journal
June 9, 2015

The Geauga County Board of Commissioners met in session on June 9, 2015 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Walter M. Claypool opened the meeting at 9:03 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of June 2, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget and Finance Manager Heidi Delaney explained the financials for today as including a Supplemental appropriation for the Job and Family Services Public Assistance fund to put appropriations in place for state grant funded travel; a Cash transfer out of the General Fund for a portion of 2015 funding for Court Technology; Travel requests for the Clerk of Courts Office and the Department of Job and Family Services; a payment to CourtView Justice Solutions for annual software support, maintenance and database support for Court Technology in the amount of \$7,407.50; payment #1 to Miller Builders for the salt storage building project for the Engineer's Office in the amount of \$127,092.00; and payments to Junction Auto Sales for the purchase of a 2015 GMC Terrain for the Department of Job and Family Services in the amount of \$21,825.50 and a 2015 GMC Sierra 2500 for the Sheriff's Office in the amount of \$21,000.00.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #15-074 itemizing the financials for the meeting of June 9, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT ON AGING – APPROVE HIRING CHRISTINE BACON – FULL-TIME SITE COORDINATOR (#1004)

Director Jessica Boalt explained that they would like to hire Ms. Bacon for the Site Coordinator position at the Chardon Senior Center, mentioning that she has over fifteen years of experience with recreational programming, worked with seniors through assisted living and long term care facilities, adding that she specializes in technology.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve hiring Christine Bacon to the position of Full-time Site Coordinator (#1004) to be effective June 29, 2015 at a rate of \$18.03 per hour. After the successful completion of 180 day probationary period the rate will increase to \$18.97 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT ON AGING – GRANT PROPOSAL APPLICATION – 2016-2017 TITLE IIIE, IIIB, AND IIID FROM WESTERN RESERVE AREA AGENCY ON AGING

Ms. Boalt explained that this is a grant proposal application with the Western Reserve Area Agency on Aging for Title funds for transportation services for the Alzheimer clients that attend the adult day service program, as well as funds for evidence based health programs that include

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chronic disease management, matter of balance, and arthritis classes. Ms. Boalt stated that the State of Ohio funds are provided through the senior community service state subsidy and the Federal funds are provided through the administration on aging, which is the principal agency for the U. S. Department of Health and Human Services. This will generate a total of around \$267,000.00.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute all documents included in the Grant Proposal Application for 2016-2017 Title III E and II B for Transportation, and Title III D for Evidence Based Health Programs to the Western Reserve Area Agency on Aging.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT ON AGING – ACCEPT RETIREMENT RESIGNATION – MARIANN VANPELT- SITE COORDINATOR

Ms. Boalt asked the Board to accept the retirement resignation of Mariann VanPelt, noting that she had started with the county on November of 1981, which is about 34 years of service.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to accept the retirement resignation of Mariann VanPelt, Site Coordinator to be effective July 31, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

DEPARTMENT ON AGING – ADVERTISE POSITION – FULL-TIME SITE COORDINATOR (#1004) INTERNALLY FIVE DAYS

Ms. Boalt explained that currently Ms. VanPelt is at the Middlefield Senior Center and when she retires, Ms. Winehart who is the site coordinator at Chagrin Falls Park center will be shifting to the Middlefield center. Ms. Boalt stated that when they did the interviews for the site coordinator position for Chardon they had several applications from within the department and she would like to post internally for this position that will be at the Chagrin Falls Park center.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise internally for the position of Full-time Site Coordinator (#1004) for a period of five days.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – SUBORDINATION AGREEMENT REAL ESTATE MORTGAGE – LAKE NATIONAL BANK – SBA –REVOLVING LOAN FUND LOAN – ZESTIVE, INCORPORATED

Assistant Program Administrator Kelly Conrad asked the Board to execute the Subordination Agreement for the mortgage for Mark and Dianna Seufer, who own Zestive Incorporated, a Revolving Loan Fund client. Ms. Conrad stated that once the business becomes whole we are asked to subordinate to the bank, taking a position behind the bank. Ms. Conrad added that the county obviously wants a position established once we lend the funds.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Subordination Agreement Real Estate Mortgage with Lake National Bank and SBA (U.S. Small Business Administration) for Dianna Dunlevy-Seufer and Mark J. Seufer for property located at 17364 Sugar Hill Trail, Chagrin Falls in connection to the Revolving Loan Fund Loan for Zestive, Incorporated.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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MAINTENANCE – SERVICE CONTRACT AGREEMENT – GEAUGA MECHANICAL

Director Glen Vernick stated that this contract is for a new boiler at the County Home, noting that one boiler will be moved from one building to the other, with the new boiler placed in the residential building. There was discussion about other options, with it being noted that this is a gas fired unit that uses steam, not forced air. Mr. Vernick stated that the gas well on the property does provide about 40-50% of the fuel.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with Geauga Mechanical to remove existing boiler and install new boiler at the County Home for the Year 2015 in an amount not to exceed \$29,950.00.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

TRANSIT – ACCEPT RESIGNATION – ROBERT STRAIGHT – PART-TIME DRIVER

County Administrator David Lair asked the Board to accept the resignation of Mr. Straight who has decided to retire and travel.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to accept the resignation of Robert Straight, Part-time Driver to be effective July 1, 2015.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

TRANSIT – ADVERTISE POSITION – TWO (2) PART-TIME DRIVER (#2210-1)

Mr. Lair stated that they would like to advertise for two positions of part-time driver, one to replace Mr. Straight and the second for an open position.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise for two (2) positions of Part-time Driver (#2210-1). These positions will remain posted until filled.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – PCS: PROCESS CONTROL SERVICES

Business Manager Adrian Gorton explained this service contract with PCS, noting that currently they have another vendor that handles this programming, which has proved to be hard to get scheduled, and they decided to find another vendor that would also do this type of programming, to which they found PCS who is based out of Michigan but also has an office located in Cleveland. This agreement will handle the programming for telemetry and control at McFarland that have become outdated and will help bring the technology up to meet the new standards for the replacement membrane that is being upgraded.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with PCS: Process Control Services to perform 25 days of onsite PLC/HMI/SCADA programming services for the McFarland Wastewater Treatment Plant for the period July 1, 2015 through June 30, 2016 in an amount not to exceed \$29,080.00.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

COMMISSIONERS' OFFICE – ADVERTISE PUBLIC HEARING – DISCUSS GEAUGA COUNTY 2016 TAX BUDGET

Mr. Lair stated that every year a hearing is held as part of the process for the tax budget. Mr. Lair stated that the departments are asked to input their budget requests into the NewWorld

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System. Mr. Lair stated that Ms. Delaney then generates work sheets for review by the Board prior to the hearing and that are available for review by the public at the Auditor's office prior to the hearing.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise to hold a Public Hearing to discuss the Geauga County 2016 Tax Budget to be held on Tuesday, June 30, 2015 at 9:45 a.m. Notice of this public hearing will be advertised on June 18, 2015 and on the county website.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – AGREEMENT – MAXIMUS CONSULTING SERVICES INCORPORATED – COUNTY COST ALLOCATION PLAN

Mr. Lair asked the Board to execute the contract with Maximus for the central services cost allocation plan which allows departments not in the general fund to be charged for the services performed for them by General Fund departments. Mr. Lair noted that another vendor had been looked at, but hadn't established a track record yet, adding that Maximus has been used for several years with no increase in cost.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Agreement to Provide Professional Consulting Services with Maximus Consulting Services Incorporated for services rendered in the development of the County's Central Services Cost Allocation Plan for Year 2015 in the amount of \$11,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – AGREEMENT – CHARDON CHAMBER OF COMMERCE – USE OF PARKING LOTS FOR CAR SHOW

Commissioners' Clerk Christine Blair explained that the Chardon Chamber of Commerce would like to use the parking lot at the courthouse and the "pit" parking area for their annual car show at the end of June. Ms. Blair noted that the insurance certificate has been provided and approved by the Prosecutor's Office.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Agreement between the Geauga County Board of Commissioners and Chardon Chamber of Commerce for the use of the county parking lots located at 100 Short Court Street and 208 East Park Street during the Chardon Chamber of Commerce 6th Annual Car and Bike Show on June 28, 2015 for the period 9:00 a.m. through 4:00 p.m.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – RESOLUTION HONORING ANN FAIRHURST FOR SUPPORT OF GEAUGA COUNTY THROUGH LAKE-GEAUGA FUND

Mr. Lair explained that Ms. Fairhurst has worked with the Lake-Gauga Fund at the Cleveland Foundation since August of 2007 and is retiring from the agency.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #15-075 Honoring Ann Fairhurst for her dedication and support of Geauga County through the Lake-Gauga Fund and Cleveland Foundation.

Board of County Commissioners, Geauga County, Ohio

Date: June 9, 2015
Resolution: 15-075

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**A RESOLUTION HONORING ANN FAIRHURST FOR HER DEDICATION AND SUPPORT OF
GEAUGA COUNTY THROUGH THE LAKE-GEAUGA FUND AND CLEVELAND
FOUNDATION**

WHEREAS, the Lake-Geauga Fund was established in 1986 through the Cleveland Foundation by a group of individuals that shared a passion and interest for supporting growth in the region and found a way to address specific needs of transportation, affordable housing and workforce development in both Geauga and Lake Counties; and

WHEREAS, Ann Fairhurst worked as a professional fundraiser for sixteen years before joining the Cleveland Foundation in August 2007 as the Lake-Geauga Officer. Ann Fairhurst earned a Bachelor's degree in history from the University of Toledo, and a Master of Fine Arts in Arts Management from the University of Michigan; and

WHEREAS, Ann Fairhurst worked closely with donors, non-profit organizations and the Lake-Geauga Advisory Committee to support initiatives and programs in the region that will provide long term impacts on the community; and

WHEREAS, Ann Fairhurst has spent the last eight years facilitating partnerships with conservation agencies that work towards leveraging resources to provide funding, scholarships, and assistance to meet the specific needs and increase potential growth of services in both Lake and Geauga County; and

NOW, THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners do hereby honor Ann Fairhurst for her dedication and support of Geauga County through the Lake-Geauga Fund.

BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – RESOLUTION FOR PURPOSE OF REQUESTING
DESIGNATION OF A WORKFORCE DEVELOPMENT AREA INCLUDING ASHTABULA AND
GEAUGA COUNTIES PURSUANT TO THE WORKFORCE INNOVATION AND
OPPORTUNITY ACT**

Ms. Blair explained that this Resolution is for the application regarding the request for designation with Ashtabula for the NOC COG. Commissioner Rear explained that this is necessary and that eventually there will be another resolution due to a decision by the State. It was noted that a resolution was requested at the end of the month and extended the deadline to the 12th, and that a follow up resolution will be submitted for the next step of the designation process.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #15-076 For the purpose of requesting designation of a Workforce Development Area Including Ashtabula and Geauga Counties pursuant to the Workforce Innovation and Opportunity Act (WIOA) of 2014.

Board of County Commissioners, Geauga County, Ohio

Date: June 9, 2015
Resolution: #15-076

**RESOLUTION FOR THE PURPOSE OF REQUESTING DESIGNATION OF A WORKFORCE
DEVELOPMENT AREA INCLUDING ASHTABULA AND GEAUGA COUNTIES PURSUANT
TO THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) OF 2014.**

WHEREAS, on July 22, 2014, the Workforce Innovation and Opportunity Act (WIOA) was signed into law, superseding the Workforce Investment Act of 1998 (WIA), and taking effect on July 1, 2015, and;

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WHEREAS, designation of local workforce development areas is requested by local chief elected officials and designated by the Governor for the purpose of implementing WIOA locally, establishing an OhioMeansJobs delivery system, and administering the workforce development programs, and;

WHEREAS, under federal law, the Governor may approve a request for designation from the chief elected official of the counties of an Area seeking designation;

NOW, THEREFORE, BE IT RESOLVED:

THAT, this Board hereby requests that Geauga County be designated along with Ashtabula County as a Workforce Innovation and Opportunity Act (WIOA) Local Workforce Development Area; and

THAT, this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – INFORMATIONAL DOCUMENT RELATING TO APPOINTMENTS MADE BY THE COMMISSIONERS TO THE GEAUGA COUNTY MENTAL HEALTH AND RECOVERY SERVICES BOARD

Director of Administrative Services Linda Burhenne explained that Commissioner Claypool drove this process and felt that the informational document might be helpful a guide for appointing to the Mental Health Board.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve the Geauga County Board of Commissioners' informational document relating to Geauga County Board of Mental Health and Recovery Services appointments made by the Geauga County Board of Commissioners.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

Ms. Blair then asked the Board how they wanted to proceed, whether they wanted to place an ad or issue a press release regarding accepting applications and resumes for consideration. Ms. Blair noted that there are several positions that will expire at the end of June. Mr. Claypool stated that we need to move forward. The Board agreed to a press release, having it placed on the website and to also ask for the press release is placed on the Mental Health website. Commissioner Spidalieri stated that he wanted to schedule a meeting with Mr. Reid to follow up on proceeding with the other Mental Health Board members.

DISCUSSION – APPEALS PROCESS FOR SEPTIC SYSTEMS

Mr. Claypool explained that they had received a call regarding a failing septic system that would cost around \$25,000.00 for replacement / repair and asked Health Commissioner Bob Weisdack to update the Board regarding options within the new law. Mr. Weisdack expressed that there is so much in the new septage rules, adding that then Senator Grendell put into place an option for an appeal process. That appeal process includes a local Board of three individuals, one appointed by the Probate Judge, one by the Health Commissioner and one by the Ohio Department of Health. Those names are sent to the state, so that if an appeal hearing is held the state knows who sits on the Board. Mr. Weisdack stated that if an appeal hearing process is done and a decision is made, it cannot be challenged or taken to court. Mr. Weisdack gave an example of how you go through the appeals process, noting that a request is done by application to the health department, that information is reviewed, and then if it's turned down, than a variance could be requested. Because the Board is very limited on granting a variance, it will then be denied. After that, the options are to go to Common Pleas Court for review or to the Appeals Board. The information would be submitted to him as Health Commissioner for appeal,

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then the Board would meet and review any and all information submitted or requested; at the end a vote would be taken with a decision which finalizes the action, again noting that it could not be challenged. Mr. Rear inquired about the Common Pleas Court ruling and whether the decision could be still appealed after that decision was made. Mr. Weisdack expressed his opinion that if it goes to court, then you have an option of another court, etcetera, but with the sewage appeals board, there is no other action after that vote is taken. Mr. Weisdack explained that Geauga is ahead of the game and is working on finalizing information that can be distributed, but that again this is all new stuff and they are still working through the new changes. There was discussion about the cost of replacement on a system, and it was noted that the state has said that the average was going to be \$8,500.00 but in fact the cost was going to be around \$25,000.00. Brief discussion took place regarding whether documentation was being recorded about the volume of calls and complaints regarding the laws that can be used in case we need to ever present evidence. Mr. Weisdack stated he is keeping a list of those calls, and talked about the different types of systems and the required yearly maintenance that is also part of these new rules.

DISCUSSION – NON-CONTAINMENT STATUS

A brief discussion took place regarding the sensor that monitors the air quality in the county currently placed at Notre Dame Cathedral Latin and having that sensor moved to a different area or location that can register a more accurate reading.

NOACA

Mr. Claypool noted that a letter had been received regarding a reduction of representation to Geauga and Medina County on the NOACA Board of Directors.

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending May 27, 2015 as required by O.R.C. 955.12.*
- b) The Monthly Financial Report from the County Building Department for the month of May, 2015.*

OTHER

The Board reviewed upcoming events.

MEETINGS

- Tue., 6/9 Planning Commission meeting that was scheduled has been cancelled.*
- Fri., 6/12 NOACA - Board of Directors, 9:00 a.m. Cleveland*
- Mon., 6/15 Family First Council, 2:00 p.m. Mental Health Offices*
- Tue., 6/16 The Commissioners' will hold regular session at 9:00 a.m.*
- Fri., 6/19 NOACA - Air Quality 9:00 a.m., Transportation 10:30 a.m., and Water Quality 12:00 p.m.*
- Mon., 6/22 Board of Revision, 9:00 a.m. Auditor's Office*
- Tue., 6/23 The Commissioners' will hold regular session at 9:00 a.m.*
- Thu., 6/25 The Commissioners' will hold regular session at 6:30 pm.*
- Mon., 6/29 Board of Revision, 9:00 a.m. Auditor's Office*
- Tue., 6/30 The Commissioners' will hold regular session at 9:00 a.m.*

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BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: *by Commissioner Rear, seconded by Commissioner Spidalieri to adjourn the meeting at 10:13 a.m.*

Geauga County Board of Commissioners

Walter M. Claypool

Ralph Spidalieri

Blake A. Rear

Christine Blair, Commissioners' Clerk

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