

Commissioners' Journal
March 11, 2014

The Geauga County Board of Commissioners met in session on March 11, 2014 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 10:02 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute the minutes for the meeting of February 27, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

APPROVE MINUTES

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute the minutes for the meeting of March 4, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget and Finance Administrator Heidi Delaney explained the financials for today as including Revenue Certifications for the Department of Job and Family Services Workforce Investment Act fund and the Community Development Local Revolving Loan fund; a Purchase order to Byers Chevrolet for the purchase of a 2014 Impala for the Building Department in the amount of \$20,566.60; Travel requests for the Department of Job and Family Services; a payment to Gardiner Services Company for heat exchanger replacements for the LAARs boilers at the Department on Aging in the amount of \$14,009.51, a payment to Lebanon Ford for the purchase of a 2014 Ford Police Interceptor vehicle for the Coroner's Office in the amount of \$25,141.00, and a payment to Bergren and Associates for the 16 site telemetry system for the Department of Water Resources lift stations in the amount of \$41,727.40.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute Resolution #14-041 itemizing the financials for the meeting of March 11, 2014

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – SUBORDINATION AGREEMENT REAL ESTATE MORTGAGE – STEVEN DOUGLAS CORP. HOLDINGS, LLC
Program Coordinator Kelly Belconis stated that Steven Douglas is refinancing their loan for a better rate, adding that there will be no changes to the amount of the loan, just the lender.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute the Subordination Agreement Real Estate Mortgage for Key Bank, National Association as Steven Douglas Corp. Holdings, LLC is refinancing their Revolving Loan Fund Loan.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER REPLACEMENT OF FOWLERS MILL ROAD BRIDGE (STRUCTURE #108-018) MUNSON TOWNSHIP – TITLE SHEET AND SET BID OPENING

County Engineer Joe Cattell stated that before the Board is the resolution to order the Replacement the Fowlers Mill Road Bridge. Mr. Cattell stated that the bridge is located in the mill area just north of Mayfield Road (SR 322). Mr. Cattell stated that it also requests the title sheet for the specifications be signed and to set the bid date and advertise. It had been discussed previously that the residents in the area, including Trustee Andy Bushman had been spoken with and since the plans have been completed some concerns had been raised which warranted making some changes to the plans that the residents have since agreed to. Commissioner Rear inquired if this would require the road to be closed and if so how long it would be expected. Mr. Cattell explained that the contractor is given thirty days to complete and expects that it may take that length of time due to the size of the structure along with water and beaver dams in the area. This will be a pre-cast box structure that will be a little quicker installation, adding that they like to get these completed during the summer before the schools get back into session. Local resident Walter Leagan inquired if this will detract from the historical value, to which Mr. Cattell explained that the current structure is a 3 cell box and is not part of the historic district, adding that the new one will be a little wider and more natural looking because of the pre-cast box.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute Resolution #14-042 to Order the Replacement of the Fowlers Mill Road Bridge (Structure #108-018) in Munson Township.

This resolution also requests the Board approve and execute the cover sheet for the specifications booklet for the same.

Further, this resolution sets a bid opening on Wednesday, April 2, 2014 at 2:30 p.m. Notice of this bid opening will be advertised on March 13, 2014 and on the county website.

Board of County Commissioners, Geauga County, Ohio

Date: March 11, 2014

Resolution: #14-042

**RESOLUTION TO ORDER THE REPLACEMENT OF THE FOWLERS MILL ROAD BRIDGE,
STRUCTURE #108-018 IN MUNSON TOWNSHIP**

WHEREAS, the Board of County Commissioners of Geauga County has determined by Resolution #13-182 that the public convenience and welfare require the replacement of the Fowlers Mill Road Bridge Structure #108-018 in Munson Township in accordance with Section 5555.022 of the Ohio Revised Code; and,

WHEREAS, no lands are needed to be taken relative for this improvement to Fowlers Mill Road bridge; and

WHEREAS, the County Engineer has secured Ohio Public Works grant funding for this bridge replacement; and,

WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and

WHEREAS, the Geauga County Board of Commissioners, after reviewing the plans with the County Engineer in public session for the replacement of Structure #108-018 on Fowlers Mill Road, is satisfied that the public convenience and welfare require that said improvement be made.

NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.

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BE IT FURTHER RESOLVED that the Board of County Commissioners in accordance with Section 5555.022 of the Ohio Revised Code hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from an Ohio Public Works Commission grant and local funding sources in accordance with Section 5555.43 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners is hereby ordered to let this project for bids in accordance with Section 5555.61 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 1:45 P.M. on Wednesday, April 2, 2014 and opened and read aloud at 2:30 P.M. the same day.

BE IT FURTHER RESOLVED that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Munson Township Board of Trustees and the Geauga County Engineer.

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye

COUNTY ENGINEER'S OFFICE – AIA DOCUMENT B101-2007 STANDARD FORM OF AGREEMENT OWNER AND ARCHITECT – WOLF MAISON ARCHITECTURE AND DESIGN – ADDITION ON MERRITT ROAD

Mr. Cattell explained that this agreement is for the addition at the Highway Garage with Wolf Maison. Mr. Cattell stated that David Maison is excited about the project and discussed with them several ideas on how to keep the costs down. Commissioner Spidalieri inquired about the process of choosing the architect, to which County Administrator David Lair added that the Engineer's Office had several on file to choose from. Mr. Rear inquired about the time frame expected, to which Mr. Cattell stated that they would like to be in before the snow flies, but ideally by the first of next year.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute the AIA Document B101-2007 Standard Form of Agreement Owner and Architect with Wolf Maison Architecture and Design for the Addition to the Geauga County Engineer's Office on Merritt Road in the amount of \$80,100.00.

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye

SHERIFF'S OFFICE – OFFICE OF CRIMINAL JUSTICE SERVICES SUBGRANT AWARD AGREEMENT

Sheriff Dan McClelland explained that this grant is for MDT's (Mobile Data Terminals) which are the computers in the cruisers. Sheriff McClelland stated that this is a smaller grant for \$7,361.18, noting that they have done several others in the past. Sheriff McClelland explained \$6,625.07 will come from OCJS and that the local match of \$736.11 will come out of the Law Enforcement Trust fund which is money collected from 'bad guys' from forfeiture or seizure. There was discussion about the number of cars with these MDT's to which it was noted that there were thirty (30) and that they hoped to be able to purchase three with these funds. Sheriff McClelland explained that these MDT's cut down on office time as they can respond via the computer, allows immediate access for information and the ability to do reports which makes things much more efficient. Chief Deputy Scott Hildenbrand added that in the next two years all the units need to be replaced as they need to be upgraded to newer software and capability.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and authorize the President of the Board to execute Office of Criminal Justice Services (OCJS) Subgrant Award Agreement (#2013-JG-LLE-5108) for MDT Replacement in the amount of \$7,361.18 (\$6,625.07 from the Office of Criminal Justice Services (OCJS) and \$736.11 from the Sheriff's Law Enforcement Trust) for the period February 1, 2014 through August 31, 2014.

Roll Call Vote:	Commissioner Samide	Aye
	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye

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COMMISSIONERS' OFFICE – UPDATED PAYROLL AUTHORIZATION FORM - TRANSIT

Mr. Lair explained that this is to update the payroll authorization forms due to the changes at Transit.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and authorize the President of the Board to execute the updated Payroll Authorization Form authorizing David Lair, Heidi Delaney and Mike Kasper to execute and approve payroll and status change forms for the Transit Department.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – APPROVE UNPAID FAMILY MEDICAL LEAVE – KATIE SCHAAB

Mr. Lair explained that Ms. Schaab is out on medical leave but will have exhausted all of her sick leave and would like to take the remainder of her time off as unpaid.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve an unpaid Family Medical Leave for Katie Schaab for the period March 31, 2014 through April 18, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – AMEND MOTION – DECEMBER 12, 2013 – HIRE PATRICIA HAJMA

Mr. Lair explained that the motion from hiring Ms. Hajma in December is being amended to include the shared duties between the Building and Maintenance Departments.

Motion: by Commissioner Samide, seconded by Commissioner Rear to amend the motion for the Building Department from December 12, 2013 to read: to approve hiring Patricia Hajma for the position of Permit Coordinator (#1106) to share duties between the Building and Maintenance Departments, to be effective December 30, 2013 at a rate of \$11.21 per hour. After the successful completion of a 180 day probationary period the rate will increase to \$11.80 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

VETERANS SERVICES COMMISSION

John Riha came before the Board and explained that the Veterans' Services Commission would like to build their own building that will include accommodations to serve the Veterans. Mr. Riha stated that the location where they are currently is not ADA accessible, they have no visibility, that they are the "best kept secret in the County", and have concern over the large number of Veterans that are returning home and will need services. Gerry Farrow expressed that ultimately they would like to be on Merritt Road near the agencies that they work in conjunction with to serve Veterans and those agencies include Job and Family Services, Department on Aging, the hospital and sometimes Ravenwood. Mr. Farrow stated that short term goals include more accessibility and visibility, adding that they would consider an interim location if a facility becomes available that they could move to in the short term, explaining that with a new Director and two new employees in the Department and the current staff is very energetic. Mr. Farrow stated that they wanted to bring their ideas before the Board to ask for input, support and to open the conversation. There was discussion about the list of things that they would like to have in this building that would include a single story, free standing structure that would be no less than 2,000 square feet that is handicapped accessible. If this building warrants enough space a representative from the State could also be more available to our Veterans. Mr. Farrow expressed that the Commission wants to move forward with the cooperation of the Commissioners and investigate options for funding to help defray the cost of building. Mr. Riha stated that the number of Veterans is increasing and those that are returning home often have serious injury that require services. Mr. Spidalieri expressed his feeling that

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there needs to be a free-standing quality location that is a good fit for the county and the Veterans that serve this country, adding that what we have today is because of those that have served. Mr. Spidalieri continued by stating the building should be large enough to include recruiting stations for all branches of service, displays or even a small museum. Mr. Spidalieri stated that he takes his daughter with him to Memorial Day parades to bring her an understanding of pride and what those have given up in order for us to have what we have today, adding that it's sad to see the numbers decline every year of the people who attend. Mr. Spidalieri expressed that the Veterans Services Commission in this county does a great job with preserving funds, have very little waste and are in complete support in building a free-standing structure on Merritt Road near the Memorial, that will be built to fill the needs not just today but for the future. Mr. Rear went back over the list of items that the Service Commission would to have included in the building and ask if there was anything else that they would need that hasn't been gone over, asking if a meeting room would be something that they would to include. Ms. Samide expressed that the Board would concur in that they want to help the Veterans. There was brief discussion about the children today that don't understand or know what Veterans did for all us to be where we are today. Mr. Rear asked if there was a building in another county that perhaps would fit their need for which the design might be available to make adjustments instead of 're-inventing the wheel' and to help keep costs down. Mr. Farrow expressed that they would be traveling to Summit County for training and that they would be looking at their new building and options that they make have used to cover the costs.

ACKNOWLEDGEMENTS

- a) The Monthly Financial Report from the County Building Department for the month of February, 2014.*
- b) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending February 26, 2014 as required by O.R.C. 955.12.*

OTHER

The Board reviewed upcoming events.

MEETINGS

- Tue., 3/11 The Planning Commission meeting has been cancelled.*
- Thu., 3/13 The Commissioners will hold regular session that will include a Public Hearing at 10:10 a.m. regarding the Department on Aging's application to the Ohio Department of Transportation (ODOT) 2014 Specialized Transportation Program Grant*
- Mon., 3/17 Family First Council, 2:00 p.m. at Job and Family Services*
- Tue., 3/18 Investment Advisory Committee meeting, 9:45 a.m. Chambers*
- Tue., 3/18 The Commissioners will hold regular session*
- Mon., 3/24 Board of Revision, 9:00 a.m. Auditor's Office*
- Tue., 3/25 The Commissioners will hold regular session*
- Thu., 3/27 The Commissioners will hold regular session beginning at 6:30 p.m.*

Ms. Samide noted that there are several meetings at NOACA in Cleveland.

It was noted that in the afternoon on Thursday March 13 that the Board may have a Board of Directors meeting for Geauga Trumbull Solid Waste in Warren.

OTHER- NOACA

Local resident Walter "Skip" Claypool inquired about why the discussion or resolutions about NOACA were not on today's agenda. Mr. Spidalieri stated that resolutions were being drafted and will be placed on the agenda for approval on Thursday. There was discussion about a

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presentation that Mr. Claypool would like to present regarding NEOSCC. Mr. Claypool asked that the resolutions be shared with him, to which it was agreed that once they were approved by legal that they could be forwarded to him.

OTHER – TRANSIT

Mr. Lair explained that Clemans Nelson is a company that does organizational reviews and inquired if the Board would like to look at using them or one of several that were suggested by ODOT to come in and do an over view of the Transit Department. It was noted that the Engineer's Office used Clemans Nelson and Mr. Cattell added that they specialize in personnel and organizations and did an excellent job and were easy to work with. Mr. Lair stated that with the Board's approval he would contact the firms and invite them in to speak with the Board about what they offer.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER REAR ADJOURNED THE MEETING AT 10:58 A.M.

Following the adjournment of the meeting, a local resident Susan Daniels raised concern over a recent interaction with an employee at Job and Family Services about the service she had received with help on the HEAP program (Home Energy Assistance Program).

Geauga County Board of Commissioners

Ralph Spidalieri

Blake A. Rear

Mary E. Samide

Christine Blair, Commissioners' Clerk

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