

**Commissioners' Journal**  
**July 20, 2017**

*The Geauga County Board of Commissioners met in session on July 20, 2017 at 7:00 p.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Ralph Spidalieri opened the meeting at 7:06 p.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*\*Commissioner Claypool was absent from today's meeting.*

**MEETING MINUTES**

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of July 6, 2017.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent*</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of July 11, 2017.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**FINANCIALS**

*County Administrator David Lair reported on financials from July 18, 2017, Resolution #17-085 that included an Appropriation transfer request from the General Fund Contingency to return funds to the Sheriff's Office; a Cash transfer from the General Fund to Community Development for a portion of the 2017 funding; Travel requests for the Auditor's Office, the Juvenile Court - CASA, Transit and Water Resources; a Contract for \$80,000.00 for Logcalis for the Job and Family Services new phone system; a payment to Junction Buick in the amount of \$24,995.50 for the Department on Aging for a 2017 GMC Terrain; a payment to Woolpert, Incorporated in the amount of \$41,650.00 for the Auditor's Office for the 2017 flyover; a payment to Southeastern Equipment in the amount of \$110,499.50 for the Engineer's Office for a Case 721G Articulated Wheel Loader; and a payment to Buckeye Equipment Sales in the amount of \$54,124.56 for the Engineer's Office for a 12" Disc Brush Bandit, as approved by the County Administrator pursuant to the motion approved December 29, 2016 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2017, as authorized by O.R.C. 305.30.*

**COMMISSIONERS OFFICE- COUNTY ADMINISTRATOR'S REPORT**

*Mr. Lair reported on the items approved July 18, 2017 by the County Administrator, that consisted of granting permission to advertise to the Department on Aging for the position of Full-time Information and Referral Assistant (#1017). This position will remain posted until filled, authorized by Resolution #17-006 under the direction and supervision of the County Commissioners that was approved January 9, 2017 pursuant to O.R.C. 305.30.*

**COMMISSIONERS OFFICE – MANCAN CREDIT AND SERVICE FORM**

*Director of Administrative Services Linda Burhenne explained that this agreement is for the departments under the Commissioners' hiring authority for the use of temporary help on an as needed basis.*

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Mancan Credit and Service Form to provide temporary employment services on an as needed basis to the Departments under the Hiring Authority of the Board of Commissioners. This*

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*contract will remain in place unless terminated under the provisions of the agreement.*

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Absent
	Commissioner Spidalieri	Aye

**SHERIFF'S OFFICE – OHIO OFFICE OF CRIMINAL JUSTICE SERVICES QUARTERLY SUBGRANT REPORT – VIDEO CAMERA REPLACEMENT**

*Deputy Jeff Powers explained that this is required grant paperwork for the video camera replacement project with the Ohio Office of Criminal Justice, noting that the cameras are in process of being ordered but no funds have been spent to date.*

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Ohio Office of Criminal Justice Services Quarterly Subgrant Report for Video Camera Replacement (Grant #2011-JG-A02-V6468) for the period ending June 30, 2017.*

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Absent
	Commissioner Spidalieri	Aye

**SHERIFF'S OFFICE – RESOLUTION DECLARING COUNTY PROPERTY AS SURPLUS AND DIRECTING ITS SALE TO MORGAN COUNTY, OHIO – 2013 CHEVROLET IMPALA**

*Chief Deputy Tom Rowan asked the Board to approve the Resolution to declare county property surplus and direct the sale of a 2013 Impala to Morgan County.*

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute Resolution #17-086 Declaring County Property as Surplus and Directing its Sale to Morgan County, Ohio, As Authorized by O.R.C. 307.12.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: July 20, 2017*  
*Resolution: #17-086*

**RESOLUTION DECLARING COUNTY PROPERTY AS SURPLUS  
AND DIRECTING ITS SALE TO MORGAN COUNTY, OHIO,  
AS AUTHORIZED BY O.R.C. 307.12**

*WHEREAS, The County of Geauga has equipment that has served the intended use for the County and is hereby declared “not needed” by the County; and*

*WHEREAS, The County of Morgan, Ohio has a current need for police vehicles to conduct township police operations and equipment that has been declared by Geauga County as “not needed” can be put to productive use by Morgan county; and*

*WHEREAS, The Office of the Board of Geauga County Commissioners has identified a specific vehicle suitable for sale to Morgan County, Ohio, namely a 2013 Chevrolet Impala that includes a front / rear partition divider with rear seat, with the serial number of 2G1WD5E37D1260669, with the sale price being \$2,500.00; and*

*NOW, THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners, hereby sell the above-specified equipment to the County of Morgan, Ohio for use in the handling of county business; and*

*BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.*

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Absent
	Commissioner Spidalieri	Aye

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DEPARTMENT ON AGING – CONTRACT AGREEMENTS – PERFORMANCE BONDS –  
HOME CARE SERVICES: ASSISTANCE WITH DAILY LIVING FOR GEAUGA RESIDENTS  
AGE 60 AND OVER – MONTEFIORE HOME CARE SERVICES, CHERISHED COMPANIONS  
HOME CARE, LLC AND QUAL CARE, LLC D.B.A. HOME INSTEAD SENIOR CARE  
SERVICES, INCORPORATED

*Director Jessica Boalt asked the Board to execute the Contracts for the Home Care Services: Assistance with Daily Living for Geauga Residents Age 60 and over. Ms. Boalt stated that the primary focus is personal care in home. Ms. Boalt stated that the units have been awarded from the bid, this is the contract portion and to accept the performance bonds for the contract period.*

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the Contract Agreement with Montefiore Home Care for the Home Care Services: Assistance with Daily Living for Geauga Residents Age 60 and over in the amount of 22,534 units of service for the period August 15, 2017 through August 14, 2019 (two years) at a reimbursement rate of \$21.00 per unit for a total contract amount of \$473,214.00. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the Contract Agreement with Cherished Companions Home Care LLC for the Home Care Services: Assistance with Daily Living for Geauga Residents Age 60 and over in the amount of 12,826 units of service for the period August 15, 2017 through August 14, 2019 (two years) at a reimbursement rate of \$21.00 per unit for a total contract amount of \$269,346.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to accept the Performance Bond from Cherished Companions Home Care LLC for the Home Care Services: Assistance with Daily Living for Geauga Residents Age 60 and over and further release the Bid Bond (Cashier's Check).*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the Contract Agreement with Qual Care, LLC d.b.a. Home Instead Senior Care Services, Incorporated for the Home Care Services: Assistance with Daily Living for Geauga Residents Age 60 and over in the amount of 3,120 units of service for the period August 15, 2017 through August 14, 2019 (two years) at a reimbursement rate of \$21.00 per unit for a total contract amount of \$65,520.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to accept the Performance Bond (Bid Bond) from Qual Care, LLC d.b.a. Home Instead Senior Care Services, Incorporated for the Home Care Services: Assistance with Daily Living for Geauga Residents Age 60 and over and further release the Bid Bond (Cashier's Check).*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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**DEPARTMENT OF EMERGENCY SERVICES – EMERGENCY MANAGEMENT OATH –  
ROGER M. PETERSON**

*Commissioner Spidalieri administered the Emergency Management Oath to Director Roger Peterson as required under O.R.C. 5502.34.*

**DEPARTMENT OF EMERGENCY SERVICES – APPLICATIONS FOR APPOINTMENT TO  
LOCAL EMERGENCY PLANNING COMMITTEE**

*Mr. Peterson asked the Board to approve the applications to the State Emergency Response Commission for the appointment / reappointment of members to the local Emergency Planning Committee.*

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Applications for Appointment for the following individuals to the State Emergency Response Commission (SERC) for appointment/reappointment to the Geauga County Local Emergency Planning Committee (LEPC) for the period August 15, 2017 through August 14, 2019.*

<i>Aric Anderson</i>	<i>Fire</i>	<i>Middlefield Fire Department</i>
<i>John Wargelin</i>	<i>Fire</i>	<i>Chester Fire Department</i>
<i>Richard Smigelski</i>	<i>Law</i>	<i>Burton Police Department</i>
<i>Scott Hildenbrand</i>	<i>Elected Official</i>	<i>Geauga County Sheriff</i>
<i>Roger M. Peterson</i>	<i>Emergency Management</i>	<i>Geauga County DES</i>
<i>Tom Vencel</i>	<i>Emergency Management</i>	<i>Geauga County DES</i>
<i>Michael “Austin” Rice</i>	<i>Emergency Management</i>	<i>Geauga County Des</i>
<i>Don Zimmerman</i>	<i>Hospital</i>	<i>UH Geauga Medical Center</i>
<i>Tara Vargovich</i>	<i>Hospital</i>	<i>Cleveland Clinic</i>
<i>Mark D. Menary</i>	<i>First Aid</i>	<i>Bainbridge Fire Department</i>
<i>Robert Magree</i>	<i>First Aid</i>	<i>American Red Cross</i>
<i>David Sage</i>	<i>Health</i>	<i>Geauga County Health District</i>
<i>Tamera Spencer</i>	<i>Health</i>	<i>Geauga County Health District</i>
<i>Gregory M. Kovalchick</i>	<i>Environmental</i>	<i>Geauga Trumbull SWMD</i>
<i>JoAnna Santilli</i>	<i>Transportation</i>	<i>Geauga County Transit</i>
<i>Casey McNicholas</i>	<i>Transportation</i>	<i>KKR Incorporated</i>
<i>Linda Burhenne</i>	<i>Media</i>	<i>PIO / Director of Admin Services</i>
<i>Elizabeth Papas</i>	<i>Industry</i>	<i>Great Lakes Cheese</i>
<i>Mike Bell</i>	<i>Industry</i>	<i>ETNA Products, Incorporated</i>
<i>Stephen T. Decatur</i>	<i>Community Group</i>	<i>DO IT</i>
<i>Jessica Boalt</i>	<i>Community Group</i>	<i>Geauga County Aging</i>
<i>Kit Luoma</i>	<i>Community Group</i>	<i>Citizen</i>

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**MAINTENANCE – AUTHORIZE DIRECTOR GLEN VERNICK TO SIGN ELECTRICAL  
UTILITY AGREEMENTS THE SAME DAY REFRESH PRICING BECOMES AVAILABLE**

*Director Glen Vernick asked the Board to allow him to execute the agreements the day refresh pricing becomes available. Mr. Vernick stated that currently they are out for proposal for ten days and once those are received he will be bringing the numbers to the Board to discuss the rates received and then they will choose a refresh date and once that happens the agreements will be executed. Mr. Vernick stated that it should happen the first week of August.*

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and authorize Director Glen Vernick to execute the Agreement for Electrical Utility the same day the refresh pricing becomes available for the Department on Aging, the Department of Job and Family Services, the Transit Department, the Department of Water Resources, and the County Engineer's Office.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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**MAINTENANCE – CONTRACT AGREEMENT – THYSSENKRUPP ELEVATOR CORPORATION**

*Mr. Vernick explained that this agreement is for the Courthouse Elevator, noting that this is a not to exceed amount for the three year period. Mr. Vernick stated that the last contract was for the same amount and only \$6,000.00 of it was used.*

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the Contract Agreement with ThyssenKrupp Elevator Corporation to perform preventative maintenance for the Geauga County Courthouse Elevator located at 100 Short Court Road, Chardon for a three year period, September 1, 2017 through August 31, 2020 in an amount not to exceed \$10,000.00 and further approve and authorize the President of the Board to execute the ThyssenKrupp Elevator Amendment No. 1 and the Gold Service Agreement.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**MAINTENANCE – AWARD BID – CONTRACT AGREEMENT – ACCEPT PERFORMANCE BOND – INTERSTATE MAINTENANCE CORPORATION – JANITORIAL CLEANING SERVICES AT SAFETY CENTER – 3 YEAR PERIOD**

*Mr. Vernick asked the Board to award the Bid, execute the contract and accept the Performance Bond for Interstate Maintenance Corporation for janitorial cleaning services on the administrative side of the Safety Center.*

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to award the Bid to Interstate Maintenance Corporation for Janitorial Cleaning Services at the Geauga County Safety Center for a three year period (2017-2018-2019) in the amount of \$11,050.08 per year for a total contract amount of \$33,150.24 as they represented the lowest and best bid.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the Contract Agreement with Interstate Maintenance Corporation for Janitorial Cleaning Services at the Geauga County Safety Center for a three year period (2017-2018-2019) in the amount of \$11,050.08 per year for a total contract amount of \$33,150.24.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to accept the Performance Bond from Interstate Maintenance Corporation for Janitorial Cleaning Services at the Geauga County Safety Center.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**MAINTENANCE - AWARD BID – CONTRACT AGREEMENT – ACCEPT PERFORMANCE BOND – INTERSTATE MAINTENANCE CORPORATION – JANITORIAL CLEANING SERVICES AT COURTHOUSE ANNEX – 3 YEAR PERIOD**

*Mr. Vernick asked the Board to award the Bid, execute the Contract and accept the Performance Bond for Interstate Maintenance Corporation for janitorial cleaning services at the Courthouse Annex, that includes the Juvenile Court, the Prosecutor's Office and the Auditor's Office. Mr. Vernick stated that the cost has increased over prior years, but this contract is with an actual cleaning company versus a small personal cleaning service.*

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*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to award the Bid to Interstate Maintenance Corporation for Janitorial Cleaning Services at the Geauga County Courthouse Annex for a three year period (2017-2018-2019) in the amount of \$24,310.08 per year for a total contract amount of \$72,930.24 as they represented the lowest and best bid.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the Contract Agreement with Interstate Maintenance Corporation for Janitorial Cleaning Services at the Geauga County Courthouse Annex for a three year period (2017-2018-2019) in the amount of \$24,310.08 per year for a total contract amount of \$72,930.24.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to accept the Performance Bond from Interstate Maintenance Corporation for Janitorial Cleaning Services at the Geauga County Courthouse Annex.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – RE-APPOINT NICHOL MIKOLAY – BOARD OF MENTAL HEALTH AND RECOVERY SERVICES**

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to re-appoint Nichol Mikolay to the Geauga County Board of Mental Health and Recovery Services for a four year term ending June 30, 2021.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**ACKNOWLEDGEMENTS**

- a) The Monthly Financial Report from the County Building Department for the month of June 2017*
- b) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending June 28, 2107 and July 5, 2017 as required by O.R.C. 955.12.*
- c) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the inmate meals for the month ending June 2017.*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

*Mon., 7/24 Board of Revision, 9:00 a.m. Auditor's Office*

*Tue., 7/25 The Commissioners will hold regular session at 6:00 p.m. at 470 Center Street, Building #8*

*Tue., 7/25 Planning Commission Meeting, 7:00 p.m. 470 Center Street, Building #8*

*Tue., 8/1 The Commissioners will hold regular session at 9:00 a.m.*

*Wed., 8/2 NOC COG, 1:30 p.m. OMJ Center, Portage County*

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*Tue., 8/8 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*

*Tue., 8/8 The Commissioners will hold regular session at 9:00 a.m.*

*Fri., 8/11 NOACA Finance and Audit at 8:30 a.m., Governance at 10:00 a.m. and Executive at 11:30 a.m., Cleveland*

*Tue., 8/15 The Commissioners will hold regular session at 9:00 a.m.*

*Fri., 8/18 NOACA Bicycle and Pedestrian, 10:30 a.m. Cleveland*

*Mon., 8/21 Family First Council, 1:30 p.m. at Mental Health Offices*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to adjourn the meeting at 7:33 p.m.*

*Geauga County Board of Commissioners*

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*Ralph Spidalieri*

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*Walter M. Claypool*

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*Timothy C. Lennon*

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*Christine Blair, Commissioners' Clerk*

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