

Commissioners' Journal
April 11, 2017

The Geauga County Board of Commissioners met in session on April 11, 2017 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 9:10 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT

Mr. Lair reported on the items approved April 7, 2017 that included for the Office of Community and Economic Development permission to advertise a Notice to the Public of a Finding of No Significant Impact on the Environment (FONSI) and a Notice of Intent to Request a Release of Funds (NOI/RROF) combined notice in regards to the Montville Project, CDBG Program Income, Revolving Loan Fund that will be advertised on April 13, 2017 and on April 10, 2017 including Ohio Motor Fuel Tax Refund Claim for the Transit Department, and an Agreement with the Chardon Rotary to use the East Park Street parking lot during the Maple Festival for a fund raiser, by the County Administrator, authorized by Resolution #17-006 under the direction and supervision of the County Commissioners that was approved January 9, 2017 pursuant to O.R.C. 305.30.*

**The Ad was published by mistake on April 6, 2017 and will be republished on the correct date of April 13, 2017.*

MEETING MINUTES

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of April 4, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Abstain*</i>

**Commissioner Spidalieri was absent from this meeting.*

APPROVE FINANCIALS

Budget Director Anne Rasic explained the financials for today as including an Appropriation transfer request from the General Fund Contingency to reimburse Sheriff for Refunds and Reimbursements; Cash transfer from the General Fund to Community Development for 2nd Quarter Funding; Travel requests for the Department of Emergency Services, the County Engineer's Office and Transit; a payment to OSU Extension for 2nd Quarter Funding in the amount of \$68,566.25; a payment to Southeastern Equipment for the County Engineer's Office for a 2017 Kobelco Excavator in the amount of \$147,993.50; a payment to Southeastern Equipment for the County Engineer's Office for a 20-Ton Trailer in the amount of \$19,424.70; and payments to Junction Buick for the County Engineer's Office for two (2) 2017 RAM Promaster Trucks in the amount of \$24,081.50 and \$28,581.50.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #17-047 itemizing the financials for the meeting of April 11, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – CHAGRIN VALLEY PAVING, INCORPORATED – RESURFACING OF CLAY STREET (CH 37, SECTIONS M-N) THOMPSON TOWNSHIP

Deputy Engineer Shane Hajjar explained that the bid had been awarded to Chagrin Valley Paving, as they represented the lowest and best bid and were asking to execute the Contract in order to move forward on the project.

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Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Unit Price Contract with Chagrin Valley Paving, Incorporated for the Asphalt Resurfacing of Clay Street (CH 37, Sections M-N) in Thompson Township in the amount of \$305,779.50.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – RONYAK PAVING, INCORPORATED – RESURFACING OF NELSON ROAD (CH 2, SECTIONS A-C) PARKMAN TOWNSHIP

Mr. Hajjar explained that the bid had been awarded to Ronyak Paving, as they represented the lowest and best bid and were asking to execute the Contract in order to move forward on the project.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Unit Price Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Nelson Road (CH 2, Sections A-C) in Parkman Township in the amount of \$181,958.96.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – RONYAK PAVING, INCORPORATED – RESURFACING OF THOMPSON ROAD (CH 7, SECTIONS F-H) THOMPSON TOWNSHIP

Mr. Hajjar explained that the bid had been awarded to Ronyak Paving, as they represented the lowest and best bid and were asking to execute the Contract in order to move forward on the project.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Unit Price Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Thompson Road (CH 7, Sections F-H) in Thompson Township in the amount of \$355,735.20.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – MONTE CONSTRUCTION COMPANY, INCORPORATED – CAVES ROAD DRAINAGE IMPROVEMENTS – CHESTER AND RUSSELL TOWNSHIPS

Mr. Hajjar explained that the bid had been awarded to Monte Construction Company, as they represented the lowest and best bid and were asking to execute the Contract in order to move forward on the project.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Unit Price Contract with Monte Construction Company Incorporated for the Caves Road Drainage Improvements in Chester and Russell Townships in the amount of \$259,339.40.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – RONYAK PAVING, INCORPORATED – RESURFACING OF CHARDON WINDSOR ROAD (CH 13, SECTIONS E-H) CLARIDON AND HUNTSBURG TOWNSHIPS

Mr. Hajjar explained that the bid had been awarded to Ronyak Paving, as they represented the lowest and best bid and were asking to execute the Contract in order to move forward on the project.

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Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Unit Price Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Chardon Windsor Road (CH 13, Sections E-H) in Claridon and Huntsburg Townships in the amount of \$697,847.20.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT ON AGING – AMEND BID SPECIFICATIONS FOR HOME CARE SERVICES: ASSISTANCE WITH DAILY LIVING FOR GEAUGA COUNTY RESIDENTS AGE 60 AND OVER, SECTION IIIA, 3A

Social Services Coordinator Reba Dykes explained that the Department on Aging needed to amend the Bid Specifications for the Home Care Services: Assistant with Daily Living for Geauga County Residents Age 60 and over, making an adjustment to a sentence in regards to bathing of clients during their visit.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to amend the Bid Specifications for the Home Care Services: Assistance with Daily Living for Geauga County Residents Age 60 and Over, Section IIIA, 3A to read as follows: If a client is receiving assistance with bathing, the Geauga County Department on Aging will consider a client's request for an additional two hours of service, up to a maximum of four hours.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT ON AGING – ADVERTISE BIDS FOR ADDITIONAL TWO WEEKS IN PLAIN DEALER

The Department on Aging is requesting the Board grant permission to advertise for Bids for an additional two weeks in the Plain Dealer for the Home Care Services: Assistance with Daily Living for Geauga County Residents Age 60 and over. The Bid Opening will be held on Wednesday, May 3, 2017 at 2:00 p.m. These additional notices will appear on April 12, 2017 and April 19, 2017.

Ms. Dykes asked the Board to approve advertising for an additional two weeks in the Plain Dealer. Commissioner Claypool questioned whether the Plain Dealer was the best location and inquired about the cost of the ad, which would be around \$1200.00. There was discussion in regards to whether the News-Herald or another location would be a better place to run the ad and the reason for the additional weeks of trying to reach other facilities that could potentially provide the services. While they prefer to use local agencies, the department feels this is a way to reach out to other agencies that utilize the paper for advertising themselves. This item was tabled.

MAINTENANCE – APPROVE UNPAID MEDICAL LEAVE OF ABSENCE – TERESA MCKINSTRY

Director Glen Vernick explained that Ms. McKinstry is currently out on medical leave and because she is still on probation will need time off unpaid and to extend her probationary period. Mr. Vernick noted that they are using a temporary employee while she is out.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve an unpaid medical leave of absence for Teresa McKinstry for up to twelve weeks (243 hours) beginning April 18, 2017 per Section 6. Leaves of the Geauga County Personnel Policy and Procedure Manual. This will extend her probationary period through approximately September 6, 2017.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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COMMISSIONERS' OFFICE – COUNTY RISK SHARING AUTHORITY, INCORPORATED
(CORSА) INSURANCE PROGRAM RENEWAL – AUTHORIZE PAYMENT

Director of Administrative Services Linda Burhenne stated that last fall she had asked the Board to approve the submittal of the application and CORSA has reviewed and determined the cost of our coverage. Ms. Burhenne asked the Board to accept the renewal and approve the payment, which is a few thousand dollars less than last year. Ms. Burhenne noted that they had received 100% of the incentive last year of \$9,000.00 and that this year we are looking for about \$14,000.00.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the County Risk Sharing Authority, Incorporated (CORSА) Insurance Program Renewal for the period May 1, 2017 through April 30, 2018 and further authorize the payment of \$331,976.00.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – RESOLUTION PROCLAIMING MAY 7 THROUGH MAY 13 AS
PUBLIC SERVICE RECOGNITION WEEK FOR 2017

Mr. Lair noted that throughout Ohio, and nationally they recognize the first full week of May as Public Service Recognition Week. Mr. Lair stated that it recognizes Public Employees and there will be a number of things that recognize our employees and this resolution is the kick off of those events. Human Resources Specialist Kathleen Hostutler explained that for the last eleven years there has been a health and safety fair event, and for the last seven we have held a Health and Wellness Expo, and will continue that tradition this year. Ms. Hostutler noted that last year food was the big hit, so this year the event will be a Healthy "Food Fest" and include many recipes and samples. Ms. Hostutler talked about the different vendors that will be included and available to answer questions, along with Healthcare Screenings with Staywell. Ms. Hostutler noted that Lake Health will be sending their "angels" that come and donate their time to do chair massage during the event. Ms. Hostutler thanked the Board for their continued support.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #17-048 Proclaiming May 7 through May 13 as Public Service Recognition Week for 2017.

Board of County Commissioners, Geauga County, Ohio

Resolution: 17-048
Date: April 11, 2017

**RESOLUTION PROCLAIMING MAY 7 THROUGH MAY 13
AS PUBLIC SERVICE RECOGNITION WEEK FOR 2017**

WHEREAS, Men and women serve America daily as public servants at the federal, state, county and local levels. The vast array of services provided by government is an integral part of our lives. Every day of our lives we depend upon the work performed by public employees; and

WHEREAS, Public service is a public trust, a high calling and an expression of responsible citizenship; and

WHEREAS, A job in public service will impact the lives of many people, through public policy, education, law enforcement, and the environment; and

WHEREAS, Without these dedicated government employees at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials; and

WHEREAS, We, the Geauga County Board of Commissioners, wish to proclaim that annually the first full week of May will be Public Service Recognition Week in Geauga County and to call upon all citizens to recognize the contributions made by public employees at all levels who help ensure the quality of our lives in this great country and in this great county in the state of Ohio; and

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WHEREAS, O.R.C. 325.25 specifically authorizes employee recognition programs;

NOW, THEREFORE BE IT RESOLVED, that this Resolution become part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

PLANNING COMMISSION – APPROVE FINAL PLAT – STONERIDGE OF GEAUGA SUBDIVISION, PHASE 10 – BAINBRIDGE TOWNSHIP

Planning Director Dave Dietrich explained that the plat had been approved that morning during the Planning Commission meeting. Mr. Dietrich stated that it is in Bainbridge Township near the intersection of Pettibone Road and State Route 306. Mr. Dietrich stated that when several lots come in for conveyance they do approvals in phases. The lots are connected to McFarland Creek Sewer and will be tied in, and have individual wells as they have good ground water in the area.

Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the Final Plat of the Stoneridge of Geauga Subdivision, Phase 10 in Bainbridge Township.

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

ACKNOWLEDGEMENTS

- a) The Monthly Financial Report from the County Building Department for the month of March, 2017.
- b) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending March 22, 2017 as required by O.R.C. 955.12.
- c) Ohio EPA Division of Surface Water, NPDES Small MS4 General Permit Annual Report for 2016, submitted by the County Engineer

OTHER

The Board reviewed upcoming events.

MEETINGS

Tue., 4/11	Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon
Wed., 4/12	Geauga County Township Association Dinner, 6:30 p.m. Munson Town Hall
Fri., 4/14	NOACA External Affairs at 8:30 a.m., Policy at 10:00 a.m., and Planning and Programming at 11:30 p.m., Cleveland
Mon., 4/17	Board of Revision, 9:00 a.m. Auditor's Office
Mon., 4/17	Family First Council, 1:30 p.m. at Mental Health
Tue., 4/18	The Commissioners will hold regular session at 9:00 a.m. that will include a presentation by ODOT in regards to the Amish Safety Survey completed about Buggy Lanes.
Tue., 4/18	Portage Geauga Juvenile Detention Center Meeting, 1:30 p.m. Portage County offices
Tue., 4/25	The Commissioners will hold regular session at 9:00 a.m.
Tue., 5/2	The Commissioners will hold regular session at 9:00 a.m.

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BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: *by Commissioner Lennon, seconded by Commissioner Claypool to adjourn the meeting at 9:36 a.m.*

Geauga County Board of Commissioners

Ralph Spidalieri

Walter M. Claypool

Timothy C. Lennon

Christine Blair, Commissioners' Clerk

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