

Commissioners' Journal
June 26, 2018

The Geauga County Board of Commissioners met in session on June 26, 2018 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 9:03 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

A moment of silence for the family and fellow officers of the Mentor Police Department, and for those involved in the traffic crash.

COMMISSIONERS OFFICE- COUNTY ADMINISTRATOR'S REPORT

Mr. Lair reported on the items approved June 25, 2018 by the County Administrator, that included for the Maintenance Department, the approval and execution of a service Contract Agreement with Geauga Lock and Key to perform any door locks or key services necessary at Geauga County locations on a proposal per job basis for a four year period in an amount not to exceed \$20,000.00, and for the Department of Water Resources the approval and execution of a service Contract Agreement with Comfort Systems, USA to perform installation of a new Trane Furnace at the Merritt Road Garage, located at 12550 Merritt Road, Chardon for a period of six months in an amount not to exceed \$6,986.00; authorized by Resolution #18-077 under the direction and supervision of the County Commissioners that was approved June 5, 2018 pursuant to O.R.C. 305.30.

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including a Supplemental Appropriation from Mental Health into Contract Services account to utilize newly certified grant funds; a Cash transfer for Water Resources to the Sewer/Water Debt Retirement fund for 2018 first half debt payments; an encumbrance increase for Skoda Minotti and Company for forensic accounting services; an encumbrance increase for Dinsmore and Shohl LLP for legal representation for the Juvenile Court; an encumbrance for the Department on Aging for a 2018 GMC Terrain to be used for out of county medical transportation; an encumbrance for the Department of Development (Community & Economic) for Aras One Corp d.b.a. Red, Wine and Brew for a revolving loan fund loan for fixtures, furnishings and other restaurant equipment in the Chesterland location; a payment to the Treasurer, State of Ohio for the 2017 Comprehensive Annual Financial Audit in the amount of \$41,614.00; a payment to Parr Public Safety for police vehicle lights and markings for the social security investigation vehicles in the amount of \$16,380.36; a payment to Midco Diving and Marine Services, Incorporated to clean, inspect and install cathodic protection in the Merritt Road Water Tower in the amount of \$20,734.00 and a Revenue Certification for Mental Health for newly received grant funding for the Adams Board fund.

There was a brief discussion on the payment for the financial Audit that had been done and what the Audit includes. Commissioner Claypool added that he had spoken with Ms. Conrad regarding the Red, Wine and Brew Revolving Loan Fund loan and that there are checks that are required to ensure that the funds are only used for the location specified in the loan documents.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-082 itemizing the financials for the meeting of June 26, 2018.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS OFFICE – RESOLUTION ADOPTING THE 2019 ANNUAL TAX BUDGET

*Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-083 Adopting the 2019 Annual Tax Budget, in accordance with O.R.C. 5705.28 and 5705.29.**

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Board of County Commissioners, Geauga County, Ohio

Date: June 26, 2018
Resolution: 18-083

*RESOLUTION ADOPTING THE 2019 ANNUAL TAX BUDGET
IN ACCORDANCE WITH O.R.C. SECTIONS 5705.28, and 5705.29*

The Board of County Commissioners of Geauga County, Ohio met in regular session on the 26th day of June, 2018 at the office of the Board of County Commissioners with the following members present:

Ralph Spidalieri Timothy C. Lennon Walter M. Claypool

Commissioner Claypool presented the following resolution and moved the adoption, which motion was duly seconded by Commissioner Lennon:

BE IT RESOLVED, the Board of County Commissioners of Geauga County, Ohio, hereby submits its annual budget for the fiscal year commencing January 1st, 2019, for consideration of the County Budget Commission:

THEREFORE BE IT RESOLVED, that this resolution become part of the permanent record of the Board of County Commissioners of Geauga County, Ohio.

Roll Call Vote: Commissioner Claypool Aye
Commissioner Lennon Aye
Commissioner Spidalieri Aye

**A complete copy of the tax budget will be included at the end of the minutes.*

COMMISSIONERS' OFFICE – UPDATED ACCOUNTING FORMS AUTHORIZATION FORM AND PAYROLL AUTHORIZATION FORM – COUNTY HOME

Mr. Lair noted that this allows for Ms. Boalt who is Acting Interim Superintendent to be able to execute documentation for the Auditor's Office and Payroll.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the updated Accounting Forms Authorization Form and Payroll Authorization Form for the County Home.

Roll Call Vote: Commissioner Claypool Aye
Commissioner Lennon Aye
Commissioner Spidalieri Aye

COMMISSIONERS' OFFICE – COMPMANAGEMENT, LLC, A SEDGWICK COMPANY – GROUP RETRO PROGRAM

Human Resources Administrator Kathy Hostutler introduced Todd Kesperich from CompManagement LLC, a Sedgewick Company who was to present an overview of where Geauga County is at within the program. Mr. Kesperich explained that Geauga County has been a part of the program since 2010, which is through the CCAO organization that is a collection of counties that pool their premiums and claims costs together, and through a three year subsequent evaluation depending on the numbers will determine if a refund or an assessment will be issued. Mr. Kesperich provided the following history to the Board that included:

Group Retro History: Rebates 2010-2014

<i>Policy Year</i>	<i>Final Savings %</i>	<i>Rebate</i>
<i>2010</i>	<i>27.42</i>	<i>\$165,751.97</i>
<i>2011</i>	<i>29.24</i>	<i>\$177,163.40</i>
<i>2012</i>	<i>35.25</i>	<i>\$211,447.33</i>
<i>2013</i>	<i>42.71</i>	<i>\$178,725.29</i>
<i>2014</i>	<i>33.86</i>	<i>\$157,062.47</i>
	<i>Total '10-'14:</i>	<i>\$890,150.46</i>

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Ms. Hostutler stated that the rebates the County has received do come in check form and you have to go back and look to see what evaluation the refund is for, because each year has 3 evaluations, noting that the door on 2014 has just been closed. Ms. Hostutler explained that Geauga County has had some high dollar claims, and in the beginning we were helping in the pool and lately we have been taking back from the pool. Mr. Keserich noted that the pool has helped all counties involved in the program. Commissioner Lennon inquired what happens to the refund we receive back, to which Ms. Hostutler explained that there is an allocation back to departments, but they are also looking at other options, like a transitional work place program to update the current program in place, that would include functional work evaluation. Mr. Keserich answered a question for Mr. Claypool regarding what the nature of the savings, to which it was noted that all counties pay the full premium up front to the state and based on the percentage of what they anticipate you to have in claims, and will rebate part of the premium if your claims are less than the cost of the claims that occur. Individual policy may not have great results but based on the group as a whole those numbers are in totality. Mr. Keserich stated that no matter what programs you put into place, things will happen eventually that will affect your claim experience and rate. CCAO monitors the programs and policy of who is allowed in the program, and at the quarterly meeting they ask what you are doing to help alleviate future claims like those that have happened or they may ask you to leave the program.

Mr. Keserich went over the Group Retro Projected Rebates: 2015-2017

<i>Policy Year</i>	<i>Est Savings %</i>	<i>Est Total Rebate</i>
<i>- 2015</i>	<i>22.19</i>	<i>\$77,148.33**</i>
• <i>2 evaluations: \$43,708.51</i>		
• <i>Final evaluation 12-31-2017</i>		
<i>- 2016</i>	<i>22.09</i>	<i>\$81,055.63**</i>
• <i>1 Evaluation: \$8,174.51</i>		
• <i>Final Evaluation 12-31-2018</i>		
<i>- 2017</i>	<i>29.40</i>	<i>\$115,442.20**</i>
• <i>First Evaluation 12-31-2018</i>		
• <i>Final Evaluation 12-31-2020</i>		

*** Rebates are Projected*

Mr. Keserich noted that the rebates are very close, but the county paid a higher standard premium because of the current rates due to claims that are occurring. The bureau uses an EMR calculation, so if you are below one modifier, you have a credit and are out performing, the County has been in credit through 2017, but in 2018 there have been several claims and that modifier was pushed over 1, at 1.03 causing a 3% penalty. Projection for 2019 is that the penalty will go from 3% to 33% penalty, because there is another year of bad claims that are rolling into the calculation. That will increase the premiums paid to that state by over \$100,000.00. That increases the standard premium, but project 23% targeted refund based on numbers and if that pulls through refunds will be back at \$133,000.00. Ms. Hostutler stated that the claims in 2015 and 2016 were not good claim years and is still being calculated in. While it does take a while, they do drop off.

Mr. Keserich stated that the Bureau announced another \$ Billion back, so they continue to have surplus money that is tied into the investments, and is projected to be 85% back of what the county paid in 2016 and should equate to a refund of \$330,000.00 back to the county. The bureau has a surplus of net equity and is giving it back. It was noted that it should be here sometime next month.

COMMISSIONERS' OFFICE – 2019 COUNTY COMMISSIONERS' ASSOCIATION OF OHIO WORKERS COMPENSATION GROUP RETROSPECTIVE RATING PLAN AGREEMENT

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the 2019 County Commissioners' Association of Ohio Workers' Compensation Group Retrospective Rating Plan Agreement and the Bureau of Worker's Compensation Employer Statement between the Geauga County Board of Commissioners and the CCAO Service Corporation.

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DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – LEGAL BINDING DOCUMENTS – REVOLVING LOAN FUND LOAN – GREAT LAKES GROWERS, LLC / BROADVIEW AVENUE, LLC (GOOSE GANDER, LLC)

Assistant Director Kelly Conrad explained that this is a new loan for Great Lakes Growers for machinery and equipment for a new production line. This will create eight new job positions under the requirements of the state. There was a brief discussion about the expansion of the product lines being offered and that a portion of the loan will allow them to purchase property from Third Dimensions for later expansion. Executive Director Dave Favorite stated that with the buyout of Mr. Ryan from the business it allowed the County to move their position on the loans ahead.

Motion: by Commissioner Claypool, seconded by Commissioner Spidalieri to approve and execute the legal binding documents for the Revolving Loan Fund Loan to Great Lakes Growers, LLC / Broadview Avenue LLC (Goose Gander, LLC) for the purchase of machinery and equipment located at 15145 Kinsman Road, Burton Township in the amount of \$199,640.00 for ten years (120 months) at 3% interest, including: Mortgage, Promissory Note, Participation Agreement, Security Agreement, Guaranty of Great Lakes Growers, LLC, Guaranty of Broadview Avenue, LLC, Guaranty of Goose Gander, LLC, Personal Guaranty of John Bonner and Personal Guaranty of Richard A. Bonner.

<i>Roll Call Vote:</i>	Commissioner Claypool	Aye
	Commissioner Lennon	Abstain
	Commissioner Spidalieri	Aye

MAINTENANCE – AWARD CONTRACT – EXECUTE STATE OF OHIO CONTRACT – GARLAND / DBS INCORPORATED – 2018 SAFETY CENTER ROOFING PROJECT

Director Glen Vernick explained that the Roof on the Safety Center has been being monitored and feel this is the best option. Mr. Vernick stated that this will repair the wet areas, put a full coating on the entire roof and make any repairs that are needed.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to award the contract to Garland/DBS Incorporated for the 2018 Safety Center Roofing Project located at 12450 Merritt Road, Chardon and further approve and execute the State of Ohio Contract (Ohio DAS 6855) in the amount of \$142,345.00.

<i>Roll Call Vote:</i>	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to accept the Performance Bond from Garland/DBS, Incorporated for the 2018 Safety Center Roofing Project located at 12450 Merritt Road, Chardon.

<i>Roll Call Vote:</i>	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

DEPARTMENT OF EMERGENCY SERVICES – LOCAL EMERGENCY PLANNING COMMITTEE – RESOLUTION IN HONOR AND RECOGNITION OF LINDA BURHENNE FOR HER SERVICE TO THE RESIDENTS OF GEAUGA COUNTY ON THE LOCAL EMERGENCY PLANNING COMMITTEE

Director Roger Peterson explained that the LEPC Board wanted to recognize Linda Burhenne for her twelve years of service. Mr. Peterson briefly explained what the LEPC committee handles and they appreciate Ms. Burhenne for asking the hard questions.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-084 in Honor and Recognition of Linda Burhenne for her service to the residents of Geauga County on the Local Emergency Planning Committee (LEPC).

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Board of County Commissioners, Geauga County, Ohio

Resolution: 18-084
Date: June 26, 2018

*IN HONOR AND RECOGNITION OF LINDA BURHENNE FOR HER SERVICE TO THE
RESIDENTS OF GEAUGA COUNTY ON THE LOCAL EMERGENCY PLANNING
COMMITTEE (LEPC)*

WHEREAS, the Local Emergency Planning Committee is a group of representatives that have mutual concern and are charged with overseeing emergency planning, preparedness, response and reporting in Geauga County; and

WHEREAS, Linda Burhenne has been a member of the Geauga County Local Emergency Planning Committee since August 2007, representing the positions of Local Government, Elected Official / Media/Public Information Officer and as Media / Public Information Officer; and

WHEREAS, Linda Burhenne has served faithfully on the Committee, offering her knowledge and experience from serving in public service for more than twenty years; and

THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners and the Local Emergency Planning Executive Sub-Committee wishes to honor and thank Linda Burhenne for her years of dedication and commitment to the residents of Geauga County during the time she served as a member of the Local Emergency Planning Committee.

BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – RESOLUTION HONORING LINDA BURHENNE UPON HER RETIREMENT FOR OVER TWELVE YEARS OF SERVICE TO GEAUGA COUNTY

Mr. Lair expressed that he understood why he was having a rough day, and it was because it was Ms. Burhennes last day and moving on in her retirement to new endeavors. Mr. Lair expressed how much the office was going to miss her. Commissioner Spidalieri added that you get a different perspective when you talked to her thanked her for everything that she had done. Mr. Claypool stated that she has left her fingerprints on many areas within the County, and is sincerely going to miss her.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-085 Honoring Linda Burhenne upon her Retirement for over Twelve Years of Service to Geauga County.

Board of County Commissioners, Geauga County, Ohio

Resolution: 18-085
Date: June 26, 2018

*RESOLUTION HONORING LINDA BURHENNE UPON HER RETIREMENT
FOR OVER TWELVE YEARS OF SERVICE TO GEAUGA COUNTY*

WHEREAS, Linda Burhenne is a native of Lake County who twelve years ago chose to make service to Geauga County the capstone of a long and distinguished domestic and professional career; and

WHEREAS, Linda Burhenne and her husband Jack home-schooled their six children, preparing them all well for distinguished academic and career accomplishments; and

WHEREAS, Linda Burhenne served her community of Leroy with distinction, first serving as a Board Member for the Riverside School District for eight years, bringing stability and fiscal

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order to that entity, then continuing her elected service by bringing similar improvement to the oversight of Leroy Township during her three terms and twelve years as Township Trustee; and

WHEREAS, Linda Burhenne joined the Geauga County Commissioners' office staff in 2006 as a Special Projects Coordinator, providing invaluable insight and assistance to the Commissioners and the Commissioners' office in handling a number of projects, studies, and initiatives; and

WHEREAS, Linda Burhenne, was promoted to the position of Archives and Records Center Director in 2009, where she transformed what had been a valued records storage and historical preservation asset into an entity which, on a budget significantly reduced from previous management has since provided immeasurable assistance to County offices and departments to ensure that public records were retained, cataloged, and properly preserved and stored for the correct retention period; and

WHEREAS, Linda Burhenne in 2014 assumed additional responsibilities for Human Resources, Safety, and Risk Management, assuming the title of Director of Administrative Services, and subsequently using the standard Burhenne potion of directness and bulldogged determination to greatly improve results in these areas, as she consistently has in every role in which this office challenged her, while in her "spare" time lending her expertise to the County Archivists & Records Managers' Assn, Perry P.I.O., the LEPC, and other organizations; and

NOW THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners wish to recognize and honor Linda Burhenne for her dedicated service to Geauga County over the last twelve years, and wish her and her family the very best as she moves on to the challenges and fun of post-retirement entrepreneurship.

BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

WORK SESSION – RICHARD L. BOWEN AND ASSOCIATES

The Board moved into a Work Session with Ken Emling and Robyn Wolf from Richard L. Bowen and Associates to discuss Professional Design Services related to the current and future uses of existing Geauga County assets and the potential construction of New Office Facilities.

Mr. Lair explained that he and Mr. Morgan had a teleconference to discuss the revised proposal and how costs were broken out. This proposal before the Board is based on that conversation suggestions were made on the individual opinions with each of the Board. Mr. Emling explained that based on the conversation they added a line item under the total that reads "All tasks will be billed hourly not to exceed the lump sum value and invoiced every thirty days" as a way to work up to those hours, and if less time is spent, they are only billing for the hours spent. This will allow the option for those hours and costs to be repurposed. Commissioner Lennon stated that while this is a big project and is a monumental task, but compared to the scope of the project, this is a fair amount. Mr. Claypool added that having it is a cap, versus dollars spent, and working together can help make the decisions simpler, limiting and managing costs. Mr. Claypool added that we will see a return on this and is important for the future of the County. There was a brief discussion about the Attorney General's opinion on the offices that are required to be within the County seat.

Mr. Emling noted that items #3 and #4 are the big items which include, Consolidation Options Evaluation which they are going to provide three with design concepts, not detail drawings and then if the Board chooses an option or wants all three they will move on to the Consolidation Option Cost Estimates, including construction estimates, which should be enough information that the Board could choose an option to move forward on. Item #8 is the Economic Development potential which brings in CBRE, item #9 includes Alternate Concept Plan Development, item #10 is Financing Options, item #11 is Construction Delivery Method Recommendation, item #12 is Development of Construction Sequencing that includes graphic formats and some items have to be done before others, layout options and see what is the best fit. A high level phasing period will also be developed, giving the Board a direction, cost estimate,

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some economic development information, financing options and construction sequencing. Mr. Claypool inquired about asset values that appears to be missing, and that it could be important on which option we choose. Mr. Lennon agreed but feels that it is down the road, and once we get more information, get an idea and if we have a plan, we can drill that down later. Mr. Emling added that depending on how the budget comes along and if there is funding left there could always be options to expand the work to include other things as long as we stay within that limit of the total. There was discussion about the assets being unique and the value of them is going to be based on a lot of factors. Mr. Claypool expressed that we wanted to move forward with the contract, but make adjustments after each phase of the project is completed to make adjustments as necessary in the process. Mr. Lair noted that Mr. Morgan has compiled a contract that they can take back to review and work on to move forward in hopes of getting a contract executed soon. Mr. Emling added that the report that was initially done on the buildings will help out immensely.

Commissioner Spidalieri added that time is money, and expressed concern about a reset on every phase. The process needs to be kept moving. Mr. Emling added that they will present findings at each phase and move forward at the Board's decision.

The work session ended and the Board moved back into regular session.

CONCERN REGARDING COUNTY HOME DECISION

Local resident William McCullam from Newbury, asked the Board to reconsider the decision regarding the County Home, reading a portion of the letter he has submitted to them.

“Our forefathers almost 200 years ago built a County Home to care for poor Geauga County natives who were too old for work. This powerful demonstration of social justice is a source of pride for all of us. After all, these people are our neighbors, friends and family. They need to be kept among us.” Adding that he had spoken to a lot of people in the last weeks that all feel that they want to keep the County Home here.

Mr. Spidalieri explained to Mr. McCullam that this is not something they decided on a whim to do, that it came under a lot of thought, assistance from the Department on Aging, the County and Assistant County Administrators. This decision was not based on just money, will it be a cost savings, yes, but we are at a time and place with care and those care needs have changed. This Home is not a certified care for medical needs, and steps have been taken to help these clients receive proper placement and in facilities that can give them the care that they need. Mr. Spidalieri stated that he has been here for six years, at each year at budget hearings this conversation has been had, noting that Lake County made the decision to also close their home. What used to be acceptable care, is no longer the same today.

Mr. Spidalieri inquired about Mr. McCullam's address and the property belonging to the Park District, which he responded that the house is owned by the Park District but he has a life lease on the house. Mr. Spidalieri expressed that the Park District does not pay taxes to the County. Mr. McCullam stated that he pays taxes on the property, but he pays the Park District who pays the taxes. Mr. Spidalieri noted that he appreciates what he said about the County being one of the richest in the state, but we continue to provide services but continue to lose income.

Mr. Spidalieri said it was a very hard decision to make, but it's a decision to provide better quality of life to those being placed elsewhere, into a facility that can provide the care that is needed. Often times in the public eye, people feel decisions are not the best, but added that this decision is the best for the few clients that were there. They are being placed in multiple facilities within the county that specialize in the need of care that is needed for them. There is no medical care currently in the Home and the concern with that is, you hope that nothing ever happens. Mr. Spidalieri thanked him for coming before the Board and giving them the opportunity to explain the Boards side of the decision.

JOB AND FAMILY SERVICES – EXECUTIVE SESSION

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to move into Executive Session for the purpose of discussing the compensation of public employees.

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Roll Call Vote: *Commissioner Claypool* *Aye*
 Commissioner Lennon *Aye*
 Commissioner Spidalieri *Aye*

The Board moved into executive session at 10:18 a.m. with Executive Director Craig Swenson, Gina Schultz, Mr. Lair, Assistant County Administrator Gerard Morgan and Director of Administrative Services Linda Burhenne. The Board returned at 11:08 a.m. and as result took the following actions:

Motion: *by Commissioner Claypool, seconded by Commissioner Lennon to approve and adopt the amended Classification and Compensation Policy (including Appendixes A and B) at the recommendation of the Executive Director of Job and Family Services that updates policy, classification including new positions, job titles and related designation of pay grades and regrades for the classifications to be effective July 1, 2018 (payroll #15).*

Roll Call Vote: *Commissioner Claypool* *Aye*
 Commissioner Lennon *Aye*
 Commissioner Spidalieri *Aye*

Motion: *by Commissioner Claypool, seconded by Commissioner Lennon to approve the recommendation of the Executive Director of Job and Family Services to grant merit increases in the compensation of employees to be effective July 1, 2018 (payroll #15).*

Roll Call Vote: *Commissioner Claypool* *Aye*
 Commissioner Lennon *Aye*
 Commissioner Spidalieri *Aye*

The list of employees included in the merit increase are as follows:

Heidi Abrams, Grade 7, Step 5
Jill Barath, Grade 10, Step 7
Dawn Bates, Grade 10, Step 9
Brooke Bourdeau, Grade 10, Step 5
Rachael Brown, Grade 7, Step 7
Donna Brown-Barrow, Grade 11, Step 6
Alexandra Eastburn, Grade 10, Step 2
Gina Gubanyor (Schultz), Grade 18, Step 7
Melissa Helm, Grade 7, Step 5
Melanie Lacy (Becker,) Grade 14, Step 4
Teri Lash Couch, Grade 7, Step 3
Pauline Loveland, Grade 7, Step 5
Peter Medved, Grade 9, Step 3
Lisa Milgate, Grade 15, Step 6
Jody Miller, Grade 10, Step 5
Kristina Miller, Grade 14, Step 2
Alyssa Parnaby, Grade 6, Step 3
Brenda Penn, Grade 6, Step 10
Paul Reiman, Grade 19, Step 9
Natalie Roncogli, Grade 10, Step 3
Sara Shiningier, Grade 10, Step 9
Tracy Sindelar (Olszowy), Grade 15, Step 3
Susan Stamey, Grade 6, Step 4
Maggie Stukbauer, Grade 7, Step 9
Jeanne Vernak, Grade 10, Step 12

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

Motion: *by Commissioner Claypool, seconded by Commissioner Lennon to move into Executive Session for the purpose of discussing imminent and pending litigation.*

Roll Call Vote: *Commissioner Claypool* *Aye*
 Commissioner Lennon *Aye*
 Commissioner Spidalieri *Aye*

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The Board moved into Executive Session at 11: a.m. with Mr. Lair, Mr. Morgan and Bryan Kostura. The Board returned at 1:15 p.m. and as a result no action was taken.

OTHER

The Board reviewed upcoming events.

MEETINGS

Thu., 6/28 Geauga Trumbull Solid Waste Management District, Board of Directors meeting, 10:00 a.m., Warren (District Office)

Tue., 7/3 The Commissioners will hold regular session at 9:00 a.m.

Wed., 7/4 Geauga County offices closed in observance of the 4th of July holiday. 24 hour operations will continue to operate as normal.

Mon., 7/9 Board of Revision, 9:00 a.m. Auditor's Office

Tue., 7/10 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

*Tue., 7/10 The Commissioners will hold regular session at **9:30 a.m.***

Wed., 7/11 Geauga County Township Association Dinner Meeting, 6:30 p.m. St. Denis Golf Club

Fri., 7/13 NOACA, External Affairs 8:30 a.m., Policy 10:00 a.m., and Planning & Programming 11:30 a.m., Cleveland

Mon., 7/16 Family First Council, 1:30 p.m. at Job and Family Services

Tue., 7/17 The Commissioners will hold regular session at 9:00 a.m.

Mr. Lennon briefly mentioned the email he received from Job and Family Services regarding the "Help Me Learn" Day. Mr. Lennon expressed that this is really important and that they should attend. It will be August 10th, and he was going to ask her to come and talk about the event.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to adjourn the meeting at 1:17 p.m.

Geauga County Board of Commissioners

Ralph Spidalieri

Timothy C. Lennon

Walter M. Claypool

Christine Blair, Commissioners' Clerk

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