

Commissioners' Journal
March 13, 2018

The Geauga County Board of Commissioners met in session on March 13, 2018 at 9:30 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 9:34 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

MEETING MINUTES

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute the minutes for the meeting of March 6, 2018.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE- COUNTY ADMINISTRATOR'S REPORT

Mr. Lair reported on the items approved March 8, 2018 for Transit he accepted the resignation of Jennifer Rice, Part-time Driver (#2210-1) to be effective March 16, 2018 and March 12, 2018 for Maintenance, approved and executed two service contracts, the first with Western Reserve Lightning Rod Company to perform maintenance and repairs of lightning protection equipment for Geauga County Buildings for a two year period in an amount not to exceed \$10,000.00 and the second with Shepp Electric Company, Incorporated to perform inspection and maintenance services for the Geauga County Generators for a two year period in an amount not to exceed \$10,000.00, for Water Resources, approved and executed two service contracts, the first with Auburn Fence Corporation to perform fence repair, replacement and installation as needed at various County Buildings owned by the Department for a three year period (2018-2019-2020) in an amount not to exceed \$7,500.00 (\$2,500.00 each year) and the second with Fredebaugh Well Drilling, Incorporated to perform well and well pump services as needed within the Department for a one year period (2018) in an amount not to exceed \$5,000.00; for Transit, accepted the resignation of Sam Misseri, Part-time Driver (#2210-1) to be effective March 9, 2018; and for the County Home, accepted the resignation of Rosemary Carver Part-time Attendant (#1504-1) to be effective March 6, 2018, by the County Administrator, authorized by Resolution #18-003 under the direction and supervision of the County Commissioners that was approved January 4, 2018 pursuant to O.R.C. 305.30.

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including a Cash transfer for the February Windstream Bill from various funds; a Then and Now for the Auditor's Office to Cornerstone IT for Microsoft Exchange Licenses for GIS; a Contract Purchase Order for Metzenbaum with Johnson Controls for upgrades to the Security System; Travel Requests for Job and Family Services and the Juvenile Court; a Then and Now for Job and Family Services to Ohio Guidestone for CareerServ service and support; a payment to Park Place Technologies, LLC for ADP for parts and service for ADP servers and workstations in the amount of \$20,198.75; a payment to Ohio Department of Health for the Commissioners' Office for BCMH expenses for February 2018 in the amount of \$34,436.60; a payment to W S Darley and Company for Department of Emergency Services for a Drone, Camera Remote and Training in the amount of \$8,187.00; a payment to Shepherd Lighting Solutions for Maintenance for lighting upgrades to the Safety Center parking lot in the amount of \$27,157.00; and a payment to Lake Business Products for Water Resources for three new copiers in the amount of \$12,877.00.

Commissioner Lennon inquired about the payment for ADP for the servers and workstations. Mr. Gorton stated that the ADP Board had chosen the vendor and approved the expense, citing proposal amounts from several other vendors. Commissioner Claypool stated that it doesn't hurt to step back and look at the contracts, but we do need to put some trust in the IT guys. Mr. Gorton added that there was a delay due to some back and forth on the contract with the Prosecutor's office. Mr. Lair added that the BCMH crippled child fund is required to be funded to the equivalent of 1/10 mill but it is capped, and that we also had a large amount in January and with this expense we may reach that cap quickly this year.

Commissioners' Journal
March 13, 2018

Mr. Lennon added that the copiers for Water Resources is a good example of what a purchasing department would be good for, as we are a large customer and can get better deals with purchasing with other departments.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-036 itemizing the financials for the meeting of March 13, 2018.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Department of Emergency Services Director Roger Peterson explained that originally they anticipated a cost of \$25,000.00 for the equipment purchase and training on the drones. Mr. Peterson stated that even with a higher insurance rate we will still be 17-18% under that estimated budget. They briefly discussed that 9 people will be trained to use the equipment and we should have 24 hour availability for use in the County. DJI is the manufacturer; there are two drones coming, a larger one with infrared and payload drop, and a smaller one that will be used mostly for training. Mr. Peterson stated that the hook can drop a tagline, life preserver or radio to someone.

AUDITOR'S OFFICE – AUDITOR OF STATE ENGAGEMENT LETTERS FOR AUDIT OF 2017 AND OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM (OPERS)

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to acknowledge and authorize the President of the Board to execute the Auditor of State, Engagement Letters for the Audit of 2017 and the Ohio Public Employees Retirement System (OPERS) Audit.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – EASEMENT FOR TRAFFIC SIGNAL POLE INSTALLATION

Deputy Engineer Shane Hajjar explained that this easement is for space to provide a traffic signal pole at Caves Road and Mulberry Road.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to accept and execute the Easement for Traffic Signal Pole Installation at the intersection of Mulberry Road and Caves Road in Chesterland, with Raymond G. and Sylvia L. Bernstein in the amount of \$200.00.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – RESOLUTION TO IMPROVE FAIRMOUNT ROAD CULVERT – NEWBURY TOWNSHIP

Mr. Hajjar asked the Board to execute the first resolution to improve the culvert on Fairmount Road to replace the culvert located east of Sperry Road.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-037 to Improve the Fairmount Road Culvert (Structure #16-04.51) in Newbury Township.

Board of County Commissioners, Geauga County, Ohio

Date: March 13, 2018
Resolution: #18-037

**RESOLUTION TO IMPROVE
THE FAIRMOUNT ROAD CULVERT, STRUCTURE 16-04.51
IN NEWBURY TOWNSHIP**

Commissioners' Journal
March 13, 2018

WHEREAS, the Board of County Commissioners of Geauga County (Board) has determined the public convenience and welfare requires the reconstruction of the culvert on Fairmount Road at mile marker 04.51 between Watt Road (TR 158) and Sperry Road (CH 12) in accordance with Section 5555.022 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the Board that the public convenience and welfare requires the improvements by constructing and reconstructing culverts, performing drainage improvements, subgrade stabilization, asphalt resurfacing, shoulder and related improvements as necessary.

BE IT FURTHER RESOLVED that the Geauga County Engineer is hereby directed to complete necessary surveys, plans, profiles, cross sections, estimates of cost and specifications as required for the improvement and to transmit copies of the same to this Board at the time such plans are completed.

BE IT FURTHER RESOLVED that special assessments to real estate will not be assessed to cover the damages, costs and expenses of constructing this improvement and that the compensation, damages, costs and expenses of constructing said improvement shall be appointed as follows:

The engineering and right of way costs shall be paid from local roadway improvement funding sources. The construction costs shall be paid from local roadway improvement funds and any federal and/or state grants and/or loans that may be secured for the project.

BE IT FURTHER RESOLVED that if preliminary designs show that the project cannot be built within the current right of way, pursuant to Section 5555.09 of the Ohio Revised Code, the Geauga County Engineer is granted permission to negotiate with owners to secure the lands, right-of-way, easements or work agreements required for the improvement.

BE IT FURTHER RESOLVED that the Board Clerk is hereby directed, upon the filing of the plans, specifications, estimates, etc., for the improvement by the County Engineer, to schedule a time at a regular meeting of the Board of Commissioners for the Board to review the copies of the surveys, plans, profiles, cross sections, estimates and specifications for the improvement.

BE IT FURTHER RESOLVED that the Board Clerk is hereby instructed to transmit a certified copy of this resolution to the Newbury Township Board of Trustees and the Geauga County Engineer.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER THE RECONSTRUCTION OF THE VALENTINE ROAD BRIDGE – THOMPSON TOWNSHIP – EXECUTE TITLE SHEET – SET BID OPENING

Mr. Hajjar stated that we are moving forward with a number of construction projects, these are the resolutions to order. Mr. Hajjar explained the bridge on Valentine Road in Thompson is a multiple metal pipe structure that is classified as a bridge that will be replaced with a concrete box. Mr. Hajjar asked that the plans be approved and set the bid date.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-038 to Order the Reconstruction of the Valentine Road Bridge (Structure #52-0.21) in Thompson Township.

This resolution requests the Board approve and execute the Title Sheet for the Specifications for the same.

Further, this resolution sets a Bid Opening on Wednesday, April 4, 2018 at 2:00 p.m. Notice of this Bid Opening will be advertised on March 15, 2018 and on the county website.

Commissioners' Journal
March 13, 2018

Board of County Commissioners, Geauga County, Ohio

Date: March 13, 2018
Resolution: #18-038

RESOLUTION TO ORDER
THE RECONSTRUCTION OF THE VALENTINE ROAD BRIDGE
STRUCTURE #52-0.21, IN THOMPSON TOWNSHIP

WHEREAS, the Board of County Commissioners of Geauga County has determined by Resolution #15-186 that the public convenience and welfare require the reconstruction of the bridge over Orton Creek on Valentine Road at mile marker 0.21 and grading, widening, paving and draining of a portion of Valentine Road in the immediate vicinity of the bridge in Thompson Township in accordance with Section 5555.022 of the Ohio Revised Code; and

WHEREAS, lands needed to be taken relative for this improvement to the bridge on Valentine Road are in the process of being secured; and

WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and

WHEREAS, the Geauga County Board of Commissioners, after reviewing the plans with the County Engineer in public session for the reconstruction of Structure #52-0.21 on Valentine Road, is satisfied that the public convenience and welfare require that said improvement be made.

NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.

BE IT FURTHER RESOLVED that the Board of County Commissioners in accordance with Section 5555.022 of the Ohio Revised Code hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from local funding sources in accordance with Section 5555.43 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners is hereby ordered to let this project for bids in accordance with Section 5555.61 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 1:45 P.M. and opened and read aloud at 2:00 P.M. on Wednesday, April 4, 2018

BE IT FURTHER RESOLVED that the Clerk of the Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Thompson Township Board of Trustees and the Geauga County Engineer.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER THE RECONSTRUCTION OF THE FAIRMOUNT ROAD CULVERT – NEWBURY TOWNSHIP – EXECUTE TITLE SHEET – SET BID OPENING

Mr. Hajjar noted that due to the accelerated deterioration of the culvert we are moving forward with that replacement, asking the Board to execute the plans and set the bid opening date.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-039 to Order the Reconstruction of the Fairmount Road Culvert (Structure #16-04.51) in Newbury Township.

This resolution requests the Board approve and execute the Title Sheet for the Specifications for the same.

Commissioners' Journal
March 13, 2018

Further, this resolution sets a Bid Opening on Wednesday, April 4, 2018 at 2:05 p.m. Notice of this Bid Opening will be advertised on March 15, 2018 and on the county website.

Board of County Commissioners, Geauga County, Ohio

Date: March 13, 2018
Resolution: #18-039

RESOLUTION TO ORDER
THE RECONSTRUCTION OF THE FAIRMOUNT ROAD CULVERT
STRUCTURE #16-04.51, IN NEWBURY TOWNSHIP

WHEREAS, the Board of County Commissioners of Geauga County has determined by Resolution #18-037 that the public convenience and welfare requires the reconstruction of the culvert on Fairmount Road at mile marker 04.51 and grading, draining and widening as necessary a portion of Fairmount Road in the vicinity of the culvert or otherwise improving the same in accordance with Section 5555.06 of the Ohio Revised Code; and

WHEREAS, lands needed to be taken relative for the improvements to the culverts on Bundysburg Road are in the process of being secured; and

WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and

WHEREAS, the Geauga County Board of Commissioners after holding a public hearing and hearing no objections for the improvements, is satisfied that the public convenience and welfare require that said improvement be made; and

NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.

BE IT FURTHER RESOLVED that the Board of County Commissioners hereby adopts the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from local funding sources in accordance with Section 5555.43 of the Ohio Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 1:45 P.M. and opened at 2:05 P.M. on Wednesday, April 4, 2018 at which time bids shall be read aloud.

BE IT FURTHER RESOLVED, that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit certified copies of this resolution to the Newbury Township Board of Trustees and the Geauga County Engineer.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER THE IMPROVEMENT OF BUNDYSBURG ROAD – PARKMAN TOWNSHIP – EXECUTE TITLE SHEET – SET BID OPENING

Mr. Hajjar stated that also set for bid opening on April 4th, this is for a series of improvements to culverts on Bundysburg Road that are the precursor to a paving project on that road.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-040 to Order the Improvement of Bundysburg Road (CH 38, Sections A-D) in Parkman Township.

This resolution requests the Board approve and execute the Title Sheet for the Specifications for the same.

Commissioners' Journal
March 13, 2018

Further, this resolution sets a Bid Opening on Wednesday, April 4, 2018 at 2:10 p.m. Notice of this Bid Opening will be advertised on March 15, 2018 and on the county website.

Board of County Commissioners, Geauga County, Ohio

Date: March 13, 2018
Resolution: #18-040

RESOLUTION TO ORDER
THE IMPROVEMENT OF SECTIONS A – D OF BUNDYSBURG ROAD, CH 38,
IN PARKMAN TOWNSHIP

WHEREAS, the Geauga County Board of Commissioners has determined by Resolution 17-128 that the public convenience and welfare requires the improvement of Bundysburg Road from Nash Road (SR 88) to the Geauga/Trumbull County Line by grading, draining, widening, constructing and reconstructing the culverts as necessary or otherwise improving the same in accordance with Section 5555.06 of the Ohio Revised Code; and

WHEREAS, lands needed to be taken relative for the improvements to the culverts on Bundysburg Road are in the process of being secured; and

WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and

WHEREAS, the Geauga County Board of Commissioners after holding a public hearing and hearing no objections for the improvements, is satisfied that the public convenience and welfare require that said improvement be made; and

NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.

BE IT FURTHER RESOLVED that the Board of County Commissioners hereby adopts the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from local funding sources in accordance with Section 5555.43 of the Ohio Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 1:45 P.M. and opened at 2:10 P.M. on Wednesday, April 4, 2018 at which time bids shall be read aloud.

BE IT FURTHER RESOLVED, that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit certified copies of this resolution to the Parkman Township Board of Trustees and the Geauga County Engineer.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER THE IMPROVEMENT OF CLARIDON TROY ROAD – BURTON TOWNSHIP – SET BID OPENING

Mr. Hajjar explained that the previous day they had received approval from the State to move forward with going out to bid on Claridon Troy Road and Auburn Road. Mr. Hajjar noted that the Board had approved the plans last week.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-041 to Order the Improvement of Claridon Troy Road (CH 3, Sections A-C) in Burton Township.

Further, this resolution sets a Bid Opening on Wednesday, April 11, 2018 at 2:00 p.m. Notice of this Bid Opening will be advertised on March 15, 2018, March 22, 2018 and on the county website.

Commissioners' Journal
March 13, 2018

Board of County Commissioners, Geauga County, Ohio

Date: March 13, 2018
Resolution: #18-041

**RESOLUTION TO ORDER THE IMPROVEMENT OF SECTIONS A - C
OF CLARIDON TROY ROAD (CH 3) IN BURTON TOWNSHIP**

WHEREAS, the Geauga County Board of Commissioners has determined by Resolution 13-144 that the public convenience and welfare requires the improvement of Claridon Troy Road from the Burton Village Line to Taylor Wells Road (CH 28) in Burton Township by grading, paving, draining, widening, constructing and reconstructing the bridges, culverts, and guardrail as necessary or otherwise improving the same in accordance with Section 5555.06 of the Ohio Revised Code; and

WHEREAS, no lands are needed to be taken relative to the improvement of Sections A – C of Claridon Troy Road; and

WHEREAS, the Geauga County Board of Commissioners after holding a public hearing and hearing no objections for the improvement of Claridon Troy Road is satisfied that the public convenience and welfare require that said improvement be made; and

WHEREAS, plans and specifications for this project have been reviewed and approved by the Ohio Department of Transportation; and

WHEREAS, federal aid funding has been secured for this project and the cost of such improvement will not be excessive in view of the public utility thereof.

NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.

BE IT FURTHER RESOLVED that the Board of County Commissioners hereby adopts the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from federal aid and local funding sources in accordance with Section 5555.43 of the Ohio Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 1:45 P.M. and opened at 2:00 P.M. on Wednesday, April 11, 2018 at which time bids shall be read aloud.

BE IT FURTHER RESOLVED, that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit certified copies of this resolution to the Burton Township Board of Trustees and the Geauga County Engineer.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER THE IMPROVEMENT OF
AUBURN ROAD – AUBURN TOWNSHIP – SET BID OPENING**

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-042 to Order the Improvement of Auburn Road (CH 4, Sections D-E) in Auburn Township.

Further, this resolution sets a Bid Opening on Wednesday, April 11, 2018 at 2:05 p.m. Notice of this Bid Opening will be advertised on March 15, 2018, March 22, 2018 and on the county website.

Board of County Commissioners, Geauga County, Ohio

Date: March 13, 2018
Resolution: #18-042

Commissioners' Journal
March 13, 2018

**RESOLUTION TO ORDER THE IMPROVEMENT OF SECTIONS D - E
OF AUBURN ROAD (CH 4) IN AUBURN TOWNSHIP**

WHEREAS, the Geauga County Board of Commissioners has determined by Resolution 13-143 that the public convenience and welfare requires the improvement of Auburn Road from Washington Street (CH 606) to Franks Road (TR 193) in Auburn Township by grading, paving, draining, widening, constructing and reconstructing the bridges, culverts, and guardrail as necessary or otherwise improving the same in accordance with Section 5555.06 of the Ohio Revised Code; and

WHEREAS, no lands are needed to be taken relative to the improvement of Sections D – E of Auburn Road; and

WHEREAS, the Geauga County Board of Commissioners after holding a public hearing and hearing no objections for the improvement of Auburn Road is satisfied that the public convenience and welfare require that said improvement be made; and

WHEREAS, plans and specifications for this project have been reviewed and approved by the Ohio Department of Transportation; and

WHEREAS, federal aid funding has been secured for this project and the cost of such improvement will not be excessive in view of the public utility thereof.

NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.

BE IT FURTHER RESOLVED that the Board of County Commissioners hereby adopts the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from federal aid and local funding sources in accordance with Section 5555.43 of the Ohio Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 1:45 P.M. and opened at 2:05 P.M. on Wednesday, April 11, 2018 at which time bids shall be read aloud.

BE IT FURTHER RESOLVED, that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit certified copies of this resolution to the Auburn Township Board of Trustees and the Geauga County Engineer.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

**SHERIFF'S OFFICE – OFFICE OF CRIMINAL JUSTICE SERVICES VIDEO CAMERA
REPLACEMENT GRANT - PRE- AWARD CONDITIONS AND STANDARD ASSURANCES**

Sheriff Scott Hildenbrand explained that they have replaced all the computers in the cars and are now working to replace the cameras. Sheriff Hildenbrand stated that they were going for a little better camera, that is a little cheaper. Sheriff Hildenbrand stated that they are going with a Watch Dog camera, adding that they have tried them out and several other departments in the county have also purchased them.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the Office of Criminal Justice Services (OCJS) Video Camera Replacement Grant #2017-JG-A02-6468, Pre-award Conditions and Standard Assurances forms in the amount of \$25,975.00 (\$19,481.25 OCJS and \$6,439.75 Local County match). This grant is for the period January 1, 2018 through December 31, 2018.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

Commissioners' Journal
March 13, 2018

DEPARTMENT OF DEVELOPMENT (BUILDING) – REFUND HVAC AND AIR
CONDITIONING PERMIT FEE – BLIND AND SONS

Mr. Lair explained that this fee was paid to the County for work being performed in South Russell and they are asking the Board to issue a refund for those fees.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and refund the HVAC and Air Conditioning Permit fee paid to Geauga County by Blind and Sons in the amount of \$141.76.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF DEVELOPMENT (COMMUNITY AND ECONOMIC DEVELOPMENT) -
GIS PLANNING LICENSE AGREEMENT – GIS PLANNING, INCORPORATED

Assistant Program Administrator Kelly Conrad asked the Board to approve the license for GIS Planning, ZoomProspector, which replaces the previous software and has additional capabilities.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the GIS Planning License Agreement (Hosted Software) Term Sheet with GIS Planning, Incorporated for the ZoomProspector Enterprise License with Google Maps to provide data on sites, buildings, demographics and maps of Geauga County for a one year period in an amount not to exceed \$4,980.00.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

MAINTENANCE – NEVIRD LTD D.B.A. ASH'S MAYFIELD WINDOW CLEANING COMPANY
– SAFETY CENTER AND GEAUGA COUNTY BUILDINGS

Director Glen Vernick explained that all the county buildings have been incorporated in the contract for a two year period. Mr. Vernick stated that the Youth Home, JFS and Post 2 have now been included. Mr. Vernick stated that the Safety Center is separate due to the separate funds.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute a service Contract Agreement with Nevird Ltd. d.b.a. Ash's Mayfield Window Cleaning Company to perform Yearly Window Cleaning for Geauga County Safety Center for a two year period in an amount not to exceed \$4,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute a service Contract Agreement with Nevird Ltd. d.b.a. Ash's Mayfield Window Cleaning Company to perform Yearly Window Cleaning for Geauga County Buildings for a two year period in an amount not to exceed \$30,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – HUNTINGTON BANK RESOLUTION TO OPEN
AND MAINTAIN BANK ACCOUNT – ESCROW – JACK GIBSON CONSTRUCTION
COMPANY – RUSSELL PARK WASTEWATER TREATMENT PLANT UPGRADES

Director Gerard Morgan explained that they are being required to establish a bank account as part of the Russell Park project. Jack Gibson Construction is being sued by one of their subcontractors claiming to have not been paid properly on the job and the County is being included in the lawsuit because we still owe Jack Gibson. Mr. Morgan stated that remaining funds we owe will be placed into the account as escrow to release the County from the lawsuit

Commissioners' Journal
March 13, 2018

and the Court will officially make the release.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the Huntington Bank, Copy of Resolution to Open and Maintain a Bank Account for the purposes of transferring funds owed to Jack Gibson Construction Company for the Russell Park Wastewater Treatment Plant Upgrades Project into an Escrow Account.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*DEPARTMENT OF WATER RESOURCES – UPDATED ACCOUNTING FORMS
AUTHORIZATION AND PAYROLL AUTHORIZATION FORMS*

Mr. Morgan asked the Board to approve the revised forms, adding their Fiscal Specialist, and include Mr. Morgan but listed both positions.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the Updated Accounting Forms Authorization Form and Payroll Authorization Form.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*DEPARTMENT OF WATER RESOURCES – PROMOTE DAVE OSBORN, II – OPERATIONS
MANAGER (#2311)*

Mr. Morgan asked the Board to approve the promotion of Dave Osborn, II to the Operations Manager to replace Mr. Reider. Mr. Morgan asked that if they agreed to the promotion to then advertise for the position of Supervisor.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve the promotion of Dave Osborn, II to the position of Operations Manager (#2311) at the rate of \$34.66 per hour, (Grade 17E, Step 9) to be effective March 11, 2018 with a 180 day probationary period.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*DEPARTMENT OF WATER RESOURCES – ADVERTISE POSITION – SUPERVISOR,
MAINTENANCE AND OPERATIONS (#2323)*

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to grant permission to advertise for the position of Supervisor, Maintenance and Operations (#2323) internally, with applications accepted from March 15, 2018 through 4:30 p.m. on March 20, 2018. In the event no qualified candidate is found, the position will be advertised externally until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*DEPARTMENT OF WATER RESOURCES – REVISED JOB DESCRIPTION – DIRECTOR,
WATER RESOURCES (#2321) – ADVERTISE POSITION UNTIL FILLED*

Mr. Morgan asked the Board to approve the revised job description for Director, noting that the changes include who the Director reports to and preferred qualifications to include understanding both business and operations parts of the department. Mr. Morgan asked the Board to advertise for the position until filled.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve the revised Job Description for the position of Director, Water Resources (#2321) to be effective March 13, 2018.

Commissioners' Journal
March 13, 2018

Roll Call Vote: *Commissioner Claypool* *Aye*
 Commissioner Lennon *Aye*
 Commissioner Spidalieri *Aye*

Motion: *by Commissioner Claypool, seconded by Commissioner Lennon to grant permission to advertise for the position of Director, Water Resources (#2321). This position will remain posted until filled.*

Roll Call Vote: *Commissioner Claypool* *Aye*
 Commissioner Lennon *Aye*
 Commissioner Spidalieri *Aye*

DEPARTMENT OF WATER RESOURCES – PROMOTE LAURA WEBER, SANITARY ENGINEER (#2302)

Mr. Morgan asked the Board to approve the promotion of Laura Weber to Sanitary Engineer, which is a required position under the O.R.C. for the county to have. There was a brief discussion about how long Ms. Weber has been with the county and her prior work history with the EPA.

Motion: *by Commissioner Claypool, seconded by Commissioner Lennon to approve the promotion of Laura Weber to the position of Sanitary Engineer (#2302) to be effective March 25, 2018 at the rate of \$36.11 per hour (Grade E16, Step 6).*

Roll Call Vote: *Commissioner Claypool* *Aye*
 Commissioner Lennon *Aye*
 Commissioner Spidalieri *Aye*

COMMISSIONERS' OFFICE – DISCUSSION REGARDING REQUEST FROM CHARDON MUNICIPAL COURT JUDGE TERRI STUPICA – INCREASE TO PRETRIAL RELEASE OFFICER SALARY

Mr. Lair explained that as part of the heroin initiative the Board agreed to partially fund the position of Pretrial Release Officer at the Chardon Municipal Court and that amount was \$19,859.24 and since that time has been funded for that amount annually. Mr. Lair stated that this year the first quarter came in at a different amount that upon calculation will be over the annual contribution amount. Judge Terri Stupica is asking for an increase to \$23,260.28 and that is assuming that the individual works the entire year. Mr. Lair added that this employee is getting a cost of living increase and a merit increase, and you can certainly fund that, but Mr. Gorton made the suggestion of doing an increase of 3% each year that it hasn't been increased over the years and that would only be an increase to \$22,243.00. Mr. Gorton stated that it is a 12% increase over the original amount. Mr. Gorton added that they have increased the duties of what this employee has been doing. Mr. Claypool stated that the county pays their half out of the general fund and this is a Chardon court employee and is paid out of the city's payroll budget that would come out of the fees the court charges. Mr. Lair stated that the Board didn't make a decision today, that they had time. Mr. Gorton added that nothing is being held up, we just need to have a decision so we know if we are staying at the \$19859.24 or increasing that amount. Mr. Claypool stated that he felt they needed to talk about it a little bit more.

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

Motion: *by Commissioner Lennon, seconded by Commissioner Spidalieri to move into Executive Session for the purpose of discussing the compensation of Public Employees.*

Roll Call Vote: *Commissioner Claypool* *Aye*
 Commissioner Lennon *Aye*
 Commissioner Spidalieri *Aye*

The Board moved into Executive Session at 10:23 a.m. with Mr. Lair, Director of Administrative Services Linda Burhenne, Sheriff Scott Hildenbrand and Directors under the Commissioners Hiring Authority. The Board returned at 11:51 a.m. and as a result, no action was taken.

**During the Executive Session, Commissioner Lennon had to leave and was absent from the remainder of the meeting.*

Commissioners' Journal
March 13, 2018

ADDITION - ACKNOWLEDGEMENT

Motion: by Commissioner Spidalieri, seconded by Commissioner Claypool to acknowledge receipt of a letter dated March 12, 2018 from Geauga County Auditor, Frank Gliha regarding his announcement of withdrawal from the upcoming Primary Election and his resignation as Auditor, to be effective April 3, 2018 at 9:00 a.m.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Absent*</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) *The Monthly Financial Report from the County Building Department for the month of February, 2018.*

OTHER

The Board reviewed upcoming events.

MEETINGS

Tue., 3/13 Geauga Trumbull Solid Waste Board of Directors meeting, 12:00 p.m., Geauga County Offices

Thu., 3/15 Leadership Geauga – Youth Government Day

Fri., 3/16 NOACA Air Quality 9:00 a.m., Water Quality 12:00 p.m., Cleveland

Mon., 3/19 Family First Council, 1:30 p.m. at Job and Family Services

Tue., 3/20 Investment Advisory Board, 8:45 a.m. Chambers

Tue., 3/20 The Commissioners will hold regular session at 9:00 a.m.

Tue., 3/20 ADP Board meeting, 2:00 p.m. Auditor's Office

Mon., 3/26 Board of Revision, 9:00 a.m. Auditor's Office

Tue., 3/27 The Commissioners will hold regular session at 9:00 a.m.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Claypool, seconded by Commissioner Spidalieri to adjourn the meeting at 11:52 a.m.

Geauga County Board of Commissioners

Ralph Spidalieri

Timothy C. Lennon

Walter M. Claypool

Christine Blair, Commissioners' Clerk

Commissioners' Journal
March 13, 2018

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