

Commissioners' Journal
September 6, 2018

The Geauga County Board of Commissioners met in session on September 6, 2018 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 9:09 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

FINANCIALS

County Administrator David Lair reported on financials from August 30, 2018, Resolution #18-105, that included an Appropriation transfer for the Sheriff's Office Materials and Supplies to a new Post 2 Materials and Supplies fund in order to meet the State Auditor's one blanket per line item requirement; and an Appropriation transfer for the County Home to increase the OPERS payroll account; as approved by the County Administrator pursuant to Resolution #18-077 approved June 5, 2018 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2018, as authorized by O.R.C. 305.30.

MEETING MINUTES

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute the minutes for the meeting of August 30, 2018.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Abstain*</i>

**Commissioner Spidalieri was absent from this meeting.*

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including Cash transfers from the General Fund to the Sheriff's Office Law Enforcement Block Grant for the county local match for OCJS grants for Video Camera Replacement and Hearing Safe Helmets; an increase for Maintenance for the AT&T phone contract; a contract increase for the Board of Developmental Disabilities for Cunningham Paving Company for the asphalt repairs at various locations at the Metzenbaum center; Travel requests for Job and Family Services and the Juvenile Court; a payment to Woodford Excavating LLC for the County Engineer's Office for the culvert replacement on Fairmount Road in the amount of \$94,087.22, a payment to Ohio Guidestone for Job and Family Services for pass through funding for payroll of the Summer Youth Employment program in the amount of \$94,622.03; and a Revenue Certification for the Sheriff's Office to recognize additional funding needed in the 911 fund for required upgrades mandated by the State.

Commissioner Lennon questioned the increase for AT&T and what it was for and how much to which it was noted that the increase is for the FX lines, and that this increase is for \$25,000.00 to cover the contract for the remainder of this year. It was noted that ADP is working hard with Maintenance on getting a solution, but due to the contract early termination fee, they need to wait out the contract. AT&T has increased the current monthly rates, and the contract doesn't end until the end of next year. Mr. Gorton responded to Commissioner Claypool's question about not paying the increase, which if the increase is not paid, we would be in default. The new rate is \$6,600.00 a month, and the appropriation was not made for that monthly amount and given the expectation of a change it may not have been fully appropriated.

Mr. Lennon inquired about the repairs at Metzenbaum, to which it was noted that because the property is in the Commissioners name it has to come before the Board, but the funding was in the budget.

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Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-106 itemizing the financials for the meeting of September 6, 2018.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – RESOLUTION AUTHORIZING ADOPTION OF GEAUGA COUNTY COMMUNITY DEVELOPMENT FIVE YEAR CITIZEN PARTICIPATION PLAN FOR CDBG GRANT PROGRAMS

Assistant Director Kelly Conrad explained that this resolution has been in place, but needed to be updated based on programs that we don't apply for. Ms. Conrad stated that programs can always be re-applied for; the hearing at the beginning of June covers any programs it's just whether we apply for them. This resolution will cover the next five years.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute Resolution #18-107 Authorizing the Adoption of the Geauga County Community Development Five Year Citizen Participation Plan as a Required Element for Continued Participation in Ohio's Community Development Block Grant (CDBG) Community Development Programs.

Board of County Commissioners, Geauga County, Ohio

Resolution: #18-107
Date: September 6, 2018

A RESOLUTION AUTHORIZING THE ADOPTION OF THE GEAUGA COUNTY COMMUNITY DEVELOPMENT FIVE YEAR CITIZEN PARTICIPATION PLAN AS A REQUIRED ELEMENT FOR CONTINUED PARTICIPATION IN OHIO'S COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) COMMUNITY DEVELOPMENT PROGRAMS.

WHEREAS, The purpose of the Geauga County Community Development Citizen Participation Plan is to provide local citizens with an opportunity to participate in the planning, implementation and assessment of the community's CDBG programs.

WHEREAS, The Ohio Development Services Agency through the Office of Community Development has provided guidelines for the development of a Citizen Participation Plan.

WHEREAS, The Citizen Participation Plan and its acceptance by the Ohio Development Services Agency is a required prerequisite for participation in the State and Federally funded CDBG programs.

NOW, THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners, adopt the Geauga County Community Development Five (5) Year Citizen Participation Plan

BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – AWARD BID – EXECUTE THREE PARTY CONTRACT – NOTICE TO PROCEED – LAKELAND MANAGEMENT SYSTEMS, INCORPORATED – BERKSHIRE LOCAL SCHOOLS BOARD OFFICE ACCESSIBILITY UPGRADES PROJECT

Ms. Conrad stated that we are asking the Board to award the Bid to Lakeland Management, execute the contract and approve the notice to proceed. These projects were approved last June and next year we will be able to look at new projects. The program has changed to a two year program period.

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Motion: by Commissioner Claypool, seconded by Commissioner Lennon to award the Bid to Lakeland Management Systems, Incorporated for the Berkshire Local Schools Board Office Accessibility Upgrades Project under Grant #B-F-17-1AZ-1 in the amount of \$49,000.00 as they represented the lowest and best bid, and further authorize the President of the Board to execute the Notice of Award.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute the Three Party Contract between the Board of Commissioners, Berkshire Local Schools and Lakeland Management Systems, Incorporated for the Berkshire Local Schools Board Office Accessibility Upgrades Project, under Grant #B-F-17-1AZ-1 in the amount of \$49,000.00. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the Notice to Proceed for Lakeland Management Systems, Incorporated for the Berkshire Local Schools Board Office Accessibility Upgrades Project.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF JOB AND FAMILY SERVICES – APPROVE SUBMISSION OF PY2019 HOME ENERGY ASSISTANCE PROGRAM ADMINISTRATIVE OPERATING GRANT

Director Craig Swenson asked the Board to approve the submission of the HEAP grant and allow Job and Family Services to administer the grant for Geauga County. Mr. Swenson expressed that the department and the Ohio Development Services feel that they should be handling the grant, for many reasons, but mainly because the people utilizing the program are only having to go to one central location where they are receiving multiple services. Mr. Claypool stated that he sits on the Board of Community Action and there is a disagreement on who should be administering the grant, and while the grant has been handled by JFS for a long time, may not mean that is the best option. Mr. Swenson stated that while they want the Commissioners blessing, ultimately the State makes the decision. Mr. Swenson noted that the people being served, traveling and using another gallon of gas means a lot to them. Mr. Swenson expressed that his staff is trained and the agency is set up to handle the program, adding that there is no reason to change it because other people do it in a different way.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve the submission of the PY 2019 Home Energy Assistance Program (HEAP) Administrative Operating Grant.

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

MAINTENANCE – RECLASSIFY MATTHEW HAWKINS AND NICHOLAS LUTHER – PART-TIME SEASONAL HELP (#0101)

Director Glen Vernick asked the Board to reclassify Mr. Hawkins and Mr. Luther to part-time seasonal so that they can come back and work when they are on college breaks. Mr. Vernick expressed that these two were a great help this summer and did a great job.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to reclassify Matthew Hawkins from Full-time Summer Help to Part-time Seasonal Help (#0101) at the rate of \$10.25 per hour to be effective October 1, 2018 through

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April 30, 2019. For up to thirteen weeks, not to exceed a combined total of 960 hours worked.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to reclassify Nicholas Luther from Full-time Summer Help to Part-time Seasonal Help (#0101) at the rate of \$10.25 per hour to be effective October 1, 2018 through April 30, 2019. For up to thirteen weeks, not to exceed a combined total of 960 hours worked.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

DEPARTMENT OF WATER RESOURCES – AGREEMENT – HZW ENVIRONMENTAL CONSULTANTS FOR ENVIRONMENTAL CONSULTING SERVICES TO GEAUGA COUNTY ASSOCIATED WITH THE PROJECT ON HENNING DRIVE

Interim Director Gerard Morgan explained that this contract is with HZW to do an environmental assessment on the property being looked at to purchase to place the wastewater treatment plant for the Henning Drive project. There was a brief discussion on the golf course potentially looking at a tie in down the road, and where the stream travels.

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and execute the Agreement between the Geauga County Board of Commissioners and HZW Environmental Consultants for Environmental Consulting Services to Geauga County associated with 1.97 acres of land located South of the Intersection of Thwing Road and Henning Drive, Chardon.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

COMMISSIONERS' OFFICE – APPOINT NICK GORRIS – ALTERNATE FOR RALPH SPIDALIERI – NOACA BOARD OF DIRECTORS AND ANNUAL MEETINGS

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to appoint Nick Gorris as Alternate for Ralph Spidalieri to the NOACA Board of Directors and Annual meetings on September 14, 2018.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to move into Executive Session for the purpose of considering the discipline of a public employee at the Department on Aging.

Roll Call Vote:	Commissioner Claypool	Aye
	Commissioner Lennon	Aye
	Commissioner Spidalieri	Aye

The Board moved into Executive Session at 9:35 a.m. with Mr. Lair, Mr. Morgan, and Assistant Prosecutor Laura LaChapelle, Director Jessica Boalt and Human Resources Administrator Kathy Hostutler. The Board returned at 10:20 a.m. and as a result took the following actions:

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to approve and authorize the County Administrator to execute the Last Chance Agreement between Thomas McGrew and the Department on Aging effective September 6, 2018.

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<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: *by Commissioner Claypool, seconded by Commissioner Lennon to remove Thomas McGrew, Transportation Driver from Paid Administrative Leave effective September 7, 2018 and return to work.*

<i>Roll Call Vote:</i>	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending August 15, 2018 as required by O.R.C. 955.12.*

OTHER

The Board reviewed upcoming events.

MEETINGS

Tue., 9/11 Planning Commission meeting at 7:30 a.m. in the 470 Center St. Bldg. #8 meeting room

Tue., 9/11 The Commissioners will hold regular session at 9:30 a.m.

Tue., 9/11 ADP Board meeting, 2:00 p.m. Auditor's Office

Thu., 9/13 Board of Revision, 9:00 a.m. Auditor's Office

Thu., 9/13 Geauga Trumbull Solid Waste Board of Directors, 1:00 p.m. Warren – District Office

Fri., 9/14 NOACA Board of Directors, 9:00 a.m., Annual Meeting, 11:00 a.m., Cleveland

Mon., 9/17 Family First Council, 1:30 p.m. Job and Family Services

Tue., 9/18 Perry Nuclear Power Plant Evaluated Drill, DES

Wed., 9/19 Department on Aging 2018 Annual Meeting Luncheon, 11:30 a.m. Notre Dame Auditorium

Thu., 9/20 The Commissioners will hold regular session at 9:00 a.m.

Fri., 9/21 NOACA, Air Quality 9:00 a.m., Transportation 10:30 a.m., Water Quality 12:00 p.m., Cleveland

Mon., 9/24 Board of Revision, 9:00 a.m. Auditor's Office

Tue., 9/25 Budget Hearing, Treasurer, 8:30 a.m.

Tue., 9/25 Investment Advisory Board, 8:45 a.m. Commissioners Chambers

Tue., 9/25 The Commissioners will hold regular session at 9:00 a.m. that will include a Public Hearing at 9:15 a.m. regarding the Ohio Department of Transportation CY2019 Rural Transit Program Grant

Tue., 9/25 The Commissioners will hold Budget Hearings from 12:00 p.m. through 4:30 p.m.

<i>12:00 p.m. Recorder</i>	<i>12:15 p.m. Veterans</i>	<i>12:30 p.m. Planning</i>
<i>12:45 p.m. Transit</i>	<i>1:00 p.m. Public Defender</i>	<i>1:15 p.m. OSU Extension</i>
<i>1:30 p.m. Dog Warden</i>	<i>1:45 p.m. Coroner</i>	<i>2:00 p.m. Clerk of Courts</i>
<i>2:15 p.m. DES</i>	<i>2:30 p.m. Bd. of Elections</i>	<i>3:00 p.m. Bd. of DD</i>
<i>3:30 p.m. Engineers</i>		

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Thu., 9/27 The Commissioners will hold Budget Hearings from 8:30 a.m. through 4:30 p.m.
8:30 a.m. JFS 9:30 a.m. Maintenance 10:00 a.m. Airport
11:00 a.m. Mental Health 12:00 p.m. Auditor/ADP 1:00 p.m. Sheriff
2:00 p.m. Law Library 2:30 p.m. Municipal Court 3:00 p.m. Aging
3:30 p.m. Prosecutor

Tue., 10/2 The Commissioners will hold regular session at 9:00 a.m.

Tue., 10/2 The Commissioners will hold budget hearings from 12:00 p.m. through 4:00 p.m.
12:00 p.m. Common Pleas/Court IT
12:30 p.m. Dept. of Development – Com Dev & Bldg.
1:30 p.m. Soil & Water 2:00 p.m. Water Resources
2:30 p.m. BOCC / Archives 3:00 p.m. Maintenance - Projects

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Claypool, seconded by Commissioner Lennon to adjourn the meeting at 10:23 a.m.

Geauga County Board of Commissioners

Ralph Spidalieri

Timothy C. Lennon

Walter M. Claypool

Christine Blair, Commissioners' Clerk

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