

Commissioners' Journal
February 13, 2014

The Geauga County Board of Commissioners met in session on February 13, 2014 at 10:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 10:01 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

APPROVE MINUTES

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute the minutes for the meeting of February 11, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Abstain</i>

DEPARTMENT ON AGING – ACCEPT RESIGNATION OF CATHY CANZONA – PART-TIME ADULT DAY CARE AIDE (#1008)

Department on Aging Director Jessica Boalt would like to have the resignation of Cathy Canzona accepted and re-post for that position.

Motion: by Commissioner Samide, seconded by Commissioner Rear to accept the resignation of Cathy Canzona, Part-time Adult Day Care Aide (#1008) to be effective February 28, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT ON AGING – PERMISSION TO ADVERTISE - PART-TIME ADULT DAY CARE AIDE (#1008)

Motion: by Commissioner Samide, seconded by Commissioner Rear to grant permission to advertise for the position of Part-time Adult Day Care Aide (#1008). This position will remain posted until March 14, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT ON AGING – APPROVE NEW POSITION AND JOB DESCRIPTION – FOOD AND SERVICES AIDE (#1031)

Upon reviewing the job descriptions for the Department on Aging, Director Jessica Boalt came across two employees with two separate job descriptions and found that each of these employees worked 20 hours per week as a Food Aide and 20 hours per week as a Maintenance Worker. Ms. Boalt consulted with Human Resources Administrator Colleen Lockhart and determined that the two employees were performing more as service workers than maintenance workers and asked that these two separate job descriptions be consolidated into one job description, newly titled Food and Services Aide (#1031).

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve the new position and job description for Food and Services Aide (#1031) effective February 16, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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DEPARTMENT ON AGING – APPROVE REVISED ORGANIZATIONAL CHART

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve the revised Department on Aging Organizational Chart to include Food and Services Aide (#1031).

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT ON AGING – RECLASSIFY JOB POSITION AND JOB DESCRIPTION FOR BETH PERKO AND PEGGY PETERS

Department on Aging Director Jessica Boalt explained that employee Beth Perko is one of the employees that fell into the category of having two job descriptions and would like to have her position reclassified as Food and Services Aide #1031. To determine the new wage for this position, Ms. Boalt took Ms. Perko's average hourly wage from both positions and found Ms. Perko to be classified as a pay grade 4 and then placed her on the appropriate step, thus arriving at the \$12.25 per hour rate. Ms. Boalt stated she followed the same procedure to determine the pay rate for the second employee Peggy Peters.

Motion: by Commissioner Samide, seconded by Commissioner Rear to reclassify Beth Perko from Food Aide (#1012) and Maintenance Worker (#1013) to Food and Services Aide (#1031) at the rate of \$12.25 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

Motion: by Commissioner Samide, seconded by Commissioner Rear to reclassify Peggy Peters from Food Aide (#1012) and Maintenance Worker (#1013) to Food and Services Aide (#1031) at the rate of \$11.49 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – APPOINT NICHOLAS GORRIS AS ALTERNATE FOR BLAKE REAR – NORTHEAST OHIO AREAWIDE COORDINATING AGENCY (NOACA) MEETING – FEBRUARY 14, 2014

County Administrator Dave Lair explained Commissioner Blake Rear is unable to attend the NOACA meeting Friday, February 14th and even though there is a standing alternate in place, the commissioners have the ability to appoint an alternate for any particular date or any particular meeting; therefore the Commissioners' Office is asking the Board approve Deputy Engineer Nick Gorris as the alternate for the meeting.

Motion: by Commissioner Samide, seconded by Commissioner Rear to appoint Nicholas Gorris as Alternate for Blake A. Rear to the Northeast Ohio Areawide Coordinating Agency (NOACA) meeting scheduled for Friday, February 14, 2014.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – RESOLUTION TO APPLY PAVEMENT MARKINGS TO VARIOUS COUNTY ROADS

Deputy Engineer Nick Gorris stated that this action is an annual pavement marking project that covers about 86 miles of centerline on various roads in the county, with an equivalent of 161 miles of edge lines, covering about one third of overall county highway miles. The project cost is approximately \$185,000 and will start between June and August of this year.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute Resolution #14-028 To Order the Improvement of Various Sections of County Roads by Applying Pavement Markings, Year 2014.

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This resolution also requests the Board approve and execute the Cover Sheet for the Specification Booklet for the same.

Further, this resolution sets a bid opening on Wednesday, March 12, 2014 at 2:00 p.m. Notice of this bid opening will be advertised February 20, 2014 and on the county website.

Board of County Commissioners, Geauga County, Ohio

Date: February 13, 2014

Resolution: 14 - 028

**RESOLUTION TO ORDER THE IMPROVEMENT OF VARIOUS SECTIONS OF COUNTY
ROADS BY APPLYING PAVEMENT MARKINGS, YEAR 2014**

WHEREAS, the Geauga County Board of Commissioners has determined by Resolution #13-218 that the public convenience and welfare require the application of polyester pavement markings on various county roads in accordance with Section 5555.022 of the Ohio Revised Code; and

WHEREAS, the no lands are needed relative to the application of polyester pavement markings on various county roads; and

WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and

WHEREAS, the Geauga County Board of Commissioners, after reviewing the plans with the County Engineer in public session for the improvement to apply pavement markings to various county roads, is satisfied that the public convenience and welfare require that said improvement be made.

NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.

BE IT FURTHER RESOLVED that the Board of County Commissioners in accordance with Section 5555.022 of the Ohio Revised Code hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from local funding sources in accordance with Section 5555.43 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners is hereby ordered to let this project for bids in accordance with Section 5555.61 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 1:45 P.M. and opened and read aloud at 2:00 P.M. on Wednesday, March 12, 2014.

BE IT FURTHER RESOLVED, that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Geauga County Engineer.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER IMPROVEMENT OF
MUMFORD ROAD (CH 24) – SECTIONS E – H – TROY TOWNSHIP**

Deputy Engineer Nick Gorris explained that this project is the resurfacing of Mumford Road from US 422 to State Route 168, a total distance of 3.4 miles and involves \$700,000 of local funds. Mr. Gorris stated that the last improvement was in 2002 and part of this improvement will get the average pavement thickness built up to about 11 inches. The project is scheduled between May and June and is one of the first projects for this year.

Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute Resolution #14-029 To Order the Improvement of Sections E – H of Mumford Road (CH 24) in Troy Township.

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This resolution also requests the Board approve and execute the Cover Sheet for the Specification Booklet for the same.

Further, this resolution sets a bid opening on Wednesday, March 12, 2014 at 2:05 p.m. Notice of this bid opening will be advertised February 20, 2014 and on the county website.

Board of County Commissioners, Geauga County, Ohio

Date: February 13, 2014

Resolution: 14 – 029

**RESOLUTION TO ORDER THE IMPROVEMENT OF SECTIONS E - H OF
MUMFORD ROAD (CH 24) IN TROY TOWNSHIP**

WHEREAS, the Geauga County Board of Commissioners has determined by Resolution 13-021 that the public convenience and welfare requires the improvement of Mumford Road from Main Market Road (US 422) to Tavern Road (SR 168) in Troy Township by constructing and reconstructing culverts, performing drainage improvement, asphalt resurfacing and improving the shoulders as necessary in accordance with Section 5555.022 of the Ohio Revised Code; and

WHEREAS, no lands are needed to be taken relative for this improvement to Mumford Road; and

WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and

WHEREAS, the Geauga County Board of Commissioners, after reviewing the plans with the County Engineer in public session for the improvement of Mumford Road, is satisfied that the public convenience and welfare require that said improvement be made.

NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.

BE IT FURTHER RESOLVED that the Board of County Commissioners in accordance with Section 5555.022 of the Ohio Revised Code hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from local funding sources in accordance with Section 5555.43 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners is hereby ordered to let this project for bids in accordance with Section 5555.61 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 1:45 P.M. and opened at 2:05 P.M. on Wednesday, March 12, 2014 at which time bids shall be read aloud.

BE IT FURTHER RESOLVED that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Troy Township Board of Trustees and the Geauga County Engineer.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER IMPROVEMENT OF JUG STREET (CH 46) – SECTIONS C – E – TROY TOWNSHIP

Deputy Engineer Nick Gorris stated that this project is the resurfacing of Jug Street (CH 46) from US 422 to Patch Road, currently the road in the worst condition with the last improvements being made in 2004; the improvements will bring it up to a good rating. Mr. Gorris explained that the project involves \$400,000 of local funds and is scheduled for May or June, and hopes the project will be bid out at the same time as the Mumford project.

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Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute Resolution #14-030 To Order the Improvement of Sections C – E of Jug Street (CH 46) in Troy Township.

This resolution also requests the Board approve and execute the Cover Sheet for the Specification Booklet for the same.

Further, this resolution sets a bid opening on Wednesday, March 12, 2014 at 2:10 p.m. Notice of this bid opening will be advertised February 20, 2014 and on the county website.

Board of County Commissioners, Geauga County, Ohio

Date: February 13, 2014

Resolution: 14 – 030

**RESOLUTION TO ORDER THE IMPROVEMENT OF SECTIONS C - E OF
JUG STREET (CH 46) IN TROY TOWNSHIP**

WHEREAS, the Geauga County Board of Commissioners has determined by Resolution 13-219 that the public convenience and welfare requires the improvement of Jug Street from Main Market Road (US 422) to Patch Road (TR 205) in Troy Township by constructing and reconstructing culverts, performing drainage improvement, asphalt resurfacing and improving the shoulders as necessary in accordance with Section 5555.022 of the Ohio Revised Code; and

WHEREAS, no lands are needed to be taken relative for this improvement to Jug Street; and

WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and

WHEREAS, the Geauga County Board of Commissioners, after reviewing the plans with the County Engineer in public session for the improvement of Jug Street, is satisfied that the public convenience and welfare require that said improvement be made.

NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.

BE IT FURTHER RESOLVED that the Board of County Commissioners in accordance with Section 5555.022 of the Ohio Revised Code hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from local funding sources in accordance with Section 5555.43 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners is hereby ordered to let this project for bids in accordance with Section 5555.61 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 1:45 P.M. and opened at 2:10 P.M. on Wednesday, March 12, 2014 at which time bids shall be read aloud.

BE IT FURTHER RESOLVED that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Troy Township Board of Trustees and the Geauga County Engineer.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER IMPROVEMENT OF THE
INTERSECTION OF MUNN ROAD (CH 32) AND TAYLOR MAY ROAD (TR 186) – AUBURN
TOWNSHIP**

Deputy Engineer Nick Gorris stated that this is an Intersection Sight Distance Improvement Project that will increase the sight distance to the south on Munn Road; the work distance being about ¼ mile long. Mr. Gorris explained that this project involves about \$200,000 of local funds and will not begin until after school is out.

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Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute Resolution #14-031 To Order the Improvement of the Intersection of Munn Road (CH 32) with Taylor May Road (TR 186) in Auburn Township.

This resolution also requests the Board approve and execute the Title Sheet for Plans for the same.

Further, this resolution sets a bid opening on Wednesday, March 12, 2014 at 2:15 p.m. Notice of this bid opening will be advertised February 20, 2014 and on the county website.

Board of County Commissioners, Geauga County, Ohio

Date: February 13, 2014

Resolution: 14 – 031

RESOLUTION TO ORDER THE IMPROVEMENT OF THE INTERSECTION OF MUNN ROAD (CH32) WITH TAYLOR MAY ROAD (TR 186) IN AUBURN TOWNSHIP

WHEREAS, the Geauga County Board of Commissioners has determined by Resolution 13-220 that the public convenience and welfare requires the improvement of the intersection of Munn Road (CH 32) with Taylor May Road (TR 186) in Auburn Township by constructing and reconstructing culverts, performing drainage improvement, asphalt resurfacing and improving the shoulders as necessary in accordance with Section 5555.022 of the Ohio Revised Code; and

WHEREAS, no lands are needed to be taken relative for this improvement to Munn Road; and

WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and

WHEREAS, the Geauga County Board of Commissioners, after reviewing the plans with the County Engineer in public session for the improvement of Jug Street, is satisfied that the public convenience and welfare require that said improvement be made.

NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.

BE IT FURTHER RESOLVED that the Board of County Commissioners in accordance with Section 5555.022 of the Ohio Revised Code hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from local funding sources in accordance with Section 5555.43 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners is hereby ordered to let this project for bids in accordance with Section 5555.61 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 1:45 P.M. and opened at 2:15 P.M. on Wednesday, March 12, 2014 at which time bids shall be read aloud.

BE IT FURTHER RESOLVED that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Troy Township Board of Trustees and the Geauga County Engineer.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – THREE-YEAR AGREEMENT BETWEEN BOARD OF GEAUGA COUNTY COMMISSIONERS AND THE GEAUGA COUNTY DEPARTMENT OF WATER RESOURCES EMPLOYEES, LOCAL 4340 COMMUNICAITONS WORKERS OF AMERICA, AFL-CIO/CLC

Water Resources Director Doug Bowen stated that the first thing on the agenda is the three year renewal of the union contract which includes setting wages, modifying the maintenance position and merging the union contract to more closely match the county commissioners' policies.

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Motion: by Commissioner Samide, seconded by Commissioner Rear to approve and execute an agreement between the Board of County Commissioners for Geauga County and the Geauga County Department of Water Resources Employees, Local 4340 Communications Workers of America, AFL-CIO/CLC for the period of January 1, 2014 through December 31, 2016 and accept the new job descriptions under Article Thirteen of the Agreement in regards to Maintenance Technician (#2328), Maintenance Specialist (#2329) and the updated job description of Maintenance Worker (#2330).

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – PERMISSION TO REMOVE JOB POSTING – FULL-TIME OPERATOR I (#2326)

Water Resources Director Doug Bowen stated that the next two requests are to remove a job posting and to re-advertise. Mr. Bowen explained that the current posting for Full-time Operator I, a night shift position from 7 p.m. to 7 a.m. has been advertised for about two months now; two qualified candidates were offered positions but had to decline due to the work schedule of 12-hour shifts, four days on, three days off one week and three days on, four days off the following week. Mr. Bowen further explained that he would like to re-advertise the Maintenance Technician position first, thus broadening the receipt of applications with hope that the Technician will then become an Operator.

Motion: by Commissioner Samide, seconded by Commissioner Rear to grant permission to remove the job posting for Full-time Operator I (#2326) for the McFarland Wastewater Treatment Plant. The position will not be filled at this time.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – PERMISSION TO ADVERTISE – FULL-TIME MAINTENANCE TECHNICIAN (#2328)

Motion: by Commissioner Samide, seconded by Commissioner Rear to grant permission to advertise for the position of Full-time Maintenance Technician (#2328) for the McFarland Wastewater Treatment Plant. This position will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – PERMISSION TO RE-ADVERTISE FOR FULL-TIME DESIGN ENGINEER (#2305) – GRADE WR8 STEP 5

Water Resources Director Doug Bowen explained that they have not received any applications for this position at the Step 3 level; therefore he would like permission to increase the wage for the position from Step 3 to Step 5 to attract a larger number of qualified individuals.

Motion: by Commissioner Samide, seconded by Commissioner Rear to grant permission to re-advertise for the position of Full-time Design Engineer (#2305) at Grade WR8 Step 5 for the Department of Water Resources. This position will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Samide</i>	<i>Aye</i>
	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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MEETINGS

Fri., 2/14 NOACA Planning and Programming Committee meeting at 11:00 a.m. in Cleveland

Fri., 2/14 Government Team of Leadership Geauga Class of 2014 Luncheon at 11:30 a.m. at the Reserve House located at St. Mary's in Chardon

*Mon., 2/17 **County offices will be closed for general business due to the President's Day Holiday. Twenty-four hour operations will continue to operate as usual.***

*Tue., 2/18 **The Regularly scheduled Commissioners' meeting is cancelled.***

Tue., 2/25 The Commissioners will hold regular session.

Thu., 2/27 The Commissioners will hold regular session at 6:30 p.m.

OTHER

Commissioner Spidalieri requested a Resolution be prepared to honor Barbershop owner Gene Williams for 50 years of service in Geauga County. Mr. Williams will be retiring March 15th and will be closing his business. Mr. Williams has served as the longest-running single operating business in Geauga County.

Local resident Skip Claypool requested that the revised session schedule be placed online; the Commissioners all expressed agreement with that suggestion.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, COMMISSIONER SAMIDE ADJOURNED THE MEETING AT 10:26 A.M.

Gauga County Board of Commissioners

Ralph Spidalieri

Blake A. Rear

Mary E. Samide

~~Deborah Ashburn, Temporary Acting Commissioners' Clerk~~
Christine Blair, Commissioners' Clerk

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