

Commissioners' Journal
August 6, 2019

The Geauga County Board of Commissioners met in session on August 6, 2019 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Timothy C. Lennon opened the meeting at 9:04 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

**Commissioner Spidalieri was absent from today's meeting.*

MEETING MINUTES

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute the minutes for the meeting of July 30, 2019.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent*</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

FINANCIALS

County Administrator Gerard Morgan reported on financials from July 31, 2019, Resolution #19-090, as including a Cash transfer out of the General Fund to Transportation Administration for their Operating Allocation for 2019 which is needed to complete payroll processing due to a delay in State Funding; as approved by the County Administrator pursuant to Resolution #19-006 approved January 8, 2019 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2019, as authorized by O.R.C. 305.30.

COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT

County Administrator Gerard Morgan reported on the items approved by the County Administrator on August 2, 2019 that included for Transit to approve and execute the Ohio Motor Fuel Tax Refund Claim for Transit Buses for the period April 1, 2019 through June 30, 2019 in the amount of \$3,068.55; as authorized by Resolution #19-006 under the direction and supervision of the County Commissioners that was approved January 8, 2019 pursuant to O.R.C. 305.30.

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including an Appropriation transfer to the Coroner's Office for an autopsy service contract increase; a Cash transfer out of the General Fund to Department of Development (Community & Economic) and Metzenbaum for the 2nd Quarter 2019 interest transfer; a Then and Now for Aging to Junction Auto Sales, Incorporated for a vehicle repair not previously encumbered; a Then and Now for the Juvenile Court to Courtview Justice Solutions for yearly maintenance payment not previously encumbered; a Then and Now for Planning to the American Planning Association for yearly membership invoice not previously encumbered; Travel requests for the Engineer's Office and Job and Family Services; a payment to the Airport Authority for the Runway Lighting project in the amount of \$69,761.11; a payment for the County Engineer's Office to Leadership Geauga for leadership training for Mikala Morgan in the amount of \$2,000.00; a payment for Planning to Hawthorne of Aurora (\$5,565.00) and Tour De Cleveland (\$5,040.00) for refund of stream credits; and a payment for the Sheriff's Office to Motorola Solutions for the final payment on the 9-1-1 upgrade project in the amount of \$44,930.04.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute Resolution #19-091 itemizing the financials for the meeting of August 2, 2019.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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COMMON PLEAS COURT – RESOLUTION REQUESTING TO ESTABLISH A NEW
COMMON PLEAS COURT SPECIAL PROJECTS FUND

Mr. Morgan explained that the Court will begin charging a general special projects fee that will be assessed on the filing of each criminal cause, civil action or proceeding or judgement by confession and those fees will be used for things like training, travel, equipment, supplies or incentives for the drug court.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute Resolution #19-092 Requesting to Establish a New Common Pleas Court Special Projects Fund.

Board of County Commissioners, Geauga County, Ohio

Date: August 6, 2019

Resolution: #19-092

**RESOLUTION REQUESTING TO ESTABLISH A NEW
COMMON PLEAS COURT SPECIAL PROJECTS FUND**

WHEREAS, under the authority of R. C. 5705.12, the Geauga County Court of Common Pleas requests that a new special revenue fund be established and called the Common Pleas Court Special Projects Fund to account for revenues and expenditures for Common Pleas Court special projects pursuant to R.C. 2303.201(E)(1); and

WHEREAS, the establishment and existence of this new Fund is for the tracking of all revenues and expenses for Common Pleas Court special projects, including but not limited to, filing fees and expenses for special projects of the Court that may include, but not be limited to, the projects listed in R.C. 2303.201(E)(1); and

WHEREAS, within the Common Pleas Court Special Projects Fund, a Revenue line item is being requested for filing fees, and an Expense line item is being requested for materials, training, travel, payroll, contract services, equipment and other expenses disbursed upon an order of the Common Pleas Court for special projects of the Court; and

NOW THEREFORE BE IT RESOLVED, that the Board of County Commissioners does hereby request that the Geauga County Auditor establish a new special revenue fund entitled: Common Pleas Court Special Projects Fund.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMON PLEAS COURT / ADULT PROBATION – OHIO DEPARTMENT OF
REHABILITATION AND CORRECTION, SUBSIDY GRANT AGREEMENT – TARGETED
COMMUNITY ALTERNATIVES TO PRISON (T-CAP)

Adult Probation Officer Nicole Walker explained that in May the Board submitted the MOU for the Ohio Department of Rehabilitation and Correction and that has been approved and will be receiving the funds for the TCAP program.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute the Ohio Department of Rehabilitation and Correction, Subsidy Grant Agreement for – Targeted Community Alternatives to Prison for the period July 1, 2019 through June 30, 2021 (FY2020 and FY2021) in the amount of \$284,023.00 with no local match.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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COUNTY ENGINEER'S OFFICE – AUTHORIZE COMMISSIONER LENNON TO EXECUTE OHIO PUBLIC WORKS COMMISSION, APPENDIX E DISBURSEMENT REQUEST – RESURFACING OF MENTOR ROAD

Deputy Engineer Nick Gorris asked the Board to approve Mr. Lennon to execute the OPWC disbursement request for the resurfacing of Mentor Road. The project has been completed but they are finalizing numbers.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and authorize Timothy C. Lennon, Member and Chief Executive Officer to execute the Ohio Public Works Commission, Appendix E – Disbursement Request Form and Certification #1 in order to release funds from the state portion of our OPWC grant for the Asphalt Resurfacing of Mentor Road (CH 5, Sections G-K) in Chardon Township in the amount of \$300,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

There was a brief discussion about the Hotchkiss Road project and how they were doing with hiring employees and using interns during the summer. There was a brief discussion about the steel storage building.

PLANNING COMMISSION – EXECUTE RE-PLAT OF SUBLOT #3 – AUBURN WOODS SUBDIVISION, PHASE I

Director Linda Crombie stated that this is an 80 acre parcel that currently fronts on Taylor May and Quinn Roads, this re-plat is a consolidation of the southern half, about forty-four acres with subplot #3 for a total of 46.5 acres to be one lot for a new home.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute the Re-plat of Sublot #3 of Auburn Woods Subdivision, Phase I in Auburn Township.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT ON AGING – CONTRACT AGREEMENT – CHERISHED COMPANIONS HOME CARE, LLC – HOME CARE SERVICES: ASSISTANCE WITH DAILY LIVING – ACCEPT PERFORMANCE BOND – RELEASE BID BOND

Social Worker Reba Dykes explained that this is a two year contract for the Home Care Services: assistance with daily living that went out to bid in April, they received bids from four (4) providers and each were awarded units of service, today she was asking the Board to execute the Contract Agreements.

This program is to provide non-medical in home care services that allows seniors to stay in their homes, including personal care and home making. Commissioner Lennon inquired if Medicaid provided coverage, to which Ms. Dykes agreed that they do, it's a passport program and those that qualify pay a \$10 copay. This program is funded through levy money, and the copay does help offset some of the costs.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute the Contract Agreement with Cherished Companions Home Care, LLC for Home Care Services: Assistance with Daily Living for Geauga Residents Age 60 and over in the amount of 16,000 units of service for the period August 15, 2019 through August 14, 2021 (two years) at a reimbursement rate of \$24.00 per unit for a total amount of \$384,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to accept the Bid Guaranty and Contract Bond (Performance) from Cherished Companions Home Care LLC for Home Care Services: Assistance with Daily Living for Geauga Residents Age 60 and over and further release the bid bond (cashier's check).

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT ON AGING – CONTRACT AGREEMENT – QUALCARE, LLC D.B.A. HOME INSTEAD SENIOR CARE SERVICES, INCORPORATED – HOME CARE SERVICES: ASSISTANCE WITH DAILY LIVING – ACCEPT PERFORMANCE BOND – RELEASE BID BOND

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute the Contract Agreement with QualCare, LLC d.b.a. Home Instead Senior Care Services, Incorporated for Home Care Services: Assistance with Daily Living for Geauga Residents Age 60 and over in the amount of 11,010 units of service for the period August 15, 2019 through August 14, 2021 (two years) at a reimbursement rate of \$24.00 per unit for a total amount of \$264,240.00.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to accept the Performance Bond from QualCare, LLC d.b.a. Home Instead Senior Care Services, Incorporated for Home Care Services: Assistance with Daily Living for Geauga Residents Age 60 and over and further release the bid bond (cashier's check).

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT ON AGING – CONTRACT AGREEMENT – THE HILLS AT HOME PRIVATE DUTY, INCORPORATED – HOME CARE SERVICES: ASSISTANCE WITH DAILY LIVING – ACCEPT PERFORMANCE BOND – RELEASE BID BOND

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute the Contract Agreement with The Hills at Home Private Duty, Incorporated for Home Care Services: Assistance with Daily Living for Geauga Residents Age 60 and over in the amount of 4,160 units of service for the period August 15, 2019 through August 14, 2021 (two years) at a reimbursement rate of \$24.00 per unit for a total amount of \$99,840.00.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to accept the Performance Bond from The Hills at Home Private Duty, Incorporated for Home Care Services: Assistance with Daily Living for Geauga Residents Age 60 and over and further release the bid bond (cashier's check).

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT ON AGING – CONTRACT AGREEMENT – MAPLE GROVE ENTERPRISES INCORPORATED D.B.A. FIRSTLIGHT HOME CARE – HOME CARE SERVICES: ASSISTANCE WITH DAILY LIVING – ACCEPT PERFORMANCE BOND – RELEASE BID BOND

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute the Contract Agreement with Maple Grove Enterprises Incorporated d.b.a. FirstLight Home Care for Home Care Services: Assistance with Daily

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Living for Geauga Residents Age 60 and over in the amount of 2,500 units of service for the period August 15, 2019 through August 14, 2021 (two years) at a reimbursement rate of \$24.00 per unit for a total amount of \$60,000.00.

Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Absent
	Commissioner Lennon	Aye

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to accept the Performance Bond from Maple Grove Enterprises Incorporated d.b.a. FirstLight Home Care for Home Care Services: Assistance with Daily Living for Geauga Residents Age 60 and over and further release the bid bond (cashier's check).

Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Absent
	Commissioner Lennon	Aye

Ms Dykes explained that the agencies have to submit service logs for every day for every client that are reviewed, along with speaking with the clients to ensure they are happy. There was discussion about the requirement for insurance, the agencies are required to see any resident within the county regardless of the location of their office, and some slight changes that include prioritizing the needs of the seniors and the numbers increasing the need for assistance.

DEPARTMENT ON AGING – AUTHORIZE COUNTY ADMINISTRATOR TO EXECUTE AGREEMENT – METZENBAUM SHELTERED INDUSTRIES, INCORPORATED – PERFORM CLEANING SERVICES

Ms. Dykes added that they were requesting that the service contract for cleaning be executed by the County Administrator for Metzenbaum to continue cleaning the Chardon Center and West Geauga but include the administrative services located in building #2.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and authorize County Administrator, Gerard Morgan to execute the Agreement with Metzenbaum Sheltered Industries, Incorporated to perform cleaning services for the Chardon Senior Center located at 12555 Ravenwood Drive, Chardon, the West Geauga Senior Center located at 12650 West Geauga Plaza, Chesterland and the Department on Aging Administrative Services located at 470 Center Street, Building #2 for a period of twelve months beginning August 12, 2019 in an amount not to exceed \$22,000.00.

Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Absent
	Commissioner Lennon	Aye

MAINTENANCE – SERVICE CONTRACT AGREEMENT – KBR SOLUTIONS, INCORPORATED

Director Glen Vernick asked the Board to execute the service Contract with KBR to clean and finish the floor in the exercise area at the Safety Center, this is a requirement under the inspection.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute the service Contract Agreement with KBR Solutions, Incorporated to Furnish and Install high performance floor covering for Exercise Area at the Safety Center during the period of Years 2019-2020 in an amount not to exceed \$16,980.00.

Roll Call Vote:	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Absent
	Commissioner Lennon	Aye

DEPARTMENT OF WATER RESOURCES – ADVERTISE FOR BIDS – AUBURN CORNERS WASTEWATER TREATMENT PLANT EXPANSION AND TROY OAKS PUMP STATION

Director Steven Oluic introduced a newer employee, Mike Kubrin, who was hired as Engineering Technician and helped on the specification books for this project. Dr. Oluic asked

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the Board for permission to advertise for Bids for the Auburn Corners Wastewater Treatment Plant expansion and Troy Oaks Pump Station.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to grant permission to advertise for Bids for the Auburn Corners Wastewater Treatment Plant Expansion and Troy Oaks Pump Station to be held on Wednesday, September 4, 2019 at 2:00 p.m. Notice of this Bid Opening will be advertised on August 9, 2019, August 16, 2019 and on the county website.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

AUDITOR'S OFFICE – RESOLUTION AUTHORIZING REPEAL OF HOMESTEAD REAL PROPERTY TRANSFER TAX EXEMPTION - AMENDED

Mr. Morgan stated that the resolution was approved last week but this is an amendment to adjust the date it will become effective to September 1st, providing extra time for notification.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute Resolution #19-093 Authorizing the Repeal of the Homestead Real Property Transfer Tax Exemption for All Future Conveyances (Amended) to be effective September 1, 2019.

Board of County Commissioners, Geauga County, Ohio

Resolution: 19-093
Date: August 6, 2019

*Authorizing the Repeal of the Homestead Real Property Transfer Tax Exemption
For All Future Conveyances
(Amended)*

WHEREAS, In 1970 Ohio voters approved a Constitutional Amendment permitting a Homestead Exemption that reduced property tax for certain homeowners; and

WHEREAS, the State of Ohio adopted a Permissive Transfer Tax that allows the Board of County Commissioners to levy a lower rate of transfer tax for all grantors who are receiving the Homestead Exemption that became effective on October 29, 1999; and

WHEREAS, on September 28, 1999 the Geauga County Board of Commissioners approved a motion to waive the transfer tax for those who receive the Homestead Exemption; and

WHEREAS, a majority of these conveyance fees in a sale transaction are paid by the Buyer and not the Seller, thereby the exemption does not benefit the party for whom the exemption was established; and

NOW, THEREFORE BE IT RESOLVED, that effective September 1, 2019 the Geauga County Board of Commissioners hereby:

repeals the waiver eliminating the payment of transfer tax on real property and manufactured homes for those who receive the Homestead Exemption; and

thereby authorizes said transfer tax to be charged at a uniform rate on all future real property and manufactured homes transfers.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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ACKNOWLEDGEMENTS

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending July 24, 2019 as required by O.R.C. 955.12.*

OTHER

The Board reviewed upcoming events.

MEETINGS

- Wed., 8/7 Help Me Learn Day at Job and Family Services, 9:00 a.m. – 4:00 p.m.*
- Wed., 8/7 Department on Aging Senior Care All Stars 2019 Recognition Luncheon, 11:00 a.m. – 1:00 p.m. at Sisters of Notre Dame, Education Center*
- Mon., 8/12 Board of Revision 9:00 a.m. Auditor's Office*
- Tue., 8/13 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*
- Tue., 8/13 The Commissioners will hold regular session at 9:30 a.m.*
- Mon., 8/19 Family First Council, 1:30 p.m. at Mental Health Offices*
- Tue., 8/20 The Commissioners will hold regular session at 9:00 a.m.*
- Fri., 8/23 NOACA Finance & Audit 8:30 a.m., Governance 10:00 a.m. and Executive at 11:30 a.m., Cleveland*
- Tue., 8/27 The Commissioners will hold regular session at 9:00 a.m.*
- Thu., 8/29 The Commissioners will hold regular session at 10:00 a.m. at the Junior Fair Stage at the Great Geauga County Fair*
- Thu. 8/29 – Mon., 9/2 – The Great Geauga County Fair, Burton (Fairgrounds)*
- Mon., 9/2 **County Offices will be closed in observance of the Labor Day Holiday. Twenty-four hour operations will continue to operate as usual.***
- Thu., 9/5 The Commissioners' will hold regular session at 9:00 a.m.*

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to adjourn the meeting at 9:35 a.m.

Geauga County Board of Commissioners

Timothy C. Lennon

Ralph Spidalieri

James W. Dvorak

Christine Blair, Commissioners' Clerk

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