

**Commissioners' Journal**  
**November 5, 2019**

*The Geauga County Board of Commissioners met in session on November 5, 2019 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Timothy C. Lennon opened the meeting at 9:08 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*\*Commissioner Spidalieri was absent from this meeting.*

**MEETING MINUTES**

*Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute the minutes for the meeting of October 22, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT**

*County Administrator Gerard Morgan reported on the items approved by the County Administrator on October 15, 2019 that included for the Department on Aging to approve hiring Mark Stukbauer to the position of Chore and Home Safety Program Coordinator (#1032) to be effective November 12, 2019 at the rate of \$19.48 per hour with a one year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions; as authorized by Resolution #19-006 under the direction and supervision of the County Commissioners that was approved January 8, 2019 pursuant to O.R.C. 305.30.*

**APPROVE FINANCIALS**

*Budget and Finance Manager Adrian Gorton explained the financials for today as including an Appropriation transfer from the General Fund to the Sheriff's Salary account to reimburse for ICE transports; an Appropriation transfer to the Common Pleas Court for a reimbursement deposited into the General Fund from a Mental Health SORS grant; an Appropriation transfer for the Sheriff's Office for miscellaneous fees deposited into the General Fund; a Supplemental Appropriation for Water Resources into the Auburn Corners Sewer Construction Account; Cash transfers out of the General Fund to Liability Self Insurance Fund to provide for upcoming liability insurance payments; to Court Technology to pay a portion of their 2019 funding and to the Sheriff's Office 800 communication fund for their second half 2019 report; Travel request for the Clerk of Courts Office; a payment for the Commissioner's Office to Maximus, Incorporated for the 2020 cost allocation plan in the amount of \$11,000.00; a payment for the Engineer's Office to Chagrin Valley Paving for the resurfacing of Kile Road (Sections C-D) in the amount of \$236,348.80; a payment for Water Resources to S.E.T., Incorporated for pay request #7 of the Bainbridge Trunk Main Relocation project in the amount of \$26,468.94 and a Revenue Certification for Common Pleas Court to recognize revenue being received from the Federal Government in regards to the new Drug Court.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute Resolution #19-157 itemizing the financials for the meeting of November 5, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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DEPARTMENT ON AGING – APPROVE CREATION, TITLE AND JOB DESCRIPTION –  
FISCAL AND BUDGET OFFICER (#1035) – REVISE ORGANIZATIONAL CHART –  
ADVERTISE POSITION UNTIL FILLED

*Director Jessica Boalt and Karen Stone asked the Board approve the creation of a new position of Fiscal and Budget Officer, update the organizational chart and then post to hire. The pay grade remains at a Grade 11.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve the creation, title and job description for the position of Fiscal and Budget Officer (#1035) to be effective November 5, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve the revised Organizational Chart to include the new position of Fiscal and Budget Officer (#1035) to be effective November 5, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to grant permission to advertise for the position of Fiscal and Budget Officer (#1035). This position will remain posted until filled.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – ADVERTISE TO AMEND REQUEST FOR QUALIFICATIONS  
FOR CONSTRUCTION MANAGER AT RISK

*Mr. Morgan explained that we are amending the RFQ to shorten the time frame for the Construction Manager at Risk. Mr. Morgan stated that they will now be due on November 26, 2019. There was a brief discussion about where the RFQ will be posted.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to grant permission to advertise to amend the Request for Qualifications (RFQ) for Construction Manager at Risk (CMR) Services for the construction of a new Geauga County Administration Building and additional related site improvements. Submissions will now be due no later than 4:00 p.m. on Tuesday, November 26, 2019. Notice of this amended RFQ will be advertised on November 8, 2019, November 15, 2019 and on the county website.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – SET BOND AMOUNT FOR FILING OF AN APPEAL –  
CHARDON TOWNSHIP WASTEWATER TREATMENT PLANT AND SEWER PROJECT

*Mr. Morgan stated that this is related to the Chardon Township Sewer project for the Appeal to the Probate Court. The Commissioners are to set the Bond that is required to cover costs if they appeal and they don't win, given the individuals in the subdivision, we talked about \$1,000.00 being a maximum or you can conceivably set it at zero. Mr. Morgan stated that when they file their Appeal they are required to file a Bond, as they are "technically" suing the County. If they make their Appeal and fail the Bond would come to us to cover costs. It should not be more than our legal costs, but we utilize the Prosecutor's Office, so it would be court costs. Originally Commissioner Lennon stated \$500.00, and then questioned if that was too much. Mr. Morgan expressed that you can set it as \$10.00 or \$100.00 so they have something in the game. Mr. Lennon made a motion to set the bond at \$100.00.*

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*Motion:* by Commissioner Lennon, seconded by Commissioner Dvorak to that in accordance with O.R.C. 6117.10 the Board set a bond amount for the filing of an appeal to the Board and the Probate Court regarding the Chardon Township Wastewater Treatment Plant and Sewer project in the amount of \$100.00.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – ACKNOWLEDGE RESOLUTION #19-204 FROM PARKMAN TOWNSHIP TRUSTEES PETITIONING TO VACATE THE PUBLIC RIGHT OF WAY UPON A PORTION OF DOTY ROAD – ADVERTISE TO HOLD PUBLIC VIEWING AND PUBLIC HEARING**

*Christine Blair, Clerk explained that this was the second portion of the original un-named, non-numbered portion of Doty Road. Ms. Blair stated that the Parkman Township Trustees have filed a petition to request the Board vacate a portion of Doty Road, so the first action is to acknowledge receipt of that petition and the second action is to then set the Public Viewing and Public Hearing. There was a brief discussion about whether all parties involved are in Agreement with this request to vacate.*

*Motion:* by Commissioner Dvorak, seconded by Commissioner Lennon to acknowledge receipt of Resolution #19-204 from the Parkman Township Trustees, petitioning the Board of Commissioners to vacate the Public Right-of-Way upon a portion of Doty Road (TR-0532), pursuant to O.R.C. 5553.045.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*Motion:* by Commissioner Dvorak, seconded by Commissioner Lennon to grant permission to advertise to hold a Public Viewing on Tuesday, November 26, 2019 at 11:30 a.m. and a Public Hearing to be held on Tuesday, December 3, 2019 at 9:30 a.m. in regards to the request made by the Parkman Township Trustees to vacate the Public Right-of-Way upon a portion of Doty Road (TR-0532). Notice of the Public Viewing and Public Hearing will be advertised on November 14, 2019, November 21, 2019 and on the county website.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**ACKNOWLEDGEMENTS**

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending October 16, 2019, October 23, 2019 and October 30, 2019 as required by O.R.C. 955.12.*
- b) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Months of August and September 2019, pursuant to ORC 135.35(L).*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

*Wed., 11/6 NOC COG meeting, 2:00 p.m. at Auburn Career Center, with iSTEM Tour at 1:00 p.m.*

*Fri., 11/8 NOACA Finance & Audit 8:30 a.m., Governance 10:00 a.m., Executive 11:30 a.m., Cleveland*

*Mon., 11/11 **County offices will be closed for general business in observance of Veteran's Day. Twenty-four hour operations will continue to operate as usual.***

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*Wed., 11/13 OPWC District 7 Round 34 Committee Meeting, 9:30 a.m. County Engineer's Office*

*Wed., 11/13 Geauga County Township Association Dinner meeting, 6:30 p.m. Montville Community Center*

*Thu., 11/14 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*

*Thu., 11/14 The Commissioners will hold regular session at 9:30 a.m.*

*Tue., 11/19 The Commissioners will hold regular session at 9:00 a.m.*

*Tue., 11/26 The Commissioners will hold regular session at 9:00 a.m.*

*Thu., 11/28 County Offices will be closed for general business in observance of Thanksgiving Day. Twenty-four hour operations will continue to operate as normal.*

*Fri., 11/29 County offices under the hiring authority of the Board of Commissioners will be closed for general business. Twenty-four hour operations will continue to operate as usual.*

**BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD**

*Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to adjourn the meeting at 9:24 a.m.*

*Geauga County Board of Commissioners*

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*Timothy C. Lennon*

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*Ralph Spidalieri*

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*James W. Dvorak*

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*Christine Blair, Commissioners' Clerk*

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