

**Commissioners' Journal**  
**February 24, 2015**

*The Geauga County Board of Commissioners met in session on February 24, 2015 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Walter M. Claypool opened the meeting at 9:02 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**FINANCIALS**

*County Administrator David Lair reported on financials from February 18, 2015, Resolution #15-021, Cash transfers out of the General Fund for a portion of 2015 funding for Court Technology and the local match portion of reimbursement #4 of the Airport FAA grant#3-39-0054-1714; as approved by the County Administrator pursuant to the motion approved December 30, 2014 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2015, as authorized by O.R.C. 305.30.*

**APPROVE MINUTES**

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of February 17, 2015.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Abstain*</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*\*Commissioner Spidalieri was absent from this meeting.*

**APPROVE FINANCIALS**

*Budget and Finance Manager Heidi Delaney explained the financials for today as including Supplemental appropriations for the Job and Family Services Public Assistance Fund for additional administrative travel expenses, for the Water Resources Thompson Wastewater Treatment Plant project fund for change order #1 and the Engineer's Road and Bridge and Building Fund to appropriate carryover balances; Cash transfers out of the General Fund for a portion of 2015 funding for CASA, the 4<sup>th</sup> Quarter gas well allotment proceeds to the Board of Developmental Disabilities, the 4<sup>th</sup> Quarter interest transfers and the local match portion for the ODOT grant project #14-03 for the Airport Authority; a purchase order for Bob Ross Buick GMC truck for the state bid purchase of (3) GMC 2500HD 4WD replacement pickup trucks with plows for the Department of Water Resources in the amount of \$97,382.50; Travel requests for the Department of Job and Family Services and the Transit Department; a payment to Zestive Incorporated for a revolving loan disbursement #3 for the Office of Community and Economic Development in the amount of \$12,135.80; and payments to URS Corporation for pay requests #7, #8, and #9 for the Water Resources Thompson Wastewater Treatment Plant project totaling \$42,522.71.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #15-022 itemizing the financials for the meeting of February 24, 2015.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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**DEPARTMENT ON AGING – SUB-LEASE – PATTERSON FARMS – WEST GEAUGA SENIOR CENTER**

*Director Jessica Boalt explained that this is the sub-lease with Patterson Farms for the West Geauga Senior Center.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Sub-Lease between Patterson Farms and the Geauga County Department on Aging for Lease Space for the West Geauga Senior Center for the period February 1, 2015 through January 31, 2016 in the amount of \$2,500.00 per month plus a portion of the building electric.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – NOTICE OF AWARD – AGREEMENT – NOTICE TO PROCEED – STEPHEN CICIRETTO, AIA ARCHITECT – CREATE ARCHITECTURAL PLANS FOR REHABILITATION OF THOMPSON TOWNSHIP COMMUNITY CENTER**

*Program Administrator Joni Stusek explained that the county was awarded an allocation grant for updates to the Thompson Township Community Center. Ms. Stusek stated that Stephen Ciciretto will be creating architectural plans for that rehabilitation which includes an ADA ramp, new furnace, hot water tank, 2 ADA bathrooms and foundation repair. Ms. Stusek noted that there is a Notice of Award, Agreement and Notice to Proceed for this portion of the project.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Notice of Award to Stephen Ciciretto, A.I.A. Architect for the creation of architectural plans for the rehabilitation of the Thompson Township Community Center, including ADA ramp, new furnace, hot water tank, 2 ADA bathrooms, and foundation repair under Allocation Grant #B-W-14-1AZ-1, in the amount of \$7,900.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Agreement between the Geauga County Board of Commissioners and Stephen Ciciretto, A.I.A. Architect for Professional Services to Geauga County for the Thompson Township Community Center Interior Renovation, Foundation Repair and Exterior Ramp under Grant #B-W-14-1AZ-1 in the amount of \$7,900.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Notice to Proceed to Stephen Ciciretto, A.I.A. Architect for the creation of architectural plans for the rehabilitation of the Thompson Township Community Center, including ADA ramp, new furnace, hot water tank, 2 ADA bathrooms, and foundation repair under Allocation Grant #B-W-14-1AZ-1, in the amount of \$7,900.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – NOTICE OF AWARD – AGREEMENT – NOTICE TO PROCEED – STEPHEN CICIRETTO AIA ARCHITECT – CREATE ARCHITECTURAL PLANS FOR INTERIOR REHABILITATION OF THOMPSON TOWNSHIP COMMUNITY CENTER**

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*Ms. Stusek explained that Stephen Ciciretto will also be creating plans for the interior rehabilitation of the Thompson Township Community Center, including the new stairwell and safety measures. There was a brief discussion on the timeframe for completion. The first steps are for the architect to establish the plans, then the project goes out for bid and the project has a deadline date for completion. Ms. Stusek noted that there is a Notice of Award, Agreement and Notice to Proceed for this portion of the project that will be covered under the Program Income Waiver funds.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Notice of Award to Stephen Ciciretto, A.I.A. Architect for the creation of architectural plans for the interior rehabilitation of the Thompson Township Community Center, under Program Income Waiver funds, in the amount of \$21,600.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Agreement between the Geauga County Board of Commissioners and Stephen Ciciretto, A.I.A. Architect for Professional Services to Geauga County for the Thompson Township Community Center Interior Renovation, under Program Income Waiver funds in the amount of \$21,600.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Notice to Proceed to Stephen Ciciretto, A.I.A. Architect for the creation of architectural plans for the interior rehabilitation of the Thompson Township Community Center, under Program Income Waiver funds, in the amount of \$21,600.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – NOTICE OF AWARD – AGREEMENT – NOTICE TO PROCEED – SMOLEN ENGINEERING, LTD. – FOUNDATION INSPECTION – CREATE ENGINEERING PLANS – THOMPSON TOWNSHIP COMMUNITY CENTER – PARKING LOT**

*Ms. Stusek explained Smolen would be handling the foundation inspection report and engineering plans for the parking lot at the Thompson Township Community Center. Ms. Stusek noted that there is a Notice of Award, Agreement, and Notice to Proceed for this project covered under Program Income Waiver funds.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Notice of Award to Smolen Engineering, Ltd. for the foundation inspection report and creation of engineering plans for the Thompson Township Community Center parking lot, under Program Income Waiver funds, in the amount of \$4,334.25.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Agreement between the Geauga County Board of Commissioners and Smolen Engineering, Ltd. for Professional Services to Geauga County for the Thompson Township Community Center Parking Lot, under Program Income Waiver funds in the amount of \$4,334.25.*

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Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Notice to Proceed to Smolen Engineering, Ltd. for the foundation inspection report and creation of engineering plans for the Thompson Township Community Center parking lot, under Program Income Waiver funds, in the amount of \$4,334.25.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – ADVERTISE NOTICE TO PUBLIC OF FINDING OF NO SIGNIFICANT IMPACT ON ENVIROMENT – NOTICE OF INTENT TO REQUEST RELEASE OF FUNDS – COMMUNITY DEVELOPMENT BLOCK GRANT REVOLVING LOAN FUND LOAN – CHARDON HOUSE, LLC

Director Anita Stocker explained that this notice was a little preemptive as she has enough information to a notification process to notify the state. Ms. Stocker stated that this project does not have anything to do with the Chardon Heritage House – they are not connected. Ms. Stocker stated that the maximum that the loan could be is for \$500,000.00 and that is what the notification is for, the whole project will be a multi-million dollar project. Ms. Stocker stated that this is non-binding.

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise the Notice to Public of a Finding of No Significant Impact on the Environment (FONSI) and Notice of Intent to Request a Release of Funds (NOI/RROF) combined notice in regards to the Community Development Block Grant (CDBG) Revolving Loan Fund Loan to Chardon House, LLC, to be advertised on February 26, 2015.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

DEPARTMENT OF EMERGENCY SERVICES – HIRE ROGER PETERSEN – DEPUTY DIRECTOR, PLANNING

Director Dale Wedge thanked the Board for being part of the interview process and asked the Board to approve hiring Mr. Petersen. Mr. Wedge briefly explained that Mr. Petersen previously worked for Burton Healthcare, was the Fire Chief of North Bloomfield and is basically the Fire Chief at the GM plant in Lordstown. Mr. Wedge stated that Mr. Petersen had a vast knowledge of public safety and experience at putting together brochures and safety plans.

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to approve hiring Roger Petersen to the position of Deputy Director, Planning to be effective March 16, 2015 at a rate of \$19.10 per hour. After the successful completion of a 180 day probationary period the rate will increase to \$20.11 per hour.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

COUNTY ENGINEER'S OFFICE – ADVERTISE FOR BIDS – ASPHALT RESURFACING OF OLD STATE ROAD – CHAGRIN ROAD AND THE WIDENING AND ASPHALT RESURFACING OF RAVENNA ROAD

Deputy Engineer Shane Hajjar explained that this was the final step in the process for the three Federal Aid projects. Mr. Hajjar asked the Board for permission to advertise for bids for Old State Road, Chagrin Road and Ravenna Road with the openings to be held on March 25<sup>th</sup>.

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise for Bids for the Asphalt Resurfacing of Old State Road (CH 6, Sections B-H) in Middlefield and Parkman Townships to be held on Wednesday,

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*March 25, 2015 at 2:00 p.m. Notice of this bid opening will be advertised on February 26, 2015, March 5, 2015, March 12, 2015 and on the county website.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise for Bids for the Asphalt Resurfacing of Chagrin Road (CH 9, Sections C-E) in Bainbridge Township to be held on Wednesday, March 25, 2015 at 2:05 p.m. Notice of this bid opening will be advertised on February 26, 2015, March 5, 2015, March 12, 2015 and on the county website.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise for Bids for the Widening and Asphalt Resurfacing of Ravenna Road (CH 601, Sections A-D) in Chardon Township to be held on Wednesday, March 25, 2015 at 2:10 p.m. Notice of this bid opening will be advertised on February 26, 2015, March 5, 2015, March 12, 2015 and on the county website.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**TRANSIT – HIRE PART-TIME DRIVERS (#2210-2) – WILLIAM BEVAN AND DAVID TRASK**  
*Director Mike Kasper explained that he would like to hire Mr. Bevan and Mr. Trask as part-time drivers, noting that it will bring the departments numbers back in line for coverage. Mr. Kasper stated that hiring the additional part-time drivers will assist with cost savings measures.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve hiring William Bevan to the position of Part-time Driver (#2210-1) to be effective March 2, 2015 at a rate of 12.64 per hour. After the successful completion of a 1,000 hour probationary period the rate will increase to \$13.30 per hour.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve hiring David Trask to the position of Part-time Driver (#2210-1) to be effective March 2, 2015 at a rate of 12.64 per hour. After the successful completion of a 1,000 hour probationary period the rate will increase to \$13.30 per hour.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**TRANSIT – ADVERTISING CAMPAIGN**

*Mr. Kasper briefly explained the advertising campaign that is under way, with several local businesses that want to advertise on the Transit buses. Mr. Kasper stated that this is a way to bring additional funds into the department, adding that the only restrictions are that nothing controversial can be displayed on the buses. Mr. Kasper stated that the State actually suggested the idea for the ads.*

**COMMISSIONERS' OFFICE – APPOINT CATHERINE GILLETTE TO THE LAW LIBRARY RESOURCES BOARD**

*Commissioner Claypool stated that there is an outstanding position that needs to be filled and that based on those he had spoken with he was suggesting Catherine Gillette as his first choice for the position. Commissioner Rear added that he had reviewed the applications and did not have any issues with that suggestion.*

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*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to appoint Catherine Gillette to the Law Library Resources Board for a five year term ending December 31, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**ACKNOWLEDGEMENTS**

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending February 11, 2015 as required by O.R.C. 955.12.*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

*Thu., 2/26 The Commissioners' will hold regular session, beginning at 6:30 p.m.*

*Fri., 2/27 NOACA – Finance/Audit 8:30 a.m., Governance 10:00 a.m., and Executive 11:30 a.m., Cleveland*

*Mon., 3/2 Board of Revision, 9:00 a.m. Auditor's Office*

*Tue., 3/3 The Commissioners' will hold regular session at 9:00 a.m.*

*Tue., 3/10 Tax Incentive Review Council, 8:00 a.m. Community Development*

*Tue., 3/10 Community Reinvestment Housing Council, 8:30 a.m. Community Development*

*Tue., 3/10 The Commissioners' will hold regular session at 9:00 p.m. that will include a Business Resource Network (BRN) Update presented by Brenda Vogley and Denise Tomazic*

*Tue., 3/10 Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*

*Thu., 3/12 Youth Leadership Government Day*

*Fri., 3/13 NOACA, Board of Directors, 9:00 a.m. Cleveland*

*Mon., 3/16 Family First Council, 2:00 pm. Job and Family Services*

*Tue., 3/17 The Commissioners' will hold regular session at 9:00 a.m.*

*Fri., 3/20 NOACA Air Quality 9:00 a.m., Transportation 10:30 a.m., and Water Quality 12:00 p.m. Cleveland*

**COMMISSIONERS' OFFICE – APPOINT JOE CATTELL AS ALTERNATE FOR RALPH SPIDALIERI**

*Commissioner Spidalieri stated that he had been looking at his options and asked for Joe Cattell to be designated as his alternate for this Friday.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Rear to appoint Joe Cattell, as alternate for Ralph Spidalieri for the Northeast Ohio Areawide Coordinating Agency (NOACA) for the February 27, 2015 meetings.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

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***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion:*            *by Commissioner Rear to adjourn the meeting at 9:38 a.m.*

*Geauga County Board of Commissioners*

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*Walter M. Claypool*

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*Ralph Spidalieri*

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*Blake A. Rear*

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*Christine Blair, Commissioners' Clerk*

*Following the Board adjourning, local resident Diane Jones made a comment on the microphone being used at previous meetings, but that today she could not hear. It was noted that the microphone was on today, but that it was on the lower table and not on the main table the Board sits at. There was a brief discussion regarding a microphone stand and additional sound equipment being purchased.*

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