

**Commissioners' Journal**  
**December 1, 2015**

*The Geauga County Board of Commissioners met in session on December 1, 2015 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Walter M. Claypool opened the meeting at 9:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**APPROVE MINUTES**

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of November 24, 2015.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget and Finance Manager Heidi Delaney explained the financials for today as including Revenue Certifications for the Engineer's Building Fund for the note proceeds and the General Fund for the repayment of the advance for the construction projects; a Supplemental Appropriation for the Sheriff's Office 911 Fund to correct appropriations for yearend payroll processing; Cash transfers into the General Fund for the 2<sup>nd</sup> half 2015 cost allocations for the Department of Job and Family Services; a Travel request for the Dog Warden; a payment to Preston Ford for the purchase of a 2016 Ford Escape for the Building Department in the amount of \$22,190.50, a payment to Auburn Fence Corporation for the purchase and installation of chain link fence at the Geauga County impound lot in the amount of \$7,050.00, and a payment to Millstone Management Group, for payment #2 for the Board of Developmental Disabilities Adult Services Building Canopy replacement project in the amount of \$19,026.90.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #15-172 itemizing the financials for the meeting of December 1, 2015.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**DEPARTMENT ON AGING – RELEASE BID /PERFORMANCE BOND – VALLEY FOODS, INCORPORATED – ELDERLY NUTRITION PROGRAM, CONGREGATE AND HOME DELIVERED MEALS**

*It was noted that this is just to release the bond from the project, as it has been completed and all specifications have been met.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to release the Bid /Performance Bond for Valley Foods, Incorporated for the Elderly Nutrition Program, Congregate and Home Delivered Meals, as all specifications have been met.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – NOTICE OF COMMENCEMENT – MILLSTONE MANAGEMENT GROUP**

*Assistant Program Administrator Kelly Conrad explained the Notice of Commencement for the project at the County Home under the Allocation grant.*

**Commissioners' Journal**  
**December 1, 2015**

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Notice of Commencement for Millstone Management Group for the Interior Renovations at the Pleasant Hill County Home under Grant #B-F-14-1AZ-1.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Abstain</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT – AUTHORIZATION TO ALLOW COUNTY ADMINISTRATOR TO EXECUTE DOCUMENTS ON BEHALF OF THE BOARD**

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to authorize the County Administrator, David Lair to execute under the Direction of the Board of County Commissioners, on their behalf pursuant the O.R.C. 305.30 for the remainder of the 2015 Year, the following documents: Certifications of Determination of Subsequent Exemption for a Categorical Exclusion Project, Ohio Department of Development, Office of Housing and Community Partnerships RLF Grant / Loan Review Report Forms and the Letter of Commitments, all relating to Community Development Block Grant (CDBG) Revolving Loan Fund loans.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**COUNTY HOME – PROBATIONARY FAILURE – LORI WESTERFELD – FULL-TIME ATTENDANT (#1504)**

*Director Karen DeCola stated that Ms. Westerfeld simply cannot perform the job duties and requests a probationary failure.*

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to approve the probationary failure of Lori Westerfeld, Full-time Attendant (#1504) to be effective November 24, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**COUNTY HOME – RECLASSIFY ALYSSA FRITSCH TO FULL-TIME ATTENDANT (#1504)**

*Ms. DeCola asked the Board to reclassify Ms. Fritsch to Full-time Attendant, filling the vacant position of Ms. Westerfeld.*

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to reclassify Alyssa Fritsch from Part-time Attendant (#1504-1) to Full-time Attendant (#1504) to be effective December 1, 2015 at her current rate of \$10.47 per hour. After completing a 180 day probationary period (approximately 162 days remaining) the rate will increase to \$11.02 per hour.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1 FINAL – DECREASE CONTRACT – RONYAK PAVING, INCORPORATED – RESURFACING OF BURTON WINDSOR ROAD**

*Deputy Engineer Nick Gorris explained that this was the final change order and final, decreasing the contract with Ronyak Paving for the resurfacing of Burton Windsor Road, adding that the project had come in under budget.*

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Change Order #1 Final, decreasing the Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Burton-Windsor Road (CH 14, sections F and G) in Huntsburg Township in the amount of \$30,698.60.

**Commissioners' Journal**  
**December 1, 2015**

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1 FINAL – DECREASE CONTRACT – RONYAK PAVING, INCORPORATED – RESURFACING OF THWING ROAD

Mr. Gorris asked the Board to approve the final change order for the resurfacing of Thwing Road, decreasing the contract with Ronyak Paving.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Change Order #1 Final, decreasing the Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Thwing Road (CH 27, Sections A and B) in Chardon and Munson Townships in the amount of \$28,673.94.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

COUNTY ENGINEER'S OFFICE – ACCEPT AND EXECUTE MAINTENANCE GUARANTY – MCFARLAND WOODS SUBDIVISION, PHASE I

Mr. Gorris explained that this is to accept the maintenance guaranty for the McFarland Woods Subdivision, Phase I and will be held until being accepted for full maintenance by the Township.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve, accept and execute the Maintenance Guaranty from VPC Development, LLC for McFarland Woods Subdivision, Phase 1 in Bainbridge Township in the amount of \$23,400.00 to be held by the Board.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

COUNTY ENGINEER'S OFFICE – ACCEPT AND EXECUTE AGREEMENT – PAVING GUARANTY – MCFARLAND WOODS SUBDIVISION, PHASE I

Mr. Gorris stated that this is the agreement with VPC Development for the paving guaranty and will cover the final surface of asphalt until the majority of homes in the development are built, and includes additional ditch work that will need to be completed.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve, accept and execute the Agreement between VPC Development, LLC and the Geauga County Board of Commissioners for the Paving Guaranty for McFarland Woods Subdivision, Phase 1 in Bainbridge Township in the amount of \$23,900.00 to be held by the Board.

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

COUNTY ENGINEER'S OFFICE – DEDICATION PLAT – MCFARLAND RIDGE

Mr. Gorris asked the Board to execute the dedication plat for McFarland Ridge.

Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the Dedication Plat, dedicating McFarland Ridge (TR-1069).

Roll Call Vote:	Commissioner Rear	Aye
	Commissioner Spidalieri	Aye
	Commissioner Claypool	Aye

COUNTY ENGINEER'S OFFICE – ACCEPT FOR SNOW AND ICE REMOVAL ONLY – MCFARLAND RIDGE

Mr. Gorris explained that this accepts the road for snow and ice removal only by Bainbridge Township until complete and formally accepted.

**Commissioners' Journal**  
**December 1, 2015**

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to accept McFarland Ridge (TR-1069) for snow and ice removal only by Bainbridge Township.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*COUNTY ENGINEER'S OFFICE – ACKNOWLEDGE RECEIPT OF CERTIFICATE OF ESTIMATED PROPERTY TAX – RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX – RENEWAL - 2.5 MILL ROAD AND BRIDGE LEVY*

*County Engineer Joe Cattell asked the Board to acknowledge the certificate of estimated property tax and then approve the resolution that will then allow the renewal of the road and bridge levy be placed on the ballot.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to acknowledge receipt of the Geauga County Engineer's Certificate of Estimated Property Tax Revenue in regards to the renewal of an existing 2.50 Mill Road and Bridge Levy.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #15-173 Declaring it Necessary to Levy a Tax in Excess of the Ten-Mill Limitation at the Request of the County Engineer for the General Construction, Reconstruction, Resurfacing, and Repair of Streets, Roads and Bridges in Geauga County as Authorized by Sections 5705.19(G), 5705.25, and 5705.26 of the Ohio Revised Code.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: December 1, 2015*

*Resolution: #15-173*

**RESOLUTION NO. 15-173**

***A RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN-MILL LIMITATION AT THE REQUEST OF THE COUNTY ENGINEER FOR THE GENERAL CONSTRUCTION, RECONSTRUCTION, RESURFACING, AND REPAIR OF STREETS, ROADS AND BRIDGES IN GEAUGA COUNTY AS AUTHORIZED BY SECTIONS 5705.19(G), 5705.25, AND 5705.26 OF THE OHIO REVISED CODE***

*WHEREAS, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the necessary requirements for the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in Geauga County;*

*NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Geauga, State of Ohio, two-thirds of all members elected thereto concurring, that:*

*Section 1. It is necessary to levy a tax in excess of the ten-mill limitation for the benefit of Geauga County for the purposes of general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in Geauga County as authorized by Section 5705.19(G) of the Ohio Revised Code at a rate not exceeding two and five tenths (2.5) mills for each one*

**Commissioners' Journal**  
**December 1, 2015**

*dollar of valuation, which amounts to twenty-five cents (\$0.25) for each one hundred dollars of valuation, for a period of five (5) years, and which levy is a renewal of an existing levy of 2.5 mills.*

*Section 2. Said levy shall be placed upon the tax list of the current tax year 2017 if a majority of the electors voting thereof vote in favor thereof.*

*Section 3. The Geauga County Board of Elections is hereby directed to submit the question of levying the renewal tax pursuant to this Resolution and Sections 5705.19(G) and 5705.25 of the Ohio Revised Code to the electors of Geauga County at the primary election to be held at the usual voting places on the 15<sup>th</sup> day of March, 2016.*

*Section 4. The Clerk of the Board of Commissioners of Geauga County is directed to deliver a certified copy of this Resolution to the Board of Elections not less than 90 days before the primary election to be held on March 15, 2016, and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.*

*Section 5. The Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.*

*Upon roll call on the adoption of the Resolution, the vote was as follows:*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**DEPARTMENT OF EMERGENCY SERVICES – REVISE JOB TITLE, DESCRIPTION AND PAY GRADE – DEPUTY DIRECTOR – PREPAREDNESS AND TRAINING (#1711)**

*Director Dale Wedge explained that with Mr. Folsom leaving, we decided to take review of the job description and make some adjustments including a re-grade on the pay scale that will bring the job grade for the position from a 14 down to a 13.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve the revised job title, description and pay grade for the position of Deputy Director – Preparedness and Training (#1711) to be effective December 6, 2015.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**DEPARTMENT OF EMERGENCY SERVICES – REVISE JOB DESCRIPTION AND PAY GRADE – DEPUTY DIRECTOR – PLANNING (#1712)**

*Mr. Wedge explained that this job description has also been adjusted and will include a pay re-grade from a 12 to a 13 on the pay scale.*

**Commissioners' Journal**  
**December 1, 2015**

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to approve the revised job description and pay grade for the position of Deputy Director – Planning (#1712) to be effective December 6, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**DEPARTMENT OF EMERGENCY SERVICES – REVISE ORGANIZATIONAL CHART TO REFLECT CHANGES TO DEPUTY DIRECTOR – PREPAREDNESS AND TRAINING AND DEPUTY DIRECTOR - PLANNING**

*Mr. Wedge asked the Board to revise the organizational chart to include those changes.*

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to approve the revised organizational chart to reflect the revised job title and pay grade for the positions of Deputy Director – Preparedness and Training, and the pay grade for the position of Deputy Director – Planning to be effective December 6, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**DEPARTMENT OF EMERGENCY SERVICES – RE-GRADE ROGER PETERSON – DEPUTY DIRECTOR – PLANNING (#1712)**

*Mr. Wedge stated that due to the changes to the Deputy Director – Planning, this will include re-grading Roger Peterson to the new wage.*

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to approve the Re-grade of Roger Peterson, Deputy Director – Planning (#1712) from Grade 12E, Step 1 (\$20.11 per hour) to Grade 13E, Step 1 (\$21.24 per hour) to be effective December 6, 2015.

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**DEPARTMENT OF EMERGENCY SERVICES – ADVERTISE INTERNALLY – DEPUTY DIRECTOR – PREPAREDNESS AND TRAINING (#1711)**

*Mr. Wedge asked the Board to advertise internally for the position of Deputy Director – Preparedness and Training.*

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise internally for a period of five days for the position of Deputy Director – Preparedness and Training (#1711).

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**DEPARTMENT OF JOB AND FAMILY SERVICES - ACKNOWLEDGE RECEIPT OF CERTIFICATE OF ESTIMATED PROPERTY TAX – RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX – RENEWAL - .7 MILL CHILDREN SERVICES LEVY**

*Executive Director Craig Swenson asked the Board to acknowledge receipt of the certificate of estimated property tax, noting that it will generate the same amount of funds, and that the resolution be approved that will allow the levy to be placed on the ballot.*

*Motion:* by Commissioner Rear, seconded by Commissioner Spidalieri to acknowledge receipt of the Department of Job and Family Services Certificate of Estimated Property Tax Revenue in regards to the renewal of an existing .70 Mill Children Services Levy.

**Commissioners' Journal**  
**December 1, 2015**

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*Motion:*        *by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute Resolution #15-174 Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation to Provide for Necessary Requirements of the Geauga County Department of Job and Family Services, O.R.C. 5705.07 and 5705.24.*

*Board of County Commissioners, Geauga County, Ohio*

*Date:*            *December 1, 2015*

*Resolution:*    *#15-174*

**RESOLUTION NO. 15-174**

**A RESOLUTION DECLARING IT NECESSARY TO LEVY A  
TAX IN EXCESS OF THE TEN MILL LIMITATION TO  
PROVIDE FOR THE NECESSARY REQUIREMENTS OF THE  
GEAUGA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES  
O.R.C. §§5705.07 and 5705.24**

*The Board of County Commissioners of the County of Geauga, State of Ohio, met in regular session on the 1<sup>st</sup> day of December, 2015, commencing at 9 o'clock a.m. at the Chambers of the Geauga County Board of Commissioners, 470 Center Street, Building 4, Chardon, Ohio, with the following members present:*

<i>Walter M. Claypool</i>	<i>Ralph Spidalieri</i>	<i>Blake A. Rear</i>
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*The Clerk advised the Board of County Commissioners that the notice requirements of R.C. 121.22 and the implementing rules adopted by the Board thereto were complied with for the meeting.*

*Commissioner Rear moved for the adoption of the following resolution:*

*WHEREAS, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of the Geauga County Department of Job and Family Services, Geauga County, Ohio.*

*NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of the County of Geauga, State of Ohio, two-thirds of all members elected thereto concurring, that:*

*Section 1. It is necessary to levy a tax in excess of the ten mill limitation for the benefit of the Geauga County Department of Job and Family Services for the purpose of providing the Geauga County Department of Job and Family Services with sufficient funds for providing preventative services to abused, neglected and abandoned children, for the care and placement of children in foster and adoptive homes by the Geauga County Department of Job and Family Services and for any operating or capital improvement expenditure necessary for the support of children services and the care and placement of children, at a rate not exceeding seven tenths*

**Commissioners' Journal**  
**December 1, 2015**

*(0.7) mills for each One Dollar (\$1.00) of valuation, which amounts to seven cents (\$0.07) for each One Hundred Dollars (\$100.00) of valuation, for a period of five (5) years.*

*Section 2. Said renewal levy shall be placed upon the tax list of the tax year 2016 if a majority of the electors voting thereon vote in favor thereof.*

*Section 3. The Board of Elections is hereby directed to submit the question of levying the tax pursuant to this resolution and O.R.C. §§5705.07, 5705.24 and 5705.25 to the electors of Geauga County at the primary election to be held March 15, 2016.*

*Section 4. The Clerk of the Board of Commissioners of Geauga County is directed to deliver a certified copy of this resolution to the Board of Elections not less than ninety days before the primary election to be held on March 15, 2016 and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.*

*Section 5. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberation of this Board and of any committees that resulted in those formal actions were in meetings open to the public, in compliance with the law, including O.R.C. 121.22.*

*Commissioner Spidalieri seconded the motion.*

*Upon roll call on the adoption of the resolution, the vote was as follows:*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – SERVICE CONTRACT AGREEMENT – M AND M HOME IMPROVEMENTS, LLC – DEMO AND REMODEL BUILDING #5 AT 470 CENTER STREET**

*Director Glen Vernick explained the service contract for M and M that will be to make renovations to the existing Building #5 location. Mr. Vernick stated that the first two sections will be completed first and then the third will be completed once there are some additional finalizations.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with M and M Home Improvements, LLC to perform Demo and Remodeling of 470 Center Street, Building #5 for the Year 2015 and 2016 in an amount not to exceed \$20,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – SERVICE CONTRACT AGREEMENT – BURTON CARPET SHOPPE, INCORPORATED – REPLACE CARPET BUILDING #5 AT 470 CENTER STREET**

*Mr. Vernick stated that the contract with Burton Carpet Shoppe will be to replace the carpeting throughout the building.*

**Commissioners' Journal**  
**December 1, 2015**

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with Burton Carpet Shoppe, Incorporated to perform 470 Center Street, Building #5 Carpet Replacement for the Year 2015 and 2016 in an amount not to exceed \$24,423.48.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – APPROVE JOB TITLE AND DESCRIPTION – GROUNDS SUPERVISOR (#1913)**

*Mr. Vernick explained that with growth within the county we are trying to divide up some of the responsibilities within the department, and this new position of grounds supervisor will split the grounds from the buildings.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve the title and job description for the position of Grounds Supervisor (#1913) to be effective December 1, 2015.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – REVISED ORGANIZATIONAL CHART – INCLUDE GROUNDS SUPERVISOR (#1913)**

*Mr. Vernick asked the Board to approve the revised organizational chart to reflect the change.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve the revised Organizational Chart to include the position of Grounds Supervisor (#1913) to be effective December 1, 2015.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**MAINTENANCE DEPARTMENT – ADVERTISE INTERNALLY – GROUNDS SUPERVISOR (#1913)**

*Mr. Vernick asked the Board to advertise internally for the new position.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise internally for the position of Grounds Supervisor (#1913) for a period of five days.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**PUBLIC DEFENDER'S OFFICE – RE-APPOINT PHILLIP KING AND SUSAN DAVIS TO PUBLIC DEFENDERS COMMISSION**

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to re-appoint Phillip G. King to the Public Defender Commission for a four year term ending October 3, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to re-appoint Susan Davis to the Public Defender Commission for a four year term ending October 3, 2019.*

**Commissioners' Journal**  
**December 1, 2015**

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**TRANSIT – ACCEPT RESIGNATION – LEE STAFFORD – PART-TIME DRIVER (#2210-1)**

*Director Mike Kasper asked the Board to accept the resignation of Lee Stafford, Part-time Driver, who was still in his probationary period.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to accept the resignation of Lee Stafford, Part-time Driver (#2210-1) to be effective November 18, 2015.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**TRANSIT – ADVERTISE TWO POSITIONS – PART-TIME DRIVER (#2210-1)**

*Mr. Kasper asked the Board for permission to advertise for two Part-time Drivers, one replacing Mr. Stafford and the other is in anticipation of a part-time driver not returning from some personal time off.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to grant permission to advertise for two (2) positions of Part-time Driver (#2210-1). These positions will remain posted until filled.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**DEPARTMENT OF WATER RESOURCES – RELEASE BID / PERFORMANCE BOND – MR. EXCAVATOR**

*Director Gerard Morgan asked the Board to release the Bond from the Russell Township Center Sewer project, adding that the project has been completed for a year and the only remaining location to tie in is in the hands of the Health Department to enforce compliance.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to release the Bid/Performance Bond for Mr. Excavator for the Russell Township Center Sewer Project, as all specifications have been met.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**AUDITOR'S OFFICE – CORRECTED – AMENDED RESOLUTION ACCEPTING AMOUNTS AND RATES DETERMINED BY BUDGET COMMISSION AND AUTHORIZING TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR**

*County Administrator David Lair explained that upon review of the minutes from the last meeting where an amendment was made, a mistake was caught in the resolution. Commissioners Clerk Christine Blair added that two additional issues were discovered and since the resolution is submitted to the state, we had to re-do the resolution.*

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to approve and execute the corrected and Amended Resolution #15-175 Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and certifying them to the County Auditor.*

**Commissioners' Journal**  
**December 1, 2015**

*Board of County Commissioners, Geauga County, Ohio*

*Resolution: #15-175*

*Date: December 1, 2015*

*Amended*  
*Tax Year 2015 (2016 Collection Year)*

***RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED  
BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX  
LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR***

***(BOARD OF COUNTY COMMISSIONERS)***  
***Revised Code, Sections 5705.34, 5705.35***

*The Board of County Commissioners of Geauga County, Ohio, met in regular session on the 1<sup>st</sup> day of December, 2015 at the office of the Board of County Commissioners with the following members present:*

*Walter M. Claypool, President*  
*Ralph Spidalieri*  
*Blake A. Rear*

*WHEREAS, This Board of County Commissioners in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing on January 1st, 2016; and*

*WHEREAS, The Budget Commission of Geauga County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill tax limitation;*

*THEREFORE BE IT RESOLVED, By the Board of County Commissioners of Geauga County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted;*

*AND BE IT FURTHER RESOLVED, That there be and is hereby levied on the tax duplicate of said County the rate of each tax necessary to be levied within and without the ten mill limitation as follows:*

**Commissioners' Journal**  
**December 1, 2015**

<b>SCHEDULE A</b> <b>SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY</b> <b>BUDGET COMMISSION, AND COUNTY AUDITORS ESTIMATED TAX RATES</b>										
FUND	Amount to Be Derived from Levies Inside 10 Mill Limitation				Amount Approved by Budget Commission Outside 10 Mill Limitation				County Auditor's Estimate of Tax Rate to Be Levied	
									Inside 10 Mill Limit	Outside 10 Mill Limit
	Column II				Column IV				V	VI
General Fund (A)	7	463	707	00					2.50	
Road & Bridge Fund (D)					3	184	564	00		2.50
District Board of Health (E)						593	982	00		0.20
General Bond Retirement (O1G)										
Senior Citizens Special Levy Fund (T88)					2	969	917	00		1.00
Child Welfare Services Special Levy Fund (SS)					3	571	681	00		1.20
Mental Health & Clinics Special Levy Fund (AA)					3	563	897	00		1.20
Mental Retardation Special Levy (Metzenbaum) (S03)					12	254	134	00		4.30
Gauga County Public Library Special Levy Fund					5	474	324	00		2.00
Fund										
Fund										
Fund										
Fund										
Fund										
Fund										
Fund										
TOTAL	7	463	707	00	31	612	499	00	2.50	12.40

**Commissioners' Journal**  
**December 1, 2015**

<b>SCHEDULE B</b>						
<b>LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES</b>						
<b>FUND</b>	<b>Maximum Rate Authorized to Be Levied</b>	<b>County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)</b>				
General Fund: Current expense levy authorized by voters on not to exceed _____ years						
General Fund: Current expense levy authorized by voters on not to exceed _____ years						
General Fund: Current expense levy authorized by voters on not to exceed _____ years						
General Fund: Current expense levy authorized by voters on not to exceed _____ years						
<b>Total General Fund outside 10 mill Limitation</b>						
Childrens Services Fund: Levy authorized by voters on not to exceed _____ 5 _____ years	0.70	2	078	940	00	
Childrens Services Fund: Levy authorized by voters on November 3, 2015 not to exceed _____ 5 _____ years	0.50	1	492	741	00	
Road & Bridge Fund: Levy authorized by voters on November 2, 2010 not to exceed _____ 5 _____ years	2.50	3	184	564	00	
Metzenbaum DD Fund: Levy authorized by voters on November 4, 2008 not to exceed _____ continuing _____ years	3.30	9	268	651	00	
Metzenbaum DD Fund: Levy authorized by voters on November 3, 2015 not to exceed _____ 5 _____ years	1.00	2	985	483	00	
Mental Health Fund: Levy authorized by voters on November 6, 2012 not to exceed _____ 5 _____ years	0.50	1	484	957	00	
Mental Health Fund: Levy authorized by voters on May 6, 2014 not to exceed _____ 5 _____ years	0.70	2	078	940	00	
Senior Citizens Fund: Levy authorized by voters on November 4, 2014 not to exceed _____ 5 _____ years	1.00	2	969	917	00	
5Health District Fund: Levy authorized by voters on November 5, 2013 not to exceed _____ 5 _____ years	0.20		593	982	00	
Geauga County Library Fund: Levy authorized by voters on November 5, 2007 not to exceed _____ continuing _____ years	1.00	2	737	162	00	
Geauga County Library Fund: Levy authorized by voters on November 2, 2010 not to exceed _____ continuing _____ years	1.00	2	737	162	00	
Fund: Levy authorized by voters on not to exceed _____ years						

*AND BE IT FURTHER RESOLVED, that the Commissioners' Clerk of this Board be and is hereby directed to certify a copy of this resolution to the County Auditor of said County.*

<i>Roll Call Vote:</i>	<i>Commissioner Rear</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>

**ACKNOWLEDGEMENTS**

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending November 11, 2015 and November 18, 2015 as required by O.R.C. 955.12.*
  
- a) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the prisoner transport for the month ending October, 2015 as required by O.R.C. 325.07.*
  
- b) Geauga County Board of Developmental Disabilities Board Minutes from October 21, 2015.*

**OTHER**

*The Board reviewed upcoming events.*

**Commissioners' Journal**  
**December 1, 2015**

**MEETINGS**

- Fri., 12/4 Some of the Commissioners will attend the Community Improvement Corporation (CIC) Annual Luncheon, 12:00 p.m. Welshfield Inn*
- 12/6 – 12/8 Some of the Commissioners will attend the CCAO Winter Conference, Columbus, Ohio*
- Tue., 12/8 **The Regularly scheduled Commissioners' meeting is cancelled.***
- Tue., 12/8 Planning Commission meeting at 7:00 p.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*
- Thu., 12/10 Portage Geauga Juvenile Detention Center meeting, 9:00 a.m. Portage County*
- Fri., 12/11 NOACA Board of Directors, 9:00 a.m. Cleveland*
- Tue., 12/15 The Commissioners will hold regular session at 9:00 a.m.*
- Tue., 12/15 Geauga Trumbull Solid Waste Management District, Board of Directors annual Christmas Luncheon / Meeting, 12:00 p.m. Alberini's Trattoria, Warren*
- Tue., 12/15 Community Corrections Planning Board meeting, 12:00 p.m. Judge Fuhry's Courtroom*
- Mon. 12/21 Family First Council, 2:00 p.m. at Mental Health*
- Tue., 12/22 The Commissioners will hold regular session at 9:00 a.m.*
- Thu., 12/24 **County offices under the hiring authority of the Board of Commissioners will be closed for general business. Twenty-four hour operations will continue to operate as usual.***
- Fri., 12/25 **The County Offices will be closed for general business due to the Christmas Holiday. Twenty-four hour operations will continue to operate as normal.***
- Tue., 12/29 The Commissioners will hold regular session at 9:00 a.m.*
- Fri., 1/1 **The County Offices will be closed for general business due to the New Year's Day Holiday. Twenty-four hour operations will continue to operate as normal.***

**BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD**

*Motion: by Commissioner Rear, seconded by Commissioner Spidalieri to adjourn the meeting at 9:37 a.m.*

*Gauga County Board of Commissioners*

\_\_\_\_\_  
*Walter M. Claypool*

\_\_\_\_\_  
*Ralph Spidalieri*

\_\_\_\_\_  
*Blake A. Rear*

\_\_\_\_\_  
*Christine Blair, Commissioners' Clerk*

**Commissioners' Journal**  
**December 1, 2015**

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