

**Commissioners' Journal**  
**December 28, 2017**

*The Geauga County Board of Commissioners met in session on December 28, 2017 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Ralph Spidalieri opened the meeting at 9:04 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**MEETING MINUTES**

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of December 5, 2017.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the minutes for the work session of December 5, 2017.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT**

*Mr. Lair reported on the items approved December 27, 2017 by the County Administrator, which included for the Maintenance Department, the approval and execution of a service Contract Agreement with Auburn Fence Corp to perform fence repairs, replacement and installations as needed at various Geauga County Building sites for the period January 2018 through January 2020 in an amount not to exceed \$5,000.00, authorized by Resolution #17-006 under the direction and supervision of the County Commissioners that was approved January 9, 2017 pursuant to O.R.C. 305.30.*

**APPROVE FINANCIALS**

*Budget and Finance Manager Adrian Gorton explained the financials for today as including Revenue De-Certifications for the Commissioners for the Airport Construction Fund and for Job and Family Services for the Workforce Investment Act Fund; a Revenue Certification for the County Engineer for the Road Improvement Fund; Appropriation transfer for Water Resources for debt retirement and OPERS; and Supplemental De-Appropriations from Various Departments in order to comply with year end requirements.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Resolution #17-161 itemizing the financials for the meeting of December 28, 2017.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COMMISSIONERS OFFICE – AUTHORIZE COUNTY ADMINISTRATOR TO EXECUTE FINANCIALS FOR 2018 ON BEHALF OF THE BOARD PURSUANT TO O.R.C. 305.30**

*Mr. Lair noted that this action is for him, the County Administrator, to approve financials outside of session for the Year 2018 under direction of the Board and will report on what is approved at the next meeting.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to authorize the County Administrator the authority to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2018, as authorized by O.R.C.*

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*305.30, and which duties shall be performed under the direction and supervision of the commissioners.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**AUDITOR/ TREASURER – MONTHLY STATEMENT OF COUNTY FINANCES – JANUARY THROUGH MAY, 2017**

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to accept, execute and file the monthly Statement of County Finances filed by the County Auditor for the months of January - May, 2017 pursuant to O.R.C. 319.15.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to accept, execute and file the monthly Statement of County Finances filed by the County Treasurer for the months of January - May, 2017 pursuant to O.R.C. 319.15.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – RELEASE BID / PERFORMANCE BONDS FOR VARIOUS PROJECTS COMPLETED DURING THE 2017 YEAR**

*Deputy Engineer Nick Gorris asked the Board to approve releasing the bonds from the projects that were completed in 2017 to allow contractors to bid on projects in 2018.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to release the Bid/Performance Bond for the following projects as all specifications have been met.*

*Resurface Nelson Road (CH 2 Sec A-C) Parkman Township (Ronyak Paving)*  
*Resurface Thompson Road (CH 7 Sec F-H) Thompson Township (Ronyak Paving)*  
*Resurface Clay Street (CH 37 Sec M-N) Thompson Township (Chagrin Valley Paving)*  
*Caves Road Drainage Improvements (CH 30) Chester and Russell Townships (Monte Construction)*  
*Resurface Chardon Windsor Road (CH 13 Sec E-H) Claridon and Huntsburg Townships (Ronyak Paving)*  
*Resurface Kirtland Road (CH 17 Sec A-C) Chardon Township (ChagrinValley Paving)*  
*Application of Polyester Pavement Markings Year 2017 Geauga County (Aero-Mark)*  
*Resurface Claridon Troy Road (CH 3 Sec F-H) Claridon and Hambden Townships (Ronyak Paving)*  
*Resurface Mulberry Road (CH 39 Sec A-D) Chester Township (Ronyak Paving)*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**DEPARTMENT OF JOB AND FAMILY SERVICES – RE-APPOINT / APPOINT MEMBERS TO FAMILY SERVICES PLANNING COMMITTEE**

*Mr. Lair explained that the Family Services Planning Committee meets quarterly, that it reviews programs and makes changes that are brought to the Commissioners for final approval. Mr. Lair stated that they are asking to re-appoint members for next year to this Board. Mr. Lair noted the appointment of Ms. Spalsbury, who is the incoming Dean at Kent State Geauga.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to re-appoint the following members to the Family Services Planning Committee for a one year term, January 1, 2018 through December 31, 2018:*

<i>Jenn Bartone</i>	<i>Jessica Boalt</i>	<i>Nan Burr</i>	<i>Vicki Clark</i>
<i>Jennifer Felker</i>	<i>Julie Weese Gorenc</i>	<i>Scott Hildenbrand</i>	<i>Dave Lair</i>
<i>Teri Malnar</i>	<i>Andrea Pollock</i>	<i>Nancy Seelbach</i>	

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Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to appoint Angela Spalsbury, Ph.D to the Family Services Planning Committee for a one year term, January 1, 2018 through December 31, 2018.

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

**TRANSIT – OHIO DEPARTMENT OF TRANSPORTATION 5339 BUS AND BUS FACILITIES DISCRETIONARY GRANT PROGRAM 2018 GRANT CONTRACT**

*Director Mike Kasper explained the ODOT 5339 Bus grant for the purchase of two vehicles for 2018 in the amount of \$125,792.00. This grant does not cover \$3,400.00 in add-ons for the buses or the 20% local match.*

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Ohio Department of Transportation 5339 Bus and Bus Facilities Discretionary Grant Program 2018 Grant Contract between the Geauga County Board of Commissioners and the State of Ohio Department of Transportation for the period January 1, 2018 through December 31, 2018 in the amount of \$125,792.00 for Capital items.

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

**TRANSIT – APPROVE UNPAID LEAVE – DIRECTOR MICHAEL KASPER**

*Mr. Kasper explained that this leave is for up to 80 hours of unpaid time during the first quarter of the year, noting that he has asked for this time off in the past and not utilized all of it.*

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve up to 80 hours of unpaid leave for Director Michael Kasper, during the period January 1, 2018 through March 31, 2018.

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

**COMMISSIONERS' OFFICE – 2018 CEBCO WELLNESS GRANT AGREEMENT**

*Benefits Specialist Kathy Hostutler explained that CEBCO is again granting wellness dollars to the counties within the consortium. The amount for 2018 to Geauga County will be \$13,056.00 in program funds and \$4,000.00 in administrative funds. Ms. Hostutler explained that the wellness committee chooses to use it for substantial purchases and chose to purchase computer kiosks for the employees to access the healthcare websites, including LIVE Health online as well as the wellness program, InterActive Health website. Ms. Hostutler briefly explained that CEBCO is promoting LIVE Health because they will no longer cover emergency room visits that are unnecessary. In addition to the computers they purchased additional stand up desks for employees throughout the county. Mr. Lair added that they want to use the wellness funds for items that will benefit multiple employees throughout the county versus individual employees.*

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the 2018 CEBCO Wellness Grant Agreement to promote employee health and wellness lifestyles in the amount of \$13,056.00 and \$4,000.00 in Administrative funds.

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

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**COMMISSIONERS' OFFICE – REGULAR MEETING SCHEDULE FOR 2018**

*It was noted that this schedule is for regular meetings, and includes adjustments for Holidays and the change to the start time of the second Tuesday meeting each month to accommodate the Planning Commission.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the Commissioners Regular Meeting Schedule for the Year 2018.*

**Meeting Schedule 2018**

*Every Tuesday at 9:00 a.m. – adjustments for holidays (add Thursday am meetings)*

*2<sup>nd</sup> Tuesday each month to start at 9:30 a.m. (accommodate Planning Commission)*

**Cancelled Sessions (Holidays)**

*January 2 – New Year's (1/1 off)*

*January 16 – Martin Luther King*

*February 20 – Presidents Day*

*May 29 – Memorial Day*

*July 4 – 4<sup>th</sup>*

*September 4 – Labor Day*

*October 9 – Columbus Day*

*December 25 – Christmas*

**Scheduled Regular Sessions at 9:00 a.m. – Thursday (Holidays)**

*January 4 at 9:00 a.m.*

*January 18 at 9:00 a.m.*

*February 22 at 9:00 a.m.*

*May 31 at 9:00 a.m.*

*August 30 at 10:00 a.m. – Geauga County FAIR*

*September 6 at 9:00 a.m.*

*October 11 at 9:00 a.m.*

*December 27 at 9:00 a.m.*

**Making the schedule for the year as follows:**

**The 2<sup>nd</sup> meeting of each month will begin at 9:30 a.m.**

**January 2018**

1/4 TH(ReOrg) 1/9 9:30 1/18 TH 1/23 1/30

**February 2018**

2/6 2/13 9:30 2/22 TH 2/27

**March 2018**

3/6 3/13 9:30 3/20 3/27

**April 2018**

4/3 4/10 9:30 4/17 4/24

**May 2018**

5/1 5/8 9:30 5/15 5/22 5/31 TH

**June 2018**

6/5 6/12 9:30 6/19 6/26

**July 2018**

7/3 7/10 9:30 7/17 7/24 7/31

**August 2018**

8/7 8/14 9:30 8/21 8/28 8/30 TH FAIR (10:00 am)

**September 2018**

9/6 TH 9/11 9:30 9/18 9/25

**October 2018**

10/2 10/11 TH 10/16 10/23 10/30  
9:30

**November 2018**

11/6 11/15 TH 11/20 11/27  
9:30

**December 2018**

12/4 12/11 9:30 12/18 12/27 TH

*Roll Call Vote:*

<i>Commissioner Lennon</i>	<i>Aye</i>
<i>Commissioner Claypool</i>	<i>Aye</i>
<i>Commissioner Spidalieri</i>	<i>Aye</i>

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COMMISSIONERS' OFFICE - SCHEDULE SPECIAL WORK SESSION WITH RICHARD L. BOWEN AND ASSOCIATES – FEASIBILITY ANALYSIS, PHASE 1 FINAL REPORT

*It was noted that the meeting is being held in Building #8 to utilize the larger screen to present the report. There was a brief discussion about any security and vulnerabilities that will be redacted prior to being presented to the public and a possible executive session to discuss the security portion.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to schedule a special work session with Richard L. Bowen and Associates to discuss the Feasibility Analysis, Phase 1 Final Report on Thursday, January 11, 2018 at 9:00 a.m. to be held at 470 Center St. Bldg #8, Chardon, Ohio.*

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

ACKNOWLEDGEMENTS

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending December 13, 2017 as required by O.R.C. 955.12.*

OTHER

*The Board reviewed upcoming events.*

MEETINGS

*Mon., 1/1 **The County Offices will be closed for general business due to the New Year's Day Holiday. Twenty-four hour operations will continue to operate as normal.***

*Thu., 1/4 The Commissioners' will hold regular session at 9:00 a.m. and will include their Annual Organizational meeting.*

*Fri. 1/5 – Sun. 1/7 Some of the Commissioners will attend the Annual Fair Managers Convention, Columbus, Ohio*

*Mon., 1/8 Board of Revision, Organizational meeting, 9:00 a.m. Auditor's Office*

*Tue., 1/9 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*

*Tue., 1/9 The Commissioners' will hold regular session at **9:30 a.m.** which will include a Public Hearing at 9:45 a.m. regarding the Road Name Change of Northview Drive to Clayton Trail in Bainbridge Township.*

*Thu., 1/11 Special Work Session, Richard L. Bowen and Associates to discuss Feasibility Analysis, Phase 1 Final Report, 9:00 a.m. 470 Center St. Bldg #8, Chardon*

*Fri. 1/12 NOACA Board of Directors Meeting, 9:00 a.m. Cleveland*

*Mon., 1/15 **County offices will be closed for general business due to Martin Luther King Jr. holiday. Twenty-four hour operations will continue to operate as usual.***

COMMISSIONERS' OFFICE – RE-APPOINT TRACY ENGLE – PLANNING COMMISSION

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to re-appoint Tracy Engle to serve on the Planning Commission for the term January 1, 2018 through December 31, 2021.*

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Claypool	Aye
	Commissioner Spidalieri	Aye

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***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion:*            *by Commissioner Claypool, seconded by Commissioner Lennon to adjourn the meeting at 9:32 a.m.*

*Geauga County Board of Commissioners*

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*Ralph Spidalieri*

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*Walter M. Claypool*

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*Timothy C. Lennon*

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*Christine Blair, Commissioners' Clerk*

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