

Commissioners' Journal
April 16, 2019

The Geauga County Board of Commissioners met in session on April 16, 2019 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Timothy C. Lennon opened the meeting at 9:00 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

**Commissioner Spidalieri was absent from today's meeting.*

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including a Supplemental Appropriation into the County Engineer's OPWC line item for upcoming project expenses; a Supplemental appropriation for Mental Health for the State Opioid Response local project funding; a Cash transfer to the Board of Developmental Disabilities for gas well proceeds from January – March, 2019; Cash transfers out of the General Fund to the Department of Development (Community & Economic) and Metzenbaum for first quarter 2019 interest transfer; Cash transfers from various funds including the General Fund for the March 2019 Windstream Bill; a Then and Now from the Commissioners Office for Martin Gelfand for Juvenile Court Appointed Counsel fees; a contract increase for Job and Family Services to Great Lakes Truck Driving School for CDL driver training courses; Travel requests for Job and Family Services, Juvenile Court and the Prosecutor's Office; a Then and Now for Job and Family Services for the Ohio Department of Job and Family Services for partnership costs from October – December 2018; a payment to the Geauga County Airport Authority for reimbursement request #5 for the FAA Runway Lighting project in the amount of \$25,691.40; a payment for the Juvenile Court to the Portage Geauga Juvenile Detention Center for the 2nd quarter commitment in the amount of \$159,890.00; a payment for the Sheriff's Office to Motorola Solutions, Incorporated for the 911 Upgrade to system hardware and software in the amount of \$179,720.20; and a payment for Water Resources to Valley Ford for a 2019 F150 4x4 extended cab truck in the amount of \$33,347.00.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute Resolution #19-048 itemizing the financials for the meeting of April 16, 2019.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

AIRPORT AUTHORITY – ACKNOWLEDGE OHIO DEPARTMENT OF TRANSPORTATION, OFFICE OF AVIATION, OHIO AIRPORT MAINTENANCE GRANT CONTRACT (#19-10) AND APPROVE LOCAL COUNTY MATCH

Patty Fulop introduced new Business Manager Ric Blamer. Mr. Blamer explained that he is originally from Michigan but currently lives in Chagrin Falls. Mr. Blamer spent 26 years as a professor of business administration, former business owner and is basically an airplane geek. Mr. Blamer is a pilot and hopes to have his own plane soon. Ms. Fulop expressed excitement of his IT experience and Drones.

Ms. Fulop explained that they have their Engineering consultant; they have also hired a Planning consultant to assist with the future plans of the airport that will help with applying for grant funding. The FAA has approved having multiple consultants at the same time. Commissioner Lennon expressed the need for a review of economic development at the airport. Mr. Blamer asked the Board to acknowledge the ODOT grant and approval of the local match. Ms. Fulop explained the obstruction removal of the silo and dust collector will help clear the runway protection zone, noting that the glideslope is a 20:1 ratio meaning for every twenty feet out you can go up 1 foot. Ms. Fulop stated that with the increase of GPS approaches the area that needs cleared was expanded. The silo and dust collector became objects in the zone that need cleared. Ms. Fulop stated that the silo has been purchased and the purchaser will be taking it down and moving it, so the cost has been reduced.

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Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to acknowledge the Ohio Department of Transportation, Office of Aviation, Ohio Airport Maintenance Grant Contract (#19-10) regarding the Obstruction Removal: Silos in RW 11 RPZ in the amount of \$43,375.00. This acknowledgement commits \$41,206.00 from ODOT and approval of \$2,169.00 as a Local County match.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

It was noted that they requested a work session at the end of the meeting next Tuesday.

COMMISSIONERS' OFFICE – PUBLIC HEARING #2 – DEPARTMENT OF DEVELOPMENT (BUILDING) REGARDING UPDATE OF THE PERMIT FEE SCHEDULE, CONTRACTOR REGISTRATION AND LICENSING FEES, PURSUANT TO O.R.C. 307.37

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to waive the reading of the legal notice.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

Commissioner Lennon opened the Public Hearing #2 at 9:15 a.m. and asked Assistant Chief Building Official, Dan Spada if they had received any public input or comment since the last hearing. Mr. Lennon asked for any questions or comments regarding the proposed fees, hearing none, the Hearing was closed at 9:16 a.m.

DEPARTMENT OF DEVELOPMENT (BUILDING) – ADOPT REVISED PERMIT FEE SCHEDULE

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to adopt the revised Geauga County Building Fee Schedule which includes Permit Fees, Contractor Registration and Licensing Fees to be effective May 17, 2019, pursuant to O.R.C. 307.37.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – RONYAK PAVING, INCORPORATED – ASPHALT RESURFACE OF MUNN ROAD – AUBURN TOWNSHIP

Chief Deputy Engineer Nick Gorris stated that the bid had been awarded, they were requesting the Board execute the contract with Ronyak Paving for the Asphalt Resurfacing of Munn Road. There was a brief discussion about the number of bids being received to which Mr. Gorris noted that it is typically 3 to 4 bids but depends on the location of the project. Mr. Gorris stated that the project did come in under the estimate of the project.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute the Unit Price Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Munn Road (CH 32, Section D) In Auburn Township in the amount of \$382,066.90.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – RONYAK PAVING, INCORPORATED – ASPHALT RESURFACE RAPIDS ROAD – TROY TOWNSHIP

Mr. Gorris stated that the bid had been awarded, they were requesting the Board execute the contract with Ronyak Paving for the Asphalt Resurfacing of Rapids Road. This section is from the Portage County Line to 422. There will be six or seven paving projects and a few culvert projects this year.

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Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute the Unit Price Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Rapids Road (CH 1, Sections A-C) in Troy Township in the amount of \$446,735.00.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – GRADE LINE,
INCORPORATED – WILSON MILLS ROAD DRAINAGE IMPROVEMENTS – CHESTER
TOWNSHIP*

Mr. Gorris asked the Board to execute the contract with Grade Line for the Wilson Mills Road drainage improvements. Mr. Gorris stated that this section is from County Line Road to 306.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute the Unit Price Contract with Grade Line, Incorporated for the Wilson Mills Road Drainage Improvements (CH 8, Sections A-C) in Chester Township in the amount of \$240,353.30.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*DEPARTMENT ON AGING – APPROVE PROMOTION OF CATHIE WELLS – FULL-TIME
ASSISTANT ADULT DAY SERVICES COORDINATOR (#1030)*

Director Jessica Boalt asked the Board to approve the promotion of Ms. Wells to Full-time Assistant Adult Day Services Coordinator.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve the promotion of Cathie Wells to the position of Full-time Assistant Adult Day Services Coordinator (#1030) to be effective April 21, 2019 at the rate of \$14.54 per hour with a 180 day probationary period.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

*DEPARTMENT ON AGING – ADVERTISE POSITION – PART-TIME ADULT DAY SERVICE
AIDE (#1008-1)*

Ms. Boalt asked the Board to advertise for the now vacant position of Adult Day Service Aide.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to grant permission to advertise for the position of Part-time Adult Day Service Aide (#1008-1). This position will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF EMERGENCY SERVICES – WENS SERVICE AGREEMENT

Sheriff Scott Hildenbrand and Chief Deputy Tom Rowan explained that since they contribute to cost sharing of the WENS service, noting that the service is used by the Sheriff's Office, Perry notifications and the public can also sign up for notifications. There was a brief discussion about emergency weather notifications and the recent tornado that was in Shelby. Sheriff Hildenbrand noted the siren usage in the county, but text messages through cell phones is the most efficient way to do a notification and is more effective.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the WENS Services Agreement between the Department of Emergency Services (EMA/DES), Geauga County Local Emergency Planning Committee (LEPC), the Geauga County Sheriff's Office, Geauga County Board of Commissioners and Inspiron Logistics Software

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for an emergency response notification systems for emergency responders and the general public for the period April 1, 2019 through March 31, 2020 in the amount of \$19,350.00 (\$6,450.00 paid by the Local Emergency Planning Committee, \$6,450.00 paid by the Department of Emergency Services and \$6,450.00 paid by the Sheriff's Office).

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

TRANSIT – UNPAID PERSONAL LEAVE – MICHAEL KASPER

Director Michael Kasper asked the Board for up to 100 hours of unpaid leave primarily for medical appointments.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve an unpaid personal leave of absence for Director, Michael Kasper for up to 100 hours for the period April 21, 2019 through June 29, 2019 (Payroll #10-#14).

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – APPROVE HIRING MICHAEL KUBRIN – ENGINEERING TECHNICIAN (#2304)

Director Steven Oluic asked the Board to approve hiring Mr. Kubrin as Engineering Technician.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve hiring Michael Kubrin to the position of Engineering Technician (#2304) to be effective April 22, 2019 at the rate of \$22.53 per hour with a one year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – APPROVE HIRING KURT WEBER – NETWORK TECHNICIAN (#2341)

Dr. Oluic asked the Board to approve hiring Mr. Weber as Network Technician.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve hiring Kurt Weber to the position of Network Technician (#2341) to be effective April 29, 2019 at the rate of \$19.11 per hour with a one year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – APPROVE HIRING LUCAS LUNDBLAD – SUMMER HELP

Dr. Oluic asked the Board to approve hiring Mr. Lundblad as Full-time Summer Help.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve hiring Lucas Lundblad to the position of Full-time Summer Help (#0101) to be effective May 6, 2019 through September 30, 2019 (or the start of school, whichever comes first) at the rate of \$10.00 per hour for up to twenty-one weeks (maximum of 840) hours.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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DEPARTMENT OF WATER RESOURCES – PERMISSION TO RETAIN – EXECUTE
ENGAGEMENT LETTER – LITTLER MENDELSON

There was a brief discussion about the firm being primarily used for negotiations.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to grant permission to retain the law firm of Littler Mendelson for consultation regarding labor arbitration, human resources and union contract issues and negotiations, and further accept and authorize the President of the Board to execute the Engagement Letter in an amount not to exceed \$30,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – OHIO ENVIRONMENTAL PROTECTION
AGENCY (EPA) DIRECTOR'S MODIFIED FINAL FINDINGS AND ORDERS

Dr. Oluic explained that the Director has approved an extension of the deadline to January 31, 2021 but are currently moving forward.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute the Ohio Environmental Protection Agency (EPA) Director's Modified Final Findings and Orders for abating the health nuisance in the Henning Drive area of Chardon Township.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – RESOLUTION AUTHORIZING AUDITOR TO INCLUDE
BUCKEYE DEFERRED COMP AS ADDITIONAL DEFERRED COMPENSATION PLAN FOR
EMPLOYEES

Mr. Morgan asked the Board to approve an additional option for employees, that does include more options.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and execute Resolution #19-049 Authorizing the Geauga County Auditor to include Buckeye Deferred Comp as an additional option of an Employee Deferred Compensation Plan, Pursuant to Section 148.06 of the Ohio Revised Code.

Board of County Commissioners, Geauga County, Ohio

Resolution: 19-049
Date: April 16, 2019

*Authorizing the Geauga County Auditor to include Buckeye Deferred Comp as an additional
option of an Employee Deferred Compensation Plan, Pursuant to Section 148.06
of the Ohio Revised Code*

WHEREAS, Buckeye Deferred Comp operates a deferred compensation program; and

WHEREAS, County employees currently are able to choose from the State of Ohio Deferred Comp or the CCAO Deferred Comp programs; and

WHEREAS, Each Deferred Comp program has distinct offerings for saving; and

WHEREAS, The Board of County Commissioners wishes to provide the County employees with additional options when deferring their income; and

NOW, THEREFORE BE IT RESOLVED, that in order to assist Geauga County employees with planning for retirement, the Geauga County Board of Commissioners hereby:

*authorizes the addition of Buckeye Deferred Comp as an option for County employees
desiring to utilize a deferred comp plan.*

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authorize the County Auditor to add Buckeye Deferred Comp to the list of deferred comp options for employees and amend the payroll system as needed to allow deferred compensation payments to be directed to Buckeye Deferred Comp.

certifies that this resolution was adopted in a regular session of the Board in full compliance with the Ohio Open Meetings Act.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – COUNTY RISK SHARING AUTHORITY, INCORPORATED (CORSA) INSURANCE PROGRAM RENEWAL

Human Resources Administrator Kathy Hostutler and Insurance Agent Gary Wirtz explained that CORSA was able to reduce their program costs and announced a dividend distribution which provides a credit on the renewal. Geauga County has completed the loss prevention control program with 100% completion and received a \$14,000.00 credit for that. There was a property insurance dividend as well that provides Geauga County \$59,531.00 in credits. Mr. Wirtz stated that the CORSA insurance includes all County Property, various liability insurances, Professional, Police and Public Officials Liability, Crime Coverage and Auto fleet. If CORSA attorneys handle a claim it would be covered under the policy.

Ms. Hostutler noted that there has been a change to the Drone insurance, and now Drones have the full coverage limit of \$6 million. There are a few set departments that are not included including Park District, Health Department, Mental Health and Department of Developmental Disabilities. There are sixty-six counties covered with an additional 20 other entities that are included in the pool. Ms. Hostutler explained that there will be some Human Resources training offered this year to all departments, as everything that happens affects the coverage.

Mr. Wirtz noted that H.B. 291 has passed that will allow public official bonds to waive a surety bond as long as the county carries employee dishonesty policy. A County would have to pass a resolution and provide a list of bonds that would need to be included under the policy. Ms. Hostutler explained that nothing can be cancelled currently in place that this would only be for future officials that are included in the coverage.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve the County Risk Sharing Authority, Incorporated (CORSA) Insurance Program Renewal for the period May 1, 2019 through April 30, 2020, and further authorize the payment of \$341,492.00.

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending April 3, 2019 as required by O.R.C. 955.12.*
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the inmate meals for the month ending March 2019.*
- c) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the prisoner transport for the month ending March 2019 as required by O.R.C. 325.07.*

OTHER

The Board reviewed upcoming events.

MEETINGS

Tue., 4/23 The Commissioners will hold regular session at 9:00 a.m.

Tue., 4/30 The Commissioners will hold regular session at 9:00 a.m.

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5/5-5/11 Public Service Recognition Week

Tue., 5/7 The Commissioners will hold regular session at 9:00 a.m.

Fri., 5/10 NOACA Finance & Audit 8:30 a.m., Governance 10:00 a.m. and Executive 11:30 a.m., Cleveland

Mon., 5/13 Board of Revision, 9:00 a.m. Auditor's Office

Tue., 5/14 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon

Tue., 5/14 The Commissioners will hold regular session at 9:30 a.m.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to adjourn the meeting at 9:45 a.m.

Geauga County Board of Commissioners

Timothy C. Lennon

Ralph Spidalieri

James W. Dvorak

Christine Blair, Commissioners' Clerk

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