

**Commissioners' Journal**  
**April 30, 2019**

*The Geauga County Board of Commissioners met in session on April 30, 2019 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Timothy C. Lennon opened the meeting at 9:05 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**COMMISSIONERS' OFFICE – UNEMPLOYMENT COMPENSATION SERVICE AGENCY AGREEMENT – SEDGWICK CLAIMS MANAGEMENT, INCORPORATED**

*Human Resources Specialist Kelly Bidlack asked the Board to execute the Unemployment Compensation Agreement with Sedgwick Claims Management to handle the unemployment claims.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Unemployment Compensation Service Agency Agreement between Sedgwick Claims Management, Incorporated and Geauga County for unemployment services for the period May 1, 2019 through April 30, 2020 in the amount of \$1,205.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – WORKERS' COMPENSATION SERVICE AGENCY AGREEMENT – COMPMANAGEMENT, LLC**

*Ms. Bidlack asked the Board to execute the Workers' Compensation Agreement with CompManagement to handle the workers compensation claims.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Workers' Compensation Service Agency Agreement between CompManagement, LLC, a Sedgwick CMS Company and Geauga County for Workers' Compensation Services for the period May 1, 2019 through April 30, 2020 in the amount of \$10,350.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – SERVICES AGREEMENT – CLEVELAND CLINIC WELLNESS, ENTERPRISE, LLC – LIFESTYLE EAP PROGRAM FOR EMPLOYEES**

*Ms. Bidlack explained that this agreement with Cleveland Clinic Wellness is for the Lifestyle EAP program for county employees.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Services Agreement between Cleveland Clinic Wellness Enterprise, LLC and Geauga County for the Lifestyle Employee Assistance Program (Lifestyle EAP) for the period May 1, 2019 through April 30, 2020 in the amount of \$26.00 per covered employee per year, based on 589 full-time employees.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget and Finance Manager Adrian Gorton explained the financials for today as including Appropriation transfers from the Commissioners' operating transfers out account and Maintenance to the ADP utilities phone service account for ADP to begin taking over the*

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*responsibility of paying the County phone bills; Appropriation transfer from the General Fund to the Sheriff's Salary account to reimburse for ICE transports; a Cash transfer out of the General Fund to JFS for monies received from CORSA for an insurance claim that was paid into the General Fund; a Cash transfer out of the General Fund to Department of Development (Community & Economic) for 1<sup>st</sup> Quarter 2019 payroll administration costs; Travel requests from the Auditor's Office, Common Pleas, Maintenance, Public Defender and the Recorder's Office; a Then and Now for the Commissioners' Office to Manning and Manning LPA for appointed Counsel fees from 2018; a Then and Now for Job and Family Services to Chardon Square Carstar Collision for vehicle repairs from an automobile accident; a Purchase Order for Water Resources to Valley Ford for a new 2019 Ford F750 truck cab and chassis with lugger body; a Purchase Order from Water Resources to Glaus Pyle Schomer Burns and Dehaven (GPD Group) for engineering services related to the Wastewater Treatment Plant and Sewer system in Chardon Township; and a payment to Senior Excursions, Incorporated for the Department on Aging for a client reimbursed trip to the Finger Lakes.*

*There was some brief discussion about the Job and Family Services vehicle expense, the Department on Aging trip to the Finger Lakes and the Job and Family Services child placement facilities with high dollar amounts due to the large number of kids in placement.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #19-052 itemizing the financials for the meeting of April 30, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – RONYAK PAVING, INCORPORATED – RESURFACING OF CLAY STREET – MONTVILLE AND THOMPSON TOWNSHIPS**

*Deputy Engineer Nick Gorris asked the Board to execute the Unit Price Contract with Ronyak Paving for the resurfacing of Clay Street. The project has previously been awarded.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Unit Price Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Clay Street (CH37, Sections G-J) in Montville and Thompson Townships in the amount of \$645,885.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – AERO-MARK COMPANY, LLC – APPLICATION OF POLYESTER PAVEMENT MARKINGS**

*Mr. Gorris asked the Board to execute the Unit Price Contract with Aero-Mark Company, LLC for the application of pavement markings for this year, adding that the project had previously been awarded.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute the Unit Price Contract with Aero-Mark Company, LLC for the Application of Polyester Pavement Markings to Various Roads in the amount of \$196,765.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER IMPROVEMENT OF WILSON MILLS ROAD – EXECUTE TITLE SHEET – SET BID OPENING**

*Deputy Engineer Shane Hajjar asked the Board to approve and execute the Resolution to order the improvement of Wilson Mills Road, execute the Title sheet and set the bid opening for the project. This is the section from County Line to State Route 306 and does include Ohio Public Works Funding.*

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*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #19-053 to Order the Improvement of Wilson Mills Road (CH 8, Sections A-C) in Chester Township.*

*This Resolution also requests the Board approve and execute the Title Sheet of the Specifications for the same.*

*Further, this resolution sets a Bid Opening on Wednesday, May 22, 2019 at 2:00 p.m. Notice of this Bid Opening will be advertised on May 2, 2019 and on the County website.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: April 30, 2019*

*Resolution: #19-053*

**RESOLUTION TO ORDER THE IMPROVEMENT OF  
SECTIONS A-C OF WILSON MILLS ROAD, CH 8  
IN CHESTER TOWNSHIP**

*WHEREAS, the Geauga County Board of Commissioners has determined by Resolution 18-022 that the public convenience and welfare requires the improvement of Wilson Mills Road from County Line Road (TR 92) to Chillicothe Road (SR 306) by grading, paving, draining, widening, constructing and reconstructing the bridges, culverts, and guardrail as necessary or otherwise improving the same in accordance with Section 5555.06 of the Ohio Revised Code; and*

*WHEREAS, no lands are needed to be taken relative to the improvements; and*

*WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and*

*WHEREAS, the Geauga County Board of Commissioners, after reviewing the plans with the County Engineer in public session, is satisfied that the public convenience and welfare require that said improvement be made.*

*NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.*

*BE IT FURTHER RESOLVED that the Board of County Commissioners in accordance with Section 5555.022 of the Ohio Revised Code hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from local and state funding sources in accordance with Section 5555.43 of the Ohio Revised Code.*

*BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners is hereby ordered to let this project for bids in accordance with Section 5555.61 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 1:45 PM and opened and read aloud at 2:00 PM on Wednesday, May 22, 2019.*

*BE IT FURTHER RESOLVED, that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Chester Township Board of Trustees and the Geauga County Engineer.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER THE IMPROVEMENT OF  
CAVES ROAD – EXECUTE TITLE SHEET – SET BID OPENING

*Mr. Hajjar asked the Board to approve and execute the Resolution to order the improvement of Caves Road to execute the Title Sheet and set the bid opening for the project. This is the section from State Route 322 to Wilson Mills Road and does include Ohio Public Works Funding.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and execute Resolution #19-054 to Order the Improvement of Caves Road (CH 30, Sections E-F) in Chester Township.*

*This Resolution also requests the Board approve and execute the Title Sheet for the Specifications for the same.*

*Further, this Resolution sets a Bid Opening on Wednesday, May 22, 2019 at 2:05 p.m. Notice of this Bid Opening will be advertised on May 2, 2019 and on the County website.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: April 30, 2019*

*Resolution: #19-054*

**RESOLUTION TO ORDER THE IMPROVEMENT OF  
SECTIONS E-F OF CAVES ROAD, CH 30, IN CHESTER TOWNSHIP**

*WHEREAS, the Geauga County Board of Commissioners has determined by Resolution 15-190 that the public convenience and welfare requires the improvement of Caves Road from Mayfield Road (US 322) to Wilson Mills Road (CH 8) by grading, paving, draining, widening, constructing and reconstructing the bridges, culverts, and guardrail as necessary or otherwise improving the same in accordance with Section 5555.06 of the Ohio Revised Code; and*

*WHEREAS, no lands are needed to be taken relative to the improvements; and*

*WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and*

*WHEREAS, the Geauga County Board of Commissioners, after reviewing the plans with the County Engineer in public session, is satisfied that the public convenience and welfare require that said improvement be made.*

*NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners in accordance with Section 5555.13 of the Ohio Revised Code hereby orders that such improvement proceed.*

*BE IT FURTHER RESOLVED that the Board of County Commissioners in accordance with Section 5555.022 of the Ohio Revised Code hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from local and state funding sources in accordance with Section 5555.43 of the Ohio Revised Code.*

*BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners is hereby ordered to let this project for bids in accordance with Section 5555.61 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received until 2:00 PM and opened and read aloud at 2:05 PM on Wednesday, May 22, 2019.*

*BE IT FURTHER RESOLVED, that the Clerk of Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Chester Township Board of Trustees and the Geauga County Engineer.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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RECORDER'S OFFICE – HANDS-FREE MICROFILM LICENSE AGREEMENT AND  
ADDENDUM – FIDLAR TECHNOLOGIES

*Recorder Sharon Gingerich asked the Board to approve the Addendum to the contract with Fidlar Technology for microfilm.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Hands-Free Microfilm License Agreement and Hands-Free Microfilm Agreement Addendum with Fidlar Technologies to provide duplicate rolls of microfilm at the cost of \$45.00 per roll in an amount not to exceed \$2,000.00 per year through the end of the current agreement term ending December 31, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

MAINTENANCE – REJECT ALL BIDS – HVAC MAINTENANCE AND SERVICES AT  
GEAUGA COUNTY BUILDINGS

*Director Glen Vernick explained that after reviewing the bids and speaking with the Prosecutor's Office it is best to reject all the bids received and break down the request into specific projects and go about obtaining the service contract in a different manor.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to reject all bids submitted for the HVAC Maintenance and Services as required at Geauga County Buildings.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

MAINTENANCE – APPROVE HIRING MATTHEW HAWKINS – FULL-TIME SUMMER HELP  
(#0101)

*Mr. Vernick asked the Board to approve re-hiring Mr. Hawkins as Full-time Summer Help. There was a brief discussion about the number of applications received for Summer Help and how little applications are being received.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve hiring Matthew Hawkins to the position of Full-time Summer Help (#0101) to be effective May 13, 2019 through September 30, 2019 (or the start of school, whichever comes first) at the rate of \$10.25 per hour for up to twenty-one weeks (maximum of 840 hours).*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

PROSECUTOR'S OFFICE – APPLICATION FOR APPOINTMENT OF COUNSEL –  
BENESCH, FRIEDLANDER, COPLAN AND ARNOFF, LLC

*County Administrator Gerard Morgan asked the Board to execute the Application for Appointment of Counsel to assist the Prosecutor's Office with legal services relating to the proposed capital improvement project.*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Application of Prosecuting Attorney and Geauga County Board of Commissioners Application for Appointment of Counsel to employ the firm of Benesch, Friedlander, Coplan and Arnoff, LLP in regards to legal services to support the design, construction and delivery of a proposed capital improvement project.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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**ACKNOWLEDGEMENTS**

- a) *Geauga County Board of Developmental Disabilities Board Minutes from March 20, 2019.*
- b) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending April 17, 2019 as required by O.R.C. 955.12.*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

*5/5-5/11      Public Service Recognition Week*

*Tue., 5/7      The Commissioners will hold regular session at 9:00 a.m.*

*Tue., 5/7      Geauga Trumbull Solid Waste Management District Board of Directors meeting, 12:00 p.m. Warren, OH (District Office)*

*Fri., 5/10      NOACA Finance & Audit 8:30 a.m., Governance 10:00 a.m. and Executive 11:30 a.m., Cleveland*

*Mon., 5/13      Board of Revision, 9:00 a.m. Auditor's Office*

*Tue., 5/14      Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*

*Tue., 5/14      The Commissioners will hold regular session at 9:30 a.m.*

*Tue., 5/14      Ohio Sunshine Laws Training, 1:00 p.m., Lakeland Main Campus, Health Tech Bldg.*

*Fri., 5/17      NOACA Committees, Transit 9:00 a.m., Bicycle 10:30 a.m. and Safety 1:00 p.m. Cleveland*

*Mon., 5/20      Family First Council, 1:30 p.m. at Job and Family Services*

*Tue., 5/21      The Commissioners will hold regular session at 9:00 a.m.*

**COMMISSIONERS' OFFICE – DESIGNATE REPRESENTATIVE – OHIO SUNSHINE LAWS TRAINING**

*Motion:              by Commissioner Spidalieri, seconded by Commissioner Dvorak to appoint Gerard Morgan as designated representative for Ralph Spidalieri to attend Ohio Sunshine Laws Training.*

<i>Roll Call Vote:</i>	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>

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***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion:*            *by Commissioner Dvorak, seconded by Commissioner Spidalieri to adjourn the meeting at 9:27 a.m.*

*Geauga County Board of Commissioners*

\_\_\_\_\_  
*Timothy C. Lennon*

\_\_\_\_\_  
*Ralph Spidalieri*

\_\_\_\_\_  
*James W. Dvorak*

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*Christine Blair, Commissioners' Clerk*

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