

**Commissioners' Journal**  
**January 31, 2017**

*The Geauga County Board of Commissioners met in session on January 31, 2017 at 9:00 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Ralph Spidalieri opened the meeting at 9:03 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

**COMMISSIONERS' OFFICE – APPOINT ACTING CLERKS – DEBORAH ASHBURN AND DAVID LAIR – YEAR 2017**

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to appoint Deborah Ashburn to act as Acting Commissioners' Clerk in the event that Christine Blair, Commissioners' Clerk is unable or unavailable to perform those duties at any time during the Year 2017, and further appoint David Lair, County Administrator, pursuant to O.R.C. 305.30, to act as Acting Commissioners' Clerk in the event that Deborah Ashburn is unable or unavailable to perform those duties at any time during the remainder of the Year 2017.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**MEETING MINUTES**

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of January 19, 2017.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the minutes for the meeting of January 24, 2017.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget and Finance Administrator II Anne Rasic explained the financials for today as including a Revenue Certification for the Department of Water Resources Construction Fund, and a Revenue Certification and De-Certification for the Department of Job and Family Services; a Cash transfer from the General Fund to Family First Council for 3<sup>rd</sup> Quarter SFY17 Commitment; Travel requests for the Common Pleas Court and Transit; a payment to Govconnection in the amount of \$14,993.96 for annual license for anti-virus software; a payment to John Deere in the amount of \$47,012.64 for a 5100M Utility Tractor for the Engineer's Office; a payment to Accelerated Technology Laboratories in the amount of \$26,798.60 for the Lab Information System for the Department of Water Resources; and a payment to Workman Industrial Services in the amount of \$71,761.66 for the Coy Lane Lift Station Replacement Project for the Department of Water Resources.*

*Motion: by Commissioner Claypool, seconded by Commissioner Spidalieri to approve and execute Resolution #16-001 itemizing the financials for the meeting of January 5, 2016.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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JOB AND FAMILY SERVICES – PY2017 PERCENTAGE OF INCOME PAYMENT PLAN PROGRAM (PIPP)

*Executive Director Craig Swenson stated this is an increase of administrative funds for the Percentage of Income Payment Plan which is for individuals that struggle to pay their utilities, and this helps cover the salary of the staff member who assists clients with paperwork and overseeing the program. Commissioner Claypool asked if this was related to HEAP, to which Mr. Swenson agreed, that it is just another piece of that program.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve the submission of the PY2017 Percentage of Income Payment Plan Program (PIPP) Administrative Grant in the amount of \$4,133.00 and further approve and authorize the President of the Board to initial the Assurances for the PIPP.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

JOB AND FAMILY SERVICES – OHIO DEPARTMENT OF JOB AND FAMILY SERVICES TITLE XX COUNTY PROFILES

*Mr. Swenson explained that the Title XX funds that are Federal Funds that come through the State, are required to have a profile for how these funds are spent. These are the preliminary profiles for the next two years, they will then accept those, then a public hearing will be held at Job and Family Services and then people testify and then the profiles are approved again before they are sent to the State. Mr. Swenson briefly explained the different programs that are included in the profiles.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute the Ohio Department of Job and Family Services Title XX County Profiles for the period October 1, 2017 through September 30, 2019.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

MAINTENANCE – SERVICE CONTRACT AGREEMENTS – WASTE MANAGEMENT OF OHIO, INCORPORATED

*Director Glen Vernick explained the contracts with Waste Management for the removal of garbage at the Safety Center and at the various locations throughout the county. These contracts are for two years and include a provision for extra expenditures in case a dumpster would be needed throughout the time period.*

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the service Contract Agreement with Waste Management of Ohio, Incorporated to perform Non-Hazardous Waste Management and Removal for the Safety Center for a two year period, 2017 and 2018 in an amount not to exceed \$10,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the service Contract Agreement with Waste Management of Ohio, Incorporated to perform Non-Hazardous Waste Management and Removal at 470 Center Street and various county locations for a two year period, 2017 and 2018 in an amount not to exceed \$40,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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MAINTENANCE – SERVICE CONTRACT AGREEMENT – CUMMINS BRIDGEWAY

Mr. Vernick stated that this contract will cover the generators at the fire departments in the county, the four portable generators and the three light plants. Mr. Vernick explained that through the Department of Emergency Services they had received a grant to have generators placed at fire departments, including Hambden, Montville, Parkman, Thompson and Troy. It was noted that in the next several years the County will no longer be servicing them, they will be the responsibility of the individual departments. Mr. Vernick noted that the light plants are in Chardon, Chesterland and at the Safety Center. The portables we have are a three phase unit and the other three are single phase, and the three phase is used during elections.

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute the service Contract Agreement with Cummins Bridgeway to perform Inspection and Maintenance for the Department of Emergency Services Generators (Appendix A) for a two year period, 2017 and 2018 in an amount not to exceed \$20,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

TRANSIT – RECLASSIFICATION OF KIM KOSCHKI TO FULL-TIME DRIVER

Operations Manager Jack Jackson asked that the Board approve reclassifying Mr. Koschki from part-time to full time Driver.

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve the reclassification of Kim Koschki from Part-time Driver (#2210-1) to Full-time Driver (#2210) to be effective February 1, 2017 at his current rate of pay with no probationary period.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES - CHANGE ORDERS – OHIO WATER DEVELOPMENT AUTHORITY – CONTRACT WITH PRECISE BORING OHIO – TROY OAKS FORCE MAIN (CONVERSION) PROJECT

Director Gerard Morgan asked the Board to sign the change order paperwork with the funding source for the Troy Oaks Force Main project, noting that the Board had originally approved the change order in September. Mr. Morgan then asked the Board to execute the final change order for the project and the form for the Ohio Water Development Authority. It was noted that the original change order was an increase, but at the completion of the project, there is a decrease in the final project.

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the President of the Board to execute Change Order #1 for the Ohio Water Development Authority (previously approved as Maintenance Form #1 on September 27, 2016), increasing the contract with Precise Boring of Ohio to perform work on the guardrail located at State Route 422 and Shaw Road for the Troy Oaks Force Main (Conversion) Project in the amount of \$10,521.00.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve and execute Change Order #2 decreasing the contract with Precise Boring of Ohio for the Troy Oaks Force Main (Conversion) Project in the amount of \$39,420.00 and further approve and authorize the President of the Board to execute the Ohio Water Development Authority form.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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DEPARTMENT OF WATER RESOURCES – AUTHORIZE COUNTY ADMINISTRATOR TO EXECUTE OHIO WATER DEVELOPMENT FORMS RELATING TO CHANGE ORDERS FOR RUSSELL PARK WASTEWATER TREATMENT PLANT UPGRADES AND TROY OAKS FORCE MAIN (CONVERSION) PROJECT

Mr. Morgan explained that they would like the Board to allow Mr. Lair to execute the OWDA forms for the change orders that have been approved initially by the Board, in order to submit that form, adding that often times the paperwork does not fall together. Commissioner Lennon inquired about where the location of the Russell Park plant was, to which Mr. Morgan noted that it is at the end of Russell Lane just west of State Route 306 on State Route 87. This plant was built in the 1970's when the subdivision was put into place. There was a brief discussion about the Chagrin River overflowing and any water that gets into the plant will eventually be processed through the plant when it recedes. This project is still in process of the upgrades and there will be some additional change orders; it was noted that the project is about 80 percent complete.

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve and authorize the County Administrator to execute the Ohio Water Development Authority Change Order Forms for the Russell Park Wastewater Treatment Plant Upgrades Project and the Troy Oaks Force Main (Conversion) Project once the Change Orders have been approved by the Board until the completion of the projects.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – ENCUMBRANCE AND EXPENDITURE – AGRICULTURAL SOCIETY – GAS WELL REVENUES FOR 2016

County Administrator David Lair explained that the Board asked Cutter Exploration to put a well on the fairgrounds property as a way to generate revenue, and so annually those funds are transferred to them. While it is not a big generator, it is additional revenue for the fair board.

*Motion:* by Commissioner Lennon, seconded by Commissioner Claypool to approve an encumbrance and expenditure to the Geauga County Agricultural Society, pursuant to O.R.C. 1711.15 and 1711.16 for the Year 2016 in the amount of \$1,429.23, which is the total gas well revenue received by the County through December 31, 2016 from a well located on the Geauga County fairgrounds property.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Claypool</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DISCUSSION – OVERTIME POLICY

Commissioner Spidalieri inquired about the paperwork before them in regards to an updated Overtime Policy that will be up for discussion at an upcoming meeting to restore the overtime to the previous policy. Mr. Lair replied that the Board members were each provided with a draft of the revised policy for their review prior to considering action at a future meeting.

DISCUSSION – UPCOMING MEETINGS /SOLID WASTE / NOACA / WEBSITE - NEWSLETTER

Mr. Spidalieri inquired about whether there was both a NOACA meeting and a Solid Waste meeting today, to which Commissioner Claypool noted yes to both. Mr. Claypool stated that the Solid Waste Board meeting is for the full Board to interview people for the replacement of the Director, along with other topics of discussion that will be brought up, which include the policy committee and the plan that will be coming due in 2028, the decision on selecting a new chairman of the policy committee and for new members to be considered for that committee since the recent loss of two members, including former Commissioner Hofstetter.

Mr. Spidalieri brought up the request from NOACA allowing Cleveland to have 2 additional seats and for the ratification of the bylaws. The Board discussed what NOACA was asking to change in the bylaws and what these changes would mean for Geauga County. After a lengthy discussion, they agreed that they don't want to bend, to give Cleveland any additional votes at

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*the table unless Geauga is given a seat for the County Engineer. Mr. Claypool made the suggestion to table or vote no.*

*There was discussion in regards to updating the Commissioners' website and the County website along with putting together a newsletter to provide information to the residents of the county of things that are happening, or where and how tax dollars are being used. Mr. Spidalieri brought up the idea of working with other agencies within the county to combine together to share in the costs and make it easier for the residents so information isn't being overlapped. Mr. Lair added that he would contact the other agencies to see if that would something they would be interested in doing.*

*Mr. Lennon moved the discussion back to NOACA and agreed that he would like to table the request by NOACA until they can get some additional leverage on working to get the County Engineer his own seat on the Board. The Board continued discussion in regards to other projects that could be projects for funding from NOACA but have been being overlooked.*

*Mr. Claypool asked if the Board was willing to re-contact the Prosecutor for the opinion that was asked for over a year ago for avenues to get funding or the legal devices that they have as options.*

**ACKNOWLEDGEMENTS**

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending January 11, 2017 as required by O.R.C. 955.12.*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

- Tue., 1/31 Geauga Trumbull Solid Waste District, Board of Directors Meeting, 1:00 p.m. Warren*
- Wed., 2/1 NOC COG Pre-Audit meeting, 1:00 p.m. 470 Center St. Building #8*
- Mon., 2/6 Board of Revision, Auditor's Office, 9:00 a.m.*
- 2/5 -2/7 Some of the Commissioners will attend the CCAO New Member Training, Columbus*
- Thu., 2/9 The Commissioners will hold regular session at 9:00 a.m. that will include a Public Hearing at 9:10 a.m. to review the Plans and Specifications for the Resurfacing of Kirtland Road.*
- Tue., 2/14 Planning Commission meeting at 7:30 a.m. in the Planning Commission meeting room, Bldg. #1C, 470 Center Street, Chardon*
- Tue., 2/14 The Commissioners will hold regular session at 9:00 a.m.*
- Fri., 2/17 Leadership Geauga Government Day*
- Mon., 2/20 **County offices will be closed for general business due to the President's Day holiday. Twenty-four hour operations will continue to operate as usual.***
- Thu., 2/23 The Commissioners will hold regular session at 9:00 a.m.*
- Mon., 2/27 Family First Council, 1:30 p.m. at Mental Health Offices*
- Tue., 2/28 The Commissioners will hold regular session at 9:00 a.m.*

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***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion: by Commissioner Lennon, seconded by Commissioner Claypool to adjourn the meeting at 10:29 a.m.*

*Geauga County Board of Commissioners*

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*Ralph Spidalieri*

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*Walter M. Claypool*

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*Timothy C. Lennon*

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*~~Deborah Ashburn, Acting Commissioners' Clerk~~*  
*Christine Blair, Commissioners' Clerk*

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