The Geauga County Board of Commissioners met in session on June 14, 2022 at 9:30 a.m. in the Commissioners' Chambers located at 470 Center Street in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, James W. Dvorak opened the meeting at 9:37 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

\*Commissioner Spidalieri was absent from today's meeting.

Commissioner Dvorak read a prayer.

### **FINANCIALS**

County Administrator Gerard Morgan reported on financials from June 7, 2022, Resolution #22-111 that included payments for Job and Family Services that were removed from financials for edits requested by the Auditor's office that were not able to be included with the regular financials but still needed to be paid in the amount of \$10,099.61; as approved by the County Administrator pursuant to Resolution #22-032 approved March 15, 2022 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2022, as authorized by O.R.C. 305.30.

### <u>COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT</u>

County Administrator Gerard Morgan reported on the items approved by the County Administrator on June 8, 2022 for the Department of Development (Building) approved hiring Doreen Eppich to the position of Permit Supervisor (31113) to be effective June 26, 2022 at the rate of \$20.86 per hour (Grade 10, Step 1) with a one-year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions and for the Department of Water Resources accepted the resignation of Doreen Eppich, Administrative Assistant (#2345) to be effective June 25, 2022; and granted permission to advertise for the position of Administrative Assistant (#2345). This position will remain posted until filled; on June 9, 2022 for the Commissioners' Office approved and executed the Construction Agreement between the Geauga County Board of Commissioners (owner) and River City Furniture, LLC (RCF Group) Move Management Vendor for the Moving Services related to the Geauga County Office Building Project in the amount of \$220,954.00 and on June 10, 2022 for the Department on Aging approved and executed the Agreements for the 2022 Senior Farm Market Program to provide fresh fruits and vegetables to eligible Geauga County Seniors Age 60 and over for the period June 1, 2022 through October 31, 2022 that included: D & S Produce (Raymond Byler), Sages Apples, Jacob J. Kauffman (River Valley Produce), Patterson Farms, Incorporated d.b.a. Patterson Fruit Farm and Burton Floral; for Maintenance approved and executed the service Contract Agreement with Universal Monitoring, LLC to perform monitoring services at the County Office Building located at 12611 Ravenwood Drive, Chardon for a period of three years, beginning June 10, 2022 in an amount not to exceed \$10,000.00; and for the Department of Water Resources approved hiring Michael Rusnak to the position of Electrician I (#2316) at the rate of \$24.55 per hour to be effective June 27, 2022 with a one-year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions; as authorized by Resolution #22-032 under the direction and supervision of the County Commissioners that was approved March 15, 2022 pursuant to O.R.C. 305.30.

### **MEETING MINUTES**

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the minutes for the meeting of April 12, 2022.

Roll Call Vote: Commissioner Spidalieri Absent Commissioner Lennon Aye

Commissioner Dvorak Aye

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and

execute the minutes for the meeting of April 26, 2022.

Roll Call Vote: Commissioner Spidalieri Absent

Commissioner Lennon Aye Commissioner Dvorak Aye

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and

execute the minutes for the special meeting of April 27, 2022.

Roll Call Vote: Commissioner Spidalieri Absent

Commissioner Lennon Aye
Commissioner Dvorak Aye

#### APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including an Appropriation transfer for the Board of Developmental Disabilities in various payroll accounts to consolidate everything back to the non-departmental level; a Supplemental from Board of Developmental Disabilities to align appropriations with their Board approved budget; a Cash transfer for Transit out of their Operating Fund to their Capital Fund to forward the money for ODOT Grant awarded projects which will be reimbursed after their completion, Contract Purchase Order to cover Change Order #1 with Environments 4 Business for additional furniture and changes requested by ADP, the Health Department and Job and Family Services, a Contract Purchase Order with River City Furniture, LLC for the Moving Services related to the Geauga County Office Building Project, and Travel requests for the Common Pleas Court, a payment for the Commissioners' Office to Environments 4 Business for office furniture in the new County Office Building in the amount of \$203,344.60 and a payment or the Engineer's Office to Ronyak Paving to pay for the asphalt resurfacing of Bass Lake Road, Sections A-C in the amount of \$392,364.50.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve and

execute Resolution #22-112 itemizing the financials for the meeting of June 14,

2022.

Roll Call Vote: Commissioner Spidalieri Absent

Commissioner Lennon Aye Commissioner Dvorak Aye

# $\frac{COMMISSIONERS\ OFFICE-GROUP\ RETROSPECTIVE\ RATING\ UPDATE\ AND}{AGREEMENT}$

Assistant Vice President Client Services Todd Keserich provided information to the Board about Geauga County's Group RETRO. Mr. Keserich started with the Executive Summary that includes a chart that shows claims experience, mentioning 2017 to 2019 had some bad claims and now we are moving in the right direction, only the first quarter of 2022 is shown. Mr. Keserich talked about the next chart that shows the 4-year history of claim cost that goes into making the premiums, Geauga has been above what was budgeted due to some very large claims, however, it happened at a time when the Bureau was giving premiums back, and then the Bureau gave back even more, it ended up being a good thing. Mr. Keserich noted that the premiums are going down, which is also a good thing. Mr. Keserich noted that Geauga saw spikes in 2019 and 2021 and that we have weathered the storm and are now heading in the right direction. Human Resources Administrator Kathy Hostutler talked about Sedgwick handling the handicap reimbursement and look at claims to see what can be a savings for the county. Mr. Keserich stated that the County has been in Group Retro since 2010 and based on how the group performs depends on what the County gets back in reimbursement. Over the course of 2010 to 2017 Geauga has gotten back \$1.2 million in premiums, it's a delayed rebate, and explained the change in 2018 and 2019, and that the Bureau gave back basically 300% of the premiums back. We are staying in the program and it's a great option for the County. Ms. Hostutler explained that in the beginning there was some hesitation but it has been the best thing. Mr. Keserich added that the larger the program the better the option and outcomes. Mr. Dvorak inquired about the classification of employees and with counties they are blended. Ms. Hostutler noted that we do a chargeback program and have seen a huge difference with it not just being payroll.

Motion:

by Commissioner Lennon, seconded by Commissioner Dvorak to approve and authorize the President of the Board to execute the 2023 Geauga County / County Commissioners Association of Ohio Workers' Compensation Group Retrospective Rating Plan Agreement and the Bureau of Workers' Compensation Employer Statement for Group-Retrospective-Rating Program between the Geauga County Board of Commissioners and the CCAO Service Corporation.

Roll Call Vote:

Commissioner Spidalieri Absent

Commissioner Lennon Aye Commissioner Dvorak

Aye

### **LAKE-GEAUGA RECOVERY CENTERS**

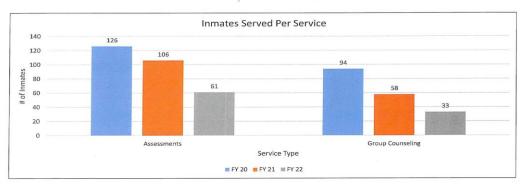
President and CEO, Melanie Blasko provided the following information to the Board as an update on where they are in 2022 and as a comparison to the previous years.

# Geauga County Commissioners Report: Fiscal Year 2022

Developed by: Lauren Hoff-Borling, Quality/Risk Coordinator



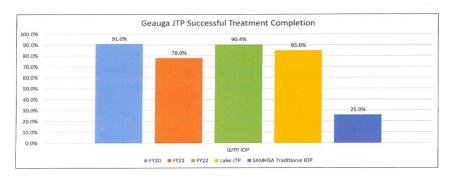
# Geauga Jail Treatment Program Utilization



Note: FY 22 numbers only include quarters 1, 2, and 3. Quarter 4 does not end until 6/30.

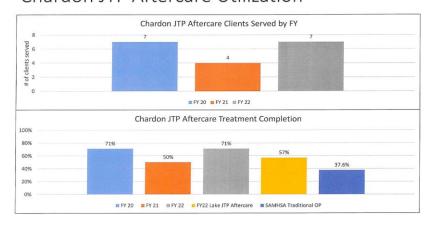
Ms. Blasko noted that this chart is the total number of inmates served, the first set of columns, to the left are assessment numbers, years 2020, 2021 and the third is 2022 which is not complete, the second set of columns are counseling again for years 2020, 2021 and 2022 is not complete. Ms. Blasko noted that the safety center closed off programs due to COVID and this did impact group counseling.

# Geauga JTP Treatment Completion



This chart shows the jail treatment completion rates. The program is about a month long, and is considered intensive treatment.

# Chardon JTP Aftercare Utilization



This chart shows the aftercare success rates. The bottom half of the chart is out in the community and have completed the aftercare program. Commissioner Lennon expressed that something they are doing is amazing in the numbers he has seen over the years and that they are above average. They have the same counselor in the after-treatment program as in the jail treatment program.

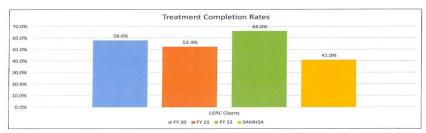
### Geauga JTP 6 Month Follow-Ups



Note: FY 22 results will be included in future reports; results will be available after the conclusion of the fiscal year.

The questions they ask when they make calls include: are they sober, have they had a relapse in the last six months are they sober today. It's part of the illness, the important thing is they are sober now, back in meetings and they didn't give up.

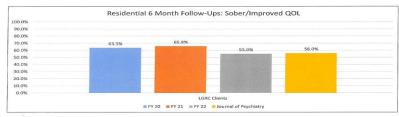
### Residential: Treatment Completion



Note: FY 22 numbers only include quarters 1, 2, and 3. Quarter 4 does not end until 6/30.

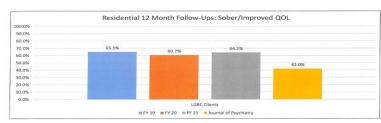
Ms. Blasko noted that this is the residential treatment program, and already for this year we are 66% and we still have a quarter to complete on data, and we are consistently higher than average on completion rates.

### Residential: 6 Month Follow-Ups



Note: FY 22 results only include 6 month follow ups conducted in the first quarter of FY 22.

#### Residential: 12 Month Follow-Ups



Note: FY 22 results will be completed at conclusion of FY 23; FY 21 follow ups include only quarters 1, 2, and 3 from FY 21 and will be complete at the end of FY 22

After the residential treatment programs, we do a six month and twelve months follow up. We ask if they are financially sustaining, do they have a place to live, what is your quality of life. Ms. Blasko went over the numbers versus the average. Ms. Blasko explained that throughout the year at the locations it's about 60 people a year, but it could depend on the location. Ms. Blasko thanked the Board for their continued support.

Chief Financial Officer Charles Tong explained the success of their program is the two counselors they have, they have given an increase in pay to keep them and expenses have gone up. Mr. Tong asked the Board for a five percent increase in their funding which is an additional \$2,208.00. Commissioner Lennon expressed that if there are other ways the Board can support the program to please let them know. There was a brief discussion about the New Leaf Program.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to approve a five

percent (5%) increase in support of the Jail Treatment Program for Lake Geauga

Recovery Services for an annual payment increase from \$44,150.00 to

\$46,358.00.

Roll Call Vote: Commissioner Spidalieri Absent

Commissioner Lennon Aye Commissioner Dvorak Aye

# <u>COUNTY ENGINEER'S OFFICE – HIGHWAY EASEMENT – CULVERT IMPROVEMENT ON AUBURN ROAD</u>

HR and Compliance Officer Scott Yamamoto asked the Board to accept and execute a Highway Easement for culvert improvements on Auburn Road.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to accept and

execute the Highway Easement for drainage purposes between the Geauga County Commissioners and Eleanor G. Kenny, Trustee (Parcel No. 21-092500) for culvert improvements (CUL-12.710) on Auburn Road in Munson Township in

the amount of \$350.00.

Roll Call Vote: Commissioner Spidalieri Absent

Commissioner Lennon Aye Commissioner Dvorak Aye

### <u>DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – ADVERTISE BIDS</u> (RE-BID) DEPARTMENT ON AGING PARATRANSIT VAN

Director Gina Hofstetter asked the Board to grant permission to bid for the Paratransit Van as a Re-Bid, as no bids were received in the first bid cycle. There was a brief discussion about the type of vehicle being very specialized and not a lot of people handle them.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to grant permission

to advertise for Bids for the Geauga County Department on Aging Paratransit Van (Re-Bid) under Grant #B-F-21-1AZ-1 to be held on Wednesday, June 29, 2022 at 2:00 p.m. Notice of this Bid Opening will be advertised on June 15, 2022

and on the County website.

Roll Call Vote: Commissioner Spidalieri Absent

Commissioner Lennon Aye Commissioner Dvorak Aye

# <u>DEPARTMENT OF WATER RESOURCES – SECOND ADDENDUM TO CONTRACT AGREEMENT – ULLMAN OIL COMPANY</u>

Fiscal and Personnel Specialist Kathleen Miller asked the Board to execute the second addendum to the Ullman Oil Contract for their bulk fuel. Ms. Miller noted that this includes a correction from the first addendum and moving all remaining funds for the third year to this year and then terminate the contract so that we may go out for bid again, due to the continued high prices of fuel.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and

execute the Second Addendum to Contract Agreement between the Geauga County Board of Commissioners and Ullman Oil Company for fuel, this addendum makes a correction to Addendum #1, moves the remaining balance of year three to year two and then terminates the original three-year contract at the

 $completion\ of\ year\ two,\ September\ 30,\ 2022.$ 

Roll Call Vote: Commissioner Spidalieri Absent

Commissioner Lennon Aye Commissioner Dvorak Aye

### <u>DEPARTMENT OF WATER RESOURCES – AGREEMENT – GPD GROUP – GENERAL</u> ENGINEERING SERVICES

Ms. Miller asked the Board to approve the agreement with GPD Group for general services since the Sanitary Engineer they have is not full-time in their office so they need the assistance with every day general services.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and

execute the Agreement between Geauga County Board of Commissioners and GPD Group (Glaus Pyle Schomer Burns and Dehaven, Inc.) to perform General Engineering Services to Geauga County in the amount not to exceed \$34,291.20.

Roll Call Vote: Commissioner Spidalieri Absent

Commissioner Lennon Aye Commissioner Dvorak Aye

# <u>COMMISSIONERS' OFFICE – EAGLE SCOUT</u>

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and

execute Resolution #22-113 Honoring Aidan Mann on achieving the rank of Eagle Scout, the highest award of advancement bestowed upon a Boy Scout.

Board of County Commissioners, Geauga County, Ohio

Resolution: #22-113

Date: June 14, 2022

### A RESOLUTION HONORING AIDAN MANN FOR ACHIEVING EAGLE SCOUT THE HIGHEST AWARD OF ADVANCEMENT BESTOWED UPON A BOY SCOUT

WHEREAS, the Boy Scouts is a nationally acclaimed organization known for training young men to build character, citizenship, and leadership; and

WHEREAS, each scout must progress through the ranks in order, earn twenty-one (21) merit badges (that include first aid, citizenship in the community, nation and world, communication, environmental science, fitness, camping, family life, management, emergency preparedness or lifesaving, and cycling, hiking or swimming), serve six months in a leadership position within in the troop, plan and complete a service project, participate in a scoutmaster conference and complete an Eagle Scout Board of Review; and

WHEREAS, the Eagle Scout Rank is the highest advancement and an accomplishment that only around five percent of all those who start Boy Scouting ever attain; and

WHEREAS, Aidan Mann is a member of Boy Scout Troop #91, Munson Township, Ohio, Geauga County and has excelled in his search for knowledge, leadership, planning and community support; and

WHEREAS, Aidan Mann provided leadership at meetings, on campouts and has done an excellent job in all aspects of scouting; and

WHEREAS, Aidan Mann's Eagle Scout Project consisted of planning and building with the help of his troop two large GaGa Ball pits for the day camp at West Geauga Recreation Council Campground, located in Chesterland, Ohio; and

NOW, THEREFORE BE IT RESOLVED, that the Geauga County Board of Commissioners salutes Aidan Mann for service to his community and to the Boy Scouts of America;

BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

Roll Call Vote: Commissioner Spidalieri Absent

Commissioner Lennon Aye

Commissioner Dvorak Aye

### <u>COMMISSIONERS OFFICE – ACCEPT PAYMENT AND PERFORMANCE BOND – RIVER</u> CITY FURNITURE, LLC

Mr. Morgan asked the Board to accept the payment and performance bond for the Furniture Company, River City Furniture.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon, to accept the

Payment and Performance Bond from River City Furniture, LLC for the move management services related to the County Office Building project, and further

release the Bid Bond.

Roll Call Vote: Commissioner Spidalieri Absent

Commissioner Lennon Aye Commissioner Dvorak Aye

### <u>COMMISSIONERS OFFICE – RESOLUTION TO HOLD A SPECIAL MEETING – RIBBON</u> <u>CUTTING CEREMONY ON THE NEW GEAUGA COUNTY OFFICE BUILDING</u>

Mr. Morgan asked the Board to approve the resolution for a special meeting to hold a Ribbon Cutting. There was a brief discussion about the building being open during the event and that invitations had been sent out.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and

execute Resolution #22-114 to Hold a Special Meeting of the Board of County Commissioners for a Ribbon Cutting Ceremony on the New Geauga County

Office Building to be held on Friday, June 24, 2022 at 2:00 p.m.

Board of County Commissioners, Geauga County, Ohio

Date: June 14, 2022 Resolution: 22-114

# RESOLUTION TO HOLD A SPECIAL MEETING OF THE BOARD OF COUNTY COMMISSIONERS FOR A RIBBON CUTTING CEREMONY ON THE NEW GEAUGA COUNTY OFFICE BUILDING

WHEREAS, the Board of County Commissioners wishes to hold a Special meeting for a Ribbon Cutting Ceremony on the New Geauga County Office Building; and

WHEREAS, the Board of County Commissioners desires to hold this Special Meeting at the location of the new building which will be located at 12611 Ravenwood Drive in Claridon Township, Geauga County, Ohio; and

WHEREAS, it is the intent of the Board to increase public awareness and access to the meetings of the Board of County Commissioners; and

NOW, THEREFORE, BE IT RESOLVED, that the Board will hold a Special Meeting to be held on Friday, June 24, 2022 at 2:00 p.m. at the location of the New Geauga County Office Building located at 12611 Ravenwood Drive in Claridon Township, Geauga County, Ohio, for the purpose of holding a Ribbon Cutting Ceremony for the new building; and

BE IT FURTHER RESOLVED, that the Board will provide reasonable public notice, including advance notice to the news media, of the Special Meeting; and

BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

Roll Call Vote: Commissioner Spidalieri Absent

Commissioner Lennon Aye Commissioner Dvorak Aye

### JOB AND FAMILY SERVICES – EXECUTIVE SESSION

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to move into

Executive Session for the purpose of discussing the compensation of public

employees.

Roll Call Vote: Commissioner Spidalieri Absent

Commissioner Lennon Aye Commissioner Dvorak Aye

The Board moved into Executive Session at 10:22 a.m. with Mr. Morgan, Director Craig Swenson and Finance Specialist Alyssa Parnaby. The Board returned at 11:44 a.m. and as a result the following actions were taken:

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to grant increases

in the wages of the employees of Job and Family Services, hired prior to January 1, 2022 by the rate of five percent (5%) to be effective commencing with the first

day of the 14<sup>th</sup> per period of 2022 (June 26, 2022).

Roll Call Vote: Commissioner Spidalieri Absent

Commissioner Lennon Aye
Commissioner Dvorak Aye

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to revise Section

4.1 of Classification and Compensation Plan of the Geauga County Job and Family Services Personnel Policy and Procedures Manual, and revised Appendix A (Classification and Salary Schedule) to replace the previous Classification Schedule (Appendix A) and Salary Schedule (Appendix B) effective the first day of

the 14<sup>th</sup> pay period of 2022 (June 26, 2022).

Roll Call Vote: Commissioner Spidalieri Absent

Commissioner Lennon Aye Commissioner Dvorak Aye

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to revise Section

4.1 of Classification and Compensation Plan of the Geauga County Job and Family Services Personnel Policy and Procedures Manual effective the first day

*of the* 20<sup>th</sup> *pay period of* 2022 (*September 18, 2022*).

Roll Call Vote: Commissioner Spidalieri Absent

Commissioner Lennon Aye
Commissioner Dvorak Aye

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve

revisions to Sections 2.6, 2.13, 4.7, 6.11, 9.3 and 10.1 of the Geauga County Job and Family Services Personnel Policy & Procedure Manual to be effective June

14, 2022.

Roll Call Vote: Commissioner Spidalieri Absent

Commissioner Lennon Aye
Commissioner Dvorak Aye

### <u>ACKNOWLEDGEMENTS</u>

a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending June 1, 2022 as required by O.R.C. 955.12.

- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Inmate meals for the month ending May, 2022.
- c) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Prisoner Transport for the month ending May 2022 as required by O.R.C. 325.07.

#### <u>OTHER</u>

The Board reviewed upcoming events.

### **MEETINGS**

Tue., 6/14 Planning Commission, 7:30 a.m. 470 Center St. Building #8 Meeting room

Tue., 6/14 Investment Advisory Committee, 9:00 a.m. Chambers

6/17	-	eeting at 10:00 a.m. for the purpose of cemployee
6/17	NOACA Subcommittee meetings, Cleveland	
6/20	County Offices will be closed in observance of the June 19 <sup>th</sup> Holiday. Twenty-four Hour operations will continue to operate as normal.	
6/23	The Commissioners will hold regular session at 9:30 a.m.	
6/24	Special Meeting - Ribbon Cutting Ceremony, 2:00 p.m. 12611 Ravenwood Drive, County Office Building	
6/27	Board of Revision, 9:00 a.m. Auditor's Appraisal Conference Room	
6/27	Family First Council, 1:30 p.m. Mental Health Offices	
6/28	The Commissioners will hold regular session at 9:30 a.m.	
6/30	Portage Geauga Juvenile Detention Center Board of Directors meeting and Public Hearing on Tax Budget for 2023, 10:30 a.m. Portage County	
BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD		
n:	by Commissioner Dvorak, seconded by Commissioner Lennon to adjourn the meeting at 11:48 a.m.	
		Geauga County Board of Commissioners
		James W. Dvorak
		Timothy C. Lennon
	6/17 6/20 6/23 6/24 6/27 6/27 6/28 6/30	discussing the employment of a public 6/17 NOACA Subcommittee meetings, Cle 6/20 County Offices will be closed in obse Twenty-four Hour operations will co 6/23 The Commissioners will hold regular 6/24 Special Meeting - Ribbon Cutting Cer County Office Building 6/27 Board of Revision, 9:00 a.m. Auditor 6/27 Family First Council, 1:30 p.m. Ment 6/28 The Commissioners will hold regular 6/30 Portage Geauga Juvenile Detention of Public Hearing on Tax Budget for 20 GNO FURTHER BUSINESS TO COME BI m: by Commissioner Dvorak, seconded by meeting at 11:48 a.m.

Christine Blair, Commissioners' Clerk

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