

Commissioners' Journal
November 15, 2022

The Geauga County Board of Commissioners met in session on November 15, 2022 at 9:30 a.m. in the Commissioners' Offices located at 12611 Ravenwood Drive, Room B303 in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, James W. Dvorak opened the meeting at 9:34 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Dvorak read the following prayer:

"In honor of the Veterans"

Every waving flag

Hand covered heart

And deeply felt prayer asking God to Bless America!

Is a declaration of thanks to all there who have served

You've shown by example

What it truly means

To belong to the land of the free and home of the Brave

Every time I think of you

I give thanks, to God

Amen

MEETING MINUTES

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the minutes for the meeting of September 20, 2022.

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| <i>Roll Call Vote:</i> | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Dvorak</i> | <i>Aye</i> |

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the minutes for the meeting of September 29, 2022.

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| <i>Roll Call Vote:</i> | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Dvorak</i> | <i>Aye</i> |

COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT

County Administrator Gerard Morgan reported on the items approved by the County Administrator on November 8, 2022 for the Department on Aging, approved hiring Cody Howson to the position of Part-time Recreation and Education Assistant (#1005-1) to be effective November 14, 2022 at the rate of \$15.57 per hour with a one-year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions, on November 9, 2022 Concurred with the Chester Township Trustees in not requesting a hearing on the Liquor License being requested by ARAs Ono Corporation d.b.a. Red, Wine and Brew located at 8099 Mayfield Road, Chesterland, Ohio (C STCK 0252705-0010), and on November 14, 2022 Concurred with the Bainbridge Township Trustees in not requesting a hearing on the Liquor License being requested by C & S Bainbridge LLC d.b.a. Crumb and Spigot located at 16783 Chillicothe Road, Chagrin Falls, Ohio (C TRFO 1173405) and Concurred with the Chester Township Trustees in not requesting a hearing on the Liquor License being requested by OOR LLC located 8399 Mayfield Road, Unit 1, Chesterland, Ohio (C TRFO 6568317); as authorized by Resolution #22-032 under the direction and supervision of the County Commissioners that was approved March 15, 2022 pursuant to O.R.C. 305.30.

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including a Cash transfer from the General Fund to Court Technology for the remainder of their 2022 funding, a Cash transfer from Mental Health from their operating fund to the Capital Reserve Fund, a payment from the Coroner's Office to Ganley Chevrolet of Aurora, LLC for a 2023

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Chevy Tahoe in the amount of \$43,645.00 (old vehicle will be reused in another department), a payment for Department of Emergency Services to Ganley Chevrolet of Aurora, LLC for a 2023 Chevy Tahoe replacing a 2013 Chevy Impala in the amount of \$43,645.00, a payment for the County Engineer's Office to Eclipse Company, LLC for the Asphalt Resurfacing of Washington Street (Sections F-J) in the amount of \$107,098.29, a payment for Job and Family Services to Junction Buick GMC, Incorporated for a 2022 GMC Acadia in the amount of \$38,876.46 (replacement for a 2015 Ford Escape that has been auctioned), and a payment for the Sheriff's Office to Ganley Chevrolet of Aurora, LLC for six (6) Chevy Tahoe in the amount of \$349,160.00 (replacement of patrol vehicles \$261,870 out of General Fund and two Chevy Tahoe replacement vehicles paid for out of the Rotary Fund \$87,290.00).

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Resolution #22-186 itemizing the financials for the meeting of November 15, 2022.

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| <i>Roll Call Vote:</i> | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Dvorak</i> | <i>Aye</i> |

COMMISSIONERS OFFICE – EXECUTE REVISED ACCOUNTING FORMS AND PAYROLL AUTHORIZATION FORMS – DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC)

Mr. Gorton asked the Board to approve the revised accounting forms and payroll authorization forms to remove the previous Director and add new staff.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the revised Accounting Forms Authorization and Payroll Authorization Forms for the Department of Development – Community and Economic.

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| <i>Roll Call Vote:</i> | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Dvorak</i> | <i>Aye</i> |

COMMISSIONERS' OFFICE – APPROVE ENCUMBRANCE AND EXPENDITURE – GEAUGA COUNTY AGRICULTURAL SOCIETY

Mr. Morgan explained that this was the annual expenditure to the Agricultural Society and this year it was for \$25,000.00.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve an encumbrance and expenditure to the Geauga County Agricultural Society, pursuant to O.R.C. 1711.15 and 1711.16 for the year 2022 in an amount not to exceed \$25,000.00.

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| <i>Roll Call Vote:</i> | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Dvorak</i> | <i>Aye</i> |

COUNTY ENGINEER'S OFFICE – CHANGE ORDER #1 AND FINAL -INCREASE CONTRACT – GRADE LINE, INCORPORATED – WILSON MILLS ROAD BRIDGE REPLACEMENT

Deputy Engineer Shane Hajjar asked the Board to approve change order #1 and final which is an increase to the contract with Grade Line Incorporated for the Wilson Mills Road Bridge replacement.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Change Order #1 and Final, increasing the Contract with Grade Line, Incorporated for the Wilson Mills Road Bridge Replacement in the amount of \$14,502.44.

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| <i>Roll Call Vote:</i> | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Dvorak</i> | <i>Aye</i> |

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DEPARTMENT ON AGING - AWARD BID – SYMBA AND SNAP GOURMET – ELDERLY NUTRITION PROGRAM, PREPARATION AND DELIVERY OF CATERED MEALS

Director Jessica Boalt explains that we had gone back out to bid for a second time for the Elderly Nutrition Program, noting that the current vendor has been Paige Food Services and recently changed their name and ownership and the bid was submitted as Symba and Snap Gourmet. The Agenda item had the previous name and was corrected to the new name to do the actual award.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to award the Bid to Symba and Snap Gourmet for the Elderly Nutrition Program, Preparation and Delivery of Catered Meals, according to Federal Guidelines for the period January 1, 2023 through December 31, 2024 in the amount of \$987,420.00 (\$4.44 per congregate meal, \$4.73 per home delivered meal, \$4.34 per frozen/holiday meal and \$5.50 for therapeutic meals) as they represented the lowest and best bid.

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| <i>Roll Call Vote:</i> | Commissioner Spidalieri | Aye |
| | Commissioner Lennon | Aye |
| | Commissioner Dvorak | Aye |

TRANSIT – SERVICE CONTRACT AGREEMENT – ROYAL HEATING AND AIR CONDITIONING

Director JoAnna Santilli asked the Board to execute the agreement with Royal Heating and Air Conditioning to replace dampers and thermostats as a way to get the current heating system to work more efficient and evenly spread heat throughout the building.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve, execute and initial the service Contract Agreement with Royal Heating and Air Conditioning to replace thermostats, diffusers and dampers within the administrative building and a tube heater in the wash bay with work to be completed up to and including December 12, 2022 in an amount not to exceed \$19,197.00.

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| <i>Roll Call Vote:</i> | Commissioner Spidalieri | Aye |
| | Commissioner Lennon | Aye |
| | Commissioner Dvorak | Aye |

DEPARTMENT OF WATER RESOURCES – APPROVE CREATION, TITLE AND JOB DESCRIPTION – POSITION OF INTERN (#2398) – APPROVE REVISED ORGANIZATIONAL CHART – ADVERTISE POSITION UNTIL FILLED

Sanitary Engineer Nicholas Gorris asked the Board to approve creating a new position of Intern (#2398), approve the job description, add it to the organizational chart and then advertise for the position until it can be filled. Mr. Gorris responded to a question from Commissioner Lennon about a college student that may be looking to get into this, to which Mr. Gorris explained that the hope was for trade, engineering but the potential for GIS development.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the creation, title and job description for the position of Intern (#2398) to be effective November 15, 2022.

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| <i>Roll Call Vote:</i> | Commissioner Spidalieri | Aye |
| | Commissioner Lennon | Aye |
| | Commissioner Dvorak | Aye |

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the revised Organizational Chart to include the position of Intern (#2398) to be effective November 15, 2022.

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| <i>Roll Call Vote:</i> | Commissioner Spidalieri | Aye |
| | Commissioner Lennon | Aye |
| | Commissioner Dvorak | Aye |

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Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to grant permission to advertise for the position of Intern (#2398). This position will remain posted until filled.

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| <i>Roll Call Vote:</i> | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Dvorak</i> | <i>Aye</i> |

AUDITOR'S OFFICE – OHIO AUDITOR OF STATE ENGAGEMENT LETTER

Auditor Charles Walder explained that this is an ongoing item to hire employees from the State Auditor to assist with the preparation of the CAFR for reporting. This year we have an increase of \$10.00 per hour but have been able to get them to agree to a two-year agreement.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and authorize the President of the Board to execute the Ohio Auditor of State Engagement Letter for services to be provided by the Local Government Services division of the Office of the Auditor of State (LGS) to Geauga County for assistance in preparing the Annual Financial Statements for the years ending December 31, 2022 and December 31, 2023 in an amount not to exceed \$102,000.00 (\$51,000.00 per year).

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| <i>Roll Call Vote:</i> | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Dvorak</i> | <i>Aye</i> |

AUDITOR'S OFFICE – CASH TRANSFER REQUEST FROM GENERAL FUND TO ADP BOARD COMPUTER EQUIPMENT IMPROVEMENTS FUND

Auditor Charles Walder stated that he was asked to come and explain a requested Cash Transfer from the General Fund to the ADP Board Computer Equipment Improvements Fund (4010) in the amount of \$30,000.00. Mr. Walder explained that this is actually current year Budget request. Mr. Walder stated that this was a residual from the Decatur days that is a revenue line item for \$50,000.00 to do server and server operating systems. Mr. Walder stated that generally there is money going into it from billing of other county offices. Mr. Walder noted that they billed just north of \$21,000.00 and the Commissioners in the past have typically given the difference of \$30,000.00 supplemental for the \$50,000.00 to make it whole. Mr. Walder continued by noting that there was a question about going to a cloud-based system why are we maintaining servers. Mr. Walder stated that application software is typically what is going to cloud, there are 18 servers that are for file servers but they do not anticipate moving file and print servers. Mr. Walder stated that 8 of the servers are beyond their life expectancy and need to be updated and the operating systems are costing about \$7,500 -\$8,500.00 each and can do about three with these funds.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve a Cash transfer out of the General Fund to the ADP Board Computer Equipment Improvements Fund (4010) in the amount of \$30,000.00.

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| <i>Roll Call Vote:</i> | <i>Commissioner Spidalieri</i> | <i>Aye</i> |
| | <i>Commissioner Lennon</i> | <i>Aye</i> |
| | <i>Commissioner Dvorak</i> | <i>Aye</i> |

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending November 2, 2022 as required by O.R.C. 955.12.*
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Inmate meals for the month ending October, 2022.*
- c) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Prisoner Transport for the month ending October, 2022 as required by O.R.C. 325.07.*

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- d) *The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of October, 2022 pursuant to ORC 135.35(L).*

OTHER

The Board reviewed upcoming events.

MEETINGS

- Tue., 11/15 Geauga Trumbull Solid Waste Management District meeting, 1:00 p.m. District Office, Warren*
- Wed., 11/16 OPWC District 7 – IC meeting R37, County Engineer's Conference room, 10:40 a.m.*
- Mon., 11/21 Family First Council, 1:30 p.m. Mental Health Offices*
- Tue., 11/22 The Commissioners will hold regular session at 9:30 a.m.*
- Thu., 11/24 County Offices will be closed for general business in observance of Thanksgiving Day. Twenty-four hour operations will continue to operate as normal.***
- Fri., 11/25 County offices under the hiring authority of the Board of Commissioners will be closed for general business. Twenty-four hour operations will continue to operate as usual.***
- Tue., 11/29 The Commissioners will hold regular session at 9:30 a.m.*

Mr. Morgan stated that we did go out for the Request for Qualifications for the Construction Manager for the Phase II project on the square. Mr. Morgan stated that three were received and they included Independence, Panzica, and Infinity. Mr. Morgan stated that he wants to invite all three in to do proposals in December, that will include concept ideas and their process.

PUBLIC COMMENT

Pat Holtz from South Russell asked the Board for assistance. His family owns property at Bell and 306 and his wife operates her MC Art Studio, which has been in business for twenty-three years. The property has been in the family since 1980 and for a long-time his father-in-law had his dentist office there. In December 2021, the South Russell Village decided to put a no left-hand turn sign into our property and within two quarters his wife's business of twenty-three years was destroyed. Mr. Holtz stated that the property value is worthless and they have been working with South Russell Village behind closed doors for the last year. Mr. Holtz discovered that South Russell Village submitted a request to NOACA for roadway improvements at the intersection of Bell and 306. Mr. Holtz stated that he was the liaison for NOACA for many years and saw the process about those requests and how the funding gets approved. Mr. Holtz stated that he is aware that there are two projects that were submitted for Geauga County for the TIP, one is in Chardon and the other is the South Russell Village and know that they need public engagement. The project for South Russell worked its way through and was approved by the Policy committee sometime in October. The family is fighting to get access and it was at the same time NOACA was asked for \$1 million to improve access at Bell and 306 and they would love it. The reality is that area is the town square. Mr. Holtz has attended NOACA meetings, asked questions and provided concern, but his hope is that the No Left Hand Turn sign gets removed. Mr. Holtz explained it was going to go back to NOACA again and if the sign doesn't get removed the project be rejected from the TIP. This is a reason why we are a member of the MPO as a way to give opposition to projects. Mr. Lennon inquired about the sign, when it was put up and do they have to pass ordinance. Mr. Holtz stated that his family was not notified and no ordinance passed. A traffic analysis and engineering study need to be done and Mr. Holtz noted that it was not completed. Mr. Hajjar noted that in a village they have their own ability to pass ordinance for signage. Mr. Holtz added that he felt the way the Village seems to be working, is that they make it out to seem like the family asked for the sign. There was discussion about the intersection, the businesses in the area and where the no left turn sign was placed. Mr. Holtz noted that the Village has interest in the property and has for years. Mr. Holtz stated that the better access for their business would be off of Bell, but the entrance is off 306 and with no

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access its difficult to get into their driveway. Mr. Holtz stated that he submitted a public records request for the project on the TIP but has not yet received a response, adding that all he knows is that it is listed as a paving project. Mr. Holtz explained that in a former life he represented an asphalt paving company and a project done in his backyard, they claimed to be doing a paving test on a 100-foot section by his house. Mr. Holtz just expressed that there is no conversation about projects being completed during the meetings.

South Russell Village resident agreed that the Village had no reason for having the sign there which stemmed discussion about the Village.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to adjourn the meeting at 10:11 a.m.

Geauga County Board of Commissioners

James W. Dvorak

Timothy C. Lennon

Ralph Spidalieri

Christine Blair, Commissioners' Clerk

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