

Commissioners' Journal
January 5, 2023

The Geauga County Board of Commissioners met in session on January 5, 2023 at 9:30 a.m. in the Commissioners' Offices located at 12611 Ravenwood Drive, Room B303 in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, James W. Dvorak opened the meeting at 9:43 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Dvorak read the following prayer:

Hope

May the Lord show us the greatness of his goodness, that you overflow with thanks every day.

May the Lord bless you abundantly, with rest for the heart, power for virtue, wisdom for life, and patience in suffering.

May the Lord bless you with joyful hope, and one day with the inexpressible joys of eternal life.

Amen

COMMISSIONERS OFFICE – FINANCIAL ENCUMBRANCES FOR 2023

Budget and Finance Manager Adrian Gorton asked the Board to consider the financial encumbrances for 2023 to be effective January 1st.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the encumbrances to be considered by the Board of Commissioners to be effective January 1, 2023.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

APPROVE FINANCIALS

Mr. Gorton explained the financials for today as including contracts, blankets and purchase orders from various departments for the new year including Travel Requests from Common Pleas and the County Engineer's Office.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Resolution #23-001 itemizing the financials for the meeting of January 5, 2023.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – IRS MILEAGE RATE FOR 2023

There was a brief discussion about this being an increase of 3.5 cents.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to establish the gas mileage reimbursement at the current Internal Revenue Service (IRS) rate of \$0.655, to be effective January 1, 2023 for the departments under the direction of the Geauga County Board of Commissioners.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO UNDERTAKE PROJECTS USING FORCE ACCOUNT – YEAR 2023

Clerk Christine Blair explained that this resolution is an annual resolution that allows the Engineer's office to undertake certain projects using Force Account for the Year 2023.

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Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Resolution #23-002 Authorizing the County Engineer to undertake Projects using Force Account in certain cases for Year 2023.

Board of County Commissioners, Geauga County, Ohio

Date: January 5, 2023

Resolution: #23-002

**RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO UNDERTAKE PROJECTS
USING FORCE ACCOUNT IN CERTAIN CASES FOR YEAR 2023**

WHEREAS, the Board of County Commissioners of Geauga County desires to allow the Geauga County Engineer to improve, repair and maintain county highways and improve, repair and reconstruct county bridge projects in the most efficient and cost-effective manner; and,

WHEREAS, the County Engineer may, when authorized by the Board of County Commissioners and not required by law to use competitive bidding, employ such laborers and vehicles, use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement, maintenance, or repair of roads by force account; and,

WHEREAS, the County Engineer may, when authorized by the Board of County Commissioners and not required by law to use competitive bidding, employ such laborers and vehicles, use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement, maintenance, or repair of bridges and culverts by force account.

WHEREAS, On the first day of July of every odd-numbered year beginning in 2021, the threshold amounts established shall increase by an amount not to exceed the lesser of three per cent, or the percentage amount of any increase in the department of transportation's construction cost index as annualized and totaled for the prior two calendar years. [The director of transportation has notified](#) the County Engineer from July 1, 2021 to June 30th, 2023 the following limits are applicable: The amount not to exceed for the estimated cost of construction or reconstruction, including widening and resurfacing, of roads is exceeds thirty thousand five hundred sixteen (\$30,516) per mile. The amount not to exceed for the estimated cost of construction, reconstruction, improvement, maintenance, or repair of bridges or culvert work is one hundred one thousand seven hundred two dollars (\$101,702).

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Geauga County does hereby authorize the Geauga County Engineer to proceed with the construction or reconstruction, including widening and resurfacing, of roads by force account. In determining whether he may undertake road construction work by force account, when not required by section [5543.19](#) or other law to use competitive bidding, the Geauga County Engineer shall first cause to be made an estimate of the cost of such work using the force account project assessment form developed by the auditor of state under section [117.16](#) of the Revised Code. When the total estimated cost of the work exceeds thirty thousand five hundred sixteen (\$30,516) dollars per mile, the county commissioners shall invite and receive competitive bids for furnishing all the labor, materials, and equipment necessary to complete the work in accordance with sections [307.86](#) to [307.92](#) of the Revised Code.

BE IT FURTHER RESOLVED that the Board of Commissioners of Geauga County does hereby authorize the Geauga County Engineer to proceed with the construction, reconstruction, improvement, maintenance, or repair of bridges or culverts by force account. In determining whether he may undertake bridge and/or culvert work by force account when not required by section 5543.19 or other law to use competitive bidding, the Geauga County Engineer shall first cause to be made an estimate of the cost of such work using the force account project assessment form. When the total estimated cost of the work exceeds one hundred one thousand seven hundred two dollars (\$101,702), the Board of County Commissioners shall invite and receive competitive bids for furnishing all the labor, materials, and equipment necessary to complete the work, in accordance with sections 307.86 to 307.92 of the Revised Code. The County Engineer shall obtain the approval required by section [5543.02](#) of the Revised Code.

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BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners of Geauga County is hereby instructed to transmit a certified copy of this resolution to the Geauga County Engineer.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

PLANNING COMMISSION – RE-APPOINT CATERINA COCCA-FULTON TO PLANNING COMMISSION BOARD

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the re-appointment of Caterina Cocca-Fulton to the Planning Commission Board for a three-year term, January 1, 2023 through December 31, 2025.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>No</i>

DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – CONTRACT AGREEMENT – DRIVERGE VEHICLE INNOVATIONS, LLC

Project Coordinator Elaine Malkamaki asked the Board to execute the contract with Driverge Vehicle Innovations for the Aging Paratransit Van. It was noted that there is 180-day lead time on the van so we are hoping to have it in May.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the Contract Agreement with Driverge Vehicle Innovations, LLC, for the Department on Aging Paratransit Van under CDBG Grant #B-F-21-1AZ-1 in the amount of \$66,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

MAINTENANCE – GRANT WAIVER OF POLICY – ALLOW PAYMENT TO DOMINION EAST OHIO GAS AND THE ILLUMINATING COMPANY

Director Glen Vernick asked the Board to waive the policy and allow payment of late charges for the electric and gas bills that cross with year-end processing.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and grant a waiver of the policy prohibiting the payment of late fees and finance charges and allow payment to Dominion East Ohio Gas and The Illuminating Company as invoices were received after the final financial session in 2022 and are due prior to the first financials in January 2023, in an amount not to exceed \$1,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

MAINTENANCE – APPROVE UNPAID LEAVE – ROBERT ANDERSON, SENIOR TRADES MECHANIC (#1905)

Mr. Vernick asked the Board to approve unpaid leave for Mr. Anderson allowing him to be off if needed as he is close to retirement.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve unpaid leave for Robert Anderson, Senior Trades Mechanic (#1905) for up to thirty-five (35) hours not covered by accrued sick and vacation leave during the period December 22, 2022 through April 28, 2023.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

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TRANSIT – APPROVE UNPAID MEDICAL LEAVE OF ABSENCE FOR PAUL OVARK, FULL-TIME DRIVER

Director JoAnna Santilli asked the Board to extend the unpaid leave for Paul Ovark through January 10th.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and extend an unpaid medical leave of absence for Paul Ovark, Full-time Driver for up to twenty-one (21) hours not covered by accrued sick and vacation leave during the period January 5, 2023 through January 10, 2023.

<i>Roll Call Vote:</i>	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – FIVE STAR FIRE PROTECTION SERVICES, INCORPORATED

Sanitary Engineer Nicholas Gorris asked the Board to execute the service Contract Agreement with Five Star Fire Protection Services.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the service Contract Agreement with Five Star Fire Protection Services, Incorporated to perform all inspections, recharging, hydrostatic pressure testing and repairs including emergency and exit lighting for a period of one-year, effective January 5, 2023 in an amount not to exceed \$3,000.00.

<i>Roll Call Vote:</i>	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – BAKER AND ASSOCIATES, LTD

Mr. Gorris asked the Board to execute the service Contract Agreement with Baker and Associates.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute the service Contract Agreement with Baker and Associates, Ltd. to perform Installation of GS9 IXOM Active Tank Mixer at both Bainbridge Water Tower and Services Center Water Tower for the department for a period of one-year, effective January 5, 2023 in an amount not to exceed \$47,400.00.

<i>Roll Call Vote:</i>	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye

COMMISSIONERS' OFFICE – CLOSE COUNTY OFFICES – FRIDAY, NOVEMBER 24, 2023 – PAID TIME OFF – IN LIGHT OF THANKSGIVING HOLIDAY

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to close the Geauga County Offices, under the hiring authority of the Board of Commissioners, on Friday, November 24, 2023 in light of the Thanksgiving Holiday, as paid time off for regular scheduled employees up to eight hours (non-active work status time). Twenty-four-hour operations will continue to operate as normal. Further, those employees required to work on November 24, 2023 will be entitled to overtime pay in addition to their regular pay for actual hours worked.

<i>Roll Call Vote:</i>	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to move into Executive Session for the purpose of discussing pending litigation.

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Roll Call Vote: *Commissioner Spidalieri* *Aye*
 Commissioner Lennon *Aye*
 Commissioner Dvorak *Aye*

The Board moved into Executive Session at 9:59 a.m. with Mr. Morgan and Attorney Stephen Funk. The Board returned at 10:53 a.m. and no action was taken.

Annual Organizational Meeting

Motion: *by Commissioner Dvorak, seconded by Commissioner Lennon to appoint Ralph Spidalieri as President of the Geauga County Board of Commissioners for 2023.*

Roll Call Vote: *Commissioner Spidalieri* *Aye*
 Commissioner Lennon *Aye*
 Commissioner Dvorak *Aye*

Motion: *by Commissioner Lennon, seconded by Commissioner Spidalieri to appoint James W. Dvorak as Vice President of the Geauga County Board of Commissioners for 2023.*

Roll Call Vote: *Commissioner Spidalieri* *Aye*
 Commissioner Lennon *Aye*
 Commissioner Dvorak *Aye*

MEETING SCHEDULE INFORMATION FOR 2023

Motion: *by Commissioner Spidalieri, seconded by Commissioner Lennon to adopt the Geauga County Commissioners' meeting schedule for 2023:*

GEAUGA COUNTY BOARD OF COMMISSIONERS MEETING SCHEDULE INFORMATION FOR 2023:

- 1. Sessions / Meetings will be held at either the Geauga County Commissioners' offices located at 470 Center Street, Chardon, Ohio or at 12611 Ravenwood Drive, Room B303, Chardon, but at this time the sessions /meetings (whether regular, special or emergency) will be held at 12611 Ravenwood Drive, Room B303, Chardon, Ohio., or any alternate location as necessary, with legally-required notice of changed location provided, or if permitted by law to be held virtual, with access information provided:*
- 2. Regular Sessions / Meetings held every Tuesday at 9:30 a.m.*
- 3. Adjustments made to add a Thursday regular session / meeting at 9:30 a.m. due to Holidays, or to schedule any additional regular meetings as needed to meet the required number of meetings for the year*
- 4. Requests for reasonable advance notification of all Commissioners meetings at which any specific type of public business is to be discussed may be requested of the Commissioners' Clerk, provisions for advance notification may include, but are not limited to, emailing the agenda of meetings to all subscribers on a distribution list or by self-addressed stamped envelope provided by the person requesting the information.*
- 5. The Board may have additional meetings, as required, at the time and place designated.*
- 6. Any meeting called by Geauga County officeholders, department heads, County Administrator or the county's legal counsel.*
- 7. Any meetings of the Geauga County Township Association*
- 8. Any meetings of the County Commissioners' Association of Ohio (CCAO).*
- 9. Any regular or special meetings of the following Boards or Councils at which a quorum of the Board of Commissioners is or may be present:*
 - a. Any township Board of Trustees meeting & City and Village Council*
 - b. Geauga County Board of Health*
 - c. Geauga County Health Advisory Council*
 - d. Geauga-Trumbull Solid Waste Management District*
 - e. Geauga Soil and Water Conservation District meetings*
 - f. Planning Commission*
 - g. Northeast Ohio Areawide Coordinating Agency (NOACA)*
 - h. Northeast Ohio Consortium Council of Governments (NOC COG)*
 - i. Community Improvement Corporation (CIC) meetings*
 - j. Portage / Geauga Juvenile Detention Center Joint Board*
 - k. Investment Advisory Committee*

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- l. *Ohio Public Works Commission (OPWC) District 7 Integrating Committee (Issue I)*
- m. *Geauga County Agricultural Society (Fair Board meetings)*
- n. *Meetings to honor any invitations received by the Geauga County Commissioners to attend ground breakings, openings, celebrations, memorial services and/or parades*
- o. *Meetings with any organization or other political entities to discuss items of mutual concern*

The time, place and purpose of all special meetings in addition to regularly scheduled meetings, will be given at least twenty-four hours in advance of such meeting to the news media that have requested notification except in the event of an emergency requiring immediate official action. In the event of an emergency, the Board member or Board members calling the meeting shall notify the news media that have requested notification immediately of the time, place and purpose of the meeting.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye

BOARDS AND COMMITTEES FOR 2023

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the appointments of members of the Board of County Commissioners to boards and committees for 2023 as follows:

Board President – Ralph Spidalieri

Board Vice President – James W. Dvorak

** Board President required being the Primary*

		<u>Primary</u>	<u>Alternate</u>
1.	ADP Board	Lennon	Dvorak
2.	Board of Revision	Spidalieri	Lennon
3.	Community Corrections	Spidalieri	Dvorak
4.	Community Improvement Corporation (CIC)	All three Commissioners	
5.	Courthouse Security Advisory Committee*	President	Lennon
6.	Family First	Dvorak	Spidalieri
7.	Financial Review and Report Committee (FRRC)*	President	Dvorak
8.	Geauga County Agricultural Society	All three Commissioners	
9.	Geauga-Trumbull Solid Waste - Policy *	President	Dvorak
	Geauga-Trumbull SW- Board of Directors	All three Commissioners	
10.	Health District Advisory Board*	President	Lennon
11.	Investment Advisory Committee (2 commissioners)	President	V. President
12.	Microfilming Board	Dvorak	Lennon
13.	NOACA (Three Commissioner And / or County Engineer	Spidalieri Lennon Dvorak	Joe Cattell Shane Hajjar Nicholas Gorris
14.	NOC COG (Formerly GAPP)	Dvorak	Lennon
15.	Planning Commission Board	All three Commissioners	
16.	Portage / Geauga Juvenile Detention Center	All three Commissioners	
17.	Records Commission *	President	Dvorak
18.	Revolving Loan and Local Revolving Loan**	Dvorak	Lennon

*(**Two-year Appointments) – expires 12/31/2023*

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the appointments to the ADP Board, with Timothy C. Lennon as Primary and Alternates of James W. Dvorak, Ralph Spidalieri and Gerard Morgan to be in effect for the year 2023.

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Roll Call Vote: *Commissioner Spidalieri* *Aye*
 Commissioner Lennon *Aye*
 Commissioner Dvorak *Aye*

Motion: *by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the appointments to the Board of Revision, with Ralph Spidalieri as Primary and Alternates of Timothy C. Lennon, James W. Dvorak and Gerard Morgan to be in effect for the year 2023.*

Roll Call Vote: *Commissioner Spidalieri* *Aye*
 Commissioner Lennon *Aye*
 Commissioner Dvorak *Aye*

STAFF APPOINTMENTS FOR 2023

Motion: *by Commissioner Spidalieri, seconded by Commissioner Lennon to appoint Gerard Morgan, County Administrator.*

Roll Call Vote: *Commissioner Spidalieri* *Aye*
 Commissioner Lennon *Aye*
 Commissioner Dvorak *Aye*

Motion: *by Commissioner Spidalieri, seconded by Commissioner Lennon to appoint Christine Blair as the Clerk to Commissioners' (#1306).*

Roll Call Vote: *Commissioner Spidalieri* *Aye*
 Commissioner Lennon *Aye*
 Commissioner Dvorak *Aye*

Motion: *by Commissioner Spidalieri, seconded by Commissioner Lennon to approve the following staff appointments:*

<u>Position</u>	<u>Appointment</u>
<i>Director, Department on Aging</i>	<i>Jessica Boalt</i>
<i>Director, Community and Economic Development</i>	<i>Gina Hofstetter</i>
<i>Chief Building Enforcement Official</i>	<i>Dan Spada</i>
<i>Director, Department of Emergency Services</i>	<i>Roger Peterson</i>
<i>Director, Job and Family Services (124.11 (A) 22)</i>	<i>Craig Swenson</i>
<i>Director, Maintenance</i>	<i>Glen Vernick</i>
<i>Director, Transportation (124.11(A) 25)</i>	<i>JoAnna Santilli</i>
<i>Director, Water Resources</i>	<i>Steven Oluic</i>
<i>Sanitary Engineer, Water Resources</i>	<i>Nicholas Gorris</i>
<i>Dog Warden</i>	<i>Matt Granito</i>

and acknowledge those staff appointments as placed in the unclassified service pursuant to O.R.C. 124.11 (A) (3) (b) and who are provided an Unclassified Service Explanation and Acknowledgement Form.

Roll Call Vote: *Commissioner Spidalieri* *Aye*
 Commissioner Lennon *Aye*
 Commissioner Dvorak *Aye*

ACTING CLERKS

Motion: *by Commissioner Lennon, seconded by Commissioner Spidalieri to appoint Deborah Ashburn to act as Acting Commissioners' Clerk in the event that Christine Blair, Commissioners' Clerk is unable or unavailable to perform those duties at any time during the Year 2023, and further appoint Gerard Morgan, County Administrator, pursuant to O.R.C. 305.30, to act as Acting Commissioners' Clerk in the event that Deborah Ashburn is unable or unavailable to perform those duties at any time during the Year 2023.*

Roll Call Vote: *Commissioner Spidalieri* *Aye*
 Commissioner Lennon *Aye*
 Commissioner Dvorak *Aye*

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DELEGATED POWERS TO COUNTY ADMINISTRATOR

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Resolution #23-003 Authorizing the County Administrator to Exercise Powers Delegated hereby under the O.R.C. 305.30.

Board of County Commissioners, Geauga County, Ohio

Resolution: #23-003

Date: January 5, 2023

**A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXERCISE POWERS
DELEGATED HEREBY UNDER THE O.R.C. 305.30**

WHEREAS, Ohio Revised Code 305.30 provides that the Board may delegate certain of its powers to be exercised by the County Administrator; and

WHEREAS, the Geauga County Board of Commissioners desire to delegate certain powers to the County Administrator to be performed under their direction and supervision; and

NOW, THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners do hereby authorize the County Administrator to execute on their behalf within limitation and guidelines set forth below:

- 1. Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project*
- 2. Certification of Categorical Exclusion Project not subject to 58.5
(but required to comply with 24 CFR 58.6)*
- 3. Certification of Exempt Project*
- 4. Ohio Development Service Agency Office of Community Development Request for Release of Funds (RROF) and Certification for Federally funded State projects – CDBG Program Income*
- 5. Office of Housing and Community Partnerships RLF Grant / Loan Review Report form*
- 6. Housing Semi-Annual Program Income Report*
- 7. ED RLF Semi-Annual Report*
- 8. Office of Housing and Community Partnerships, Ohio Small Cities CDBG Program Job Certification Summary*
- 9. Ohio Community Development Block Grant (CDBG) Program Status Report*
- 10. Notice to Public of Finding of No Significant Impact on Environment (FONSI) and Notice of Intent to Request Release of Funds (NOI/RROF) Combined Notice – CDBG Program Income / RLF Loan*
- 11. Notice to Proceed / Notice of Commencement*
- 12. Satisfaction of Mortgage*
- 13. Approve the Hiring, Promotion, Reclassification and to Rescind those actions (if necessary) of Personnel under the Commissioners Hiring Authority, excluding the Commissioners' Office*
- 14. Approve Unpaid Leave of Absence requests for Employees (medical and personal) under the Commissioners Hiring Authority and the ability to Rescind those actions, excluding the Commissioners' Office*
- 15. Accept Personnel Resignations, excluding the Commissioners' Office*
- 16. Permission to approve revised job descriptions (established positions), excluding Commissioners' Office*
- 17. Permission to advertise to fill employment positions under the Board's hiring authority, following the acceptance of a resignation, hiring, promotion or reclassification, excluding the Commissioners' Office*
- 18. Increase current position postings and Close if necessary*
- 19. Acknowledge new hire appointments by the Department of Job and Family Services*
- 20. Concur with the Townships on Liquor License – Request a Hearing to be held in County Seat or Not Request a Hearing*
- 21. Ohio Motor Fuel Tax Refund Claims for the Transit Department*
- 22. Acknowledge Requests for Release of Funds for the Airport Authority*
- 23. Farm Market Agreements for the Department on Aging*
- 24. Agreements for the use of County Parking Lots and County Property*
- 25. Service Contract Agreements that are in the amount of \$10,000.00 per year or less, up to and including Multi-year Service Contracts that do not exceed the \$10,000.00 per year limit*

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26. *Approve and issue any Addendum for Competitive Bid Solicitations, Statement of Qualifications or Requests for Proposals*
27. *In the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2023.*

BE IT FURTHER RESOLVED, that this Resolution become part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

DRAINAGE ENGINEER

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to appoint Joe Cattell as Drainage Engineer and set the compensation for 2023 at a bi-weekly rate of \$487.55 effective with pay #2 through pay #25 and \$487.60 for pay #26 in accordance with the Memorandum of Understanding dated January 29, 2013.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

PREVAILING WAGE COORDINATORS

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to appoint Nicholas Gorris to serve as a Prevailing Wage Coordinator for Geauga County for 2023.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to appoint Katie Taylor to serve as a Prevailing Wage Coordinator for Geauga County for 2023.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

CREDIT CARD AUTHORIZATION

There was a discussion regarding the use of credit cards, cards having perks or rewards which is not permitted and regarding using personal cards for purchases.

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve the addition of Jessica Boalt, Josh Burton and Ed Shortridge to the Maintenance Department Home Depot Commercial Credit Account.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve the use of Credit Cards for the 2023 year and further authorize the President of the Board to execute the Applications for Authorization to Permit Use per O.R.C. 301.27 for the Department on Aging, Department of Development (Building and Community Development), Commissioners' Office, Department of Emergency Services, Job and Family Services, Maintenance Department, Transit, the County Auditor / ADP Office, the Clerk of Courts, the County Engineer's Office, the Probate/ Juvenile Court and the Sheriff's Office with not to exceed monthly amounts and for specific individuals. (listed as such in the attached sheets).

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<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

Department on Aging

<i>PNC / Giant Eagle</i>	<i>\$2,000.00</i>
<i>Marc's (Marc Glassman)</i>	<i>\$2,000.00</i>
<i>Centerra / Hartville Hardware (Gas)</i>	<i>\$1,000.00</i>
<i>BP (Gas)</i>	<i>\$1,000.00</i>

PNC Giant Eagle - \$2,000.00

<i>Jessica Boalt</i>	<i>Millissa Brosch</i>	<i>Leah Byler</i>
<i>Deana Catucci</i>	<i>David Craig</i>	<i>Reba Dykes</i>
<i>Nathan Gorton</i>	<i>Hannah Heinz</i>	<i>Jessica Kaluga</i>
<i>Vicki Krueger</i>	<i>Virginia Lester</i>	<i>Sandy McLeod</i>
<i>Becky O'Reilly</i>	<i>Peggy Peters</i>	<i>Kathy Petrella</i>
<i>Karen Stone</i>	<i>Amber Weinhart</i>	<i>Cathie Wells</i>
<i>Melissa Wheeler</i>	<i>Cody Howson</i>	

Marc/Marc Glassman - \$2,000.00

<i>Christine Bacon</i>	<i>Jessica Boalt</i>	<i>Millissa Brosch</i>
<i>Leah Byler</i>	<i>Deana Catucci</i>	<i>David Craig</i>
<i>Reba Dykes</i>	<i>Karen Fueger</i>	<i>Nathan Gorton</i>
<i>Hannah Heinz</i>	<i>Jessica Kaluga</i>	<i>Vicki Krueger</i>
<i>Virginia Lester</i>	<i>Sandy McLeod</i>	<i>Becky O'Reilly</i>
<i>Peggy Peters</i>	<i>Kathy Petrella</i>	<i>Karen Stone</i>
<i>Amber Weinhart</i>	<i>Cathie Wells</i>	<i>Melissa Wheeler</i>
<i>Cody Howson</i>		

Centerra - \$1,000.00

<i>Christine Bacon</i>	<i>Kristen Bibby</i>	<i>Jessica Boalt</i>
<i>Rudy Breunig</i>	<i>Millissa Brosch</i>	<i>Joshua Burton</i>
<i>Leah Byler</i>	<i>David Craig</i>	<i>Reba Dykes</i>
<i>Kathy Hartz</i>	<i>Hannah Heinz</i>	<i>Michelle Hering</i>
<i>Jessica Kaluga</i>	<i>Vicki Krueger</i>	<i>Virginia Lester</i>
<i>Sandy McLeod</i>	<i>Michael Niles</i>	<i>Becky O'Reilly</i>
<i>Natalie Pajk</i>	<i>Kathy Petrella</i>	<i>Bill Phillips</i>
<i>Ed Shortridge</i>	<i>Karen Stone</i>	<i>Jeff Thomas</i>
<i>Amber Weinhart</i>	<i>Cathie Wells</i>	<i>Melissa Wheeler</i>
<i>Nathan Gorton</i>		

B/P - \$1,000.00

<i>Jessica Boalt</i>	<i>Rudy Breunig</i>	<i>Joshua Burton</i>
<i>Reba Dykes</i>	<i>Kathy Hartz</i>	<i>Jessica Kaluga</i>
<i>Sandy McLeod</i>	<i>Michael Niles</i>	<i>Kathy Petrella</i>
<i>Ed Shortridge</i>	<i>Karen Stone</i>	<i>Jeff Thomas</i>
<i>Melissa Wheeler</i>		

Department of Development:

Building Department

<i>Staples</i>	<i>\$250.00</i>
<i>WEX (Wright Express) Gas Card</i>	<i>\$500.00</i>
<i>Geauga Credit Union Visa</i>	<i>\$2,000.00</i>

<i>Staples</i>		
<i>Dan Spada</i>	<i>Doreen Eppich</i>	<i>Dale Steppenbacker</i>

<i>Geauga Credit Union – Visa</i>		
<i>Dan Spada</i>	<i>Doreen Eppich</i>	<i>Dale Steppenbacker</i>

<i>WEX</i>		
<i>Dan Spada</i>	<i>Doreen Eppich</i>	<i>Dale Steppenbacker</i>

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Community & Economic

Geauga Credit Union – Visa \$1,500.00

Gina Hofstetter

Elaine Malkamaki

Tina Breunig

Commissioner's Office

Visa - \$4,000.00

Geauga Credit Union Visa

James W. Dvorak Ralph Spidalieri Timothy C. Lennon Gerard Morgan

Kelly Bidlack Adrian Gorton Kathy Hostutler Christine Blair

Deborah Ashburn Megan Erickson

Department of Emergency Services

PNC Giant Eagle \$1,500.00

Geauga Credit Union Visa \$1,500.00

PNC Giant Eagle / Geauga Credit Union Visa

Roger Peterson Judith Oberstar Thomas Vencl M. Austin Rice

Job and Family Services

Geauga Credit Union Visa \$7,500.00

PNC Giant Eagle \$1,000.00

Walmart Community Card \$3,000.00

Wright Express (WEX) Fleet \$5,000.00

Geauga Credit Union Visa

Gina Gubanyor Lisa Milgate

Alyssa Parnaby Paul Reiman

Craig Swenson

PNC Giant Eagle

Brooke Bourdeau Rex Brobst

Amy Fazi (Buresch) Patricia Fowler

Cheryl Morgan

Walmart Community Card

Leslie Abbuhl Jillian Barath Dawn Bates Brooke Bourdeau

Rachael Brown (Tetlow)Haley Bruck (Filko)Jasmine Burns Natalie Cavolo (Roncagli)

Matt Cebron Michael Chicarell Kelly Cinadr (Conroy) Lauren Clark (Rakocy)

Amy Fazi (Buresch) Lauren Hozian Allie Hulsmann Molly Johnson

Alex Koppel Melanie Lacy (Becker) Heather Martin Jodi Miller

Kristina Miller Michelle Moore Cheryl Morgan Sarah Odenweller

Katherine Ostrosky Kennedy Rondini Julie Seline (Dwyer) Madison Thornton

Amy Tressler Brittany Turner Sherita Wren Gina Gubanyor

Wright Express (WEX) Fleet

Leslie Abbuhl Heidi Abrams Jillian Barath Laura Baron

Dawn Bates James Blazey Brooke Bourdeau Rex Brobst

Donna Brown-Barrow Haley Bruck (Filko) Jasmine Burns Cynthia Cale

Natalie Cavolo (Roncagli) Matt Cebron Michael Chicarell Scott Christopher

Kelly Cinadr (Conroy) Lauren Clark (Rakocy)Michelle Cmunt Jennifer Ellis

Amy Fazi (Buresch) Todd Foreman Autumn Franz Misty Gotham

Gina Gubanyor (Schultz) Ashley Higginbotham Ashley Hollesh (Hiscox) Lauren Hozian

Allie Hulsmann Molly Johnson Alex Koppel Melanie Lacy

(Becker)

Pauline Loveland Heather Martin Andrea McGee Peter Medved

Lisa Milgate Jodi Miller Kristina Miller Michelle Moore

Cheryl Morgan Megan Morton Sarah Odenweller Katherine Ostrosky

Sharon Palmer Alyssa Parnaby Paul Reiman Kennedy Rondini

Julie Seline Colleen Simpson Tracy Sindelar (Olszowy) Patricia Spisak

Craig Swenson Madison Thornton Kelly Thurling Amy Tressler

Brittany Turner Amanda Vacik Brad Welch Sherita Wren

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James Zock

Maintenance

Home Depot (Commercial):

<i>Glen Vernick</i>	\$5,000.00
<i>Rik Wareham</i>	\$5,000.00
<i>Kevin Cunningham</i>	\$1,000.00
<i>Ken Kovach</i>	\$1,000.00
<i>Connor Loza</i>	\$1,000.00
<i>John Ludlow</i>	\$1,000.00
<i>Nathan Munn</i>	\$1,000.00
<i>Don Wilk</i>	\$1,000.00
<i>Jessica Boalt (Aging)</i>	\$1,000.00
<i>Edward Shortridge (Aging)</i>	\$1,000.00
<i>Josh Burton (Aging)</i>	\$1,000.00

Transit

<i>Geauga Credit Union Visa</i>	\$2,000.00
<i>Staples</i>	\$1,000.00
<i>Home Depot PRO</i>	\$2,000.00

Geauga Credit Union Visa, Staples and Home Depot PRO

<i>JoAnna Santilli</i>	<i>Duane Bidlack</i>	<i>David Lair, Jr.</i>	<i>Kim Sass</i>
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Auditor's Office / ADP

<i>Geauga Credit Union Visa</i>	\$5,000.00
<i>Charles Walder</i>	<i>Ronald Leyde</i>
<i>Frank Antenucci</i>	<i>Allen Keener</i>
<i>Pamela McMahan</i>	

Clerk of Court's Office

<i>Geauga Credit Union Visa</i>	\$800.00
<i>Sheila Bevington</i>	
<i>Tammy McClintock</i>	
<i>Bonnie Guarnera</i>	

County Engineer's Office

<i>Geauga Credit Union Visa</i>	\$2,000.00		
<i>Matt Carver</i>	<i>Rick Carlson</i>	<i>Joe Cattell</i>	<i>Katelyn Cellitti</i>
<i>Rachel Formica</i>	<i>Nicholas Goodrich</i>	<i>Shane Hajjar</i>	<i>Andrew Haupt</i>
<i>Luke Horwatt</i>	<i>Jerad Howes</i>	<i>Paul Kucharski</i>	<i>Evan Miner</i>
<i>Joe Rini</i>	<i>Thomas Ross</i>	<i>Jacob Scotese</i>	<i>Katie Taylor</i>
<i>Lee Thomas</i>	<i>Robert Weigle</i>	<i>Rick Weikart</i>	<i>Tim Woodcock</i>

Probate/Juvenile

<i>Bank of America - Mastercard</i>	
<i>Timothy J. Grendell</i>	\$2,000.00
<i>Kimberly Laurie</i>	\$4,000.00

Sheriff's Office

<i>First National Bank</i>	\$1,000.00		
<i>Robert Altemus</i>	<i>Christopher Anderson</i>	<i>Heather Anderson</i>	<i>Breanne Ashba</i>
<i>David Baird</i>	<i>Matthew Baldwin</i>	<i>Eric Bartholomew</i>	<i>Thomas Battaglia</i>
<i>Rachel Baum</i>	<i>Thomas Berigan</i>	<i>Christina Bevington</i>	<i>Heather Bilicic</i>
<i>Jonathon Bilicic</i>	<i>William Boehnlein</i>	<i>Gregory Borden</i>	<i>Matthew Bosworth</i>
<i>Matthew Brickman</i>	<i>Charles Brown</i>	<i>Scott Capron</i>	<i>Julie Christian</i>
<i>Philip Cleveland</i>	<i>John Copen</i>	<i>Paul Cox</i>	<i>Melissa Cree</i>
<i>Andrew Day</i>	<i>Steven Deardowski</i>	<i>James G Dhayer</i>	<i>James R Dhayer</i>
<i>Nathan Dhayer</i>	<i>Joshua East</i>	<i>Heather Eskridge</i>	<i>Justin Falcone</i>
<i>Travis Fasko</i>	<i>David Frank</i>	<i>Jennifer Fry</i>	<i>Nicholas Gaeta</i>
<i>Tracey Georskey</i>	<i>Travis Goodwin</i>	<i>Gary Gribbons</i>	<i>William Haines</i>
<i>Jennifer Hanas</i>	<i>Sharon Harless</i>	<i>James Hildebrand Jr.</i>	<i>Scott Hildenbrand</i>
<i>Christopher Holt</i>	<i>James Hudson</i>	<i>Savannah Huff</i>	<i>Andrew Humar</i>

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<i>Zachary Hupp</i>	<i>Daniel Itschner</i>	<i>Andrew Janu</i>	<i>Barbara Jeschelnic</i>
<i>Amanda Jonovich</i>	<i>James Jonovich</i>	<i>Tracy Jordan</i>	<i>James Kailburn</i>
<i>Mitchell Kelly</i>	<i>Rebecca Klein</i>	<i>Erin Knife</i>	<i>Gary Kracker</i>
<i>Christina Lamtman</i>	<i>Brian Leonard</i>	<i>Thomas Lombardo</i>	<i>Jonathon Lopresti</i>
<i>Lillian Macek</i>	<i>Allison Malchow</i>	<i>Michelle Malliski</i>	<i>Daniel Martin</i>
<i>Cassandra Matejka</i>	<i>Sandra McBride</i>	<i>Thomas McLaughlin</i>	<i>Casey Merrill</i>
<i>Melissa Metz</i>	<i>Nathan Mitchell</i>	<i>Timothy Oboczky</i>	<i>Christina O'Brien</i>
<i>Erica O'Neill</i>	<i>Eric Pavlick</i>	<i>David Peterson</i>	<i>Diane Peterson</i>
<i>Keith Peterson</i>	<i>Lewis Pettit</i>	<i>Brian Phan</i>	<i>Brittany Phillips</i>
<i>Eric Phillips</i>	<i>Tammy Phillips</i>	<i>Paul Polverine</i>	<i>Richard Potter</i>
<i>Randal Primer</i>	<i>Austin Quigley</i>	<i>Robert Ramirez</i>	<i>Jeffrey Raymond</i>
<i>Brandon Reed</i>	<i>Michael Reid</i>	<i>Ella Rhodes</i>	<i>Brandi Rider</i>
<i>Kathy Rose</i>	<i>Thomas Rowan</i>	<i>Michael Santilli</i>	<i>Marilyn Satterfield</i>
<i>Lisa Sayre</i>	<i>Michael Scarniench</i>	<i>April Schreckengost</i>	<i>Donald Seamon</i>
<i>Brian Sebor</i>	<i>David Shaffer</i>	<i>Russell Shultz</i>	<i>Richard Smigelski</i>
<i>Jacob Smith</i>	<i>Matthew Smith</i>	<i>Courtney Speck</i>	<i>Sarah Sponaugle</i>
<i>Andrew Supinski</i>	<i>Michael Swanker</i>	<i>Francisco Tapia</i>	<i>Robin Taylor</i>
<i>Ryan Taylor</i>	<i>Stephanie Taylor</i>	<i>Christine Toothman</i>	<i>Christine Tosti</i>
<i>Robert Tropic</i>	<i>Christopher Tryon</i>	<i>Jaclyn Tryon</i>	<i>Scott Tyler</i>
<i>Donald Walker</i>	<i>Lindsey Wedge</i>	<i>Joshua Wendl</i>	<i>Michael Wilson</i>
<i>Erik Wright</i>			

ACKNOWLEDGEMENTS

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending December 14, 2022, December 21, 2022 and December 28, 2022 as required by O.R.C. 955.12.*

OTHER

The Board reviewed upcoming events.

MEETINGS

- Mon., 1/9 ADP Board meeting, 2:00 p.m. Auditor's Office*
- Mon., 1/9 Board of Revision meeting, 3:30 p.m. Auditor's Office*
- Tues., 1/10 Planning Commission, 7:30 a.m. 12611 Ravenwood Drive, Room A334, 3rd Floor Conference*
- Tues., 1/10 The Commissioners will hold regular session at 9:30 a.m.*
- Wed., 1/11 Geauga County Township Association Dinner, 6:30 p.m. Parkman*
- Mon., 1/16 County Offices will be closed in honor of Martin Luther King Jr. Day. Twenty-four hour operations will continue to operate as normal.***
- Thu., 1/19 The Commissioners will hold regular session at 9:30 a.m.*

PUBLIC COMMENT

Local resident asked who would be attending the NOACA meeting next week at the Middlefield Library.

Commissioners' Journal
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BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to adjourn the meeting at 11:18 a.m.

Geauga County Board of Commissioners

Ralph Spidalieri

James W. Dvorak

Timothy C. Lennon

Christine Blair, Commissioners' Clerk

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