

**Commissioners' Journal**  
**January 10, 2023**

*The Geauga County Board of Commissioners met in session on January 10, 2023 at 9:30 a.m. in the Commissioners' Offices located at 12611 Ravenwood Drive, Room B303 in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Ralph Spidalieri opened the meeting at 9:37 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*Commissioner Dvorak read the following prayer:*

*A New Year*

*Lord,*

*You make all things new.*

*You bring hope alive in our hearts and cause our spirits to be born again.*

*Thank you for this new year for all the potential it holds.*

*Come and kindle in us a mighty flame*

*So that in our time, many will see the wonders of God.*

*And live forever to praise your glorious name*

*Amen*

**APPROVE FINANCIALS**

*Mr. Gorton explained the financials for today as including Supplemental Appropriations in the General Fund from the Commissioners and Building Department in order to encumber 2022 carryover purchase orders that were not completed by the Auditor's Office; a Then and Now for the Commissioners Office to the Geauga Credit Union to pay a Visa bill from a travel that was not carried over from 2022 (done to pay the bill on time); a payment for ADP Contract Services Fund to Classic Streetsboro, LLC for a used Honda CRV in the amount of \$28,654.00, a payment for ADP to Untethered Labs for Gatekeeper tokens and licenses in the amount of \$49,345.20, a payment for the Auditor's Office to various contractors out of the American Rescue Plan Fund for Berkshire Heights connections in the amount of \$48,300.00 and a payment for the Sheriff's Office to MNJ Technologies Direct for the replacement of network switches that were original to the building and were EOL in the amount of \$66,946.00.*

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute Resolution #23-004 itemizing the financials for the meeting of January 10, 2023.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – DISTRIBUTE BALANCE IN DOMESTIC VIOLENCE FUND TO WOMENSAFE FOR YEAR 2022**

*Mr. Gorton asked the Board to request the Auditor to distribute the balance in the domestic violence fund to Womensafe.*

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to request the County Auditor to distribute the balance in the Domestic Violence Fund (2070) to Womensafe, the local agency designated by the Commissioners to receive such monies. This allocation is to be paid pursuant to Section 3113.34 of the O.R.C. for the 2022 year, in the amount of \$14,958.70.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**Commissioners' Journal**  
**January 10, 2023**

COMMISSIONERS' OFFICE – GRANT WAIVER OF POLICY AND ALLOW PAYMENT OF INTEREST CHARGES AND PENALTY – UNEMPLOYMENT INVOICE

*Mr. Gorton asked the Board to grant a waiver of policy and allow payment of a penalty and interest charges that have occurred on the Unemployment Invoices with the Ohio Department of Job and Family Services.*

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and grant a waiver of the policy prohibiting the payment of late fees and finance charges and allow payment to the Ohio Department of Job and Family Services for the County's Unemployment Invoice that includes a \$1,000.00 penalty along with accumulated interest charges of up to \$500.00 which then allows payment on the current balance due.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMON PLEAS COURT AND DRUG COURT – APPLICATION FOR AUTHORIZATION PERMITTING USE OF COUNTY CREDIT CARDS FOR YEAR 2023

*Clerk Christine Blair noted that this was their annual application for permitting the use of credit cards for this year.*

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and authorize the President of the Board to execute the Application for Authorization permitting the use of County Credit Cards for the Year 2023 in an amount not to exceed \$1,500.00 per person, per month for Judge Carolyn J. Paschke, Judge David M. Ondrey, Randy Taylor and David Lubecky.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and authorize the President of the Board to execute the Application for Authorization permitting the use of County Credit Cards for the Year 2023 in an amount not to exceed \$2,250.00 per person, per month for Maureen Maruna and Gregory Potts.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT ON AGING – APPROVE REVISED JOB DESCRIPTION – RECREATION AND EDUCATION COORDINATOR (#1004)

*Karen Stone asked the Board to approve the revised job description.*

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve the revised job description for the position of Recreation and Education Coordinator (#1004) to be effective January 10, 2023.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT ON AGING – PERMISSION TO ADVERTISE – RECREATION AND EDUCATION COORDINATOR (#1004) INTERNALLY FOR FIVE DAYS

*Ms. Stone asked the Board to advertise internally for the position, internally for five days.*

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to grant permission to advertise for the position of Recreation and Education Coordinator (#1004) internally for a period of five days with applications accepted January 13, 2023 through 4:30 p.m. on January 20, 2023.*

**Commissioners' Journal**  
**January 10, 2023**

*Roll Call Vote:*            *Commissioner Lennon*            *Aye*  
   *Commissioner Dvorak*            *Aye*  
   *Commissioner Spidalieri*            *Aye*

*DEPARTMENT ON AGING – WAIVE 200 HOUR MAXIMUM ACCRUAL – JESSICA BOALT*  
*Ms. Stone asked the Board waive the 200 hour maximum vacation accrual for Jessica Boalt.*

*Motion:*            *by Commissioner Lennon, seconded by Commissioner Dvorak to waive the 200-hour maximum accrual for Jessica Boalt, Director beginning December 25, 2022 (Payroll #1) through June 24, 2023 (Payroll #13).*

*Roll Call Vote:*            *Commissioner Lennon*            *Aye*  
   *Commissioner Dvorak*            *Aye*  
   *Commissioner Spidalieri*            *Aye*

*DEPARTMENT OF JOB AND FAMILY SERVICES – FAMILY FIRST COUNCIL MUTUAL FUNDING AGREEMENT – JANUARY THROUGH JUNE 2023*

*Family First Council Coordinator Tim Kehres asked the Board to approve the mutual funding agreement, noting that it has no increase. Commissioner Lennon expressed that the amount has not changed and if they were doing ok. Mr. Kehres explained that with Ohio Rise they are taking on cases and that they should be ok.*

*Motion:*            *by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the Geauga County Family First Council Mutual Funding Agreement between the Geauga County Board of Commissioners, Job and Family Services, Board of Developmental Disabilities and the Board of Mental Health and Recovery Services for funding of the Geauga County Family First Council for the period of January 1, 2023 through June 30, 2023. This agreement commits the Board of County Commissioners to providing a support payment of \$42,484.00 from the General Fund.*

*Roll Call Vote:*            *Commissioner Lennon*            *Aye*  
   *Commissioner Dvorak*            *Aye*  
   *Commissioner Spidalieri*            *Aye*

*MAINTENANCE -APPROVE CREATION, TITLE AND JOB DESCRIPTION – CUSTODIAN SUPERVISOR (#1922) – APPROVE REVISED ORGANIZATIONAL CHART TO INCLUDE NEW POSITION – ADVERTISE POSITION – INTERNALLY FOR FIVE DAYS*

*Director Glen Vernick asked the Board to approve the new position of Custodian Supervisor, the job description, to add it to his organizational chart and allow him to advertise internally for the position.*

*Motion:*            *by Commissioner Lennon, seconded by Commissioner Dvorak to approve the creation, title and job description for the position of Custodian Supervisor (#1922) to be effective January 10, 2023.*

*Roll Call Vote:*            *Commissioner Lennon*            *Aye*  
   *Commissioner Dvorak*            *Aye*  
   *Commissioner Spidalieri*            *Aye*

*Motion:*            *by Commissioner Lennon, seconded by Commissioner Dvorak to approve the revised Organizational Chart to include the position of Custodian Supervisor (#1922) to be effective January 10, 2023.*

*Roll Call Vote:*            *Commissioner Lennon*            *Aye*  
   *Commissioner Dvorak*            *Aye*  
   *Commissioner Spidalieri*            *Aye*

*Motion:*            *by Commissioner Lennon, seconded by Commissioner Dvorak to grant permission to advertise for the position of Custodian Supervisor (#1922), internally for a period of five days, with applications accepted from January 13, 2023 through 4:30 p.m. on January 20, 2023.*



**Commissioners' Journal**  
**January 10, 2023**

DEPARTMENT OF WATER RESOURCES – OHIO WATER DEVELOPMENT AUTHORITY  
FUND PAYMENT REQUEST #8, CONTRACTOR'S ESTIMATE #8 AND FUND PAYMENT  
REQUEST #8 – WOODFORD EXCAVATING, LLC – BAINBRIDGE WATERLINE EXTENSION  
PROJECT

Director Steven Oluic asked the Board to authorize the final retainage for Woodford Excavating for the Ohio Water Development Authority fund pay request, contractors estimate and payment request #8.

*Motion:* by Commissioner Lennon, seconded by Commissioner Dvorak to approve and authorize the President of the Board to execute the Ohio Water Development Authority Fund Payment Request #8 (Final Retainage) for Woodford Excavating, LLC for the Bainbridge Waterline Extension Project, the Ohio Water Development Authority Contractor's Estimate #8 (Final Retainage) and the Ohio Water Development Authority Fund Payment Request #8 in the amount of \$101,224.30.

<i>Roll Call Vote:</i>	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – ARC-  
HOUND WELDING AND FABRICATION, LLC – WATER DISTRICT

Dr. Oluic asked the Board to approve the service contracts with Arc-Hound Welding and Fabricating, noting that one agreement is for the water side and the other is with the sanitary sewer side.

*Motion:* by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the service Contract Agreement with Arc-Hound Welding and Fabrication, LLC to perform welding and fabricating services at various Water District locations within the department for a one-year period, effective January 10, 2023 in an amount not to exceed \$10,000.00.

<i>Roll Call Vote:</i>	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – ARC-  
HOUND WELDING AND FABRICATION, LLC – SANITARY SEWER DISTRICT

*Motion:* by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the service Contract Agreement with Arc-Hound Welding and Fabrication, LLC to perform welding and fabricating services at various Sanitary Sewer District locations within the department for a one-year period, effective January 10, 2023 in an amount not to exceed \$10,000.00.

<i>Roll Call Vote:</i>	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

The original motion on the agenda stated it was Pending Litigation, Ms. Blair stated that there was a change and that it will be Imminent Litigation and employment /discipline of a public employee.

*Motion:* by Commissioner Spidalieri, seconded by Commissioner Lennon to move into Executive Session for the purpose of discussing Imminent Litigation of the employment / discipline of a public employee.

<i>Roll Call Vote:</i>	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye

**Commissioners' Journal**  
**January 10, 2023**

*The Board moved into Executive Session at 9:51 a.m. with Auditor Charles Walder, Prosecutor Jim Flaiz, and County Administrator Gerard Morgan. The Board returned at 11:15 a.m. and as a result there was no action taken.*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

*Tues., 1/10 Planning Commission, 7:30 a.m. 12611 Ravenwood Drive, Room A334, 3<sup>rd</sup> Floor Conference*

*Wed., 1/11 Geauga County Township Association Dinner, 6:30 p.m. Parkman*

***Mon., 1/16 County Offices will be closed in honor of Martin Luther King Jr. Day. Twenty-four hour operations will continue to operate as normal.***

*Thu., 1/19 The Commissioners will hold regular session at 9:30 a.m.*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to adjourn the meeting at 11:18 a.m.*

*Geauga County Board of Commissioners*

---

*Ralph Spidalieri*

---

*James W. Dvorak*

---

*Timothy C. Lennon*

---

*Christine Blair, Commissioners' Clerk*

**Commissioners' Journal**  
**January 10, 2023**

*THIS PAGE INTENTIONALLY LEFT BLANK*