

**Commissioners' Journal**  
**April 25, 2023**

*The Geauga County Board of Commissioners met in session on April 25, 2023 at 9:30 a.m. in the Commissioners' Offices located at 12611 Ravenwood Drive, Room B303 in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Ralph Spidalieri opened the meeting at 9:40 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*Commissioner Dvorak read the following prayer:*

*A prayer for today*

*Father God, Your word promises that you will guide me if I seek you*

*Show me how to order my time and arrange my schedule to accomplish your will.*

*In Jesus name,*

*Amen*

**COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT**

*County Administrator Gerard Morgan reported on the items approved by the County Administrator on April 21, 2023 that included for the Department on Aging to grant permission to increase the current posting for the position of Full-time Recreation and Education Assistant (#1005) from two to three positions. These positions will remain posted until filled; as authorized by Resolution #23-003 under the direction and supervision of the County Commissioners that was approved January 5, 2023 pursuant to O.R.C. 305.30.*

**MEETING MINUTES**

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the minutes for the meeting of March 14, 2023.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Mr. Gorton explained the financials for today as including a Supplemental Appropriation in the Airport Construction Fund's Building and Improvement account for upcoming airport projects, Contract PO for the Commissioner's Office to Sedgewick Claims Management Services, Incorporated for workers compensation and unemployment claims management services, Travel requests for Department of Emergency Services and Job and Family Services, a payment for Emergency Services to Inspiron Logistics, LLC for the Geauga County EMA Mass Notification System software and service, and a Revenue Certification for the Commissioner's Office in the Airport Construction fund for additional transfers in revenue anticipated for the remainder of the year.*

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute Resolution #23-052 itemizing the financials for the meeting of April 25, 2023.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – RONYAK PAVING, INCORPORATED – ASPHALT RESURFACING OF MORGAN ROAD AND LEGGETT ROAD – MONTVILLE TOWNSHIP**

*Deputy Engineer Shane Hajjar asked the Board to execute a contract agreement with Ronyak Paving for the asphalt resurfacing of Morgan Road and Leggett Road in Montville Township.*

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*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the Unit Price Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Morgan Road (CH-0026, Section A) and Leggett Road (CH-0033, Sections D-E) in Montville Township in the amount of \$1,109,840.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – KARVO COMPANIES, INCORPORATED – ASPHALT RESURFACING OF OLD STATE ROAD AND FARMINGTON ROAD – PARKMAN TOWNSHIP*

*Mr. Hajjar asked the Board to execute a contract agreement with Karvo Companies for the asphalt resurfacing of Old State Road and Farmington Road in Parkman Township.*

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the Unit Price Contract with Karvo Companies, Incorporated for the Asphalt Resurfacing of Old State Road (CH-0006, Section A) and Farmington Road (CH-0018, Sections A-C) in Parkman Township in the amount of \$971,225.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*PLANNING COMMISSION – EXECUTE DERCHAR SUBDIVISION FINAL PLAT – HAMB DEN TOWNSHIP*

*Director Linda Crombie asked the Board to execute the final plat for the Derchar subdivision in Hambden Township on State Route 166, which creates 2 parcels, a 3.5 acres parcel and a 2.7 acres parcel as approved by the Planning Commission.*

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the Derchar Subdivision Final Plat, creating Sublots #1 and #2 off Rock Creek Road (State Route 166) in Hambden Township.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*ARCHIVES AND RECORDS CENTER (COMMISSIONERS' OFFICE)- RESOLUTION DECLARING COUNTY PROPERTY SURPLUS – DIRECT DONATION TO GEAUGA COUNTY PUBLIC LIBRARY*

*Temporary Director Linda Burhenne explained that there are giant bound newspaper books and the county is not the location for them, and in looking for someone who has interest in them, which Chardon Library has use for six volumes. Ms. Burhenne stated that the clippings in the book exist other places including on microfilm and has found storage to maintain the remaining books, however, is asking the Board to approve giving the six books to the Chardon Library.*

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute Resolution #23-053 Declaring County Property as Surplus and Directing Donation to the Geauga County Public Library District, Chardon Branch, as authorized by O.R.C. 307.21(D).*

*Board of County Commissioners, Geauga County, Ohio*

*Resolution: #23-053*  
*Date: April 25, 2023*

*RESOLUTION DECLARING COUNTY PROPERTY AS SURPLUS AND DIRECTING DONATION TO THE GEAUGA COUNTY PUBLIC LIBRARY DISTRICT, CHARDON BRANCH, AS AUTHORIZED BY O.R.C. 307.12(D).*

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WHEREAS, *The County of Geauga has bound copies of out-of-print newspapers that have served the intended use for the County and are hereby declared "not needed for public use, are obsolete or unfit for the use for which they were acquired" by the County; and*

WHEREAS, *The Geauga County Library, Chardon branch has a current need for the books that have been declared by Geauga County as no longer needed and can be put to productive use by the library.*

NOW, THEREFORE, BE IT RESOLVED, *that the Geauga County Board of Commissioners, hereby donates the above-specified bound copies of out-of-print newspapers to the Geauga County Public Library District, Chardon Branch.*

BE IT FURTHER RESOLVED *that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.*

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye

ARCHIVES AND RECORDS CENTER (COMMISSIONERS' OFFICE)- APPROVE CREATION, TITLE AND JOB DESCRIPTION – ARCHIVES AND RECORDS CENTER ADMINISTRATOR (#2614) – APPROVE REVISED ORGANIZATIONAL CHART TO INCLUDE NEW POSITION – ADVERTISE POSITION UNTIL FILLED

*Ms. Burhenne asked the Board to approve the creation of a new position that is for Archives and Records Center Administrator, revise the organizational chart and then advertise for this position.*

Motion: *by Commissioner Lennon, seconded by Commissioner Dvorak to approve the creation, title and job description for the position of Archives and Records Center Administrator (#2614) to be effective April 25, 2023.*

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye

Motion: *by Commissioner Lennon, seconded by Commissioner Dvorak to approve the revised Organizational Chart to include the position of Archives and Records Center Administrator (#2614) to be effective April 25, 2023.*

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye

Motion: *by Commissioner Lennon, seconded by Commissioner Dvorak to grant permission to advertise for the position of Archives and Records Center Administrator (#2614). This position will remain posted until filled.*

Roll Call Vote:	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye

MAINTENANCE – REJECT BIDS – TECHNOLOGY INSTALL PARTNERS AND US COMMUNICATIONS AND ELECTRIC INCORPORATED – SHERIFF'S OFFICE SECURITY CAMERA PROJECT

*Director Glen Vernick along with Sheriff Scott Hildenbrand asked the Board to reject the bids for the Sheriff Security Camera project from Technology Install Partners and US Communications and Electric, Incorporated, as they did not meet the specifications of the bid. Mr. Vernick explained that they did not specify equipment and requirements that were included in the bid packet.*

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*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to reject the Bids from Technology Install Partners and US Communications and Electric, Incorporated for the Geauga County Sheriff's Office Security Camera project, as the bids did not meet all specification requirements.*

*Roll Call Vote:*

<i>Commissioner Lennon</i>	<i>Aye</i>
<i>Commissioner Dvorak</i>	<i>Aye</i>
<i>Commissioner Spidalieri</i>	<i>Aye</i>

**MAINTENANCE – AWARD BID – IPS (INTEGRATED PRECISION SYSTEMS)  
SHERIFF'S OFFICE SECURITY CAMERA PROJECT – BID BOND HELD TO SERVE AS  
PERFORMANCE BOND**

*Mr. Vernick asked the Board to award the Bid to IPS – Integrated Precision Systems) for the Sheriff's Office Security Camera project as they represented the lowest and best bid.*

*Clerk Christine Blair added that the first motion was to reject the two lowest bidders of the four received due to not meeting all the specifications of the bid, this award is for the third lowest of the those four as they did meet all the bid requirements and specifications on the project. Sheriff Hildenbrand added that this is for all the cameras in the building and is long overdue to be done.*

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to award the Bid to IPS (Integrated Precision Systems) for the Geauga County Sheriff's Office Security Camera project in the amount of \$453,291.68, as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.*

*Roll Call Vote:*

<i>Commissioner Lennon</i>	<i>Aye</i>
<i>Commissioner Dvorak</i>	<i>Aye</i>
<i>Commissioner Spidalieri</i>	<i>Aye</i>

**WATER RESOURCES – APPROVE REVISED JOB DESCRIPTION – ASSISTANT WATER  
SUPERVISOR (#2352) – UPDATE CURRENT POSTING**

*Director Steven Oluic asked the Board to approve a revised job description for the Assistant Water Supervisor position which is currently posted.*

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve the revised job description for the position of Assistant Water Supervisor (#2352) and update the current posting to reflect the changes, to be effective April 25, 2023.*

*Roll Call Vote:*

<i>Commissioner Lennon</i>	<i>Aye</i>
<i>Commissioner Dvorak</i>	<i>Aye</i>
<i>Commissioner Spidalieri</i>	<i>Aye</i>

**WATER RESOURCES – REJECT ALL BIDS SUBMITTED – 2023 LAWN MAINTENANCE –  
NORTHERN AND SOUTHERN AREAS**

*Dr. Oluic asked the Board to reject all bids submitted for the 2023 lawn maintenance of both Northern and Southern areas as all bids exceeded the planned budgetary amount.*

*Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to reject all bids submitted for the 2023 Lawn Maintenance of Northern and Southern Areas, as all bids were in excess of budgetary amount for the project.*

*Roll Call Vote:*

<i>Commissioner Lennon</i>	<i>Aye</i>
<i>Commissioner Dvorak</i>	<i>Aye</i>
<i>Commissioner Spidalieri</i>	<i>Aye</i>

**WATER RESOURCES – VILLAGE OF CHAGRIN FALLS ORDINANCE #2020-21 EXHIBIT  
"A" – SUPPLEMENTAL AGREEMENT – CHAGRIN FALLS WASTEWATER TREATMENT  
PLANT PHASE II IMPROVEMENT**

*Dr. Oluic asked the Board to execute the Village of Chagrin Falls ordinance Exhibit A – supplemental agreement in regard to the Chagrin Falls Wastewater Treatment Plant Phase II improvements.*

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*Motion:* by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the Village of Chagrin Falls Ordinance #2020-21 Exhibit "A" Supplemental Agreement regarding the Chagrin Falls Wastewater Treatment Plant Phase II Improvement Project.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**WATER RESOURCES – SERVICE CONTRACT AGREEMENT – HERSHBERGER ROOFING AND SIDING**

*Dr. Oluic asked the Board to approve the service contract with Hershberger Roofing and Siding.*

*Motion:* by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the service Contract Agreement with Hershberger Roofing and Siding to perform Roof, Siding and Window Repair services as needed at various locations within the department for the period of one-year, effective April 25, 2023, in an amount not to exceed \$10,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**WATER RESOURCES – SERVICE CONTRACT AGREEMENT – CORE AND MAIN**

*Dr. Oluic asked the Board to approve the service contract with Core and Main for a valve insertion in the services center distribution area.*

*Motion:* by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the service Contract Agreement with Core and Main to perform a 8" Valve Insertion in the Services Center distribution area for the department for a one-year period, effective April 25, 2023 in an amount not to exceed \$17,985.62.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**WATER RESOURCES – SERVICE CONTRACT AGREEMENT – CUMMINS INCORPORATED D.B.A. CUMMINS SALES AND SERVICE**

*Dr. Oluic asked the Board to approve a service contract with Cummins Incorporated d.b.a. Cummins Sales and Service.*

*Motion:* by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the service Contract Agreement with Cummins Incorporated d.b.a. Cummins Sales and Service to perform Onsite Replacement of Onan Generator Oil Valley Cooler Plates, Coolant, Engine Thermostats and Hoses at McFarland Wastewater Treatment Plant for the department for the period of one-year, effective April 25, 2023, in an amount not to exceed \$15,581.38.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**WATER RESOURCES – AWARD CONTRACT – OHIO CAT – NEW CATERPILLAR MODEL 305 MINI HYDRAULIC EXCAVATOR – SOURCEWELL BID PROCESS – EXECUTE CONTRACT AGREEMENT**

*Dr. Oluic asked the Board to award the contract to Ohio CAT for a new caterpillar model mini hydraulic excavator through Sourcewell Bid Process and execute the contract agreement. Mr. Lennon inquired about attachments and other equipment with the machine. Dr. Oluic added that the old excavator will be traded in or sold on Govdeals.*

*Motion:* by Commissioner Lennon, seconded by Commissioner Dvorak to award the Contract to Ohio CAT for one (1) new Caterpillar Model 305 Mini Hydraulic Excavator (outlined in Quote #234886-01), as they were the lowest and most

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*responsive competitive bid through Sourcewell (Joint Purchasing Program) and further approve and execute the Contract Agreement in the amount of \$104,884.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**ACKNOWLEDGEMENTS**

- a) *The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of March 2023 pursuant to ORC 135.35(L).*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

- Tue., 5/2 The Commissioners will hold regular session at 9:30 a.m.*
- 5/8 – 5/12 Public Service Recognition Week*
- Mon., 5/8 Board of Revision, 9:00 am. Auditor's Office*
- Tue., 5/9 Planning Commission, 7:30 a.m. 12611 Ravenwood Drive, Room A334*
- Tue., 5/9 The Commissioners will hold regular session at 9:30 a.m.*
- Fri., 5/12 NOACA Finance & Audit 8:30 a.m., Governance 10:00 a.m., Executive 11:30 a.m., Cleveland*
- Mon, 5/15 Family First Council, 1:30 p.m. Mental Health Offices*
- Tue., 5/16 The Commissioners will hold regular session at 9:30 a.m.*
- Tue., 5/16 Geauga Trumbull Solid Waste Management District, Board of Directors Meeting, 1:00 p.m., Warren, District Office*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to adjourn the meeting at 9:56 a.m.*

*Geauga County Board of Commissioners*

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*Ralph Spidalieri*

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*James W. Dvorak*

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*Timothy C. Lennon*

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*Christine Blair, Commissioners' Clerk*

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