

Commissioners' Journal
May 16, 2023

The Geauga County Board of Commissioners met in session on May 16, 2023 at 9:30 a.m. in the Commissioners' Offices located at 12611 Ravenwood Drive, Room B303 in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 9:37 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Dvorak read the following prayer:

Let's bow our heads

In 1962, President John F. Kennedy signed a proclamation which designated May 15th a Peace Officers Memorial Day and the week in which that date falls as "Police Week"

That day is specifically set aside to honor and remember the officers that have made the ultimate sacrifice.

To date, there have been 98 line of duty deaths across the country, this year in 2023.

We would like to honor those that have fallen.

"Blessed are the peacemakers" for they shall be called the Children of God

Matthew 5:9

Amen

COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT

County Administrator Gerard Morgan reported on the items approved by the County Administrator on May 15, 2023 that included for the Department on Aging to approve hiring Betty Conti to the position of Part-time Recreation and Education Assistant (#1005-1) to be effective May 22, 2023 at the rate of \$16.35 per hour with a one-year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions; for Maintenance approved and executed the service Contract Agreement with Auburn Fence to provide fence installations and repairs as needed per the Director for a three-year period, effective May 15, 2023 in an amount not to exceed \$10,000.00, for Water Resources approved an unpaid personal leave of absence for David Osborn, for up to fourteen (14) hours during the period May 25, 2024 through May 26, 2023. This will extend his probationary period by the number of hours used, up to fourteen and a Liquor License that concurred with the Bainbridge Township Trustees in not requesting a hearing on the Liquor License being requested by Aldi Incorporated, Ohio d.b.a. Aldi 85 located at 8370 Washington Street, Chagrin Falls, Ohio (C NEW 10100778-3045); as authorized by Resolution #23-003 under the direction and supervision of the County Commissioners that was approved January 5, 2023 pursuant to O.R.C. 305.30.

APPROVE FINANCIALS

Senior Fiscal Specialist Deborah Ashburn explained the financials for today as including Supplemental Appropriation transfers to the Sheriff's Office for miscellaneous refunds, reimbursements and web checks that were deposited into the General Fund, Appropriations transfer from Contingency to Sheriff's Office for equipment to provide for security officers in the new office building and replacement of bunk beds needed at the Safety Center, Supplemental increase from the ADP Board or upcoming equipment purchases and contract services, Supplemental increase in the Capital Reserve Fund (2019) from the Commissioners office for future potential change orders, Supplemental increase in the Capital Reserve Fund (2021) from the Commissioners office for upcoming encumbrances for Phase II, Supplemental increase for Community Development in Project Contracts in the Demolition and Site Revitalization funds for upcoming encumbrances (Gauga Lake), Cash transfer to the Sheriff's 911 fund from the General Fund for the 1st half of 2023, Cash transfer to the Sheriff's 800 Communications fund from the General Fund for the 1st half of 2023, Travel requests for Water Resources and Probate Court, a Purchase Order for Maintenance to Valley Ford truck to purchase a replacement dump truck and salt truck, a payment from the Auditor to Company 119 LTD for video production in the amount of \$10,000.00 and a payment for Water Resources to ADS for a temporary flow monitoring study in the amount of \$23,300.00.

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Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute Resolution #23-097 itemizing the financials for the meeting of May 16, 2023.

Roll Call Vote:

Commissioner Lennon	Aye
Commissioner Dvorak	Aye
Commissioner Spidalieri	Aye

DEPARTMENT ON AGING – APPROVE TERMINATION – DEBORAH BRIGGS – PART-TIME RECREATION AND EDUCATION ASSISTANT (#1005-1) – PROBATIONARY FAILURE

Director Jessica Boalt asked the board to approve the termination of part-time recreation and education assistant, Deborah Briggs for probationary failure.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve the termination of Deborah Briggs, Part-time Recreation and Education Assistant (#1005-1) for probationary failure, to be effective May 9, 2023.

Roll Call Vote:

Commissioner Lennon	Aye
Commissioner Dvorak	Aye
Commissioner Spidalieri	Aye

COMMISSIONERS' OFFICE – APPROVE CREATION, TITLE AND JOB DESCRIPTION FOR SPECIAL PROJECTS COORDINATOR (#1328) – REVISE ORGANIZATIONAL CHART – ADVERTISE POSITION UNTIL FILLED

Human Resources Administrator Kathleen Hostutler explained that this position has been discussed off and on for some time now and want to move forward with getting the much needed position moving forward. Ms. Hostutler asked the Board to approve the revised organizational chart to include this new position and then to advertise, first internally and then externally until filled. Mr. Dvorak made a statement that he has been asking for this position for over three years now. Ms. Hostutler expressed that she didn't see it that way, but that they wanted to ensure that the correct position was put forward.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve the creation, title and job description for the position of Special Projects Coordinator (#1328) to be effective May 16, 2023.

Roll Call Vote:

Commissioner Lennon	Aye
Commissioner Dvorak	Aye
Commissioner Spidalieri	Aye

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve the revised Organizational Chart to include the new position of Special Projects Coordinator (#1328) to be effective May 16, 2023.

Roll Call Vote:

Commissioner Lennon	Aye
Commissioner Dvorak	Aye
Commissioner Spidalieri	Aye

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to grant permission to advertise for the position of Special Projects Coordinator (#1328), internally for a period of five days, with applications accepted from May 22, 2023 through 4:30 p.m. on May 26, 2023. If no qualified candidate is found, then advertise externally until the position is filled.

Roll Call Vote:

Commissioner Lennon	Aye
Commissioner Dvorak	Aye
Commissioner Spidalieri	Aye

COMMISSIONERS' OFFICE – SUSPEND FIVE PERCENT INCREASE – MICHAEL KURZINGER – PENDING OUTCOME OF DISCIPLINARY PROCESS

Mr. Morgan asked the Board to suspend the five percent pay increase and retroactive pay for Mr. Kurzinger pending outcome of the disciplinary process.

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Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to suspend the five percent (5%) pay increase, including the retroactive pay to payroll period #1, approved May 9, 2023 for Michael Kurzinger in the department of Water Resources, pending the outcome of the disciplinary process.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to move into Executive Session for the purpose of discussing pending litigation.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

The Board moved into Executive Session at 9:46 a.m. with Mr. Morgan and Attorney Amily Imbrogno. The Board returned at 10:43 a.m. and no action was taken.

PUBLIC COMMENT

Mr. Dvorak expressed that since the events on May 3rd that he is very disappointed in the communication between the Board and the County Administrator. Mr. Dvorak stated that he should be informed of what HR does.

Observer Gail Roussey asked if there was a status on Mr. Kurzinger and if he is allowed in the building. Mr. Morgan stated that he is allowed to be in the building, as it is a public building but not permitted in Water Resources facilities unless he is supervised. Mr. Dvorak added that the emergency ADP Board meeting, they voted to pull network access and credentials for Mr. Kurzinger and Mr. Camino from CSJ.

Diane Jones, local resident asked about policy about paid administrative leave. Mr. Morgan stated that policy is in place, however that section will be included in the review of policy. Ms. Jones asked if the policy gets approved will it become public, to which Mr. Morgan stated that any changes to policy would be voted by the Board in open session.

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending April 5, 2023, April 12, 2023, April 19, 2023 and April 26, 2023 as required by O.R.C. 955.12.*
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Inmate meals for the month ending April 2023.*
- c) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Prisoner Transport for the month ending April 2023 as required by O.R.C. 325.07.*
- d) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of April 2023 pursuant to ORC 135.35(L).*

OTHER

The Board reviewed upcoming events.

MEETINGS

Mon., 5/15 Family First Council, 1:30 p.m. Mental Health Offices

Tue., 5/16 Geauga Trumbull Solid Waste Management District, Board of Directors Meeting, 1:00 p.m., Warren, District Office

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Tue., 5/16 Playground Grand Opening, Metzenbaum Center, 1:00 p.m. 8200 Cedar Road, Chesterland

Mon., 5/22 Board of Revision, 9:00 a.m. Auditor's Office

Tue., 5/23 The Commissioners will hold regular session at 9:30 a.m. that will include Public Hearing #2 at 10:00 a.m. for the CDBG PY2023 Allocation Program

*Mon., 5/29 **The County Offices will be closed in honor of Memorial Day. Twenty-four Hour Operations will continue to operate as usual.***

Thu., 6/1 The Commissioners will hold regular session at 9:30 a.m.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to adjourn the meeting at 10:48 a.m.

Geauga County Board of Commissioners

Ralph Spidalieri

James W. Dvorak

Timothy C. Lennon

Christine Blair, Commissioners' Clerk

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