

Commissioners' Journal
June 1, 2023

The Geauga County Board of Commissioners met in session on June 1, 2023 at 9:30 a.m. in the Commissioners' Offices located at 12611 Ravenwood Drive, Room B303 in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 9:41 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Dvorak read the following prayer:

Heavenly Father,

There's no storm that God won't carry you through

No Bridge that God won't help you cross

No Battle that God won't help you win. Trust God and Never give up.

Amen

MEETING MINUTES

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the minutes for the meeting of April 11, 2023.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

APPROVE FINANCIALS

Mr. Gorton explained the financials for today as including a Supplemental increase for Emergency Services in their payroll accounts to cover raises given and true-up to year end, Cash transfer from the General Fund to Community Development for their first quarter 2023 payroll funding reimbursement, a Contract PO for Aging to Junction Auto Sales, Incorporated for a 2023 GMC Sierra 1500 4WD Double Cab pickup truck replacement vehicle for their Maintenance and Chore and Home Safety workers (replacing a 2007 Ford Van traded in for \$4,000.00), Travel requests for the Clerk of Courts and Engineer's Office, a Then and Now for Water Resources to the Geauga County ADP Board for their portion of the Tyler Technologies annual support and licensing of the New World System's financial program and utility/permit management system, a payment for the Commissioners' Office to Donley's Independence LLC for pay request #28 for the new County Office Building in the amount of \$571,047.55 (\$424,998.04 left on contract), a payment for the Engineer's Office to Grade Line, Incorporated for payment request #1 and final for the Fairmount Road Bridge Rehabilitation project in the amount of \$56,990.00 and a payment for Water Resources to HDR Engineering, Incorporated for design services related to the McFarland Wastewater Treatment Plant upgrade and renovation project in the amount of \$53,291.93.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute Resolution #23-100 itemizing the financials for the meeting of June 1, 2023.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – APPROVE PLACEMENT OF LEAH BYLER – PAID ADMINISTRATIVE LEAVE

Mr. Morgan asked the Board to approve the placement of Leah Byler in the Department on Aging on Paid Administrative Leave to start the disciplinary process.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve the placement of Leah Byler on paid administrative leave effective May 25, 2023.

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<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT

County Administrator Gerard Morgan reported on the items approved by the County Administrator on May 26, 2023 that included for the Department on Aging to approve hiring Laura Reed to the position of Part-time Recreation and Education Assistant (#1005-1) to be effective June 5, 2023 at the rate of \$16.35 per hour with a one-year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions, on May 30, 2023 for the Department on Aging accepted the resignation of Leah Byler, Part-time Recreation and Education Assistant to be effective May 26, 2023, for Maintenance approved hiring James Wiech to the position of Full-time Maintenance Worker (#1904) to be effective June 20, 2023 at the rate of \$16.35 per hour with a one-year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions and for Water Resources approved hiring Logan Powers to the position of Full-time Summer Help (#0102) at the rate of \$13.00 per hour to be effective June 5, 2023 through September 30, 2023 (or the start of school, whichever comes first) for up to twenty-one weeks (maximum of 840 hours); as authorized by Resolution #23-003 under the direction and supervision of the County Commissioners that was approved January 5, 2023 pursuant to O.R.C. 305.30.

ADP BOARD – SOFTWARE AS A SERVICE AGREEMENT – TYLER TECHNOLOGIES, INCORPORATED – INCLUDING EXHIBITS A, B, B SCHEDULE 1, EXHIBIT C, AND EXHIBIT C SCHEDULE 1

Allen Keener explained that Ms. Blair informed him that the contract before you does not have an original signature, but ask that you approve authorization of the contract and that once the final contract arrives it can then be signed. Commissioner Lennon reviewed the contract and each exhibit.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and authorize the President of the Board to execute the Software as a Service Agreement between Tyler Technologies, Incorporated and Geauga County, including Exhibit A Investment Summary, Exhibit B Invoicing and Payment Policy, Exhibit B Schedule 1 Business Travel Policy, Exhibit C Service Level Agreement, Exhibit C Schedule 1 Support Call Process for annual software and migration to the Cloud, for a period of one year effective June 1, 2023 in the initial term amount of \$151,896.54 and will automatically renew for additional one year terms at then current SaaS fees.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

AIRPORT AUTHORITY – AUTHORIZE PRESIDENT OF THE BOARD TO EXECUTE U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION (FAA) AIRPORT IMPROVEMENT PROGRAM SPONSOR CERTIFICATIONS – CONSTRUCT PARALLEL TAXIWAY A – PHASE ½ DESIGN (AIP PROJECT #3-39-0054027-2023)

Business Manager Ric Blamer explained that the FAA is requesting the FAA certifications be signed, noting that typically they are done with the grant agreement.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and authorize the President of the Board to execute the U.S. Department of Transportation Federal Aviation Administration (FAA) Airport Improvement Program Sponsor Certification for Selection of Consultants, Certification and Disclosure Regarding Potential Conflicts of Interest and Drug-Free Workplace for the Construct of Parallel Taxiway A (3,040' x 25', between Taxiway A2 and Runway 29) – Phase ½ Design (AIP Project #3-39-0054027-2023).

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – RONYAK PAVING, INCORPORATED – ASPHALT RESURFACING WASHINGTON STREET (CH-0606, SECTIONS C-E)

Deputy Engineer Shane Hajjar asked the Board to execute the Unit Price Contract with Ronyak Paving for the Resurfacing of Washington Street, Sections C-E. This section is from State Route 306 to just past Bainbridge Road.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the Unit Price Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Washington Street (CH-0606, Sections C-E) in Auburn and Bainbridge Townships in the amount of \$1,312,655.00.

<i>Roll Call Vote:</i>	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye

COUNTY ENGINEER'S OFFICE – UNIT PRICE CONTRACT – KARVO COMPANIES, INCORPORATED – ASPHALT RESURFACING WASHINGTON STREET (CH-0606, SECTIONS A-B)

Mr. Hajjar asked the Board to execute the Unit Price Contract with Karvo Companies for the resurfacing of Washington Street, Sections A-B. Mr. Hajjar noted that this portion is from the County Line to State Route 306.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the Unit Price Contract with Karvo Companies, Incorporated for the Asphalt Resurfacing of Washington Street (CH-0606, Sections A-B) in Bainbridge Township in the amount of \$843,449.11.

<i>Roll Call Vote:</i>	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye

There was a brief discussion on the intersection project and when it would be completed. Mr. Lennon gave compliment on a recent paving project.

DEPARTMENT ON AGING – APPLICATION FOR AUTHORIZATION TO PERMIT USE OF COUNTY CREDIT CARDS – ADD KEVIN CUNNINGHAM AND REMOVE ED SHORTRIDGE

Director Jessica Boalt explained that typically this credit card authorization is done at the beginning of the year, however had a new employee recently start that needs to have use of these accounts. Ms. Boalt asked that Mr. Cunningham be placed on the use of the credit accounts and remove Mr. Shortridge that recently resigned.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and authorize the President of the Board to execute the Application for Authorization to Permit the Use of County Credit Cards form, per O.R.C. 301.27 to include the addition of Kevin Cunningham on the Giant Eagle/PNC, Marcs/Marc Glassman in an amount not to exceed \$2,000.00 per month and the BP and Centerra Hartville Hardware Gas Cards in an amount not to exceed \$1,000.00 per month for the remainder of 2023 and further request the removal of Ed Shortridge from those accounts.

<i>Roll Call Vote:</i>	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye

DEPARTMENT ON AGING – RESOLUTION HONORING AMBER WEINHART ON THE OCCASION OF HER RETIREMENT

Ms. Boalt asked the Board to approve a resolution honoring Amber Weinhart on her retirement, sad to see her go but happy for her to retire. Ms. Boalt explained that she has done some great trips with the seniors and done an excellent job training her replacement.

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Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute Resolution #23-101 Honoring Amber Weinhart on the occasion of her Retirement and for her Service and Dedication to Geauga County and its Seniors.

Board of County Commissioners, Geauga County, Ohio

Date: June 1, 2023

Resolution: #23-101

**RESOLUTION HONORING AMBER WEINHART ON THE OCCASION OF HER
RETIREMENT AND FOR HER SERVICE AND DEDICATION TO
GEAUGA COUNTY AND ITS SENIORS**

WHEREAS, Amber Weinhart began serving the Seniors of Geauga County when she started at the Department on Aging on April 23, 2012 as a Recreation & Education Coordinator where she has worked at both the Chagrin Falls Senior Center and at the Middlefield Senior Center; and

WHEREAS, Amber Weinhart has responded to seniors and assisted with their needs through the Home Delivered Meals program, by serving congregate meals at the Senior Centers and with curbside meals during the COVID pandemic; and

WHEREAS, Amber Weinhart, enjoyed planning and taking eighty plus (80+) seniors on trips, including weeklong trips to Nashville and Cape Cod and many day trips to different Casinos, following the COVID pandemic those trips have become virtual to places like Nevada. Amber Weinhart has brought in law enforcement to educate seniors on the importance of recognizing scams, holding fun programs like chair volleyball, making hand lotions, to talking about medicinal plants and weeds; and

WHEREAS, Amber Weinhart is looking forward to retirement, where she plans to spend more time sewing, gardening, going to concerts at Blossom Music Center and having more time to spend with her mom. Amber Weinhart plans to return by being a volunteer, doing crafts at the Middlefield Senior Center and filling in with the home delivered meals program; and

NOW, THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners honor Amber Weinhart on the occasion of her retirement on June 5, 2023 for her service and dedication to Geauga County and its Seniors; and

BE IT FURTHER RESOLVED that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**ARCHIVES AND RECORDS CENTER (COMMISSIONERS' OFFICE) – APPROVE REVISED
JOB DESCRIPTION AND NUMBER – CURRENT POSITION OF ARCHIVES SUPERVISOR
TO #2615) – EMPLOYEE CLAIR WILSON**

Temporary Director Archives and Records Center, Linda Burhenne asked the Board to approve a revised job description and number for the Archives Supervisor position that makes changes to the supervisory roles in preparation for the new administrator. This position is currently held by Clair Wilson.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve the revised job description and number for the current position of Archives Supervisor, to reflect a change from #2602 to #2615 to be effective June 1, 2023 for employee Clair Wilson.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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ARCHIVES AND RECORDS CENTER (COMMISSIONERS' OFFICE) – APPROVE REVISED ORGANIZATIONAL CHART TO REFLECT CHANGE IN NUMBER – ARCHIVES SUPERVISOR #2615

Ms. Burhenne asked the Board to approve the revised organizational chart to reflect the change in number for the position of Archives Supervisor to #2615.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve the revised Organizational Chart to reflect the change in number for the position of Archives Supervisor to #2615, to be effective June 1, 2023.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

ARCHIVES AND RECORDS CENTER (COMMISSIONERS' OFFICE) – APPROVE HIRING KAREN MURPHY TO THE POSITION OF ARCHIVES AND RECORDS CENTER ADMINISTRATOR (#2614)

Ms. Burhenne asked the Board to approve hiring Karen Murphy to the position of Archives and Records Center Administrator. Ms. Burhenne explained that she asked to provide two weeks to her current employer, noting that she worked twenty years for the Muni Court, and are excited to have her here.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve hiring Karen Murphy to the position of Archives and Records Center Administrator (#2614) to be effective June 25, 2023 at the rate of \$26.10 per hour with a one-year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – SELECT PROJECTS FOR PY2023 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SMALL CITIES ALLOCATION PROGRAM

Director Gina Hofstetter explained that the Board needs to narrow the projects down to two and an alternate. Mr. Lennon noted that they had laid out an order of suggestion on the projects, to which Ms. Hofstetter explained that it was done to try and keep the process moving like in the past with a ranking process. Ms. Hofstetter noted that the ranks include several things, like whether they have received grant dollars in the past, project criteria.

Ms. Hofstetter stated that based on the original ranking system they did with the Consultant, following along with what has been done in the past, the first is Chagrin Falls Park and their project is for a roof replacement, and they haven't received grant dollars in at least the last six years, the project included a request for a parking lot, but only recommend the roof. Second, was Cardinal Local schools for ADA compliant work that includes concrete walkways around the high school. Included are the Administration and Fair Housing programs. Ms. Hofstetter explained that suggested as an alternate was Chardon Township who requested ADA pavement work on one of their parks. Following those include Womensafe, Maple Leaf Community Residences and Camp Ho Mita Koda. Mr. Lennon asked about the alternate. Ms. Hofstetter explained that the projects get submitted to the state and while rare, if something doesn't hit all the boxes, submitting an alternate keeps the process moving. The State has final approval of the projects.

Commissioner Spidalieri noted that last week they had a lengthy discussion about the projects, adding that he felt the Chardon Township project was a good opportunity, and the other was the Maple Leaf Residences for three roofs and windows, the quotes came in high and was just a baseline, but has the potential to do multiple homes. Ms. Hofstetter stated that they own 25 homes now and as long as the scope remains the same the potential is there to do more than the three. Mr. Spidalieri suggested that the Chardon Township project to have wheelchair access around the park and the Maple Leaf due to the amount of people that they serve and the threshold could potentially be more than what it is. Ms. Hofstetter stated that plus the longevity of the roof replacement. There was a brief discussion with Mr. Lennon about things that are

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looked at in ranking of the projects. Mr. Dvorak expressed that getting the information was helpful on Maple Leaf, however, likes the Chagrin Falls Park project so that they can get year round use, Maple Leaf Residences second and then put Chardon Township and the Cardinal Schools as alternates. Mr. Spidalieri asked if we do Chagrin Falls Park and Maple Leaf Community and there is extra could it go to Chardon Township. Ms. Hofstetter stated no, they couldn't, it could go towards the two projects only. The alternate is if the other two projects don't get chosen by the state. Mr. Morgan stated that it might be something they could take to the state since they changed us to two this year. Mr. Spidalieri asked about when Chagrin Falls Park received funding to which Ms. Hofstetter stated that it hasn't been in the last 3 grant cycles, and Maple Leaf was given funding two grant cycles ago for hood suppression systems in the houses. Mr. Spidalieri agrees with Mr. Dvorak on the year round, however the park project is a good one for ADA access. Ms. Hofstetter stated that they were 1 of 4 projects chosen in PY2019, and Ms. Clemson noted that it was hood systems in 18 homes. Mr. Dvorak added that Best Preserve Park has ADA fishing and walkways which is close to Chardon.

Mr. Lennon expressed that it appears there is a lean towards Chagrin Falls Park Community Center, to which Mr. Spidalieri agreed but then a bid discussion was about the prices on the three houses and windows which depending on how bids come in, accomplish more homes or take remaining and work with State to get more projects funding. Ms. Hofstetter stated that we manage the entire project and of course bids are lowest and best. The quotes for the projects are inflated and won't even go to bid until 2024.

Mr. Lennon asked for confirmation of choosing Chagrin Falls Park Roof replacement and Maple Leaf Community Residences Roof replacement and windows. Discussion continued about reaching out to the state about the alternate projects, since up to this year we had four and now only get to choose two. The local companies can't quote the job and bid on it, so the quotes are from outside companies so the local companies are able to bid on the projects. Clerk Christine Blair added that when they would go out to bid they would include alternates in the bid specifications that would include the additional windows or roofs.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to select the following projects for PY2023 Community Development Block Grant (CDBG) Small Cities Allocation Program to include Chagrin Falls Park Community Center (Roof Replacement), Maple Leaf Community Residences (Roof Replacements and Windows), with Alternates of Chardon Township Park (ADA Walkways) and Cardinal School District (ADA Walkways).

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – RESOLUTION FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME PROGRAM ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE -CDBG SMALL CITIES PY2023 ALLOCATION PROGRAM

Ms. Hofstetter asked the Board to approve and execute the resolution for the home program anti-displacement and relocation assistance in regard to the PY2023 small cities allocation program.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute Resolution #23-102 for Community Development Block Grant (CDBG) and Home Program Anti-Displacement and Relocation Assistance in regard to the Community Development Block Grant (CDBG) Small Cities PY2023 Allocation Program.

Board of County Commissioners, Geauga County, Ohio

Date: June 1, 2023

Resolution: #23-102

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME PROGRAM
ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE,
PY2023 ALLOCATION PROGRAM**

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WHEREAS: Geauga County will replace all occupied and vacant occupiable LMI dwelling units demolished or converted to a use other than LMI housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act and HUD Regulations; and

WHEREAS: all replacement housing will be provided within three years of the beginning the demolition or rehabilitation related to conversion; and

WHEREAS: Geauga County will provide relocation assistance to each LMI household displaced by the demolition of housing or conversion of a LMI dwelling to another use as a direct result of assisted activities; and

NOW THEREFORE BE IT RESOLVED, that consistent with the goals and objectives under the Act, Geauga County Commissioners do hereby agree to provide substantial levels of assistance to persons displaced by HUD-assisted programs and will further seek to minimize displacement of persons as a result of assisted activities; and

BE IT FURTHER RESOLVED that the Board of Commissioners finds and determines that all formal actions of the Board concerning and relating to the adoption of this resolution, were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF DEVELOPMENT (COMMUNITY & ECONOMIC) – GEAUGA COUNTY GRANT CITIZEN'S PARTICIPATION PLAN – PY2023 CDBG ALLOCATION PROGRAM

Ms. Hofstetter asked the Board to approve the Citizens Participation Plan for the PY2023 Allocation Program.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the Geauga County Grant Citizen's Participation Plan in regard to the PY2023 Community Development Block Grant (CDBG) Allocation Program.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

MAINTENANCE – APPROVE CREATION, TITLE, AND JOB DESCRIPTION – CONTRACT COORDINATOR (#1924)

Director Glen Vernick asked the Board to approve creating a new position of Contract Coordinator (#1924). Mr. Morgan added that due to costs increasing, additional requirements for going out to bid adds more to the process.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve the creation, title and job description for the position of Contract Coordinator (#1924) to be effective June 1, 2023.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

MAINTENANCE – APPROVE CREATION, TITLE, AND JOB DESCRIPTION – ELECTRICIAN (#1925)

Mr. Vernick asked the Board to approve a new position of Electrician (#1925) that will allow them to do more electrical work in house versus contracts.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve the creation, title and job description for the position of Electrician (#1925) to be effective June 1, 2023.

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Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Dvorak *Aye*
 Commissioner Spidalieri *Aye*

MAINTENANCE – APPROVE REVISED ORGANIZATIONAL CHART – INCLUDE NEW POSITIONS – CONTRACT COORDINATOR (#1924) AND ELECTRICIAN (#1925)

Motion: *by Commissioner Lennon, seconded by Commissioner Dvorak to approve the revised Organizational Chart to include the new positions of Contract Coordinator (#1924) and Electrician (#1925) to be effective June 1, 2023.*

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Dvorak *Aye*
 Commissioner Spidalieri *Aye*

MAINTENANCE – GRANT PERMISSION TO ADVERTISE – CONTRACT COORDINATOR (#1924) UNTIL FILLED

Motion: *by Commissioner Lennon, seconded by Commissioner Dvorak to grant permission to advertise for the position of Contract Coordinator (#1924). This position will remain posted until filled.*

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Dvorak *Aye*
 Commissioner Spidalieri *Aye*

MAINTENANCE – GRANT PERMISSION TO ADVERTISE – ELECTRICIAN (#1925) UNTIL FILLED

Motion: *by Commissioner Lennon, seconded by Commissioner Dvorak to grant permission to advertise for the position of Electrician (#1925). This position will remain posted until filled.*

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Dvorak *Aye*
 Commissioner Spidalieri *Aye*

MAINTENANCE – CONTRACT AGREEMENT – IPS -INTEGRATED PRECISIONS SYSTEMS – GEAUGA COUNTY SHERIFF'S OFFICE SECURITY CAMERAS PROJECT

Mr. Vernick asked the Board to approve the contract agreement with IPS for the Sheriff's Office Security Camera Project.

Motion: *by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the Contract Agreement with IPS – Integrated Precisions Systems for the Geauga County Sheriff's Office Security Cameras in the total amount of \$453,291.68 for five years with maintenance (1st year includes installation and maintenance - \$329,592.83, 2nd through 5th years - \$30,924.71 per year).*

Roll Call Vote: *Commissioner Lennon* *Aye*
 Commissioner Dvorak *Aye*
 Commissioner Spidalieri *Aye*

TRANSIT – APPROVE UNPAID MEDICAL LEAVE OF ABSENCE – NICOLE SOUNIK, FULL-TIME TRANSIT DRIVER

Director JoAnna Santilli asked the Board to approve an extension of unpaid leave for Ms. Sounik.

Motion: *by Commissioner Lennon, seconded by Commissioner Dvorak to approve an unpaid medical leave of absence for Nicole Sounik, Full-time Transit Driver for up to seventy (70) hours not covered by accrued sick and vacation leave during the period May 22, 2023 (Payroll #11) through June 2, 2023 (Payroll #12). This will extend her probationary period by the number of days (hours) used.*

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<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

TRANSIT – UPDATE ON INTERAGENCY TRANSIT SERVICE AGREEMENT WITH LAKETRAN

Ms. Santilli explained that she wanted to provide an update for the Board on where they are on the process. Ms. Santilli stated that they want to re-brand with a new logo and presented the Board with some ideas that have been come up with, and there is a grant they can apply for to update all the buses and stuff. Laketrans Ben Kepple explained that the idea is to reinforce that Geauga Transit is still Geauga Transit. They discussed the maple leaf ideas and a map that is actually Chardon, but size has to be cautious as they still want advertising space on the buses for revenue. Mr. Kepple stated that all the customers will get a postcard to update all the phone numbers and website for scheduling and the changes. The employees have received offer letters from Laketrans and will be onboarded prior to the July 1st date, mainly for insurance purposes and payroll to avoid hiccups. Two employees will not transition, 1 retired and 1 resigned, but the rest have been hired and start on Laketrans payroll June 12th. Ms. Santilli stated that idea was to try and do as little moving into July. There will be an addendum to extend a few things and add some additional clarification on a few things. Mr. Kepple explained that they are working with someone on the design ideas for the branding on the buses, if the Board has ideas they are open to suggestions, Mr. Lennon inquired about the lettering, that Geauga is bigger which looks good, but the rest looks odd. Mr. Lennon expressed that the buying power of being with Lake will help a lot on working to get buses which we know is a great need. Mr. Kepple stated that in August they will be doing a procurement on buses, there is still a lead time but not anywhere near what it was three years ago. Ms. Santilli added that they did a job fair with Laketrans at Auburn Career Center and have a good chance of adding about five additional employees, that it went very well.

Director for the Department on Aging Jessica Boalt asked about any changes in fees for rides reduced fare for seniors and will there be online scheduling or just call in, to which Ms. Santilli stated that the fares were remaining the same, and yes to continued reduced fares for elderly and disabled, there is online scheduling now but with your groups you have to call, but the website is changing so it will be back online, but groups are different. Ms. Boalt asked about continuing a trip into Lake County or have trip points that will allow trips to cross county, to which Mr. Kepple expressed that they are still working on that and hope to be able to accomplish this. Ms. Boalt asked about the chain of command, to which Mr. Kepple stated that he is the CEO for Laketrans and Ms. Santilli will still be the Director for Geauga Transit here in the County.

COMMISSIONERS' OFFICE – FOOD TRUCKS

Human Resources Specialist Kelly Bidlack explained that she has been working to get food trucks to the new office building, so she is asking for the Board to approve parking lot space for the trucks to come in. They will be open to the public and will start with one day a week to see how it works for them and how busy it will be for them. The hours are requested by the vendor and will adjust depending on need and demand. These are just the first two, we are waiting on contracts for five additional trucks and some are reaching out to us. This agreement removes liability from the County and we are just providing space to park the trucks. Mr. Lennon added that there is a need in this area for not just restaurants but also overnight stay locations as the hospital continues to expand.

COMMISSIONERS' OFFICE – AGREEMENT – HUNGER SQUAD, LLC – PARKING LOT SPACE FOR CATERING FOOD TRUCK FOR SALES TO PUBLIC AT COUNTY OFFICE BUILDING ON RAVENWOOD DRIVE

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the Agreement with Hunger Squad, LLC to provide parking lot service with their catering food truck for sale of food and beverages to the public at the Geauga County Office Building located at 12611 Ravenwood Drive, Chardon, Ohio throughout the Year 2023 between the hours of 10:30 a.m. and 5:00 p.m.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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COMMISSIONERS' OFFICE – AGREEMENT – THE BUS STOP, GEAUGA COUNTY'S FOOD TRUCK – PARKING LOT SPACE FOR CATERING FOOD TRUCK FOR SALES TO PUBLIC AT COUNTY OFFICE BUILDING ON RAVENWOOD DRIVE

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute the Agreement with The Bus Stop – Geauga County's Food Truck to provide parking lot service with their catering food truck for sale of food and beverages to the public at the Geauga County Office Building located at 12611 Ravenwood Drive, Chardon, Ohio throughout the Year 2023 between the hours of 11:00 a.m. and 2:00 p.m.

<i>Roll Call Vote:</i>	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye

COMMISSIONERS'S OFFICE - REPRESENTATION

This motion was on the agenda, after a brief discussion about the process and need for the original agreement of this outside representation, however, we are running up against the allowable amounts, however, there seems to willingness between the Boards and asked that the item be tabled:

The Commissioners' Office is requesting the Board approve an increase in the amount of \$5,000.00 for the Retention Agreement re: Representation of Geauga County Commissioners in Mediation and Potential Litigation Filed by Charles Walder, Geauga County Auditor, and / or the Geauga County ADP Board with Roetzel and Andress for a new not to exceed amount of \$45,000.00 unless prior approval by the Board.

Motion: by Commissioner Dvorak, seconded by Commissioner Lennon to table this motion until necessary or needed.

<i>Roll Call Vote:</i>	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye

COMMISSIONERS' OFFICE – AUTHORIZE COUNTY ADMINISTRATOR TO EXECUTE ENGAGEMENT LETTER – FISHEL DOWNEY ALBRECHT AND RIEPENHOFF, LLP – REPRESENTATION CONCERNING DISCIPLINARY INVESTIGATION

Mr. Morgan explained that the Board had placed Mr. Kurzinger on Paid Administrative Leave for disciplinary procedure in accordance with policy, a hearing officer was appointed, however due to some interference that hearing officer has respectfully resigned and requested to be removed from the process. After a conversation with CORSA they recommended using this outside counsel to handle the disciplinary process. Mr. Morgan answering a question from Mr. Lennon and Mr. Spidalieri stating that Ms. Hofstetter was appointed as the hearing officer and information was provided to her by Mr. Dvorak, and there was a push from that information in regards to action that needed to be taken. Mr. Morgan briefly explained the normal process of using a hearing officer in accordance with policy and the last action of the process being taken by the Board. Mr. Lennon stated that Mr. Kurzinger has not been charged with anything or found guilty of any crime, this is just following county policy. Mr. Morgan stated that a classified employee has right to their job, but if there is any incident you have to follow a process if you want to remove them. Mr. Spidalieri expressed that over the years they have followed this process and the Board have no interference with the process and until they get to the Executive Session when the information is presented to the Board and then the Board makes the decision. Mr. Spidalieri expressed concern about influence and a slippery slope to be making accusations if there is no proof presented, to which Mr. Morgan added that depending on how this goes, the employee could have action towards the county. This firm does a lot of work for CORSA and they made the recommendation to use this firm once the officer backed out and not put another employee in the same position.

Mr. Dvorak expressed that he is bothered by an employee taking money from a vendor and that all he did was provide the section of the Ohio Revised Code, Section 2921.42 and the seriousness of this matter, being upset about the employees action, that is very serious and feels that they should follow the Ohio Revised Code.

Mr. Morgan stated that the attorney provided a copy of the agreement, however we are awaiting

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the original and once that is received and get it certified we can move forward, so he was asking for approval to execute it once the process is completed.

Mr. Spidalieri stated that he has no information it is just considered here say to which Mr. Lennon added that the newspapers knew more about it than we did, like when it was happening before we did. Mr. Spidalieri stated I am respecting the process, law enforcement is investigating that and I am not interfering with that investigation, but has not been briefed, and we should not be violating the process on something we should be neutral in. Sheriff Scott Hildenbrand added that the Board should wait until the criminal investigation is over as you can taint that investigation with your own.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and authorize the County Administrator, Gerard Morgan to execute the Engagement Letter with Fishel Downey Albrecht and Riepenhoff, LLP for representation concerning a disciplinary investigation in an amount not exceed \$20,000.00 unless prior authorization by the Board.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

ACKNOWLEDGEMENTS

- a) Geauga County Board of Developmental Disabilities Board Minutes for April 19, 2023.*
- b) Geauga County Engineer's Annual Report for 2022*

OTHER

The Board reviewed upcoming events.

There was a brief discussion on advertisement on the Tax Budget hearing for the Joint Detention Center meeting. There is continued no communication with the Detention with not just us but also with Portage as well.

There was a brief discussion about having alternates for NOACA meetings set during our regular session as a motion by the Board.

MEETINGS

- Tue., 6/6 The Commissioners will hold regular session at 9:30 a.m.*
- Fri., 6/9 NOACA Board of Directors meeting, 9:00 a.m., Cleveland*
- Mon., 6/12 Board of Revision, 9:00 a.m. Auditor's Office*
- Tue., 6/13 Planning Commission, 7:30 a.m. 12611 Ravenwood Drive, Room A333-334, Third Floor*
- Tue., 6/13 The Commissioners will hold regular session at 9:30 a.m.*
- Fri., 6/16 NOACA committee meetings, 9:00 a.m., 10:30 a.m. 12:00 p.m. and 1:30 p.m. Cleveland*
- Mon., 6/19 County Offices will be closed due to Juneteenth, twenty-four hour operations will continue to operate as normal.***
- Thu., 6/22 The Commissioners will hold regular session at 9:30 a.m.*
- Mon., 6/26 Family First Council 1:30 p.m. Mental Health and Recovery Services*
- Tue., 6/27 The Commissioners will hold regular session at 9:30 a.m.*
- Tue., 6/27 Portage Geauga Juvenile Detention Center Board of Directors Meeting, 11:00 a.m. at 12611 Ravenwood Drive, Room B303, Chardon*

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Tue., 6/27 Geauga Trumbull Solid Waste Management District, Board of Directors meeting, 1:30 p.m. 12611 Ravenwood Drive, Room B200, Chardon

Mr. Spidalieri wanted to give a newspaper reporter for the Chagrin Valley Times to opportunity to clear the air regarding the "raid" and a discussion about the Geauga Public Health. The reporter was mistaken that he thought they were the same department, however Water Resources and the Public Health Department are separate departments and the Audit of the Health Department had nothing to do with the incident at Water Resources and apologized to the Board and wants to continue to have open dialogue with the Board. Mr. Lennon added that it was a mistake, however, the Editor knowing that you are a new reporter should have followed up on the story before going to print, and addressing the mistake immediately and correct the mistake going forward, and he has not seen that from the paper. The Editor is also new to the paper and there was supposed to be a correction run. Mr. Spidalieri expressed that they had a hefty discussion last week and respect that you took accountability. The Board thanked him for the response and doing what is right.

There was a question from Ms. Roussey about postponing the hearing until the investigation was over. Mr. Morgan stated that it would be up to the attorney. Mr. Dvorak made a statement about a phone call he received from Mr. Morgan the day of the incident at Water Resources and added that he questioned whether Mr. Morgan violated the policy.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to adjourn the meeting at 11:11 a.m.

Geauga County Board of Commissioners

Ralph Spidalieri

James W. Dvorak

Timothy C. Lennon

Christine Blair, Commissioners' Clerk

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