

Commissioners' Journal
June 27, 2023

The Geauga County Board of Commissioners met in session on June 27, 2023 at 9:30 a.m. in the Commissioners' Offices located at 12611 Ravenwood Drive, Room B303 in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, Ralph Spidalieri opened the meeting at 9:36 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Dvorak read the following prayer:

Prayer to do God's Will

All highest, glorious God cast Your light into the darkness of my heart.

Give me right faith, firm hope, perfect clarity and profound humility,

With wisdom and perception O Lord, so that I may do what is truly Your holy will.

COMMISSIONERS OFFICE - COUNTY ADMINISTRATOR'S REPORT

Gerard Morgan, County Administrator reported on the items approved by the County Administrator on June 26, 2023 that included for the Maintenance Department to accept the retirement resignation of Michael Peck, Custodian I (#1906) to be effective July 8, 2023; as authorized by Resolution #23-003 under the direction and supervision of the County Commissioners that was approved January 5, 2023 pursuant to O.R.C. 305.30.

APPROVE FINANCIALS

Senior Fiscal Specialist Deborah Ashburn explained the financials for today as including a Supplemental appropriation from the Treasurer's Office to cover hospitalization for the remainder of 2023, Supplemental appropriation from the Commissioner's Office to cover potential encumbrance from the Opioid Settlement Fund, Supplemental appropriation from Mental Health for 1st half SFY24 Family First payment, Supplemental De-Appropriations from Transit for excess funds in payroll accounts in preparation of them shutting down their Geauga County financial operations; Cash transfer out of the Revolving Loan Fund to Community Development for the administrative draw for 3rd and 4th Quarter 2022 and 1st Quarter 2023; Then and Now from the Common Pleas Court to John P. Luskin for appointed counsel fees that were not previously encumbered, Travel requests for Job and Family Services and the Planning Commission, various payments totaling \$92,800.00 from the Auditor's Office (ARPA Funds) to TJ Smith Excavating, LLC for sewer service installations in the Berkshire Heights development, a payment for the Commissioners Office to the State of Ohio for the treatment of children with medical handicaps for May 2023 in the amount of \$30,320.12, a payment for Water Resources to the Craun-Liebing Company for the 2nd Stage Gorman-Rupp Pump Replacement in the amount of \$42,875.00 and a Revenue Certification for the Board of Developmental Disabilities for additional unbudgeted revenues.

There was a brief discussion on the Opioid settlement funds and the possible use of them in regards to Lake Geauga Recovery Center as well as the Coroner's Office.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute Resolution #23-114 itemizing the financials for the meeting of June 27, 2023.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – RESOLUTION ADOPTING THE 2024 ANNUAL TAX BUDGET

Ms. Ashburn asked the Board to approve and execute the Resolution adopting the 2024 Tax Budget.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute Resolution #23-115 Adopting the 2024 Annual Tax Budget in Accordance with O.R.C. Sections 5705.28, and 5705.29.

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Board of County Commissioners, Geauga County, Ohio

Date: June 27, 2023

Resolution: #23-115

**RESOLUTION ADOPTING THE 2024 ANNUAL TAX BUDGET
IN ACCORDANCE WITH O.R.C. SECTIONS 5705.28, and 5705.29**

The Board of County Commissioners of Geauga County, Ohio met in regular session on the 27th day of June, 2023 at the office of the Board of County Commissioners with the following members present:

Ralph Spidalieri

James W. Dvorak

Timothy C. Lennon

Commissioner Lennon presented the following resolution and moved the adoption, which motion was duly seconded by Commissioner Dvorak:

BE IT RESOLVED, the Board of County Commissioners of Geauga County, Ohio, hereby submits its annual tax budget for the fiscal year commencing January 1st, 2024, for consideration of the County Budget Commission:

THEREFORE BE IT RESOLVED, that this resolution become part of the permanent record of the Board of County Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**A complete copy of the Tax Budget will follow these minutes.*

AUDITOR / ADP – SPECTRUM BUSINESS

This following item was on the agenda:

The ADP Board is requesting the Board approve and execute the State of Ohio Services Quotation with Spectrum Business under the terms of the State of Ohio, Master Services Agreement Spectrum Service Attachment #4, Fiber Internet Access for services to the County Office Building located at 12611 Ravenwood Drive for a term of sixty (60) months that includes a \$250.00 installation fee and monthly service fees of \$1100.00 for a total not to exceed amount of \$66,250.00.

Clerk, Christine Blair explained that this request came from ADP, which was asking the Board to execute a contract but a quote was provided, I asked them to provide an actual contract and have it certified. That has since but updated and we now have the contract that includes the State Bid Agreement and it does include the certification from the Auditor. Commissioner Lennon asked about us currently having Windstream and what the cost was going to be to switch. Commissioner Spidalieri asked that they will have to install into the building to provide the service, to which Mr. Morgan explained that it is just to run the line into the building. Mr. Spidalieri asked for further clarification on this, as it is \$66,000.00. Ms. Blair inquired about them being in attendance at the ADP in May when it was approved. Mr. Lennon stated that it was to switch but there no was discussion on the cost to transfer and what the savings is to switch. Mr. Spidalieri moved to table for further information.

Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to table the Spectrum Business Quotation until further information can be provided.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

TRANSIT – LEASE AGREEMENT – LAKETRAN FOR TRANSIT FACILITY

Director JoAnna Santilli asked the Board to approve the Lease Agreement with Laketrans for the Transit Facility for five years with automatic renewal of up to five additional five-year periods.

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Ms. Santilli stated that it would be \$1.00 per year and Laketran will be responsible for any maintenance.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and authorize the President of the Board to execute the Lease Agreement between the Geauga County Board of Commissioners and Laketran for the Transit facility, located at 12555 Merritt Road, Chardon which includes driveways, parking areas, landscaped areas, pedestrian ways, stairs, ramps, sidewalks, entrances, lobbies and vestibules for a period of five years commencing July 1, 2023 through June 30, 2028, with automatic renewal for a total of five additional, five year terms in the amount of \$1.00.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – AGREEMENT – CARHOPS BURGER SAUCE, LLC (AKA CARHOPS DINER DOGS) – PROVIDE PARKING LOT SPACE FOR FOOD TRUCK

Human Resources Specialist Kelly Bidlack asked the Board to approve the agreement with Carhops Burger Sauce to provide parking lot space for their food truck during the rest of the year at the county office building.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and authorize the President of the Board to execute the Agreement with Carhops Burger Sauce, LLC (aka Carhops Diner Dogs) to provide parking lot service with their catering food truck for sale of food and beverages to the public at the Geauga County Office Building located at 12611 Ravenwood Drive, Chardon, Ohio throughout the Year 2023, based on availability.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – CERTIFICATE OF SUBSTANTIAL COMPLETION – DONLEY'S INDEPENDENCE, LLC – GMP PHASE #1 AND PHASE #2 – COUNTY OFFICE BUILDING

Mr. Morgan asked the Board to approve the substantial completion notice as of May 27, 2022.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and authorize the President of the Board to execute the Certificate of Substantial Completion with Donley's Independence, LLC for GMP Phase #1 and Phase #2 of the Geauga County Office Building through May 27, 2022.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – CHANGE ORDER #19 – INCREASE CONTRACT – DONLEY'S INDEPENDENCE, LLC – BOARD OF ELECTIONS AREA

Mr. Morgan asked the Board to approve the Change Order #19 with Donley's Independence to do the changes at the Board of Elections, adding that due to small changes it is a little higher than what was discussed.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute Change Order #19, increasing the Contract with Donley's Independence, LLC for changes to the Board of Elections area of the County Office Building not covered in the original contract in the amount of \$120,856.00.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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COMMISSIONERS' OFFICE – CONTRACT MAINTENANCE FORM #1 – CHANGE ORDER – DECREASE CONTRACT – RIVER CITY FURNITURE (RCF GROUP) CHANGE TO SCOPE OF WORK – REMOVE BOARD OF ELECTIONS MOVE

Mr. Morgan asked the Board to approve the Contract Maintenance Form #1 to decrease the contract with River City Furniture to remove the Board of Elections move to the contract. Mr. Morgan stated that once we have a better date of them moving we will need to go back out to bid to handle the move.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute Contract Maintenance Form #1 (Change Order), decreasing the Contract with River City Furniture (RCF Group) for changes to the scope of work and removing the Board of Elections move in the amount of \$20,639.00.

<i>Roll Call Vote:</i>	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye

COMMISSIONERS' OFFICE – CHANGE ORDER #2 AND #3 FOR INCREASES TO THE CONTRACT – ENVIRONMENTS 4 BUSINESS

Mr. Morgan explained that Change Order #2 and #3 are an increase to the Contract with Environments 4 Business for adjustments made with the furniture to the Title Office.

Ms. Blair explained that three change orders were submitted together for a complete total, in order to understand that the items were put before you individually to show the changes, since #2 and #3 are increases and #4 is a decrease.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and authorize the President of the Board to execute Change Order #2, increasing the Contract with Environments 4 Business in the amount of \$1,464.70.

<i>Roll Call Vote:</i>	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye

Mr. Morgan noted that this change order does relate to changes with Job and Family Services.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and authorize the President of the Board to execute Change Order #3, increasing the Contract with Environments 4 Business in the amount of \$2,644.30.

<i>Roll Call Vote:</i>	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye

COMMISSIONERS' OFFICE – CHANGE ORDER #4 – DECREASE CONTRACT – ENVIRONMENTS 4 BUSINESS

Mr. Morgan explained that this Change Order is the decrease on the contract for the furniture items that were not received and to complete the unfinished portion of the contract.

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to approve and authorize the President of the Board to execute Change Order #4, decreasing the Contract with Environments 4 Business in the amount of \$11,389.35.

<i>Roll Call Vote:</i>	Commissioner Lennon	Aye
	Commissioner Dvorak	Aye
	Commissioner Spidalieri	Aye

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to move into Executive Session for the purpose of discussing the employment of a public employee.

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<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

The Board moved into Executive Session at 9:53 a.m. with Mr. Morgan. The Board returned at 10:56 a.m. and no action was taken.

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending June 14, 2023 as required by O.R.C. 955.12.*

OTHER

The Board reviewed upcoming events.

MEETINGS

Tue., 6/27 Investment Advisory Board meeting, 9:15 a.m. Room B303 Meeting Room, 12611 Ravenwood Drive, Chardon

Tue., 6/27 Portage Geauga Juvenile Detention Center Board of Directors Meeting, 11:00 a.m. at 12611 Ravenwood Drive, Room B303, Chardon

Tue., 6/27 Geauga Trumbull Solid Waste Management District, Board of Directors meeting, 1:30 p.m. 12611 Ravenwood Drive, Room B200, Chardon

*Tue., 7/4 **Geauga County Offices will be Closed in observance of the Independence Day Holiday. Twenty-four-hour operations will continue as normal***

Thu., 7/6 The Commissioners will hold regular session at 9:30 a.m.

Tue., 7/11 The Commissioners will hold regular session at 9:30 a.m.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Lennon, seconded by Commissioner Dvorak to adjourn the meeting at 10:57 a.m.

Geauga County Board of Commissioners

Ralph Spidalieri

James W. Dvorak

Timothy C. Lennon

Christine Blair, Commissioners' Clerk

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