



GEAUGA COUNTY BOARD OF COMMISSIONERS

James W. Dvorak Timothy C. Lennon Ralph Spidalieri

12611 Ravenwood Drive • Suite #350 • Chardon, Ohio 44024

JOB OPPORTUNITY #2330 Updated January 1, 2024 – Post until Filled

Position: Maintenance Worker - Water/Wastewater Systems
Department: Water Resources....McFarland
Hours: Night Shift – 7:00 p.m. – 7:30 a.m. – 3 day then 4 day week
Compensation: \$21.51/hr. Excellent Benefits Pkg.

Definition: Under general supervision assists with the maintenance of water and wastewater systems by performing general maintenance tasks, as well as related general maintenance of buildings and grounds; Performs related duties as required.

Typical Examples of Duties & Percentage of Time:

- 45% - 55% Assists with the maintenance of water distribution and/or wastewater systems; Conducts waterline taps; repairs water main and/or sewer breaks; Checks and maintains water and/or sewer lines; Exercises and flushes fire hydrants;
- 15% - 25% Operates maintenance equipment; Cleans and washes vehicles as directed; Moves or delivers trucks and other vehicles (non-CDL); Performs routine preventative maintenance on tools and equipment and maintains records pertaining to same; Requisitions materials and supplies; Assists others as directed.
- 10% - 20% May assist with inspection of buildings and perform routine maintenance tasks including custodial functions; Secures buildings by locking/unlocking doors;
- 10% - 20% Performs routine tasks: mows grass, trims hedges, removes snow and ice from driveways, doorways and sidewalks; Spreads ice melt when necessary; Collects and disposes of paper and debris.

Knowledge, Skills and Abilities:

Knowledge of (1) a variety of building and grounds maintenance methods, practices and techniques, as well as tools, materials and equipment used in work; (2) **departmental rules and regulations;

* Potential for wage increase and reclassification based on licensure held, after one year probation

** Developed after employment

Skill in (3) use of small tools and equipment; (4) operation of lawn mowers, snow removal equipment and related tools and equipment; (5) basic computer skills.

Ability to (6) follow verbal and written instructions; (7) perform manual labor tasks; (8) maintain preventative maintenance records; (9) perform arithmetic calculations; (10) read and write common vocabulary; (11) operate communications equipment (i.e., radios, pagers, etc.); (12) complete safety training as required by federal, state and local standards

Suggested Training and Experience Requirements:

High school graduate or equivalent with one year experience in general maintenance field with 600 hours training in general maintenance techniques and the use of associated hand and/or power tools and equipment (or 6 months experience); or any combination of education and experience that provides the requisite knowledge, skills and abilities of the job.

Additional Information:

- Must pass (test negative) pre-employment drug test.

- Must possess valid Ohio driver's license with an acceptable driving record.

- May work flexible schedule based on needs of agency.

- Is subject to inside and outside environmental conditions.

- Requires regular and sustained performance of physically demanding work, typically involving some combination of climbing and balancing, prolonged standing, stooping, kneeling, crouching, crawling, and lifting, carrying, pushing or pulling of moderately heavy objects and materials.

- Requires the ability to recognize and identify similarities and differences between shade, degree or value of colors, shapes, sounds, forms, textures or physical appearance associated with job-related objects, materials, tasks or people.

Please send resume and application to Geauga County Commissioners, 12611 Ravenwood Drive, Suite #350, Chardon, OH 44024 Attention: HR Administrator#2330 or e-mail to

boccjobs@Gauga.oh.gov

Details at:

<https://bocc.geauga.oh.gov/public-notifications/job-opportunities>