

**Commissioners' Journal**  
**December 28, 2023**

*The Geauga County Board of Commissioners met in session on December 28, 2023 at 9:30 a.m. in the Commissioners' Offices located at 12611 Ravenwood Drive, Room B303 in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, Ralph Spidalieri opened the meeting at 9:36 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*\*Commissioner Dvorak was absent from today's meeting.*

**FINANCIALS**

*County Administrator Gerard Morgan reported on financials from December 21, 2023 Resolution #23-210 that included various appropriations transfers and a supplemental de-appropriation to adjust various accounts and funds to balance for final invoices and year end, a Cash transfer from the General Fund to Victim Witness Assistance fund to provide additional funding requested by the Prosecutor's office due to reductions in state funding, and a contract purchase order from Maintenance to MNJ Technologies Direct, Incorporated for network switches and a camera system to be used at the Chase Building; as approved by the County Administrator pursuant to Resolution #23-003 approved January 5, 2023 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2023, as authorized by O.R.C. 305.30.*

**APPROVE FINANCIALS**

*Mr. Gorton explained the financials for today as including appropriations transfers to provide funds to cover shortages in the final payroll.*

*Motion: by Commissioner Spidalieri, seconded by Commissioner Lennon to approve and execute Resolution #23-211 itemizing the financials for the meeting of December 28, 2023.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent*</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**SHERIFF'S OFFICE – AWARD BID – AVIAT NETWORKS – SHERIFF'S OFFICE  
MICROWAVE NETWORK UPGRADE**

*Chief Deputy Tom Rowan asked the Board to award the Bid to Aviat Networks for the Sheriff's Office Microwave Network Upgrade. Chief Rowan explained that this has been being discussed for a while and about \$750,000.00 had been set aside as a best guess estimate and the bid came in under that. Chief Rowan stated that this is the 800-radio system to switch over to a true IP protocol for the communications part of it. If this doesn't get completed, we won't be able to communicate with anyone else.*

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to award the Bid to Aviat Networks for the Sheriff's Office Microwave Network Upgrade, which includes training and extended warranty options in the amount of \$664,805.00 as they represented the lowest and best bid.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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ARCHIVES AND RECORDS CENTER (COMMISSIONERS' OFFICE) – CONTRACT AGREEMENT – U.S. IMAGING, INCORPORATED – DIGITAL CONVERSION SERVICES

Administrator Karen Murphy asked the Board to approve a contract agreement with U.S. Imaging Incorporated for digital conversion services.

*Motion:* by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the Contract Agreement with U.S. Imaging, Incorporated for digital conversion services for a two-year period, January 1, 2024 through December 31, 2025 in an amount not to exceed \$4,000.00.

<i>Roll Call Vote:</i>	Commissioner Lennon	Aye
	Commissioner Dvorak	Absent
	Commissioner Spidalieri	Aye

MAINTENANCE – AWARD BID – JOHN F. GALLAGHER PLUMBING COMPANY – GEAUGA COUNTY ANNEX BUILDING CHILLER UNIT UPGRADE

Contract Coordinator Matt Sieracki asked the Board to award the Bid to John F. Gallagher Plumbing Company for the Geauga County Annex Building Chiller Unit Upgrade as they represented the lowest and best bid. Mr. Morgan added that this will be a replacement of the unit that has been being patched up over the years.

*Motion:* by Commissioner Lennon, seconded by Commissioner Spidalieri to award the Bid to John F. Gallagher Plumbing Company for the Geauga County Annex Building Chiller Unit Upgrade in the amount of \$131,875.00 as they represented the lowest and best bid.

<i>Roll Call Vote:</i>	Commissioner Lennon	Aye
	Commissioner Dvorak	Absent
	Commissioner Spidalieri	Aye

DEPARTMENT OF WATER RESOURCES – APPROVE REVISION TO COUNTY 208 PLAN – BAINBRIDGE TOWNSHIP

Director / Sanitary Engineer Nicholas Gorris asked the Board to approve a revision to the County 208 Plan for Bainbridge Township to include a parcel to existing sewers.

*Motion:* by Commissioner Lennon, seconded by Commissioner Spidalieri to approve the revision of the County's 208 Plan for Bainbridge Township to modify Parcel No. 02-262000 from "No Sewers" to "Existing Sewers".

<i>Roll Call Vote:</i>	Commissioner Lennon	Aye
	Commissioner Dvorak	Absent
	Commissioner Spidalieri	Aye

DEPARTMENT OF WATER RESOURCES – MORTGAGE DEED FOR CANYON LAKES COLOLY SUBDIVISION – PARCEL #02-421478 AS MAINTENANCE GUARANTY FOR SEWER AND WATER IMPROVEMENTS – PHASE 15 IN BAINBRIDGE TOWNSHIP

Mr. Gorris asked the Board to accept the mortgage deed for parcel #02-421478 as the maintenance guaranty for sewer and water improvements in Canyon Lakes Colony Phase 15 development in Bainbridge Township. Mr. Gorris noted that the value of the parcel is valued at \$125,000.00 and the guaranty needs to be \$75,000.00 and more than covers the ten percent.

*Motion:* by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the Mortgage Deed for Canyon Lakes Colony Subdivision, for Permanent Parcel No. 02-421478 to be held as the ten percent Maintenance Guaranty for the sewer and water improvements associated with Phase 15 in Bainbridge Township.

<i>Roll Call Vote:</i>	Commissioner Lennon	Aye
	Commissioner Dvorak	Absent
	Commissioner Spidalieri	Aye

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DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – SUNRISE SPRINGS WATER COMPANY

*Budget and Personnel Specialist Kathleen Miller explained that they were working to get service contracts in place on the chance they are needed for the new year, as it makes the process faster and easier by having them in place.*

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with Sunrise Springs Water Company to provide iron filter and water softener installations, and required maintenance and filter replacements, as needed at various locations in the department for a one-year period in an amount not to exceed \$5,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – HANNON ELECTRIC COMPANY

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with Hannon Electric Company to perform Electrical work including motor and blower service and repairs at various locations within the department for a one-year period in an amount not to exceed \$5,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – GEAUGA DOOR SALES AND SERVICE, INCORPORATED

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with Geauga Door Sales and Service, Incorporated to perform Door Repair services as needed at various locations within the water section of the department for a one-year period in an amount not to exceed \$5,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – GEAUGA DOOR SALES AND SERVICE, INCORPORATED

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with Geauga Door Sales and Service, Incorporated to perform Door Repair services as needed at various locations within the wastewater section of the department for a one-year period in an amount not to exceed \$5,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – NATIONAL PUMP AND PROCESS, INCORPORATED

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with National Pump and Process, Incorporated to perform pump maintenance at various wastewater facilities within the department for a one-year period in an amount not to exceed \$5,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – EMERY ELECTRIC INCORPORATED

*Motion:* by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with Emery Electric, Incorporated to perform electrical repairs as needed at various locations within the department for a one-year period in an amount not to exceed \$30,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – C.U.E. EXCAVATING CONTRACTORS, LLC

*Motion:* by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with C.U.E. Excavating Contractors, LLC to perform General Excavating Services as needed at various water locations within the department for a one-year period in an amount not to exceed \$15,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – C.U.E. EXCAVATING CONTRACTORS, LLC

*Motion:* by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with C.U.E. Excavating Contractors, LLC to perform General Excavating Services as needed at various wastewater locations within the department for a one-year period in an amount not to exceed \$15,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – HANNON ELECTRIC COMPANY

*Ms. Miller explained that this is done annually to have their SCADA services performed.*

*Motion:* by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with Hannon Electric Company to perform 25 days of onsite PLC/HMI/SCADA programming services for the McFarland Wastewater Treatment Plant for a one-year period in an amount not to exceed \$32,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – SWIFT FIRST AID

*Motion:* by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with Swift First Aid to perform refilling first aid kits at various locations within the department for a one-year period in an amount not to exceed \$3,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

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DEPARTMENT OF WATER RESOURCES – SERVICE CONTRACT AGREEMENT – AUBURN FENCE CORPORATION

*Motion:* by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the service Contract Agreement with Auburn Fence Corporation to perform fence repair, replacement and installation as needed at various buildings owned by the department for a one-year period in an amount not to exceed \$5,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – AGREEMENT – GUTOSKEY AND ASSOCIATES, INCORPORATED – ENGINEERING, SURVEYING AND LAND PLANNING – WATER AND WASTEWATER LOCATIONS

*Mr. Gorris explained that these two items are for Engineering, Surveying and Land Planning services at Water and Wastewater locations with Gutoskey and Associates.*

*Motion:* by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the Agreement between the Geauga County Board of Commissioners and Gutoskey and Associates, Incorporated for Engineering and Surveying Services to Geauga County to perform Engineering, Surveying and Land Planning as needed at various water locations for the department in an amount not to exceed \$10,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*Motion:* by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute the Agreement between the Geauga County Board of Commissioners and Gutoskey and Associates, Incorporated for Engineering and Surveying Services to Geauga County to perform Engineering, Surveying and Land Planning as needed at various wastewater locations for the department in an amount not to exceed \$15,000.00.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – USDA ANNUAL REPORTING REQUIREMENTS, CERTIFIED LIST OF GOVERNING BODY

*Ms. Miller asked the President of the Board to execute the annual reporting form that is required for the USDA reporting on the loan for Thompson.*

*Motion:* by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the USDA Annual Reporting Requirements, Certified list of Governing Body and Contact Persons Regarding the Facility and Financial Information for Geauga County.

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – MULTIVISTA CONSTRUCTION DOCUMENTATION PROPOSAL AND AGREEMENT – MVC LIMITED (MULTIVISTA)

*Mr. Morgan explained that this agreement is with Multivista for the Construction Photo Documentation on the Courthouse Expansion project, including pipes and electrical within the walls so we have it.*

*Motion:* by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute Multivista Construction Documentation Proposal and Agreement with MVC Limited (Multivista) for

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*photographic documentation of the Geauga County Courthouse Expansion Project for a period of sixteen months in the amount of \$16,725.00 (includes set-up fee and monthly invoices).*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – OHIO DEPARTMENT OF TAXATION, APPLICATION FOR REAL PROPERTY TAX EXEMPTION AND REMISSION – PARCEL NO. 11-714406**

*Mr. Morgan explained that this deals with the application for tax exemption on the Board of Developmental Disabilities (Metzenbaum) parcel, adding that there was some question about a lease agreement for one of the houses on the property, so we have to file and clarify that lease and this re-applies for the tax exemption.*

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Ohio Department of Taxation, Application for Real Property Tax Exemption and Remission for Permanent Parcel No. 11-714406, located at 8200 Cedar Road, Chesterland, Ohio.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – MEETING SCHEDULE FOR 2024**

*Clerk Christine Blair explained that typically in the past the offices are closed the day after Thanksgiving and the week of Christmas and New Years the holiday falls on Wednesday and recommends that the Board not go without a meeting at the end of the year, but to consider a meeting somewhere in between. Mr. Spidalieri recommends Friday, December 27, 2024 instead of skipping and to have something in place schedule that Friday. The schedule remains the same at Tuesday unless a holiday which it moves to Thursday. Budget Hearings will change from September to June. At this point if we can approve it and make changes as necessary throughout the year.*

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve the Meeting Schedule for 2024.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

**COMMISSIONERS' OFFICE – RESOLUTION TO REQUIRE COUNTY AUTOMATIC DATA PROCESSING BOARD TO COORDINATE THE MANAGEMENT OF INFORMATION RESOURCES IN LIEU OF A COUNTY RECORDS COMMISSION AND COUNTY MICROFILMING BOARD**

*Assistant County Administrator Linda Burhenne explained that in the mid 1990's the Commissioners made the decision to centralize and finance a centralized record management program and created a records center. Up until 2008 that operation was under the authority of the County Recorder. In 2008 the Records Commission, Microfilm Board and the Commissioners of that time entered into an agreement to move responsibility of the Archives and Records Center out from under the Recorder and under the Commissioners' hiring authority. On November 27, 2023 the Records Commission and the Microfilming Board both voted to dissolve the agreement, however the agreement was between three Boards, which put a decision to the Board. Ms. Burhenne explained that three options were offered to the Commissioners, they include dissolving the Archives and Records Center, which no one wanted to do, move them back under the Recorder the way it used to be, or the law gives the Commissioners the option to dissolve the Records Commission and Microfilming Board and require the ADP Board to take responsibility for the Archives and Records Center. Ms. Burhenne explained that they have a resolution before the Board for option three if they wish to do so, if they prefer to move it to the Recorder, that is an option as well, it's up to the Board. Mr. Spidalieri asked for clarification with ADP, that the operation would run as it is now, but the ADP Board would oversee the Archives and Records Center including hiring of the employees. Ms. Burhenne expressed that*

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*based on the conversation she has had that things will stay the same, however changes in the administrator will become more of a director position, but that is up to the ADP Board. There is language in the resolution that allows time for the changes, as the Commissioners organizational chart will need to be updated to reflect the change.*

*Commissioner Lennon expressed concern for the employees, noting that the Records Commission and the Microfilming Board which are two separate Board acting independently, however, they seem to blend them. Mr. Lennon expressed that he wants the employees to remain as classified employees. Ms. Burhenne responded that her understanding is that the employees would remain classified except maybe the director position that would change. Ms. Burhenne stated that her understanding is that the intention is to keep the employees the same. Mr. Lennon stated that he is comfortable with it as long it is done correctly, legally and current employees are not being harmed with this move. Ms. Burhenne noted that the ORC is cited in the resolution to then dissolve the Records Commission and Microfilming Board, to which Ms. Blair read the small section of the resolution noting the section of the ORC 307.847.*

*Mr. Spidalieri noted that Ms. Burhenne was the director of the Archives and Records Center and did a great job and appreciate that she came back after the move, however inquired about if this has been done in other counties. Ms. Burhenne stated that there are fifteen counties that the Commissioners oversee the records, there is a county that it is handled by the Clerk of Courts, however, there are counties that don't have a centralized records management, and they are then all responsible for their own records. Mr. Spidalieri asked if we are risking a change in the centralized records center, to which Ms. Burhenne stated that she cannot make promises for what other people will do, however based on the discussions she was a part of, the intention is that it will remain the same. Mr. Lennon noted that Commissioner Dvorak sits as the representative on the Boards and was a catalyst for the move and expressed that this was something he wanted to do since he took office, concerned on management. Mr. Lennon noted that he felt there was a lot of misplaced blame and want to make sure why we are doing this, to which Ms. Burhenne stated that the other Boards have taken action, and the Commissioners need to now make a decision and respond to those actions. This resolution would abolish those boards as the law allows them to do and then require the ADP Board to take over the Archives and Records Center and that as long as she is here, she is available to help them. Mr. Lennon added that he feels the classification of the employees remains the same. Mr. Morgan noted that this action also adds additional members to the ADP Board, including the Coroner and a Judge from the Common Pleas Court. Mr. Spidalieri added that he just wants to make sure employees are not going to lose their jobs, we have struggled to get the good quality people that are here and want to make sure they continue to do this.*

*Ms. Blair read the following resolution:*

*Board of County Commissioners, Geauga County Ohio*

*Date: December 28, 2023*

*Resolution: #23-213*

*Resolution by the Geauga County Commissioners to require the County Automatic Data Processing Board to coordinate the management of information resources of the county in lieu of having a County Records Commission and a County Microfilming Board*

*Whereas, a joint effort by the Commissioners, the Microfilm Board, and the Records Commission in 1990 created the Geauga County Archives and in 1996 established the Geauga County Archives and Records Center to house and manage county records; and*

*Whereas, the Commissioners, the Records Commission and the Microfilming Board adopted an agreement on Nov. 18, 2008 whereby the Geauga County Commissioners became responsible to staff and oversee all document organization, storage, and disposal at the Geauga County Archives and Records Center; and*

*Whereas, the Geauga County Records Commission and the Geauga County Microfilming Board have passed resolutions declaring the 2008 agreement null and void; and*

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*Whereas, per ORC 307.847, the County Commissioners may require the County Automatic Data Processing Board to coordinate the management of information resources of the county in lieu of having a county Records Commission and a county Microfilming Board; and*

*Now, Therefore Be It Resolved, that the Geauga County Board of Commissioners hereby requires the county Automatic Data Processing Board to coordinate the management of information resources of the county in lieu of having a county Records Commission and a county Microfilming Board per ORC 307.847 and hereby specifies that the county Records Commission and the county Microfilming Board no longer exist effective January 1, 2024 and that the Automatic Data Processing Board shall employ all such persons as it deems necessary for the operation of document organization, storage, and disposal for all county offices and departments and shall oversee operations of the Geauga County Archives and Records Center henceforth.*

*Be It Further Resolved, that throughout 2024 all equipment, records, files, effects, and other personal property; contractual obligations; and assets and liabilities of the Geauga County Board of Commissioners pertaining to the Archives and Records Center shall be transferred to the county Automatic Data Processing Board.*

*Be It Further, Resolved, that this Resolution becomes part of the permanent record of the Board of Commissioners, Geauga County, Ohio*

*Motion: by Commissioner Lennon, seconded by Commissioner Spidalieri to approve and execute Resolution #23-213 by the Geauga County Commissioners to require the County Automatic Data Processing Board to coordinate the management of information resources of the county in lieu of having a County Records Commission and a County Microfilming Board.*

<i>Roll Call Vote:</i>	<i>Commissioner Lennon</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Absent</i>
	<i>Commissioner Spidalieri</i>	<i>Aye</i>

*There was a brief discussion about the changeover in the budget and how that will look going forward.*

**NOACA**

*Ms. Blair explained that she was contacted by NOACA about a request that was sent to the Commissioners about approving and amend a change in the code of regulations to article 4 to restore the City of Cleveland Board position to Mayor of the City of Cleveland, as all five counties are needed to ratify it back, removing a designation that had been put into place when Mayor Jackson was in office. Ms. Blair added that if the Board wished to move forward, she would prepare a resolution for the next meeting.*

**PUBLIC COMMENT**

*Local resident Diane Jones asked for further information on the item regarding the Metzenbaum property to which Mr. Morgan explained the property has previously been tax exempt, however an allowed lease of one of the houses on the property that provides services is being questioned if it is taxable, so we have to re-apply for continued tax-exemption. The lease is with a 501c3 organization.*

*Elain Cross who is running for U.S. House of Representatives wanted to introduce herself and say hello to the Board.*

**ACKNOWLEDGEMENTS**

- a) Court of Common Pleas, Probate Division re-appointment of John A. Ralph as chairperson of the Geauga County Sewage Treatment System Appeals Board, for a two-year term, January 1, 2024 through December 31, 2025, pursuant to O.R.C. 3718.11*
- b) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending December 6, 2023 and December 13, 2023 as required by O.R.C. 955.12.*



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- c) *A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Inmate meals for the month ending November 2023.*
- d) *The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of November 2023 pursuant to ORC 135.35(L).*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

- Mon., 1/1      **County Offices will be closed in honor of New Year's Day. Twenty-four-hour operations will continue to operate as normal.***
- Thu., 1/4      **The Commissioners will hold session at 9:30 a.m.***
- Mon., 1/8      **The Commissioners will hold session at 9:30 a.m. and it will include the Annual Organizational Meeting***
- Mon., 1/8      **Board of Revision, Organizational meeting, 11:00 a.m. Auditor's Appraisal Conference Room***
- Mon., 1/8      **ADP Organizational meeting, 1:00 p.m. Auditor's Appraisal Conference Room***
- Tue., 1/9      **Planning Commission, 7:30 am. 12611 Ravenwood Drive, Room A333-334, Chardon***
- Mon., 1/15     **County Offices will be closed in honor of Martin Luther King Jr. Day. Twenty-four hour operations will continue to operate as normal.***
- Thu., 1/18     **The Commissioners will hold session at 9:30 a.m.***
- Mon., 1/22     **Family First Council, 1:30 p.m. Carlton Room, B168 12611 Ravenwood Drive, Chardon***
- Tue., 1/23     **The Commissioners will hold session at 9:30 a.m.***
- Tue., 1/30     **The Commissioners will hold session at 9:30 a.m.***

**BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD**

*Motion:            by Commissioner Spidalieri, seconded by Commissioner Lennon to adjourn the meeting at 10:17 a.m.*

*Geauga County Board of Commissioners*

\_\_\_\_\_  
*Ralph Spidalieri*

\_\_\_\_\_  
*James W. Dvorak*

\_\_\_\_\_  
*Timothy C. Lennon*

\_\_\_\_\_  
*Christine Blair, Commissioners' Clerk*

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